

2021 BROOME COUNTY --- ADOPTED BUDGET

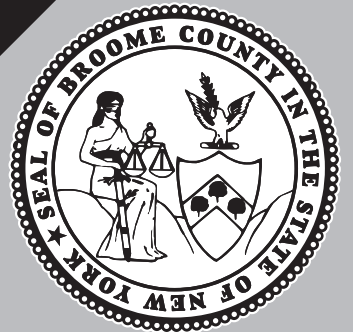


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Intro No. 19
Date 10/15/20
Reviewed by KG
Co. Attorney
Date 9/23/20

RESOLUTION
BROOME COUNTY LEGISLATURE
BINGHAMTON, NEW YORK

Permanent No. 2020-362
Date Adopted 11/9/2020
Effective Date 11/12/2020

Sponsored by: All Members
Seconded by: Hon. Stephen J. Flagg

RESOLUTION ADOPTING THE BROOME COUNTY BUDGET FOR FISCAL YEAR 2021

RESOLVED, that the tentative budget of the County of Broome, including the County's 2021 Capital Budget, as corrected and amended to \$402,110,952~~10~~ and is hereby adopted as the budget for the County of Broome, for the year commencing January 1, 2021 and ending December 31, 2021, and be it

FURTHER RESOLVED, that the Director of the Office of Management and Budget is hereby authorized, empowered, and directed to correct any modifications, changes, additions and/or typographical errors not effecting the substance of the budget and that the Director of the Office of Management and Budget is further directed, after making such corrections, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

COUNTY OF BROOME) ss.:
STATE OF NEW YORK)

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 9th day of November 2020, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 10th day of November 2020.
Date sent to County Executive: November 10, 2020.

Approved [Signature]
County Executive
Date 11/12, 2020.

[Signature]
Clerk, County Legislature
County of Broome

Intro No. 370
 Date 10/15/20
 Reviewed by (Signature)
 Co. Attorney (Signature)
 Date 9/23/20

RESOLUTION
BROOME COUNTY LEGISLATURE
 BINGHAMTON, NEW YORK

Permanent No. 2020-363
 Date Adopted 11/9/2020
 Effective Date 11/12/2020

Sponsored by: All Members
 Seconded by: Hon. Cindy L. O'Brien

RESOLUTION MAKING APPROPRIATIONS FOR THE CONDUCT OF THE BROOME COUNTY GOVERNMENT FOR FISCAL YEAR 2021

WHEREAS, this County Legislature, by an accompanying Resolution 362 of 2020, has adopted a budget for fiscal year 2021, now, therefore be it

RESOLVED, that the several amounts specified in such budget under the various categories and the various objects of expense in the 2021 tentative budget under the recommended column, unless a specific change or correction has been made in the same, in which case such change or corrected figure shall apply, shall be the amount appropriated for such items, effective January 1, 2021, and be it

FURTHER RESOLVED, that the fee schedules changing, deleting or establishing certain fees for the purpose of offsetting operating expenses be adopted, and be it

FURTHER RESOLVED, that the Director of the Office of Management and Budget is hereby authorized, empowered and directed to correct any modifications, changes, additions and/or typographical errors not effecting the substance of the budget, and that the Director of the Office of Management and Budget is further directed, after making such corrections, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

COUNTY OF BROOME) ss.
 STATE OF NEW YORK)

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 9th day of November 2020, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.
 IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 10th day of November 2020.

Date sent to County Executive: November 10, 2020
 Approved (Signature)
 County Executive
 Date 11/12, 2020

(Signature)
 Clerk, County Legislature
 County of Broome

Intro No. 18
Date 10/15/20
Reviewed by RGS
Co. Attorney
Date 9/23/20

RESOLUTION
BROOME COUNTY LEGISLATURE
BINGHAMTON, NEW YORK

Permanent No. 2020-361
Date Adopted 11/9/2020
Effective Date 11/12/2020

Sponsored by: All Members
Seconded by: Hon. Matthew J. Hilderbrant

RESOLUTION APPROVING THE 2021-2026 CAPITAL IMPROVEMENT PROGRAM

RESOLVED, that the 2021 Capital Budget and the 2021-2026 Capital Improvement Program as accompanying the tentative budget for 2021, and as corrected and amended, is hereby approved and adopted as the 2021 Capital Budget and the 2021-2026 Capital Improvement Program for the County of Broome, and be it

FURTHER RESOLVED, that the Director of the Office of Management and Budget be and hereby is authorized, empowered, and directed to correct any modifications, changes, additions, and/or typographical errors not effecting the substance of the capital budget and capital program, and that the Director of the Office of Management and Budget is further directed, after making such corrections, to file the same with the Clerk of the County Legislature and to furnish said Clerk with copies thereof for the members of the County Legislature.

COUNTY OF BROOME)
STATE OF NEW YORK) ss:

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature duly adopted on the 9th day of November 2020, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of fifteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 10th day of November 2020.

Date sent to County Executive: November 10, 2020.

Approved [Signature]
County Executive

Date 11/12, 2020

[Signature]
Clerk, County Legislature
County of Broome

2020 Broome County Administration

County Executive's Office

| | |
|------------------|--|
| Jason T. Garnar | County Executive |
| Kevin M. McManus | Deputy County Executive |
| Haley McCrory | Executive Assistant to the County Executive |
| Colleen Wagner | Executive Assistant to the County Executive |
| Monika Hammer | Secretary to Deputy County Executive |
| Matthew Simmons | Administrative Assistant to the County Executive |
| | Administrative Assistant to the County Executive |

Office of Management and Budget

| | |
|---------------------|---|
| Jerome Z. Knebel | Director, Office of Management and Budget |
| Gino M. Bucciarelli | Deputy Director |

Elected and Appointed Officials

| | |
|--------------------------|--|
| Daniel J. Reynolds | Chairman, Legislature |
| Joseph A. Mihalko | County Clerk |
| Michael Korchak | District Attorney |
| David E. Harder | Sheriff |
| Aaron M. Martin | Clerk, Legislature |
| Alex J. McLaughlin | Comptroller, Audit and Control |
| | Commissioner, Elections |
| Daniel D. Reynolds, Esq. | Commissioner, Elections |
| John C. Prindle, M.D. | Coroner |
| Dr. Kevin Drumm | President, SUNY Broome Community College |

Heads of County Departments

| | |
|------------------------|---|
| Mark Heefner | Commissioner, Aviation |
| Lisa Schuhle | Director, Office for Aging |
| Robert Murphy | Director, Employment and Training |
| Michael A. Ponticiello | Director, Emergency Services |
| Rebecca A. Kaufman | Director, Health |
| James M. Dutcher | Director, Information Technology |
| Robert G. Behnke | County Attorney, Law |
| Josias Bartram | Director, Library |
| Thomas H. Behan | Personnel Officer |
| Beth Lucas | Acting Director, Planning |
| Terry Carey | Director, Probation |
| Michael T. Baker | Public Defender, Acting |
| Leslie G. Boulton | Commissioner, Public Works, Parks, Recreation and Youth Services |
| | Director, Purchasing |
| Robin L. Laabs | Director, Real Property Tax Services |
| Michael Decker | Risk Manager, Risk and Insurance |
| Thomas Dellapenna, Jr. | Commissioner of Social Services and Mental Health |
| Nancy J. Williams | Commissioner, Public Transportation |
| Gregory Kilmer | Coordinator, BC STOP-DWI |
| Christopher H. Marion | Director, Veterans' Services |
| Brian J. Vojtisek | Administrator, Willow Point Nursing Home |
| Ryan LaClair | Director, Parks Recreation and Youth Services |
| Elizabeth C. Woidt | Manager, Arena/Forum |
| Christopher H. Marion | Director, Security |
| Brian Norris | |

Broome County Legislature

2020

Elected Officials

Legislative District

| | <u>Legislator</u> |
|----|------------------------|
| 1 | Stephen J. Flagg |
| 2 | Scott D. Baker |
| 3 | Kelly F. Wildoner |
| 4 | Kim A. Myers |
| 5 | Daniel J. Reynolds |
| 6 | Greg W. Baldwin |
| 7 | Matthew J. Pasquale |
| 8 | Jason E. Shaw |
| 9 | Matthew J. Hilderbrant |
| 10 | Cindy L. O'Brien |
| 11 | Susan V. Ryan |
| 12 | Richard P. Balles |
| 13 | Bob Weslar |
| 14 | Mary A. Kaminsky |
| 15 | Mark R. Whalen |

Administrative Staff

| |
|--------------------------|
| Aaron M. Martin |
| Clerk of the Legislature |
| Carol L. Hall |
| Deputy Clerk |
| Michael V. Tanzini |
| Second Deputy Clerk |
| Robert J. O'Donnell |
| Legislative Assistant |
| Joseph J. Bertoni |
| Legislative Assistant |

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2021 Broome County Budget Message
September 10, 2020

Good evening and thank you. Thank you to the Broome County Legislature for hosting us here tonight. Thank you to Chairman Daniel J. Reynolds, Majority Leader Cindy O'Brien, Minority Leader Mary Kaminski and all the members of our Broome County Legislature.

This year my budget address is different than years past. As you may know I like to take my budget addresses and states of the county on the road to different parts of Broome County. I do this to highlight the amazing things that are happening right here in our community.

The fact that tonight I'm talking to you this way, virtually, through zoom, in order to protect people's health instead of us all being together, shows you what's going on and where we are right now in Broome County. In 2020 we have faced a new challenge unlike any we have faced before, COVID-19.

Last year I stood before you and said since I had been County Executive, six State of Emergencies had been declared due to massive snow storms, flooding and other emergencies. Never could I have guessed that this year we would be in the county's longest ever state of emergency, 180 days and counting.

COVID-19 shut down our schools, our businesses and put people's lives at risk. The state ordered us to stay in our homes and everything was shut down except the most essential services. People were out of work and our unemployment rate shot up. We have never seen anything like it.

Very quickly we realized it was County Government that had to step up and respond to this pandemic. We were uniquely situated to take this head on with our Broome County Health Department, Office of Emergency Service and other departments. This year our 40+ departments and 2,000 county employees had to mobilize and step up like never before to help our community face perhaps its greatest public health threat ever. They found new ways to provide services virtually and took on new responsibilities to fight the COVID-19 pandemic.

We opened the Emergency Operations Center at our Office of Emergency Services. We knew we would have to handle this like a natural disaster. Broome County employees have been battle tested before in fighting 500-year floods and historic snowstorms, and we knew in order to fight COVID we would have to operationalize the same way.

Our health department transformed into a team of contact tracers. Where there were once only two or three now we have dozens who are working long hours every day to keep you safe. We needed to have 100 contact tracers ready to go. We couldn't hire anybody, people were moved out of their regular positions, we had to shift our employees and people are doing multiple jobs at once. They have made thousands of phone calls to close contacts, placed thousands of people into quarantine and the hard work of this team played a major role in stopping the spread of this virus and in doing so saved countless lives.

We also assisted businesses in getting their doors back open. The state made decisions on reopening, but counties were tasked with providing all the support our local businesses needed to get them back open. We took thousands of phone calls, held meetings to answer their questions and communicated with the state daily to advocate for our local businesses to get the answers they needed. Our County Fire Investigators are now compliance officers making sure our businesses are meeting state requirements so that they can stay open.

When schools closed back in March, we needed to make sure they would still be able to feed the kids. We brought in all the necessary stakeholders, working with BOCES Food Services to come up with a plan. To date we have served over a million meals to the kids who need them. For the last several months we have been working with our local school districts to safely reopen. Eighteen full time county employees are currently working with our schools as they reopen and work to keep our children safe and I'm happy to say that as our first schools open up today county employees along with school staff have done everything in our power to make this reopening safe for our kids.

Our Office for Aging employees transformed our senior centers. They were still providing critical services to our most vulnerable population, while also running a free daycare for county employees and children of essential workers at a time where schools were shut down. Broome County Transit offered free rides for months, implementing many new safety measures. Our Office of Employment and Training found new ways to get people back to work, hosting a drive through job fair. Our Security team acquired and distributed over a million pieces of personal protective equipment. With the help of our Department of Public Works they operated a donation drop off center, collecting supplies at a time when a shortage in our community was having a huge impact on our hospitals. These efforts allowed our hospitals and nursing homes to care for people with the personal protective equipment they needed, and we were also able to get thousands of masks to our county residents that desperately needed them.

Our County employees stepped up. No one else could have done this in Broome County. We were the ones ready to go and our team went above and beyond. This is testament to the fact that we have invested our resources in the right way, always able to respond, no matter what the emergency. We can't stop these things from happening, but we can quickly respond, and we have the necessary infrastructure in place to save lives.

All this in addition to the regular services the county provides all year round. Fixing, maintaining and plowing more than 300 miles of roads, taking half a million calls to the 911 dispatch center, disposing of the county's garbage, recycling and hazardous materials, two million people visiting our nine county parks with over 4,000 acres, we serve the thousands of veterans in Broome County providing services and helping them apply for benefits, plus the many other essential services we provide for Broome County residents. A huge thank you to our County Employees who have worked around the clock, putting off their vacations, working nights, weekends and sacrificing time with their families, all to protect the people of Broome County. We cannot thank our employees enough for everything they do, especially this year.

A budget is an investment in people. It's an investment in services. Once again, my 2021 budget shows how we are here to serve you, our taxpayers and how we are committed to serving you even when faced with tremendous obstacles. My team is committed to continuing to provide these services in a fiscally responsible manner.

When I took office, my top priority was to improve Broome County's finances. Our last three budgets have prepared us for this pandemic with my administration working with the legislature. We built up our fund balance, growing it from \$250,000 to \$15 million. That's a huge safety net to help us deal with the issues we now have before us.

We have been fiscally responsible, working across party lines with the legislature, building good budgets, building up our fund balance, maintaining our A+ plus bond rating and getting off the fiscally stressed list. Now we are faced with something unprecedented. Like every other county, every other local government, COVID-19 has devastated our finances.

Businesses shut down like they never have been before, throwing off our revenue including everything you can think of like loss of sales tax revenue, loss of casino revenue and people not staying in our hotels. That is a problem for 2020, one that we are working hand in hand with the legislature to fix as we face a multi-million-dollar shortfall because of COVID-19.

We took immediate action to address this shortfall, freezing all hiring, running bare bones. We have more than 200 positions currently open and 70 employees took our voluntary furlough offer. At one point we were running County Government with over 300 positions unfilled. We scrutinized every single purchase made and still we were able to provide the services residents needed and fight the pandemic.

For months we have been advocating for the federal government to help us, just like the federal government helps in any natural disaster. We are asking in the greatest time of need for help to the workers on the frontlines, for them to support the same people who have been in the trenches fighting COVID since day one.

We have waited long enough for relief from the federal government and we have come up with our own plan. We are increasing our short-term debt capacity to deal with our budget shortfall this year and have factored into our 2021 budget how we will pay it back over the coming years. In 2021 we will continue our hiring freeze and the cost cutting measures we have taken.

We asked our department heads to come up with a basic, no frills budget for 2021 and they exceeded our expectations and delivered. As a result, tonight for the third straight year I am proposing a tax cut in Broome County. This is the first time in nearly two decades that this has happened. My 2021 budget continues to provide the services you depend on and many initiatives that we have announced.

Soon we will be breaking ground on a Conklin Community Center that will provide a flood shelter for area residents and a day care to address a critical childcare need. Construction on our brand-new veteran's complex is underway, a one stop shop to take care of our veterans, and it will be completed in 2021. We are again investing money into fixing our roads next year. This year we did work on 25 miles of roadway and we will continue to address our critical infrastructure needs. Our new communications network will come online next spring, benefitting our first responders and making every single person in Broome County safer by increasing radio coverage and response time.

Investments in public safety have been critical this year, we have our renovated 911 center and brand-new emergency services facility, which has played a big role in distributing personal protective equipment in Broome County. Public safety is so important, now more than ever and what set us up as the leader in the response to this pandemic. That's why we are adding two new positions in our Office of Emergency Services. The new Emergency Management Assistance Coordinator will oversee the emergency management division and support our ongoing COVID response. They will support training exercises, emergency management planning and emergency response.

We are also adding a School Safety Program Coordinator to oversee our school bus stop arm camera program, a program that will save lives in Broome County. We are one of the first counties to launch this program in NY State and are committed to working with our districts to add cameras to the buses to catch anyone who passes illegally and threatens the lives of our students.

These are unprecedented times as we are leading the fight in the COVID-19 pandemic. The 200,000 residents in Broome County depend on us now more than ever and I am committed in my budget to continue to provide the support that you, our constituents need. We must protect lives and reopen the economy in a fiscally responsible way. None of this would be possible without the support of the County Legislature. Thank you for working with me and for helping us get through this challenging year.

I look forward to continuing to work with the Legislature as we go through the budget process and answering questions, being open and transparent and adopting this budget to protect our taxpayers. The budget plan I present to you tonight will move us in the right direction, keep the services that you depend on, fight COVID-19 and will get us back on track after an extremely difficult year. We are going to come out of this a united, better, stronger, Broome County.

Thank you and God Bless.

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Summary by Fund

2017 - 2021

Summary by Fund
2021 Adopted

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------------|----------------------|------------------------------|---------------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$134,770,138 | \$138,322,928 | \$ - | \$ (3,552,790) |
| Social Services | 119,248,586 | 57,714,730 | - | 61,533,856 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,528,104 | 2,025,410 | - | 1,502,694 |
| Public Transportation | 12,682,359 | 12,682,359 | - | - |
| Solid Waste Management | 9,503,371 | 9,503,371 | - | - |
| Willow Point Nursing Home | 32,721,662 | 32,721,662 | - | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,019,262 | 5,019,262 | - | - |
| Fleet Management | 1,150,093 | 1,150,093 | - | - |
| Health Insurance | 58,193,854 | 55,803,502 | 2,390,352 | - |
| Risk Management | 2,204,647 | 2,204,647 | - | - |
| Workers Compensation | 4,061,370 | 4,061,370 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 2,123,538 | 888,414 | - | 1,235,124 |
| Road Machinery | 2,743,601 | 92,060 | - | 2,651,541 |
| County Road | 11,284,332 | 3,945,370 | - | 7,338,962 |
| Veterans' Arena | 1,735,897 | 739,364 | - | 996,533 |
| Enjolie Golf Course | 1,140,138 | 1,102,899 | - | 37,239 |
| <u>Total All Funds</u> | <u>\$402,110,952</u> | <u>\$327,977,441</u> | <u>\$2,390,352</u> | <u>\$71,743,159</u> |
| <u>Provision for Uncollected Taxes</u> | | | | <u>\$700,000</u> |
| <u>Total Property Tax Levy</u> | | | | <u>\$72,443,159</u> |
| | | | | |
| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
| 2020 Totals | \$400,736,695 | \$325,198,062 | \$3,719,836 | \$72,518,797 |
| 2021 Change from 2020 in dollars | 1,374,257 | 2,779,379 | (1,329,484) | (75,638) |
| 2021 Change from 2020 as percentage | 0.34% | 0.85% | -35.74% | -0.10% |
| | | | | |
| | 2020 | 2021 | Change (in Dollars) | Change (as Percentage) |
| Real Property Full Value | \$ 10,026,119,958 | \$ 10,284,037,478 | \$ 257,917,520 | 2.572% |
| Full Value Tax Rate | 7.23 | 7.04 | (0.19) | -2.610% |
| | | | | |
| Real Property Taxable Value | \$ 5,741,106,482 | \$ 5,766,848,559 | \$ 25,742,077 | 0.448% |
| Taxable Value Tax Rate | 12.63 | 12.56 | (0.07) | -0.550% |

Summary by Fund
2021 Recommended

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------------|----------------------|---------------------------|----------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$134,770,138 | \$138,322,928 | \$ - | \$ (3,552,790) |
| Social Services | 119,248,586 | 57,714,730 | - | 61,533,856 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,528,104 | 2,025,410 | - | 1,502,694 |
| Public Transportation | 12,682,359 | 12,682,359 | - | - |
| Solid Waste Management | 9,503,371 | 9,503,371 | - | - |
| Willow Point Nursing Home | 32,721,662 | 32,721,662 | - | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,019,262 | 5,019,262 | - | - |
| Fleet Management | 1,150,093 | 1,150,093 | - | - |
| Health Insurance | 58,193,854 | 55,803,502 | 2,390,352 | - |
| Risk Management | 2,204,647 | 2,204,647 | - | - |
| Workers Compensation | 4,061,370 | 4,061,370 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 2,123,538 | 888,414 | - | 1,235,124 |
| Road Machinery | 2,743,601 | 92,060 | - | 2,651,541 |
| County Road | 11,284,332 | 3,945,370 | - | 7,338,962 |
| Veterans' Arena | 1,735,897 | 739,364 | - | 996,533 |
| Enjoie Golf Course | 1,140,138 | 1,102,899 | - | 37,239 |
| <u>Total All Funds</u> | <u>\$402,110,952</u> | <u>\$327,977,441</u> | <u>\$2,390,352</u> | <u>\$71,743,159</u> |
| <u>Provision for Uncollected Taxes</u> | | | | <u>\$700,000</u> |
| <u>Total Property Tax Levy</u> | | | | <u>\$72,443,159</u> |

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|-------------------------------------|----------------|-------------------|---------------------------|----------------------|
| 2020 Totals | \$400,736,695 | \$325,198,062 | \$3,719,836 | \$72,518,797 |
| 2021 Change from 2020 in dollars | 1,374,257 | 2,779,379 | (1,329,484) | (75,638) |
| 2021 Change from 2020 as percentage | 0.34% | 0.85% | -35.74% | -0.10% |

| | 2020 | 2021 | Change (in Dollars) | Change (as Percentage) |
|-----------------------------|-------------------|-------------------|---------------------|------------------------|
| Real Property Full Value | \$ 10,026,875,619 | \$ 10,257,979,613 | \$ 231,103,994 | 2.305% |
| Full Value Tax Rate | 7.23 | 7.06 | (0.17) | -2.355% |
| Real Property Taxable Value | \$ 5,741,106,482 | \$ 5,747,634,221 | \$ 6,527,739 | 0.114% |
| Taxable Value Tax Rate | 12.63 | 12.60 | (0.03) | -0.218% |

Summary by Fund
2020 Adopted Budget

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------|-------------------|---------------------------|----------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$133,669,467 | \$138,579,030 | \$- | \$ (4,909,563) |
| Social Services | 121,529,879 | 59,595,744 | - | 61,934,135 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,782,154 | 2,207,553 | - | 1,574,601 |
| Public Transportation | 13,023,334 | 11,422,253 | - | 1,601,081 |
| Solid Waste Management | 9,485,013 | 9,485,059 | (46) | - |
| Willow Point Nursing Home | 32,479,854 | 32,479,854 | - | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,247,421 | 5,247,421 | - | - |
| Fleet Management | 1,297,786 | 1,303,622 | (5,836) | - |
| Health Insurance | 55,584,838 | 51,859,120 | 3,725,718 | - |
| Risk Management | 2,085,724 | 2,085,724 | - | - |
| Workers Compensation | 4,061,566 | 4,061,566 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 2,066,065 | 886,222 | - | 1,179,843 |
| Road Machinery | 2,723,666 | 80,824 | - | 2,642,842 |
| County Road | 10,940,007 | 3,999,068 | - | 6,940,939 |
| Veterans' Arena | 1,648,660 | 812,749 | - | 835,911 |
| Enjoie Golf Course | 1,111,261 | 1,092,253 | - | 19,008 |
| <u>Total All Funds</u> | \$400,736,695 | \$325,198,062 | \$3,719,836 | \$71,818,797 |
| <u>Provision for Uncollected Taxes</u> | | | | \$700,000 |
| <u>Total Property Tax Levy</u> | | | | <u>\$72,518,797</u> |

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|-------------------------------------|----------------|-------------------|---------------------------|----------------------|
| 2019 Totals | \$385,835,458 | \$309,488,598 | \$3,784,348 | \$73,262,512 |
| 2020 Change from 2019 in dollars | 14,901,237 | 15,709,464 | (64,512) | (743,715) |
| 2020 Change from 2019 as percentage | 3.86% | 5.08% | -1.70% | -1.02% |

| | 2019 | 2020 | Change (in Dollars) | Change (as Percentage) |
|-----------------------------|------------------|-------------------|------------------------|---------------------------|
| Real Property Full Value | \$ 9,795,230,773 | \$ 10,026,119,958 | \$ 230,889,185 | 2.357% |
| Full Value Tax Rate | 7.48 | 7.23 | (0.25) | -3.295% |
| Real Property Taxable Value | \$ 5,729,813,904 | \$ 5,741,106,482 | \$ 11,292,578 | 0.197% |
| Taxable Value Tax Rate | 12.79 | 12.63 | (0.15) | -1.210% |

Summary by Fund
2019 Adopted Budget

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------|-------------------|---------------------------|----------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$124,100,430 | \$126,577,539 | \$ - | \$ (2,477,109) |
| Social Services | 120,283,933 | 59,077,089 | - | 61,206,844 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,702,458 | 2,135,548 | - | 1,566,910 |
| Public Transportation | 12,254,678 | 11,203,031 | - | 1,051,647 |
| Solid Waste Management | 9,234,936 | 9,282,844 | (47,908) | - |
| Willow Point Nursing Home | 31,949,956 | 31,949,956 | - | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,160,270 | 5,160,270 | - | - |
| Fleet Management | 1,290,026 | 1,241,534 | 48,492 | - |
| Health Insurance | 53,484,686 | 49,700,338 | 3,784,348 | - |
| Risk Management | 2,309,052 | 2,309,052 | - | - |
| Workers Compensation | 3,900,506 | 3,900,506 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 1,959,719 | 847,162 | - | 1,112,557 |
| Road Machinery | 2,637,212 | 92,438 | - | 2,544,774 |
| County Road | 10,732,048 | 4,100,207 | - | 6,631,841 |
| Veterans' Arena | 1,748,590 | 823,542 | - | 925,048 |
| Enjoie Golf Course | 1,086,958 | 1,087,542 | (584) | - |
| <u>Total All Funds</u> | \$385,835,458 | \$309,488,598 | \$3,784,348 | \$72,562,512 |
| <u>Provision for Uncollected Taxes</u> | | | | \$700,000 |
| <u>Total Property Tax Levy</u> | | | | <u>\$73,262,512</u> |

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|-------------------------------------|----------------|-------------------|---------------------------|----------------------|
| 2018 Totals | \$374,495,750 | \$297,778,550 | \$3,711,633 | \$73,705,567 |
| 2019 Change from 2018 in dollars | 11,339,708 | 11,710,048 | 72,715 | (443,055) |
| 2019 Change from 2018 as percentage | 3.03% | 3.93% | 1.96% | -0.60% |

| | 2018 | 2019 | Change (in Dollars) | Change (as Percentage) |
|-----------------------------|------------------|------------------|---------------------|------------------------|
| Real Property Full Value | \$ 9,714,729,107 | \$ 9,795,230,773 | \$ 80,501,666 | 0.829% |
| Full Value Tax Rate | 7.59 | 7.48 | (0.11) | -1.418% |
| Real Property Taxable Value | \$ 5,710,293,144 | \$ 5,729,813,904 | \$ 19,520,760 | 0.342% |
| Taxable Value Tax Rate | 12.91 | 12.79 | (0.12) | -0.940% |

Summary by Fund
2018 Adopted Budget

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------|-------------------|---------------------------|----------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$120,556,881 | \$121,247,401 | \$ - | \$ (690,520) |
| Social Services | 116,466,365 | 55,883,443 | - | 60,582,922 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,569,427 | 2,289,356 | - | 1,280,071 |
| Public Transportation | 11,893,279 | 10,931,817 | - | 961,462 |
| Solid Waste Management | 9,157,833 | 9,193,465 | (35,632) | - |
| Willow Point Nursing Home | 30,906,592 | 30,906,592 | - | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,307,890 | 5,307,890 | - | - |
| Fleet Management | 1,031,454 | 1,131,099 | (99,645) | - |
| Health Insurance | 51,679,229 | 47,828,364 | 3,850,865 | - |
| Risk Management | 2,291,803 | 2,291,803 | - | - |
| Workers Compensation | 3,867,077 | 3,867,077 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 1,968,631 | 835,851 | - | 1,132,780 |
| Road Machinery | 2,610,138 | 90,157 | - | 2,519,981 |
| County Road | 10,389,820 | 4,127,467 | - | 6,262,353 |
| Veterans' Arena | 1,748,337 | 791,819 | - | 956,518 |
| Enjolie Golf Course | 1,050,994 | 1,054,949 | (3,955) | - |
| <u>Total All Funds</u> | \$374,495,750 | \$297,778,550 | \$3,711,633 | \$73,005,567 |
| <u>Provision for Uncollected Taxes</u> | | | | \$700,000 |
| <u>Total Property Tax Levy</u> | | | | \$73,705,567 |

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|-------------------------------------|----------------|-------------------|---------------------------|----------------------|
| 2017 Totals | \$369,925,185 | \$292,593,171 | \$5,414,841 | \$72,617,173 |
| 2018 Change from 2017 in dollars | 4,570,565 | 5,185,379 | (1,703,208) | 1,088,394 |
| 2018 Change from 2017 as percentage | 1.24% | 1.77% | -31.45% | 1.50% |

| | 2017 | 2018 | Change (in Dollars) | Change (as Percentage) |
|-----------------------------|------------------|------------------|---------------------|------------------------|
| Real Property Full Value | \$ 9,612,985,607 | \$ 9,714,729,107 | \$ 101,743,500 | 1.058% |
| Full Value Tax Rate | 7.55 | 7.59 | 0.03 | 0.436% |
| Real Property Taxable Value | \$ 5,684,578,950 | \$ 5,710,293,144 | \$ 25,714,194 | 0.452% |
| Taxable Value Tax Rate | 12.77 | 12.91 | 0.13 | 1.042% |

Summary by Fund
2017 Adopted Budget

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|--|----------------------|----------------------|---------------------------|----------------------|
| <u>General Fund</u> | | | | |
| General Operating Departments | \$118,018,270 | \$117,011,053 | \$2,726,124 | \$ (1,718,907) |
| Social Services | 116,765,991 | 56,282,233 | - | 60,483,758 |
| <u>Enterprise Funds</u> | | | | |
| Aviation | 3,723,326 | 2,501,589 | - | 1,221,737 |
| Public Transportation | 11,942,673 | 10,635,344 | - | 1,307,329 |
| Solid Waste Management | 9,064,736 | 9,153,405 | (88,669) | - |
| Willow Point Nursing Home | 30,946,298 | 30,951,399 | (5,101) | - |
| <u>Internal Service Funds</u> | | | | |
| Central Food and Nutrition | 5,312,900 | 5,337,586 | (24,686) | - |
| Fleet Management | 1,300,740 | 1,081,901 | 218,839 | - |
| Health Insurance | 49,445,237 | 46,848,211 | 2,597,026 | - |
| Risk Management | 2,124,085 | 2,124,085 | - | - |
| Workers Compensation | 3,811,750 | 3,811,750 | - | - |
| <u>Special Revenue Funds</u> | | | | |
| County Library | 1,975,218 | 821,657 | - | 1,153,561 |
| Road Machinery | 2,667,684 | 78,567 | - | 2,589,117 |
| County Road | 10,234,707 | 4,054,274 | - | 6,180,433 |
| Veterans' Arena | 1,602,312 | 902,167 | - | 700,145 |
| Enjolie Golf Course | 989,258 | 997,950 | (8,692) | - |
| <u>Total All Funds</u> | <u>\$369,925,185</u> | <u>\$292,593,171</u> | <u>\$5,414,841</u> | <u>\$71,917,173</u> |
| <u>Provision for Uncollected Taxes</u> | | | | <u>\$700,000</u> |
| <u>Total Property Tax Levy</u> | | | | <u>\$72,617,173</u> |

| | Appropriations | Estimated Revenue | Appropriated Fund Balance | Property Tax Support |
|-------------------------------------|----------------|-------------------|---------------------------|----------------------|
| 2016 Totals | \$366,096,584 | \$291,672,765 | \$2,959,044 | \$72,164,775 |
| 2017 Change from 2016 in dollars | 3,828,601 | 920,406 | 2,455,797 | 452,398 |
| 2017 Change from 2016 as percentage | 1.05% | 0.32% | 82.99% | 0.63% |

| | 2016 | 2017 | Change (in Dollars) | Change (as Percentage) |
|-----------------------------|------------------|------------------|---------------------|------------------------|
| Real Property Full Value | \$ 9,762,207,432 | \$ 9,612,985,607 | \$ (149,221,825) | -1.529% |
| Full Value Tax Rate | 7.39 | 7.55 | 0.16 | 2.189% |
| Real Property Taxable Value | \$ 5,654,743,735 | \$ 5,684,578,950 | \$ 29,835,215 | 0.528% |
| Taxable Value Tax Rate | 12.76 | 12.77 | 0.01 | 0.099% |

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General Government

| <u>Department/Division</u> | <u>Page</u> | <u>Department/Division</u> | <u>Page</u> |
|--------------------------------------|-------------|----------------------------|-------------|
| Legislative Board | | Information Technology | |
| Clerk of the Legislature | 2 | Information Services | 70 |
| Legislature | 7 | Communication Services | 77 |
| Executive | | Law | |
| Executive | 10 | Law | 81 |
| County Clerk | | Law—DSS Legal Unit | 86 |
| Records | 15 | Personnel | 91 |
| Motor Vehicles | 22 | Public Defender | 99 |
| Records Management | 27 | Public Works | |
| District Attorney | | Administration | 105 |
| District Attorney | 32 | Buildings and Grounds | 110 |
| Traffic Diversion | 39 | Engineering | 117 |
| Audit and Control | | Fleet Management | 123 |
| Audit and Control | 41 | Purchasing | 129 |
| Weights and Measures | 46 | Real Property Tax Services | 135 |
| Central Foods and Nutrition Services | 50 | Risk and Insurance | |
| Coroners | 54 | Risk Management | 142 |
| Elections | 58 | Health Insurance | 149 |
| Office of Management and Budget | 63 | Workers Compensation | 153 |

Legislature

Legislators (15)
(Elected)

Chairman
Board of Acquisition and Contract
Capital Program Advisory Committee

Legislative Board

Committees

- County Administration
- Economic Development, Education and Culture
- Finance
- Health and Human Services
- Personnel
- Public Safety and Emergency Services
- Public Works and Transportation
- Research Support

Clerk of the Legislature

Legislative Support

- Local Laws and Resolutions
- Legislative Minutes
- Committee Minutes
- Journal of Proceedings
- Records Management
- Clerical / Secretarial Support
- Administration
- Ethics Disclosure Processing
- Freedom of Information Law (FOIL)

**Legislature
Legislative Clerk**

Mission Statement

The Clerk of the Legislature supervises and coordinates daily activities of the office of the Legislature.

Description

This office drafts and distributes all legislation to appropriate committees, processes, certifies, and disseminates all legislation, provides minutes of all legislative sessions and all committee meetings, prepares and files the required documentation on all approved local laws with the Secretary of State and provides clerical and secretarial support to the individual Legislators. Prepares, maintains, and distributes the Directory of Federal, State, County, and Municipal Officials and a desk blotter-style quick directory.

The Clerk also serves as the Records Access Officer for Broome County Government, processing Freedom of Information Requests on a continual basis.

Maintains and distributes updates to the county's Charter and Administrative Code.

Provides support to the Agricultural and Farmland Protection Board.

Serves as support staff to the Board of Ethics by maintaining, distributing, collecting and submitting for review by the Board, the annual Financial Disclosure Statement, which nearly 200 County officials are required to complete.

2021 Objectives

- Improve the paperless process by which resolution requests are submitted.
- Improve the paperless process for the distribution of resolution and agendas to County personnel.
- Make the business of the Legislature accessible to the public using the County website and social media.
- Make accessing public records as easy as possible for the public using a well-designed paper form and an on-line submission form.
- Enhance the capabilities of the office and the Legislative Assistant using student interns.
- Highlight the community through initiatives such as the Veterans of Distinction program, the Agricultural Celebration and the Community Art Series.

2021 Budget Highlights

- In the 2021 budget, this office has restricted expenses wherever possible.

Legislature 12010001
Clerk

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|---|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Clerk of the County Legislature | F Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Clerk of the County Legislature | 19 Admin | 1 | 1 | 1 | 1 | 1 |
| Second Deputy Clerk of the County Legislature | 17 Admin | 0 | 1 | 1 | 1 | 1 |
| Second Deputy Clerk of the County Legislature | 15 Admin | 1 | 0 | 0 | 0 | 0 |
| Total Full-Time Positions | | 3 | 3 | 3 | 3 | 3 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 3 | 3 | 3 | 3 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 12000000 Legislative
 DIV: 01 Legislative-Clerk

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 12000000 Legislative | | | | | | |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000512 MINOR SALES OTHER | 627 | 500 | 283 | 400 | 400 | 400 |
| 0000006 Sale of Prop and Comp for Loss Totals | 627 | 500 | 283 | 400 | 400 | 400 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 18 | 10 | 4 | 10 | 10 | 10 |
| 0000007 Misc Interfund Revenues Totals | 18 | 10 | 4 | 10 | 10 | 10 |
| Rev Total for Div: 1201 | 645 | 510 | 287 | 410 | 410 | 410 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 173,132 | 181,668 | 158,860 | 185,749 | 185,749 | 185,749 |
| 0000010 Personnel Service Totals | 173,132 | 181,668 | 158,860 | 185,749 | 185,749 | 185,749 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 360 | 360 | 336 | 360 | 360 | 360 |
| 6004011 DUPLICATING AND PRINTING RM SU | 0 | 0 | 1,236 | 0 | 0 | 0 |
| 6004012 OFFICE SUPPLIES | 1,351 | 0 | 417 | 600 | 600 | 600 |
| 6004100 POSTAGE AND FREIGHT | 0 | 50 | 0 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 150 | 150 | 150 | 150 | 150 | 150 |
| 6004106 GENERAL OFFICE EXPENSES | 1,644 | 21,600 | 4,856 | 16,700 | 16,700 | 16,700 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 180 | 0 | 0 | 0 | 0 | 0 |
| 6004131 PHOTOGRAPHIC EXPENSES | 0 | 0 | 0 | 250 | 250 | 250 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 761 | 1,000 | 370 | 900 | 900 | 900 |
| 6004162 EDUCATION AND TRAINING | 450 | 840 | 0 | 450 | 450 | 450 |
| 6004196 COPYING MACHINE RENTALS | 502 | 2,832 | 2,046 | 2,500 | 2,500 | 2,500 |
| 6004541 STENOGRAPHIC SERVICES | 200 | 600 | 226 | 600 | 600 | 600 |
| 6004573 OTHER FEES FOR SERVICES | 2,958 | 3,000 | 2,278 | 3,500 | 3,500 | 3,500 |
| 0000040 Contractual Expenditures Totals | 8,556 | 30,432 | 11,915 | 26,010 | 26,010 | 26,010 |
| 0000041 Chargeback Expenses | | | | | | |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 12000000 Legislative
DIV: 01 Legislative-Clerk

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004602 INSURANCE PREMIUM CHARGEBACK | 189 | 173 | 129 | 231 | 231 | 231 |
| 0000041 Chargeback Expenses Totals | 189 | 173 | 129 | 231 | 231 | 231 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,140 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,140 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 636 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 636 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 28,086 | 29,142 | 22,110 | 20,786 | 20,786 | 20,786 |
| 6008002 SOCIAL SECURITY | 12,401 | 13,899 | 11,406 | 14,209 | 14,209 | 14,209 |
| 6008004 WORKERS COMPENSATION | 428 | 524 | 394 | 487 | 487 | 487 |
| 6008006 LIFE INSURANCE | 25 | 45 | 22 | 45 | 45 | 45 |
| 6008007 HEALTH INSURANCE | 40,145 | 43,020 | 37,284 | 45,170 | 45,170 | 45,170 |
| 6008009 RETIREE HEALTH INSURANCE | 6,002 | 6,302 | 4,201 | 6,617 | 6,617 | 6,617 |
| 0000080 Employee Benefits Totals | 87,087 | 92,932 | 75,417 | 87,314 | 87,314 | 87,314 |
| Exp Total for Div: 1201 | 270,740 | 305,205 | 246,321 | 299,304 | 299,304 | 299,304 |
| Total for Div: 12000000 | -270,095 | -304,695 | -246,034 | -298,894 | -298,894 | -298,894 |

Legislature Legislature

Mission Statement

The Broome County Legislature is the policy-making body and taxing authority of Broome County Government. The Legislature is comprised of 15 elected Legislators each representing a district. Through its power to legislate and approve appropriations, the County Legislature shapes the direction of Broome County Government. The Broome County Charter further defines the duties and powers of the Legislature.

Description

The county legislature is responsible for the adoption of all local legislation and the levy of property taxes to fund county governmental operations. Other specific powers include the power to make appropriations, incur indebtedness, and adopt an annual budget, to create, alter, combine or abolish positions (job titles) except those units headed by elected officials, to confirm appointments by the County Executive, to adopt the equalization rates for the City of Binghamton and the 16 towns within the County and to award all contracts for professional services exceeding \$15,000.

The Chair of the Legislature presides at meetings of the county legislature and appoints all standing and ad hoc committees. The Chair is an ex-officio member of every committee. Additionally, the Chair is a member of the Board of Acquisition and Contract (BAC) and several advisory boards pursuant to the provisions of the Broome County Charter.

The Chair of the Finance Committee, the Chair of the Public Works and Transportation Committee and the Chair of the Legislature are all members of the Capital Project Advisory Committee.

The Legislative Assistants provide research and support to the Chair, the Committees, and Legislators and facilitates activities and initiatives of the Legislature.

2021 Objectives

- Carefully scrutinize all County spending with the specific goal of controlling property taxes.
- Work to create an atmosphere that will promote economic development within the County and region to enhance the County's tax base and employment opportunities.
- Review County Departments and services to determine where administration and other functions can be consolidated.
- Consider all possible opportunities for the most efficient delivery of services, including sharing of resources and services with municipalities.
- Work to improve the quality of life for residents of Broome County.

2021 Budget Highlights

- In the 2021 budget the Legislature has restricted expenses wherever possible.

Legislature 12020001
Board

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 | As of | 2021 | 2021 | 2021 |
|----------------------------------|-------------------|----------------|----------------|------------------|--------------------|----------------|
| | | <u>Actuals</u> | July 6,2020 | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| | | | <u>Current</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Legislative Assistant (40 hours) | 23 Admin | 0 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| Chairman*/County Legislator | Elected | 1 | 1 | 1 | 1 | 1 |
| County Legislator | Elected | 14 | 14 | 14 | 14 | 14 |
| Total Part-Time Positions | | 15 | 15 | 15 | 15 | 15 |
| Total Positions | | 17 | 17 | 17 | 17 | 17 |

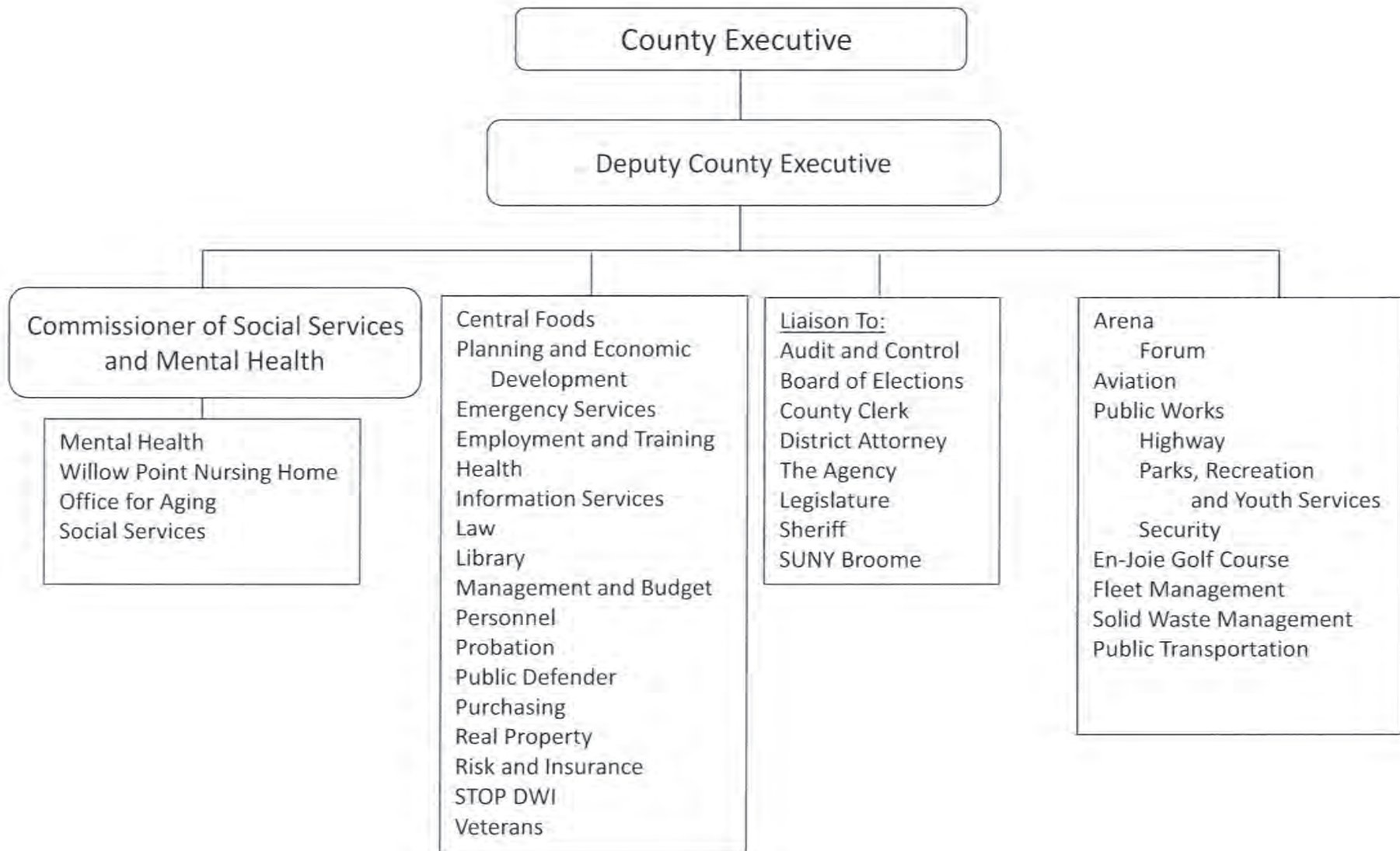
* Elected by peers

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 12000000 Legislative
 DIV: 02 Legislative-Legislature

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 120,377 | 126,756 | 106,206 | 130,732 | 130,732 | 130,732 |
| 6001001 SALARIES PART-TIME | 194,099 | 195,000 | 169,702 | 195,000 | 195,000 | 195,000 |
| 0000010 Personnel Service Totals | 314,476 | 321,756 | 275,908 | 325,732 | 325,732 | 325,732 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 0 | 0 | 26,663 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 463 | 324 | 0 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 662 | 824 | 516 | 1,100 | 1,100 | 1,100 |
| 6004538 LEGAL CHARGES AND FEES | 0 | 30,000 | 0 | 30,000 | 30,000 | 30,000 |
| 0000040 Contractual Expenditures Totals | 1,125 | 31,148 | 27,179 | 31,100 | 31,100 | 31,100 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 567 | 516 | 388 | 693 | 693 | 693 |
| 0000041 Chargeback Expenses Totals | 567 | 516 | 388 | 693 | 693 | 693 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 47,153 | 49,731 | 36,207 | 50,527 | 50,527 | 50,527 |
| 6008002 SOCIAL SECURITY | 20,955 | 24,615 | 18,471 | 24,914 | 24,914 | 24,914 |
| 6008004 WORKERS COMPENSATION | 1,284 | 1,575 | 1,181 | 1,460 | 1,460 | 1,460 |
| 6008006 LIFE INSURANCE | 139 | 255 | 124 | 255 | 255 | 255 |
| 6008007 HEALTH INSURANCE | 108,655 | 128,821 | 95,764 | 117,395 | 117,395 | 117,395 |
| 6008009 RETIREE HEALTH INSURANCE | 103,176 | 108,284 | 72,189 | 113,646 | 113,646 | 113,646 |
| 0000080 Employee Benefits Totals | 281,362 | 313,281 | 223,936 | 308,197 | 308,197 | 308,197 |
| Exp Total for Div: 1202 | 597,530 | 666,701 | 527,411 | 665,722 | 665,722 | 665,722 |
| Total for Div: 12000000 | -597,530 | -666,701 | -527,411 | -665,722 | -665,722 | -665,722 |
| Total for Dept: 12000000 | -867,625 | -971,396 | -773,445 | -964,616 | -964,616 | -964,616 |

County Executive



County Executive

Mission Statement

To efficiently and effectively manage the operations and capital, operating and grant budgets of all county departments and to provide residents with quality services creating a high quality of life in a cost-effective manner.

Description

The office and duties of the County Executive are established by Article III, Sections 301-312 of the Broome County Charter adopted November 1968. The County Executive is the Chief Executive Officer and administrative head of Broome County government. The County Executive is an elected position serving a four-year term.

The County Executive oversees all County departments. The Executive is also responsible for communicating information regarding county services, programs, activities, and public policy to county employees, the public, and local, state and federal elected officials.

The County Executive is responsible for implementing local laws and resolutions as defined in the Broome County Charter and Code. The County Executive supervises and directs the internal organization and administration of all department and other administrative units. In addition, the County Executive appoints members to various county boards and commissions.

2021 Objectives

- To work closely with all levels of government, departments and community partners to meet challenges posed by current economic conditions. The Executive Office

will strive to maintain the quality services that residents depend upon and deserve. All services will continue to be constantly evaluated to ensure they are provided in the most cost-effective manner.

- To enhance economic development, the Executive Office will continue to contain property taxes by efficient operations within county government. These efforts will include, but are not limited to
 - Enforcement of strict guidelines and accountability for spending by all county departments.
 - Emphasis of increased efficiency of all departments improving performance and reducing expenses.
 - Monitoring all capital projects for completion and quality.
 - Ensuring current and planned projects fit within the current economic model and are sustainable in the near as well as foreseeable future.
 - Creating and promoting strategies to make Broome County a viable place for investment.

2021 Budget Highlights

- A Deputy County Executive position remains unfunded in the 2021 budget.

Executive 05000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6.2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| County Executive | Elected | 1 | 1 | 1 | 1 | 1 |
| Deputy County Executive* | K Admin | 2 | 2 | 2 | 2 | 2 |
| Executive Asst. to the County Executive | 23 Admin | 0 | 2 | 2 | 2 | 2 |
| Executive Asst. to the County Executive | 22 Admin | 2 | 0 | 0 | 0 | 0 |
| Secretary to Deputy County Executive | 15 Admin | 0 | 1 | 1 | 1 | 1 |
| Secretary to Deputy County Executive | 14 Admin | 1 | 0 | 0 | 0 | 0 |
| Administrative Asst. to the County Executive | 13 Admin | 0 | 1 | 1 | 1 | 1 |
| Administrative Asst. to the County Executive | 12 Admin | 1 | 0 | 0 | 0 | 0 |
| Total Full-Time Positions | | 7 | 7 | 7 | 7 | 7 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 7 | 7 | 7 | 7 | 7 |

*One position unfunded since 2015

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 05000000 County Executive

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000332 INDIRECT COSTS CHARGEBACK | 1,519,578 | 1,537,357 | 0 | 1,457,090 | 1,457,090 | 1,457,090 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 5,286 | 3,907 | 0 | 3,907 | 3,907 | 3,907 |
| 5000340 Int Gov'tl Charges - Excess Bu | 1,474,937 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Total | 2,999,801 | 1,541,264 | 0 | 1,460,997 | 1,460,997 | 1,460,997 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 0 | 0 | 44 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 0 | 0 | 44 | 0 | 0 | 0 |
| Rev Totals for Dept: 05000000 | 2,999,801 | 1,541,264 | 44 | 1,460,997 | 1,460,997 | 1,460,997 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 392,148 | 396,888 | 358,082 | 418,433 | 418,433 | 418,433 |
| 6001002 SALARIES TEMPORARY | 47,823 | 61,738 | 26,695 | 40,947 | 40,947 | 40,947 |
| 0000010 Personnel Service Totals | 439,971 | 458,626 | 384,777 | 459,380 | 459,380 | 459,380 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 261 | 1,000 | 192 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 3,369 | 2,000 | 3,536 | 2,500 | 2,500 | 2,500 |
| 6004030 FOOD AND BEVERAGES | 254 | 400 | 0 | 300 | 300 | 300 |
| 6004073 SUBSCRIPTIONS | 27 | 0 | 0 | 100 | 100 | 100 |
| 6004100 POSTAGE AND FREIGHT | 0 | 50 | 0 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 827 | 900 | 217 | 900 | 900 | 900 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 200 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 1,425 | 0 | 1,000 | 1,000 | 1,000 |
| 6004162 EDUCATION AND TRAINING | 533 | 400 | 0 | 400 | 400 | 400 |
| 6004196 COPYING MACHINE RENTALS | 180 | 3,128 | 2,450 | 3,128 | 3,128 | 3,128 |
| 0000040 Contractual Expenditures Totals | 5,451 | 9,503 | 6,395 | 8,828 | 8,828 | 8,828 |
| 0000041 Chargeback Expenses | | | | | | |

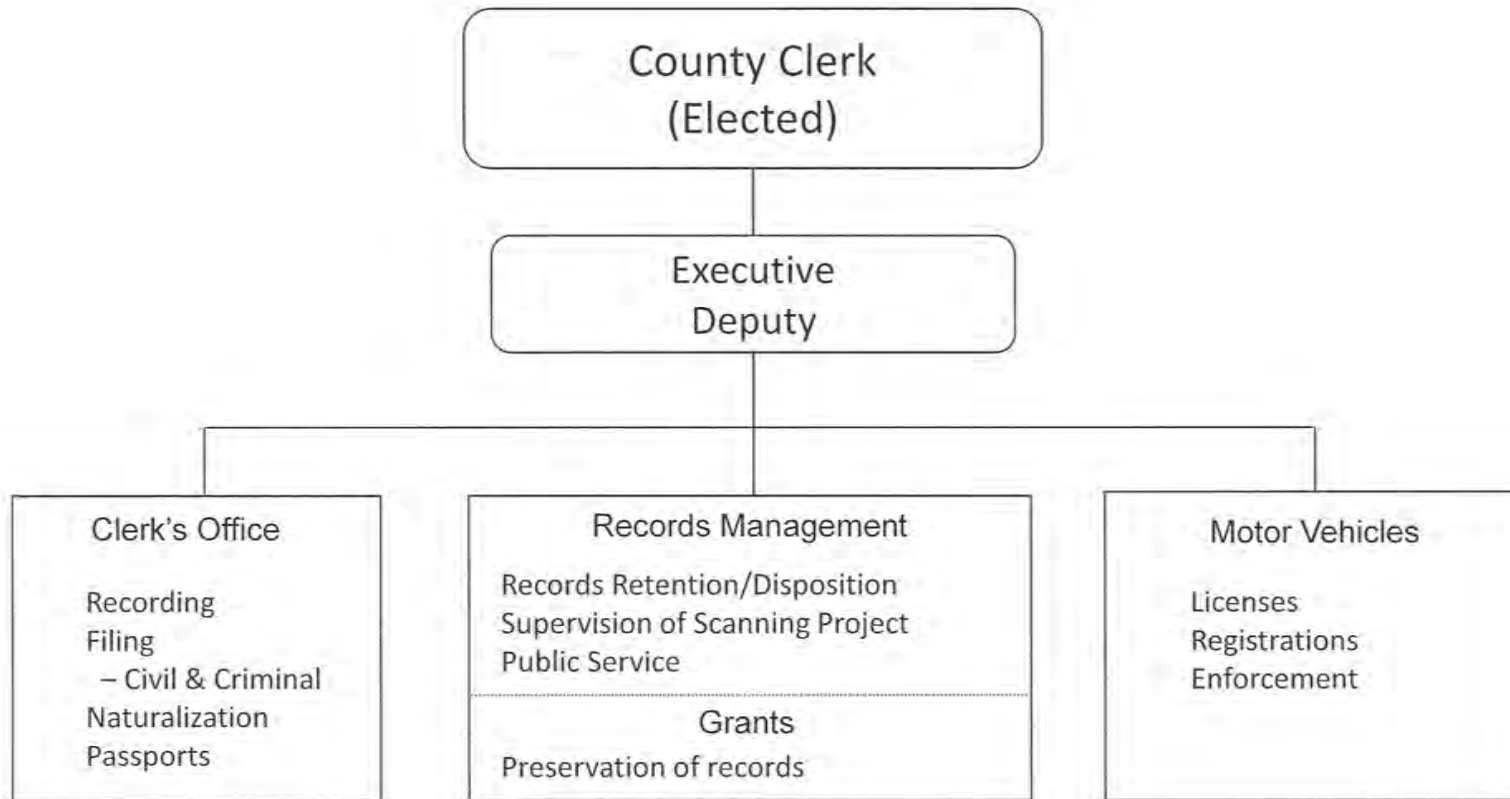
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 05000000 County Executive

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004602 INSURANCE PREMIUM CHARGEBACK | 447 | 398 | 299 | 540 | 540 | 540 |
| 0000041 Chargeback Expenses Totals | 447 | 398 | 299 | 540 | 540 | 540 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,432 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,432 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 644 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 644 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 58,109 | 60,645 | 42,959 | 62,906 | 62,906 | 62,906 |
| 6008002 SOCIAL SECURITY | 32,542 | 35,085 | 28,381 | 35,143 | 35,143 | 35,143 |
| 6008004 WORKERS COMPENSATION | 1,800 | 1,917 | 1,438 | 1,685 | 1,685 | 1,685 |
| 6008006 LIFE INSURANCE | 57 | 105 | 46 | 105 | 105 | 105 |
| 6008007 HEALTH INSURANCE | 46,386 | 50,077 | 41,369 | 57,968 | 57,968 | 57,968 |
| 6008009 RETIREE HEALTH INSURANCE | 105,171 | 110,413 | 73,609 | 115,917 | 115,917 | 115,917 |
| 0000080 Employee Benefits Totals | 244,065 | 258,242 | 187,802 | 273,724 | 273,724 | 273,724 |
| Exp Totals for Dept: 05000000 | 692,010 | 726,769 | 579,273 | 742,472 | 742,472 | 742,472 |
| Total for Dept: 05000000 | 2,307,791 | 814,495 | -579,229 | 718,525 | 718,525 | 718,525 |

County Clerk



COUNTY CLERK

Clerk's Office (04010001)

Mission Statement

To oversee the processing, filing, scanning and storing of thousands of vital property, business and court documents every year, while offering superior customer service to the stakeholders who utilize the office.

Description

The County Clerk's Office provides the necessary services for the efficient filing and recording of land record documents, lien filings, acceptance of passport applications and naturalization of citizens as required by the State of New York and the federal government.

The County Clerk's Office is a consistent revenue generator for Broome County government. The office collects several taxes and fees on behalf of other departments and agencies. While the office retains a portion of some of the fees, for the most part the office acts as a collection or pass-through department for these fees. The office also provides significant operating revenues for certain other County departments. In 2019, the total funds collected by the Clerk's Office was \$10,165,705. Out of that grand total, the amount retained for the County's general fund was only \$1,120,658, while the amount passed along to other entities was \$9,045,047. We believe that this is crucial information, even if the 84% of revenue collected and passed along to other entities is not captured by the limited budget submission module in the County's PeopleSoft program. (Source: Broome County Clerk 2019 Annual Report.)

COVID-19 Response

The Broome County Clerk's Office took decisive action to meet the immediate challenges of the COVID-19 public health crisis.

To help flatten the curve and protect public health and safety, we employed a multi-pronged approach to provide our employees with flexible, remote work options while maintaining critical operations, generating a steady revenue stream for Broome County and accommodating our stakeholders who were unable to physically access the Clerk's Office during the mandatory shutdown.

In accordance with Governor Cuomo's Executive Orders, the Clerk's Office took the following density reduction measures:

| | |
|--|----------------|
| Closed to the public: | March 17, 2020 |
| Reduced to 1/2 staff on site and 1/2 staff remotely: | March 17, 2020 |
| Reduced to 1/4 staff on site and 3/4 staff remotely: | April 27, 2020 |
| Increased to full staff on site: | June 15, 2020 |
| Reopened to the public: | June 22, 2020 |

While some functions of the Clerk's Office can only be performed in-office, others—including the e-filing of court document and e-recording of land records—could easily continue remotely during the temporary workforce reduction. Those working from home also tackled several new projects focusing on the indexing, digitization and verification of various public records.

As a result of their efforts, 21,779 new civil actions were indexed in OnBase, 12 additional mortgage books were imported into IQS and 270 judgment books were redacted and verified, significantly increasing the number of documents that are available remotely to our users. Even before the pandemic, we worked with a vendor to digitize hundreds of deed books and index books to make them available on line.

In addition to their standard daily responsibilities, employees working on site also took on the task of searching for, scanning and emailing hundreds of older deeds, mortgages, maps and other records to attorneys, title searchers and abstracters who were unable to personally access our files during the COVID-19 closure. As compensation for the temporary inconvenience, these services were provided free-of-charge.

Pivoting to remote work on the fly was a humbling experience. Many of our employees lacked the necessary technology to work from home and we were heavily reliant on the County's Information Technology Department, whose own shortcomings were exposed during the transition.

Nevertheless, we'd like to thank the County for providing laptop computers to employees in need and for working diligently to make sure we all had remote access to our desktops. After working out the kinks and troubleshooting countless problems, I think we're all much better prepared for future unforeseen disruptions.

2021 Objectives

One of the goals of the County Clerk's office is to continue to offer excellent customer service to the stakeholders who utilize the office, while also maximizing revenue for the County. We are always looking to implement new ideas.

- Continue the expansion of the e-filing and e-recording programs, to reduce costs, to reduce the volume of paper records, and to increase office efficiencies, and make sure as many functions are available for remote use in the event of a second wave of COVID-19.
- Continue to strive to increase access to our office for the general public, including afterhours passport fairs and hours during the summer months that match the local court

system's. That includes maximizing the ability to access our records remotely in the event of a second wave of COVID-19.

2021 Budget Highlights

While the County Clerk's Office revenues will continue to exceed expenses, we recognize the importance that our own office's operational needs are met. With the unknown financial and budgetary implications of COVID-19 on Broome County government, the County Clerk's Office is not pursuing any new or additional initiatives or programs this year.

County Clerk / Records (04010001)

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--------------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| County Clerk | Elected | 1 | 1 | 1 | 1 | 1 |
| Executive Deputy County Clerk | C Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy County Clerk (40) * | 17 Admin | 2 | 2 | 2 | 2 | 2 |
| Secretary to the County Clerk (37.5) | 16 Admin | 1 | 1 | 1 | 1 | 1 |
| Senior Index Clerk (40) | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Index Clerk (40) | 8 CSEA | 4 | 4 | 4 | 4 | 4 |
| Total Full-Time Positions | | 11 | 11 | 11 | 11 | 11 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | 0 | 0 | 0 | 0 | 0 |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 11 | 11 | 11 | 11 | 11 |

* Deputy County Clerk position transferred to 04020001 Motor Vehicles in 2019

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 04000000 County Clerk
 DIV: 01 County Clerk- Records

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 04000000 County Clerk | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000104 CLERK FEES | 1,154,940 | 1,032,000 | 655,934 | 1,032,000 | 1,032,000 | 1,032,000 |
| 5000105 XEROX MACHINE | 3,793 | 3,500 | 1,730 | 3,500 | 3,500 | 3,500 |
| 5000106 MORTGAGE TAX | 393,225 | 399,466 | 336,325 | 399,466 | 399,466 | 399,466 |
| 5000220 REMOTE ACCESS CHARGE | 128,150 | 100,000 | 47,772 | 100,000 | 100,000 | 100,000 |
| 5000224 TRANSFER TAX | 49,769 | 0 | 0 | 0 | 0 | 0 |
| 5000426 MISCELLANEOUS | 5,488 | 5,000 | 2,821 | 5,000 | 5,000 | 5,000 |
| 0000002 Departmental Income Totals | 1,735,365 | 1,539,966 | 1,044,582 | 1,539,966 | 1,539,966 | 1,539,966 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 130 | 150 | 36 | 150 | 150 | 150 |
| 0000003 Use of Money Totals | 130 | 150 | 36 | 150 | 150 | 150 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 77 | 0 | 45 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 77 | 0 | 45 | 0 | 0 | 0 |
| Rev Total for Div: 0401 | 1,735,572 | 1,540,116 | 1,044,663 | 1,540,116 | 1,540,116 | 1,540,116 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 478,893 | 513,804 | 439,744 | 515,790 | 515,790 | 515,790 |
| 6001002 SALARIES TEMPORARY | 0 | 0 | 0 | 3,375 | 3,375 | 3,375 |
| 0000010 Personnel Service Totals | 478,893 | 513,804 | 439,744 | 519,165 | 519,165 | 519,165 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 307 | 363 | 0 | 375 | 375 | 375 |
| 6004012 OFFICE SUPPLIES | 5,135 | 5,500 | 2,843 | 6,000 | 6,000 | 6,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 0 | 200 | 0 | 0 | 0 | 0 |
| 6004030 FOOD AND BEVERAGES | 236 | 300 | 40 | 0 | 0 | 0 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 444 | 450 | 0 | 444 | 444 | 444 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL) | 401 | 901 | 500 | 901 | 901 | 901 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 04000000 County Clerk
DIV: 01 County Clerk- Records

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004100 POSTAGE AND FREIGHT | 512 | 537 | 532 | 550 | 550 | 550 |
| 6004105 DUES AND MEMBERSHIPS | 485 | 535 | 485 | 535 | 535 | 535 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 85 | 200 | 40 | 200 | 200 | 200 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,761 | 1,500 | 803 | 1,500 | 1,500 | 1,500 |
| 6004196 COPYING MACHINE RENTALS | 468 | 3,900 | 3,413 | 3,900 | 3,900 | 3,900 |
| 0000040 Contractual Expenditures Totals | 9,834 | 14,436 | 8,656 | 14,455 | 14,455 | 14,455 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 1,197 | 1,075 | 806 | 1,465 | 1,465 | 1,465 |
| 6004604 DPW SECURITY CHARGEBACKS | 13,710 | 10,962 | 0 | 11,150 | 11,150 | 11,150 |
| 0000041 Chargeback Expenses Totals | 14,907 | 12,037 | 806 | 12,615 | 12,615 | 12,615 |
| 0000060 Principal on Indebtedness | | | | | | |
| 5006008 PRINCIPAL ON CAPITAL LEASE | 2,511 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 2,511 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 744 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 744 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 78,781 | 77,928 | 58,319 | 80,108 | 80,108 | 80,108 |
| 6008002 SOCIAL SECURITY | 34,665 | 39,306 | 31,879 | 39,458 | 39,458 | 39,458 |
| 6008004 WORKERS COMPENSATION | 23,923 | 26,926 | 20,195 | 23,092 | 23,092 | 23,092 |
| 6008006 LIFE INSURANCE | 84 | 165 | 80 | 165 | 165 | 165 |
| 6008007 HEALTH INSURANCE | 75,510 | 96,904 | 68,200 | 83,684 | 83,684 | 83,684 |
| 6008009 RETIREE HEALTH INSURANCE | 152,189 | 158,282 | 106,436 | 158,282 | 158,282 | 158,282 |
| 6008010 DISABILITY INSURANCE | 414 | 528 | 462 | 527 | 527 | 527 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 504 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 366,070 | 400,039 | 285,571 | 385,316 | 385,316 | 385,316 |
| 0000090 Transfers | | | | | | |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 04000000 County Clerk
 DIV: 01 County Clerk- Records

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6009001 TRANSFER TO CAPITAL FUND | 13,250 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 13,250 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 0401 | 886,209 | 940,316 | 734,777 | 931,551 | 931,551 | 931,551 |
| Total for Div: 04000000 | 849,363 | 599,800 | 309,886 | 608,565 | 608,565 | 608,565 |

COUNTY CLERK

Motor Vehicles

Mission Statement

To oversee the processing of various motor vehicle transactions, abiding by the laws and guidelines established by the NYS Department of Motor Vehicles and the Federal government, while offering superior customer service to the stakeholders who utilize the department.

Description

The DMV efficiently processes various motor vehicle transactions, including the licensing of drivers and the registering of vehicles.

The DMV is a consistent revenue generator of revenue for Broome County government. The department collects several taxes and fees on behalf New York State. While the department retains a portion of some of the fees, for the most part the office acts as a collection or pass-through department for these fees.

As you may or may not know, Broome County receives 12.7% of DMV revenue only if residents visit their local DMV to complete registrations, renew licenses or purchase license plates. When residents renew registrations or licenses on-line or through the mail, New York State keeps the revenue. By studying trends over the past 10 years, we have noticed that Broome County lost almost \$300,000 in revenue as more people were renewing registrations or licenses on-line or through the mail directly with New York State. Over the last three years County Clerk Mihalko has put in place initiatives aimed at encouraging more Broome County residents to keep their DMV transactions local. These initiatives include the installation of six drop boxes around the county for the collection of transactions that could

have been mailed to the state; as well as including information on keeping transactions local in the county property tax mailings. For 2020, we were fortunate enough to receive funding to expand our Mobile DMV operations to continue to offer alternatives to the traditional DMV setting for our residents.

COVID-19 Response

The Broome County Clerk's Office took decisive action to meet the immediate challenges of the COVID-19 public health crisis.

To help flatten the curve and protect public health and safety, we employed a multi-pronged approach to provide our employees with flexible, remote work options while maintaining critical operations, generating a steady revenue stream for Broome County and accommodating our stakeholders who were unable to physically access the DMV during the mandatory shutdown.

Our density reduction and staff reintegration schedules are as follows:

| | |
|--|----------------|
| Closed to the public: | March 18, 2020 |
| Reopened Endicott DMV to the public: | June 15, 2020 |
| Reopened Binghamton DMV to the public: | June 22, 2020 |

Despite the mandatory closures, the DMV still generated a significant amount of revenue for Broome County by processing a variety of transactions through the mail and our secure DMV "drop box" in the Broome County Office Building. On some days, our DMV staff processed as many as 400 transactions from residents in every corner of New York State.

Reopening was a humbling experience. Since the New York State Department of Motor Vehicles failed to provide County-operated

DMVs with any re-opening guidance, we were forced to wing it and reopen our doors without knowing whether or not the State's computers would even be functional.

Although we ran into multiple problems with Broome County's Security Division, we'd like to thank the Arena and Forum staff, and our partners at the Endicott Police Department, who provided us with additional manpower to help manage the large crowds when our DMV offices reopened. After working out the kinks and troubleshooting countless problems, I think we're all much better prepared for future unforeseen disruptions.

2021 Objectives

The DMV is doing everything it can to maximize the retention of the local share of DMV revenue. We are looking to continue the following:

- Saturday hours at the 137 Washington Avenue, Endicott.
- Our rotation of a satellite office between Conklin, Harpursville, Whitney Point and Windsor and other locations to serve our rural communities.
- Six DMV "drop boxes" in Binghamton, Endwell, Harpursville, Johnson City and Whitney Point.
- Educating to the general public about the importance of using local DMV services as opposed to New York State's online or mail options, including a flyer in the County's annual property tax bill.
- The sale of E-ZPass tags through the E-ZPass On-the-Go Program.
- Obtaining dealer work from downstate car dealerships who are impatient with the slow speed of the downstate DMV offices.

2021 Budget Highlights

While the DMV revenues will continue to exceed expenses, we recognize the importance that our own office's operational needs are met. With the unknown financial and budgetary implications of COVID-19 on Broome County government, the County Clerk's Office is not pursuing any new or additional initiatives or programs this year.

County Clerk / Motor Vehicles (04020001)

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|------------------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Deputy County Clerk (40) * | 17 Admin | 1 | 1 | 1 | 1 | 1 |
| Principal Motor Vehicle Clerk (40) | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Motor Vehicle Clerk (40) | 9 CSEA | 3 | 3 | 3 | 3 | 3 |
| Motor Vehicle Clerk (40) | 8 CSEA | 8 | 10 | 10 | 10 | 10 |
| Total Full-Time Positions | | 13 | 15 | 15 | 15 | 15 |
| <u>Part-Time Positions</u> | | | | | | |
| Motor Vehicle Clerk | 8 CSEA | 9 | 9 | 9 | 9 | 9 |
| Total Part-Time Positions | | 9 | 9 | 9 | 9 | 9 |
| Total Positions | | 22 | 24 | 24 | 24 | 24 |

* Deputy County Clerk position transferred from 04010001 Records in 2019

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 04000000 County Clerk
 DIV: 02 County Clerk - Motor Vehicles

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000107 MOTOR VEHICLE | 2,341,922 | 2,420,000 | 1,740,895 | 2,200,000 | 2,200,000 | 2,200,000 |
| 5000108 COLLECTION OF SALES TAX | 14,135 | 15,780 | 13,006 | 15,780 | 15,780 | 15,780 |
| 0000002 Departmental Income Totals | 2,356,057 | 2,435,780 | 1,753,901 | 2,215,780 | 2,215,780 | 2,215,780 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 45 | 65 | 67 | 65 | 65 | 65 |
| 0000003 Use of Money Totals | 45 | 65 | 67 | 65 | 65 | 65 |
| Rev Total for Div: 0402 | 2,356,102 | 2,435,845 | 1,753,968 | 2,215,845 | 2,215,845 | 2,215,845 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 454,896 | 566,900 | 424,177 | 575,463 | 575,463 | 575,463 |
| 6001001 SALARIES PART-TIME | 112,176 | 130,240 | 93,057 | 140,078 | 140,078 | 140,078 |
| 6001003 SALARIES OVERTIME | 8,890 | 8,024 | 12,504 | 8,323 | 8,323 | 8,323 |
| 0000010 Personnel Service Totals | 575,962 | 705,164 | 529,738 | 723,864 | 723,864 | 723,864 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002300 AUTOMOBILES | 0 | 50,949 | 0 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 50,949 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 773 | 773 | 773 | 773 | 773 | 773 |
| 6004012 OFFICE SUPPLIES | 3,970 | 4,250 | 1,956 | 4,250 | 4,250 | 4,250 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 32 | 200 | 0 | 200 | 200 | 200 |
| 6004022 FUEL AND HEATING SUPPLIES | 1,317 | 3,000 | 2,995 | 3,200 | 3,200 | 3,200 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004106 GENERAL OFFICE EXPENSES | 982 | 500 | 204 | 700 | 700 | 700 |
| 6004111 BUILDING AND LAND RENTAL | 52,950 | 51,300 | 44,400 | 51,300 | 51,300 | 51,300 |
| 6004113 WATER AND SEWAGE CHARGES | 811 | 1,500 | 456 | 1,500 | 1,500 | 1,500 |
| 6004115 ELECTRIC CURRENT | 3,568 | 6,000 | 812 | 6,000 | 6,000 | 6,000 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 04000000 County Clerk
DIV: 02 County Clerk - Motor Vehicles

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004117 BUILDING AND GROUNDS EXPENSES | 1,383 | 1,400 | 958 | 1,600 | 1,600 | 1,600 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 5,271 | 6,500 | 2,076 | 6,500 | 6,500 | 6,500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 3,395 | 620 | 105 | 650 | 650 | 650 |
| 6004160 MILEAGE AND PARKING-LOCAL | 984 | 250 | 673 | 400 | 400 | 400 |
| 6004196 COPYING MACHINE RENTALS | 577 | 753 | 462 | 753 | 753 | 753 |
| 0000040 Contractual Expenditures Totals | 76,013 | 77,546 | 55,870 | 78,326 | 78,326 | 78,326 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 1,087 | 958 | 719 | 1,305 | 1,305 | 1,305 |
| 6004604 DPW SECURITY CHARGEBACKS | 13,710 | 18,955 | 22,438 | 19,324 | 19,324 | 19,324 |
| 6004615 GASOLINE CHARGEBACK | 600 | 2,400 | 119 | 1,000 | 1,000 | 1,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 2,256 | 4,763 | 2,368 | 2,440 | 2,440 | 2,440 |
| 6004619 BUILDING SERVICE CHARGEBACK | 40,449 | 41,348 | 30,261 | 42,348 | 42,348 | 42,348 |
| 0000041 Chargeback Expenses Totals | 58,102 | 68,424 | 55,905 | 66,417 | 66,417 | 66,417 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 84,527 | 90,689 | 69,307 | 104,042 | 104,042 | 104,042 |
| 6008002 SOCIAL SECURITY | 41,789 | 43,369 | 38,408 | 54,739 | 54,739 | 54,739 |
| 6008004 WORKERS COMPENSATION | 5,590 | 3,815 | 2,861 | 2,489 | 2,489 | 2,489 |
| 6008006 LIFE INSURANCE | 107 | 240 | 91 | 225 | 225 | 225 |
| 6008007 HEALTH INSURANCE | 100,612 | 114,393 | 83,656 | 130,550 | 130,550 | 130,550 |
| 6008009 RETIREE HEALTH INSURANCE | 108,773 | 118,396 | 77,670 | 110,833 | 110,833 | 110,833 |
| 6008010 DISABILITY INSURANCE | 969 | 1,319 | 877 | 1,231 | 1,231 | 1,231 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 4,001 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 346,368 | 372,221 | 272,870 | 404,109 | 404,109 | 404,109 |
| Exp Total for Div: 0402 | 1,056,445 | 1,274,304 | 914,383 | 1,272,716 | 1,272,716 | 1,272,716 |
| Total for Div: 04000000 | 1,299,657 | 1,161,541 | 839,585 | 943,129 | 943,129 | 943,129 |

**COUNTY CLERK
Records Management**

Mission Statement

To properly store and maintain Broome County's older departmental records in accordance with relevant regulations, and by carefully balancing competing factors of accessibility, security, preservation and expense.

Description

The Records Management Division provides practical guidance and expertise to departments in the following capacities:

- Determine retention and disposition of records.
- Review of requests for records storage.
- Coordinate the scanning projects for department records.
- Ensure compliance with New York State and Federal retention guidelines.

The Records Management Department has made great strides in 2018 and 2019. In 2018, we received \$70,000 in grant funds, and in 2019 we received \$13,500 for a Local Government Efficiency Study. In 2020, we have applied for \$42,100 in new grant funds.

We have also worked to address the continued concerns with the Records Storage Facility located at 1 North Floral Avenue in Binghamton (The Ramp Building). Some repairs have been made to the building, but the expenses of completely addressing the unresolved issues will be daunting. In January 2020, the results of the Local Government Efficiency Study were released. This study recommended that the County

Clerk's office should either explore alternative properties or make extensive repairs to the existing building, in addition to redoubling our scanning efforts.

Covid-19 Response

The Broome County Clerk's Office took decisive action to meet the immediate challenges of the COVID-19 public health crisis.

To help flatten the curve and protect public health and safety, we employed a multi-pronged approach to provide our employees with flexible, remote work options while maintaining critical operations.

In accordance with the Governor's Executive Order, our Records Management Division took the following density reduction measures:

| | |
|--|----------------|
| Closed to the public: | March 17, 2020 |
| Reduced to 1/2 staff on site and 1/2 staff remotely: | March 17, 2020 |
| Reopened to the public: | June 22, 2020 |

While working remotely, Records Management spearheaded multiple projects focusing on the indexing, digitization and verification of various public records.

As a result of our collective efforts, 21,779 new civil actions were indexed in OnBase, 12 additional mortgage books were imported into IQS and 270 judgment books were redacted and verified, significantly increasing the number of documents that are available remotely to our users.

2021 Objectives

- Prior to the fiscal challenges presented by the COVID-19 pandemic, our office planned to issue an RFP for a new storage location for Broome County's older departmental records as recommended by the Study. The Clerk's Office will work with the Executive Office and Legislature to determine the best approach to funding a project of this scale.
- Continue to work with Information Technology to implement a multi-year Capital Improvement Project to scan older departmental records into the OnBase Document Management system.

2021 Budget Highlights

The office plans to continue to scan and digitize permanent paper records from various departments into the County's OnBase system as part of an ongoing capital project.

County Clerk / Records Management (04030001)

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6, 2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|----------------------------|-------------------|-------------------------|--|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Deputy County Clerk (40) | 17 Admin | 1 | 1 | 1 | 1 | 1 |
| Records Management Officer | 18 Admin | 1 | 0 | 0 | 0 | 0 |
| Senior Records Clerk (40) | 9 CSEA | 0 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | 0 | 0 | 0 | 0 | 0 |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 2 | 2 | 2 | 2 | 2 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

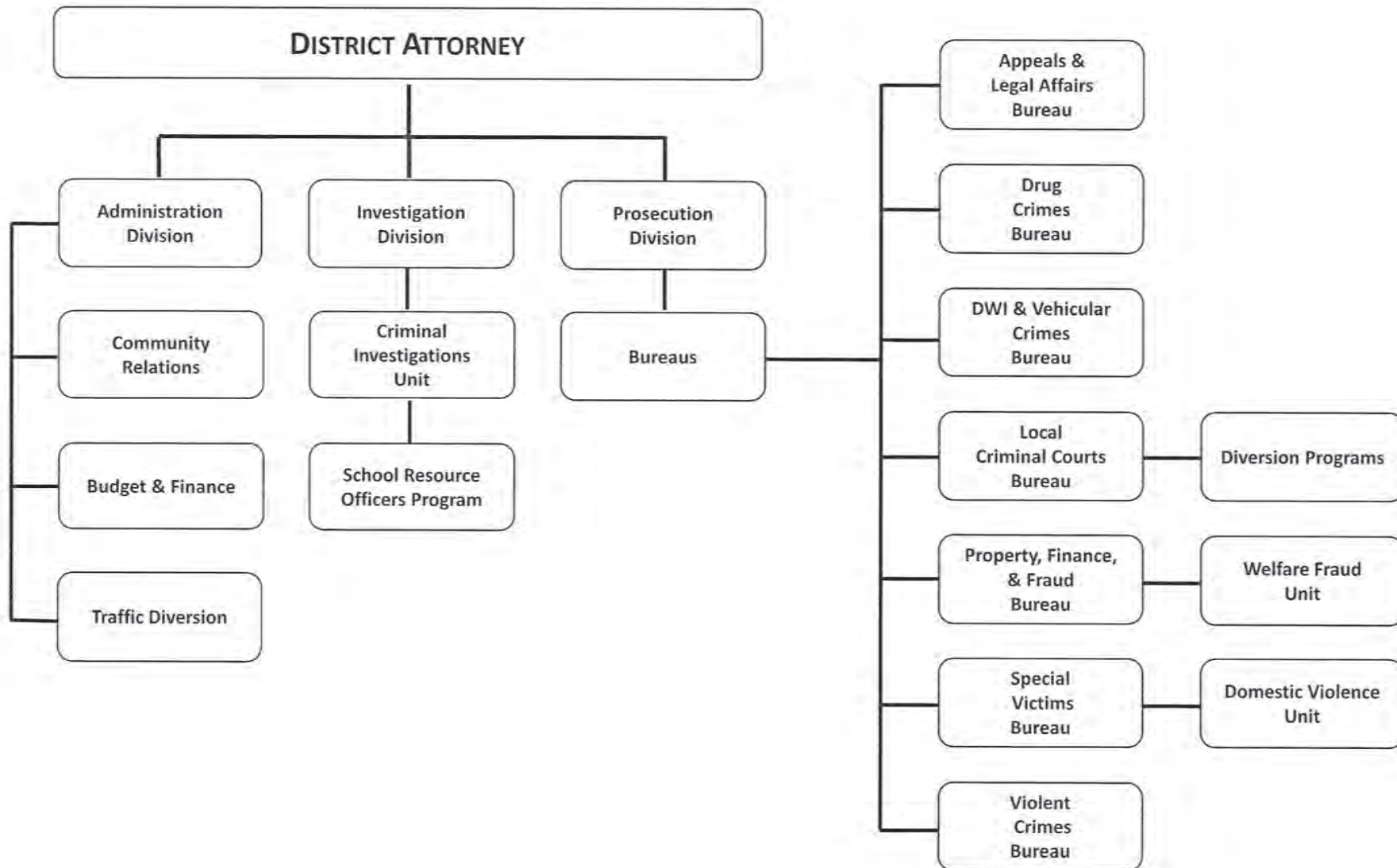
FUND: 1010 General Operating
DEPT: 04000000 County Clerk
DIV: 03 County Clerk- Records Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 13,918 | 18,230 | 0 | 18,385 | 18,385 | 18,385 |
| 0000002 Departmental Income Totals | 13,918 | 18,230 | 0 | 18,385 | 18,385 | 18,385 |
| Rev Total for Div: 0403 | 13,918 | 18,230 | 0 | 18,385 | 18,385 | 18,385 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 83,022 | 75,746 | 66,167 | 78,407 | 78,407 | 78,407 |
| 0000010 Personnel Service Totals | 83,022 | 75,746 | 66,167 | 78,407 | 78,407 | 78,407 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 212 | 400 | 229 | 400 | 400 | 400 |
| 6004022 FUEL AND HEATING SUPPLIES | 7,910 | 15,000 | 6,449 | 15,000 | 15,000 | 15,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004106 GENERAL OFFICE EXPENSES | 3,361 | 2,000 | 954 | 2,000 | 2,000 | 2,000 |
| 6004113 WATER AND SEWAGE CHARGES | 409 | 420 | 455 | 420 | 420 | 420 |
| 6004115 ELECTRIC CURRENT | 14,475 | 16,000 | 13,873 | 16,000 | 16,000 | 16,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 5,623 | 5,500 | 3,772 | 5,500 | 5,500 | 5,500 |
| 6004160 MILEAGE AND PARKING-LOCAL | 350 | 400 | 352 | 480 | 480 | 480 |
| 6004161 TRAVEL HOTEL AND MEALS | 649 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004193 HARDWARE MAINTENANCE | 318 | 1,000 | 990 | 1,600 | 1,600 | 1,600 |
| 6004195 HARDWARE RENTAL | 1,020 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 924 | 924 | 847 | 924 | 924 | 924 |
| 6004255 CONTRACTED SERVICES | 20 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 35,271 | 42,744 | 27,921 | 43,424 | 43,424 | 43,424 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004619 BUILDING SERVICE CHARGEBACK | 8,861 | 6,943 | 5,380 | 6,943 | 6,943 | 6,943 |
| 0000041 Chargeback Expenses Totals | 8,861 | 6,943 | 5,380 | 6,943 | 6,943 | 6,943 |
| 0000080 Employee Benefits | | | | | | |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 04000000 County Clerk
 DIV: 03 County Clerk- Records Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008001 STATE RETIREMENT | 10,499 | 11,276 | 8,549 | 11,898 | 11,898 | 11,898 |
| 6008002 SOCIAL SECURITY | 5,580 | 5,748 | 4,410 | 5,999 | 5,999 | 5,999 |
| 6008006 LIFE INSURANCE | 16 | 30 | 15 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 15,575 | 14,882 | 12,898 | 15,627 | 15,627 | 15,627 |
| 6008009 RETIREE HEALTH INSURANCE | 23,022 | 25,778 | 13,186 | 27,067 | 27,067 | 27,067 |
| 6008010 DISABILITY INSURANCE | 56 | 88 | 77 | 88 | 88 | 88 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 504 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 55,252 | 57,802 | 39,135 | 60,709 | 60,709 | 60,709 |
| 0000090 Transfers | | | | | | |
| 6009001 TRANSFER TO CAPITAL FUND | 0 | 50,000 | 50,000 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 0 | 50,000 | 50,000 | 0 | 0 | 0 |
| Exp Total for Div: 0403 | 182,406 | 233,235 | 188,603 | 189,483 | 189,483 | 189,483 |
| Total for Div: 04000000 | -168,488 | -215,005 | -188,603 | -171,098 | -171,098 | -171,098 |
| Total for Dept: 04000000 | 1,980,532 | 1,546,336 | 960,868 | 1,380,596 | 1,380,596 | 1,380,596 |



District Attorney

Mission Statement

Work with law enforcement agencies to successfully prosecute crime in Broome County in the interest of public safety.

Description

The District Attorney's Office (DAO) has 25 Assistant District Attorneys that prosecute nearly 10,000 felony, misdemeanor, and violation level offenses annually on behalf of the People of the State of New York and Broome County. The DAO also prosecutes more than 20,000 traffic tickets.

2021 Objectives

The DAO will continue to aggressively prosecute crime effectively and efficiently, while also using crime prevention and deterrent programs to reduce future crime.

School Resource Officers

To protect, mentor, and educate the children of Broome County, the DAO will continue to grow the School Resource Officer (SRO) program. Launched in 2016, the SRO program places retired, experienced police officers in our schools. These Officer's interact with children and faculty on a daily basis, to ensure their safety.

Diversion Programs

For those charged with minor crimes, the DAO diverts cases and individuals through several diversion programs, which offer treatment

rather than incarceration that give the offenders a chance to be productive members of society.

These include The Alcohol Monitoring Program; Drug Treatment Court; DWI Treatment Court; Integrated Domestic Violence Court; Operation SAFE; Treatment Alternative to Prosecution; and Veterans Court.

Traffic Diversion Program

This program funds the salaries of one ADA, three Investigators, one Traffic Diversion Coordinator, one Secretary, one Receptionist, one Computer Hardware Technician, and a Fiscal Services Administrator.

2021 Budget Highlights

- Utilize Incentives to retain and motivate staff.
- Continue to develop and grow SRO program.
- Adapt to the new Bail and Discovery Reform Laws by seeking State and County funding for additional positions in order to comply with this mandate.

District Attorney 06000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6, 2020 | | | | |
|------------------------------------|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| District Attorney | Elected | 1 | 1 | 1 | 1 | 1 |
| Chief Assistant District Attorney | AT-5 | 0 | 0 | 1 | 1 | 1 |
| Deputy District Attorney | AT-4 | 2 | 1 | 1 | 1 | 1 |
| Senior Assistant District Attorney | AT-3 | 5 | 6 | 7 | 7 | 7 |
| Assistant District Attorney II | AT-2 | 8 | 7 | 8 | 8 | 8 |
| Assistant District Attorney I | AT-1 | 4 | 5 | 5 | 5 | 5 |
| Chief Investigator - DA | 27 Admin | 1 | 1 | 1 | 1 | 1 |
| Ass't Chief Investigator | 27 Admin | 0 | 1 | 1 | 1 | 1 |
| Community Relations Director | 25 Admin | 1 | 1 | 1 | 1 | 1 |
| Fiscal Services Administrator | 24 Admin | 0 | 1 | 1 | 1 | 1 |
| Investigator - DA | 22 Admin | 3 | 4 | 4 | 4 | 4 |
| Secretary to the DA | 14 Admin | 8 | 7 | 7 | 7 | 7 |
| Receptionist/Typist | 7 Admin | 0 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 3 | 3 | 3 | 3 |
| Traffic Diversion Coordinator | 13S CSEA | 0 | 1 | 1 | 1 | 1 |
| Keyboard Specialist *** | 8 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 36 | 42 | 45 | 45 | 45 |
| <u>Part-Time Positions</u> | | | | | | |
| Investigator - DA | 22 Admin | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| Total Positions | | 38 | 44 | 47 | 47 | 47 |

*** One position abolished in 2019/One position unfunded in 2019

GRANT FUNDED POSITIONS

District Attorney 06000001

| Title of Position | Grade/Unit | As of July 6, 2020 | | | | |
|-------------------------------------|------------|-----------------------|--------------------|-------------------|---------------------|-----------------|
| | | 2019 Actuals | 2020 Authorized | 2021 Requested | 2021 Recommended | 2021 Adopted |
| Full-Time Positions | | | | | | |
| Chief Assistant District Attorney* | AT-4 | 1 | 1 | 0 | 0 | 0 |
| Senior Assistant District Attorney* | AT-3 | 3 | 3 | 2 | 2 | 2 |
| Assistant District Attorney II* | AT-2 | 3 | 2 | 1 | 1 | 1 |
| Assistant District Attorney I | AT-1 | 1 | 0 | 0 | 0 | 0 |
| Asst Chief Investigator - DA | 27 Admin | 1 | 0 | 0 | 0 | 0 |
| Investigator - DA | 22 Admin | 2 | 0 | 0 | 0 | 0 |
| Fiscal Manager | 17 BAPA | 1 | 0 | 0 | 0 | 0 |
| Traffic Diversion Coordinator | 13S CSEA | 1 | 0 | 0 | 0 | 0 |
| Traffic Diversion Assistant | 9S CSEA | 2 | 0 | 0 | 0 | 0 |
| Total Full-Time Positions | | 15 | 6 | 3 | 3 | 3 |
| Part-Time Positions | | | | | | |
| Investigator - DA | 22 Admin | 11 | 11 | 11 | 11 | 11 |
| Total Part-Time Positions | | 11 | 11 | 11 | 11 | 11 |
| Total Positions | | 26 | 17 | 14 | 14 | 14 |

*One position transferred to operating

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 06000000 District Attorney
DIV: 00 District Attorney

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 06000000 District Attorney | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000245 FEE FOR TRAFFIC DIVERSION | 123,265 | 100,000 | 100,000 | 120,000 | 120,000 | 120,000 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| 0000002 Departmental Income Totals | 143,265 | 120,000 | 120,000 | 140,000 | 140,000 | 140,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSPER FROM INSURANCE RESERV | 1,953 | 0 | 0 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 183 | 300 | 98 | 125 | 125 | 125 |
| 5000546 Trust Account Inflows | 1,849,820 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 1,851,956 | 300 | 98 | 125 | 125 | 125 |
| 0000008 State Aid | | | | | | |
| 5000801 DISTRICT ATTORNEY'S SALARY | 72,189 | 72,189 | 0 | 72,189 | 72,189 | 72,189 |
| 5000855 SOCIAL SERVICES ADMINISTRATION | 5,191 | 4,632 | 5,147 | 5,374 | 5,374 | 5,374 |
| 0000008 State Aid Totals | 77,380 | 76,821 | 5,147 | 77,563 | 77,563 | 77,563 |
| 0000009 Federal Aid | | | | | | |
| 5000925 SOCIAL SERVICES ADMINISTRATION | 35,080 | 37,056 | 36,652 | 57,770 | 57,770 | 57,770 |
| 0000009 Federal Aid Totals | 35,080 | 37,056 | 36,652 | 57,770 | 57,770 | 57,770 |
| Rev Total for Div: 0600 | 2,107,681 | 234,177 | 161,897 | 275,458 | 275,458 | 275,458 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 2,191,225 | 2,306,793 | 1,713,246 | 2,630,528 | 2,630,528 | 2,630,528 |
| 6001001 SALARIES PART-TIME | 63,143 | 30,000 | 29,424 | 29,019 | 29,019 | 29,019 |
| 6001003 SALARIES OVERTIME | 1,143 | 0 | 0 | 0 | 0 | 0 |
| 6001010 SALARY ADJUSTMENTS | 22,122 | 0 | 0 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 2,277,633 | 2,336,793 | 1,742,670 | 2,659,547 | 2,659,547 | 2,659,547 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 06000000 District Attorney
 DIV: 00 District Attorney

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 51,283 | 51,312 | 42,280 | 48,794 | 48,794 | 48,794 |
| 6004012 OFFICE SUPPLIES | 7,443 | 10,000 | 5,342 | 7,500 | 7,500 | 7,500 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 84 | 0 | 710 | 300 | 300 | 300 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 201 | 0 | 579 | 100 | 100 | 100 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 6004048 MISC OPERATIONAL SUPPLIES | 0 | 1,350 | 0 | 1,350 | 1,350 | 1,350 |
| 6004051 OPERATIONAL SUPPLIES | 325 | 0 | 0 | 0 | 0 | 0 |
| 6004052 UNIFORMS | 3,844 | 4,800 | 416 | 3,850 | 3,850 | 3,850 |
| 6004054 SAFETY SUPPLIES | 1,979 | 9,520 | 0 | 3,570 | 3,570 | 3,570 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 0 | 0 | 218 | 0 | 0 | 0 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 2,598 | 3,000 | 4,094 | 3,000 | 3,000 | 3,000 |
| 6004100 POSTAGE AND FREIGHT | 1,857 | 2,500 | 8,874 | 2,500 | 2,500 | 2,500 |
| 6004105 DUES AND MEMBERSHIPS | 2,615 | 2,640 | 150 | 2,640 | 2,640 | 2,640 |
| 6004106 GENERAL OFFICE EXPENSES | 2,464 | 4,300 | 1,503 | 2,460 | 2,460 | 2,460 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 3,125 | 1,000 | 155 | 500 | 500 | 500 |
| 6004131 PHOTOGRAPHIC EXPENSES | 200 | 250 | 0 | 250 | 250 | 250 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 0 | 0 | 0 | 1,000 | 1,000 | 1,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 6,629 | 7,313 | 11,031 | 15,298 | 15,298 | 15,298 |
| 6004139 Trust Account Outflows | 2,922,530 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 11,601 | 12,000 | 633 | 12,000 | 12,000 | 12,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 3,731 | 5,000 | 671 | 4,000 | 4,000 | 4,000 |
| 6004162 EDUCATION AND TRAINING | 8,696 | 0 | 1,175 | 7,250 | 7,250 | 7,250 |
| 6004164 NON-EMPLOYEE TRAVEL HOTEL & ME | 30,104 | 20,000 | 1,499 | 30,000 | 30,000 | 30,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 60 | 0 | -120 | 0 | 0 | 0 |
| 6004192 SOFTWARE MAINTENANCE | 0 | 700 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 10,964 | 14,960 | 11,329 | 13,458 | 13,458 | 13,458 |
| 6004200 PROPERTY LOSS | 1,953 | 0 | 0 | 0 | 0 | 0 |
| 6004402 LAB SERVICES | 9,833 | 5,000 | 0 | 2,500 | 2,500 | 2,500 |
| 6004536 WITNESS EXPENSES | 18,578 | 15,000 | 14,300 | 20,000 | 20,000 | 20,000 |
| 6004537 INVESTIGATIONS EXPENSES | 15,992 | 8,000 | 4,418 | 15,000 | 15,000 | 15,000 |
| 6004541 STENOGRAPHIC SERVICES | 93,082 | 150,000 | 68,197 | 150,000 | 150,000 | 150,000 |
| 0000040 Contractual Expenditures Totals | 3,211,771 | 329,845 | 179,454 | 348,520 | 348,520 | 348,520 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 5,715 | 4,161 | 3,121 | 4,269 | 4,269 | 4,269 |
| 6004615 GASOLINE CHARGEBACK | 4,785 | 9,000 | 2,653 | 7,500 | 7,500 | 7,500 |
| 6004616 FLEET SERVICE CHARGEBACK | 15,792 | 18,944 | 18,944 | 17,080 | 17,080 | 17,080 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 16,757 | 16,839 | 16,839 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 43,049 | 48,944 | 41,557 | 28,849 | 28,849 | 28,849 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 06000000 District Attorney
DIV: 00 District Attorney

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,289 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,289 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 85 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 85 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 307,895 | 313,445 | 187,939 | 353,110 | 353,110 | 353,110 |
| 6008002 SOCIAL SECURITY | 163,606 | 174,995 | 126,102 | 201,485 | 201,485 | 201,485 |
| 6008004 WORKERS COMPENSATION | 21,052 | 14,766 | 11,075 | 13,239 | 13,239 | 13,239 |
| 6008006 LIFE INSURANCE | 273 | 510 | 207 | 585 | 585 | 585 |
| 6008007 HEALTH INSURANCE | 252,221 | 277,894 | 190,138 | 353,444 | 353,444 | 353,444 |
| 6008009 RETIREE HEALTH INSURANCE | 69,512 | 75,592 | 49,835 | 77,607 | 77,607 | 77,607 |
| 6008010 DISABILITY INSURANCE | 162 | 176 | 154 | 176 | 176 | 176 |
| 6008011 UNEMPLOYMENT INSURANCE | 409 | 0 | 29,195 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 2,481 | 0 | 0 | 0 | 0 | 0 |
| 6008014 NYS ERS VDC EXPENSE | 0 | 0 | 10,629 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 817,611 | 857,378 | 605,274 | 999,646 | 999,646 | 999,646 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 491,083 | 518,293 | 330,251 | 181,599 | 181,599 | 181,599 |
| 6009006 TRANSFER TO SPECIAL REV FUND | 57,160 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 548,243 | 518,293 | 330,251 | 181,599 | 181,599 | 181,599 |
| Exp Total for Div: 0600 | 6,899,681 | 4,091,253 | 2,899,206 | 4,218,161 | 4,218,161 | 4,218,161 |
| Total for Div: 06000000 | -4,792,000 | -3,857,076 | -2,737,309 | -3,942,703 | -3,942,703 | -3,942,703 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 06000000 District Attorney
 DIV: 03 DA - Traffic Diversion Program

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000245 FEE FOR TRAFFIC DIVERSION | 488,230 | 1,500,000 | 1,176,526 | 1,230,000 | 1,230,000 | 1,230,000 |
| 0000002 Departmental Income Totals | 488,230 | 1,500,000 | 1,176,526 | 1,230,000 | 1,230,000 | 1,230,000 |
| Rev Total for Div: 0603 | 488,230 | 1,500,000 | 1,176,526 | 1,230,000 | 1,230,000 | 1,230,000 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 0 | 465,724 | 251,907 | 346,240 | 346,240 | 346,240 |
| 6001001 SALARIES PART-TIME | 0 | 30,000 | 24,428 | 26,557 | 26,557 | 26,557 |
| 6001002 SALARIES TEMPORARY | 0 | 0 | 2,878 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 0 | 495,724 | 279,213 | 372,797 | 372,797 | 372,797 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 0 | 4,908 | 3,500 | 3,500 | 3,500 |
| 6004162 EDUCATION AND TRAINING | 0 | 10,575 | 0 | 0 | 0 | 0 |
| 6004593 OTHER GOVERNMENTS PAYMENTS | 0 | 750,000 | 452,929 | 675,000 | 675,000 | 675,000 |
| 6004595 TRANSFER TO RESERVE | 0 | 140,831 | 0 | 19,308 | 19,308 | 19,308 |
| 0000040 Contractual Expenditures Totals | 0 | 901,406 | 457,837 | 697,808 | 697,808 | 697,808 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 0 | 0 | 0 | 61,209 | 61,209 | 61,209 |
| 0000041 Chargeback Expenses Totals | 0 | 0 | 0 | 61,209 | 61,209 | 61,209 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 0 | 30,955 | 16,722 | 28,401 | 28,401 | 28,401 |
| 6008002 SOCIAL SECURITY | 0 | 31,610 | 20,660 | 28,521 | 28,521 | 28,521 |
| 6008006 LIFE INSURANCE | 0 | 120 | 45 | 105 | 105 | 105 |
| 6008007 HEALTH INSURANCE | 0 | 39,921 | 29,868 | 41,071 | 41,071 | 41,071 |
| 6008010 DISABILITY INSURANCE | 0 | 264 | 93 | 88 | 88 | 88 |
| 0000080 Employee Benefits Totals | 0 | 102,870 | 67,388 | 98,186 | 98,186 | 98,186 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

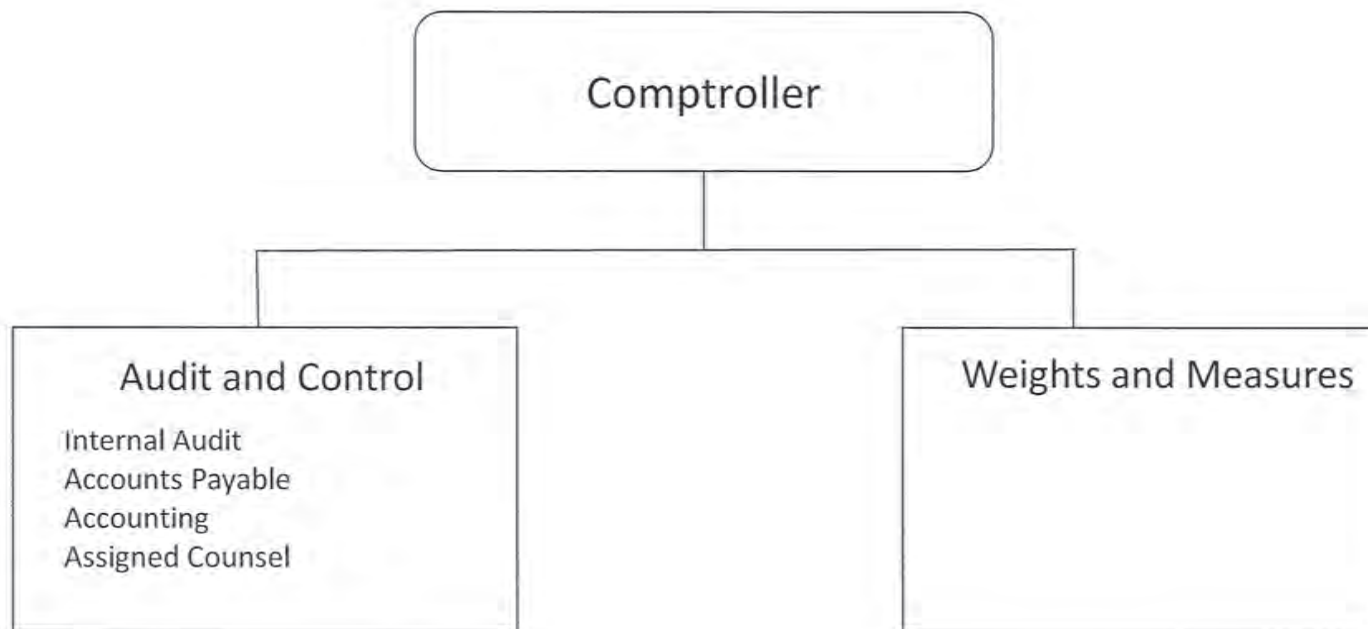
FUND: 1010 General Operating

DEPT: 06000000 District Attorney

DIV: 03 DA - Traffic Diversion Program

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Exp Total for Div: 0603 | 0 | 1,500,000 | 804,438 | 1,230,000 | 1,230,000 | 1,230,000 |
| Total for Div: 06000000 | 488,230 | 0 | 372,088 | 0 | 0 | 0 |
| Total for Dept: 06000000 | -4,303,770 | -3,857,076 | -2,365,221 | -3,942,703 | -3,942,703 | -3,942,703 |

Audit and Control



Audit and Control Audit and Control

Mission Statement

Provide professional internal auditing services to the County of Broome in accordance with applicable professional standards. Assist the organization in identifying and controlling business risks. To help insure county resources are used in an ethical, effective and efficient manner and that assets are adequately safeguarded. Insure that all county bank accounts are reconciled in a proper and timely manner. Provide the final review and approval of all disbursements of County funds, in a fair, efficient and expeditious manner. To administer and provide oversight relative to the disbursement of funds for the provision of indigent defense services in Broome County (except in cases where such services are provided directly by the Broome County Public Defender's Office).

Description

The Audit and Control Division of the Department of Audit and Control performs audits of various programs, departments, agencies, reconciles all county bank accounts, pays all county bills, and administers the county assigned counsel program.

2021 Objectives

- Administer control self assessment process with county departments and contract agencies.
- Provide instructional materials for departments in accounts payable and internal controls.
- Maintain compliance with continuing education and training standards promulgated by the Comptroller General of the United States.
- Pay all instruments received within one cycle of receipt.
- Reconcile all bank accounts within 30 days of receipt of the bank statement.
- Use internal audit resources to assist the county in identifying and mitigating business risk.

Audit and Control 01010001

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|------------------------------|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Comptroller | J Admin | 1 | 1 | 1 | 1 | 1 |
| Secretary to the Comptroller | 14 Admin | 1 | 1 | 1 | 1 | 1 |
| Internal Auditor/Trainee | 21/19 CSEA | 4 | 4 | 4 | 4 | 4 |
| Accountant (County) | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 7 | 7 | 7 | 7 | 7 |
| <u>Part-Time Positions</u> | | | | | | |
| Secretary | 14 Admin | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| Total Positions | | 8 | 8 | 8 | 8 | 8 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 01000000 Audit and Control
DIV: 01 Audit & Control

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 01000000 Audit and Control | | | | | | |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 43 | 0 | 44 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 43 | 0 | 44 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000802 INDIGENT PAROLEES | 9,528 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Totals | 9,528 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 0101 | 9,571 | 0 | 44 | 0 | 0 | 0 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 467,773 | 482,091 | 421,717 | 490,189 | 490,189 | 490,189 |
| 6001001 SALARIES PART-TIME | 28,538 | 28,292 | 24,652 | 28,204 | 28,204 | 28,204 |
| 0000010 Personnel Service Totals | 496,311 | 510,383 | 446,369 | 518,393 | 518,393 | 518,393 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 521 | 1,200 | 3,489 | 1,200 | 1,200 | 1,200 |
| 6004073 SUBSCRIPTIONS | 540 | 0 | 540 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 1,712 | 790 | 1,570 | 790 | 790 | 790 |
| 6004106 GENERAL OFFICE EXPENSES | 60 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 708 | 500 | 195 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,400 | 0 | 0 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 1,474 | 0 | 499 | 0 | 0 | 0 |
| 6004501 AUDIT FEES | 144,840 | 159,650 | 152,637 | 164,440 | 164,440 | 164,440 |
| 6004539 COURT ASSIGNED ATTORNEY-PUBLIC | 827,331 | 1,367,551 | 629,479 | 1,367,551 | 1,367,551 | 1,367,551 |
| 6004540 COURT ASSIGNED ATTORNEY-FAMILY | 1,044,043 | 1,298,893 | 810,319 | 1,298,893 | 1,298,893 | 1,298,893 |
| 0000040 Contractual Expenditures Totals | 2,022,629 | 2,828,584 | 1,598,728 | 2,833,374 | 2,833,374 | 2,833,374 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 186 | 172 | 129 | 226 | 226 | 226 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 01000000 Audit and Control
 DIV: 01 Audit & Control

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000041 Chargeback Expenses Totals | 186 | 172 | 129 | 226 | 226 | 226 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 74,117 | 76,565 | 58,064 | 78,974 | 78,974 | 78,974 |
| 6008002 SOCIAL SECURITY | 35,724 | 39,044 | 32,100 | 39,657 | 39,657 | 39,657 |
| 6008004 WORKERS COMPENSATION | 2,802 | 2,815 | 2,111 | 2,500 | 2,500 | 2,500 |
| 6008006 LIFE INSURANCE | 66 | 120 | 59 | 120 | 120 | 120 |
| 6008007 HEALTH INSURANCE | 65,115 | 67,890 | 58,838 | 71,285 | 71,285 | 71,285 |
| 6008009 RETIREE HEALTH INSURANCE | 61,583 | 64,627 | 42,856 | 67,481 | 67,481 | 67,481 |
| 6008010 DISABILITY INSURANCE | 404 | 439 | 385 | 439 | 439 | 439 |
| 0000080 Employee Benefits Totals | 239,811 | 251,500 | 194,413 | 260,456 | 260,456 | 260,456 |
| Exp Total for Div: 0101 | 2,758,937 | 3,590,639 | 2,239,639 | 3,612,449 | 3,612,449 | 3,612,449 |
| Total for Div: 01000000 | -2,749,366 | -3,590,639 | -2,239,595 | -3,612,449 | -3,612,449 | -3,612,449 |

Audit and Control

Weights and Measures

Mission Statement

To assure a fair and equitable marketplace for both the buyer and the seller by conducting annual inspections and testing of commercially used weighing and measuring devices. To enforce New York State Agriculture and Markets Law Article 16, the New York State Code of Rules and Regulations 1NYCRR – Parts 220 through 224, and apply the procedures set forth by the National Institute of Standards and Technology.

Description

The Division of Weights and Measures inspects and tests the accuracy and proper operation of commercially used weighing and measuring devices, the accuracy of labeled-by-weight packed in store commodities, and the quality of gasoline and diesel fuel, in accordance with the requirements promulgated by the New York State Department of Agriculture and Markets – Bureau of Weights and Measures.

2021 Objectives

- Participate in the State's fuel quality monitoring program.
- Investigate and resolve all complaints in a timely manner.
- Perform annual safety training review.
- Insure that all inspections required by law are done on a timely basis.

Audit and Control 01020001
Weights and Measures

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Weights and Measures | 23 Admin | 0 | 1 | 1 | 1 | 1 |
| Director of Weights and Measures | 21 Admin | 1 | 0 | 0 | 0 | 0 |
| Weights and Measures Inspector | 16 CSEA | 0 | 1 | 1 | 1 | 1 |
| Weights and Measures Inspector | 15 CSEA | 1 | 0 | 0 | 0 | 0 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 2 | 2 | 2 | 2 | 2 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 01000000 Audit and Control
DIV: 02 Weights & Measures

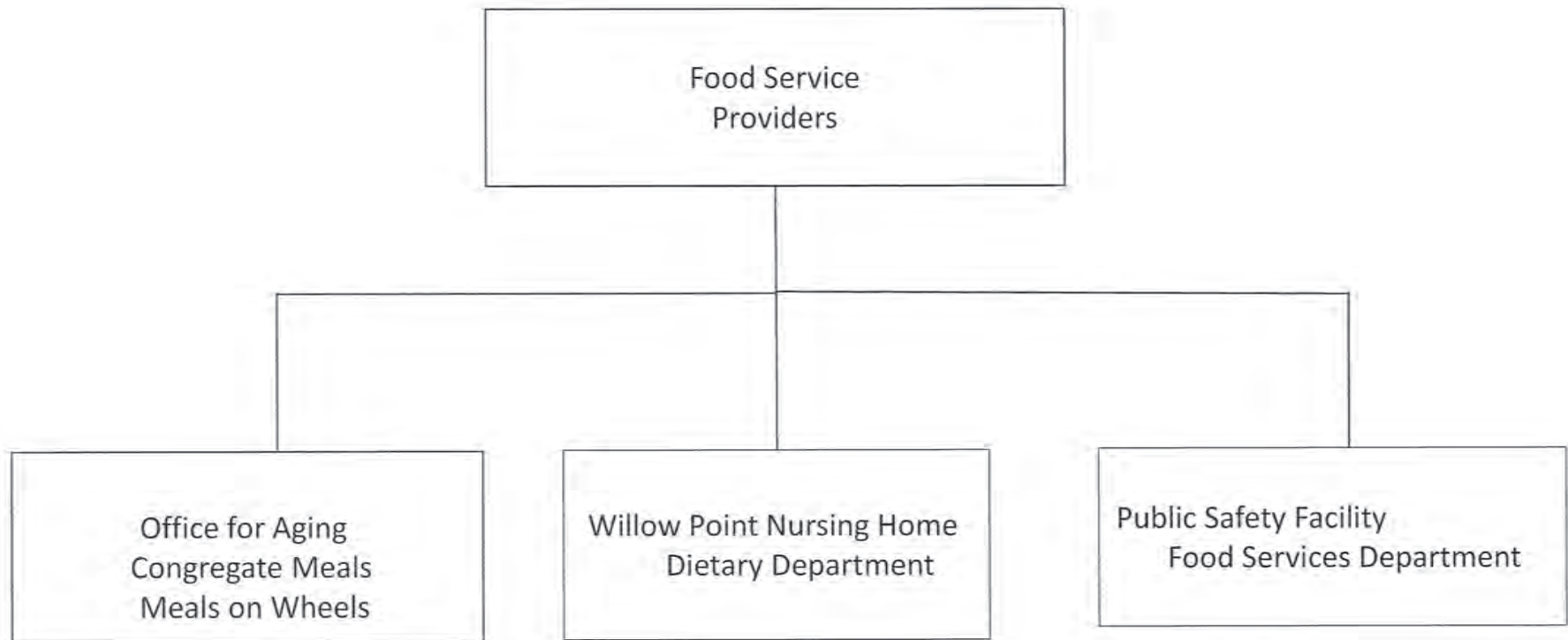
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000118 FEES FOR SERVICES | 51,152 | 55,000 | 42,844 | 55,000 | 55,000 | 55,000 |
| 0000002 Departmental Income Totals | 51,152 | 55,000 | 42,844 | 55,000 | 55,000 | 55,000 |
| Rev Total for Div: 0102 | 51,152 | 55,000 | 42,844 | 55,000 | 55,000 | 55,000 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 102,643 | 118,016 | 103,886 | 119,954 | 119,954 | 119,954 |
| 0000010 Personnel Service Totals | 102,643 | 118,016 | 103,886 | 119,954 | 119,954 | 119,954 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004048 MISC OPERATIONAL SUPPLIES | 1,751 | 900 | 1,287 | 900 | 900 | 900 |
| 6004052 UNIFORMS | 262 | 350 | 0 | 350 | 350 | 350 |
| 6004054 SAFETY SUPPLIES | 161 | 0 | 143 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 203 | 265 | 200 | 265 | 265 | 265 |
| 6004138 OTHER OPERATIONAL EXPENSES | -5,665 | 0 | -4,600 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 461 | 0 | 20 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 92 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | -2,735 | 1,515 | -2,950 | 1,515 | 1,515 | 1,515 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 79 | 68 | 68 | 92 | 92 | 92 |
| 6004615 GASOLINE CHARGEBACK | 1,032 | 2,100 | 598 | 1,750 | 1,750 | 1,750 |
| 6004616 FLEET SERVICE CHARGEBACK | 4,512 | 4,736 | 4,736 | 4,880 | 4,880 | 4,880 |
| 0000041 Chargeback Expenses Totals | 5,623 | 6,904 | 5,402 | 6,722 | 6,722 | 6,722 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 17,203 | 17,258 | 16,039 | 21,724 | 21,724 | 21,724 |
| 6008002 SOCIAL SECURITY | 7,346 | 9,029 | 7,277 | 9,176 | 9,176 | 9,176 |
| 6008006 LIFE INSURANCE | 14 | 30 | 15 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 22,015 | 36,298 | 31,458 | 38,112 | 38,112 | 38,112 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 01000000 Audit and Control
 DIV: 02 Weights & Measures

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008009 RETIREE HEALTH INSURANCE | 39,370 | 43,019 | 28,680 | 45,170 | 45,170 | 45,170 |
| 6008010 DISABILITY INSURANCE | 53 | 88 | 77 | 88 | 88 | 88 |
| 0000080 Employee Benefits Totals | 86,001 | 105,722 | 83,546 | 114,300 | 114,300 | 114,300 |
| Exp Total for Div: 0102 | 191,532 | 232,157 | 189,884 | 242,491 | 242,491 | 242,491 |
| Total for Div: 01000000 | -140,380 | -177,157 | -147,040 | -187,491 | -187,491 | -187,491 |
| Total for Dept: 01000000 | -2,889,746 | -3,767,796 | -2,386,635 | -3,799,940 | -3,799,940 | -3,799,940 |

Central Food and Nutrition Services



Central Food and Nutrition Services

Mission Statement

Central Food and Nutrition Services accounts for contracts with private vendors to provide food services for Office for Aging, Willow Point Nursing Home, and the Broome County Public Safety Facility. Other continuing expenses are included.

2021 Objectives

- High level of user acceptance and satisfaction for the Office for Aging, Willow Point Nursing Home, and the Broome County Public Safety Facility.
- The Office for Aging will develop meals to reduce the amount of sodium in food provided and provide healthier food options in keeping with the changing needs and guidelines of the aging population.
- Willow Point Nursing Home administration and staff will meet the changing needs of the residents for meals, snacks, special functions and hydration status, and monitor the cost of these programs.
- The Sheriff Department Corrections administration and medical staff will meet the nutritional needs of the inmates within established guidelines.

2021 Budget Highlights

- Food services will be provided in conjunction with the vendors to maximize nutritional value within acceptable cost limits.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2060 Central Kitchen Operating
DEPT: 02000000 Central Foods

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000328 CHARGES FOR FOOD SERVICE | 4,915,751 | 5,241,796 | 3,491,492 | 5,014,919 | 5,014,919 | 5,014,919 |
| 0000002 Departmental Income Total | 4,915,751 | 5,241,796 | 3,491,492 | 5,014,919 | 5,014,919 | 5,014,919 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 5,650 | 2,000 | 1,060 | 1,000 | 1,000 | 1,000 |
| 0000003 Use of Money Total | 5,650 | 2,000 | 1,060 | 1,000 | 1,000 | 1,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000551 CHANGE IN OPEB LIABILITY | 773,858 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 773,858 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 3,949 | 3,625 | 3,653 | 3,343 | 3,343 | 3,343 |
| 0000009 Federal Aid Total | 3,949 | 3,625 | 3,653 | 3,343 | 3,343 | 3,343 |
| Rev Totals for Dept: 02000000 | 5,699,208 | 5,247,421 | 3,496,205 | 5,019,262 | 5,019,262 | 5,019,262 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004120 KITCHEN & DINING ROOM EXPENSES | 1,768 | 0 | 0 | 0 | 0 | 0 |
| 6004255 CONTRACTED SERVICES | 4,595,128 | 4,951,856 | 3,537,215 | 4,760,361 | 4,760,361 | 4,760,361 |
| 6004504 OTHER FINANCIAL SERVICES | 267 | 237 | 228 | 198 | 198 | 198 |
| 0000040 Contractual Expenditures Totals | 4,597,163 | 4,952,093 | 3,537,443 | 4,760,559 | 4,760,559 | 4,760,559 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 46,533 | 20,044 | 0 | 12,896 | 12,896 | 12,896 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 4,078 | 1,501 | 1,126 | 1,721 | 1,721 | 1,721 |
| 0000041 Chargeback Expenses Totals | 50,611 | 21,545 | 1,126 | 14,617 | 14,617 | 14,617 |

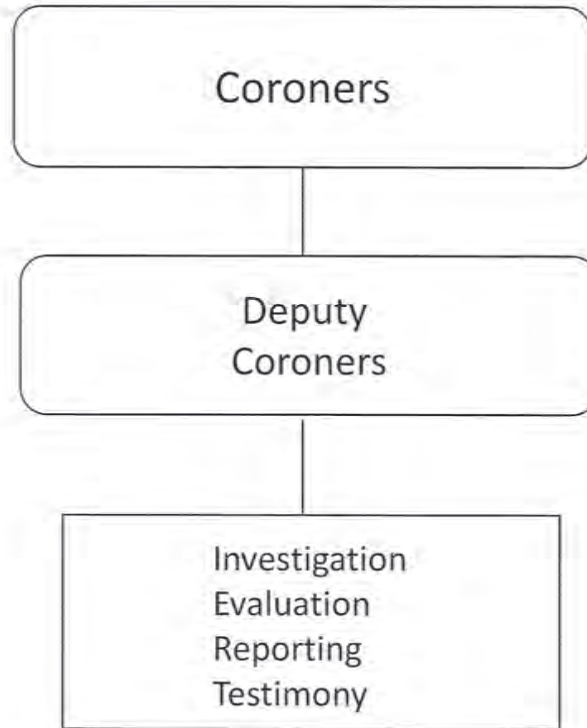
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2060 Central Kitchen Operating
DEPT: 02000000 Central Foods

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 35,294 | 0 | 36,185 | 36,185 | 36,185 |
| 0000060 Principal on Indebtedness Totals | 0 | 35,294 | 0 | 36,185 | 36,185 | 36,185 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 13,762 | 12,345 | 11,947 | 10,501 | 10,501 | 10,501 |
| 0000070 Interest on Indebtedness Totals | 13,762 | 12,345 | 11,947 | 10,501 | 10,501 | 10,501 |
| 0000080 Employee Benefits | | | | | | |
| 6008004 WORKERS COMPENSATION | 42,858 | 39,798 | 29,849 | 14,797 | 14,797 | 14,797 |
| 6008005 WORKERS COMP LT LIABILITY | -12,629 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 177,776 | 186,346 | 116,154 | 182,603 | 182,603 | 182,603 |
| 0000080 Employee Benefits Totals | 208,005 | 226,144 | 146,003 | 197,400 | 197,400 | 197,400 |
| Exp Totals for Dept: 02000000 | 4,869,541 | 5,247,421 | 3,696,519 | 5,019,262 | 5,019,262 | 5,019,262 |
| Total for Dept: 02000000 | 829,667 | 0 | -200,314 | 0 | 0 | 0 |

Coroners



Coroners

Mission Statement

Investigate unattended deaths, suspected homicide, suicide, medical misadventure or disease of public health significance.

Description

This department is responsible for the investigation, recovery and transportation of the bodies of deceased in Broome County to the morgue. This includes all deaths caused by violence or unlawful acts, unusual or unexplained death, death in a public institution other than a hospital or nursing home, and death unattended by a doctor. Pathologists are contracted to perform the autopsies. Coroners are duly licensed physicians and provide court testimony concerning the results of their investigations. The Deputy Coroners are duly licensed Nurse Practitioners, who assist the Coroners in the performance of their duties.

Routine administration is done by the Law Department.

2021 Objectives

- Maintain current levels of service.

2021 Budget Highlights

- Maintain.

Coroner 03000001

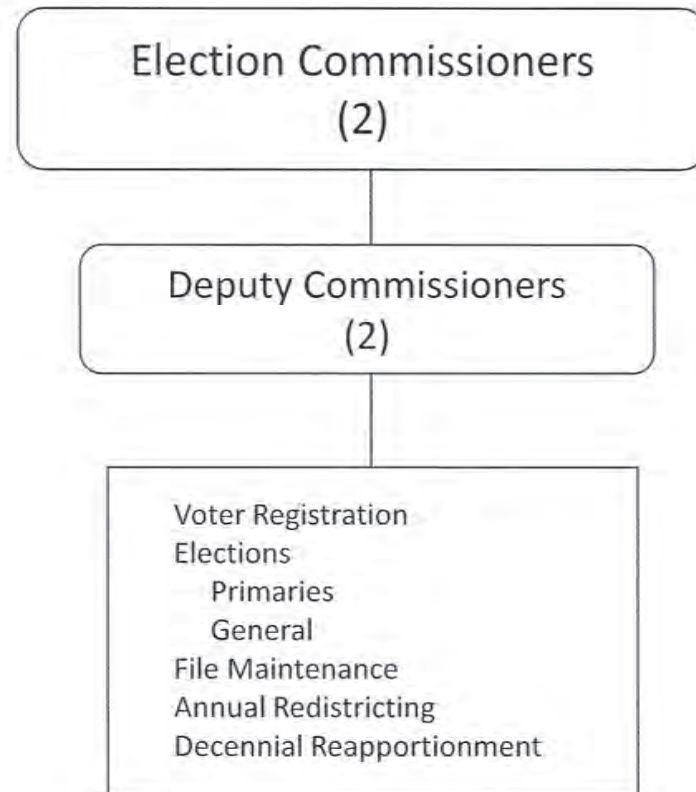
| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Full-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| <u>Part-Time Positions</u> | | | | | | |
| Coroner | NA | 2 | 2 | 2 | 2 | 2 |
| Deputy Coroner | NA | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 4 | 4 | 4 | 4 | 4 |
| Total Positions | | 4 | 4 | 4 | 4 | 4 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 03000000 Coroners

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000533 UNCLASSIFIED REVENUES | 660 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 660 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | |
| Rev Totals for Dept: 03000000 | 660 | 0 | 0 | 0 | 0 | 0 |
| | | | | | | |
| 0000010 Personnel Service | | | | | | |
| 6001001 SALARIES PART-TIME | 148,004 | 148,000 | 128,798 | 148,000 | 148,000 | 148,000 |
| 0000010 Personnel Service Totals | 148,004 | 148,000 | 128,798 | 148,000 | 148,000 | 148,000 |
| | | | | | | |
| 0000040 Contractual Expenditures | | | | | | |
| 6004105 DUES AND MEMBERSHIPS | 110 | 200 | 0 | 200 | 200 | 200 |
| 6004143 TRANSPORTATION SERVICES | 86,188 | 90,000 | 94,632 | 90,000 | 90,000 | 90,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 2,759 | 500 | 0 | 500 | 500 | 500 |
| 6004162 EDUCATION AND TRAINING | 675 | 500 | 0 | 500 | 500 | 500 |
| 6004406 MEDICAL AND HOSPITAL SERVICES | 361,903 | 300,000 | 242,673 | 300,000 | 300,000 | 300,000 |
| 0000040 Contractual Expenditures Totals | 451,635 | 391,200 | 337,305 | 391,200 | 391,200 | 391,200 |
| | | | | | | |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 21,062 | 21,097 | 15,946 | 21,556 | 21,556 | 21,556 |
| 6008002 SOCIAL SECURITY | 11,322 | 11,322 | 9,853 | 11,322 | 11,322 | 11,322 |
| 6008004 WORKERS COMPENSATION | 676 | 703 | 527 | 604 | 604 | 604 |
| 0000080 Employee Benefits Totals | 33,060 | 33,122 | 26,326 | 33,482 | 33,482 | 33,482 |
| | | | | | | |
| Exp Totals for Dept: 03000000 | 632,699 | 572,322 | 492,429 | 572,682 | 572,682 | 572,682 |
| | | | | | | |
| Total for Dept: 03000000 | -632,039 | -572,322 | -492,429 | -572,682 | -572,682 | -572,682 |

Elections



Elections

Mission Statement

To ensure that all eligible County citizens are offered an opportunity to register and vote. Maintain complete and accurate voter information for all registered voters in Broome County. Ensure that the integrity of the balloting process is maintained throughout Broome County. Enforce all provisions of the New York State Election Law. Institute all Federal and State HAVA guidelines. Expand efforts in reaching the public through our website, BroomeVotes.com, and through social media outlets such as Facebook and Twitter.

Description

The Board of Elections is responsible for the honest and efficient operation of all national, state, and local elections in Broome County. The Board is established pursuant to Section §3-200 of the New York State Election Law.

2021 Objectives

The department will continue utilizing technology to reduce paper. We will also continue to educate our staff and technicians to remain current with the many mandatory state changes. We will also work with the community to broaden voter outreach with the BroomeVotes.com website, Facebook and Twitter accounts as well as with our Inspector Coordinators to enlist and retain Inspectors. Continued training on the Electronic Pollbooks for Inspectors will also take place.

2021 Budget Highlights

- There will be two elections in 2021, the Primary in June and the General Election in November. The polls will continue to be open for the Primary Elections beginning at 6:00 a.m. and close at 9:00 p.m. There are at least 20 offices that will currently be on the November ballot, including four countywide offices for County Clerk, two Supreme Court Judge positions and a Family Court Judge. Local Elections for the City of Binghamton Mayor and the Town of Vestal will also be taking place. Including the Early Voting period, there will be twenty total days the polls will be open in Broome County. Regulations have changed with registering to vote through various State agencies. Beginning in April of 2021 New York State Election Law 5-800 mandates that the State and County Boards of Elections provide an online voter registration portal. This will increase the volume of forms coming to our office and thus increase the daily workload of the staff.

Elections 07000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Commissioner of Elections | C Admin | 2 | 2 | 0 | 0 | 0 |
| Deputy Commissioner of Elections | D Admin | 0 | 0 | 2 | 2 | 2 |
| Election Technology Coordinator | 22 Admin | 2 | 2 | 2 | 2 | 2 |
| Election Operations Assistant | 14 CSEA | 2 | 2 | 2 | 2 | 2 |
| Voter Service Specialist | 12 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 8 | 8 | 8 | 8 | 8 |
| <u>Part-Time Positions</u> | | | | | | |
| Voter Service Specialist | 12 CSEA | 2 | 2 | 2 | 2 | 2 |
| Commissioner of Elections | NA | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 4 | 4 | 4 | 4 | 4 |
| Total Positions | | 12 | 12 | 12 | 12 | 12 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 07000000 Elections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000179 CHARGES FOR SERVICES | 535,074 | 535,000 | 535,074 | 535,000 | 535,000 | 535,000 |
| 0000002 Departmental Income Total | 535,074 | 535,000 | 535,074 | 535,000 | 535,000 | 535,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 62 | 0 | 58 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 62 | 0 | 58 | 0 | 0 | 0 |
| Rev Totals for Dept: 07000000 | 535,136 | 535,000 | 535,132 | 535,000 | 535,000 | 535,000 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 302,504 | 407,227 | 366,620 | 423,511 | 423,511 | 423,511 |
| 6001001 SALARIES PART-TIME | 38,906 | 74,508 | 21,756 | 88,414 | 88,414 | 88,414 |
| 6001002 SALARIES TEMPORARY | 165,555 | 190,000 | 89,768 | 150,000 | 150,000 | 150,000 |
| 6001003 SALARIES OVERTIME | 20,455 | 10,000 | 52,119 | 10,000 | 10,000 | 10,000 |
| 0000010 Personnel Service Totals | 527,420 | 681,735 | 530,263 | 671,925 | 671,925 | 671,925 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004011 DUPLICATING AND PRINTING RM SU | 95,332 | 125,000 | 92,284 | 115,000 | 115,000 | 115,000 |
| 6004012 OFFICE SUPPLIES | 4,815 | 10,000 | 2,346 | 8,000 | 8,000 | 8,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 0 | 500 | 7 | 500 | 500 | 500 |
| 6004100 POSTAGE AND FREIGHT | 16,578 | 40,000 | 97,819 | 25,000 | 25,000 | 25,000 |
| 6004105 DUES AND MEMBERSHIPS | 360 | 260 | 0 | 260 | 260 | 260 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 2,882 | 10,000 | 604 | 5,000 | 5,000 | 5,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 249,517 | 470,000 | 92,776 | 350,000 | 350,000 | 350,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 5,771 | 8,000 | 4,878 | 8,000 | 8,000 | 8,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 2,431 | 5,000 | 1,239 | 5,000 | 5,000 | 5,000 |
| 6004162 EDUCATION AND TRAINING | 120 | 5,000 | 0 | 7,500 | 7,500 | 7,500 |
| 6004192 SOFTWARE MAINTENANCE | 2,665 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 1,839 | 3,000 | 1,216 | 3,000 | 3,000 | 3,000 |
| 6004306 SECURE DETENTION | 3,800 | 0 | 0 | 0 | 0 | 0 |

REPORT:BF032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 07000000 Elections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures Totals | 386,110 | 678,260 | 293,169 | 528,760 | 528,760 | 528,760 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 778 | 587 | 440 | 453 | 453 | 453 |
| 6004609 DATA PROCESSING CHARGEBACKS | 60,917 | 65,595 | 0 | 65,595 | 65,595 | 65,595 |
| 6004614 OTHER CHARGEBACK EXPENSES | 13,918 | 18,230 | 0 | 18,385 | 18,385 | 18,385 |
| 6004615 GASOLINE CHARGEBACK | 135 | 300 | 31 | 250 | 250 | 250 |
| 6004616 FLEET SERVICE CHARGEBACK | 2,256 | 2,368 | 2,368 | 2,440 | 2,440 | 2,440 |
| 0000041 Chargeback Expenses Totals | 78,004 | 87,080 | 2,839 | 87,123 | 87,123 | 87,123 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 57,759 | 58,806 | 45,777 | 63,215 | 63,215 | 63,215 |
| 6008002 SOCIAL SECURITY | 38,598 | 36,853 | 39,187 | 39,256 | 39,256 | 39,256 |
| 6008004 WORKERS COMPENSATION | 88,521 | 96,574 | 72,431 | 76,655 | 76,655 | 76,655 |
| 6008006 LIFE INSURANCE | 76 | 180 | 74 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 52,642 | 57,235 | 49,841 | 71,152 | 71,152 | 71,152 |
| 6008009 RETIREE HEALTH INSURANCE | 32,312 | 33,567 | 22,607 | 35,246 | 35,246 | 35,246 |
| 6008010 DISABILITY INSURANCE | 282 | 528 | 301 | 528 | 528 | 528 |
| 6008011 UNEMPLOYMENT INSURANCE | 1,085 | 0 | 7,139 | 3,000 | 3,000 | 3,000 |
| 0000080 Employee Benefits Totals | 271,275 | 283,743 | 237,357 | 289,232 | 289,232 | 289,232 |
| Exp Totals for Dept: 07000000 | 1,262,809 | 1,730,818 | 1,063,628 | 1,577,040 | 1,577,040 | 1,577,040 |
| Total for Dept: 07000000 | -727,673 | -1,195,818 | -528,496 | -1,042,040 | -1,042,040 | -1,042,040 |

Office of Management and Budget



Office of Management and Budget

Mission Statement

The Office of Management and Budget (OMB) was established by Local Law 9 of 2010 which amended Article V of the Broome County Charter. The Finance Department and Office of Budget and Research were combined to form this office in 2011. The Director of the Office of Management and Budget is the Chief Fiscal Officer of the County. Accurate accounting and reporting of County financial operations conforming with governmental Generally Accepted Accounting Principles (GAAP) is a primary departmental function. The Director, as County Treasurer, receives county funds and invests cash to maximize return. The department coordinates and prepares the county's operating, capital, and grant budgets, coordinates the biweekly employee payroll process, and prepares necessary state and federal tax and employment information filings. Tax receivable management is a major responsibility.

Description

The Deputy Director serves under the Director and oversees accounting, treasury and payroll operations and works with budgetary and legislative issues. This position assists the Director with the preparation and control of the county operating, capital, and grant budgets.

Town and County real property tax warrants and bills are prepared annually. Information used in their preparation is gathered from various sources. Legislative resolutions are drafted and submitted for approval to the Broome County Legislature.

Certain agreements between local businesses and the Broome County Industrial Development Agency (The Agency) establish payments in

lieu of taxes (PILOT) to be paid by the businesses. The county also bills for and collects city payments in lieu of taxes. The Office of Management and Budget computes the charges based on agreements and prepares billings.

Town tax collector warrants expire in April and school and village collector warrants expire in November. Upon expiration of the warrants, the county becomes the receiver of taxes. Unpaid school and village taxes are returned to the county. These amounts are remitted to the school districts and villages the April following their return.

The department receives and records state and federal reimbursement for grant-in-aid and capital programs, departmental income transmittals, sales tax transmittals, mortgage tax transmittals, and proceeds from the issuance of debt.

Sales tax is received from New York State twice monthly (three times in June and December) and distributed to local municipalities quarterly. Mortgage tax is received from the County Clerk monthly and distributed to local municipalities semi-annually. Mortgage tax reports are completed and filed with New York State.

The department maintains county bank accounts using a pooled cash approach to cash management for amounts not legally required to be segregated. Cash is invested to maximize earnings using alternatives prescribed or regulated by state law.

The department maintains the county accounting ledger and prepares the county financial reports. The Comprehensive Annual Financial Report (CAFR) and the State Comptroller's Annual Update Document (AUD) are prepared in accordance with Generally Accepted Accounting Principles. The department works extensively with external auditors and prepares reports as necessary.

Tax forms are mailed quarterly to establishment authorized to levy the county's occupancy tax pursuant to Local Tax Law. Receipts are made and delinquencies pursued with the assistance of the County Attorney's Office.

Sales tax forms for taxes collected by the county are prepared monthly and uploaded to the New York State Department of Taxation and Finance website.

The department coordinates the county payroll function. This includes various reconciliations and software maintenance. Quarterly and annual payroll reports, including W-2s, are prepared and filed with New York State, the Internal Revenue Service and the Social Security Administration.

The department is responsible for the management of county fixed assets, except for Willow Point Nursing Home.

Debt is issued by the department based on cash needs for the county capital program. An Official Statement is prepared and distributed to capital markets to obtain the best interest rate. Arbitrage computations are completed and mandatory filings to the federal government made.

The Community College budget is also submitted for adoption to the Legislature. Spending guidelines for departments are adhered to, and capital projects are monitored to ensure timely completion.

The Director is also the Secretary/Treasurer of the Broome Tobacco Asset Corporation, maintaining the financial records and prepares the Corporation's financial reports.

General County revenue accounts are presented in the department budget.

Public administrator fees and tax search certificate fees directly underwrite the department's activities.

2021 Objectives

- Prepare the County Comprehensive Annual Financial Report, federally required Single Audit report, state required Department of Transportation Single Audit Report, and Landfill Financial Assurance Plan.
- Prepare the annual State Comptroller financial report.
- Maintain the financial records and reports of the Broome Tobacco Asset Securitization Corporation.
- Training and cross-training of financial personnel both internal and external to the department.
- Review and documentation of processes.
- Issuance of debt as necessary, emphasis on capital project management.
- Maximize earnings on county funds.
- Maintain the County financial system to meet financial information and reporting needs.
- Improve efficiency, enhance performance and reduce expenses.
- Assist departments with financial operations.

2021 Budget Highlights

- Continue to be the county center of financial competency and be a resource to county departments including assisting several departments directly with the financial operations in those departments.
- Reorganization of the department will achieve the consolidation of financial and budgeting functions

Office of Management and Budget 45010001

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|---|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of the Office of Management and Budget | K Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Director of OMB | G Admin | 1 | 1 | 1 | 1 | 1 |
| Treasury Manager | 26 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Financial Analyst | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Treasury Associate | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Payroll Supervisor | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Financial Analyst | 19 CSEA | 3 | 3 | 3 | 3 | 3 |
| Treasury Clerk | 14 CSEA | 3 | 3 | 3 | 3 | 3 |
| Principal Account Clerk * | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 13 | 13 | 13 | 13 | 13 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 13 | 13 | 13 | 13 | 13 |

*One position transferred to Public Works,Parks,Recreation & Youth Services in 2019

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 45000000 Office of Management & Budget

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|--------------------|--------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000001 Tax Items | | | | | | |
| 5000001 REAL PROPERTY TAXES | 71,617,000 | 71,818,797 | 71,738,743 | 71,743,159 | 71,743,159 | 71,743,159 |
| 5000003 PAYMENT IN LIEU OF TAXES | 1,149,936 | 1,218,765 | 1,188,380 | 1,470,000 | 1,470,000 | 1,470,000 |
| 5000004 INTEREST & PENAL-REAL PROP TAX | 4,044,401 | 3,800,000 | 3,642,218 | 3,500,000 | 3,500,000 | 3,500,000 |
| 5000010 SALES AND USE TAX | 141,344,171 | 90,405,571 | 65,816,571 | 89,574,568 | 89,574,568 | 89,574,568 |
| 0000001 Tax Items Total | 218,155,508 | 167,243,133 | 142,385,812 | 166,287,727 | 166,287,727 | 166,287,727 |
| 0000002 Departmental Income | | | | | | |
| 5000101 PUBLIC ADMINISTRATOR FEES | 11,064 | 0 | 0 | 0 | 0 | 0 |
| 5000102 COMMISSIONER OF FINANCE | 91,107 | 91,000 | 84,135 | 91,000 | 91,000 | 91,000 |
| 5000104 CLERK FEES | 2 | 0 | 0 | 0 | 0 | 0 |
| 5000118 FEES FOR SERVICES | 242,987 | 0 | 0 | 0 | 0 | 0 |
| 5000188 COMMUNITY COLLEGE CAPITAL COST | 222,600 | 520,000 | 208,035 | 520,000 | 520,000 | 520,000 |
| 5000327 FINANCE DEPT CHARGEBACKS | 2,993 | 0 | 0 | 0 | 0 | 0 |
| 5000426 MISCELLANEOUS | 217 | 0 | 37 | 0 | 0 | 0 |
| 5000431 MISCELLANEOUS | 24 | 0 | 40 | 0 | 0 | 0 |
| 0000002 Departmental Income Total | 570,994 | 611,000 | 292,247 | 611,000 | 611,000 | 611,000 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 385,218 | 300,000 | 95,864 | 150,000 | 150,000 | 150,000 |
| 0000003 Use of Money Total | 385,218 | 300,000 | 95,864 | 150,000 | 150,000 | 150,000 |
| 0000005 Fines and Forfeitures | | | | | | |
| 5000493 HANDICAPPED PARKING SURCHARGE | 347 | 0 | 0 | 0 | 0 | 0 |
| 0000005 Fines and Forfeitures Total | 347 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 62,080 | 50,000 | 120,000 | 50,000 | 50,000 | 50,000 |
| 5000546 Trust Account Inflows | 45,118 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 107,198 | 50,000 | 120,000 | 50,000 | 50,000 | 50,000 |
| 0000008 State Aid | | | | | | |
| 5000887 COMPASSIONATE CARE ACT | 29,656 | 0 | 13,833 | 0 | 0 | 0 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating

DEPT: 45000000 Office of Management & Budget

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000888 CASINO LICENSING FEES | 4,020,513 | 4,000,000 | 989,468 | 4,000,000 | 4,000,000 | 4,000,000 |
| 5000892 PUBLIC HEALTH - OTHER AID | 3,130,576 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Total | 7,180,745 | 4,000,000 | 1,003,301 | 4,000,000 | 4,000,000 | 4,000,000 |
| Rev Totals for Dept: 45000000 | 226,400,010 | 172,204,133 | 143,897,224 | 171,098,727 | 171,098,727 | 171,098,727 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 780,932 | 802,878 | 668,695 | 813,365 | 813,365 | 813,365 |
| 0000010 Personnel Service Totals | 780,932 | 802,878 | 668,695 | 813,365 | 813,365 | 813,365 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 3,948 | 3,500 | 895 | 3,500 | 3,500 | 3,500 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL) | 51 | 0 | 0 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 201 | 200 | 73 | 200 | 200 | 200 |
| 6004105 DUES AND MEMBERSHIPS | 720 | 750 | 750 | 750 | 750 | 750 |
| 6004106 GENERAL OFFICE EXPENSES | 678 | 400 | 552 | 400 | 400 | 400 |
| 6004139 Trust Account Outflows | 51,875 | 0 | 0 | 0 | 0 | 0 |
| 6004193 HARDWARE MAINTENANCE | 75 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 2,130 | 2,000 | 1,476 | 2,010 | 2,010 | 2,010 |
| 6004504 OTHER FINANCIAL SERVICES | 3,001 | 1,500 | 25 | 3,000 | 3,000 | 3,000 |
| 6004538 LEGAL CHARGES AND FEES | 158 | 50 | 0 | 150 | 150 | 150 |
| 6004598 SALES TAX DISTRIBUTION | 53,004,064 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 53,066,901 | 8,400 | 3,771 | 10,010 | 10,010 | 10,010 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 509 | 460 | 345 | 618 | 618 | 618 |
| 0000041 Chargeback Expenses Totals | 509 | 460 | 345 | 618 | 618 | 618 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 115,507 | 119,065 | 84,590 | 124,003 | 124,003 | 124,003 |
| 6008002 SOCIAL SECURITY | 55,933 | 61,421 | 47,617 | 62,222 | 62,222 | 62,222 |

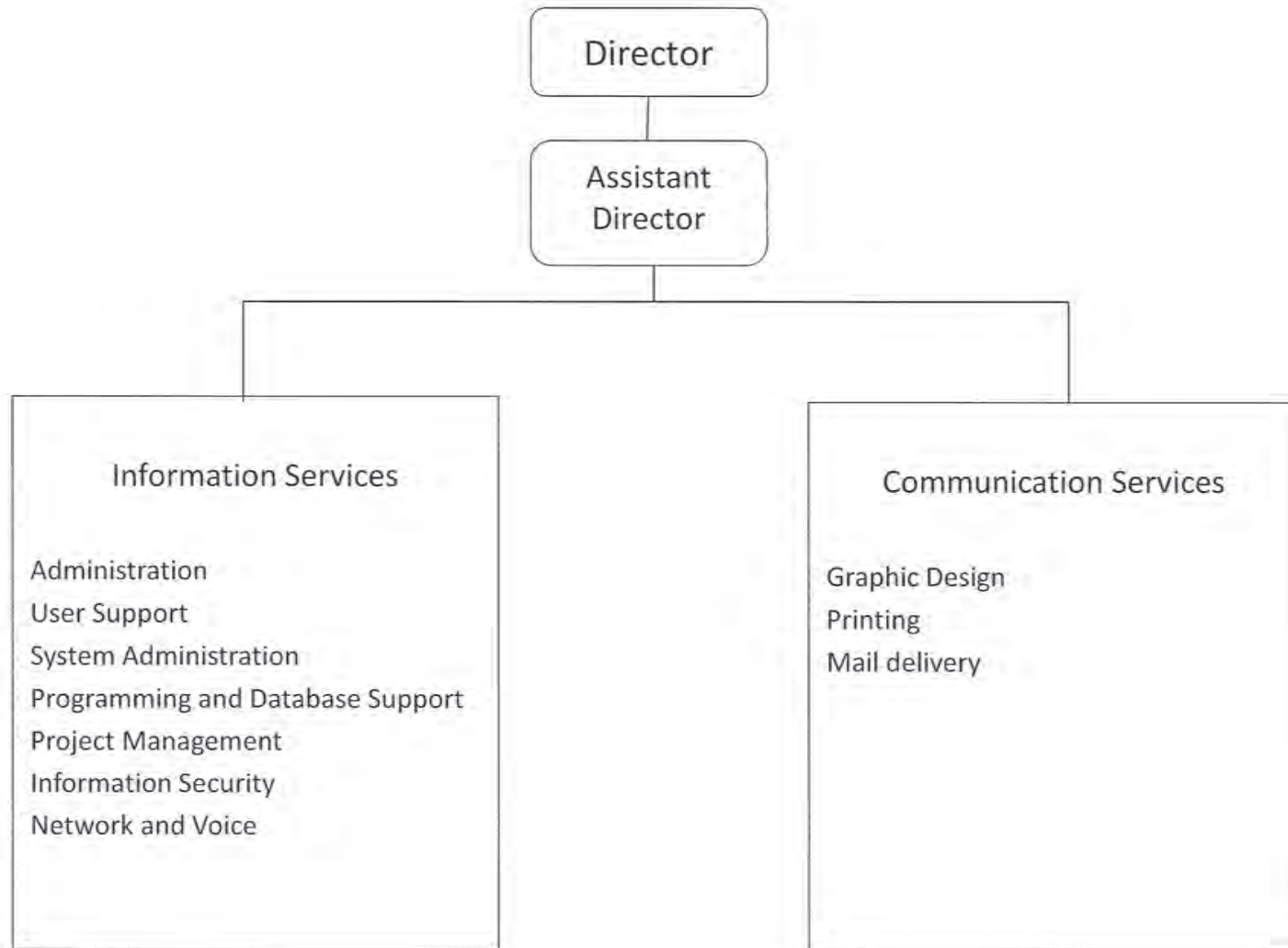
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 45000000 Office of Management & Budget

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008004 WORKERS COMPENSATION | 3,523 | 3,648 | 2,736 | 3,184 | 3,184 | 3,184 |
| 6008006 LIFE INSURANCE | 107 | 195 | 90 | 195 | 195 | 195 |
| 6008007 HEALTH INSURANCE | 126,510 | 126,008 | 117,357 | 150,925 | 150,925 | 150,925 |
| 6008009 RETIREE HEALTH INSURANCE | 31,838 | 36,055 | 14,004 | 22,057 | 22,057 | 22,057 |
| 6008010 DISABILITY INSURANCE | 534 | 616 | 486 | 616 | 616 | 616 |
| 6008011 UNEMPLOYMENT INSURANCE | 111 | 0 | 21 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 334,063 | 347,008 | 266,901 | 363,202 | 363,202 | 363,202 |
| Exp Totals for Dept: 45000000 | 54,182,405 | 1,158,746 | 939,712 | 1,187,195 | 1,187,195 | 1,187,195 |
| Total for Dept: 45000000 | 172,217,605 | 171,045,387 | 142,957,512 | 169,911,532 | 169,911,532 | 169,911,532 |

Information Technology



Information Technology

Mission Statement

Our mission is to deliver Information Technology, Printing, Graphic, and Mail Services to all County departments designated agencies and various non-profit organizations in a cost-effective, efficient, and professional manner. We strive to build and maintain a secure, reliable, highly available, efficient, sustainable and flexible infrastructure.

Description

The Division of Information Technology is comprised of two main sections: Information Services (Data, Voice and Video Services) and Communications Services (printing, graphics and mail services areas).

Information Services:

The Computer Center is comprised of five groups: Administration, Customer Desktop Support, Systems Support, Network Support and Programming.

Administration provides overall direction, general administrative, budget related processes, and clerical support for the entire division.

Customer Desktop Support staff provides computer user support during regular business hours for all systems and are on-call 24 by 7 supporting critical safety systems. The staff purchases, configures and deploys all new desktop, laptop and mobile equipment and peripherals.

System Support staff supports all server and security equipment county-wide. Resolves problems, maintains existing equipment and installs new servers, appliances, network storage, etc. They prepare specifications for all computer equipment and software, orders-receives-tests-installs new servers, network storage, spam filters, web filters, etc. The staff also plans all enhancements in equipment, as well as assists the Programming staff with related matters. They are also the interface between vendor supported applications and the vendors and users. In the absence of an Information Security Team, the System Support Staff doubles as the acting System Security staff. They review cybersecurity threat notices and direct remediation or provide remediation to be sure the County Network and Information Systems are as secure as possible given the constraints of time and available tools. System Support Staff also provides 24x7 emergency on-call support for Emergency Services operations.

Programming staff supports and maintains HR, Payroll and Financial systems and applications. They develop new custom applications where a commercially available application is not available. They perform problem resolutions, conduct feasibility studies, research new solutions and software packages, and develop user documentation and training materials for new programs.

Communication Services is responsible for providing services such as graphic design and digital printing, color and black/white photocopying, and mail services to all County departments, designated agencies, non-profit organizations, schools, and local governments.

Network and Telecom Support is responsible for the design, development, implementation and maintenance of Broome County's network, voice, video, and unified communication

systems. They design and manage the network infrastructure including routers, switches, firewalls, virtual private network connections. They also maintain all data communication lines and wireless data connections between county facilities and many municipalities and non-profit groups. Including, but not limited to hosting and supporting public safety systems used by over 105 other counties, towns and municipalities across the state.

2021 Objectives

- Provide a modern technology infrastructure that is safe, secure and that meets all audit, legal and regulatory requirements.
- Provide a modern technology infrastructure that is sustainable, highly available and resilient by replacing old technology with enterprise level solutions that can be shared among county departments and offer that same infrastructure to local towns and villages where possible as shared services.
- Evaluate existing systems and standardize on as few platforms and applications as is possible.
- Virtualize servers and desktops wherever possible as a means of providing flexibility and reduced overall costs by sharing resources.
- Continue to update the county network to provide the resiliency and bandwidth needed for the continually expanding data needs in a secure and responsible fashion.

- Provide improved customer service, via timely help and issue resolution.

2021 Budget Highlights

- Focus on improved Cyber-security through adopted policies, best practices, appropriate tools and dedicated personnel.
- Reduce expensive maintenance on older equipment by replacing aging hardware with new and more energy efficient models. Consolidate network appliances where possible to reduce the amount of equipment needing support.
- Core network equipment that is over ten years old and going end of support will be replaced. We will also be upgrading our virtual desktop and server equipment.
- Complete a CyberSecurity Response Plan and document the supported systems in a computer technology catalog of services.

Information Technology 10020001

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6,2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Director of Information Services | I Admin | 1 | 1 | 1 | 1 | 1 |
| Assistant Director of Information Technology | H Admin | 1 | 1 | 1 | 1 | 1 |
| Information Security Analyst* | 28 BAPA | 0 | 1 | 1 | 1 | 1 |
| Systems Programmer II | 26 BAPA | 1 | 1 | 1 | 1 | 1 |
| Systems Administrator | 26 BAPA | 1 | 1 | 1 | 1 | 1 |
| Network Engineer | 26 BAPA | 0 | 0 | 1 | 1 | 1 |
| Telecommunications Manager | 25 BAPA | 1 | 1 | 0 | 0 | 0 |
| Business Analyst | 25 BAPA | 1 | 1 | 1 | 1 | 1 |
| Data Base Analyst | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Computer Programmer Analyst ** | 23 BAPA | 2 | 3 | 3 | 3 | 3 |
| IT Project Coordinator | 23 BAPA | 1 | 1 | 1 | 1 | 1 |
| Network Specialist | 22 BAPA | 4 | 4 | 4 | 4 | 4 |
| Computer Technician Coordinator | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Telecommunications Technician | 20 CSEA | 1 | 1 | 1 | 1 | 1 |
| Data Communications Technician | 20 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Computer Hardware Technician | 18 CSEA | 1 | 1 | 1 | 1 | 1 |
| Computer Hardware Technician*** | 16 CSEA | 3 | 4 | 4 | 4 | 4 |
| Senior Computer Operator**** | 16 CSEA | 2 | 2 | 1 | 1 | 1 |
| IT Contract Coordinator | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 25 | 28 | 27 | 27 | 27 |
| <u>Part-Time Positions</u> | | | | | | |
| Telecommunications Manager | 25 BAPA | 0 | 0 | 1 | 1 | 1 |
| Computer Operations Supervisor | 20 BAPA | 1 | 1 | 0 | 0 | 0 |
| Total Part-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| Total Positions | | 26 | 29 | 28 | 28 | 28 |

*Created effective 7/1/2020 per 2020 adopted budget

**One position moved into operating budget from a project in 2020

***One position created with reso 2020-65; fund previously unfunded position

****Abolish one position in 2021

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 10000000 Information Technology
DIV: 02 IT-Information Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000111 TELEPHONE CHGS - OUTSIDE USERS | 16,369 | 25,177 | 5,813 | 20,480 | 20,480 | 20,480 |
| 5000305 DATA PROCESSING SERVICES | 2,135,364 | 2,168,987 | 999,021 | 2,215,908 | 2,215,908 | 2,215,908 |
| 5000315 TELEPHONE CHGS - COUNTY OWNED | 304,412 | 385,730 | 242,102 | 419,405 | 419,405 | 419,405 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 0 | 0 | 0 | 61,209 | 61,209 | 61,209 |
| 5000426 MISCELLANEOUS | 23,187 | 23,513 | 24,444 | 23,646 | 23,646 | 23,646 |
| 0000002 Departmental Income Totals | 2,479,332 | 2,603,407 | 1,271,380 | 2,740,648 | 2,740,648 | 2,740,648 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSFER FROM INSURANCE RESERV | 25,000 | 3,123 | 3,123 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 554 | 400 | 760 | 800 | 800 | 800 |
| 0000007 Misc Interfund Revenues Totals | 25,554 | 3,523 | 3,883 | 800 | 800 | 800 |
| Rev Total for Div: 1002 | 2,504,886 | 2,606,930 | 1,275,263 | 2,741,448 | 2,741,448 | 2,741,448 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,592,450 | 1,759,912 | 1,393,116 | 1,871,926 | 1,871,926 | 1,871,926 |
| 6001001 SALARIES PART-TIME | 40,041 | 43,887 | 11,450 | 43,559 | 43,559 | 43,559 |
| 6001002 SALARIES TEMPORARY | 6,537 | 11,950 | 9,893 | 12,500 | 12,500 | 12,500 |
| 6001003 SALARIES OVERTIME | 425 | 500 | 926 | 500 | 500 | 500 |
| 6001008 STAND-BY PAY | 6,440 | 7,300 | 23,025 | 27,900 | 27,900 | 27,900 |
| 0000010 Personnel Service Totals | 1,645,893 | 1,823,549 | 1,438,410 | 1,956,385 | 1,956,385 | 1,956,385 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 800 | 0 | 800 | 800 | 800 |
| 6004012 OFFICE SUPPLIES | 522 | 1,000 | 2,252 | 1,000 | 1,000 | 1,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 345 | 0 | 0 | 0 | 0 | 0 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 352,409 | 19,000 | 80,441 | 19,000 | 19,000 | 19,000 |
| 6004056 COMPUTER EQUIPMENT (NON CAPITAL) | 172,760 | 207,344 | 206,779 | 206,329 | 206,329 | 206,329 |
| 6004082 COMPUTER CENTER SUPPLIES | 57,655 | 77,209 | 120,513 | 77,209 | 77,209 | 77,209 |
| 6004100 POSTAGE AND FREIGHT | 77 | 1,200 | 236 | 1,200 | 1,200 | 1,200 |
| 6004101 TELEPHONE | 411,990 | 419,988 | 393,783 | 491,940 | 491,940 | 491,940 |
| 6004102 TELEPHONE EQUIPMENT | 16,274 | 27,000 | 7,643 | 27,000 | 27,000 | 27,000 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 10000000 Information Technology
 DIV: 02 IT-Information Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004103 TELEPHONE LOCAL CALLS | 13,482 | 10,500 | 16,039 | 10,500 | 10,500 | 10,500 |
| 6004104 TELEPHONE LONG DISTANCE | 13,544 | 11,000 | 31,503 | 11,000 | 11,000 | 11,000 |
| 6004105 DUES AND MEMBERSHIPS | 50 | 200 | 50 | 200 | 200 | 200 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 263 | 350 | 0 | 350 | 350 | 350 |
| 6004138 OTHER OPERATIONAL EXPENSES | 0 | 0 | 1,210 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 2,836 | 5,000 | 100 | 5,000 | 5,000 | 5,000 |
| 6004162 EDUCATION AND TRAINING | 19,081 | 33,615 | 20,459 | 33,615 | 33,615 | 33,615 |
| 6004168 OTHER PERSONNEL EXPENSES | 60 | 150 | 255 | 150 | 150 | 150 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 1,650 | 0 | 1,650 | 1,650 | 1,650 |
| 6004192 SOFTWARE MAINTENANCE | 1,580,643 | 2,265,390 | 2,452,911 | 2,579,001 | 2,579,001 | 2,579,001 |
| 6004193 HARDWARE MAINTENANCE | 302,852 | 383,263 | 92,257 | 346,584 | 346,584 | 346,584 |
| 6004194 SOFTWARE RENTAL | 9,450 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 5,118 | 2,269 | 1,491 | 2,269 | 2,269 | 2,269 |
| 6004200 PROPERTY LOSS | 25,000 | 3,123 | 0 | 0 | 0 | 0 |
| 6004505 CONTRACTED DATA PROCESSING SER | 130,126 | 131,651 | 118,305 | 174,723 | 174,723 | 174,723 |
| 6004573 OTHER FEES FOR SERVICES | 88,056 | 45,200 | 69,544 | 104,000 | 104,000 | 104,000 |
| 0000040 Contractual Expenditures Totals | 3,202,593 | 3,647,902 | 3,615,771 | 4,094,520 | 4,094,520 | 4,094,520 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 1,160 | 1,781 | 1,100 | 8,362 | 8,362 | 8,362 |
| 6004615 GASOLINE CHARGEBACK | 1,177 | 1,200 | 525 | 1,000 | 1,000 | 1,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 4,512 | 4,736 | 4,736 | 4,880 | 4,880 | 4,880 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 14,566 | 0 | 0 | 15,836 | 15,836 | 15,836 |
| 0000041 Chargeback Expenses Totals | 21,415 | 7,717 | 6,361 | 30,078 | 30,078 | 30,078 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 138,446 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 138,446 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 2,714 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 2,714 | 0 | 0 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 10000000 Information Technology
DIV: 02 IT-Information Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 231,344 | 245,841 | 173,596 | 261,936 | 261,936 | 261,936 |
| 6008002 SOCIAL SECURITY | 118,951 | 139,682 | 103,611 | 149,633 | 149,633 | 149,633 |
| 6008004 WORKERS COMPENSATION | 12,588 | 17,681 | 10,921 | 8,631 | 8,631 | 8,631 |
| 6008006 LIFE INSURANCE | 203 | 390 | 172 | 420 | 420 | 420 |
| 6008007 HEALTH INSURANCE | 263,509 | 295,285 | 248,789 | 343,024 | 343,024 | 343,024 |
| 6008009 RETIREE HEALTH INSURANCE | 165,844 | 176,454 | 116,150 | 180,381 | 180,381 | 180,381 |
| 6008010 DISABILITY INSURANCE | 698 | 792 | 579 | 880 | 880 | 880 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,841 | 0 | 0 | 0 | 0 | 0 |
| 6008014 NYS ERS VDC EXPENSE | 13,724 | 0 | 12,032 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 810,702 | 876,125 | 665,850 | 944,905 | 944,905 | 944,905 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 93,263 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 93,263 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 1002 | 5,915,026 | 6,355,293 | 5,726,392 | 7,025,888 | 7,025,888 | 7,025,888 |
| Total for Div: 10000000 | -3,410,140 | -3,748,363 | -4,451,129 | -4,284,440 | -4,284,440 | -4,284,440 |
| Total for Dept: 10000000 | -3,969,747 | -4,357,599 | -4,969,341 | -4,948,070 | -4,948,070 | -4,948,070 |

Communication Services

Mission Statement

Provide printing, graphic and mail services to all county departments, and other designated agencies, in a cost saving, timely and professional manner, while using the latest technology set by the industry standards.

Description

The Communications Division consists of three main functions: graphic design, printing and mail services. The design service uses a variety of software such as InDesign, Illustrator, Photoshop and FreeHand to create a variety of customer driven requests. The printing service consists of a full color copier, a high speed-high volume-black and white copier, two digital envelope printers and a variety of bindery equipment, along with advanced printing software. The mail service offers pick-up and delivery, sorting and mail processing for all county departments, while using procedures to defray the cost of rising postage.

2021 Objectives

- Provide cost saving services to all county departments and organizations while maintaining the highest quality, along with a quick turnaround time, confidentiality and convenience, while keeping our operating costs down.
- Explore new revenue sources in local government and non-profit organizations in Broome and surrounding counties.

2021 Budget Highlights

- Maintain a balanced budget while advancing toward the use of digital printing technology, reducing the need for printing chemicals while still providing the highest quality and fastest service of print products.

Information Technology 10010001
 Communication Services

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6, 2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Graphic Technician | 20 CSEA | 1 | 0 | 0 | 0 | 0 |
| Graphic Designer | 20 CSEA | 0 | 1 | 1 | 1 | 1 |
| Senior Offset Duplicating Machine Operator | 15 CSEA | 1 | 1 | 1 | 1 | 1 |
| Offset Duplicating Machine Operator | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Courier | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 5 | 5 | 5 | 5 | 5 |
| <u>Part-Time Positions</u> | | | | | | |
| Offset Duplicating Machine Operator | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| Total Positions | | 6 | 6 | 6 | 6 | 6 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 10000000 Information Technology
 DIV: 01 IT-Communication Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 10000000 Information Technology | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000189 OTHER LOCAL GOVERNMENTS | 81,806 | 84,670 | 60,318 | 75,633 | 75,633 | 75,633 |
| 5000307 CENTRAL SERVICES CHARGES | 188,227 | 216,497 | 177,251 | 197,653 | 197,653 | 197,653 |
| 5000317 PRINTING CHARGEBACKS | 111,213 | 105,898 | 81,056 | 115,997 | 115,997 | 115,997 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 4,819 | 5,737 | 2,860 | 4,100 | 4,100 | 4,100 |
| 5000426 MISCELLANEOUS | 17,375 | 11,566 | 12,521 | 17,277 | 17,277 | 17,277 |
| 0000002 Departmental Income Totals | 403,440 | 424,368 | 334,006 | 410,660 | 410,660 | 410,660 |
| Rev Total for Div: 1001 | 403,440 | 424,368 | 334,006 | 410,660 | 410,660 | 410,660 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 180,263 | 209,088 | 173,965 | 216,832 | 216,832 | 216,832 |
| 6001001 SALARIES PART-TIME | 22,176 | 21,591 | 18,097 | 22,048 | 22,048 | 22,048 |
| 6001002 SALARIES TEMPORARY | 46,310 | 0 | 3,434 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 248,749 | 230,679 | 195,496 | 238,880 | 238,880 | 238,880 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002503 COMPUTER EQUIPMENT | 17,540 | 7,000 | 63,397 | 6,000 | 6,000 | 6,000 |
| 0000020 Equipment and Capital Outlay Totals | 17,540 | 7,000 | 63,397 | 6,000 | 6,000 | 6,000 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,999 | 2,000 | 1,999 | 2,000 | 2,000 | 2,000 |
| 6004011 DUPLICATING AND PRINTING RM SU | 10,053 | 14,020 | 10,404 | 14,420 | 14,420 | 14,420 |
| 6004012 OFFICE SUPPLIES | 75,147 | 37,600 | 22,192 | 42,700 | 42,700 | 42,700 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 10,988 | 0 | 57,416 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 338,030 | 488,000 | 284,907 | 488,000 | 488,000 | 488,000 |
| 6004102 TELEPHONE EQUIPMENT | 21,946 | 0 | 0 | 0 | 0 | 0 |
| 6004106 GENERAL OFFICE EXPENSES | 4,318 | 3,800 | 1,980 | 2,178 | 2,178 | 2,178 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 33 | 0 | 0 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 526 | 0 | 0 | 0 | 0 | 0 |
| 6004195 HARDWARE RENTAL | -32,100 | 12,000 | 6,034 | 12,000 | 12,000 | 12,000 |
| 6004196 COPYING MACHINE RENTALS | 56,801 | 74,600 | 64,806 | 71,640 | 71,640 | 71,640 |

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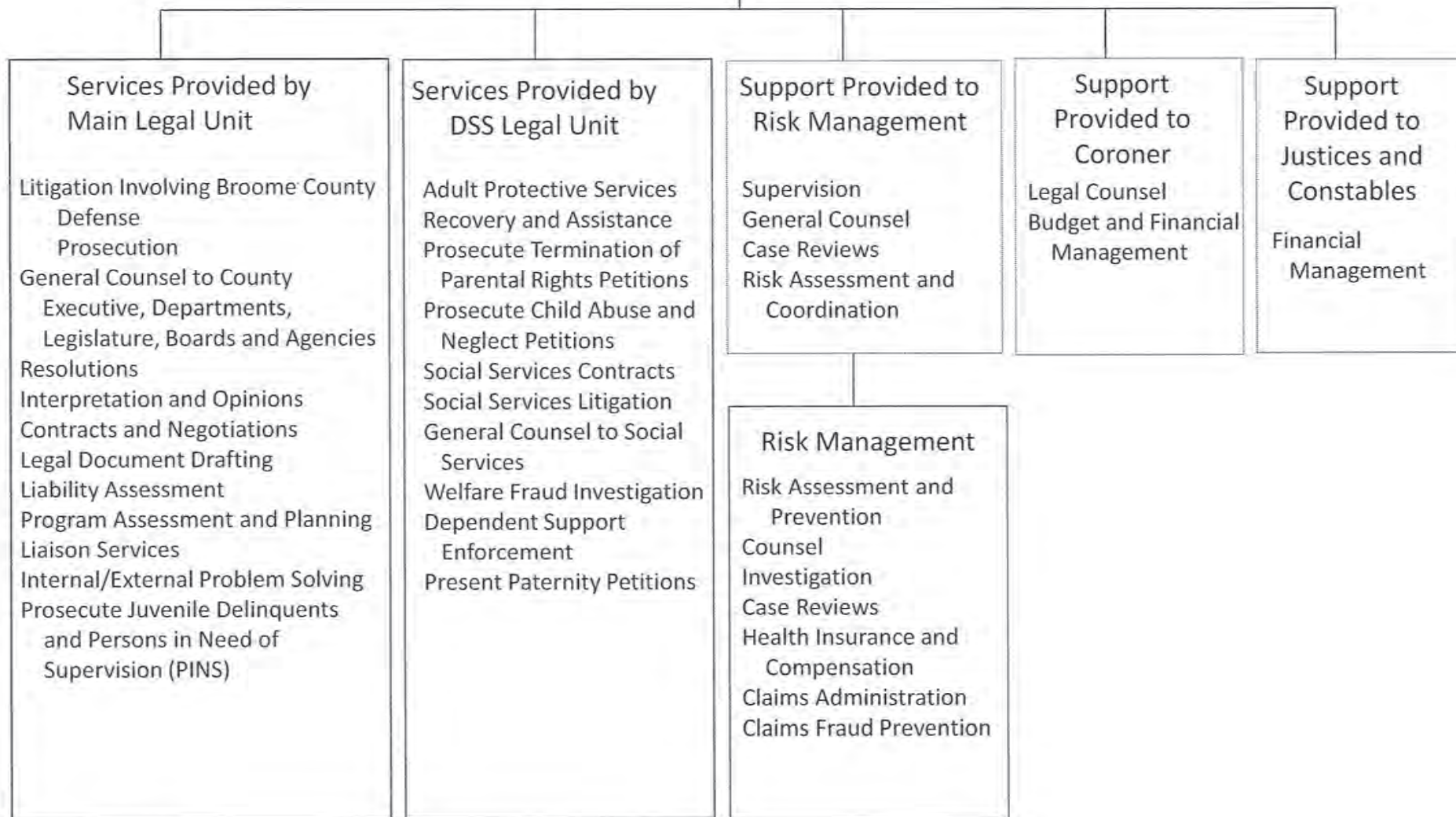
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 10000000 Information Technology
DIV: 01 IT-Communication Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures Totals | 487,741 | 632,020 | 449,738 | 632,938 | 632,938 | 632,938 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 308 | 0 | 236 | 1,858 | 1,858 | 1,858 |
| 6004615 GASOLINE CHARGEBACK | 860 | 2,400 | 531 | 1,750 | 1,750 | 1,750 |
| 6004616 FLEET SERVICE CHARGEBACK | 6,768 | 7,104 | 7,104 | 7,320 | 7,320 | 7,320 |
| 0000041 Chargeback Expenses Totals | 7,936 | 9,504 | 7,871 | 10,928 | 10,928 | 10,928 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 43,013 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 43,013 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 1,657 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 1,657 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 31,365 | 28,693 | 21,350 | 30,339 | 30,339 | 30,339 |
| 6008002 SOCIAL SECURITY | 17,677 | 17,647 | 13,552 | 18,274 | 18,274 | 18,274 |
| 6008004 WORKERS COMPENSATION | 3,348 | 0 | 2,340 | 1,918 | 1,918 | 1,918 |
| 6008006 LIFE INSURANCE | 42 | 75 | 37 | 75 | 75 | 75 |
| 6008007 HEALTH INSURANCE | 54,445 | 59,192 | 58,197 | 71,745 | 71,745 | 71,745 |
| 6008009 RETIREE HEALTH INSURANCE | 47,935 | 48,354 | 39,854 | 62,753 | 62,753 | 62,753 |
| 6008010 DISABILITY INSURANCE | 319 | 440 | 386 | 440 | 440 | 440 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,280 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 156,411 | 154,401 | 135,716 | 185,544 | 185,544 | 185,544 |
| Exp Total for Div: 1001 | 963,047 | 1,033,604 | 852,218 | 1,074,290 | 1,074,290 | 1,074,290 |
| Total for Div: 10000000 | -559,607 | -609,236 | -518,212 | -663,630 | -663,630 | -663,630 |

Law Department

County Attorney



Law County Attorney

Mission Statement

To legally protect and indemnify Broome County Government in deliberations and actions by providing effective legal representation and advice to the County Executive, the Legislature, and all county departments and various boards.

Description

- Draft resolutions, local laws, contracts, and other documents at the request of Broome County departments, boards, officers and employees.
- Defend the County of Broome, its officers and employees in all civil actions commenced against them in local, state, and federal courts and to initiate litigation on behalf of the county to recover money and property due the county.
- Assist county departments in resolving disputes with outside vendors, contractors, and landlords to avoid litigation when possible.
- Represent and advise the Broome County Legislature, the Board of Acquisition and Contract, the Public Library, Broome Community College, the Arena Board and other county legislative and advisory boards.
- Prosecute children who either break the law or need supervision in the name of the county and in the name of the state.
- Prosecute health code violations and illegal dumping cases.
- Represent the county in all administrative hearings and reviews at the local, state, and federal level.
- Represent the Director of Office of Management and Budget in his capacity as public administrator of decedent's estates.
- Provide formal and informal legal advice to all departments.

- Assist the Department of Risk and Insurance in mitigating legal risk faced by the county.

2021 Objectives

- Continue our policy of vigorously defending the county and settling litigation only when it is clearly indicated to be in the best interest of the county to do so.
- Continue to assist county administration and legislators in county economic development initiatives.
- Assist county administration and legislators in continuing to deliver services to county residents.
- Assist county administration and legislators in reviewing and revising, when necessary, the Broome County Charter, local laws and resolutions.
- Continue to work with the Departments of Social Services, Probation and Youth Bureau in managing placement and other services for minors in our community.

2021 Budget Highlights

- Maintained current level of services to county departments.

Law 11010001

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| County Attorney | AT-6 | 1 | 1 | 1 | 1 | 1 |
| Chief Assistant County Attorney | AT-4 | 1 | 1 | 1 | 1 | 1 |
| Senior Assistant County Attorney | AT-3 | 1 | 1 | 1 | 1 | 1 |
| Assistant County Attorney II | AT-2 | 2 | 2 | 2 | 2 | 2 |
| Assistant County Attorney | AT-1 | 2 | 1 | 1 | 1 | 1 |
| Office Manager | 16 Admin | 1 | 1 | 1 | 1 | 1 |
| Paralegal | 15 Admin | 1 | 1 | 1 | 1 | 1 |
| Secretary | 14 Admin | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 11 | 10 | 10 | 10 | 10 |
| <u>Part-time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 11 | 10 | 10 | 10 | 10 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 11000000 Law
DIV: 01 Law

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 11000000 Law | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000310 COUNTY ATTORNEY FEES & CHARGES | 164,389 | 257,775 | 78,178 | 257,775 | 257,775 | 257,775 |
| 5000426 MISCELLANEOUS | 28 | 0 | 0 | 0 | 0 | 0 |
| 5000428 OTHER CHARGES | 30,643 | 5,000 | 5,923 | 5,000 | 5,000 | 5,000 |
| 0000002 Departmental Income Totals | 195,060 | 262,775 | 84,101 | 262,775 | 262,775 | 262,775 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 32 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 32 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 1101 | 195,092 | 262,775 | 84,101 | 262,775 | 262,775 | 262,775 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 659,422 | 684,490 | 591,425 | 690,724 | 690,724 | 690,724 |
| 0000010 Personnel Service Totals | 659,422 | 684,490 | 591,425 | 690,724 | 690,724 | 690,724 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 800 | 3,000 | 2,949 | 3,000 | 3,000 | 3,000 |
| 6004012 OFFICE SUPPLIES | 3,462 | 6,600 | 2,779 | 6,600 | 6,600 | 6,600 |
| 6004100 POSTAGE AND FREIGHT | 238 | 360 | 99 | 360 | 360 | 360 |
| 6004105 DUES AND MEMBERSHIPS | 2,248 | 2,500 | 120 | 2,500 | 2,500 | 2,500 |
| 6004106 GENERAL OFFICE EXPENSES | 183 | 200 | 202 | 200 | 200 | 200 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004161 TRAVEL HOTEL AND MEALS | 967 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 6004162 EDUCATION AND TRAINING | 1,656 | 2,000 | 115 | 2,000 | 2,000 | 2,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004196 COPYING MACHINE RENTALS | 831 | 2,250 | 1,850 | 2,250 | 2,250 | 2,250 |
| 6004406 MEDICAL AND HOSPITAL SERVICES | 0 | 0 | 208 | 0 | 0 | 0 |
| 6004505 CONTRACTED DATA PROCESSING SER | 10,462 | 11,030 | 9,102 | 13,675 | 13,675 | 13,675 |
| 6004534 JUROR FEES AND COURT EXPENSES | 4,697 | 3,500 | 2,525 | 3,500 | 3,500 | 3,500 |
| 6004537 INVESTIGATIONS EXPENSES | 0 | 1,000 | 62 | 1,000 | 1,000 | 1,000 |
| 6004538 LEGAL CHARGES AND FEES | 22,575 | 25,000 | 70,359 | 35,000 | 35,000 | 35,000 |
| 6004541 STENOGRAPHIC SERVICES | 5,940 | 8,500 | 5,713 | 8,500 | 8,500 | 8,500 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 11000000 Law
 DIV: 01 Law

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures Totals | 54,059 | 68,015 | 96,083 | 80,660 | 80,660 | 80,660 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 276 | 250 | 251 | 330 | 330 | 330 |
| 0000041 Chargeback Expenses Totals | 276 | 250 | 251 | 330 | 330 | 330 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,382 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,382 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 265 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 265 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 100,996 | 103,530 | 77,898 | 106,330 | 106,330 | 106,330 |
| 6008002 SOCIAL SECURITY | 47,906 | 52,364 | 42,922 | 52,840 | 52,840 | 52,840 |
| 6008004 WORKERS COMPENSATION | 3,131 | 3,275 | 3,275 | 2,878 | 2,878 | 2,878 |
| 6008006 LIFE INSURANCE | 82 | 150 | 73 | 150 | 150 | 150 |
| 6008007 HEALTH INSURANCE | 119,867 | 125,233 | 110,961 | 132,764 | 132,764 | 132,764 |
| 6008009 RETIREE HEALTH INSURANCE | 106,338 | 111,545 | 74,364 | 116,402 | 116,402 | 116,402 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 504 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 378,824 | 396,097 | 309,493 | 411,364 | 411,364 | 411,364 |
| Exp Total for Div: 1101 | 1,094,228 | 1,148,852 | 997,252 | 1,183,078 | 1,183,078 | 1,183,078 |
| Total for Div: 11000000 | -899,136 | -886,077 | -913,151 | -920,303 | -920,303 | -920,303 |

Law

DSS Legal Unit

Mission Statement

Provide exemplary legal representation and counsel, to effectively support the many programs administered by the Broome County Department of Social Services.

Description

The function of the Legal Unit is to represent the Department of Social Services effectively in court and administrative hearings, and to advise and furnish legal services in support of the department's many programs.

In representing the department's Child Welfare and Child Support Programs, the Legal Unit is the single highest volume user of Broome County Family Court. For 2019, Legal Unit Family Court appearances totaled 4,829.

The Legal Unit is the legal safeguard for Broome County's abused and neglected children. Complex Family Court cases involving child abuse, child neglect, and foster children accounted for 1,700 attorney appearances.

Revenue producing cases seeking reimbursement for public assistance and Medicaid expenditures accounted for 3,129 court appearances. Legal Unit attorneys also appear in significant appellate and other litigation, particularly litigation involving the department's Medical Assistance and Protective Services for Adults Programs, as well as cases involving permanence for foster children. Each of these cases involves extensive preparation and court time.

Despite reorganizations, turnover of department administrative and line staff, and state and federal legislative changes that make recoveries of expenditures more difficult, in addition to its successful Medicaid activities, the Legal Unit continues to be extremely revenue positive. Non-child support collections involving personal injury, property, mortgage, and estate claims for 2019 totaled \$1,147,723.77. Annually, for 2020, Legal Unit non-child support collections are projected to exceed \$802,000. For 2020, child support collections representing recoveries of public assistance expenditures are projected to total an additional \$2.3M. Overall, Legal Unit 2020 collections are anticipated to total over \$3.4M.

The Legal Unit also successfully has taken a leadership role in revenue producing "special endeavors" for Broome County. For example, Broome County's participation in New York State's Medicaid Provider Fraud Demonstration Project. Over 25 audits of local area providers involving over \$50 million in Medicaid claims were audited. Over \$1M in recoveries were obtained through the Legal Unit's Medicaid compliance and other special revenue activities. The Legal Unit also provides significant support for Broome's exemplary welfare fraud program.

In addition to actual monetary collections to reimburse cash welfare and Medicaid programs, the Legal Unit continued to obtain significant Medicaid cost savings through securing court orders requiring private health insurance to pay for health care, prior to Medicaid funds being expended. Legal Unit third party health insurance reimbursement efforts substantially contribute to over \$20 million annual Medicaid savings. These savings facilitate New York State's ability to ease its Medicaid financial burden on counties.

2021 Objectives

- Maintain operations by continuing to adapt to the COVID-19 pandemic, by utilizing necessary technologies to work remotely and effectively. Including, managing high volume “virtual court” requirements for Child Welfare and Child Support caseloads.
- Continue to be revenue positive, through obtaining substantial monetary recoveries to reimburse public assistance and Medicaid expenditures.
- Provide legal counsel to facilitate Social Services’ as county’s Persons In Need of Supervision (PINS) lead agency, and assure compliance with state mandated juvenile justice reforms, including facilitating legal compliance with juvenile detention reform initiatives to assure Broome County does not exceed NYS’ Detention Block Grant funding.
- Maintain compliance with Federal Title IV-E standards, by assuring legally compliant court orders are obtained involving all foster children, thereby facilitating Broome County’s continued receipt of substantial federal reimbursement.

Law 11020001
DSS Legal Services

As of
July 6, 2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|----------------------------------|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Deputy County Attorney | AT-5 | 1 | 1 | 1 | 1 | 1 |
| Senior Assistant County Attorney | AT-3 | 2 | 2 | 2 | 2 | 2 |
| Assistant County Attorney II | AT-2 | 4 | 4 | 4 | 4 | 4 |
| Office Manager | 16 Admin | 1 | 1 | 1 | 1 | 1 |
| Paralegal | 15 Admin | 1 | 2 | 2 | 2 | 2 |
| Secretary | 14 Admin | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 11 | 12 | 12 | 12 | 12 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 11 | 12 | 12 | 12 | 12 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 11000000 Law
 DIV: 02 Law-DSS Legal Unit

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000313 CHARGEBACKS - D & S | 1,149,074 | 1,311,343 | 545,954 | 1,267,913 | 1,267,913 | 1,267,913 |
| 0000002 Departmental Income Totals | 1,149,074 | 1,311,343 | 545,954 | 1,267,913 | 1,267,913 | 1,267,913 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 39 | 0 | 4 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 39 | 0 | 4 | 0 | 0 | 0 |
| Rev Total for Div: 1102 | 1,149,113 | 1,311,343 | 545,958 | 1,267,913 | 1,267,913 | 1,267,913 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 720,895 | 795,893 | 677,621 | 759,949 | 759,949 | 759,949 |
| 6001002 SALARIES TEMPORARY | 10,535 | 32,133 | 29,352 | 30,674 | 30,674 | 30,674 |
| 0000010 Personnel Service Totals | 731,430 | 828,026 | 706,973 | 790,623 | 790,623 | 790,623 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 11,572 | 13,000 | 10,743 | 13,000 | 13,000 | 13,000 |
| 6004012 OFFICE SUPPLIES | 5,227 | 7,000 | 6,856 | 7,000 | 7,000 | 7,000 |
| 6004100 POSTAGE AND FREIGHT | 163 | 500 | 184 | 500 | 500 | 500 |
| 6004105 DUES AND MEMBERSHIPS | 485 | 1,600 | 1,261 | 1,600 | 1,600 | 1,600 |
| 6004106 GENERAL OFFICE EXPENSES | 492 | 200 | 193 | 200 | 200 | 200 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 178 | 500 | 0 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,977 | 1,700 | 883 | 1,700 | 1,700 | 1,700 |
| 6004162 EDUCATION AND TRAINING | 989 | 1,000 | 1,170 | 1,000 | 1,000 | 1,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 60 | 180 | 0 | 180 | 180 | 180 |
| 6004536 WITNESS EXPENSES | 0 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 6004538 LEGAL CHARGES AND FEES | 9,509 | 12,000 | 3,545 | 12,000 | 12,000 | 12,000 |
| 6004541 STENOGRAPHIC SERVICES | 0 | 500 | 0 | 500 | 500 | 500 |
| 0000040 Contractual Expenditures Totals | 30,652 | 39,680 | 24,835 | 39,680 | 39,680 | 39,680 |
| 0000041 Chargeback Expenses | | | | | | |

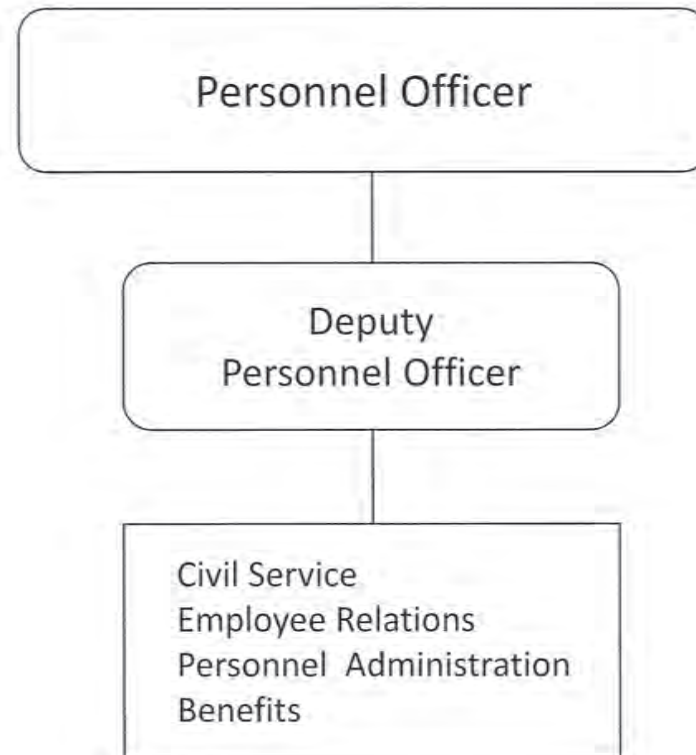
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 11000000 Law
DIV: 02 Law-DSS Legal Unit

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004602 INSURANCE PREMIUM CHARGEBACK | 276 | 251 | 251 | 329 | 329 | 329 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 183 | 261 | 155 | 30 | 30 | 30 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 2,680 | 3,124 | 2,595 | 2,566 | 2,566 | 2,566 |
| 0000041 Chargeback Expenses Totals | 3,139 | 3,656 | 3,001 | 2,925 | 2,925 | 2,925 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 114,024 | 120,004 | 88,636 | 122,304 | 122,304 | 122,304 |
| 6008002 SOCIAL SECURITY | 52,586 | 63,344 | 50,857 | 63,235 | 63,235 | 63,235 |
| 6008004 WORKERS COMPENSATION | 3,131 | 3,274 | 3,275 | 2,877 | 2,877 | 2,877 |
| 6008006 LIFE INSURANCE | 89 | 180 | 88 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 138,542 | 158,122 | 105,586 | 126,271 | 126,271 | 126,271 |
| 6008009 RETIREE HEALTH INSURANCE | 90,530 | 95,057 | 63,371 | 119,818 | 119,818 | 119,818 |
| 6008010 DISABILITY INSURANCE | 3 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 398,905 | 439,981 | 311,813 | 434,685 | 434,685 | 434,685 |
| Exp Total for Div: 1102 | 1,164,126 | 1,311,343 | 1,046,622 | 1,267,913 | 1,267,913 | 1,267,913 |
| Total for Div: 11000000 | -15,013 | 0 | -500,664 | 0 | 0 | 0 |
| Total for Dept: 11000000 | -914,149 | -886,077 | -1,413,815 | -920,303 | -920,303 | -920,303 |

Department of Personnel



Department of Personnel

Mission Statement

To fairly and equitably administer the provisions of the New York State Civil Service Law and the Broome County Civil Service Rules with respect to the offices and employment in the classified service of 43 Broome County departments and the civil divisions therein, as well as sixteen towns, seven villages, twelve school districts (except Binghamton) the Southern Tier East Regional Board, and the Broome County Soil and Water Conservation District. Labor relations consulting to towns, villages and Binghamton Sewage Treatment Facility is provided as necessary.

The department also administers various human resource functions of county government including employee relations, employee benefits, leaves of absence, record management, recruitment, training, and staff development.

In addition, the department is responsible for the administration of various federal, state and local laws, rules and regulations including the Taylor Law, Fair Labor Standards Act, Affordable Care Act and Family and Medical Leave Act. The Department's mission is to provide the highest quality personnel services to our employees, retirees and prospective members of the County workforce, while promoting effective and efficient County government.

Description

The Broome County Department of Personnel is comprised of four functional units as follows:

The Civil Service Administration Unit administers New York State Civil Service Law and develops and maintains the position classification plan. This unit also administers competitive examinations, certifies payrolls, reviews applicant qualifications, reviews and approves appointments and personnel changes, oversees state mandated roster card maintenance, certifies civil service eligible lists, develops and maintains county civil service rules, provides advice, counsel and support to appointing authorities in the county, the towns, villages, school districts and special districts, and calculates all lay-offs for the county and the jurisdictions. All civil service functions are mandated by New York State Civil Service Law which forbids charging for any services; however, we can charge exam fees. The state continues to decentralize more exams which is time consuming for our staff. It is the goal of this unit to uphold the standards of merit and fitness in the hiring of all civil service employees, as required by the New York State Constitution. The unit continues to work with Information Technology in automating as much of these processes as possible to provide better service. In the past several years, the Personnel Department has been providing monthly Civil Service classes at the Office of Employment and Training to assist the unemployed with training on Civil Service procedures, how to apply for exams, navigating the Department's website etc.

The Personnel Administration/Benefits Unit is responsible for the administration of county benefit programs (i.e. health insurance, life insurance, disability insurance, dental, flexible spending accounts and retirement benefits). This unit also administers the central records system (payroll and position control files), unemployment insurance, leaves of absence, is responsible for maintenance and updates of the Personnel Policy and Procedures Manual and Employee Handbook

and maintains personnel files and state required roster cards under the guidance of the civil service unit. Other areas of responsibility include monitoring employee performance evaluations, salary and longevity administration, employee assistance program, recruitment, new employee orientation and development and coordination of programs to improve employee productivity and morale such as flu shot programs and coordination of special training requests. Support is provided to the Personnel Officer and Director of Employee Relations by developing and producing specialized reports and researching employee histories. The unit ensures compliance with the Family and Medical Leave Act, Sexual Harassment Training, Affordable Care Act, and COBRA Laws. There is coordination with the New York State Retirement System on special events such as early retirement incentives and seminars. This unit is responsible for the distribution of retirement information from the retirement system to the employees. The unit answers all employee verification requests. It is the goal of this unit to provide information services to the employees, department heads and supervisors of Broome County in an efficient and courteous manner.

The Director of Employee Relations is responsible for negotiating and administering eight collective bargaining agreements. This includes the handling of all grievances, disciplinary matters and improper practices as well as providing advice on topics such as attendance, performance and layoffs. The unit also monitors compliance with and offers guidance on a variety of laws pertaining to the human resource function including the Family and Medical Leave Act, Fair Labor Standards Act and Taylor Law. Issues regarding unemployment benefits, human rights complaints, and Federal Department of Labor and Equal Employment Opportunity Commission (EEOC) complaints are addressed by this unit. The Director provides training to

supervisors in the areas of discipline and contract administration and attempts to resolve issues in an informal manner. The goal is to work with county and union representatives to prevent potential problems and to resolve problems that do arise. The Director seeks outcomes in the best interest of Broome County while also providing a fair and equitable workplace for the employees of Broome County.

In many cases, these outcomes alleviate costly legal expenses from arbitration hearings or other litigation. Numerous conflicts have been resolved in 2020 before they reached the arbitration and/or litigation stage. This continuing cooperative relationship between the county administration and the various employee labor unions has proved to be successful and cost effective to both parties.

While there were three arbitrations in 2019, we have been fortunate to only have one disciplinary arbitration scheduled for 2020. Due to the relationships built up over the years, the majority of conflicts end up being resolved to the mutual benefit of everyone involved.

During the latter part of 2019 and early 2020, we were able to successfully negotiate successor agreements with our seven of our labor unions. Contract negotiations with the Broome County Sheriff's Law Enforcement Union began in 2017 and have reached the interest arbitration stage. We had an arbitration hearing in early 2020 with continuing discussions with the arbitration panel continuing. We anticipate an outcome by the end of 2020.

EEOC duties and responsibilities are performed by the Personnel Officer, the Director of Employee Relations and members of the Personnel Administration and Benefits Unit.

The responsibilities of this function include the following:

- Administration of the county affirmative action plan and policies, the Minority/Women's Business Enterprise and disadvantaged Enterprise programs.

Education and training of department heads, managers, and staff to ensure that the county is compliant with federal and state legislation such as the New York State Human Rights Act, Federal Equal Employment Opportunity laws, Sexual Harassment, Americans with Disabilities Act (ADA), and New York State disability laws.

- Investigation of alleged discrimination, sexual harassment and non-compliant practices related to equal employment opportunity.
- Analysis of county employment processes including testing, hiring policies, training, promotion, to develop outreach and hiring programs to attract protected class candidates to county employment.
- Outreach activities including participation in public forums focusing on public employment opportunities, the civil service process, and application procedures.
- Consultation with county departments, contractors, and project managers to ensure that the County is compliant with laws, regulations, and contractual agreements with federal and state funding agencies.

2021 Objectives

- Provide in-house guidance and training for county departments in the following areas; General management and supervision skills and defining the impact of Civil Service Law, federal and state labor laws, HIPAA, FMLA, FLSA, Sexual Harassment and

labor relations issues such as employment, discipline, and discharge issues.

- Expand automation of processes
 - Establishment of certification of eligible candidates electronically for all eligible lists.
 - Work with New York State Civil Service to streamline access to exam information.
 - Continue to work with Information Technology to facilitate personnel transactions, including benefit options, to be completed on-line, which was introduced in early 2019.
 - Update website and expand on available support material.
 - Continue the electronic forms project with the goal of all Personnel new employee orientations available online in 2021.
- Provide education and training to department staff
 - Identify appropriate training to enhance employee skills and improve efficiency.
 - Utilize New York State Department of Civil Service, NYSAC, and various human resources associations free or low cost training.
- Expand training and education for civil service jurisdictions
 - Updates on civil service requirements.
- Support the county administration efforts to provide labor relations and human resource support services to municipalities throughout the county.

- Support the PeopleSoft Human Resources software, and paperless human resources efforts and to analyze and streamline departmental procedures.

2021 Budget Highlights

- Civil Service Application Fee is revenue from civil service exam fees and estimated to be \$12,250 in 2021.
- Health Care Administration – The Risk and Insurance Department is charged for the salary and fringe benefits of the Personnel Assistant position responsible for benefits administration. That revenue shown in Health Care Administration is included in the 2021 budget for \$63,182.
- The Risk and Insurance Department is charged back for administrative services of the Personnel Assistant. This revenue is recorded in Other Departmental Chargeback. The 2021 amount budgeted is \$26,000.
- Reorganization and realignment of duties due to retirements of long-time, valuable staff has presented its challenges. The majority of Personnel staff have many years of experience in the Department and along with this experience much institutional knowledge that is extremely difficult to replace at time of staff retirements. In the previous three years, two long term staff retired resulting in a loss of valuable knowledge and experience. In late 2019, the Personnel Assistant who interfaces with the school districts and towns and villages also retired adding to the loss of valuable talent from the department. This is a critical position that performs oversight responsibilities over the many schools, towns, villages and special districts to ensure Broome County compliance with its obligations to monitor all personnel transactions and certification of payrolls in these jurisdictions. In

late 2019 we transferred an employee from another department to train in this function with the retiring employee.

Personnel 13000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|-------------------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| | | | 7/5/2020 <u>Current Authorized</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Personnel Officer | H Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Employee Relations | E Admin | 1 | 1 | 0 | 0 | 0 |
| Deputy Personnel Officer | B Admin | 0 | 0 | 1 | 1 | 1 |
| Senior Personnel Associate | 18 Admin | 2 | 0 | 0 | 0 | 0 |
| Senior Personnel Associate 40 hours | 18 Admin | 0 | 2 | 2 | 2 | 2 |
| Personnel Assistant | 11 Admin | 5 | 0 | 0 | 0 | 0 |
| Personnel Assistant 40 hours | 11 Admin | 0 | 5 | 5 | 5 | 5 |
| Keyboard Specialist | 9 Admin | 1 | 0 | 0 | 0 | 0 |
| Keyboard Specialist 40 hours | 9 Admin | 0 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 10 | 10 | 10 | 10 | 10 |
| <u>Part-Time Positions</u> | | | | | | |
| Clerk* | 7 Admin | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| Total Positions | | 11 | 11 | 11 | 11 | 11 |

* One position unfunded in 2018 refunded in 2019

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 13000000 Personnel

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000204 CIVIL SERVICE APPLICATION FEE | 15,707 | 13,500 | 5,305 | 12,250 | 12,250 | 12,250 |
| 5000301 HEALTH CARE ADMINISTRATION | 54,955 | 59,648 | 0 | 63,182 | 63,182 | 63,182 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 26,000 | 26,000 | 0 | 26,000 | 26,000 | 26,000 |
| 0000002 Departmental Income Total | 96,662 | 99,148 | 5,305 | 101,432 | 101,432 | 101,432 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000546 Trust Account Inflows | 15,910 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 15,910 | 0 | 0 | 0 | 0 | 0 |
| Rev Totals for Dept: 13000000 | 112,572 | 99,148 | 5,305 | 101,432 | 101,432 | 101,432 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 438,269 | 475,048 | 364,420 | 467,129 | 467,129 | 467,129 |
| 6001001 SALARIES PART-TIME | 5,206 | 12,066 | 8,680 | 12,111 | 12,111 | 12,111 |
| 6001002 SALARIES TEMPORARY | 10,602 | 6,000 | 2,100 | 6,400 | 6,400 | 6,400 |
| 6001003 SALARIES OVERTIME | 510 | 0 | 429 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 454,587 | 493,114 | 375,629 | 485,640 | 485,640 | 485,640 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 951 | 2,500 | 1,783 | 2,500 | 2,500 | 2,500 |
| 6004105 DUES AND MEMBERSHIPS | 330 | 400 | 330 | 400 | 400 | 400 |
| 6004106 GENERAL OFFICE EXPENSES | 12 | 300 | 0 | 300 | 300 | 300 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 69 | 500 | 0 | 500 | 500 | 500 |
| 6004139 Trust Account Outflows | 11,085 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILBAGE AND PARKING-LOCAL | 12 | 100 | 0 | 100 | 100 | 100 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,117 | 2,600 | 0 | 2,600 | 2,600 | 2,600 |
| 6004162 EDUCATION AND TRAINING | 350 | 650 | 0 | 650 | 650 | 650 |
| 6004163 MANAGEMENT TRAINING PROGRAM | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004168 OTHER PERSONNEL EXPENSES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004196 COPYING MACHINE RENTALS | 878 | 900 | 731 | 900 | 900 | 900 |
| 6004573 OTHER FEES FOR SERVICES | 0 | 6,000 | 0 | 6,000 | 6,000 | 6,000 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 13000000 Personnel

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures Totals | 14,804 | 14,200 | 2,844 | 14,200 | 14,200 | 14,200 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 482 | 407 | 305 | 547 | 547 | 547 |
| 0000041 Chargeback Expenses Totals | 482 | 407 | 305 | 547 | 547 | 547 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 70,833 | 69,800 | 48,767 | 71,050 | 71,050 | 71,050 |
| 6008002 SOCIAL SECURITY | 31,492 | 36,341 | 26,505 | 36,672 | 36,672 | 36,672 |
| 6008004 WORKERS COMPENSATION | 2,115 | 2,161 | 1,621 | 1,849 | 1,849 | 1,849 |
| 6008006 LIFE INSURANCE | 80 | 150 | 67 | 150 | 150 | 150 |
| 6008007 HEALTH INSURANCE | 128,792 | 142,497 | 91,401 | 118,566 | 118,566 | 118,566 |
| 6008009 RETIREE HEALTH INSURANCE | 113,920 | 134,008 | 87,169 | 133,818 | 133,818 | 133,818 |
| 6008012 EMPLOYEE TUITION REIMBURSEMENT | 8,500 | 12,000 | 5,000 | 12,000 | 12,000 | 12,000 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,784 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 357,516 | 396,957 | 260,530 | 374,105 | 374,105 | 374,105 |
| Exp Totals for Dept: 13000000 | 827,389 | 904,678 | 639,308 | 874,492 | 874,492 | 874,492 |
| Total for Dept: 13000000 | -714,817 | -805,530 | -634,003 | -773,060 | -773,060 | -773,060 |

Public Defender

Public Defender

Legal Representation

- Pretrial
- Criminal Court
- Probation
- Parole
- Appellate
- Drug Law Resentencing
- Counsel at Arraignment
- Sex Offender Risk Assessment
- Specialty Courts
 - Drug/DWI
 - Integrated Domestic Violence
 - Domestic Violence
 - Veterans

Investigation

Administration

- Grants Administration

Aid to Defense

Office of Indigent Legal Services

Public Defender

Mission Statement

Our goal is to provide client-centered representation and zealous advocacy in all courts throughout Broome County with support from our team of advocates, investigators, interpreters and other staff. We endeavor to ensure that those facing incarceration have their constitutional and statutory rights protected, that the law is administered with neither discrimination nor disproportionate punishment, and further, that no one who is innocent is wrongfully convicted. Our commitment is to treat our clients with dignity, compassion, and fairness.

Description

The Public Defender's Office provides legal representation to all indigent persons accused of crimes in Broome County as mandated by the Constitutions of the United States and the State of New York. This office, with support from our team of advocates, investigators, interpreters and other staff, acts as defense counsel from arraignment through trial and all stages of appeal for criminal cases ranging from simple violations to homicides. We also represent those subject to violations of probation or parole. This involves the full range of investigatory, pretrial, sentence mitigation and appellate representation required in criminal cases. This office services each of the 19 Village and Town Justice Courts, the Broome County Centralized Arraignment Part, the Binghamton City Court, Superior Courts of Broome County, and all higher Appellate Courts. Attorneys and Investigators are on call 24 hours a day, seven days a week to assist recent arrestees.

Public Defender 14000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 | As of | 2021 | 2021 | 2021 |
|--------------------------------------|-------------------|----------------|-------------------|------------------|--------------------|----------------|
| | | <u>Actuals</u> | July 6, 2020 | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| | | | <u>Current</u> | | | |
| | | | <u>Authorized</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Public Defender | AT-6 | 1 | 1 | 1 | 1 | 1 |
| Chief Assistant Public Defender | AT-4 | 1 | 1 | 1 | 1 | 1 |
| Senior Assistant Public Defender | AT-3 | 3 | 3 | 3 | 3 | 3 |
| Assistant Public Defender II | AT-2 | 3 | 3 | 3 | 3 | 3 |
| Assistant Public Defender I | AT-1 | 3 | 3 | 3 | 3 | 3 |
| Chief Investigator - Public Defender | 27 Admin | 1 | 1 | 1 | 1 | 1 |
| Investigator - Public Defender | 21 Admin | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Stenographic Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Intake Specialist | 11 CSEA | 3 | 3 | 3 | 3 | 3 |
| Keyboard Specialist | 8 CSEA | 3 | 3 | 3 | 3 | 3 |
| Total Full-Time Positions | | 21 | 21 | 21 | 21 | 21 |
| <u>Part-Time Positions</u> | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 21 | 21 | 21 | 21 | 21 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 14000000 Public Defender

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000110 PUBLIC DEFENDER SERVICES | 482 | 0 | 430 | 0 | 0 | 0 |
| 0000002 Departmental Income Total | 482 | 0 | 430 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 150 | 0 | 35 | 20 | 20 | 20 |
| 0000007 Misc Interfund Revenues Total | 150 | 0 | 35 | 20 | 20 | 20 |
| 0000008 State Aid | | | | | | |
| 5000802 INDIGENT PAROLEES | 7,550 | 7,500 | 0 | 5,000 | 5,000 | 5,000 |
| 5000818 MAJOR OFFENCE PUBLIC DEFENDER | 12,949 | 10,100 | 21,617 | 10,100 | 10,100 | 10,100 |
| 0000008 State Aid Total | 20,499 | 17,600 | 21,617 | 15,100 | 15,100 | 15,100 |
| Rev Totals for Dept: 14000000 | 21,131 | 17,600 | 22,082 | 15,120 | 15,120 | 15,120 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,084,933 | 1,330,482 | 1,105,662 | 1,327,861 | 1,327,861 | 1,327,861 |
| 6001002 SALARIES TEMPORARY | 6,139 | 0 | 0 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 1,091,072 | 1,330,482 | 1,105,662 | 1,327,861 | 1,327,861 | 1,327,861 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004004 MATERIAL & SUPPLIES-OTHER | 162 | 0 | 0 | 0 | 0 | 0 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 26,364 | 12,000 | 18,229 | 10,000 | 10,000 | 10,000 |
| 6004012 OFFICE SUPPLIES | 8,415 | 10,000 | 2,312 | 8,000 | 8,000 | 8,000 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004100 POSTAGE AND FREIGHT | 67 | 100 | 0 | 100 | 100 | 100 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004106 GENERAL OFFICE EXPENSES | 616 | 5,200 | 495 | 5,200 | 3,500 | 3,500 |
| 6004131 PHOTOGRAPHIC EXPENSES | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004160 MILEAGE AND PARKING-LOCAL | 205 | 10,000 | 623 | 10,000 | 8,000 | 8,000 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 14000000 Public Defender

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004162 EDUCATION AND TRAINING | -80 | 250 | 0 | 100 | 100 | 100 |
| 6004168 OTHER PERSONNEL EXPENSES | 145 | 180 | 0 | 180 | 180 | 180 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004196 COPYING MACHINE RENTALS | 3,903 | 8,100 | 4,913 | 8,100 | 8,100 | 8,100 |
| 6004255 CONTRACTED SERVICES | 910 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| 6004536 WITNESS EXPENSES | 1,856 | 5,000 | 4,038 | 5,000 | 5,000 | 5,000 |
| 6004538 LEGAL CHARGES AND FEES | 990 | 3,000 | 680 | 3,000 | 3,000 | 3,000 |
| 6004541 STENOGRAPHIC SERVICES | 1,676 | 3,000 | 1,186 | 3,000 | 3,000 | 3,000 |
| 0000040 Contractual Expenditures Totals | 45,229 | 67,130 | 32,476 | 62,980 | 59,280 | 59,280 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 2,725 | 2,213 | 1,660 | 2,423 | 2,423 | 2,423 |
| 6004615 GASOLINE CHARGEBACK | 697 | 1,500 | 407 | 1,250 | 1,250 | 1,250 |
| 6004616 FLEET SERVICE CHARGEBACK | 4,512 | 4,736 | 4,736 | 4,880 | 4,880 | 4,880 |
| 0000041 Chargeback Expenses Totals | 7,934 | 8,449 | 6,803 | 8,553 | 8,553 | 8,553 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,353 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,353 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 101 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 101 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 175,005 | 201,048 | 143,956 | 201,824 | 201,824 | 201,824 |
| 6008002 SOCIAL SECURITY | 77,947 | 101,782 | 80,434 | 101,583 | 101,583 | 101,583 |
| 6008004 WORKERS COMPENSATION | 10,236 | 13,559 | 10,169 | 15,021 | 15,021 | 15,021 |
| 6008006 LIFE INSURANCE | 135 | 315 | 151 | 315 | 315 | 315 |
| 6008007 HEALTH INSURANCE | 205,241 | 243,280 | 190,665 | 253,275 | 253,275 | 253,275 |
| 6008009 RETIREE HEALTH INSURANCE | 65,124 | 68,658 | 45,772 | 72,090 | 72,090 | 72,090 |
| 6008010 DISABILITY INSURANCE | 602 | 616 | 611 | 704 | 704 | 704 |
| 6008011 UNEMPLOYMENT INSURANCE | 1,525 | 0 | 5,650 | 0 | 0 | 0 |

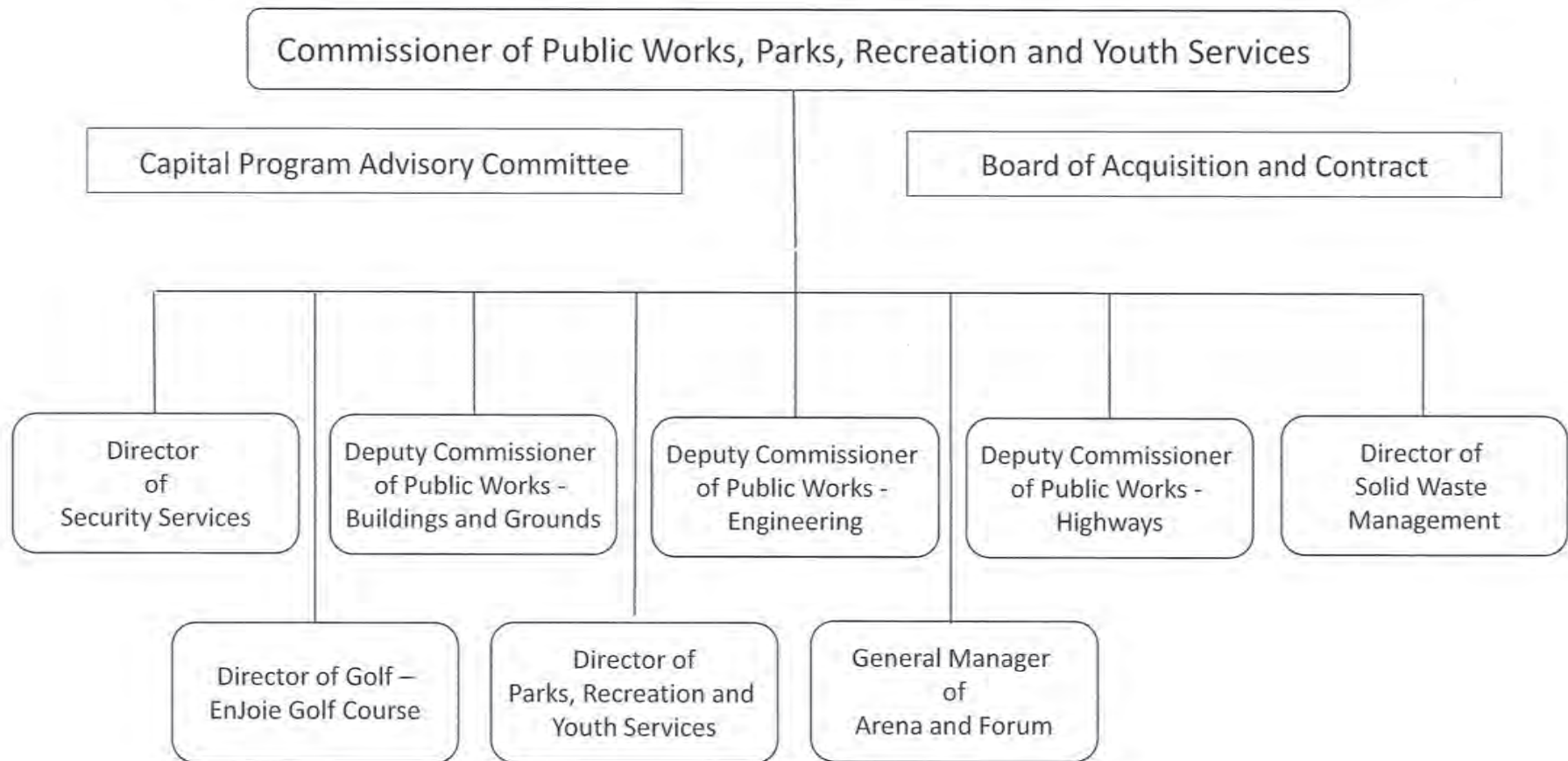
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 14000000 Public Defender

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits Totals | 535,815 | 629,258 | 477,408 | 644,812 | 644,812 | 644,812 |
| Exp Totals for Dept: 14000000 | 1,681,504 | 2,035,319 | 1,622,349 | 2,044,206 | 2,040,506 | 2,040,506 |
| Total for Dept: 14000000 | -1,660,373 | -2,017,719 | -1,600,267 | -2,029,086 | -2,025,386 | -2,025,386 |

Public Works, Parks, Recreation and Youth Services



Public Works, Parks, Recreation and Youth Services Administration

Mission Statement

To provide leadership, management, oversight and support to all divisions within the Public Works, Parks, Recreation and Youth Services Department.

Description

Provides general administrative functions to other divisions of the department, including management and leadership support related to coordination between the department divisions and the executive and legislative branches of the county government. This includes support with capital improvement program planning and implementation, as well as division budgeting and support with general administrative needs.

2021 Objectives

- To provide high-quality management of all department divisions with an emphasis on continued first-class service of Public Works functions to both county staff and residents of Broome County.
- To provide efficient and cost-effective guidance and organizational leadership with the primary goal of maintaining and improving the physical attributes of Broome County through good planning and implementation of the county's capital improvement program.

2021 Budget Highlights

- To continue to provide the administrative resources and management support necessary for the Department of Public Works, Parks, Recreation and Youth Services to maintain existing levels of service.

Public Works, Parks, Recreation and Youth Services 15010001
Administration

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 | As of July 6, 2020 | 2021 | 2021 | 2021 |
|--|-------------------|----------------|-------------------------------|------------------|--------------------|----------------|
| | | <u>Actuals</u> | <u>Current Authorized</u> | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Commissioner of Public Works, Parks, Recreation and Youth Services | I Admin | 1 | 1 | 1 | 1 | 1 |
| Principal Account Clerk * | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 2 | 2 | 2 | 2 | 2 |

*One position transferred from the Office of Management in 2019

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 15000000 Public Works
DIV: 01 DPW-Admin

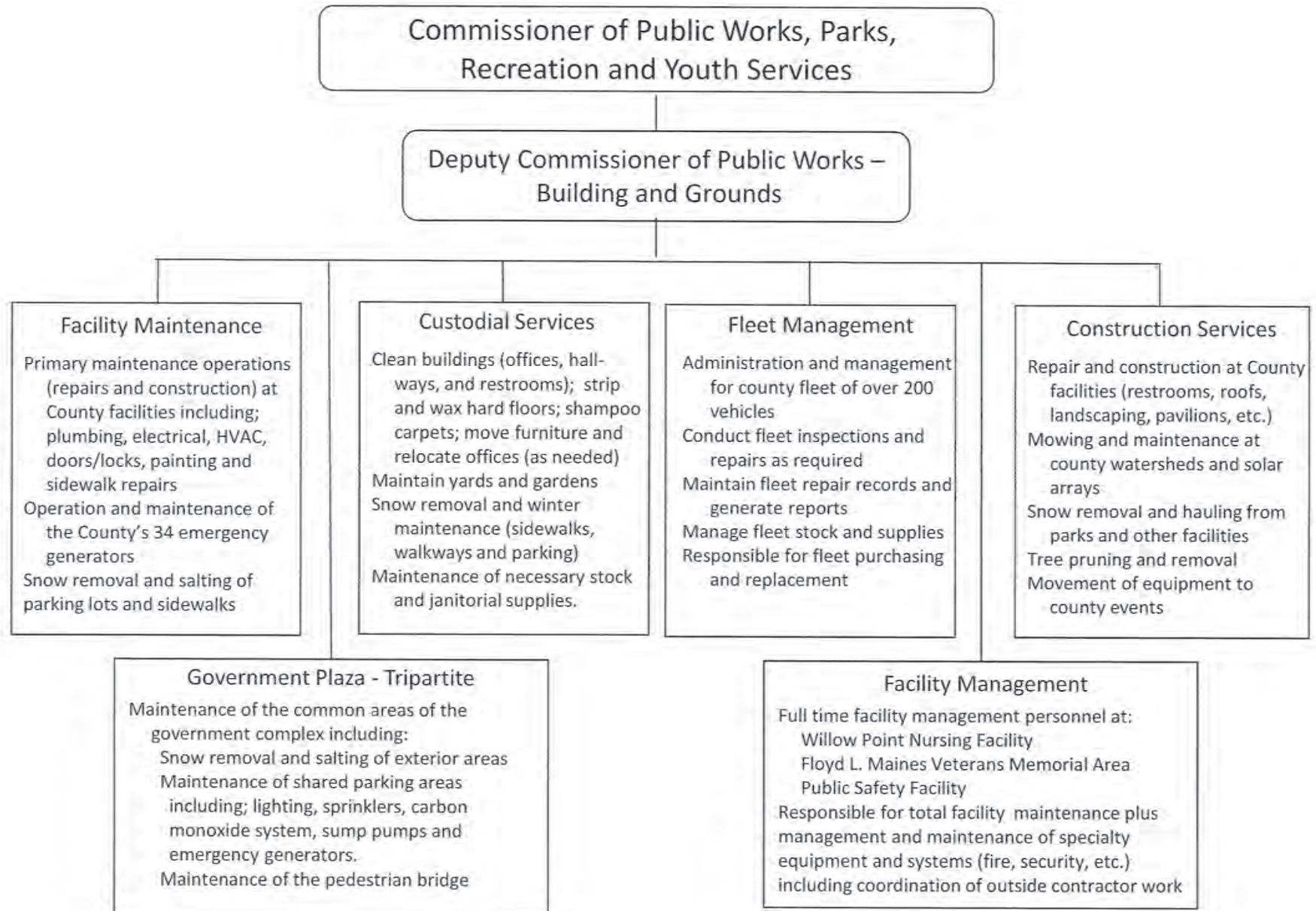
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 15000000 Public Works | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 64,881 | 67,500 | 0 | 68,100 | 68,100 | 68,100 |
| 0000002 Departmental Income Totals | 64,881 | 67,500 | 0 | 68,100 | 68,100 | 68,100 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 1,730 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Totals | 1,730 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 1,060 | 0 | 561 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 1,060 | 0 | 561 | 0 | 0 | 0 |
| Rev Total for Div: 1501 | 67,671 | 67,500 | 561 | 68,100 | 68,100 | 68,100 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 124,704 | 130,194 | 89,967 | 130,606 | 130,606 | 130,606 |
| 0000010 Personnel Service Totals | 124,704 | 130,194 | 89,967 | 130,606 | 130,606 | 130,606 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 47 | 300 | 165 | 300 | 300 | 300 |
| 6004162 EDUCATION AND TRAINING | 730 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004196 COPYING MACHINE RENTALS | -74 | 1,980 | 590 | 1,980 | 1,980 | 1,980 |
| 0000040 Contractual Expenditures Totals | 703 | 3,280 | 755 | 3,280 | 3,280 | 3,280 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 688 | 611 | 459 | 832 | 832 | 832 |
| 0000041 Chargeback Expenses Totals | 688 | 611 | 459 | 832 | 832 | 832 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 15000000 Public Works
 DIV: 01 DPW-Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 665 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 665 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 117 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 117 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 19,388 | 20,547 | 13,176 | 20,996 | 20,996 | 20,996 |
| 6008002 SOCIAL SECURITY | 8,975 | 9,960 | 6,794 | 9,991 | 9,991 | 9,991 |
| 6008004 WORKERS COMPENSATION | 485 | 424 | 318 | 510 | 510 | 510 |
| 6008006 LIFE INSURANCE | 16 | 30 | 9 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 22,973 | 23,523 | 17,296 | 24,699 | 24,699 | 24,699 |
| 6008009 RETIREE HEALTH INSURANCE | 62,297 | 65,412 | 43,608 | 68,682 | 68,682 | 68,682 |
| 6008010 DISABILITY INSURANCE | 77 | 88 | 27 | 88 | 88 | 88 |
| 0000080 Employee Benefits Totals | 114,211 | 119,984 | 81,228 | 124,996 | 124,996 | 124,996 |
| Exp Total for Div: 1501 | 241,088 | 254,069 | 172,409 | 259,714 | 259,714 | 259,714 |
| Total for Div: 15000000 | -173,417 | -185,569 | -171,848 | -191,614 | -191,614 | -191,614 |

Buildings and Grounds



**Public Works, Parks, Recreation and Youth Services
Buildings and Grounds**

Mission Statement

To provide a diverse range of efficient and cost-effective high-quality services, which will ensure uninterrupted facility utilization while providing an atmosphere of professionalism to both internal and external customers.

Description

Provide primary maintenance operations to the Court House complex, the fleet garage, George Harvey Justice Building, Edwin L. Crawford County Office Building, public safety facility, dog shelter, and Intermodal facility.

Provide secondary maintenance operations to the Binghamton Regional Airport, Library, Arena, Forum, Health Department, Public Transportation, Social Services, Department of Motor Vehicles, and Willow Point Nursing Home.

Provide primary maintenance operations of the Governmental Plaza under the tripartite agreement.

2021 Objectives

- Provide a pleasant, safe, and healthy environment for Broome County employees and external customers.
- To minimize risk to county employees and residents from natural and man-made disasters.
- To maximize facility assets by minimizing equipment failure.

2021 Budget Highlights

- Maintain physical betterments of county in a cost-effective manner.
- Assist other department divisions utilizing part-time labor.

Public Works,Parks, Recreation and Youth Services 15020101
Buildings and Grounds

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|---|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Commissioner of Public Works,Parks, Recreation and Youth Services/Buildings and Grounds | F Admin | 1 | 1 | 1 | 1 | 1 |
| Facilities Manager | 22 BAPA | 4 | 4 | 4 | 4 | 4 |
| Park Operations Manager | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Electrician | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Senior Maintenance Mechanic | AFSCME | 10 | 10 | 10 | 10 | 10 |
| Stationary Engineer | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Construction Worker | AFSCME | 3 | 3 | 3 | 3 | 3 |
| HVAC Systems Technician III | AFSCME | 4 | 4 | 4 | 4 | 4 |
| Custodial Supervisor | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Custodial Worker | AFSCME | 13 | 13 | 13 | 13 | 13 |
| Total Full-Time Positions | | 41 | 41 | 41 | 41 | 41 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 41 | 41 | 41 | 41 | 41 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 15000000 Public Works
 DIV: 02 DPW-Bldgs/Grounds

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000186 REIMBURSEMENT - GOVERNMENT PLA | 156,079 | 169,000 | 128,165 | 192,000 | 192,000 | 192,000 |
| 5000302 BUILDING SERVICE CHARGEBACKS | 423,568 | 431,135 | 284,017 | 520,415 | 520,415 | 520,415 |
| 5000312 RENTAL CHARGEBACKS | 26,982 | 30,924 | 0 | 30,924 | 30,924 | 30,924 |
| 0000002 Departmental Income Totals | 606,629 | 631,059 | 412,182 | 743,339 | 743,339 | 743,339 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000510 SALE OF SCRAP & EXCESS MATERIA | 2,119 | 2,000 | 3,599 | 2,000 | 2,000 | 2,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 2,119 | 2,000 | 3,599 | 2,000 | 2,000 | 2,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000533 UNCLASSIFIED REVENUES | 1,500 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 2,715 | 2,776 | 7,138 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 510 | 0 | 746 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 4,725 | 4,276 | 7,884 | 1,500 | 1,500 | 1,500 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | -197,800 | 0 | 0 | 0 | 0 | 0 |
| 5000809 STATE AID - COURT FACILITIES | 484,296 | 430,000 | 512,559 | 430,000 | 430,000 | 430,000 |
| 0000008 State Aid Totals | 286,496 | 430,000 | 512,559 | 430,000 | 430,000 | 430,000 |
| Rev Total for Div: 1502 | 899,969 | 1,067,335 | 936,224 | 1,176,839 | 1,176,839 | 1,176,839 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 2,009,382 | 2,049,653 | 1,714,523 | 2,091,314 | 2,091,314 | 2,091,314 |
| 6001002 SALARIES TEMPORARY | 263,056 | 300,000 | 267,711 | 400,000 | 400,000 | 400,000 |
| 6001003 SALARIES OVERTIME | 61,491 | 70,000 | 42,271 | 70,000 | 70,000 | 70,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 6,521 | 6,000 | 4,162 | 6,500 | 6,500 | 6,500 |
| 6001006 OUT OF TITLE PAY | 5,808 | 4,000 | 8,842 | 4,000 | 4,000 | 4,000 |
| 6001008 STAND-BY PAY | 915 | 1,000 | 1,105 | 1,000 | 1,000 | 1,000 |
| 6001009 OTHER PERSONNEL SERVICES | 9,425 | 10,000 | 9,900 | 10,000 | 10,000 | 10,000 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 15000000 Public Works
DIV: 02 DPW-Bldgs/Grounds

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service Totals | 2,356,598 | 2,440,653 | 2,048,514 | 2,582,814 | 2,582,814 | 2,582,814 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002603 DPW BUILDING AND GROUNDS EQUIP | 30,557 | 0 | 0 | 0 | 0 | 0 |
| 6002709 OTHER OPERATIONAL EQUIPMENT | 6,944 | 0 | 0 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay Totals | 37,501 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004000 MAT & SUPPLIES-SURFACE TREAT | 950 | 0 | 0 | 0 | 0 | 0 |
| 6004001 MAT & SUPPLIES-SIGNS & POSTS | 320 | 0 | 0 | 0 | 0 | 0 |
| 6004002 MAT & SUPPLIES-PAINT | 7,534 | 0 | 0 | 0 | 0 | 0 |
| 6004004 MATERIAL & SUPPLIES-OTHER | 2,986 | 500 | 0 | 500 | 500 | 500 |
| 6004005 SNOW REMOVAL MATERIALS & SUPPL | 16,528 | 14,500 | 2,295 | 14,500 | 14,500 | 14,500 |
| 6004006 GARAGE & SHOP OPERATIONAL SUPP | 1,901 | 800 | 280 | 800 | 800 | 800 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 491 | 500 | 200 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 1,005 | 1,200 | 955 | 700 | 700 | 700 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 38,142 | 57,500 | 61,810 | 61,500 | 61,500 | 61,500 |
| 6004022 FUEL AND HEATING SUPPLIES | 243,783 | 301,000 | 219,359 | 275,000 | 275,000 | 275,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 134,523 | 74,000 | 87,264 | 109,000 | 109,000 | 109,000 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 9,665 | 10,000 | 14,356 | 10,000 | 10,000 | 10,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 3,840 | 6,000 | 1,231 | 3,000 | 3,000 | 3,000 |
| 6004047 TIRES AND TUBES | 4,715 | 6,000 | 787 | 5,000 | 5,000 | 5,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 118,085 | 166,000 | 53,842 | 132,000 | 132,000 | 132,000 |
| 6004052 UNIFORMS | 2,205 | 2,500 | 2,150 | 2,500 | 2,500 | 2,500 |
| 6004054 SAFETY SUPPLIES | 11,535 | 10,000 | 7,221 | 10,000 | 10,000 | 10,000 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 0 | 0 | 1,494 | 0 | 0 | 0 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 483 | 0 | 0 | 0 | 0 | 0 |
| 6004073 SUBSCRIPTIONS | 18 | 0 | 0 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 139 | 100 | 20 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 300 | 100 | 0 | 0 | 0 | 0 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 8,372 | 25,000 | 1,531 | 13,000 | 13,000 | 13,000 |
| 6004113 WATER AND SEWAGE CHARGES | 211,577 | 281,000 | 184,517 | 291,000 | 291,000 | 291,000 |
| 6004115 ELECTRIC CURRENT | 613,212 | 675,000 | 674,645 | 695,000 | 695,000 | 695,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 333,620 | 294,000 | 335,556 | 320,000 | 320,000 | 320,000 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 419 | 0 | 15,824 | 0 | 0 | 0 |
| 6004133 UNIFORM AND CLOTHING ALLOWANCE | 350 | 10,000 | 0 | 500 | 500 | 500 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 533 | 0 | 0 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 22,829 | 40,000 | 23,861 | 30,000 | 30,000 | 30,000 |
| 6004147 OTHER PROGRAM EXPENSE | 111 | 0 | 0 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 15000000 Public Works
 DIV: 02 DPW-Bldgs/Grounds

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004160 MILEAGE AND PARKING-LOCAL | 72 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004162 EDUCATION AND TRAINING | 1,450 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 1,230 | 3,000 | 128 | 1,000 | 1,000 | 1,000 |
| 6004192 SOFTWARE MAINTENANCE | 13,398 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 1,572 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 6004200 PROPERTY LOSS | 2,205 | 2,776 | 7,138 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 653 | 0 | 0 | 0 | 0 | 0 |
| 6004572 ENGINEERING AND ARCHITECTURAL | 0 | 3,500 | 0 | 3,500 | 3,500 | 3,500 |
| 6004573 OTHER FEES FOR SERVICES | 431 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 1,811,182 | 1,992,976 | 1,698,464 | 1,987,000 | 1,987,000 | 1,987,000 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 38,555 | 34,765 | 26,074 | 35,243 | 35,243 | 35,243 |
| 6004604 DPW SECURITY CHARGEBACKS | 102,862 | 107,055 | 80,291 | 108,912 | 108,912 | 108,912 |
| 6004614 OTHER CHARGEBACK EXPENSES | 3,118 | 8,500 | 2,921 | 8,500 | 8,500 | 8,500 |
| 6004615 GASOLINE CHARGEBACK | 36,776 | 59,400 | 21,229 | 49,500 | 49,500 | 49,500 |
| 6004616 FLEET SERVICE CHARGEBACK | 76,704 | 75,776 | 75,776 | 75,640 | 75,640 | 75,640 |
| 6004619 BUILDING SERVICE CHARGEBACK | 17,224 | 20,000 | 2,683 | 20,000 | 20,000 | 20,000 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 52,831 | 64,886 | 64,886 | 29,630 | 29,630 | 29,630 |
| 0000041 Chargeback Expenses Totals | 328,070 | 370,382 | 273,860 | 327,425 | 327,425 | 327,425 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 4,162 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 4,162 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 838 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 838 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 358,451 | 346,859 | 257,995 | 353,206 | 353,206 | 353,206 |
| 6008002 SOCIAL SECURITY | 170,016 | 209,324 | 148,111 | 197,337 | 197,337 | 197,337 |
| 6008004 WORKERS COMPENSATION | 93,420 | 157,545 | 118,159 | 152,515 | 152,515 | 152,515 |
| 6008006 LIFE INSURANCE | 336 | 615 | 290 | 615 | 615 | 615 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 15000000 Public Works
DIV: 02 DPW-Bldgs/Grounds

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008007 HEALTH INSURANCE | 446,147 | 464,511 | 366,895 | 458,399 | 458,399 | 458,399 |
| 6008009 RETIREE HEALTH INSURANCE | 414,135 | 437,027 | 303,156 | 481,550 | 481,550 | 481,550 |
| 6008011 UNEMPLOYMENT INSURANCE | 980 | 0 | 11,702 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 1,483,485 | 1,615,881 | 1,206,308 | 1,643,622 | 1,643,622 | 1,643,622 |
| 0000090 Transfers | | | | | | |
| 6009001 TRANSFER TO CAPITAL FUND | 3,891 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 3,891 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 1502 | 6,025,727 | 6,419,892 | 5,227,146 | 6,540,861 | 6,540,861 | 6,540,861 |
| Total for Div: 15000000 | -5,125,758 | -5,352,557 | -4,290,922 | -5,364,022 | -5,364,022 | -5,364,022 |

Engineering

Commissioner of Public Works, Parks,
Recreation, and Youth Services

Deputy Commissioner of Public Works –
Engineering

Facilities

Manage large scale facility capital programs and consultant contracts for large scale rehabilitation and replacement projects
Code review and compliance coordination
Interdepartmental support
Buildings and Grounds for facility repairs and upgrades

Bridges and Culverts

Manage bridge rehabilitation and repair Capital Assets
Manage Federal Aid projects and consultant contracts
Address bridge structural and safety flag conditions
Inspect large county culverts and coordinate repairs
Interdepartmental support
Highways for bridge and culvert repairs and upgrades

Environmental Compliance

Watershed inspections, annual reporting and regulatory compliance
PBS/SPCC compliance and system upgrades – countywide
MS4 program tracking, implementation and reporting - countywide
Parks environmental permits support

Highways and General Civil

Roadway repairs and upgrades
Utility projects (storm, water and sewer)
Pavement Management
ADA Transition Plan and compliance
Bike and pedestrian ways
239 reviews
Interdepartmental support
Parks, Planning, and others

Public Works, Parks, Recreation and Youth Services Engineering

Mission Statement

To provide quality engineering design, support, and project management services required to maintain county infrastructure including roadways, bridges, culverts, parks, and county buildings and facilities; to provide technical support to other Public Works divisions and county departments; and to serve the residents of Broome County.

Description

As a primary unit of the Broome County Department of Public Works, with a principal goal of providing quality engineering services in support of maintaining and upgrading the County's infrastructure (parks, bridges, culverts, roadways, and buildings/facilities). The division accomplishes this mission as follows:

- Implementation and management of projects assigned by the Commissioner of Public Works in conjunction with the Capital Improvement Program identified and approved by the County Legislature;
- Taking the lead in maintenance, repair, and rehabilitation projects related to county bridges and large culverts including design and construction monitoring of bridge and culvert repairs to address structural flags and/or deficiencies;
- Providing engineering support to other units within Public Works as well as to other Departments within the Broome County Government;
- Providing a myriad of other infrastructure and County-wide program management and support functions such as annual

monitoring and inspection of the county's dams/watersheds, and petroleum bulk storage facilities, managing and overseeing the county's MS4 program and ADA compliance program, and functioning as the County's code enforcement.

2021 Objectives

The Engineering Division is committed to furnishing engineering services to Broome County in an efficient and cost-effective manner. We strive for engineering excellence and professional staff development. Our long-range objectives include:

- To deliver cost effective service that is timely and responsive to all county-wide departmental and public needs within the limits of the resources available.
- To work in unison with all county departments regarding their maintenance needs and capital improvement programs and to assist in their efforts to develop infrastructure inventory, and repair/upgrade plans.
- To advance the development of a multi-functional engineering division with a multi-disciplined staff, and to promote high technical standards, encourage leadership, and foster career development among existing staff.
- To advance the goal of mapping all county infrastructure using GPS, and to create a geographical information system catalog of this information for use by the DPW.

2021 Budget Highlights

- To maintain current levels of engineering service to the County within the existing financial constraints and limited resources.

Public Works, Parks, Recreation and Youth Services 15030001
Engineering

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6, 2020 | | | | |
|---|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Commissioner of Public Works, Parks, Recreation and Youth Services/Engineering* | H Admin | 1 | 1 | 1 | 1 | 1 |
| Engineer III | 28 BAPA | 2 | 2 | 2 | 2 | 2 |
| Engineer II** | 24 CSEA | 4 | 4 | 3 | 3 | 3 |
| Engineer I | 21 CSEA | 1 | 1 | 2 | 2 | 2 |
| Assistant Engineer *** | 17 CSEA | 3 | 3 | 3 | 3 | 3 |
| Total Full-Time Positions | | 11 | 11 | 11 | 11 | 11 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 11 | 11 | 11 | 11 | 11 |

* One Deputy position unfunded in 2018

** One EII position unfunded in 2020 abolished in 2021(Changed to EI)

*** One position unfunded in 2021

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 15000000 Public Works
DIV: 03 DPW-Engineering

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 5 | 0 | 10 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 5 | 0 | 10 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 0 | 0 | 5,675 | 0 | 0 | 0 |
| 0000008 State Aid Totals | 0 | 0 | 5,675 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000922 OTHER FEDERAL AID | 53,062 | 69,000 | 55,199 | 137,500 | 137,500 | 137,500 |
| 0000009 Federal Aid Totals | 53,062 | 69,000 | 55,199 | 137,500 | 137,500 | 137,500 |
| Rev Total for Div: 1503 | 53,067 | 69,000 | 60,884 | 137,500 | 137,500 | 137,500 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 499,477 | 574,283 | 469,190 | 581,872 | 581,872 | 581,872 |
| 6001002 SALARIES TEMPORARY | 35,152 | 17,078 | 0 | 17,078 | 17,078 | 17,078 |
| 6001003 SALARIES OVERTIME | 2,635 | 6,750 | 0 | 6,750 | 6,750 | 6,750 |
| 0000010 Personnel Service Totals | 537,264 | 598,111 | 469,190 | 605,700 | 605,700 | 605,700 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 400 | 0 | 400 | 400 | 400 |
| 6004011 DUPLICATING AND PRINTING RM SU | 0 | 480 | 0 | 480 | 480 | 480 |
| 6004012 OFFICE SUPPLIES | 636 | 960 | 118 | 960 | 960 | 960 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 14 | 0 | 0 | 0 | 0 | 0 |
| 6004042 ENGINEERING SUPPLIES | 2,266 | 1,600 | 254 | 1,600 | 1,600 | 1,600 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 0 | 150 | 0 | 0 | 0 |
| 6004048 MISC OPERATIONAL SUPPLIES | 138 | 0 | 0 | 0 | 0 | 0 |
| 6004054 SAFETY SUPPLIES | 240 | 1,000 | 119 | 1,000 | 1,000 | 1,000 |
| 6004100 POSTAGE AND FREIGHT | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 200 | 0 | 200 | 200 | 200 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 15000000 Public Works
 DIV: 03 DPW-Engineering

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004137 ADVERTISING AND PROMOTION EXPE | 708 | 1,200 | 744 | 1,200 | 1,200 | 1,200 |
| 6004138 OTHER OPERATIONAL EXPENSES | 0 | 500 | 222 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 16 | 0 | 601 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 574 | 2,200 | 335 | 2,200 | 2,200 | 2,200 |
| 6004196 COPYING MACHINE RENTALS | -81 | 1,620 | 2,260 | 1,620 | 1,620 | 1,620 |
| 6004572 ENGINEERING AND ARCHITECTURAL | 33 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 4,544 | 10,210 | 4,803 | 10,210 | 10,210 | 10,210 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004615 GASOLINE CHARGEBACK | 4,476 | 6,000 | 1,864 | 5,000 | 5,000 | 5,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 9,024 | 9,472 | 9,472 | 9,760 | 9,760 | 9,760 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 0 | 9,528 | 9,528 | 9,482 | 9,482 | 9,482 |
| 0000041 Chargeback Expenses Totals | 13,500 | 25,000 | 20,864 | 24,242 | 24,242 | 24,242 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 998 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 998 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 176 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 176 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 81,671 | 89,890 | 59,381 | 88,805 | 88,805 | 88,805 |
| 6008002 SOCIAL SECURITY | 38,417 | 46,754 | 33,408 | 46,336 | 46,336 | 46,336 |
| 6008004 WORKERS COMPENSATION | 3,010 | 2,989 | 2,242 | 3,285 | 3,285 | 3,285 |
| 6008006 LIFE INSURANCE | 67 | 135 | 61 | 135 | 135 | 135 |
| 6008007 HEALTH INSURANCE | 89,326 | 97,116 | 89,406 | 114,601 | 114,601 | 114,601 |
| 6008009 RETIREE HEALTH INSURANCE | 227,753 | 240,416 | 166,823 | 268,862 | 268,862 | 268,862 |
| 6008010 DISABILITY INSURANCE | 545 | 704 | 485 | 616 | 616 | 616 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,280 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 442,069 | 477,004 | 351,806 | 522,640 | 522,640 | 522,640 |

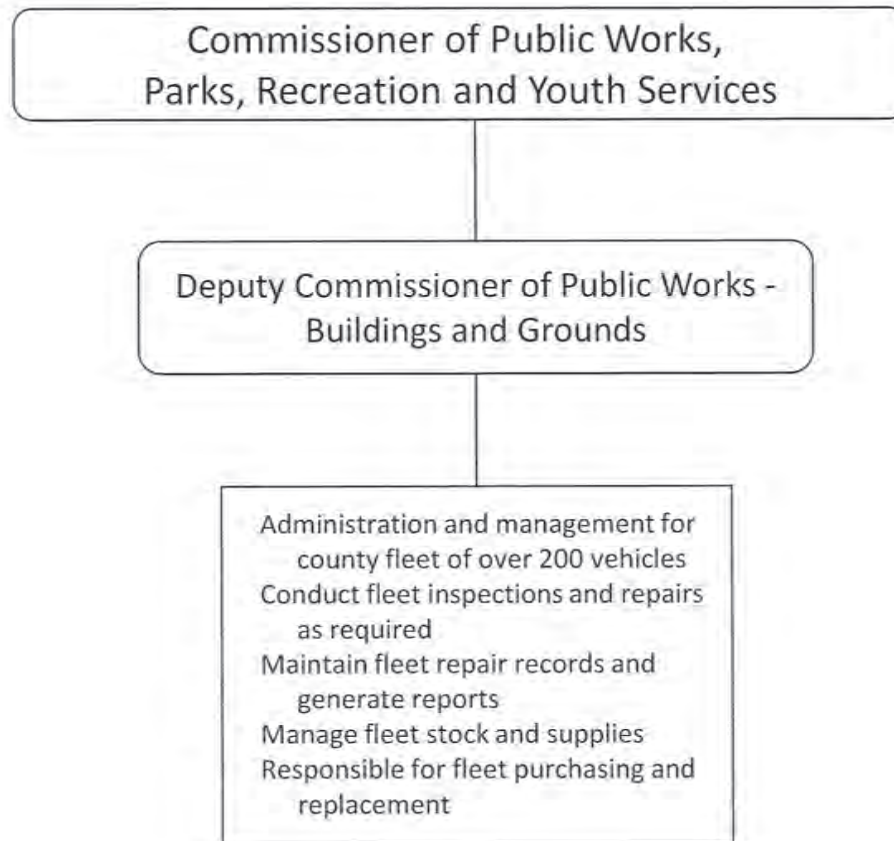
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 15000000 Public Works
DIV: 03 DPW-Engineering

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Exp Total for Div: 1503 | 998,551 | 1,110,325 | 846,663 | 1,162,792 | 1,162,792 | 1,162,792 |
| Total for Div: 15000000 | -945,484 | -1,041,325 | -785,779 | -1,025,292 | -1,025,292 | -1,025,292 |
| Total for Dept: 15000000 | -6,244,659 | -6,580,451 | -5,248,549 | -6,580,928 | -6,580,928 | -6,580,928 |

Fleet Management



**Public Works, Parks, Recreation and Youth Services
Fleet Management**

Mission Statement

To provide and maintain a fleet of vehicles that will meet the needs of the individual departments with respect to safety, efficiency, and ease of operation.

Description

Maintain the fleet vehicles from purchase to disposal in accordance with the established Broome County Fleet Management Vehicle Replacement Policy/Program. Vehicles are purchased per state contract prices and are serviced and inspected for safety. Vehicles are disposed of when replacement funds become available through the capital improvement program.

2021 Objectives

- To continue to provide service to vehicles at a cost less than \$.55 per mile.
- To develop a newer more fuel-efficient fleet.
- To continue to purchase new vehicles to meet criteria on alternatively fueled vehicles.
- To reduce the incident ratio on repairs to vehicles.

2021 Budget Highlights

- Maintain a fleet of safe vehicles cost effectively.
- Purchase fuel efficient vehicles to contain costs.

Public Works, Parks, Recreation and Youth Services 09000001
 Fleet Management

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Automotive Mechanic | 13 CSEA | 3 | 3 | 3 | 3 | 3 |
| Total Full-Time Positions | | 3 | 3 | 3 | 3 | 3 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 3 | 3 | 3 | 3 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2070 Fleet Operating
DEPT: 09000000 Fleet Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000189 OTHER LOCAL GOVERNMENTS | 35,528 | 47,100 | 21,210 | 40,000 | 40,000 | 40,000 |
| 5000229 BCC CHARGES | 12,424 | 16,500 | 4,250 | 13,750 | 13,750 | 13,750 |
| 5000303 CHARGES FOR USE OF COUNTY CAR | 205,812 | 265,561 | 258,202 | 182,515 | 182,515 | 182,515 |
| 5000304 CHARGES FOR GAS | 283,238 | 478,500 | 156,160 | 413,500 | 413,500 | 413,500 |
| 5000326 CHARGEBACKS-MOTOR VEH SERVICE | 466,992 | 492,544 | 499,903 | 497,760 | 497,760 | 497,760 |
| 0000002 Departmental Income Total | 1,003,994 | 1,300,205 | 939,725 | 1,147,525 | 1,147,525 | 1,147,525 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 3,611 | 1,500 | 605 | 800 | 800 | 800 |
| 0000003 Use of Money Total | 3,611 | 1,500 | 605 | 800 | 800 | 800 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 1,108 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Total | 1,108 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000532 PREMIUM & ACCRUED INT ON OBLIG | 4,565 | 0 | 6,304 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 150 | 0 | 0 | 0 | 0 | 0 |
| 5000551 CHANGE IN OPEB LIABILITY | 148,257 | 0 | 0 | 0 | 0 | 0 |
| 5000570 EARNINGS ON TEMPORARY INVESTME | 1,475 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 154,447 | 0 | 6,304 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 2,089 | 1,917 | 1,932 | 1,768 | 1,768 | 1,768 |
| 0000009 Federal Aid Total | 2,089 | 1,917 | 1,932 | 1,768 | 1,768 | 1,768 |
| Rev Totals for Dept: 09000000 | 1,165,249 | 1,303,622 | 948,566 | 1,150,093 | 1,150,093 | 1,150,093 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2070 Fleet Operating
 DEPT: 09000000 Fleet Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 145,536 | 146,938 | 98,912 | 150,326 | 150,326 | 150,326 |
| 6001003 SALARIES OVERTIME | 1,166 | 2,000 | 902 | 2,000 | 2,000 | 2,000 |
| 6001006 OUT OF TITLE PAY | 188 | 300 | 132 | 300 | 300 | 300 |
| 0000010 Personnel Service Totals | 146,890 | 149,238 | 99,946 | 152,626 | 152,626 | 152,626 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004006 GARAGE & SHOP OPERATIONAL SUPP | 16,671 | 0 | 303 | 0 | 0 | 0 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 78 | 0 | 123 | 0 | 0 | 0 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 834 | 0 | 0 | 0 | 0 | 0 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 59,743 | 63,000 | 49,862 | 61,000 | 61,000 | 61,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 325,887 | 550,000 | 193,927 | 437,666 | 437,666 | 437,666 |
| 6004047 TIRES AND TUBES | 23,535 | 25,000 | 37,834 | 25,000 | 25,000 | 25,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 26,929 | 36,000 | 2,094 | 36,000 | 36,000 | 36,000 |
| 6004052 UNIFORMS | 0 | 0 | 500 | 500 | 500 | 500 |
| 6004054 SAFETY SUPPLIES | 139 | 1,000 | 479 | 1,000 | 1,000 | 1,000 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 0 | 1,000 | 0 | 0 | 0 | 0 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 5,277 | 9,000 | 5,131 | 10,000 | 10,000 | 10,000 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 6,029 | 10,000 | 11,017 | 7,500 | 7,500 | 7,500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 1,176 | 6,000 | 1,361 | 5,000 | 5,000 | 5,000 |
| 6004162 EDUCATION AND TRAINING | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 0 | 0 | 70 | 0 | 0 | 0 |
| 6004200 PROPERTY LOSS | 150 | 0 | 0 | 0 | 0 | 0 |
| 6004504 OTHER FINANCIAL SERVICES | 141 | 126 | 121 | 105 | 105 | 105 |
| 0000040 Contractual Expenditures Totals | 466,589 | 701,626 | 302,822 | 584,271 | 584,271 | 584,271 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 23,970 | 29,086 | 0 | 19,169 | 19,169 | 19,169 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 1,373 | 1,301 | 975 | 1,763 | 1,763 | 1,763 |
| 6004606 TELEPHONE BILLING ACCOUNT | 930 | 1,162 | 708 | 1,211 | 1,211 | 1,211 |
| 6004609 DATA PROCESSING CHARGEBACKS | 16,069 | 19,339 | 9,670 | 30,857 | 30,857 | 30,857 |
| 6004615 GASOLINE CHARGEBACK | 1,584 | 4,500 | 1,606 | 4,500 | 4,500 | 4,500 |
| 0000041 Chargeback Expenses Totals | 43,926 | 55,388 | 12,959 | 57,500 | 57,500 | 57,500 |
| 0000042 Depreciation | | | | | | |
| 6004804 DEPRECIATION - MOTOR VEHICLES | 205,281 | 0 | 29,279 | 0 | 0 | 0 |
| 6004805 DEPRECIATION - MACHINERY & EQU | 1,344 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2070 Fleet Operating
DEPT: 09000000 Fleet Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000042 Depreciation Totals | 206,625 | 0 | 29,279 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 18,668 | 0 | 19,140 | 19,140 | 19,140 |
| 6006001 PRINCIPAL ON BANS | 0 | 252,914 | 0 | 216,040 | 216,040 | 216,040 |
| 0000060 Principal on Indebtedness Totals | 0 | 271,582 | 0 | 235,180 | 235,180 | 235,180 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 7,279 | 6,530 | 6,319 | 5,554 | 5,554 | 5,554 |
| 6007001 INTEREST ON BANS | 16,964 | 15,603 | 13,855 | 13,001 | 13,001 | 13,001 |
| 0000070 Interest on Indebtedness Totals | 24,243 | 22,133 | 20,174 | 18,555 | 18,555 | 18,555 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 25,293 | 26,498 | 17,730 | 27,556 | 27,556 | 27,556 |
| 6008002 SOCIAL SECURITY | 10,581 | 11,386 | 7,297 | 11,645 | 11,645 | 11,645 |
| 6008004 WORKERS COMPENSATION | 1,530 | 1,608 | 1,206 | 1,532 | 1,532 | 1,532 |
| 6008006 LIFE INSURANCE | 25 | 45 | 20 | 45 | 45 | 45 |
| 6008007 HEALTH INSURANCE | 30,201 | 31,593 | 25,672 | 33,172 | 33,172 | 33,172 |
| 6008008 CHANGE IN OPEB LIABILITY | 97,383 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 25,167 | 26,425 | 17,617 | 27,747 | 27,747 | 27,747 |
| 6008010 DISABILITY INSURANCE | 242 | 264 | 207 | 264 | 264 | 264 |
| 0000080 Employee Benefits Totals | 190,422 | 97,819 | 69,749 | 101,961 | 101,961 | 101,961 |
| Exp Totals for Dept: 09000000 | 1,078,695 | 1,297,786 | 534,929 | 1,150,093 | 1,150,093 | 1,150,093 |
| Total for Dept: 09000000 | 86,554 | 5,836 | 413,637 | 0 | 0 | 0 |

Purchasing

Director of Purchasing

Procurement
Board of Acquisition and Contract Support
Letter contracts
Multi-municipal contract development
Annual Surplus Auction
Bid and Request For Proposal specification
development
General Contract Administration
Supervision and Implementation of the
Competitive Bid Process
Procurement Card Program

Purchasing

Mission Statement

To provide quality service through effective teamwork and communication with county departments, political subdivisions, state agencies and vendors in a commitment to obtain the desired goods and services at the lowest possible cost in a professional, ethical, responsible, and responsive/timely manner in accordance with county and state municipal laws.

Description

The Division of Purchasing is responsible, in whole or part for:

- The cost-efficient procurement of approximately 401 million dollars of supplies, materials, equipment, and services for Broome County Government.
- Establishment of County purchasing standards.
- Supervision and implementation of the competitive bidding process.
- Review, preparation and publication of solicitation specifications.
- Publication of legal notices for solicitations
- Award Notifications
- Processing of Letter Contracts, Board of Acquisition and Contract (BAC) requests and processing approximately 5,000 purchase orders.
- General contract administration including issuance of notices of default.

- Being the lead agency for service, maintenance and commodity contracts including annual auction, janitorial supplies, office supplies, vending services, and equipment contracts.
- Supervision of the County procurement card programs; County Surplus Auction, vendor purchase programs, vending services.
- Maintain the Purchasing page on county website
- Supplier relations, department relations, internal & external training and reporting.
- The relocation, scrapping or selling of obsolete or surplus equipment and vehicles through the bidding process or annual auction (open to the political subdivisions) which generates revenue for all participants

The Division of Purchasing allows the political subdivisions and any New York State county to participate in purchase contracts. The legislation in Albany passed into law the provision for “piggybacking” on service contracts between counties and municipalities. Adopting a Best Value Local Law allows the County to purchase from National Cooperative Contracts.

Accessibility of our contracts to other municipalities and utilizing National Cooperatives eliminates wasteful bidding or shopping, duplication of time, effort, administration costs, advertising expenses, etc. and has resulted in lower prices generated by the combined larger volume.

2021 Objectives

- Continue to expand the County's outreach on BidNet's e-procurement system to post county solicitations. This system increases exposure to County solicitations for prospective bidders, promotes widespread competition and results in better prices for Broome County.
- Continue to provide internal & external education on purchasing goods and services in accordance with General Municipal Law sections 103 and 104.
- Continue to educate local businesses on how to do business with Broome County through vendor outreach programs, MWBE and Disabled Veterans workshops.
- Continue our work with IT to implement interdepartmental paperless transactions which will greatly enhance productivity and reduce paper & copier use.
- Promote responsible use of Procurement and Travel cards within Broome County departments.
- Ensure procurement card and travel card controls are being upheld based on New York State Purchasing guidelines, County law, policies and procedures.
- Continue expanding the annual auction to include additional political sub divisions.
- In addition to the annual surplus auction, implement monthly live and on-line bidding.

2021 Budget Highlights

- Refine the processes of electronic bidding, online proposal evaluation, and contract management.
- Internal education on the use and benefits of purchasing via national cooperatives.
- External education to local businesses on the use and value of national cooperatives.
- Refine website access to the purchasing calendar, listing dates and times for training opportunities and outreach program training materials.

Purchasing 16000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of | | | | |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| | | 2019 <u>Actuals</u> | July 6, 2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Director of Purchasing | F Admin | 1 | 1 | 1 | 1 | 1 |
| Purchasing Agent | 20 BAPA | 0 | 0 | 1 | 0 | 0 |
| Senior Buyer | 15 BAPA | 1 | 1 | 0 | 1 | 1 |
| Buyer | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 3 | 3 | 3 | 3 | 3 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 3 | 3 | 3 | 3 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 16000000 Purchasing

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000003 Use of Money | | | | | | |
| 5000470 VENDING MACHINE | 1,358 | 0 | 672 | 1,500 | 1,500 | 1,500 |
| 0000003 Use of Money Total | 1,358 | 0 | 672 | 1,500 | 1,500 | 1,500 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 24 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Total | 24 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 115 | 0 | 6 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 115 | 0 | 6 | 0 | 0 | 0 |
| Rev Totals for Dept: 16000000 | 1,497 | 0 | 678 | 1,500 | 1,500 | 1,500 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 141,054 | 145,468 | 128,393 | 156,277 | 148,249 | 148,249 |
| 6001001 SALARIES PART-TIME | 12,408 | 0 | 2,629 | 0 | 0 | 0 |
| 6001002 SALARIES TEMPORARY | 13,691 | 26,793 | 9,263 | 14,034 | 14,034 | 14,034 |
| 0000010 Personnel Service Totals | 167,153 | 172,261 | 140,285 | 170,311 | 162,283 | 162,283 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 75 | 90 | 0 | 90 | 90 | 90 |
| 6004012 OFFICE SUPPLIES | 922 | 800 | 564 | 800 | 800 | 800 |
| 6004048 MISC OPERATIONAL SUPPLIES | 80 | 0 | 0 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 50 | 240 | 150 | 240 | 240 | 240 |
| 6004106 GENERAL OFFICE EXPENSES | 179 | 7,500 | 0 | 7,500 | 7,500 | 7,500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 829 | 5,500 | 300 | 5,500 | 5,500 | 5,500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 266 | 550 | 0 | 550 | 550 | 550 |
| 6004161 TRAVEL HOTEL AND MEALS | 921 | 1,600 | 0 | 1,600 | 1,600 | 1,600 |
| 6004162 EDUCATION AND TRAINING | 164 | 800 | 0 | 800 | 800 | 800 |
| 6004196 COPYING MACHINE RENTALS | 1,533 | 2,000 | 992 | 2,000 | 2,000 | 2,000 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 16000000 Purchasing

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures Totals | 5,019 | 19,080 | 2,006 | 19,080 | 19,080 | 19,080 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 182 | 161 | 161 | 218 | 218 | 218 |
| 0000041 Chargeback Expenses Totals | 182 | 161 | 161 | 218 | 218 | 218 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 16,974 | 15,580 | 12,245 | 16,337 | 15,562 | 15,562 |
| 6008002 SOCIAL SECURITY | 12,027 | 13,178 | 10,037 | 13,391 | 12,853 | 12,853 |
| 6008004 WORKERS COMPENSATION | 744 | 790 | 593 | 921 | 921 | 921 |
| 6008006 LIFE INSURANCE | 25 | 45 | 22 | 45 | 45 | 45 |
| 6008007 HEALTH INSURANCE | 20,848 | 18,971 | 21,409 | 25,938 | 25,938 | 25,938 |
| 6008009 RETIREE HEALTH INSURANCE | 59,957 | 63,589 | 42,393 | 66,768 | 66,768 | 66,768 |
| 6008010 DISABILITY INSURANCE | 81 | 88 | 77 | 88 | 88 | 88 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,571 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 112,227 | 112,141 | 86,776 | 123,488 | 122,175 | 122,175 |
| Exp Totals for Dept: 16000000 | 284,581 | 303,643 | 229,228 | 313,097 | 303,756 | 303,756 |
| Total for Dept: 16000000 | -283,084 | -303,643 | -228,550 | -311,597 | -302,256 | -302,256 |

Real Property Tax Services



Real Property Tax Services

Mission Statement

Real Property Tax Services Department is mandated by New York State Real Property Tax Law, Section 1530, and is primarily responsible for coordination of assessment administration in the towns, villages and city. Under the Broome County Charter the agency also has tax enforcement and property recording duties. The department operates with authority under the New York State Real Property Tax Laws and County Charter. Additionally, Section 1184 establishes procedures to collect taxes through an installment program, which the department administers. School taxes are collected for the Binghamton City School, Sunrise Terrace, Chenango Valley, Chenango Forks, Deposit, Johnson City, Maine-Endwell, Susquehanna Valley, Union-Endicott, and Whitney Point school districts. Property taxes are also collected for the City of Binghamton and the towns of Binghamton, Chenango, Conklin, Dickinson, Fenton, Kirkwood, Nanticoke, Union and Windsor.

Description

Assessment Administration includes the production of assessor field books, tentative and final assessment rolls, annual assessors' reports, annual exemption reports, computation of utility, special franchise, state land and railroad assessments for sixteen Towns, the City of Binghamton and seven Villages, maintenance of ownership records, assessors training and support, Board of Assessment review training, and tax error investigations for twenty-four County municipalities.

Tax Roll and Bill Processing includes tax corrections and refunds, special district relevies, tax roll balancing, collector input, tax rolls and bills for sixteen Towns, the City of Binghamton, six villages, nineteen school districts, and four hundred fifty special districts. Duties include interfacing with the NY State ORPTS filing and recording parcel information into the RPS System for proper Tax bill printing.

Foreclosure includes title searches, legal notices, mailings, court appearances, financing accounting, property inspections, tax sale auctions, and other enforcement duties, on the 86,000 properties in the county.

Taxpayer Assistance includes helping taxpayers with assessment issues, correcting errors in property tax bills, tax map problems, tax foreclosures and general assessment administration questions. The Department implements the Tax Installment Agreement Program allowing delinquent taxpayers an opportunity to pay taxes in 24 monthly installments, receiving and recording payments and issuing certificates for redemption and withdrawals.

Tax Map includes map changes by deeds including splits, combinations, filing of subdivisions, error investigations, corrections, issuing of maps to sixteen Towns, the City of Binghamton, six Villages, and sales of maps to the public, including updated accurate parcel information to the County GIS System

County Foreclosure including Social Services, title searches, preparation of legal papers, vouchers, tax searches, appraisals, court appearances, and record follow-up. Addressing and insuring proper handling of the Sellback opportunity to tax payers.

Tax Collection includes collecting, posting, daily deposit preparation, performing warrant adjustments, sending escrow receipts, assisting taxpayer and escrow companies, resolving problems and reconciliation of property tax warrants.

Installment Program includes the necessary research, implementation, collections, record-keeping, and statistical analysis to administer over 500 agreements including interacting with taxpayers both in the program and requesting to enter an agreement.

Property Management include repairs to maintain the present condition of properties, cooperating and addressing municipal code violations of County owned property and resolving tenant issues.

2021 Objectives

- Continue to assist all municipalities within Broome County with their assessment and tax collection goals. Real Property will continue to offer the service of tax collection for any municipality in the county.
- The assessment community will continue to be updated with the most current county and state legislation as it applies to the assessors.
- Internal restructuring within the department will enable the department to operate in a more efficient manner

- Enhance a tax collection software program which will handle both current and delinquent tax collection along with other functions necessary for accurate tax collection in the City.
- Continue to work and manage the Covid environment for both Staff, County Office Building Employees and the general public due to the volume of public foot traffic into the building for payment of taxes.
- Implement practices and procedures at Tax Foreclosure Auction to encourage more participation by owner occupied purchasers. Increase deposits and shorten the time frame finalize the transaction time frame of auction to transfer of title
- Implement procedures to timely address defaulted Installment agreements to affect immediate tax payment or Summary Judgment proceedings with taxpayers.

2021 Budget Highlights

- The Real Property Tax Services Department will continue to ensure that residents can pay taxes on-line with the convenience of using a credit, debit card or e-check switching vendor to Muncipay.
- In person tax payment will have a new location at the Mall in the former Sears Building. All other remote in person collection sites have been closed.
- The auction process has been restructured to include resale of the foreclosed properties in a more timely fashion along with reducing the amount of maintenance performed on the properties.

Real Property Tax Services 17000001

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Real Property Tax Services III | H Admin | 1 | 1 | 1 | 1 | 1 |
| Assistant Director of Real Property Tax Services | 21 Admin | 0 | 1 | 1 | 1 | 1 |
| Assistant Director of Real Property Tax Services | 20 Admin | 1 | 0 | 0 | 0 | 0 |
| County Receiver of Taxes | 20 BAPA | 0 | 1 | 1 | 1 | 1 |
| County Receiver of Taxes | 19 BAPA | 1 | 0 | 0 | 0 | 0 |
| Tax Map Technician | 18 CSEA | 1 | 1 | 1 | 1 | 1 |
| Real Property Manager | 14 BAPA | 0 | 1 | 1 | 1 | 1 |
| Real Property Appraiser | 18 CSEA | 1 | 0 | 0 | 0 | 0 |
| Real Property Tax Services Specialist | 17 CSEA | 0 | 1 | 1 | 1 | 1 |
| Real Property Tax Services Specialist | 16 CSEA | 1 | 0 | 0 | 0 | 0 |
| Real Property Tax Service Assistant | 15 CSEA | 0 | 1 | 1 | 1 | 1 |
| Real Property Tax Service Assistant | 14 CSEA | 1 | 0 | 0 | 0 | 0 |
| Title Searcher | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Real Property Tax Service Aide | 12 CSEA | 0 | 1 | 1 | 1 | 1 |
| Real Property Tax Service Aide | 10 CSEA | 1 | 0 | 0 | 0 | 0 |
| Senior Clerk | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 10 | 10 | 10 | 10 | 10 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 10 | 10 | 10 | 10 | 10 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
 DEPT: 17000000 Real Property Tax Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000001 Tax Items | | | | | | |
| 5000002 GAIN FROM SALE-TAX ACQ PROPERT | 1,824,144 | 1,300,000 | 339,852 | 1,300,000 | 1,300,000 | 1,300,000 |
| 0000001 Tax Items Total | 1,824,144 | 1,300,000 | 339,852 | 1,300,000 | 1,300,000 | 1,300,000 |
| 0000002 Departmental Income | | | | | | |
| 5000185 DATA PROCESSING TAX SERVICES | 121,491 | 140,000 | 118,967 | 140,000 | 140,000 | 140,000 |
| 5000227 TITLE SEARCH FEES | 263,643 | 255,000 | 178,950 | 285,000 | 285,000 | 285,000 |
| 5000426 MISCELLANEOUS | 5,811 | 2,000 | 4,198 | 2,000 | 2,000 | 2,000 |
| 5000441 TAX COLLECTION FEES | 225,096 | 190,000 | 178,424 | 190,000 | 190,000 | 190,000 |
| 0000002 Departmental Income Total | 616,041 | 587,000 | 480,539 | 617,000 | 617,000 | 617,000 |
| 0000003 Use of Money | | | | | | |
| 5000450 GAIN ON INVESTMENTS | 0 | 0 | 21 | 0 | 0 | 0 |
| 5000451 INTEREST AND EARNINGS | 9,293 | 8,000 | 8,065 | 8,000 | 8,000 | 8,000 |
| 5000460 RENTAL OF REAL PROPERTY INDIVI | 24,337 | 35,000 | 1,000 | 2,500 | 2,500 | 2,500 |
| 0000003 Use of Money Total | 33,630 | 43,000 | 9,086 | 10,500 | 10,500 | 10,500 |
| 0000005 Fines and Forfeitures | | | | | | |
| 5000500 FORFEITURE OF DEPOSITS | 27,934 | 5,000 | 500 | 5,000 | 5,000 | 5,000 |
| 0000005 Fines and Forfeitures Total | 27,934 | 5,000 | 500 | 5,000 | 5,000 | 5,000 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000517 SALES OF REAL PROPERTY | 4,000 | 0 | 3,000 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Total | 4,000 | 0 | 3,000 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000803 PROPERTY TAX ADMINISTRATION | 64,349 | 60,000 | 848 | 60,000 | 60,000 | 60,000 |
| 0000008 State Aid Total | 64,349 | 60,000 | 848 | 60,000 | 60,000 | 60,000 |
| Rev Totals for Dept: 17000000 | 2,570,098 | 1,995,000 | 833,825 | 1,992,500 | 1,992,500 | 1,992,500 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 17000000 Real Property Tax Services

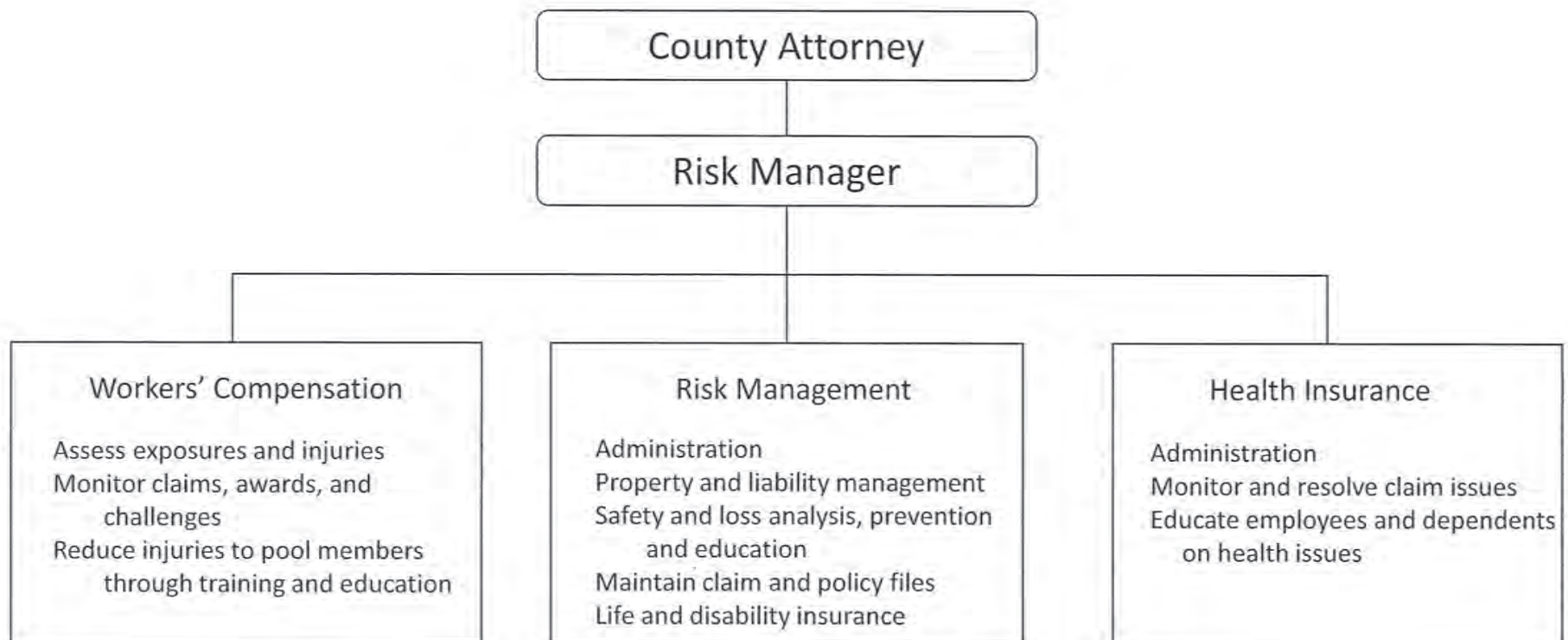
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 454,968 | 527,740 | 406,313 | 536,002 | 536,002 | 536,002 |
| 6001002 SALARIES TEMPORARY | 62,132 | 52,500 | 47,031 | 45,000 | 45,000 | 45,000 |
| 0000010 Personnel Service Totals | 517,100 | 580,240 | 453,344 | 581,002 | 581,002 | 581,002 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 500 | 500 | 0 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 4,407 | 4,500 | 3,731 | 4,500 | 4,500 | 4,500 |
| 6004100 POSTAGE AND FREIGHT | 512 | 580 | 532 | 500 | 500 | 500 |
| 6004105 DUES AND MEMBERSHIPS | 792 | 1,000 | 230 | 1,000 | 1,000 | 1,000 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 5,700 | 5,059 | 5,700 | 5,700 | 5,700 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 10,000 | 13,000 | 4,859 | 10,000 | 10,000 | 10,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 964 | 2,500 | 51 | 1,000 | 1,000 | 1,000 |
| 6004162 EDUCATION AND TRAINING | 1,000 | 1,000 | 60 | 1,000 | 1,000 | 1,000 |
| 6004192 SOFTWARE MAINTENANCE | 3,400 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 1,210 | 2,500 | 2,276 | 2,500 | 2,500 | 2,500 |
| 6004584 TAX ACQUIRED PROPERTY EXPENSES | 20,948 | 45,000 | 35,578 | 45,000 | 45,000 | 45,000 |
| 0000040 Contractual Expenditures Totals | 43,733 | 76,280 | 52,376 | 71,700 | 71,700 | 71,700 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 341 | 300 | 225 | 404 | 404 | 404 |
| 6004619 BUILDING SERVICE CHARGEBACK | 0 | 0 | 0 | 2,500 | 2,500 | 2,500 |
| 0000041 Chargeback Expenses Totals | 341 | 300 | 225 | 2,904 | 2,904 | 2,904 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 6,303 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 6,303 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 398 | 0 | 0 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
 DEPT: 17000000 Real Property Tax Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000070 Interest on Indebtedness Totals | 398 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 74,605 | 76,312 | 53,568 | 82,380 | 82,380 | 82,380 |
| 6008002 SOCIAL SECURITY | 37,171 | 40,278 | 32,682 | 44,445 | 44,445 | 44,445 |
| 6008004 WORKERS COMPENSATION | 14,817 | 13,159 | 9,869 | 12,242 | 12,242 | 12,242 |
| 6008006 LIFE INSURANCE | 70 | 150 | 61 | 165 | 165 | 165 |
| 6008007 HEALTH INSURANCE | 83,746 | 94,300 | 64,477 | 103,316 | 103,316 | 103,316 |
| 6008009 RETIREE HEALTH INSURANCE | 103,265 | 105,491 | 82,656 | 130,166 | 130,166 | 130,166 |
| 6008010 DISABILITY INSURANCE | 375 | 616 | 295 | 616 | 616 | 616 |
| 6008011 UNEMPLOYMENT INSURANCE | 1,900 | 0 | 2,390 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,360 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 317,309 | 330,306 | 245,998 | 373,330 | 373,330 | 373,330 |
| Exp Totals for Dept: 17000000 | 885,184 | 987,126 | 751,943 | 1,028,936 | 1,028,936 | 1,028,936 |
| Total for Dept: 17000000 | 1,684,914 | 1,007,874 | 81,882 | 963,564 | 963,564 | 963,564 |

Risk and Insurance



Risk and Insurance Risk Management

Mission Statement

To maintain an effective program of identifying, controlling, and financing risks to the county.

Description

The Office of Risk and Insurance, as part of the Law Department, is responsible for

- Risk identification through inspections and review of operations
- Risk control through enforcement of code and regulatory requirements and recommendations for risk containment
- Risk financing through commercial, funded, or unfunded programs
- Transferring risk to vendors by requiring and reviewing vendor insurance, and
- Claim investigation to aid in claim denial, settlement, or defense.

The County has been self-insured since 1979 when the Risk Management Office was established by Local Law 16 of 1979.

2021 Objectives

- Implement strategies to reduce the total cost of risk using various enterprise risk management concepts.

2021 Budget Highlights

- Continuing budget with appropriate inflationary trends.

Risk and Insurance 18010001, 18020001, 18030001
Risk Management

As of
July 6,2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|-------------------------------|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Manager of Risk and Insurance | H Admin | 1 | 1 | 1 | 1 | 1 |
| Workers' Compensation Analyst | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Claims Manager | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Safety Specialist | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Health Insurance Analyst | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 10 Admin | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 6 | 6 | 6 | 6 | 6 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 6 | 6 | 6 | 6 | 6 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2090 Self Insurance Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 02 Risk & Insurance-Risk Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 18000000 Risk and Insurance | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000229 BCC CHARGES | 108,767 | 86,309 | 86,309 | 96,603 | 96,603 | 96,603 |
| 5000300 WORKERS COMP ADMINISTRATION | 196,940 | 205,005 | 0 | 207,371 | 207,371 | 207,371 |
| 5000301 HEALTH CARE ADMINISTRATION | 144,212 | 152,486 | 0 | 154,889 | 154,889 | 154,889 |
| 5000306 INSURANCE CHARGEBACK | 1,192,036 | 1,189,134 | 714,291 | 1,271,718 | 1,271,718 | 1,271,718 |
| 5000320 COUNTY CONTRIBUTION | 86,320 | 100,786 | 84,387 | 108,162 | 108,162 | 108,162 |
| 5000406 ACTIVE EMPLOYEE CONTRIBUTION | 125,869 | 120,363 | 140,724 | 122,904 | 122,904 | 122,904 |
| 0000002 Departmental Income Totals | 1,854,144 | 1,854,083 | 1,025,711 | 1,961,647 | 1,961,647 | 1,961,647 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 23,345 | 12,000 | 4,545 | 5,000 | 5,000 | 5,000 |
| 0000003 Use of Money Totals | 23,345 | 12,000 | 4,545 | 5,000 | 5,000 | 5,000 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000520 INSURANCE RECOVERIES | 0 | 25,000 | 1,660 | 25,000 | 25,000 | 25,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 0 | 25,000 | 1,660 | 25,000 | 25,000 | 25,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 0 | 0 | 4,343 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 0 | 194,641 | 0 | 213,000 | 213,000 | 213,000 |
| 5000551 CHANGE IN OPEB LIABILITY | 242,297 | 0 | 0 | 0 | 0 | 0 |
| 5000562 TRANSFER FROM GENERAL FUND | 3,000 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 245,297 | 194,641 | 4,343 | 213,000 | 213,000 | 213,000 |
| Rev Total for Div: 1802 | 2,122,786 | 2,085,724 | 1,036,259 | 2,204,647 | 2,204,647 | 2,204,647 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 368,887 | 380,361 | 309,103 | 382,993 | 382,993 | 382,993 |
| 6001002 SALARIES TEMPORARY | 0 | 11,940 | 3,418 | 11,940 | 11,940 | 11,940 |
| 0000010 Personnel Service Totals | 368,887 | 392,301 | 312,521 | 394,933 | 394,933 | 394,933 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2090 Self Insurance Operating
DEPT: 18000000 Risk and Insurance
DIV: 02 Risk & Insurance-Risk Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004012 OFFICE SUPPLIES | 865 | 700 | 320 | 700 | 700 | 700 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 165 | 500 | 0 | 455 | 455 | 455 |
| 6004054 SAFETY SUPPLIES | 360 | 1,445 | 0 | 1,400 | 1,400 | 1,400 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 6004105 DUES AND MEMBERSHIPS | 60 | 350 | 176 | 300 | 300 | 300 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004162 EDUCATION AND TRAINING | 265 | 400 | 285 | 1,500 | 1,500 | 1,500 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 40 | 75 | 40 | 75 | 75 | 75 |
| 6004196 COPYING MACHINE RENTALS | 914 | 950 | 878 | 950 | 950 | 950 |
| 6004200 PROPERTY LOSS | 183,612 | 280,000 | 156,439 | 270,000 | 270,000 | 270,000 |
| 6004201 INSURANCE PREMIUMS | 338,617 | 317,884 | -23,699 | 381,500 | 381,500 | 381,500 |
| 6004203 INSURANCE CLAIMS | -6,455 | 300,000 | 37,329 | 300,000 | 300,000 | 300,000 |
| 6004204 COMPENSATION CLAIMS | 2,521 | 10,000 | 5,524 | 10,000 | 10,000 | 10,000 |
| 6004402 LAB SERVICES | 15,370 | 15,000 | 11,193 | 15,500 | 15,500 | 15,500 |
| 6004573 OTHER FEES FOR SERVICES | 17,921 | 50,000 | 9,383 | 40,000 | 40,000 | 40,000 |
| 6004597 DISABILITY INSURANCE PREMIUMS | 199,621 | 211,149 | 156,119 | 221,066 | 221,066 | 221,066 |
| 0000040 Contractual Expenditures Totals | 753,876 | 1,191,903 | 353,987 | 1,246,896 | 1,246,896 | 1,246,896 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 177,215 | 175,812 | 0 | 229,882 | 229,882 | 229,882 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 215 | 197 | 197 | 263 | 263 | 263 |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 1,663 | 6,125 | 495 | 6,125 | 6,125 | 6,125 |
| 6004606 TELEPHONE BILLING ACCOUNT | 2,577 | 2,589 | 2,139 | 2,935 | 2,935 | 2,935 |
| 6004609 DATA PROCESSING CHARGEBACKS | 22,225 | 20,159 | 10,080 | 21,626 | 21,626 | 21,626 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 26,000 | 26,000 | 0 | 26,000 | 26,000 | 26,000 |
| 6004614 OTHER CHARGEBACK EXPENSES | 0 | 8 | 35 | 26 | 26 | 26 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 1,597 | 1,889 | 1,146 | 1,784 | 1,784 | 1,784 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 6,597 | 6,828 | 2,918 | 6,127 | 6,127 | 6,127 |
| 0000041 Chargeback Expenses Totals | 238,089 | 239,607 | 17,010 | 294,768 | 294,768 | 294,768 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 57,108 | 61,927 | 46,039 | 63,461 | 63,461 | 63,461 |
| 6008002 SOCIAL SECURITY | 25,961 | 30,011 | 21,894 | 30,212 | 30,212 | 30,212 |
| 6008004 WORKERS COMPENSATION | 1,593 | 2,053 | 1,540 | 1,876 | 1,876 | 1,876 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2090 Self Insurance Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 02 Risk & Insurance-Risk Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008006 LIFE INSURANCE | 49 | 90 | 44 | 90 | 90 | 90 |
| 6008007 HEALTH INSURANCE | 86,811 | 90,548 | 78,474 | 95,074 | 95,074 | 95,074 |
| 6008008 CHANGE IN OPEB LIABILITY | 163,089 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 69,490 | 77,284 | 49,103 | 77,337 | 77,337 | 77,337 |
| 0000080 Employee Benefits Totals | 404,101 | 261,913 | 197,094 | 268,050 | 268,050 | 268,050 |
| Exp Total for Div: 1802 | 1,764,953 | 2,085,724 | 880,612 | 2,204,647 | 2,204,647 | 2,204,647 |
| Total for Div: 18000000 | 357,833 | 0 | 155,647 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2090 Self Insurance Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 02 Risk & Insurance-Risk Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 18000000 | 357,833 | 0 | 155,647 | 0 | 0 | 0 |

Risk and Insurance
Health Insurance

Mission Statement

Provide a cost-effective alternative to commercial health insurance for eligible current and former county employees.

Description

The Health Insurance Fund, established by Resolution 81-298, is an Internal Services Fund providing health claims administration including in-patient and out-patient medical treatment, and prescription drug coverage.

2021 Objectives

- Continue exploring cost savings through increased administrative efficiency.
- Closely monitor and manage high cost claimants of the Plan to keep cost minimal.

2021 Budget Highlights

- Continuing budget with appropriate inflationary trends.

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2080 Health Insurance Operating
DEPT: 18000000 Risk and Insurance
DIV: 01 Risk & Insurance-Health Ins

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 18000000 Risk and Insurance | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000229 BCC CHARGES | 9,537,938 | 9,944,671 | 7,605,817 | 10,766,300 | 10,766,300 | 10,766,300 |
| 5000320 COUNTY CONTRIBUTION | 29,315,102 | 30,742,950 | 24,175,224 | 32,091,729 | 32,091,729 | 32,091,729 |
| 5000406 ACTIVE EMPLOYEE CONTRIBUTION | 3,932,459 | 4,132,293 | 3,715,669 | 4,284,710 | 4,284,710 | 4,284,710 |
| 5000407 RETIREE CONTRIBUTION | 3,049,359 | 3,216,777 | 2,845,582 | 3,568,421 | 3,568,421 | 3,568,421 |
| 5000408 SURVIVOR & VESTED CONTRIBUTION | 172,777 | 210,429 | 139,909 | 226,342 | 226,342 | 226,342 |
| 5000409 COBRA CONTRIBUTION | 29,089 | 2,000 | 31,162 | 2,000 | 2,000 | 2,000 |
| 5000426 MISCELLANEOUS | 2,130 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Totals | 46,038,854 | 48,249,120 | 38,513,363 | 50,939,502 | 50,939,502 | 50,939,502 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 62,280 | 40,000 | 14,027 | 14,000 | 14,000 | 14,000 |
| 0000003 Use of Money Totals | 62,280 | 40,000 | 14,027 | 14,000 | 14,000 | 14,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 423,819 | 0 | 551 | 0 | 0 | 0 |
| 5000542 PRESCRIPTION REBATES | 6,616,338 | 2,750,000 | 3,733,455 | 4,000,000 | 4,000,000 | 4,000,000 |
| 5000545 CREDIT CARD REBATES | 2 | 0 | 9 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 6,748 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 7,046,907 | 2,750,000 | 3,734,015 | 4,000,000 | 4,000,000 | 4,000,000 |
| 0000009 Federal Aid | | | | | | |
| 5000959 EGWP SUBSIDY | 1,003,421 | 820,000 | 791,744 | 850,000 | 850,000 | 850,000 |
| 0000009 Federal Aid Totals | 1,003,421 | 820,000 | 791,744 | 850,000 | 850,000 | 850,000 |
| Rev Total for Div: 1801 | 54,151,462 | 51,859,120 | 43,053,149 | 55,803,502 | 55,803,502 | 55,803,502 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 199 | 0 | 199 | 199 | 199 |
| 6004012 OFFICE SUPPLIES | 591 | 950 | 125 | 950 | 950 | 950 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 100 | 0 | 100 | 100 | 100 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2080 Health Insurance Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 01 Risk & Insurance-Health Ins

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004137 ADVERTISING AND PROMOTION EXPE | 54 | 0 | 0 | 0 | 0 | 0 |
| 6004150 CASE ASSESSMENT | 253,545 | 261,152 | 239,389 | 268,986 | 268,986 | 268,986 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 6004207 PRESCRIPTION DRUGS | 17,590,027 | 18,825,972 | 15,612,013 | 19,485,265 | 19,485,265 | 19,485,265 |
| 6004208 MEDICAL CARE | 10,206,806 | 10,130,798 | 8,333,055 | 10,932,293 | 10,932,293 | 10,932,293 |
| 6004209 HOSPITAL CARE | 14,512,328 | 14,330,035 | 11,838,950 | 15,025,558 | 15,025,558 | 15,025,558 |
| 6004211 PART C PREMIUMS | 1,470,194 | 1,162,800 | 977,042 | 1,362,800 | 1,362,800 | 1,362,800 |
| 6004257 SERVICES TO PARTICIPANTS | 8,008,647 | 8,230,606 | 5,402,315 | 8,600,185 | 8,600,185 | 8,600,185 |
| 6004403 MEDICARE CREDITS | 2,946 | 2,402 | 2,174 | 2,059 | 2,059 | 2,059 |
| 6004503 ACTUARY CONSULTANT | 0 | 100,000 | 0 | 100,000 | 100,000 | 100,000 |
| 6004507 ACA PCORI FEE | 7,040 | 0 | 0 | 0 | 0 | 0 |
| 6004569 CLAIMS ADMINISTRATION | 1,992,480 | 2,258,296 | 1,715,642 | 2,125,388 | 2,125,388 | 2,125,388 |
| 6004573 OTHER FEES FOR SERVICES | 31,500 | 31,500 | 28,875 | 31,500 | 31,500 | 31,500 |
| 0000040 Contractual Expenditures Totals | 54,076,158 | 55,336,310 | 44,149,580 | 57,936,783 | 57,936,783 | 57,936,783 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 1,163 | 35,000 | 788 | 35,000 | 35,000 | 35,000 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 199,167 | 209,528 | 0 | 218,071 | 218,071 | 218,071 |
| 6004614 OTHER CHARGEBACK EXPENSES | 0 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 0000041 Chargeback Expenses Totals | 200,330 | 248,528 | 4,788 | 257,071 | 257,071 | 257,071 |
| Exp Total for Div: 1801 | 54,276,488 | 55,584,838 | 44,154,368 | 58,193,854 | 58,193,854 | 58,193,854 |
| Total for Div: 18000000 | -125,026 | -3,725,718 | -1,101,219 | -2,390,352 | -2,390,352 | -2,390,352 |

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2080 Health Insurance Operating

DEPT: 18000000 Risk and Insurance

DIV: 01 Risk & Insurance-Health Ins

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 18000000 | -125,026 | -3,725,718 | -1,101,219 | -2,390,352 | -2,390,352 | -2,390,352 |

Risk and Insurance Workers' Compensation

Mission Statement

To provide a professionally managed workers' compensation program for Broome County and participating municipalities in accordance with Local Laws 1 of 1956 and 10 of 1974.

Description

- Provides claims administration and pays all workers' compensation indemnity and medical claims as well as state assessments.
- Processes all requests for coverage under the 207-C General Municipal Law, arranges hearings, and reviews determinations when appropriate.
- Processes claims for the county as well as fourteen participating municipalities. Cost for the county and participating municipalities are levied by legislative resolution.
- It is accounted for as an Internal Service Fund and was established in 1956 by Local Law 1 of 1956.

2021 Objectives

- Closely monitor the effects of the 2020 COVID-19 Pandemic as it relates to injury and medical trends. In addition, evaluate New York State legislation and how the New York State Workers' Compensation Board will determine coverage and requirements placed on employers.

Continue to utilize aggressive nurse case management to provide the appropriate medical care to claimants and control costs.

- Keep current on proposed legislation that may have a financial impact on our program.

2021 Budget Highlights

- Workers' Compensation Average Weekly Wage will change resulting in an increase in the maximum benefit. The new rate for 7/1/20 to 7/1/21 increased from \$934.11 per week to \$966.78 per week, but is not anticipated to have a large impact on the budget.
- Electronic filing of forms will continue to be closely monitored and we will continue to pursue our goal of 100% timely filing by working with employers. This requires a quicker response time from employees, Supervisors, Broome County and our Third Party Administrator. Penalties will be assessed against employers who fail to meet these standards.

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2100 - Workers Comp Operating
DEPT: 18000000 Risk and Insurance
DIV: 03 Risk & Insurance-Workers Comp

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 18000000 Risk and Insurance | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000229 BCC CHARGES | 297,043 | 292,512 | 292,512 | 296,336 | 296,336 | 296,336 |
| 5000300 WORKERS COMP ADMINISTRATION | 14,051 | 21,800 | 0 | 21,800 | 21,800 | 21,800 |
| 5000320 COUNTY CONTRIBUTION | 2,626,396 | 2,679,736 | 1,719,044 | 2,653,534 | 2,653,534 | 2,653,534 |
| 5000334 WORKERS COMPENSATION - OTHER G | 53,938 | 109,000 | 0 | 109,000 | 109,000 | 109,000 |
| 5000405 PARTICIPANTS ASSESSMENTS | 655,068 | 721,518 | 721,519 | 743,700 | 743,700 | 743,700 |
| 0000002 Departmental Income Totals | 3,646,496 | 3,824,566 | 2,733,075 | 3,824,370 | 3,824,370 | 3,824,370 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 55,724 | 35,000 | 12,068 | 14,000 | 14,000 | 14,000 |
| 0000003 Use of Money Totals | 55,724 | 35,000 | 12,068 | 14,000 | 14,000 | 14,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 367,822 | 202,000 | 152,285 | 223,000 | 223,000 | 223,000 |
| 0000007 Misc Interfund Revenues Totals | 367,822 | 202,000 | 152,285 | 223,000 | 223,000 | 223,000 |
| Rev Total for Div: 1803 | 4,070,042 | 4,061,566 | 2,897,428 | 4,061,370 | 4,061,370 | 4,061,370 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 101 | 210 | 108 | 210 | 210 | 210 |
| 6004012 OFFICE SUPPLIES | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004048 MISC OPERATIONAL SUPPLIES | 95 | 250 | 96 | 250 | 250 | 250 |
| 6004054 SAFETY SUPPLIES | 0 | 335 | 0 | 335 | 335 | 335 |
| 6004100 POSTAGE AND FREIGHT | 0 | 75 | 0 | 75 | 75 | 75 |
| 6004105 DUES AND MEMBERSHIPS | 55 | 55 | 55 | 55 | 55 | 55 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004150 CASE ASSESSMENT | 42,663 | 47,946 | 43,951 | 49,384 | 49,384 | 49,384 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 940 | 0 | 940 | 940 | 940 |
| 6004204 COMPENSATION CLAIMS | 1,278,908 | 1,410,000 | 950,419 | 1,410,000 | 1,410,000 | 1,410,000 |
| 6004205 MEDICAL CARE AND TREATMENT-COM | 774,661 | 1,075,000 | 430,595 | 1,075,000 | 1,075,000 | 1,075,000 |
| 6004206 STATE WORKERS COMP ASSESSMENT | 310,738 | 425,000 | 290,064 | 425,000 | 425,000 | 425,000 |
| 6004210 SETTLEMENT PAYMENTS | 76,344 | 175,000 | 0 | 176,000 | 176,000 | 176,000 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2100 Workers Comp Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 03 Risk & Insurance-Workers Comp

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004538 LEGAL CHARGES AND FEES | 19,760 | 33,000 | 25,345 | 33,000 | 33,000 | 33,000 |
| 6004569 CLAIMS ADMINISTRATION | 82,000 | 84,000 | 75,493 | 84,000 | 84,000 | 84,000 |
| 6004573 OTHER FEES FOR SERVICES | 15,889 | 54,200 | 17,612 | 54,200 | 54,200 | 54,200 |
| 6004582 JUDGEMENTS AND CLAIMS | 337,251 | 450,000 | 338,114 | 450,000 | 450,000 | 450,000 |
| 6004595 TRANSPER TO RESERVE | 0 | 95,000 | 0 | 90,000 | 90,000 | 90,000 |
| 0000040 Contractual Expenditures Totals | 2,938,465 | 3,851,561 | 2,171,852 | 3,848,999 | 3,848,999 | 3,848,999 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 5,000 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 196,940 | 205,005 | 0 | 207,371 | 207,371 | 207,371 |
| 0000041 Chargeback Expenses Totals | 201,940 | 210,005 | 0 | 212,371 | 212,371 | 212,371 |
| 0000080 Employee Benefits | | | | | | |
| 6008005 WORKERS COMP LT LIABILITY | -637,008 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | -637,008 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 1803 | 2,503,397 | 4,061,566 | 2,171,852 | 4,061,370 | 4,061,370 | 4,061,370 |
| Total for Div: 18000000 | 1,566,645 | 0 | 725,576 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

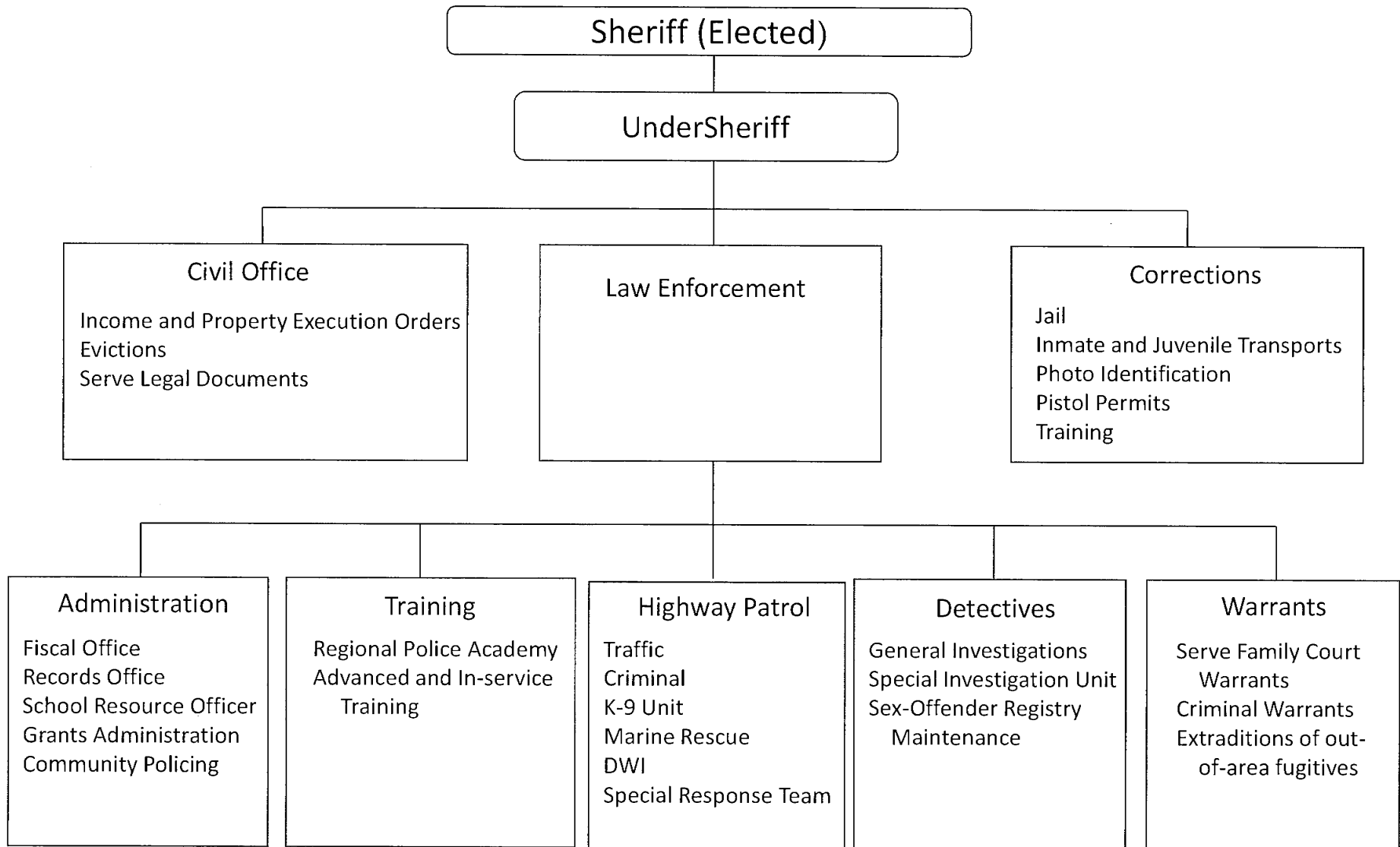
FUND: 2100 Workers Comp Operating
 DEPT: 18000000 Risk and Insurance
 DIV: 03 Risk & Insurance-Workers Comp

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 18000000 | 1,566,645 | 0 | 725,576 | 0 | 0 | 0 |

Public Safety

| <u>Department/Division</u> | <u>Page</u> |
|----------------------------|-------------|
| Sheriff | |
| Corrections | 158 |
| Law Enforcement | 166 |
| Emergency Services | |
| Operations | 174 |
| 911—Emergency Services | 181 |
| Emergency Medical Training | 187 |
| Probation | |
| Probation | 190 |
| Security | 196 |
| Stop-DWI | 203 |

Sheriff



Sheriff/Corrections

Mission Statement

The Corrections Division is required to comply with NYS Correction Law, Title IX of Executive Law Part 7000 (NYSCOC Minimum Standards) and NYS Sheriff's Association Accreditation Standards. The Corrections Division shall operate in compliance with applicable Federal laws and both Federal and NYS case law.

- Operate a cost-effective and staff efficient correctional facility;
- Maintain a safe and secure atmosphere for staff, civilian personnel and inmates;
- Maintain a humane correctional environment by providing programs and services to criminal offenders.
- Securely, safely and humanely keep all prisoners committed to the custody of the Sheriff, and to offer those offenders opportunities for self-improvement.
- Comply with federal and state laws which govern our facility;
- Demonstrate the highest level of ethical and professional standards in our operations by holding ourselves accountable to the public;
- Work in cooperation with law enforcement agencies, governmental entities and members of the community.

Description

The Corrections Division operates the Broome County Sheriff's Correctional Facility located at 155 Lt. VanWinkle Dr., Binghamton, NY. Inmate supervision is accomplished through "direct supervision" management requiring Corrections Officers to constantly intermingle with offenders. This management concept has resulted in lower costs

to the County in terms of vandalism, injuries and other factors associated with jail operations.

The Correctional Facility underwent an expansion project during 2016, increasing the facility capacity to 600 beds and providing an expanded and modernized medical unit.

2021 Objectives

The Sheriff's Office has requested the following enhancements in the 2021 Budget:

- Continue to increase the effectiveness of the Corrections Division through Federal and NYS case law.
- Continue the use of double celling, where possible, to control costs.
- Use of available cell space to generate revenue by housing prisoners for the U.S. Marshals Service, U.S. Immigration and Customs Enforcement and other New York counties.
- Continued tracking of New York State reimbursement and compliance with law regarding the reimbursements and removal from County custody of State-Ready inmates.
- Continue internal programs to impact local criminal recidivism while maintaining current budgetary spending.
- Work with area medical service providers to implement a cost-effective opioid treatment plan option for released inmates.

2021 Budget Highlights

- Maintain current spending trend while continuing to generate revenue to offset operational cost.
- Work with the New York State Office of Mental Health, to improve our efficiencies with mentally ill inmates who need hospitalizations.
- Provide appropriate jail staffing in compliance with State-mandated levels for the jail and medical unit facilities.
- Comply with the provisions of the State 'Raise the Age' legislation governing the detention of individuals less than 18 years of age in an adult correctional facility.
- Continue to work with the Sixth Judicial District, the Broome County Public Defender's Office, the Broome County District Attorney's Office, and all local police agencies and criminal courts by providing the Centralized Arraignment Part Court within the jail.

Sheriff/Corrections 23010003

As of
July 6, 2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019</u> | <u>As of July 6, 2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|----------------------------|-------------------|-------------|--|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Corrections Major | 28 BAPA | 1 | 1 | 1 | 1 | 1 |
| Corrections Captain | 26 BAPA | 1 | 1 | 1 | 1 | 1 |
| Corrections Lieutenant | AFSCME | 8 | 8 | 8 | 8 | 8 |
| Corrections Sergeant | AFSCME | 17 | 17 | 17 | 17 | 17 |
| Corrections Officer * | AFSCME | 159 | 159 | 159 | 159 | 159 |
| Inmate Records Clerk | 10 CSEA | 2 | 2 | 2 | 2 | 2 |
| Keyboard Specialist | 8 CSEA | 2 | 2 | 2 | 2 | 2 |
| Laundry Worker | 6 CSEA | 1 | 1 | 1 | 1 | 1 |
| Library Clerk | 5 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 192 | 192 | 192 | 192 | 192 |
| <u>Part-Time Positions</u> | | | | | | |
| Chaplain | NA | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| Total Positions | | 194 | 194 | 194 | 194 | 194 |

* One position unfunded since 2012

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 23000000 Sheriff
DIV: 01 Sheriff-Corrections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 23000000 Sheriff | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000113 SHERIFF FEES | 6 | 0 | 0 | 0 | 0 | 0 |
| 5000114 SHERIFF ID FEES | 7,119 | 7,350 | 5,842 | 7,300 | 7,300 | 7,300 |
| 5000117 OTHER PUB SAFETY DEPT INCOME | 6,115 | 6,000 | 0 | 0 | 0 | 0 |
| 5000208 RESTITUTION/REPARATION SURCHAR | 11,999 | 9,000 | 4,690 | 7,800 | 7,800 | 7,800 |
| 5000323 OTHER LOCAL GOVERNMENTS | 370,735 | 140,000 | -1,593 | 0 | 0 | 0 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 43,147 | 150,000 | 21,557 | 150,000 | 150,000 | 150,000 |
| 0000002 Departmental Income Totals | 439,121 | 312,350 | 30,496 | 165,100 | 165,100 | 165,100 |
| 0000004 Licenses and Permits | | | | | | |
| 5000480 PISTOL PERMITS | 28,175 | 37,000 | 47,369 | 35,000 | 35,000 | 35,000 |
| 0000004 Licenses and Permits Totals | 28,175 | 37,000 | 47,369 | 35,000 | 35,000 | 35,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 696 | 0 | 55,753 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 74,106 | 12,836 | 39,264 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 305,849 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 380,651 | 12,836 | 95,017 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 0 | 0 | 1,900 | 0 | 0 | 0 |
| 5000816 FELONY PRISONERS | 28,514 | 27,000 | 9,597 | 27,000 | 27,000 | 27,000 |
| 0000008 State Aid Totals | 28,514 | 27,000 | 11,497 | 27,000 | 27,000 | 27,000 |
| 0000009 Federal Aid | | | | | | |
| 5000922 OTHER FEDERAL AID | 48,400 | 40,000 | 25,200 | 28,000 | 28,000 | 28,000 |
| 5000948 U. S. MARSHALL JAIL FACILITY | 574,226 | 450,000 | 957,478 | 725,000 | 725,000 | 725,000 |
| 0000009 Federal Aid Totals | 622,626 | 490,000 | 982,678 | 753,000 | 753,000 | 753,000 |
| Rev Total for Div: 2301 | 1,499,087 | 879,186 | 1,167,057 | 980,100 | 980,100 | 980,100 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 23000000 Sheriff
 DIV: 01 Sheriff-Corrections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 11,147,193 | 12,031,875 | 9,788,444 | 11,949,704 | 11,949,704 | 11,949,704 |
| 6001001 SALARIES PART-TIME | 9,220 | 27,533 | 3,555 | 27,639 | 27,639 | 27,639 |
| 6001002 SALARIES TEMPORARY | 37,405 | 31,860 | 26,846 | 33,750 | 33,750 | 33,750 |
| 6001003 SALARIES OVERTIME | 2,437,284 | 2,500,000 | 1,516,034 | 1,700,000 | 1,700,000 | 1,700,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 176,699 | 170,100 | 142,169 | 169,290 | 169,290 | 169,290 |
| 6001005 DISABILITY 207C | 187,321 | 137,791 | 135,398 | 141,236 | 141,236 | 141,236 |
| 6001008 STAND-BY PAY | 480 | 0 | 1,533 | 0 | 0 | 0 |
| 6001009 OTHER PERSONNEL SERVICES | 35,725 | 41,200 | 35,367 | 43,400 | 43,400 | 43,400 |
| 6001012 HOLIDAY OVERTIME PAY | 694,753 | 698,100 | 366,922 | 727,289 | 727,289 | 727,289 |
| 0000010 Personnel Service Totals | 14,726,080 | 15,638,459 | 12,016,268 | 14,792,308 | 14,792,308 | 14,792,308 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 946 | 925 | 778 | 960 | 960 | 960 |
| 6004012 OFFICE SUPPLIES | 17,038 | 18,000 | 10,906 | 18,540 | 18,540 | 18,540 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 11,990 | 8,500 | 3,693 | 8,500 | 8,500 | 8,500 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 37,119 | 40,000 | 27,236 | 45,000 | 45,000 | 45,000 |
| 6004032 HSLD LAUNDRY & CLEANING SUPPLI | 36,242 | 50,000 | 21,491 | 40,000 | 40,000 | 40,000 |
| 6004033 CLOTHING AND INMATE SUPPLIES | 87,151 | 65,000 | 35,529 | 75,000 | 75,000 | 75,000 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 2,674 | 4,100 | 4,332 | 4,100 | 4,100 | 4,100 |
| 6004044 QUARTERMASTER SUPPLIES | 4,465 | 17,500 | 470 | 17,500 | 17,500 | 17,500 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 19,970 | 25,000 | 8,717 | 25,000 | 25,000 | 25,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 3,304 | 3,300 | 1,109 | 3,000 | 3,000 | 3,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 19,451 | 28,152 | 25,801 | 30,000 | 30,000 | 30,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 590 | 0 | 0 | 24,500 | 24,500 | 24,500 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 576 | 0 | 1,497 | 3,500 | 3,500 | 3,500 |
| 6004061 ENVIRONMENTAL HEALTH SUPPLIES | 0 | 1,000 | 0 | 5,000 | 5,000 | 5,000 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 3,629 | 4,500 | 3,600 | 4,800 | 4,800 | 4,800 |
| 6004100 POSTAGE AND FREIGHT | 286 | 100 | 31 | 100 | 100 | 100 |
| 6004105 DUES AND MEMBERSHIPS | 3,000 | 3,350 | 3,000 | 3,350 | 3,350 | 3,350 |
| 6004106 GENERAL OFFICE EXPENSES | 455 | 850 | 455 | 830 | 830 | 830 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 41,520 | 41,544 | 33,137 | 42,900 | 42,900 | 42,900 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 12,836 | 20,400 | 8,590 | 12,813 | 12,813 | 12,813 |
| 6004123 MEDICAL HOSPITAL AND LAB EXPEN | 4,419 | 4,700 | 1,799 | 4,700 | 4,700 | 4,700 |
| 6004124 INMATE EXPENSE-OTHER FACILITIE | 105,712 | 120,000 | 111,259 | 416,412 | 416,412 | 416,412 |
| 6004125 RELIGIOUS EXPENSES | 85,485 | 87,600 | 80,713 | 90,692 | 90,692 | 90,692 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 1,931 | 4,500 | 1,522 | 4,500 | 4,500 | 4,500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 2,886 | 11,000 | 8,152 | 11,000 | 11,000 | 11,000 |
| 6004139 Trust Account Outflows | 54,024 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MBALS | 11,665 | 4,750 | 1,733 | 4,750 | 4,750 | 4,750 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 23000000 Sheriff
DIV: 01 Sheriff-Corrections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004162 EDUCATION AND TRAINING | 6,380 | 1,500 | 1,919 | 1,500 | 1,500 | 1,500 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 391 | 1,000 | 391 | 1,000 | 1,000 | 1,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 443 | 750 | 798 | 1,000 | 1,000 | 1,000 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 5,842 | 5,000 | 2,912 | 5,000 | 5,000 | 5,000 |
| 6004192 SOFTWARE MAINTENANCE | 5,250 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 7,740 | 9,876 | 10,454 | 9,876 | 9,876 | 9,876 |
| 6004200 PROPERTY LOSS | 66,444 | 16,699 | 30,516 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 7,662 | 612 | 8,748 | 0 | 0 | 0 |
| 6004402 LAB SERVICES | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004406 MEDICAL AND HOSPITAL SERVICES | 69,019 | 450,000 | 507,742 | 962,114 | 962,114 | 962,114 |
| 6004411 PHYSICIAN SERVICES | 7,498 | 9,200 | 8,042 | 10,628 | 10,628 | 10,628 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 3,836,936 | 3,814,146 | 2,854,969 | 3,811,670 | 3,811,670 | 3,811,670 |
| 6004573 OTHER FEES FOR SERVICES | 101 | 200 | 221 | 200 | 200 | 200 |
| 6004588 INTEREST AND PENALTIES | 22 | 0 | 0 | 0 | 0 | 0 |
| 6004593 OTHER GOVERNMENTS PAYMENTS | 138,186 | 357,000 | 144,886 | 209,951 | 209,951 | 209,951 |
| 0000040 Contractual Expenditures Totals | 4,721,278 | 5,231,454 | 3,967,148 | 5,911,086 | 5,911,086 | 5,911,086 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004603 FOOD SERVICE CHARGEBACK SPECIA | 454 | 0 | 44 | 0 | 0 | 0 |
| 6004609 DATA PROCESSING CHARGEBACKS | 25,000 | 25,000 | 12,500 | 25,000 | 25,000 | 25,000 |
| 6004614 OTHER CHARGEBACK EXPENSES | 38,543 | 54,053 | 16,662 | 47,776 | 47,776 | 47,776 |
| 6004625 FOOD SERVICE CHARGEBACKS | 868,190 | 896,347 | 512,810 | 781,547 | 781,547 | 781,547 |
| 0000041 Chargeback Expenses Totals | 932,187 | 975,400 | 542,016 | 854,323 | 854,323 | 854,323 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 2,878 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 2,878 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 851 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 851 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 2,546,775 | 2,713,999 | 1,780,872 | 2,648,001 | 2,648,001 | 2,648,001 |
| 6008002 SOCIAL SECURITY | 1,077,224 | 1,212,410 | 865,945 | 1,177,506 | 1,177,506 | 1,177,506 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 23000000 Sheriff
 DIV: 01 Sheriff-Corrections

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|--------------------|--------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008004 WORKERS COMPENSATION | 426,994 | 444,632 | 333,474 | 454,637 | 454,637 | 454,637 |
| 6008006 LIFE INSURANCE | 1,492 | 2,865 | 1,286 | 2,865 | 2,865 | 2,865 |
| 6008007 HEALTH INSURANCE | 2,076,616 | 2,289,369 | 1,875,895 | 2,429,076 | 2,429,076 | 2,429,076 |
| 6008009 RETIREE HEALTH INSURANCE | 1,156,788 | 1,233,656 | 816,630 | 1,313,381 | 1,313,381 | 1,313,381 |
| 6008010 DISABILITY INSURANCE | 22,112 | 27,978 | 22,513 | 33,102 | 33,102 | 33,102 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,861 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 7,311,862 | 7,924,909 | 5,696,615 | 8,058,568 | 8,058,568 | 8,058,568 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 33,734 | 30,019 | 23,019 | 38,539 | 38,539 | 38,539 |
| 0000090 Transfers Totals | 33,734 | 30,019 | 23,019 | 38,539 | 38,539 | 38,539 |
| Exp Total for Div: 2301 | 27,728,870 | 29,800,241 | 22,245,066 | 29,654,824 | 29,654,824 | 29,654,824 |
| Total for Div: 23000000 | -26,229,783 | -28,921,055 | -21,078,009 | -28,674,724 | -28,674,724 | -28,674,724 |

Sheriff/Law Enforcement

includes: Administration, Highway Patrol, Training, Detectives Unit and the Civil Division

Mission Statement

The Office of the Sheriff, to meet its responsibilities to the public, establishes the following as a statement of commitment. It is the mission of the Office of the Sheriff to:

- Fairly and impartially enforce all duly constituted laws of New York State and Broome County.
- Investigate, identify, apprehend and assist in prosecuting offenders using modern police methods and technologies.
- Respond quickly, efficiently and professionally to all reported crimes, emergencies, disasters and any other calls for service made by the public.
- Offer all employees the ability to improve their performance and experience through professional training while providing the public opportunities of involvement and education.
- Promulgate a safe work environment within the confines of the nature of the work.
- Cooperate with surrounding police and correctional agencies in training and enforcement to create an improved criminal justice system.
- Cooperate with all county agencies to improve the County and community while providing services at a cost-effective level.

Description

The Administrative Division enforces Broome County's policies and procedures governing intake and distribution of funds on behalf of the Sheriff's Office. This includes all purchasing, accounts payable, and payroll operations for the agency. They maintain Inmate and commissary records in accordance with bookkeeping rules and regulations. The records section processes and maintains records of all incidents and accidents.

The Highway Patrol Division is responsible 24 hours a day for patrolling 350 miles of county roads, 1008 miles of state highways and 927 miles of town roads. Patrol is the primary law enforcement for 52% of the residents of Broome County. It serves as the primary backup for five municipal agencies within Broome County.

A vital part of the Highway Patrol Division is the Community Policing function, which provides the following services:

School Resource Officer (SRO):

- During the school year, serves as active SRO to both Chenango Valley and Maine-Endwell Schools, comprising eight different buildings spread out in different townships. The SRO spends 4-6 hours a day within any of the schools and/or in the school zone. Part of this time is spent conducting traffic enforcement within the school zone and following buses. While in the schools, the SRO will leave for Broome County Sheriff's Office and 911 calls if available. The SRO teaches various classes upon request (drug education, bullying, law/Govt. classes), and will assist at other school districts upon request (for

complaints and education). The SRO spends an equal amount of time in the high school, middle school and primary schools he/she serves.

- Community Outreach:
Assist with any new or existing neighborhood watch groups.
Assist with any recruitment (patrol, corrections, civil).
Assist with social media (Facebook, Twitter, Flick, You Tube).
- Police Traffic Services (PTS):
Coordinate speed-trailer locations, analyze the data from these trailers and provide to Highway Patrol.
Manage the PTS and Motorcycle Safety Grants through the Governor's Traffic Safety Committee (GTSC).

The Detective Division is responsible for the investigation of crimes as well as matters that cannot be effectively investigated by the Patrol Division members due to their complexity. It is responsible for initiation of investigations pertaining to narcotics trafficking and vice-related crimes. Detectives interview suspects, witnesses and informants with the objective of developing information on reported or suspected criminal activity. Detectives are also responsible for the preparation and submission of case reports for prosecution. Detectives work closely with the Broome County District Attorney's Office as well as local, state and federal agencies to solve crimes and apprehend offenders. The division is also responsible for the management and execution of arrest warrants issued by Broome County Supreme Court, Family Court, and local criminal courts throughout the county and the extradition of prisoners from other states.

The Training Division operates the Broome County Sheriff's Law Enforcement Academy which provides for all State mandated and in-

service training within the Broome County Sheriff's Office. The Academy also serves as the central training point for Zone 6, which encompasses forty police agencies in a seven-county region. Training conducted at the Academy includes: firearms, defensive tactics, use of force, cultural diversity, fair and impartial policing, professional communication, supervisor school, basic corrections and recruit schools, in-service schools and seminars on numerous topics. The Academy is dedicated to maintaining the highest level of training available to the law enforcement officers that serve our community.

The Civil Division operates under the provisions of NYS Civil Practice Law and Rules (CPLR), Family Court Act (FCA) and Real Property Law (RPL). The division is mandated to serve documents and execute all decisions handed down by the courts including, but not limited to, Sheriff's sales, income and property executions, evictions, summons and complaints, subpoenas, orders of seizure, warrants, temporary orders of protection and personal services (juvenile neglect and abuse). Civil Division staff maintain computerized records of all actions taken for mandated reporting to the appropriate court.

2021 Objectives

The Sheriff's Office has requested the following enhancements to the 2021 Budget:

Administration

- Maintain current services.

Highway Patrol

- Continue providing effective Law Enforcement services to the residents of Broome County.

Detectives Division

- Maintain current services.
- Maintain the Sex Offender Registry and management system.
- Conduct special operations and investigations related to illegal firearms possession, prostitution, illicit and illegal narcotics and Alcoholic and beverage control laws of the State of New York.

Training Division

- Increase the number of law enforcement agencies who rely on the Broome County Law Enforcement Academy for all phases of their employee training.
- Increase the number of seminars and in-service training schools that are offered at no cost to the Academy.

Civil Division

- Maintain current services.

2021 Budget Highlights

Administration

- Maintain current level of services.

Highway Patrol

- Maintain current level of services.

Detective Division

- Maintain current level of services.

Training

- Upgrade training aides.
- Maintain current level of services.

Civil Division

- Maintain current level of services.

Sheriff

Civil(23020103) Detectives(23020203) Highway(23020303) Administration(23020403) Training(23020503)

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019</u> | As of July 6, 2020 <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|-----------------------------------|-------------------|-------------|--|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Sheriff | Elected | 1 | 1 | 1 | 1 | 1 |
| Undersheriff | I Admin | 0 | 1 | 1 | 1 | 1 |
| Undersheriff | G Admin | 1 | 0 | 0 | 0 | 0 |
| Deputy Sheriff Captain | 28 BAPA | 1 | 1 | 1 | 1 | 1 |
| Chief Civil Deputy | 26 Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Sheriff/Civil | BCSLEOA | 2 | 2 | 2 | 2 | 2 |
| Secretary to Sheriff | 23 Admin | 1 | 1 | 1 | 1 | 1 |
| Fiscal Manager | 17 BAPA | 1 | 1 | 1 | 1 | 1 |
| Deputy Sheriff Lieutenant | BCSLEOA | 1 | 1 | 1 | 1 | 1 |
| Deputy Sheriff Detective Sergeant | BCSLEOA | 2 | 2 | 2 | 2 | 2 |
| Deputy Sheriff Sergeant | BCSLEOA | 7 | 7 | 7 | 7 | 7 |
| Deputy Sheriff Detective | BCSLEOA | 10 | 10 | 10 | 10 | 10 |
| Deputy Sheriff | BCSLEOA | 30 | 33 | 35 | 35 | 35 |
| Principal Account Clerk | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Account Clerk Typist | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 5 | 5 | 5 | 5 | 5 |
| Total Full-Time Positions | | 65 | 68 | 70 | 70 | 70 |
| <u>Part-Time Positions</u> | | | | | | |
| Keyboard Specialist | 8 CSEA | 1 | 2 | 2 | 2 | 2 |
| Evidence Technician | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 2 | 3 | 3 | 3 | 3 |
| Total Positions | | 67 | 71 | 73 | 73 | 73 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 23000000 Sheriff
DIV: 02 Sheriff-Law Enforcement

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000113 SHERIFF FEES | 428,873 | 450,000 | 234,682 | 430,000 | 430,000 | 430,000 |
| 5000115 RECORD MONEY | 4,703 | 2,700 | 1,730 | 4,000 | 4,000 | 4,000 |
| 5000117 OTHER PUB SAFETY DEPT INCOME | 2,858 | 3,000 | 2,375 | 2,700 | 2,700 | 2,700 |
| 5000189 OTHER LOCAL GOVERNMENTS | 0 | 0 | 60,000 | 65,000 | 65,000 | 65,000 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 24,878 | 19,457 | 18,201 | 18,117 | 18,117 | 18,117 |
| 5000426 MISCELLANEOUS | -550 | 0 | 4,531 | 0 | 0 | 0 |
| 0000002 Departmental Income Totals | 460,762 | 475,157 | 321,519 | 519,817 | 519,817 | 519,817 |
| 0000003 Use of Money | | | | | | |
| 5000470 VENDING MACHINE | 3,751 | 3,400 | 923 | 3,500 | 3,500 | 3,500 |
| 0000003 Use of Money Totals | 3,751 | 3,400 | 923 | 3,500 | 3,500 | 3,500 |
| 0000005 Fines and Forfeitures | | | | | | |
| 5000490 FINES & FORFEITED BAIL | 0 | 0 | 5,000 | 0 | 0 | 0 |
| 0000005 Fines and Forfeitures Totals | 0 | 0 | 5,000 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 22,380 | 10,000 | 5,636 | 15,000 | 15,000 | 15,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 22,380 | 10,000 | 5,636 | 15,000 | 15,000 | 15,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 1,392 | 800 | 2,471 | 700 | 700 | 700 |
| 5000545 CREDIT CARD REBATES | 2,501 | 3,500 | 1,878 | 2,500 | 2,500 | 2,500 |
| 5000546 Trust Account Inflows | 50,550 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 54,443 | 4,300 | 4,349 | 3,200 | 3,200 | 3,200 |
| Rev Total for Div: 2302 | 541,336 | 492,857 | 337,427 | 541,517 | 541,517 | 541,517 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 23000000 Sheriff
 DIV: 02 Sheriff-Law Enforcement

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 4,207,889 | 4,506,506 | 3,342,184 | 4,657,252 | 4,657,252 | 4,657,252 |
| 6001001 SALARIES PART-TIME | 6,082 | 45,799 | 15,107 | 46,145 | 46,145 | 46,145 |
| 6001002 SALARIES TEMPORARY | 161,978 | 20,679 | 137,087 | 20,728 | 20,728 | 20,728 |
| 6001003 SALARIES OVERTIME | 375,005 | 347,770 | 293,382 | 363,570 | 363,570 | 363,570 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 51,323 | 56,810 | 46,751 | 51,750 | 51,750 | 51,750 |
| 6001005 DISABILITY 207C | 57,571 | 40,360 | 59,169 | 47,640 | 47,640 | 47,640 |
| 6001006 OUT OF TITLE PAY | 4,291 | 0 | 2,917 | 2,600 | 2,600 | 2,600 |
| 6001009 OTHER PERSONNEL SERVICES | 52,622 | 54,675 | 44,485 | 55,050 | 55,050 | 55,050 |
| 6001012 HOLIDAY OVERTIME PAY | 56,142 | 52,340 | 26,713 | 50,997 | 50,997 | 50,997 |
| 0000010 Personnel Service Totals | 4,972,903 | 5,124,939 | 3,967,795 | 5,295,732 | 5,295,732 | 5,295,732 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002304 OTHER MOTOR VEHICLES | 0 | 29,100 | 0 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 29,100 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 3,942 | 5,250 | 5,482 | 5,585 | 5,585 | 5,585 |
| 6004012 OFFICE SUPPLIES | 20,115 | 24,500 | 15,061 | 24,500 | 24,500 | 24,500 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 263 | 5,950 | 3,177 | 0 | 0 | 0 |
| 6004044 QUARTERMASTER SUPPLIES | 38,225 | 98,011 | 74,474 | 110,226 | 110,226 | 110,226 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 32,742 | 34,763 | 32,481 | 34,741 | 34,741 | 34,741 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 915 | 1,200 | 720 | 1,200 | 1,200 | 1,200 |
| 6004048 MISC OPERATIONAL SUPPLIES | 35,811 | 41,450 | 42,032 | 41,500 | 41,500 | 41,500 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 5,945 | 6,000 | 3,123 | 6,000 | 6,000 | 6,000 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 1,050 | 20,000 | 0 | 0 | 0 | 0 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 5,155 | 0 | 2,505 | 4,750 | 4,750 | 4,750 |
| 6004100 POSTAGE AND FREIGHT | 8,401 | 11,975 | 10,234 | 14,000 | 14,000 | 14,000 |
| 6004105 DUES AND MEMBERSHIPS | 4,108 | 4,690 | 3,845 | 4,620 | 4,620 | 4,620 |
| 6004106 GENERAL OFFICE EXPENSES | 475 | 900 | 475 | 900 | 900 | 900 |
| 6004113 WATER AND SEWAGE CHARGES | 270 | 275 | 173 | 260 | 260 | 260 |
| 6004114 HEATING AND AIR COND PLANT EXP | 2,617 | 2,700 | 229 | 2,400 | 2,400 | 2,400 |
| 6004115 ELECTRIC CURRENT | 1,710 | 1,920 | 411 | 1,750 | 1,750 | 1,750 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 4,595 | 8,050 | 4,413 | 4,800 | 4,800 | 4,800 |
| 6004123 MEDICAL HOSPITAL AND LAB EXPEN | 605 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 850 | 850 | 0 | 850 | 850 | 850 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 4,389 | 6,700 | 2,971 | 6,700 | 6,700 | 6,700 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 1,018 | 800 | 100 | 800 | 800 | 800 |
| 6004138 OTHER OPERATIONAL EXPENSES | 3,933 | 6,650 | 5,736 | 13,490 | 13,490 | 13,490 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 23000000 Sheriff
DIV: 02 Sheriff-Law Enforcement

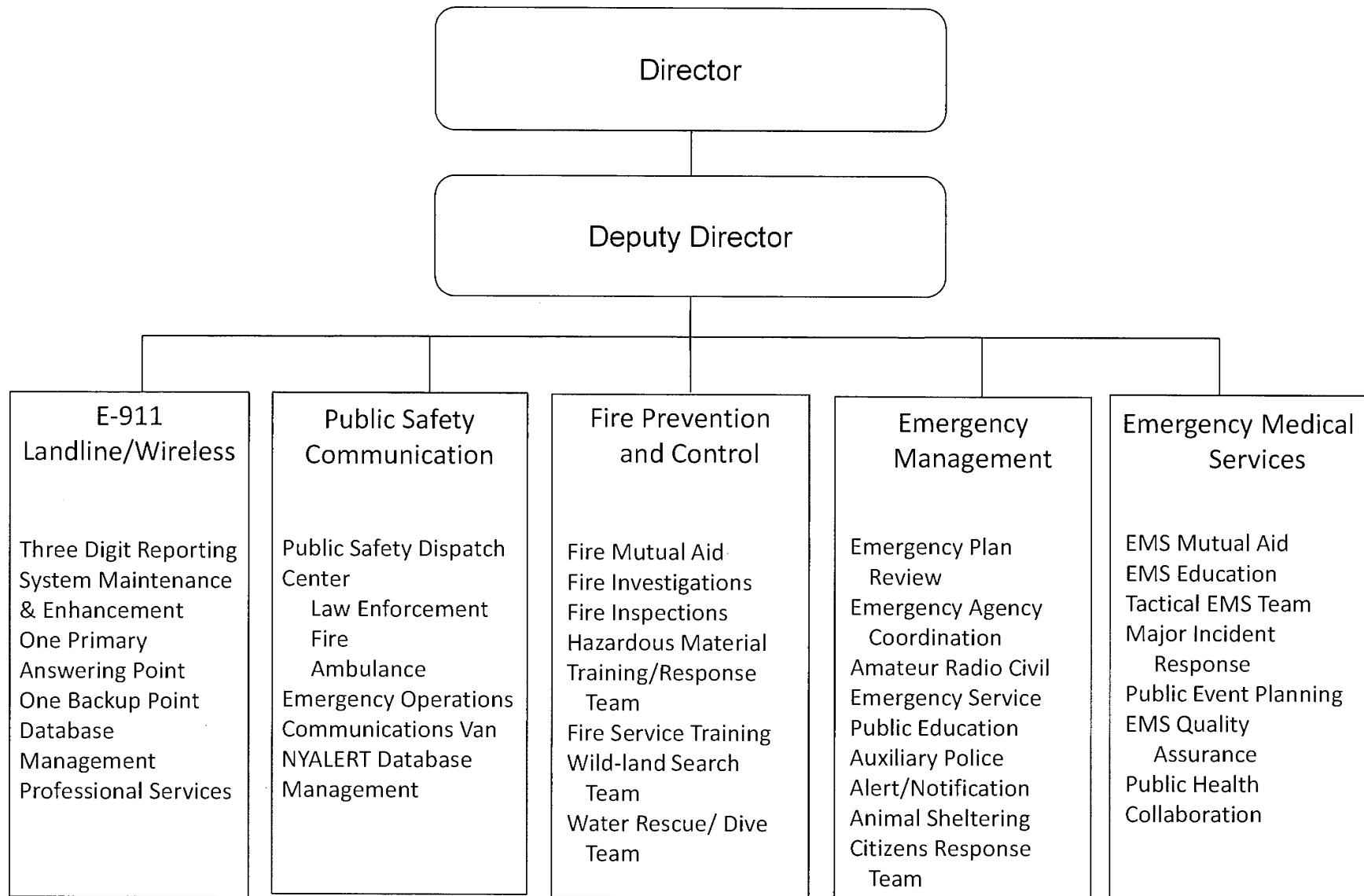
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004139 Trust Account Outflows | 65,131 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004161 TRAVEL HOTEL AND MEALS | 17,527 | 17,900 | 5,800 | 18,550 | 18,550 | 18,550 |
| 6004162 EDUCATION AND TRAINING | 14,485 | 15,075 | 4,586 | 16,475 | 16,475 | 16,475 |
| 6004164 NON-EMPLOYEE TRAVEL HOTEL & ME | 19,662 | 26,100 | 12,554 | 27,100 | 27,100 | 27,100 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 799 | 1,600 | 1,480 | 2,000 | 2,000 | 2,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 368 | 360 | 783 | 580 | 580 | 580 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 422 | 900 | 182 | 800 | 800 | 800 |
| 6004196 COPYING MACHINE RENTALS | 9,475 | 9,840 | 9,635 | 10,194 | 10,194 | 10,194 |
| 6004402 LAB SERVICES | 910 | 1,050 | 210 | 1,050 | 1,050 | 1,050 |
| 6004406 MEDICAL AND HOSPITAL SERVICES | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004411 PHYSICIAN SERVICES | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004537 INVESTIGATIONS EXPENSES | 344 | 2,500 | 1,353 | 2,500 | 2,500 | 2,500 |
| 6004568 VETERINARIAN SERVICES | 1,240 | 2,500 | 632 | 2,500 | 2,500 | 2,500 |
| 6004573 OTHER FEES FOR SERVICES | 0 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 0000040 Contractual Expenditures Totals | 307,497 | 367,009 | 244,857 | 367,371 | 367,371 | 367,371 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 189,719 | 150,840 | 113,130 | 145,348 | 145,348 | 145,348 |
| 6004606 TELEPHONE BILLING ACCOUNT | 15,586 | 15,929 | 12,188 | 22,296 | 22,296 | 22,296 |
| 6004609 DATA PROCESSING CHARGEBACKS | 25,000 | 25,000 | 12,500 | 25,000 | 25,000 | 25,000 |
| 6004615 GASOLINE CHARGEBACK | 153,489 | 258,000 | 85,209 | 212,500 | 212,500 | 212,500 |
| 6004616 FLEET SERVICE CHARGEBACK | 166,944 | 175,232 | 175,232 | 178,120 | 178,120 | 178,120 |
| 0000041 Chargeback Expenses Totals | 550,738 | 625,001 | 398,259 | 583,264 | 583,264 | 583,264 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 2,013 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 2,013 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 193 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 193 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 1,152,144 | 1,197,950 | 849,143 | 1,224,385 | 1,224,385 | 1,224,385 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 23000000 Sheriff
 DIV: 02 Sheriff-Law Enforcement

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|--------------------|--------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008002 SOCIAL SECURITY | 361,486 | 395,339 | 286,341 | 403,309 | 403,309 | 403,309 |
| 6008004 WORKERS COMPENSATION | 135,326 | 139,008 | 104,256 | 152,430 | 152,430 | 152,430 |
| 6008006 LIFE INSURANCE | 517 | 1,020 | 480 | 1,080 | 1,080 | 1,080 |
| 6008007 HEALTH INSURANCE | 738,199 | 833,032 | 671,492 | 860,331 | 860,331 | 860,331 |
| 6008009 RETIREE HEALTH INSURANCE | 784,884 | 830,648 | 569,562 | 894,471 | 894,471 | 894,471 |
| 6008010 DISABILITY INSURANCE | 478 | 616 | 449 | 792 | 792 | 792 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 2,735 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 3,175,769 | 3,397,613 | 2,481,723 | 3,536,798 | 3,536,798 | 3,536,798 |
| Exp Total for Div: 2302 | 9,009,113 | 9,543,662 | 7,092,634 | 9,783,165 | 9,783,165 | 9,783,165 |
| Total for Div: 23000000 | -8,467,777 | -9,050,805 | -6,755,207 | -9,241,648 | -9,241,648 | -9,241,648 |
| Total for Dept: 23000000 | -34,697,560 | -37,971,860 | -27,833,216 | -37,916,372 | -37,916,372 | -37,916,372 |

Emergency Services



Emergency Services

OES - Operations

Mission Statement

To provide planning, training, resources, response, warning, coordination, and information through communications to the public, elected officials, and public safety agencies, to assist them in preparing for, and mitigating, emergencies and disasters, which affect the residents of Broome County.

Description

The Office of Emergency Services is comprised of five divisions: Communications, Emergency Management, Emergency Medical Services, Fire Prevention and Control and Public Safety Systems.

Communications administers the Broome County Emergency 911 Dispatch Center and assists local agencies in planning for future communications needs. Provides command post communications support at incidents and planned events.

Emergency Management conducts hazard vulnerability studies and maps hazards. Provide disaster planning and assistance for preparedness, response, and recovery. Coordinate alerts and warnings for river flooding, chemical spills, and response during emergencies. Administer the Animal Response Team, and Community Emergency Response Team.

Emergency Medical Services administers New York State certified emergency medical training programs. Plans delivery of adequate emergency medical services. Administers mutual aid plan among ambulance services and coordinates medical disaster planning, and Tactical EMS team.

Fire Prevention and Control administers and implements county fire mutual aid plan, county arson plan, county fire investigations, local New York State fire training program, county hazardous materials response team, county water rescue dive team, and county wild land search and rescue team. Conducts fire code enforcement inspections on county facilities and certain special events.

Public Safety Systems administers the county's public safety communications infrastructure. Oversees the construction of the new public safety radio system. Maintains a database for the NYALERT emergency public notification system.

2021 Objectives

- Continue management of emergency public notification system (NY Alert), review and update comprehensive emergency management plan. Design, plan and carry out required drills and exercises to test emergency plans and improve performance.
- Train, equip and recruit members for the seven volunteer teams in Emergency Services (Animal Response Team, Community Emergency Response Team, Wildland Search Team, and Tactical EMS, Technical Rescue (Rope/Dive), Hazardous Materials Team, and Critical Incident Stress Management Team).
- Build out new public safety radio system to improve emergency communications countywide.
- Continue to improve the staffing and efficiency deficits in the Communications Division. Move dispatchers to eight-hour shifts and provide benefits to part-time staff.
- Establish an EOC Expenses line to fund disaster expenses the county experiences throughout the year.

2021 Budget Highlights

- Continue to upgrade and replace equipment in the public safety communications system.
- Continued replacement and preventative maintenance of firefighting equipment.
- Maintain critical services.
- Establish and fund an EOC Expenses line.

Emergency Services 20010003
Operations

As of
July 6,2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Emergency Services | E Admin | 1 | 1 | 1 | 1 | 1 |
| Communications Supervisor | 24 Admin | 1 | 1 | 1 | 1 | 1 |
| Fire Coordinator | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Senior Emergency Services Dispatcher | 18 BAPA | 4 | 6 | 5 | 5 | 5 |
| Emergency Services Dispatcher II | 14 CSEA | 40 | 45 | 45 | 45 | 45 |
| Emergency Services Dispatcher I | 12 CSEA | | | | | |
| Emergency Medical Services Coordinator* | 22 Admin | 0 | 1 | 1 | 1 | 1 |
| Emergency Medical Services Officer* | 11 CSEA | 0 | 1 | 1 | 1 | 1 |
| Principal Account Clerk | 13 CSEA | 0 | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Emergency Services Dispatcher/CAD Administrator | 18 BAPA | 0 | 0 | 1 | 1 | 1 |
| Emergency Management Associate** | 15 CSEA | 0 | 0 | 1 | 1 | 1 |
| Emergency Management Assistance Coordinator | 20 Admin | 0 | 0 | 1 | 1 | 1 |
| Clerk | 7 CSEA | 0 | 0 | 1 | 1 | 1 |
| Clerk | 6 CSEA | 0 | 4 | 0 | 0 | 0 |
| Total Full-Time Positions | | 48 | 62 | 61 | 61 | 61 |
| <u>Part-Time Positions</u> | | | | | | |
| School Safety Program Coordinator | 24 Admin | 0 | 0 | 1 | 1 | 1 |
| Account Clerk | 7 CSEA | 1 | 1 | 0 | 0 | 0 |
| Emergency Services Radio Technician | 14 CSEA | 0 | 0 | 1 | 1 | 1 |
| Emergency Services Dispatcher II | 14 CSEA | 16 | 16 | 16 | 16 | 16 |
| Emergency Services Dispatcher I | 12 CSEA | | | | | |
| Total Part-Time Positions | | 17 | 17 | 18 | 18 | 18 |
| Total Positions | | 65 | 79 | 79 | 79 | 80 |

*Transferred from 20040003 Emergency Services Emergency Medical Training in 2020

**Transfer from 22000203 Security Services in 2021

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 20000000 Emergency Services
 DIV: 01 Emergency Services- Emergency Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 20000000 Emergency Services | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000112 STUDENT TUITION, PT DAY | 0 | 90,000 | 62,586 | 83,150 | 83,150 | 83,150 |
| 5000189 OTHER LOCAL GOVERNMENTS | 36,795 | 58,050 | 51,720 | 58,050 | 58,050 | 58,050 |
| 5000193 SALE OF TRAINING BOOKS | 0 | 2,990 | 2,693 | 1,490 | 1,490 | 1,490 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 0 | 0 | 0 | 28,687 | 28,687 | 28,687 |
| 0000002 Departmental Income Totals | 36,795 | 151,040 | 116,999 | 171,377 | 171,377 | 171,377 |
| 0000005 Fines and Forfeitures | | | | | | |
| 5000490 FINES & FORFEITED BAIL | 0 | 0 | 0 | 455,625 | 455,625 | 455,625 |
| 0000005 Fines and Forfeitures Totals | 0 | 0 | 0 | 455,625 | 455,625 | 455,625 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 730 | 0 | 627 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 730 | 0 | 627 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000823 VOLUNTEER TRAINING | 0 | 62,000 | 0 | 59,530 | 59,530 | 59,530 |
| 0000008 State Aid Totals | 0 | 62,000 | 0 | 59,530 | 59,530 | 59,530 |
| Rev Total for Div: 2001 | 37,525 | 213,040 | 117,626 | 686,532 | 686,532 | 686,532 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 2,350,918 | 2,959,032 | 2,327,789 | 3,032,376 | 3,032,376 | 3,032,376 |
| 6001001 SALARIES PART-TIME | 0 | 255,944 | 150,134 | 311,324 | 311,324 | 311,324 |
| 6001002 SALARIES TEMPORARY | 295,862 | 83,698 | 88,778 | 84,248 | 84,248 | 84,248 |
| 6001003 SALARIES OVERTIME | 190,826 | 181,400 | 197,787 | 190,040 | 190,040 | 190,040 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 29,305 | 47,698 | 27,988 | 45,893 | 45,893 | 45,893 |
| 6001006 OUT OF TITLE PAY | 4,102 | 1,350 | 3,324 | 1,384 | 1,384 | 1,384 |
| 6001008 STAND-BY PAY | 15,513 | 21,900 | 16,227 | 22,448 | 22,448 | 22,448 |
| 0000010 Personnel Service Totals | 2,886,526 | 3,551,022 | 2,812,027 | 3,687,713 | 3,687,713 | 3,687,713 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 20000000 Emergency Services
 DIV: 01 Emergency Services- Emergency Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002709 OTHER OPERATIONAL EQUIPMENT | 0 | 30,000 | 27,973 | 26,500 | 26,500 | 26,500 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 30,000 | 27,973 | 26,500 | 26,500 | 26,500 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,535 | 3,000 | 1,792 | 3,000 | 3,000 | 3,000 |
| 6004012 OFFICE SUPPLIES | 2,801 | 5,342 | 2,672 | 5,342 | 5,342 | 5,342 |
| 6004022 FUEL AND HEATING SUPPLIES | 6,311 | 7,500 | 4,421 | 7,500 | 7,500 | 7,500 |
| 6004030 FOOD AND BEVERAGES | 50 | 500 | 310 | 500 | 500 | 500 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 4,939 | 4,500 | 0 | 5,500 | 5,500 | 5,500 |
| 6004043 ARSON INVESTIGATION SUPPLIES | 7,707 | 6,735 | 6,620 | 7,535 | 7,535 | 7,535 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 12,549 | 6,357 | 10,549 | 10,549 | 10,549 |
| 6004048 MISC OPERATIONAL SUPPLIES | 1,521 | 3,118 | 5,471 | 3,118 | 3,118 | 3,118 |
| 6004100 POSTAGE AND FREIGHT | 0 | 150 | 139 | 150 | 150 | 150 |
| 6004105 DUES AND MEMBERSHIPS | 751 | 1,105 | 820 | 1,105 | 1,105 | 1,105 |
| 6004106 GENERAL OFFICE EXPENSES | 2,497 | 2,885 | 1,891 | 2,885 | 2,885 | 2,885 |
| 6004113 WATER AND SEWAGE CHARGES | 256 | 350 | 0 | 350 | 350 | 350 |
| 6004115 ELECTRIC CURRENT | 16,978 | 17,000 | 7,929 | 40,000 | 40,000 | 40,000 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 1,791 | 2,844 | 1,282 | 2,844 | 2,844 | 2,844 |
| 6004138 OTHER OPERATIONAL EXPENSES | 11,150 | 26,308 | 24,717 | 26,308 | 26,308 | 26,308 |
| 6004160 MILEAGE AND PARKING-LOCAL | 1,063 | 1,464 | 367 | 1,464 | 1,464 | 1,464 |
| 6004161 TRAVEL HOTEL AND MEALS | 2,918 | 2,060 | 296 | 2,060 | 2,060 | 2,060 |
| 6004162 EDUCATION AND TRAINING | 1,319 | 4,080 | 490 | 4,080 | 4,080 | 4,080 |
| 6004255 CONTRACTED SERVICES | 0 | 0 | 0 | 405,000 | 405,000 | 405,000 |
| 6004570 INSTRUCTOR SERVICES | 0 | 81,504 | 76,148 | 80,130 | 80,130 | 80,130 |
| 6004573 OTHER FEES FOR SERVICES | 14,196 | 21,250 | 8,379 | 21,250 | 21,250 | 21,250 |
| 6004599 EOC EXPENSES | 0 | 0 | 125,643 | 250,000 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 77,783 | 204,244 | 275,744 | 880,670 | 630,670 | 630,670 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 6,022 | 6,156 | 4,617 | 8,200 | 8,200 | 8,200 |
| 6004615 GASOLINE CHARGEBACK | 8,887 | 15,000 | 6,674 | 11,250 | 11,250 | 11,250 |
| 6004616 FLEET SERVICE CHARGEBACK | 20,304 | 21,312 | 21,312 | 21,960 | 21,960 | 21,960 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 12,554 | 25,219 | 25,219 | 12,554 | 12,554 | 12,554 |
| 0000041 Chargeback Expenses Totals | 47,767 | 67,687 | 57,822 | 53,964 | 53,964 | 53,964 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 20000000 Emergency Services
DIV: 01 Emergency Services- Emergency Mgmt

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 451,199 | 510,505 | 368,563 | 559,160 | 559,160 | 559,160 |
| 6008002 SOCIAL SECURITY | 207,044 | 261,566 | 205,328 | 295,956 | 295,956 | 295,956 |
| 6008004 WORKERS COMPENSATION | 40,864 | 42,501 | 31,876 | 40,886 | 40,886 | 40,886 |
| 6008006 LIFE INSURANCE | 383 | 1,140 | 468 | 1,170 | 1,170 | 1,170 |
| 6008007 HEALTH INSURANCE | 421,611 | 649,824 | 389,073 | 609,889 | 609,889 | 609,889 |
| 6008009 RETIREE HEALTH INSURANCE | 64,031 | 72,764 | 48,509 | 76,402 | 76,402 | 76,402 |
| 6008010 DISABILITY INSURANCE | 2,913 | 7,916 | 3,848 | 8,002 | 8,002 | 8,002 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 0 | 15,806 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 1,188,045 | 1,546,216 | 1,063,471 | 1,591,465 | 1,591,465 | 1,591,465 |
| Exp Total for Div: 2001 | 4,200,121 | 5,399,169 | 4,237,037 | 6,240,312 | 5,990,312 | 5,990,312 |
| Total for Div: 20000000 | -4,162,596 | -5,186,129 | -4,119,411 | -5,553,780 | -5,303,780 | -5,303,780 |

Emergency Services E-911

Mission Statement

To provide for a universal 911 emergency telephone reporting system within Broome County. To provide, within the confines of revenue produced through the 911 surcharge, a communications system and enhancements to public safety agencies in the county with the 911 system.

Description

The 911 system is funded through the 911 telephone bill surcharge and the E-911 wireless surcharge. These surcharges provide revenue for the operation and maintenance of the system and enables enhancement of the communications system.

2021 Objectives

- 911 center physical improvements.
- Cover recurring expenses with in the 911 center.
- Implement efficiencies within the 911 center.

2021 Budget Highlights

- Maintain services to public safety agencies and the public who relies on this critical service.
- Improve communications systems to enhance first responder safety and to provide needed interoperability between agencies.
- Improve efficiency in the communications system.

- Continue to build reserves for future planned infrastructure projects.

Emergency Services 20020003
911

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|---------------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Public Safety Systems Supervisor | 24 Admin | 0 | 0 | 1 | 1 | 1 |
| Senior Emergency Services Dispatcher* | 18 BAPA | 3 | 2 | 1 | 1 | 1 |
| Total Full-Time Positions | | 3 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 2 | 2 | 2 | 2 |

*One position transferred to grant in 2020

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DBPT: 20000000 Emergency Services
 DIV: 02 Emergency Svcs-911 Comm

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000535 911 SURCHARGE - LANDLINE | 217,971 | 225,000 | 153,898 | 225,000 | 225,000 | 225,000 |
| 5000548 911 - LANDLINE UPGRADE | 0 | 835,714 | 561,793 | 835,714 | 835,714 | 835,714 |
| 0000007 Misc Interfund Revenues Totals | 217,971 | 1,060,714 | 715,691 | 1,060,714 | 1,060,714 | 1,060,714 |
| Rev Total for Div: 2002 | 217,971 | 1,060,714 | 715,691 | 1,060,714 | 1,060,714 | 1,060,714 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 179,727 | 114,439 | 110,791 | 129,091 | 129,091 | 129,091 |
| 6001003 SALARIES OVERTIME | 2,527 | 13,550 | 8,448 | 13,550 | 13,550 | 13,550 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 355 | 1,750 | 653 | 1,750 | 1,750 | 1,750 |
| 6001008 STAND-BY PAY | 244 | 200 | 635 | 1,000 | 1,000 | 1,000 |
| 0000010 Personnel Service Totals | 182,853 | 129,939 | 120,527 | 145,391 | 145,391 | 145,391 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004101 TELEPHONE | 0 | 17,805 | 14,905 | 8,420 | 8,420 | 8,420 |
| 6004162 EDUCATION AND TRAINING | 0 | 12,000 | 0 | 0 | 0 | 0 |
| 6004199 RADIO EQUIPMENT LEASE | 0 | 735,414 | 0 | 835,714 | 835,714 | 835,714 |
| 6004595 TRANSFER TO RESERVE | 0 | 100,300 | 100,300 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 0 | 865,519 | 115,205 | 844,134 | 844,134 | 844,134 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 36,373 | 20,370 | 18,549 | 23,378 | 23,378 | 23,378 |
| 6008002 SOCIAL SECURITY | 14,618 | 8,755 | 8,469 | 9,875 | 9,875 | 9,875 |
| 6008006 LIFE INSURANCE | 25 | 30 | 15 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 51,731 | 36,101 | 31,319 | 37,906 | 37,906 | 37,906 |
| 0000080 Employee Benefits Totals | 102,747 | 65,256 | 58,352 | 71,189 | 71,189 | 71,189 |
| Exp Total for Div: 2002 | 285,600 | 1,060,714 | 294,084 | 1,060,714 | 1,060,714 | 1,060,714 |

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 20000000 Emergency Services
 DIV: 02 Emergency Svcs-911 Comm

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|-------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Div: 20000000 | -67,629 | 0 | 421,607 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 20000000 Emergency Services
 DIV: 03 Emergency Services-911 Wireless

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000541 911 SURCHARGE - WIRELESS | 432,706 | 520,000 | 541,887 | 520,000 | 520,000 | 520,000 |
| 5000547 911 - WIRELESS UPGRADE | 0 | 1,906,667 | 1,498,588 | 1,906,667 | 1,906,667 | 1,906,667 |
| 0000007 Misc Interfund Revenues Totals | 432,706 | 2,426,667 | 2,040,475 | 2,426,667 | 2,426,667 | 2,426,667 |
| Rev Total for Div: 2003 | 432,706 | 2,426,667 | 2,040,475 | 2,426,667 | 2,426,667 | 2,426,667 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 305 | 305 | 847 | 305 | 305 | 305 |
| 6004012 OFFICE SUPPLIES | 9,701 | 5,000 | 6,099 | 5,000 | 5,000 | 5,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 531 | 600 | 0 | 600 | 600 | 600 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 997 | 2,000 | 0 | 3,000 | 3,000 | 3,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 5,489 | 8,050 | 4,941 | 11,110 | 11,110 | 11,110 |
| 6004101 TELEPHONE | 38,467 | 41,000 | 41,942 | 40,000 | 40,000 | 40,000 |
| 6004105 DUES AND MEMBERSHIPS | 94 | 1,075 | 214 | 1,075 | 1,075 | 1,075 |
| 6004106 GENERAL OFFICE EXPENSES | 1,726 | 1,500 | 1,044 | 1,500 | 1,500 | 1,500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 390,446 | 282,275 | 233,908 | 237,069 | 237,069 | 237,069 |
| 6004160 MILEAGE AND PARKING-LOCAL | 345 | 0 | 0 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 6,165 | 13,212 | 3,430 | 13,212 | 13,212 | 13,212 |
| 6004162 EDUCATION AND TRAINING | 7,931 | 16,496 | 6,824 | 28,496 | 28,496 | 28,496 |
| 6004196 COPYING MACHINE RENTALS | 3,295 | 6,000 | 8,870 | 6,000 | 6,000 | 6,000 |
| 6004199 RADIO EQUIPMENT LEASE | 0 | 1,715,967 | 0 | 1,906,667 | 1,906,667 | 1,906,667 |
| 6004595 TRANSFER TO RESERVE | 0 | 190,700 | 190,700 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 465,492 | 2,284,180 | 498,819 | 2,254,534 | 2,254,534 | 2,254,534 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004609 DATA PROCESSING CHARGEBACKS | 74,683 | 82,487 | 41,244 | 110,133 | 110,133 | 110,133 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 0 | 45,000 | 0 | 0 | 0 | 0 |
| 6004621 BUILDING AND LAND RENTAL CHARG | 15,000 | 15,000 | 15,000 | 17,000 | 17,000 | 17,000 |
| 0000041 Chargeback Expenses Totals | 89,683 | 142,487 | 56,244 | 127,133 | 127,133 | 127,133 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 2,990 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 20000000 Emergency Services
DIV: 03 Emergency Services-911 Wireless

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness Totals | 2,990 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 682 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 682 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 45,000 | 0 | 0 | 45,000 | 45,000 | 45,000 |
| 0000090 Transfers Totals | 45,000 | 0 | 0 | 45,000 | 45,000 | 45,000 |
| | | | | | | |
| Exp Total for Div: 2003 | 603,847 | 2,426,667 | 555,063 | 2,426,667 | 2,426,667 | 2,426,667 |
| | | | | | | |
| Total for Div: 20000000 | -171,141 | 0 | 1,485,412 | 0 | 0 | 0 |

Emergency Services 20040003
 Emergency Medical Training

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|---|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Emergency Medical Services Coordinator* | 22 Admin | 1 | 0 | 0 | 0 | 0 |
| Emergency Medical Services Officer* | 11 CSEA | 1 | 0 | 0 | 0 | 0 |
| Principal Account Clerk | 13 CSEA | 1 | 0 | 0 | 0 | 0 |
| Total Full-Time Positions | | 3 | 0 | 0 | 0 | 0 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | 0 | 0 | 0 | 0 | 0 |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 0 | 0 | 0 | 0 |

*Transferred to 20010003 Emergency Services Operations

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 20000000 Emergency Services
DIV: 04 EMS - Emergency Medical Training

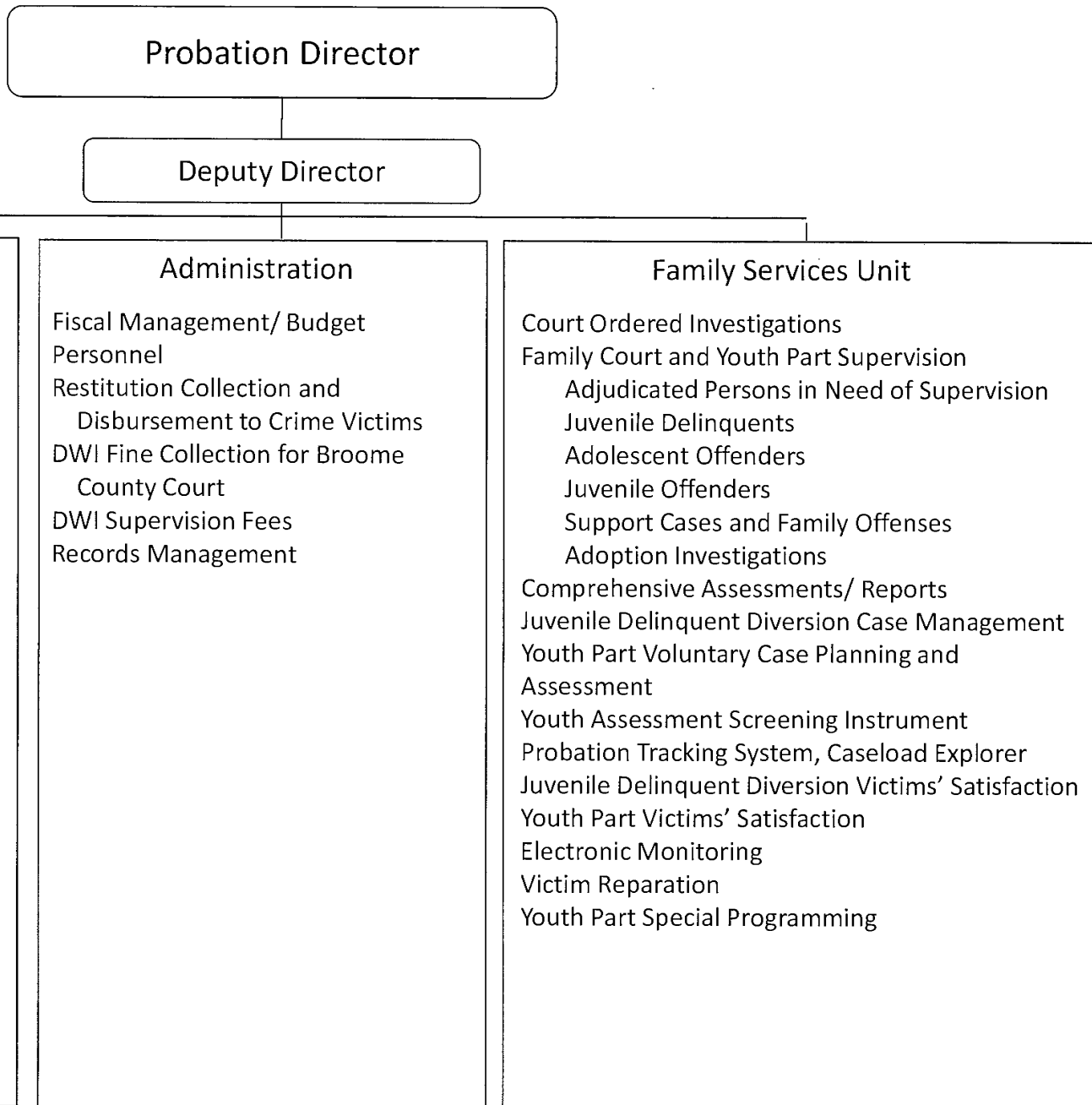
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000112 STUDENT TUITION, PT DAY | 73,850 | 0 | 0 | 0 | 0 | 0 |
| 5000193 SALE OF TRAINING BOOKS | 938 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Totals | 74,788 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000823 VOLUNTEER TRAINING | 53,100 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Totals | 53,100 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 2004 | 127,888 | 0 | 0 | 0 | 0 | 0 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 123,571 | 0 | 0 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 10,000 | 0 | 0 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 133,571 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 59 | 0 | 0 | 0 | 0 | 0 |
| 6004012 OFFICE SUPPLIES | 3,949 | 0 | 0 | 0 | 0 | 0 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 8,412 | 0 | 0 | 0 | 0 | 0 |
| 6004048 MISC OPERATIONAL SUPPLIES | -24 | 0 | 0 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 164 | 0 | 0 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 95 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 100 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,309 | 0 | 0 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 780 | 0 | 0 | 0 | 0 | 0 |
| 6004570 INSTRUCTOR SERVICES | 79,056 | 0 | -83 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 93,900 | 0 | -83 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 22,763 | 0 | 0 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 20000000 Emergency Services
 DIV: 04 EMS - Emergency Medical Training

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008002 SOCIAL SECURITY | 10,485 | 0 | 0 | 0 | 0 | 0 |
| 6008006 LIFE INSURANCE | 20 | 0 | 0 | 0 | 0 | 0 |
| 6008007 HEALTH INSURANCE | 25,161 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 4,535 | 0 | 0 | 0 | 0 | 0 |
| 6008010 DISABILITY INSURANCE | 112 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 63,076 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 2004 | 290,547 | 0 | -83 | 0 | 0 | 0 |
| Total for Div: 20000000 | -162,659 | 0 | 83 | 0 | 0 | 0 |
| Total for Dept: 20000000 | -4,564,025 | -5,186,129 | -2,212,309 | -5,553,780 | -5,303,780 | -5,303,780 |

Probation



Probation

Mission Statement

The Broome County Probation Department is dedicated to reducing crime and delinquency and facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, Vehicle and Traffic Law and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, and other human service agencies in Broome County to rehabilitate offenders. The Probation Department has a primary obligation to the community to return offenders to the courts when they do not abide by the court's sentence and conditions of probation.

Description

The Criminal Division supervises all adults age 18 and above who are placed on probation by the criminal courts in Broome County. At the end of 2019 the Criminal Division was supervising 1562 individuals. This division provides pre-sentence/pre-plea and Certificate of Relief investigations as ordered by the courts in Broome County, regardless of disposition. This division completed 1092 investigations by the end of 2019. The Criminal Division also provides pre-trial release services as an alternative to incarceration, and thus decreases potential jail days. This division screened 1953 individuals in 2019 and saved \$1,695,831.00 in jail costs in 2019. 399 individuals were released to Pre-Trial Services in 2019. In addition, 91 individuals were monitored on Electronic Monitoring for 7,353 days in 2019.

The Family Services Division provides pre-dispositional investigations for the Family Courts, Persons in Need of Supervision (PINS) petitions and juvenile delinquency (JD) petitions. We also provide supervision for all adjudicated PINS and JD cases and provide JD Diversion services. In addition, beginning with the legislation that went into effect on October 1, 2018 we provide Assessment, Case Planning and

Supervision for Raise the Age Youth in the Youth Part and Family Courts. Probation works closely with Social Services, law enforcement and the County Attorney's Office. The goal is to divert youth from entering Family Court and avoid costly detention and out of home placements through community services and interventions. Probation also provides Pre-Trial services for youth in Family and Youth Part Courts.

2021 Objectives

- Attempt to manage caseloads with increasingly serious and violent offenders being placed on probation and Pre-Trial Release. There are many causes such as serious substance abuse, mental illness, and general aggressive tendencies which make for a more volatile probationer. For 2021 we anticipate that the trend to release an increasing number of individuals to the Pre-Trial Release program will continue.
- To manage un-funded New York State mandates, including DNA specimen collection, Sex Offender Registration, Bail Reform, YASI and COMPAS assessments. Probation is also involved with Drug Court, Domestic Violence Court, Youth Part Court and the Integrated Domestic Violence Court. Probation personnel attend and participate in the DWI Impact Panel, Domestic Violence Impact Panel, Magistrates Association meetings as well as Raise the Age collaborative meetings.
- To continue to use and expand electronic monitoring as an alternative to costly detention and incarceration for juveniles and adults.
- To continue to work with the STOP-DWI program in an attempt to change the behavior of the DWI offender.

2021 Budget Highlights

- It is anticipated that the New York State aid reimbursement rate for eligible probation expenses will remain flat or be decreased.

Probation 21010003

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6,2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Probation Director Group B | G Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Probation Director Group B | D Admin | 1 | 1 | 1 | 1 | 1 |
| Probation Supervisor | 21 BAPA | 6 | 6 | 6 | 6 | 6 |
| Senior Probation Officer/Probation Officer 2 | 19 CSEA | 6 | 6 | 6 | 6 | 6 |
| Probation Officer 1/Trainee | 17/16 CSEA | 29 | 29 | 29 | 29 | 29 |
| Principal Account Clerk | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Probation Assistant | 12 CSEA | 0 | 2 | 2 | 2 | 2 |
| Keyboard Specialist | 8 CSEA | 3 | 3 | 3 | 3 | 3 |
| Account Clerk | 7 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 50 | 52 | 52 | 52 | 52 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 50 | 52 | 52 | 52 | 52 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 21000000 Probation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000208 RESTITUTION/REPARATION SURCHAR | 16,811 | 15,249 | 10,433 | 15,249 | 15,249 | 15,249 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 26,428 | 24,000 | 9,554 | 24,000 | 24,000 | 24,000 |
| 5000426 MISCELLANEOUS | 11,775 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Total | 55,014 | 39,249 | 19,987 | 39,249 | 39,249 | 39,249 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSFER FROM INSURANCE RESERV | 804 | 202 | 2,460 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 168 | 0 | 39 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 972 | 202 | 2,499 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000814 PROBATION SERVICES | 432,321 | 432,321 | 0 | 432,321 | 432,321 | 432,321 |
| 5000835 STATE AID | 0 | 381,674 | 0 | 381,674 | 381,674 | 381,674 |
| 0000008 State Aid Total | 432,321 | 813,995 | 0 | 813,995 | 813,995 | 813,995 |
| 0000009 Federal Aid | | | | | | |
| 5000946 FEDERAL AID - OTHER | 198,144 | 7,386 | 47,522 | 7,386 | 7,386 | 7,386 |
| 0000009 Federal Aid Total | 198,144 | 7,386 | 47,522 | 7,386 | 7,386 | 7,386 |
| Rev Totals for Dept: 21000000 | 686,451 | 860,832 | 70,008 | 860,630 | 860,630 | 860,630 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 2,094,471 | 2,532,632 | 1,817,425 | 2,548,427 | 2,548,427 | 2,548,427 |
| 6001002 SALARIES TEMPORARY | 1,812 | 0 | 0 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 0 | 17,387 | 0 | 17,387 | 17,387 | 17,387 |
| 0000010 Personnel Service Totals | 2,096,283 | 2,550,019 | 1,817,425 | 2,565,814 | 2,565,814 | 2,565,814 |
| 0000040 Contractual Expenditures | | | | | | |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 21000000 Probation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004012 OFFICE SUPPLIES | 3,604 | 5,000 | 1,484 | 4,000 | 4,000 | 4,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 167 | 75 | 0 | 100 | 100 | 100 |
| 6004048 MISC OPERATIONAL SUPPLIES | 14,650 | 28,000 | 13,784 | 20,000 | 20,000 | 20,000 |
| 6004054 SAFETY SUPPLIES | 0 | 4,938 | 659 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 1,200 | 1,200 | 1,400 | 1,500 | 1,500 | 1,500 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 1,500 | 655 | 1,500 | 1,500 | 1,500 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 136 | 200 | 0 | 200 | 200 | 200 |
| 6004138 OTHER OPERATIONAL EXPENSES | 226 | 450 | 226 | 450 | 450 | 450 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 28,402 | 60,000 | 30,769 | 35,000 | 35,000 | 35,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 492 | 1,000 | 524 | 1,000 | 1,000 | 1,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 10,370 | 10,500 | 2,636 | 10,500 | 10,500 | 10,500 |
| 6004162 EDUCATION AND TRAINING | 780 | 700 | 258 | 600 | 600 | 600 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 400 | 100 | 400 | 400 | 400 |
| 6004196 COPYING MACHINE RENTALS | 4,760 | 6,000 | 4,249 | 6,000 | 6,000 | 6,000 |
| 6004200 PROPERTY LOSS | 804 | 202 | 2,460 | 0 | 0 | 0 |
| 6004573 OTHER FEES FOR SERVICES | 1,333 | 15,000 | 904 | 15,000 | 15,000 | 15,000 |
| 0000040 Contractual Expenditures Totals | 66,924 | 135,165 | 60,108 | 96,250 | 96,250 | 96,250 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 4,625 | 3,825 | 2,869 | 4,437 | 4,437 | 4,437 |
| 6004615 GASOLINE CHARGEBACK | 3,794 | 5,400 | 1,544 | 5,000 | 5,000 | 5,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 9,024 | 9,472 | 7,303 | 9,760 | 9,760 | 9,760 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 13,474 | 7,303 | 9,472 | 7,268 | 7,268 | 7,268 |
| 0000041 Chargeback Expenses Totals | 30,917 | 26,000 | 21,188 | 26,465 | 26,465 | 26,465 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 563 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 563 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 13 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 13 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 328,358 | 375,098 | 237,246 | 368,130 | 368,130 | 368,130 |

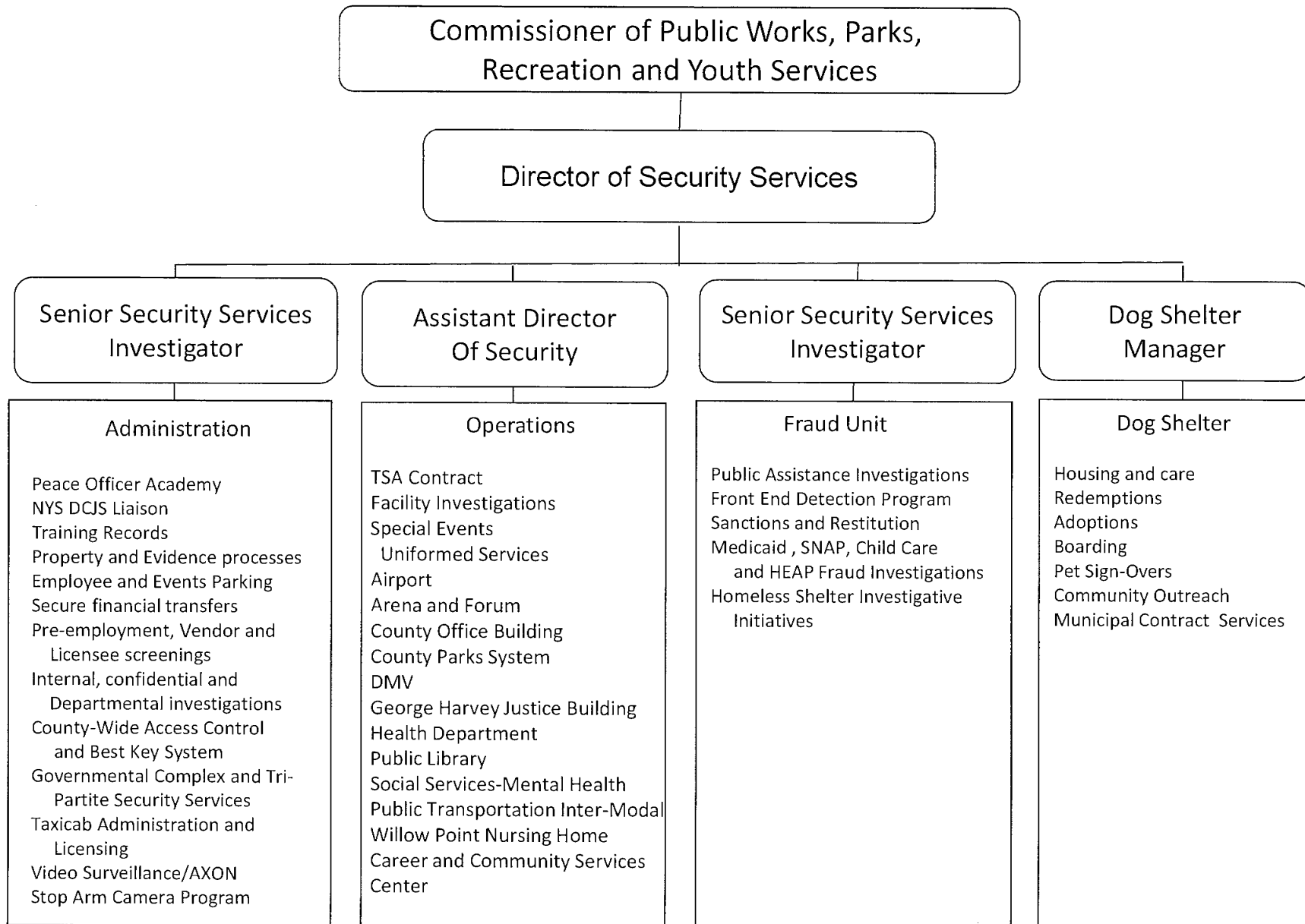
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 21000000 Probation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008002 SOCIAL SECURITY | 149,683 | 194,573 | 129,486 | 196,548 | 196,548 | 196,548 |
| 6008004 WORKERS COMPENSATION | 10,251 | 10,659 | 7,994 | 9,308 | 9,308 | 9,308 |
| 6008006 LIFE INSURANCE | 354 | 777 | 305 | 780 | 780 | 780 |
| 6008007 HEALTH INSURANCE | 435,427 | 542,030 | 391,283 | 577,759 | 577,759 | 577,759 |
| 6008009 RETIREE HEALTH INSURANCE | 484,071 | 523,862 | 339,799 | 540,691 | 540,691 | 540,691 |
| 6008010 DISABILITY INSURANCE | 2,784 | 3,780 | 2,536 | 3,872 | 3,872 | 3,872 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 6,410 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 1,417,338 | 1,650,779 | 1,108,649 | 1,697,088 | 1,697,088 | 1,697,088 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 103,925 | 111,255 | 96,455 | 116,721 | 116,721 | 116,721 |
| 0000090 Transfers Totals | 103,925 | 111,255 | 96,455 | 116,721 | 116,721 | 116,721 |
| Exp Totals for Dept: 21000000 | 3,715,963 | 4,473,218 | 3,103,825 | 4,502,338 | 4,502,338 | 4,502,338 |
| Total for Dept: 21000000 | -3,029,512 | -3,612,386 | -3,033,817 | -3,641,708 | -3,641,708 | -3,641,708 |

Security Services



Public Works, Parks, Recreation & Youth Services

Security Services

Mission Statement

Maintain a safe and orderly atmosphere upon County properties and elsewhere by rendering assistance, encouraging compliance, and providing enforcement as necessary. Protect the County facilities and assets from damage and loss. Provide services as required, which are best provided by a security organization, to enhance governmental operations and reduce liability. Provide specific functions as may be required.

Description

The Division consists of four units, which are responsible for unique and separate services. Administrative Services include maintenance and operation of the County ID Card System, Pre-Employment Screening Project, Access Control System, parking lots, evidence retention, lost and found property, security records, and equipment and training. Security Operations include Uniformed Security Services at County facilities such as the Departments of Social Services, Health, Mental Health, Airport, Arena, Forum, Parks, County Office Building, Landfill, Willow Point Nursing Home. The Case Integrity Unit conducts welfare fraud and internal investigations for the Department of Social Services. The Broome County Dog Shelter provides contracted dog shelter services for eleven towns and the City of Binghamton.

2021 Objectives

- Maintain a professional and safe environment for employees and visitors within County facilities through an effective and efficient deployment of Security personnel and resources.

- Investigate recipient fraud in the Social Services benefit programs with a focus on Front End Detection System (FEDS), Safety Net and emergency housing programs.
- Migrate Divisional records into ONBASE, transition tablets for EMS, Patrol, and Investigations to enhance efficiencies and capabilities.
- Administrative and enforcement efforts of amended taxicab regulations, to include Medicaid transportation providers.
- Participate in various community outreach programs to increase awareness of the Dog Shelter and increase adoptions and reduce impoundments.

2021 Budget Highlights

- Investigate recipient fraud within the welfare to work programs through a coordinated effort between DSS, Fraud Investigators and the local business community.
- Maintain a safe, family friendly environment for visitors to the Broome County Parks, Veterans Memorial Arena, Forum, and at special events
- Prepare emergency plans for County facilities and special events encompassing standard operating procedures using an all hazards approach.
- Continue administrative and enforcement efforts of the countywide stop arm camera program.
- Maintain technology and infrastructure resources with AXON, TASER, BEAST, PELCO, and BEST Access System.

Public Works, Parks, Recreation and Youth Services 22000203,22000103
Security/Dog Shelter

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|--|-------------------|------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Security | F Admin | 1 | 1 | 1 | 1 | 1 |
| Assistant Director of Security | 23 Admin | 1 | 1 | 1 | 1 | 1 |
| Supervising Fraud Investigator * | 23 BAPA | 1 | 1 | 1 | 1 | 1 |
| Security Supervisor | 18 BAPA | 6 | 6 | 6 | 6 | 6 |
| Dog Shelter Manager | 17 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Security Svcs Investigator | 20 CSEA | 1 | 2 | 2 | 2 | 2 |
| Security Services Investigator | 17 CSEA | 6 | 5 | 5 | 5 | 5 |
| Senior Social Services Examiner | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Security Officer II ** | 12 CSEA | 16 | 18 | 18 | 18 | 18 |
| Security Officer II /Emergency Management Assistant*** | 15 CSEA | 1 | 1 | 0 | 0 | 0 |
| Social Services Examiner | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Kennel Person | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Kennel Person | 7 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 39 | 41 | 40 | 40 | 40 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 39 | 41 | 40 | 40 | 40 |

* One position unfunded since 2013

** One position abolished in 2018

***One position transferred to 20010003 Emergency Services Operations in 2021

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 22000000 Security

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000187 REIMBURSEMENT - ANIMAL SHELTER | 182,152 | 180,376 | 138,799 | 180,376 | 180,376 | 180,376 |
| 5000217 EVENTS - BASEMENT PARKING | 47,193 | 55,000 | 16,075 | 55,000 | 55,000 | 55,000 |
| 5000226 SHELTER REVENUE | 109,999 | 115,000 | 56,895 | 115,000 | 115,000 | 115,000 |
| 5000230 SECURITY SVCS - OUTSIDE USER | 24,067 | 44,580 | 2,549 | 51,017 | 51,017 | 51,017 |
| 5000242 TAXI CAB INSPECTIONS | 2,500 | 3,500 | 1,370 | 3,500 | 3,500 | 3,500 |
| 5000308 SECURITY SERVICES | 2,016,920 | 2,297,270 | 1,523,604 | 2,273,148 | 2,273,148 | 2,273,148 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 23,329 | 23,329 | 0 | 23,329 | 23,329 | 23,329 |
| 0000002 Departmental Income Total | 2,406,160 | 2,719,055 | 1,739,292 | 2,701,370 | 2,701,370 | 2,701,370 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 3,011 | 100 | 553 | 100 | 100 | 100 |
| 5000463 PARKING LOT | 1,260 | 2,000 | 1,250 | 2,000 | 2,000 | 2,000 |
| 5000464 PARKING PLAZA | 58,760 | 63,000 | 42,725 | 63,000 | 63,000 | 63,000 |
| 0000003 Use of Money Total | 63,031 | 65,100 | 44,528 | 65,100 | 65,100 | 65,100 |
| 0000004 Licenses and Permits | | | | | | |
| 5000482 TAXI CAB LICENSES | 36,070 | 43,500 | 23,372 | 43,500 | 43,500 | 43,500 |
| 0000004 Licenses and Permits Total | 36,070 | 43,500 | 23,372 | 43,500 | 43,500 | 43,500 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 104 | 0 | 0 | 0 | 0 | 0 |
| 5000533 UNCLASSIFIED REVENUES | 34,432 | 30,000 | 5,522 | 30,000 | 30,000 | 30,000 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 4,907 | 298 | 2,627 | 0 | 0 | 0 |
| 5000536 PAYMENTS PENALTIES | 40 | 0 | 0 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 348 | 0 | 383 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 41,585 | 0 | 0 | 0 | 0 | 0 |
| 5000561 TRANSFER FROM RESERVE FUND | 0 | 80,590 | 80,590 | 88,444 | 88,444 | 88,444 |
| 0000007 Misc Interfund Revenues Total | 81,416 | 110,888 | 89,122 | 118,444 | 118,444 | 118,444 |
| 0000009 Federal Aid | | | | | | |
| 5000907 PUBLIC SAFETY GRANTS - FEDERAL | 67,825 | 72,000 | 33,310 | 72,000 | 72,000 | 72,000 |
| 0000009 Federal Aid Total | 67,825 | 72,000 | 33,310 | 72,000 | 72,000 | 72,000 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 22000000 Security

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Rev Totals for Dept: 22000000 | 2,654,502 | 3,010,543 | 1,929,624 | 3,000,414 | 3,000,414 | 3,000,414 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,765,326 | 1,873,152 | 1,493,056 | 1,857,594 | 1,857,594 | 1,857,594 |
| 6001002 SALARIES TEMPORARY | 566,835 | 546,454 | 483,942 | 565,679 | 565,679 | 565,679 |
| 6001003 SALARIES OVERTIME | 103,718 | 95,800 | 68,238 | 98,000 | 98,000 | 98,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 14,199 | 16,200 | 12,391 | 16,200 | 16,200 | 16,200 |
| 6001008 STAND-BY PAY | 7,945 | 8,500 | 6,985 | 8,500 | 8,500 | 8,500 |
| 6001009 OTHER PERSONNEL SERVICES | 5,117 | 5,000 | 962 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 2,463,140 | 2,545,106 | 2,065,574 | 2,545,973 | 2,545,973 | 2,545,973 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004004 MATERIAL & SUPPLIES-OTHER | 1,618 | 0 | 0 | 0 | 0 | 0 |
| 6004006 GARAGE & SHOP OPERATIONAL SUPP | 300 | 0 | 0 | 0 | 0 | 0 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,228 | 500 | 1,696 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 7,166 | 5,700 | 3,519 | 6,500 | 6,500 | 6,500 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 626 | 500 | 8,065 | 750 | 750 | 750 |
| 6004022 FUEL AND HEATING SUPPLIES | 3,861 | 6,500 | 5,879 | 6,500 | 6,500 | 6,500 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 965 | 500 | 449 | 500 | 500 | 500 |
| 6004030 FOOD AND BEVERAGES | 1,402 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 384 | 0 | 0 | 0 | 0 | 0 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 1,649 | 0 | 0 | 0 | 0 | 0 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 196 | 0 | 0 | 0 | 0 | 0 |
| 6004048 MISC OPERATIONAL SUPPLIES | 83,337 | 49,000 | 40,412 | 49,000 | 49,000 | 49,000 |
| 6004050 ANIMAL FOOD | 199 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004051 OPERATIONAL SUPPLIES | 263 | 0 | 0 | 0 | 0 | 0 |
| 6004052 UNIFORMS | 16,919 | 18,400 | 9,667 | 18,400 | 18,400 | 18,400 |
| 6004054 SAFETY SUPPLIES | 11,968 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 700 | 5,000 | 74 | 5,000 | 5,000 | 5,000 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 184 | 0 | 0 | 0 | 0 | 0 |
| 6004073 SUBSCRIPTIONS | 379 | 0 | 0 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 43 | 0 | 0 | 0 | 0 | 0 |
| 6004113 WATER AND SEWAGE CHARGES | 4,177 | 5,500 | 4,352 | 5,500 | 5,500 | 5,500 |
| 6004115 ELECTRIC CURRENT | 5,778 | 7,000 | 4,380 | 7,000 | 7,000 | 7,000 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
 DEPT: 22000000 Security

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004117 BUILDING AND GROUNDS EXPENSES | 6,501 | 4,500 | 11,293 | 4,500 | 4,500 | 4,500 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 45 | 0 | 0 | 0 | 0 | 0 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 598 | 0 | 0 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 907 | 0 | 0 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 5,502 | 25,500 | 2,733 | 25,500 | 25,500 | 25,500 |
| 6004139 Trust Account Outflows | 26,878 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 15 | 0 | 15 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 3,402 | 1,500 | 276 | 1,500 | 1,500 | 1,500 |
| 6004162 EDUCATION AND TRAINING | 2,181 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004192 SOFTWARE MAINTENANCE | 7,188 | 0 | 7,188 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 3,800 | 4,030 | 5,884 | 4,030 | 4,030 | 4,030 |
| 6004200 PROPERTY LOSS | 2,280 | 298 | 1,914 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 2,627 | 0 | 0 | 0 | 0 | 0 |
| 6004402 LAB SERVICES | 4,770 | 8,000 | 3,935 | 8,000 | 8,000 | 8,000 |
| 6004568 VETERINARIAN SERVICES | 33,142 | 35,000 | 26,649 | 45,000 | 45,000 | 45,000 |
| 6004591 CASH SHORT AND OVER | 10 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 243,188 | 182,128 | 138,380 | 192,880 | 192,880 | 192,880 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 14,507 | 6,791 | 5,093 | 6,661 | 6,661 | 6,661 |
| 6004606 TELEPHONE BILLING ACCOUNT | 1,116 | 929 | 830 | 1,482 | 1,482 | 1,482 |
| 6004609 DATA PROCESSING CHARGEBACKS | 5,711 | 9,564 | 4,782 | 12,409 | 12,409 | 12,409 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 23,329 | 28,507 | 0 | 23,000 | 23,000 | 23,000 |
| 6004614 OTHER CHARGEBACK EXPENSES | 341 | 561 | 0 | 344 | 344 | 344 |
| 6004615 GASOLINE CHARGEBACK | 20,640 | 33,600 | 12,858 | 30,500 | 30,500 | 30,500 |
| 6004616 FLEET SERVICE CHARGEBACK | 42,864 | 47,360 | 47,360 | 46,360 | 46,360 | 46,360 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 577 | 1,224 | 916 | 511 | 511 | 511 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 341 | 310 | 211 | 344 | 344 | 344 |
| 6004619 BUILDING SERVICE CHARGEBACK | 2,833 | 5,000 | 884 | 5,000 | 5,000 | 5,000 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 31,923 | 67,961 | 67,961 | 51,756 | 51,756 | 51,756 |
| 0000041 Chargeback Expenses Totals | 144,182 | 201,807 | 140,895 | 178,367 | 178,367 | 178,367 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,222 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,222 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |

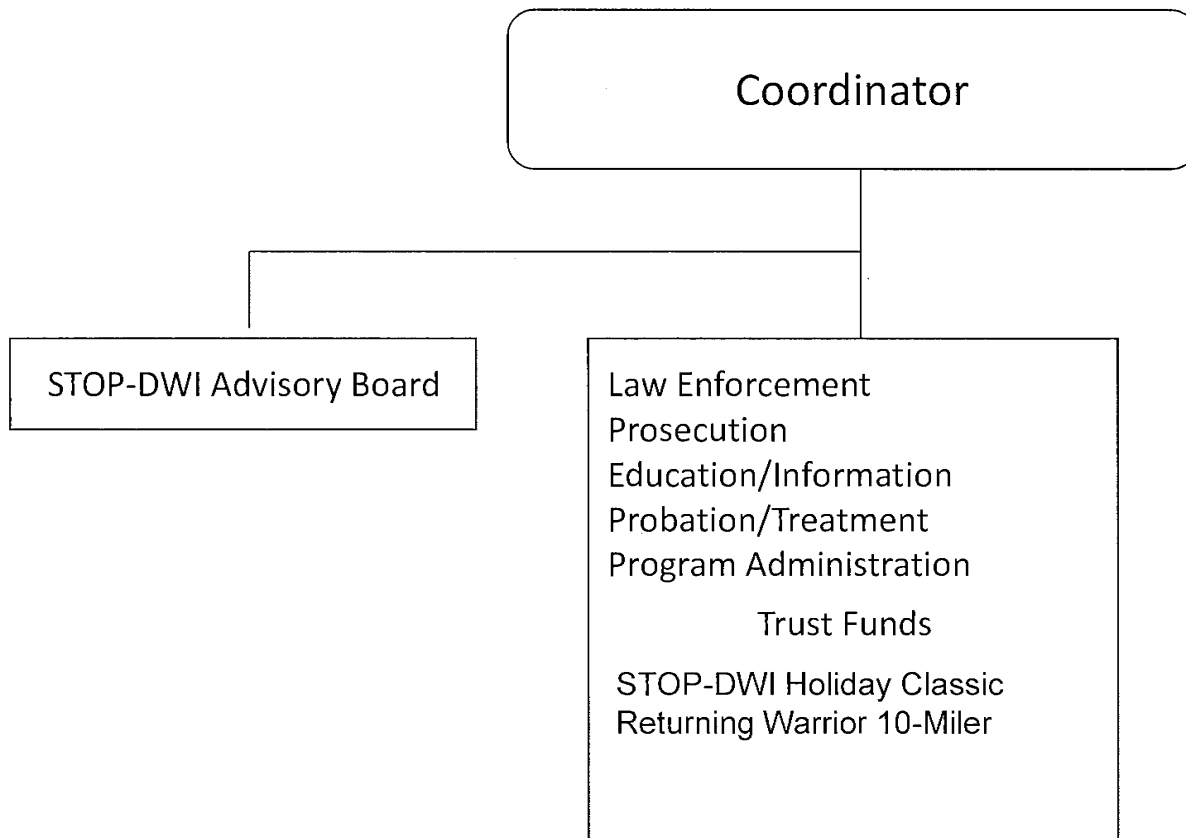
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 22000000 Security

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6007005 INTEREST ON CAPITAL LEASE | 183 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 183 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 297,415 | 305,466 | 210,989 | 296,999 | 296,999 | 296,999 |
| 6008002 SOCIAL SECURITY | 179,179 | 196,473 | 151,040 | 195,057 | 195,057 | 195,057 |
| 6008004 WORKERS COMPENSATION | 19,318 | 26,817 | 20,113 | 33,842 | 33,842 | 33,842 |
| 6008006 LIFE INSURANCE | 289 | 600 | 270 | 585 | 585 | 585 |
| 6008007 HEALTH INSURANCE | 319,344 | 362,852 | 288,658 | 361,554 | 361,554 | 361,554 |
| 6008009 RETIREE HEALTH INSURANCE | 96,329 | 99,355 | 78,336 | 123,344 | 123,344 | 123,344 |
| 6008010 DISABILITY INSURANCE | 2,111 | 2,709 | 2,153 | 2,637 | 2,637 | 2,637 |
| 6008011 UNEMPLOYMENT INSURANCE | 267 | 0 | 23,585 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,944 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 918,196 | 994,272 | 775,144 | 1,014,018 | 1,014,018 | 1,014,018 |
| Exp Totals for Dept: 22000000 | 3,770,111 | 3,923,313 | 3,119,993 | 3,931,238 | 3,931,238 | 3,931,238 |
| Total for Dept: 22000000 | -1,115,609 | -912,770 | -1,190,369 | -930,824 | -930,824 | -930,824 |

STOP - DWI



STOP-DWI

Mission Statement

To develop and coordinate a comprehensive DWI counter-measure program to reduce impaired driving related crashes, injuries and fatalities.

Description

STOP-DWI stands for “Special Traffic Options Program for Driving While Intoxicated”. The STOP-DWI program was enacted by the State Legislature in 1981 for the purposes of empowering county governments to coordinate local efforts to reduce the incidence of impaired driving within the context of a comprehensive and financially self-sustaining highway safety program.

Pursuant to Article 31 Section 1197 of the New York State Vehicle and Traffic Law and 15 NYCRR Part 172 of the Commissioner’s Rules and Regulations, the Broome County STOP-DWI Program develops and coordinates a comprehensive DWI countermeasures program that places a priority on general deterrence, the prevention of impaired driving through high visibility enforcement and prosecution efforts. To that end, STOP-DWI funds enhanced police patrols that are dedicated to DWI enforcement as well as provides specialized breath testing equipment and video cameras to police agencies. The District Attorney’s office receives funds for a prosecutor to specialize in felony DWI prosecutions. STOP-DWI also provides funding to the Broome County Probation Department to deal with recidivist DWI offenders.

In addition, STOP-DWI funds an effective traditional and social media campaign in order to heighten public awareness about the dangers of impaired driving and to promote the enforcement and prosecution efforts. STOP-DWI serves as the ignition interlock device monitor for all DWI conditional discharge cases in Broome County and assists SUNY Broome Community College with their Impaired Driver Program.

STOP-DWI also sponsors numerous training seminars for prosecutors, police, educators, and treatment professionals who work with various aspects of the impaired driving issues. STOP-DWI works with area middle and high schools and conducts numerous community outreach programs. The STOP-DWI Program also uses the popularity of sports to further promote its safe driving and healthy lifestyles message.

STOP-DWI operates pursuant to 15 NYCRR Part 172 of the Commissioner’s Rules and Regulations which limits funding to enhancement programs which reduce the incidence of impaired driving. Broome County’s STOP-DWI Program is supported entirely by the fines of people convicted of driving while intoxicated, DWI probation supervision fees, and state and federal grants.

2021 Objectives

Enforcement and Adjudication Component

- Continue the high visibility STOP-DWI Task Force Program using specially marked patrol vehicles and overtime patrols that are dedicated to DWI enforcement.
- Purchase specialized breath testing equipment and supplies for DWI enforcement.

- Support specialized crash investigation and reconstruction efforts among Broome County's law enforcement agencies.
- Support the Drug Recognition Expert (DRE) program with area police agencies.
- Continue the STOP-DWI prosecution program with the Broome County District Attorney's office.
- Continue the STOP-DWI probation program with the Broome County Probation Department.
- Continue funding an in-house random drug testing program for DWI probationers.
- Continue monitoring interlock devices for conditional discharge cases.

Education and Public Awareness Component

- Continue specialized education programs for enforcement, prosecution, education, and treatment professionals who work with various aspects of the impaired driving issues.
- Continue to offer TIPS Alcohol Server Training Program to on-premise (bars, taverns) and off-premise (caterers) establishments and to work with licensed establishments on the prevention of impaired driving.
- Conduct community outreach public speaking engagements, and make videos, displays, and printed materials available to schools and other organizations.
- Continue to support education and public awareness activities in middle schools and high schools.
- Conduct a comprehensive electronic and print advertising campaign to promote awareness about the DWI issue.
- Conduct special projects/events such as the STOP-DWI Winter Classic and Teen Traffic Safety Day to further promote the STOP-DWI and healthy lifestyles message to youth and the community.

Administrative/Evaluation Component:

- Work with the STOP-DWI Advisory Board, local officials and public and private community organizations to develop and coordinate a comprehensive DWI countermeasure program.
- Monitor and evaluate traffic crash, arrest, and conviction data to assess the effectiveness of Broome County's effort.
- Coordinate local efforts to implement the Ignition Interlock Device (IID) requirements of Leandra's Law.
- Seek private/corporate sponsorship to help finance education and promotional efforts.
- Serve as Director of SUNY Broome's Impaired Driver Program (IDP).

2021 Budget Highlights

- Application of DWI fine revenues to cover program expenses resulting in no cost to local taxpayers.
- Application of DWI Probation Supervision Fees to fund STOP-DWI's Probation programming.
- Zero application of STOP-DWI fund balance.
- Maintaining a comprehensive DWI countermeasures program with declining DWI fine revenues.
- Providing financial assistance to county and local law enforcement to purchase specialized equipment and fund overtime patrols.
- Obtaining grant funding to off-set loss of DWI fine money and minimize reductions in law enforcement and education programs.
- STOP-DWI Coordinator activities will be performed by the Arena Manager.
- STOP-DWI Secretary position will be unfunded and covered by a temporary position for 2021

STOP-DWI 24000003

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| STOP DWI Coordinator* | 22 Admin | 1 | 1 | 1 | 1 | 1 |
| Secretary** | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 2 | 2 | 2 | 2 | 2 |

*One position unfunded since 2017

**One position unfunded in 2021

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 24000000 STOP DWI

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000005 Fines and Forfeitures | | | | | | |
| 5000491 STOP DWI FINES | 174,164 | 201,000 | 99,405 | 170,000 | 170,000 | 170,000 |
| 5000492 DWI SUPERVISION FEES | 25,454 | 32,000 | 24,409 | 20,000 | 20,000 | 20,000 |
| 0000005 Fines and Forfeitures Total | 199,618 | 233,000 | 123,814 | 190,000 | 190,000 | 190,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 50 | 50 | 30 | 50 | 50 | 50 |
| 5000546 Trust Account Inflows | 30,125 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 30,175 | 50 | 30 | 50 | 50 | 50 |
| 0000008 State Aid | | | | | | |
| 5000835 STATE AID | 6,466 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Total | 6,466 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000946 FEDERAL AID - OTHER | 7,258 | 9,000 | 11,259 | 7,000 | 7,000 | 7,000 |
| 0000009 Federal Aid Total | 7,258 | 9,000 | 11,259 | 7,000 | 7,000 | 7,000 |
| Rev Totals for Dept: 24000000 | 243,517 | 242,050 | 135,103 | 197,050 | 197,050 | 197,050 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 33,633 | 49,332 | 43,252 | 0 | 0 | 0 |
| 6001002 SALARIES TEMPORARY | 0 | 0 | 0 | 20,450 | 20,450 | 20,450 |
| 0000010 Personnel Service Totals | 33,633 | 49,332 | 43,252 | 20,450 | 20,450 | 20,450 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 103 | 150 | 154 | 150 | 150 | 150 |
| 6004012 OFFICE SUPPLIES | 204 | 400 | 295 | 250 | 250 | 250 |
| 6004048 MISC OPERATIONAL SUPPLIES | 1,406 | 850 | 658 | 1,000 | 1,000 | 1,000 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

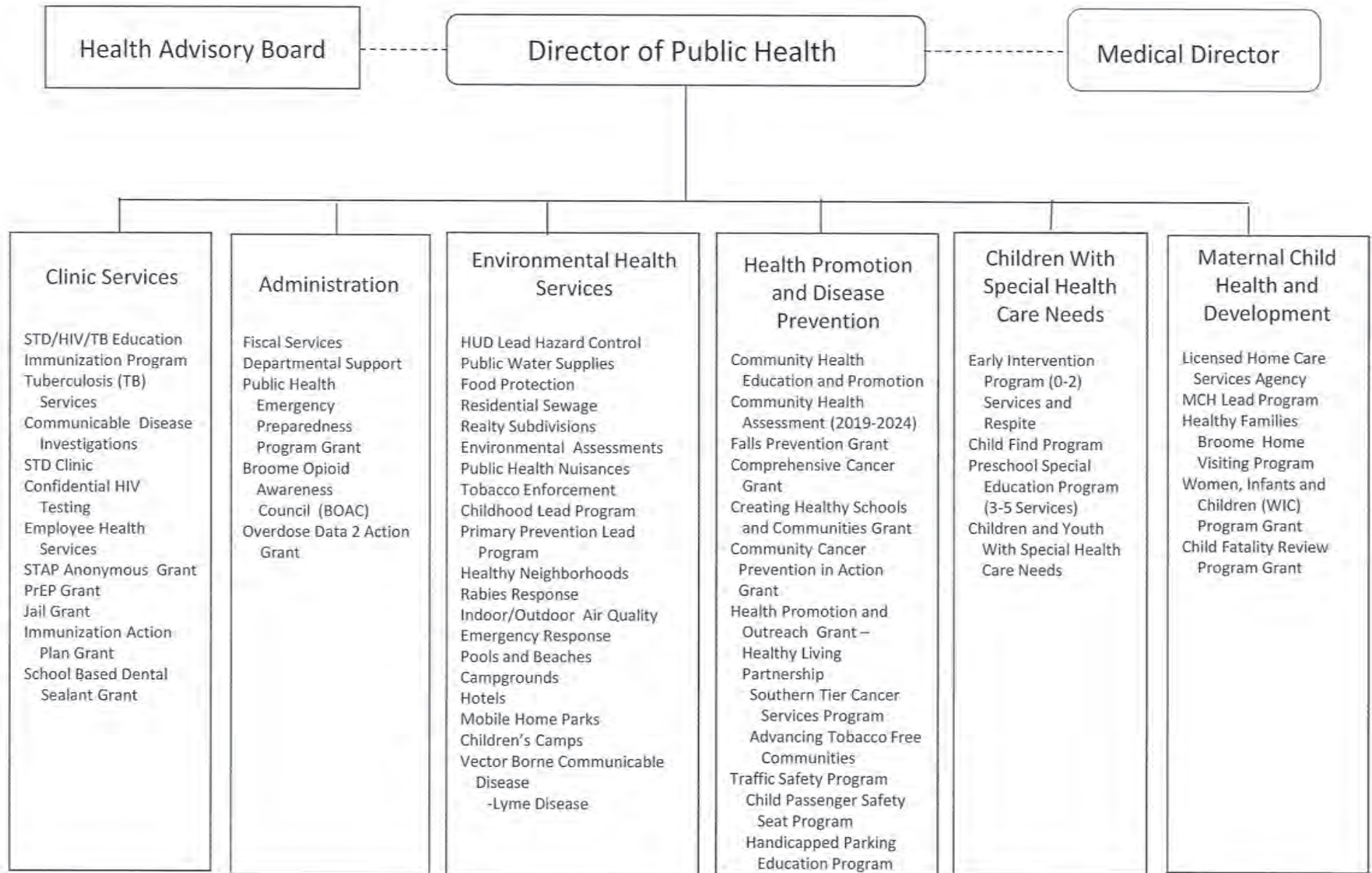
FUND: 1010 General Operating
DEPT: 24000000 STOP DWI

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004105 DUES AND MEMBERSHIPS | 617 | 600 | 600 | 600 | 600 | 600 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 33,697 | 35,038 | 17,378 | 38,521 | 38,521 | 38,521 |
| 6004139 Trust Account Outflows | 34,931 | 0 | 0 | 0 | 0 | 0 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 32,035 | 35,500 | 2,439 | 35,500 | 35,500 | 35,500 |
| 6004161 TRAVEL HOTEL AND MEALS | 351 | 400 | 0 | 400 | 400 | 400 |
| 6004162 EDUCATION AND TRAINING | 0 | 300 | 0 | 300 | 300 | 300 |
| 6004196 COPYING MACHINE RENTALS | 1,098 | 1,200 | 1,007 | 1,200 | 1,200 | 1,200 |
| 0000040 Contractual Expenditures Totals | 104,442 | 74,438 | 22,531 | 77,921 | 77,921 | 77,921 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 123 | 111 | 111 | 151 | 151 | 151 |
| 6004606 TELEPHONE BILLING ACCOUNT | 317 | 697 | 171 | 726 | 726 | 726 |
| 6004609 DATA PROCESSING CHARGEBACKS | 2,855 | 2,737 | 1,369 | 2,914 | 2,914 | 2,914 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 83,721 | 75,000 | 50,000 | 65,000 | 65,000 | 65,000 |
| 6004614 OTHER CHARGEBACK EXPENSES | 71 | 83 | 10 | 53 | 53 | 53 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 357 | 252 | 0 | 268 | 268 | 268 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 573 | 580 | 377 | 565 | 565 | 565 |
| 0000041 Chargeback Expenses Totals | 88,017 | 79,460 | 52,038 | 69,677 | 69,677 | 69,677 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 6,718 | 8,781 | 6,692 | 0 | 0 | 0 |
| 6008002 SOCIAL SECURITY | 2,421 | 3,774 | 3,176 | 1,565 | 1,565 | 1,565 |
| 6008004 WORKERS COMPENSATION | 179 | 157 | 118 | 132 | 132 | 132 |
| 6008006 LIFE INSURANCE | 9 | 15 | 7 | 0 | 0 | 0 |
| 6008007 HEALTH INSURANCE | 6,554 | 6,722 | 5,826 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 18,365 | 19,283 | 12,855 | 27,305 | 27,305 | 27,305 |
| 6008010 DISABILITY INSURANCE | 82 | 88 | 77 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 34,328 | 38,820 | 28,751 | 29,002 | 29,002 | 29,002 |
| Exp Totals for Dept: 24000000 | 260,420 | 242,050 | 146,572 | 197,050 | 197,050 | 197,050 |
| Total for Dept: 24000000 | -16,903 | 0 | -11,469 | 0 | 0 | 0 |

Health

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Public Health



HEALTH

Administration

Mission Statement

Administration exists to establish and maintain the necessary infrastructure to assure the quality and consistency of public health services provided to the community in a cost-effective manner. The department strives to reduce inefficiencies, provide economies, and ensure compliance with regulations, accreditation standards and laws established by governing bodies. Administration serves as a “hub” between external recipients and internal recipients of services.

Description of Services

The Administration Division is composed of three units: fiscal, departmental support, and administration.

- The fiscal unit is responsible for all facets of the Health Department’s finances. Under the direction of the Fiscal Services Administrator, the fiscal staff provide payroll and personnel processing, accounts payable and receivables, cash management, statistical and financial analysis, billing, claiming and grants management. In addition, the unit prepares complex financial and statistical reports including cost reports, state aid applications, and various reports for Health Department programs. Staff provides information and guidance on fiscal matters to the other divisions. Fiscal staff act as liaisons to agency and non-agency staff regarding fiscal and program operations, departmental budget requests, and grant programs. The Fiscal Services Administrator coordinates the budget process, fiscal procedures, and personnel activities for the entire Health Department.
- Departmental support assigned staff members are responsible for maintaining a clean and safe physical environment for the

clients/visitors. Expenses support the infrastructure of the Health Department including telecommunications, service contracts, and information technology.

- Plans, directs, and administers all public health programs and services according to applicable laws and regulations as described in the Broome County Charter, Public Health Law and federal regulations.
- Serves as a primary and expert resource for establishing and maintaining public health policies, practices and capacity.
- Conducts public health surveillance, investigates public health issues, and evaluates public health interventions targeting chronic disease prevention and control, emerging infectious disease outbreaks, toxic exposures, environmental health problems, injuries, unintentional child fatalities, injuries or deaths due to motor vehicle, pedestrian and bicycle crashes, communicable diseases, maternal child health morbidity, and tobacco control and preventive cancer services.
- The Public Health Emergency Preparedness and Response Program improves the capacity of Broome County to prevent, protect against, mitigate, respond to, and recover from emergencies and disasters of public health significance. This mission is accomplished by maintaining and updating the Public Health Emergency Preparedness and Response Plan, conducting emergency exercises to test and improve upon current capabilities, and providing training and education to first responders, health department staff, the health and medical community, and the general public.
- Directs the 2019-2024 Community Health Assessment and Community Health Improvement Plan process and functions as a community liaison in the process.
- Provides direct supervision and direction of departmental community health education and promotion activities. Coordinates and administers health education and health

promotion activities in collaboration with other community agencies, stakeholders, residents and elected officials.

- Provides direct supervision and direction to the fiscal and departmental support staff.

2021 Objectives

- Engage in meaningful research of community health status, measured by jurisdictional mortality, incidence, or prevalence. Assess county characteristics such as poverty, health disparities, and health literacy to determine health behaviors, adverse health events, and populations at risk.
- Coordinate stakeholders from all sectors to participate in the Community Health Improvement Plan.
- Develop a well-trained and competent workforce through assessing training needs and collaborative planning with institutions of higher learning to maintain the technological tools of the public health infrastructure that are necessary to support all essential public health services.
- Increase awareness of chronic disease prevention through evidence-based health promotion and education activities and strategies that encourage lifestyle changes and engages community members where they live, learn, work, play, and pray.
- Build the capacity of community organizations to provide health information and programming as part of “doing business” offering cost-effective programs that impact health outcomes and are easy to replicate.
- Collaborate with institutions of higher learning to bring in expertise in planning and evaluation, epidemiologic studies, data collection, and management.
- Continue to support and coordinate and develop the Broome Opioid Awareness Council (BOAC) along with strengthening the planning capacity of the county to reduce the social and health

harms related to the misuse of opioid drugs. The multidisciplinary council, led by the Broome County Opioid Overdose Coordinator, seeks to improve the county’s response to the growing opioid abuse crisis facing residents and to reduce the incidence and prevalence of opioid addiction and death. Goals have been established within the structure of subcommittees intending to: educate the public about addiction and available services; facilitate the development of appropriate treatment and prevention services; and strengthen the capacity of law enforcement and the courts to protect the community.

- The Public Health Emergency Preparedness Program will utilize grant funding to enhance infrastructure for responding to emerging infectious diseases such as Ebola and the Zika and COVID-19 viruses which may affect the health and safety of Broome County residents. This may include meeting with hospital personnel, convening drills, practicing donning and doffing of personal protective equipment, and communication exercises with EMS, hospital CMOs, and the County Executive Office.

2021 Budget Highlights

- Continue to maintain emphasis on reducing the opioid crisis with the direction of the Broome County Opioid Prevention Coordinator and Overdose Data to Action Grant to help build and support the county response infrastructure.
- Maintain health education activities to provide for coordination of efforts to prevent diseases and encourage healthy lifestyles by building the capacity of community organizations and by seeking insurance reimbursement where appropriate.
- Improved community health assessment and surveillance activities through coordination with other community agencies.

- Continued maximization of grant funding to support operating budget as the focus of public health shifts from direct services provision to surveillance, assurance, and policy development.
- Prioritization of expenses to reflect identified staff needs for education and technology, while focusing on equitable salary levels for recruiting and retaining staff.

Health 25010004
Administration

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6, 2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Director of Public Health | I Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Director of Public Health | D Admin | 0 | 1 | 1 | 1 | 1 |
| Fiscal Services Administrator | 24 Admin | 1 | 1 | 1 | 1 | 1 |
| Supervising Public Health Educator**** | 21 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Accountant | 18 BAPA | 1 | 1 | 1 | 1 | 1 |
| Principal Account Clerk | 13 CSEA | 3 | 3 | 3 | 3 | 3 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Custodial Worker | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 9 | 10 | 10 | 10 | 10 |
| <u>Part-Time Positions</u> | | | | | | |
| Deputy Director of Public Health* | D Admin | 1 | 1 | 0 | 0 | 0 |
| Secretary*** | 13 CSEA | 1 | 1 | 0 | 0 | 0 |
| Senior Account Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Account Clerk** | 7 CSEA | 1 | 0 | 0 | 0 | 0 |
| Total Part-Time Positions | | 4 | 3 | 1 | 1 | 1 |
| Total Positions | | 13 | 13 | 11 | 11 | 11 |

* One position unfunded since 2018, abolished in 2021

** One position unfunded since 2018, abolished in 2020

*** One position unfunded in 2019, abolished in 2021

****One position unfunded in 2021

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 01 Health-Administration

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 25000000 Health | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000195 FACILITY RENTALS | 19,135 | 0 | 0 | 0 | 0 | 0 |
| 5000331 CHARGEBACK TO GRANTS | 218,439 | 151,231 | 80,720 | 120,041 | 120,041 | 120,041 |
| 5000335 COPIER CHARGEBACK | 4,662 | 3,817 | 3,445 | 4,662 | 4,662 | 4,662 |
| 0000002 Departmental Income Totals | 242,236 | 155,048 | 84,165 | 124,703 | 124,703 | 124,703 |
| 0000003 Use of Money | | | | | | |
| 5000470 VENDING MACHINE | 1,366 | 600 | 543 | 600 | 600 | 600 |
| 0000003 Use of Money Totals | 1,366 | 600 | 543 | 600 | 600 | 600 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSFER FROM INSURANCE RESERV | 2,599 | 742 | 742 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 943 | 0 | 792 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 3,542 | 742 | 1,534 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000821 PUBLIC HEALTH WORK | 605,098 | 670,021 | 610,586 | 681,944 | 681,944 | 681,944 |
| 5000890 SOEM REVENUE | 757 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Totals | 605,855 | 670,021 | 610,586 | 681,944 | 681,944 | 681,944 |
| 0000009 Federal Aid | | | | | | |
| 5000990 FEMA REVENUE | 2,271 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid Totals | 2,271 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 2501 | 855,270 | 826,411 | 696,828 | 807,247 | 807,247 | 807,247 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 499,535 | 511,012 | 456,717 | 528,995 | 528,995 | 528,995 |
| 6001001 SALARIES PART-TIME | 23,020 | 23,859 | 20,514 | 24,395 | 24,395 | 24,395 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 25000000 Health
DIV: 01 Health-Administration

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6001002 SALARIES TEMPORARY | 86,651 | 100,812 | 80,053 | 104,866 | 104,866 | 104,866 |
| 6001003 SALARIES OVERTIME | 3,859 | 5,191 | 3,223 | 5,401 | 5,401 | 5,401 |
| 0000010 Personnel Service Totals | 613,065 | 640,874 | 560,507 | 663,657 | 663,657 | 663,657 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 684 | 856 | 715 | 610 | 610 | 610 |
| 6004011 DUPLICATING AND PRINTING RM SU | -24 | 0 | 0 | 0 | 0 | 0 |
| 6004012 OFFICE SUPPLIES | 1,786 | 2,500 | 330 | 2,500 | 2,500 | 2,500 |
| 6004022 FUEL AND HEATING SUPPLIES | 10,689 | 14,000 | 8,259 | 13,000 | 13,000 | 13,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 2,245 | 4,000 | 2,441 | 4,000 | 4,000 | 4,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 0 | -16 | 0 | 0 | 0 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 3,056 | 300 | 0 | 300 | 300 | 300 |
| 6004056 COMPUTER EQUIPMENT (NON CAPITAL | -64 | 0 | -64 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 1,361 | 1,000 | 1,349 | 1,300 | 1,300 | 1,300 |
| 6004105 DUES AND MEMBERSHIPS | 5,638 | 5,963 | 4,688 | 5,913 | 5,913 | 5,913 |
| 6004111 BUILDING AND LAND RENTAL | 51,001 | 492,323 | 376,189 | 551,234 | 551,234 | 551,234 |
| 6004113 WATER AND SEWAGE CHARGES | 2,125 | 2,595 | 1,177 | 2,595 | 2,595 | 2,595 |
| 6004115 ELECTRIC CURRENT | 27,639 | 33,000 | 23,151 | 32,000 | 32,000 | 32,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 9,196 | 7,150 | 6,164 | 9,256 | 9,256 | 9,256 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 40 | 0 | 0 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 134 | 0 | 0 | 0 | 0 | 0 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 29 | 0 | 12 | 0 | 0 | 0 |
| 6004147 OTHER PROGRAM EXPENSE | 49,878 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 23 | 100 | 0 | 100 | 100 | 100 |
| 6004161 TRAVEL HOTEL AND MEALS | 564 | 1,980 | 60 | 1,980 | 1,980 | 1,980 |
| 6004162 EDUCATION AND TRAINING | 770 | 1,599 | 0 | 1,599 | 1,599 | 1,599 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 0 | 250 | 0 | 200 | 200 | 200 |
| 6004168 OTHER PERSONNEL EXPENSES | 100 | 118 | 0 | 118 | 118 | 118 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 92 | 0 | 30 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 2,650 | 4,200 | 3,933 | 4,590 | 4,590 | 4,590 |
| 6004200 PROPERTY LOSS | 2,599 | 742 | 742 | 0 | 0 | 0 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 130,084 | 105,906 | 81,702 | 116,751 | 116,751 | 116,751 |
| 6004500 ACCTG AND COST ALLOCATION SERV | 1,500 | 1,500 | 1,500 | 2,000 | 2,000 | 2,000 |
| 0000040 Contractual Expenditures Totals | 303,795 | 705,082 | 512,362 | 775,046 | 775,046 | 775,046 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 399,544 | 459,075 | 0 | 445,592 | 445,592 | 445,592 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 5,739 | 1,778 | 1,334 | 2,299 | 2,299 | 2,299 |
| 6004604 DPW SECURITY CHARGEBACKS | 96,169 | 98,858 | 74,144 | 105,489 | 105,489 | 105,489 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 01 Health-Administration

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 23,249 | 28,188 | 18,625 | 23,249 | 23,249 | 23,249 |
| 6004606 TELEPHONE BILLING ACCOUNT | 7,055 | 11,484 | 5,584 | 11,953 | 11,953 | 11,953 |
| 6004609 DATA PROCESSING CHARGEBACKS | 111,317 | 76,487 | 32,799 | 76,588 | 76,588 | 76,588 |
| 6004614 OTHER CHARGEBACK EXPENSES | 1,838 | 2,115 | 248 | 2,135 | 2,135 | 2,135 |
| 6004615 GASOLINE CHARGEBACK | -2,758 | 354 | 70 | 561 | 561 | 561 |
| 6004616 FLEET SERVICE CHARGEBACK | 961 | 615 | 6,930 | 926 | 926 | 926 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 2,400 | 2,543 | 3,021 | 2,400 | 2,400 | 2,400 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 203 | 200 | 2,666 | 205 | 205 | 205 |
| 6004619 BUILDING SERVICE CHARGEBACK | 3,605 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 0000041 Chargeback Expenses Totals | 649,322 | 683,697 | 145,421 | 673,397 | 673,397 | 673,397 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 416,626 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 416,626 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 19,206 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 19,206 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 102,481 | 111,629 | 67,579 | 117,654 | 117,654 | 117,654 |
| 6008002 SOCIAL SECURITY | 43,562 | 49,026 | 39,676 | 50,769 | 50,769 | 50,769 |
| 6008004 WORKERS COMPENSATION | 7,470 | 6,585 | 5,162 | 6,144 | 6,144 | 6,144 |
| 6008006 LIFE INSURANCE | 95 | 195 | 82 | 195 | 195 | 195 |
| 6008007 HEALTH INSURANCE | 152,448 | 168,038 | 136,343 | 181,603 | 181,603 | 181,603 |
| 6008009 RETIREE HEALTH INSURANCE | 203,441 | 233,123 | 146,110 | 251,064 | 251,064 | 251,064 |
| 6008010 DISABILITY INSURANCE | 612 | 747 | 557 | 747 | 747 | 747 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,841 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 513,950 | 569,343 | 395,509 | 608,176 | 608,176 | 608,176 |
| Exp Total for Div: 2501 | 2,515,964 | 2,598,996 | 1,613,799 | 2,720,276 | 2,720,276 | 2,720,276 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 25000000 Health
DIV: 01 Health-Administration

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|-------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Div: 25000000 | -1,660,694 | -1,772,585 | -916,971 | -1,913,029 | -1,913,029 | -1,913,029 |

Health

Environmental Health

Mission Statement

To promote the public health and prevent communicable disease, chronic conditions and injury by providing technical assistance to the regulated community and education to the public in various program areas, including but not limited to food service, emergency preparedness, water and air quality, rabies control, lead poisoning prevention, swimming pool inspections and public health nuisances. The Division is charged with the enforcement of the New York State Sanitary Code, the Broome County Sanitary Code and sections of the Public Health Law.

Description of Services

The Division of Environmental Health conducts routine inspections of approximately 1,500 regulated facilities, responds to complaints of public health nuisances, rabies control, enforces the Clean Indoor Air Act and the Adolescent Tobacco Use Prevention Act, reviews plans for public water and private sewage disposal systems, permitting and regulation of swimming pools, bathing beaches, mobile home parks, hotels/motels, food facilities, campgrounds, children camps, coordinates lead poisoning prevention efforts and the Healthy Neighborhood Program, Lyme disease education, conducts communicable disease outbreak investigations and educates facility operators with training courses and the general public with appearances and media releases. The Division of Environmental Health also responds to emergencies and participates in other department emergency planning initiatives.

2021 Objectives

- Continue to monitor and reduce public health hazards found during inspections within program areas, along with increased education and enforcement actions.
- Implement new program policies and procedures to maintain accountability and efficiency.
- Modify Environmental Health staff roles to meet the increasing demands with limited staff and funding.
- Prioritize program objectives to those of high risk. Cut or limit non-mandated programs to meet budget constraints.
- Modify inspection protocols to increase program efficiency and minimize excessive travel. Introduce the use of electronic inspection reports to maximize efficiency.
- Increase educational awareness of Environmental Health issues via free in-house and on-line training courses, smart phone apps and media.
- Develop partnerships with all municipal code enforcement officers to minimize residential environmental hazards.

2021 Budget Highlights

- Continue to pursue grants to decrease net county support.
- Minimize unnecessary and costly human post exposure prophylaxis by providing health care specialists the tools necessary to make sound judgments when providing treatment.
- Change job titles after retirements to make programs more cost effective.
- Continue to meet all New York State Department of Health program deliverables with a limited and static budget.

Health 25050004
Environmental Health

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 | As of July 6,2020 Current | 2021 | 2021 | 2021 |
|---|-------------------|----------------|---------------------------------|------------------|--------------------|----------------|
| | | <u>Actuals</u> | <u>Authorized</u> | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Director of Environmental Health Services | D Admin | 1 | 1 | 1 | 1 | 1 |
| Senior Public Health Engineer | 28 BAPA | 1 | 1 | 1 | 1 | 1 |
| Groundwater Management Specialist | 23 BAPA | 2 | 2 | 2 | 2 | 2 |
| Senior Public Health Sanitarian | 20 BAPA | 2 | 2 | 2 | 2 | 2 |
| Public Health Sanitarian | 17 CSEA | 3 | 3 | 3 | 3 | 3 |
| Public Health Technician | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 12 | 12 | 12 | 12 | 12 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 12 | 12 | 12 | 12 | 12 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 05 Health-Environmental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000118 FEES FOR SERVICES | 248,247 | 237,380 | 209,679 | 233,957 | 233,957 | 233,957 |
| 5000119 PUBLIC HEALTH FINES | 7,000 | 10,000 | 5,530 | 10,000 | 10,000 | 10,000 |
| 5000331 CHARGEBACK TO GRANTS | 56,143 | 56,008 | 20,171 | 53,669 | 53,669 | 53,669 |
| 5000335 COPIER CHARGEBEACK | 3,960 | 3,959 | 2,970 | 3,960 | 3,960 | 3,960 |
| 0000002 Departmental Income Totals | 315,350 | 307,347 | 238,410 | 301,586 | 301,586 | 301,586 |
| 0000008 State Aid | | | | | | |
| 5000821 PUBLIC HEALTH WORK | 216,268 | 241,485 | 195,656 | 293,900 | 293,900 | 293,900 |
| 5000824 RABIES | 20,815 | 20,672 | 9,191 | 20,642 | 20,642 | 20,642 |
| 0000008 State Aid Totals | 237,083 | 262,157 | 204,847 | 314,542 | 314,542 | 314,542 |
| Rev Total for Div: 2505 | 552,433 | 569,504 | 443,257 | 616,128 | 616,128 | 616,128 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 636,826 | 709,066 | 506,218 | 702,345 | 702,345 | 702,345 |
| 6001002 SALARIES TEMPORARY | 43 | 0 | 0 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 0 | 2,821 | 346 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 636,869 | 711,887 | 506,564 | 702,345 | 702,345 | 702,345 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 568 | 534 | 582 | 569 | 569 | 569 |
| 6004012 OFFICE SUPPLIES | 790 | 1,500 | 749 | 1,500 | 1,500 | 1,500 |
| 6004061 ENVIRONMENTAL HEALTH SUPPLIES | 5,462 | 17,901 | 7,355 | 7,901 | 7,901 | 7,901 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 2,947 | 10,552 | 3,448 | 10,552 | 10,552 | 10,552 |
| 6004100 POSTAGE AND FREIGHT | 1,197 | 1,000 | 1,022 | 1,000 | 1,000 | 1,000 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 15 | 0 | 15 | 15 | 15 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 196 | 0 | 0 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 43 | 100 | 0 | 100 | 100 | 100 |
| 6004138 OTHER OPERATIONAL EXPENSES | 31 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 69 | 348 | 0 | 348 | 348 | 348 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 40 | 150 | 0 | 150 | 150 | 150 |
| 6004196 COPYING MACHINE RENTALS | 2,473 | 5,000 | 4,029 | 5,000 | 5,000 | 5,000 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating

DEPT: 25000000 Health

DIV: 05 Health-Environmental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004402 LAB SERVICES | 2,138 | 5,000 | 2,215 | 5,000 | 5,000 | 5,000 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 12,471 | 15,680 | 17,272 | 15,680 | 15,680 | 15,680 |
| 0000040 Contractual Expenditures Totals | 28,425 | 57,780 | 36,672 | 47,815 | 47,815 | 47,815 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004604 DPW SECURITY CHARGEBACKS | 150 | 0 | 110 | 0 | 0 | 0 |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 7,562 | 20,000 | -4,765 | 20,000 | 20,000 | 20,000 |
| 6004606 TELEPHONE BILLING ACCOUNT | 2,607 | 2,500 | 2,005 | 3,904 | 3,904 | 3,904 |
| 6004609 DATA PROCESSING CHARGEBACKS | 28,041 | 27,370 | 12,919 | 28,503 | 28,503 | 28,503 |
| 6004614 OTHER CHARGEBACK EXPENSES | 2,936 | 715 | 1,210 | 2,492 | 2,492 | 2,492 |
| 6004615 GASOLINE CHARGEBACK | 2,779 | 5,664 | 1,174 | 5,363 | 5,363 | 5,363 |
| 6004616 FLEET SERVICE CHARGEBACK | 8,471 | 9,836 | 9,308 | 8,857 | 8,857 | 8,857 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 2,425 | 3,062 | 2,201 | 2,500 | 2,500 | 2,500 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 3,450 | 3,357 | 2,967 | 3,450 | 3,450 | 3,450 |
| 0000041 Chargeback Expenses Totals | 58,421 | 72,504 | 27,129 | 75,069 | 75,069 | 75,069 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,562 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,562 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 562 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 562 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 103,450 | 112,603 | 72,184 | 112,367 | 112,367 | 112,367 |
| 6008002 SOCIAL SECURITY | 46,561 | 54,746 | 37,122 | 53,729 | 53,729 | 53,729 |
| 6008004 WORKERS COMPENSATION | 7,833 | 6,942 | 4,672 | 6,382 | 6,382 | 6,382 |
| 6008006 LIFE INSURANCE | 82 | 180 | 68 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 93,197 | 114,603 | 63,854 | 109,453 | 109,453 | 109,453 |
| 6008009 RETIREE HEALTH INSURANCE | 145,900 | 154,256 | 119,478 | 188,178 | 188,178 | 188,178 |
| 6008010 DISABILITY INSURANCE | 248 | 528 | 334 | 528 | 528 | 528 |
| 6008011 UNEMPLOYMENT INSURANCE | 2,455 | 0 | 793 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,906 | 0 | 0 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating

DEPT: 25000000 Health

DIV: 05 Health-Environmental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits Totals | 403,632 | 443,858 | 298,505 | 470,817 | 470,817 | 470,817 |
| Exp Total for Div: 2505 | 1,129,471 | 1,286,029 | 868,870 | 1,296,046 | 1,296,046 | 1,296,046 |
| Total for Div: 25000000 | -577,038 | -716,525 | -425,613 | -679,918 | -679,918 | -679,918 |

HEALTH

Clinics and Disease Control

Mission Statement

The Broome County Health Department Clinic Services Division focuses on prevention of the transmission of infection and communicable diseases through the coordination of community resources, surveillance, health education, consultation and direct care based on community need.

Description of Services

The Clinic Services Division provides specialized clinical services in an outpatient care setting. Services include:

- 1) Communicable disease surveillance, which investigates diseases that the NYS Department of Health has designated as reportable.
- 2) Immunizations, to increase immunization rate of children and adults. Efforts involve education and acting as a safety net by providing immunizations for all age groups to people that are uninsured, underinsured or may not have a primary care provider.
- 3) Sexually transmitted disease (STD), by providing medical care and treatment to people who are at risk or may have come in contact with an STD. STD services are also provided to inmates at the Broome County Sheriff's Correctional Facility.
- 4) Anonymous and confidential HIV testing and counseling.
- 5) Tuberculosis (TB) control by providing education, testing, and treatment to high-risk populations in the community who may have been infected with TB.
- 6) Employee health services to Broome County Health Department employees.

- 7) Oral health education and preventative services to 2nd and 3rd grade students in elementary schools with the highest free lunch participation.

2021 Objectives

- Continue to respond to COVID-19 cases and identified contacts in an effort to contain the spread and reduce the number of deaths related to COVID-19.
- Through a coordinated effort, participate in and collaborate with community agencies in a community-wide emergency preparedness response plan including development and implementation of regional stockpile distribution and mass immunization/prophylaxis clinics.
- The community will continue to be served by a system to monitor infectious diseases by subgroup.
- Prevent and minimize vaccine-preventable diseases by providing education, surveillance and direct service as needed.
- Under the "Immunization Quality Improvement for Providers" (IQIP) model, work with local providers to increase the vaccination rates of children and adolescents.
- Continue to build and strengthen the Broome County Adult Immunization Coalition with the intent to promote the importance of immunizations for adults.
- Reduce the transmission of sexually transmitted diseases by providing education, surveillance and direct service as needed.
- Prevent HIV infection in individuals at highest risk for HIV, through outreach and education on PrEP (Pre-exposure Prophylaxis).
- Continue to offer confidential and anonymous HIV testing.
- Evaluate for tuberculosis infection and reduce transmission by providing targeted testing, education, surveillance and direct service to populations at risk.
- Through contracted services with Lourdes Center for Oral Health,

provide oral health education and preventive dental services to elementary school children.

2021 Budget Highlights

- Continue to expand revenue collection procedures for all services, including sexually transmitted disease services by establishing contracts with third party payers and continuing to bill for sexually transmitted disease services with patient approval.
- Maximize grant revenues to support the operating budget. Several grants help maintain our operating costs down, these include the IAP (Immunization Action Program) Grant, PrEP Grant, the STAP (Southern Tier Aids Program) Anonymous Grant, and the Broome County Sheriff's Correctional Facility Grant.
- Increase staff development and training in their fields of expertise and programs, i.e. Tuberculosis, sexually transmitted disease, immunizations, and communicable disease.

| Health 25020004 Clinics and Disease Control | | As of July 6, 2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Director of Clinic Services | C Admin | 1 | 1 | 1 | 1 | 1 |
| Supervising Public Health Nurse*** | 20 BAPA | 1 | 1 | 0 | 0 | 0 |
| Nurse Practitioner***** | 27 CSEA | 1 | 1 | 0 | 0 | 0 |
| Public Health Nurse | 17 CSEA | 4 | 4 | 4 | 4 | 4 |
| HIV Program Representative | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Registered Professional Nurse** | 14 CSEA | 1 | 1 | 0 | 0 | 0 |
| Secretary**** | 13 CSEA | 1 | 1 | 0 | 0 | 0 |
| Senior Medical Assistant | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Patient Accounts Representative***** | 8 CSEA | 2 | 2 | 0 | 0 | 0 |
| Total Full-Time Positions | | 13 | 13 | 7 | 7 | 7 |
| <u>Part-Time Positions</u> | | | | | | |
| Medical Director STD/HIV Clinic* | NA | 1 | 1 | 0 | 0 | 0 |
| Medical Director TB ***** | NA | 1 | 1 | 0 | 0 | 0 |
| Medical Director - Employee Health Services | NA | 1 | 1 | 1 | 1 | 1 |
| Nurse Practitioner | 27 CSEA | 1 | 1 | 1 | 1 | 1 |
| Public Health Nurse | 17 CSEA | 1 | 1 | 1 | 1 | 1 |
| Receptionist Typist | 6 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 6 | 6 | 4 | 4 | 4 |
| Total Positions | | 19 | 19 | 11 | 11 | 11 |

* Unfunded since 2014, abolished in 2021

** Unfunded since 2015, abolished in 2021

*** Unfunded in 2018, abolished in 2021

**** Unfunded since 2018, abolished in 2021

***** Unfunded in 2019, abolished in 2021

*****Two positions unfunded in 2019, abolished in 2021

*****Unfunded in 2020, abolished in 2021

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 02 Health-Clinic & Disease Control

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000118 FEES FOR SERVICES | 80,666 | 83,350 | 30,272 | 78,000 | 78,000 | 78,000 |
| 5000311 WORKERS COMP PHYSICALS | 0 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 5000331 CHARGEBACK TO GRANTS | 95,531 | 103,286 | 52,086 | 102,673 | 102,673 | 102,673 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 7,338 | 4,970 | 2,386 | 5,789 | 6,789 | 6,789 |
| 0000002 Departmental Income Totals | 183,535 | 195,606 | 88,744 | 191,462 | 191,462 | 191,462 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 2,128 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 2,128 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000821 PUBLIC HEALTH WORK | 301,975 | 293,592 | 186,242 | 278,520 | 278,520 | 278,520 |
| 0000008 State Aid Totals | 301,975 | 293,592 | 186,242 | 278,520 | 278,520 | 278,520 |
| Rev Total for Div: 2502 | 487,638 | 489,198 | 274,986 | 469,982 | 469,982 | 469,982 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 369,519 | 378,996 | 324,378 | 386,571 | 386,571 | 386,571 |
| 6001001 SALARIES PART-TIME | 34,040 | 46,117 | 28,015 | 51,121 | 51,121 | 51,121 |
| 6001002 SALARIES TEMPORARY | 115,380 | 135,831 | 87,635 | 87,481 | 87,481 | 87,481 |
| 6001003 SALARIES OVERTIME | 0 | 0 | 172 | 2,289 | 2,289 | 2,289 |
| 0000010 Personnel Service Totals | 518,939 | 560,944 | 440,200 | 527,462 | 527,462 | 527,462 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 70 | 749 | 119 | 695 | 695 | 695 |
| 6004012 OFFICE SUPPLIES | 3,552 | 5,600 | 815 | 5,000 | 5,000 | 5,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 0 | 0 | 137 | 0 | 0 | 0 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 100 | 0 | 50 | 50 | 50 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004048 MISC OPERATIONAL SUPPLIES | 18 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 25000000 Health
DIV: 02 Health-Clinic & Disease Control

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004060 NURSING SUPPLIES | 95 | 0 | 0 | 0 | 0 | 0 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 39,384 | 57,310 | 17,273 | 51,611 | 51,611 | 51,611 |
| 6004063 PRESCRIPTION DRUGS | 7,370 | 15,000 | 3,085 | 12,000 | 12,000 | 12,000 |
| 6004100 POSTAGE AND FREIGHT | 145 | 250 | 63 | 250 | 250 | 250 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 35 | 0 | 35 | 35 | 35 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 0 | 200 | 85 | 200 | 200 | 200 |
| 6004123 MEDICAL HOSPITAL AND LAB EXPEN | 327 | 2,000 | 613 | 2,000 | 2,000 | 2,000 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 649 | 1,500 | 829 | 1,200 | 1,200 | 1,200 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 166 | 150 | 210 | 150 | 150 | 150 |
| 6004138 OTHER OPERATIONAL EXPENSES | 200 | 200 | 0 | 200 | 200 | 200 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 182 | 700 | 22 | 700 | 700 | 700 |
| 6004160 MILEAGE AND PARKING-LOCAL | 687 | 1,700 | 196 | 800 | 800 | 800 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 500 | 0 | 200 | 200 | 200 |
| 6004162 EDUCATION AND TRAINING | 0 | 1,000 | 0 | 750 | 750 | 750 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 10 | 100 | 0 | 50 | 50 | 50 |
| 6004196 COPYING MACHINE RENTALS | 840 | 2,460 | 2,255 | 2,460 | 2,460 | 2,460 |
| 6004402 LAB SERVICES | 4,848 | 15,000 | 1,497 | 12,500 | 12,500 | 12,500 |
| 6004406 MEDICAL AND HOSPITAL SERVICES | 45 | 2,000 | 214 | 1,500 | 1,500 | 1,500 |
| 6004411 PHYSICIAN SERVICES | 13,900 | 27,800 | 16,217 | 27,800 | 27,800 | 27,800 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 1,500 | 2,500 | 0 | 1,500 | 1,500 | 1,500 |
| 6004573 OTHER FEES FOR SERVICES | 6 | 10 | 0 | 10 | 10 | 10 |
| 6004593 OTHER GOVERNMENTS PAYMENTS | 995 | 1,000 | 489 | 1,000 | 1,000 | 1,000 |
| 0000040 Contractual Expenditures Totals | 74,989 | 137,914 | 44,119 | 122,711 | 122,711 | 122,711 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004604 DPW SECURITY CHARGEBACKS | 250 | 0 | 55 | 0 | 0 | 0 |
| 6004606 TELEPHONE BILLING ACCOUNT | 4,329 | 5,344 | 3,689 | 6,053 | 6,053 | 6,053 |
| 6004609 DATA PROCESSING CHARGEBACKS | 63,721 | 59,157 | 37,731 | 80,271 | 80,271 | 80,271 |
| 6004614 OTHER CHARGEBACK EXPENSES | 807 | 830 | 649 | 760 | 760 | 760 |
| 6004615 GASOLINE CHARGEBACK | 266 | 30 | 0 | 536 | 536 | 536 |
| 6004616 FLEET SERVICE CHARGEBACK | 800 | 52 | 0 | 886 | 886 | 886 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 395 | 620 | 339 | 395 | 395 | 395 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 450 | 519 | 392 | 450 | 450 | 450 |
| 0000041 Chargeback Expenses Totals | 71,018 | 66,552 | 42,855 | 89,351 | 89,351 | 89,351 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,260 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,260 | 0 | 0 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 02 Health-Clinic & Disease Control

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 360 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 360 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 69,537 | 74,801 | 52,664 | 83,087 | 83,087 | 83,087 |
| 6008002 SOCIAL SECURITY | 37,855 | 42,912 | 32,051 | 40,351 | 40,351 | 40,351 |
| 6008004 WORKERS COMPENSATION | 6,348 | 5,799 | 4,109 | 5,200 | 5,200 | 5,200 |
| 6008006 LIFE INSURANCE | 75 | 180 | 63 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 71,862 | 74,263 | 74,986 | 86,911 | 86,911 | 86,911 |
| 6008009 RETIREE HEALTH INSURANCE | 245,425 | 261,778 | 166,901 | 262,835 | 262,835 | 262,835 |
| 6008010 DISABILITY INSURANCE | 658 | 879 | 605 | 879 | 879 | 879 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,200 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 432,960 | 460,612 | 331,379 | 479,443 | 479,443 | 479,443 |
| Exp Total for Div: 2502 | 1,099,526 | 1,226,022 | 858,553 | 1,218,967 | 1,218,967 | 1,218,967 |
| Total for Div: 25000000 | -611,888 | -736,824 | -583,567 | -748,985 | -748,985 | -748,985 |

HEALTH

Maternal Child Health and Development

Mission Statement

Promote the growth and development of children with special needs and their families through identification, assessment, education, and service provision. Improve the health of women, infants and children through health teaching, health counseling, and early identification of real and potential health problems.

Description of Services

Through Public Health Nurses (PHN) outreach via phone calls to mothers of high-risk birth babies, nurses respond to questions, concerns and offer community resources. Information about health care, child care, and child growth and development is offered. One of the PHN staff is a certified lactation counselor to better serve and support breastfeeding efforts in the community. Additional areas of expertise include: home safety, psychosocial assessment, community referrals for substance abuse, domestic violence, mental health, and ongoing parent education.

The Broome County Child Fatality Review Team, established in 2008, recently expanded to become the Broome-Tioga Regional Child Fatality Review Team (B-T CFRT). This is a multidisciplinary team of professionals established in 2019 pursuant to New York State Social Services Law (SSL) to review the death of any child under the age of 18 whose death is unexpected or unexplained. The Team is authorized to review any unexpected or unexplained death, but priority is given to instances where

- any child for whom Child Protective Services has an open case.
- any child for whom at the time his/her death has an open preventive services case in Broome County or Tioga County.

- any child who at the time of his/her death was in the care and custody or guardianship and custody of Social Services or a voluntary authorized agency.
- a report was made to the New York Statewide Central Register of Child Abuse and Maltreatment involving the death of a child.

The Health Department has sponsored the Women, Infants and Children's (WIC) Program in Broome County since 1979. The WIC Program is a supplemental food program that services approximately 5,000 participants throughout the county. Clinics are held almost daily with evening and weekend hours to meet the needs of the families enrolled. WIC nutrition staff provides nutrition education and support to families who receive a prescribed food package every month to assist with growth and proper development during pregnancy, lactation, infancy and early childhood up to the child's fifth birthday. Staff makes referrals to community agencies to assist the families with meeting their needs and goals. The program offers an enhanced peer counseling program to support and promote breastfeeding. Anthropometric measurements and hemoglobin levels are obtained to assist with assessment of the clients' health status and the staff communicates with health care providers as needed. WIC staff continue to screen for elevated lead levels for children in collaboration with the Environmental Health staff.

Early Intervention Program service coordinators work closely with families of children with developmental delays and/or diagnosed conditions with a high probability of delay, to identify the families' concerns and priorities for their children. Individualized family service plans are constructed by the service coordinator with the family and agreed upon by the family and the Early Intervention Official/Designee. Early Intervention service coordinators also offer referral information to families regarding a variety of topics, including childhood lead poisoning, health insurance and community events where families can connect with other families of children with developmental disabilities

and delays. The Early Intervention Program is a federally mandated statewide program offering evaluations and therapeutic support services for infants and children (from birth up to three years of age) with special needs and their families.

The Child Find component of the Early Intervention Program focuses on ensuring at-risk children are engaged in primary health care, will receive appropriate developmental surveillance and screening from a primary care provider, are referred to the Early Intervention Program for a multi-disciplinary evaluation when indicated and have health insurance coverage. The recent Public Health Law amendment updating the definition of “elevated blood lead level” to ≥ 5 micrograms per deciliter increases the number of children referred to Child Find as at-risk for developmental delays.

From Early Intervention, a child may transition into the Preschool Special Education Program for children aged three to five with a suspected or confirmed delay or disability which affect his or her ability to learn. Children aged three to five may also be referred directly to the Preschool Special Education Program. Resources including special education and therapy (occupational, physical, and speech) are available to assist parents of preschool children with disabilities to help them prepare their children for the transition to school (kindergarten). Participation in quality learning experiences is important for all children to achieve high educational standards. Allowing children with and without disabilities opportunities to learn together in the least restrictive environment, whenever possible, benefits all children.

Outreach is provided to community agencies, schools, and primary care providers to streamline the referral process for children with, and at risk for, developmental delays.

The Children and Youth with Special Health Care Needs (CYSHCN) Program assists families in ascertaining community resources, as well

as providing outreach throughout the community to increase awareness of resources available, to identify unmet health and related needs, and to collaborate with community partners to develop plans to overcome barriers and increase access to services. Outreach activities include participation in community health fairs and events, presentations at meetings of community and health organizations, and informational sessions sponsored by the CYSHCN grant.

Healthy Families Broome is part of a statewide initiative, Healthy Families New York (HFNY). The HFNY program works to improve the health and wellbeing of families, infants, and children. The program offers voluntary home-based services to expectant families and new parents, beginning prenatally or shortly after the birth of a child.

2021 Objectives

Maternal Child Health

- Continue to improve breastfeeding initiation rates and duration through education provided to prenatal clients and through support of postpartum women and infants as soon after delivery as possible.
- Increase outreach to mothers and families with newborns including phone outreach to identified high-risk births and welcome packets to all new babies.
- Continue to provide nursing assessment and education to children with identified elevated blood lead levels and refer at risk dwellings for assessment.
- Ensure appropriate newborn bloodspot screening, follow-up testing, and referral to services.
- Reduce fetal, infant and child death by early identification of problems, developing and implementing interventions and providing community education.

- Increase the number of children screened for lead poisoning at age one and two by providing information to parents, communicating with physicians and providing referrals to the Environmental Health division and continuing screening of children enrolled in WIC.
 - Continue to meet nutritional demands of women, infants and children through the WIC program, continue to improve breastfeeding initiation and duration through support of the WIC nutrition and peer counseling staff and breast pump program.
 - Continue to review and update Quality Assurance Corporate Compliance Plan in the division to ensure program integrity, accuracy, appropriate authorization of service and quality of care.
 - Ongoing and increasing need for services in both the Early Intervention Program and the Preschool Special Education Program demands assurance of adequate capacity of needed services for infants and children identified as having developmental and/or learning delays and/or being at risk for developmental delays. Continue working to identify new service providers, including expansion of individual contracts in the Preschool Special Education Program.
 - Continue to work successfully to accommodate billing changes in the Early Intervention Program, working with families and providers to obtain all information required to maximize third party insurance payments.
 - Continue to strive to meet both federal and state performance standards in the Early Intervention Program.
 - Collecting and reporting child outcomes is a requirement of the Individuals with Disabilities Act (IDEA). The performance of the New York State Part C Early Intervention Program on improving child outcomes is now reported in the Annual Performance Report. Continue to strive to improve child outcomes for children enrolled at least six months in the Broome County Early Intervention Program.
 - Identify and participate in various community organizations to better foster collaboration and increase awareness of available services.
 - Continue to work with and utilize the preschool software program intended for billing Medicaid to maximize reimbursement of eligible services and efficiently capture data that will be useful in completing reports to assist in proficient program management.
 - Continue to develop procedures for monitoring of services provided in the Early Intervention and Preschool Special Education programs to ensure that plans developed for each child match both their needs and their ability to participate.
 - Continue dialogue with Committee on Preschool Special Education Chairpersons, tuition-based programs, and NYS Education Regional Associates to ensure that eligible children are receiving Free Appropriate Public Education (FAPE) in the Least Restrictive Environment (LRE).
 - Work with New York State BEI and regional/local agencies to determine the impact of Health Homes for Children and respond accordingly.
 - Healthy Family Broome (HFB) program's goals are to increase number of referrals, assessments, enrollments in the program.
- 2021 Budget Highlights**
- Continue to identify vulnerable families and implement areas of collaboration with Department of Social Services and other human service providers to prevent child abuse/neglect.

- Continue to develop better infrastructure to supplement operating budget costs with third party insurance revenue, state aid and grant funding.
- Continue to assist families in ascertaining community resources to meet their health care needs, through referrals and linkages with community agencies.
- Use local data to expand resources and motivate action toward elimination of lead poisoning in collaboration with the Environmental Health Division and more community agencies.
- Utilize additional funding to the Early Intervention Administration grant to fulfill requirements of increased activities related to the amended definition of “elevated lead levels” in Public Health Law and the proposed corresponding Early Intervention regulations.
- The NYSDOH has awarded an RFP to develop a new Operational Support System for the Early Intervention Program. The *EI Hub* will replace NYEIS, and is to include Provider Enrollment and Management, Child/Case Management, and State Fiscal Agent services. Rollout is scheduled to begin in May 2021.
- The New York State Early Intervention State Fiscal Agent continues to work to maximize insurance payments for covered services in the Early Intervention Program. Third party insurance coverage of services in the Early Intervention Program remains marginal, with Medicaid and Escrow funds bearing the majority of the costs. Work to ensure that Medicaid coverage is fully utilized before payments are made from Escrow funds.
- Ongoing and increasing requirements of children with disabilities and developmental delays will continue to challenge the department to find resources to meet their needs. As the national incidence of young children diagnosed as having Autism rises, the increase is being seen at the local level as well. This will continue to present a challenge to identify appropriate

services that will adequately support them and meet their needs.

- Understanding of the effects of Adverse Childhood Experiences is emerging. Focus efforts to increase awareness and develop ways to support survivors.

| Health 25060004 Maternal Child Health and Development | | As of July 6, 2020 | | | | |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Public Health Nurse* | 17 CSEA | 3 | 3 | 0 | 0 | 0 |
| Preschool Special Education Program Coord. | 17 CSEA | 1 | 1 | 1 | 1 | 1 |
| Early Intervention Service Coordinator | 16 CSEA | 6 | 6 | 6 | 6 | 6 |
| Health Information Technician | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 11 | 11 | 8 | 8 | 8 |
| <u>Part-Time Positions</u> | | | | | | |
| Director of Children w/Spec. Needs Program | C Admin | 1 | 1 | 1 | 1 | 1 |
| Dir of Maternal Child Health & Dev | C Admin | 1 | 1 | 0 | 0 | 0 |
| Supervising Public Health Nurse | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Children w/Spec. Needs Program Supervisor | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Public Health Nurse | 17 CSEA | 2 | 2 | 2 | 2 | 2 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Health Program Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 9 | 9 | 8 | 8 | 8 |
| Total Positions | | 20 | 20 | 16 | 16 | 16 |

* One position unfunded in 2019, three abolished in 2021

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 05 Health-Maternal Child Health & Dev

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000112 STUDENT TUITION, PT DAY | 1,300 | 1,000 | 0 | 0 | 0 | 0 |
| 5000118 FEES FOR SERVICES | 2,153,435 | 1,229,438 | 801,577 | 1,343,070 | 1,343,070 | 1,343,070 |
| 5000331 CHARGEBACK TO GRANTS | 30,942 | 0 | 10,792 | 22,367 | 22,367 | 22,367 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 121,189 | 103,155 | 73,694 | 140,951 | 140,951 | 140,951 |
| 5000335 COPIER CHARGEBEACK | 2,340 | 2,300 | 2,021 | 2,340 | 2,340 | 2,340 |
| 5000426 MISCELLANEOUS | 109 | 0 | 40 | 0 | 0 | 0 |
| 5000428 OTHER CHARGES | 53,705 | 60,713 | 36,890 | 61,978 | 61,978 | 61,978 |
| 0000002 Departmental Income Totals | 2,363,020 | 1,396,606 | 925,014 | 1,570,706 | 1,570,706 | 1,570,706 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 0 | 0 | 1,558 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 0 | 0 | 1,558 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 400,177 | 451,638 | 225,385 | 451,968 | 451,968 | 451,968 |
| 5000811 EDUCATION-HANDICAPPED CHILDREN | 2,768,192 | 3,521,150 | 1,129,801 | 3,547,464 | 3,547,464 | 3,547,464 |
| 5000821 PUBLIC HEALTH WORK | 145,567 | 163,691 | 91,159 | 75,542 | 75,542 | 75,542 |
| 0000008 State Aid Totals | 3,313,936 | 4,136,479 | 1,446,345 | 4,074,974 | 4,074,974 | 4,074,974 |
| Rev Total for Div: 2506 | 5,676,956 | 5,533,085 | 2,372,917 | 5,645,680 | 5,645,680 | 5,645,680 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 362,446 | 417,377 | 301,802 | 368,022 | 368,022 | 368,022 |
| 6001001 SALARIES PART-TIME | 196,906 | 277,848 | 164,664 | 218,186 | 218,186 | 218,186 |
| 6001002 SALARIES TEMPORARY | 96,417 | 51,215 | 70,545 | 86,153 | 86,153 | 86,153 |
| 6001003 SALARIES OVERTIME | 1,297 | 4,370 | 853 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 657,066 | 750,810 | 537,864 | 672,361 | 672,361 | 672,361 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1 | 200 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating

DEPT: 25000000 Health

DIV: 06 Health-Maternal Child Health & Dev

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004012 OFFICE SUPPLIES | 2,124 | 3,500 | 1,894 | 3,000 | 3,000 | 3,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 110 | 1,250 | 0 | 3,500 | 3,500 | 3,500 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 326 | 0 | 0 | 0 | 0 | 0 |
| 6004060 NURSING SUPPLIES | 392 | 1,000 | 500 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004105 DUES AND MEMBERSHIPS | 102 | 0 | 0 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 1,132 | 0 | 0 | 2,000 | 2,000 | 2,000 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 1,350,300 | 1,330,433 | 461,903 | 1,400,666 | 1,400,666 | 1,400,666 |
| 6004149 CASE ADMINISTRATION | 56,832 | 60,718 | 34,427 | 61,978 | 61,978 | 61,978 |
| 6004160 MILEAGE AND PARKING-LOCAL | 10,279 | 12,243 | 1,813 | 8,774 | 8,774 | 8,774 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004162 EDUCATION AND TRAINING | 0 | 340 | 0 | 150 | 150 | 150 |
| 6004164 NON-EMPLOYEE TRAVEL HOTEL & ME | 27,074 | 26,975 | 7,415 | 27,075 | 27,075 | 27,075 |
| 6004196 COPYING MACHINE RENTALS | 1,170 | 3,000 | 2,717 | 3,000 | 3,000 | 3,000 |
| 6004405 REHAB AND THERAPY SERVICES | 1,822,038 | 1,900,631 | 950,509 | 1,873,887 | 1,873,887 | 1,873,887 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 435,974 | 402,366 | 133,803 | 445,119 | 445,119 | 445,119 |
| 6004571 EDUCATION OF HANDICAPPED CHILD | 4,224,048 | 4,424,663 | 2,573,972 | 4,513,759 | 4,513,759 | 4,513,759 |
| 6004573 OTHER FEES FOR SERVICES | 29,672 | 38,696 | 13,371 | 41,080 | 41,080 | 41,080 |
| 6004574 CLASSROOM AIDES | 317,409 | 477,854 | 96,878 | 325,884 | 325,884 | 325,884 |
| 0000040 Contractual Expenditures Totals | 8,278,985 | 8,684,019 | 4,279,202 | 8,710,022 | 8,710,022 | 8,710,022 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004604 DPW SECURITY CHARGEBACKS | 0 | 0 | 220 | 0 | 0 | 0 |
| 6004606 TELEPHONE BILLING ACCOUNT | 6,589 | 7,634 | 5,364 | 7,925 | 7,925 | 7,925 |
| 6004609 DATA PROCESSING CHARGEBACKS | 116,783 | 75,297 | 37,856 | 70,020 | 70,020 | 70,020 |
| 6004614 OTHER CHARGEBACK EXPENSES | 994 | 870 | 332 | 862 | 862 | 862 |
| 6004615 GASOLINE CHARGEBACK | 367 | 744 | 61 | 583 | 583 | 583 |
| 6004616 FLEET SERVICE CHARGEBACK | 1,137 | 1,292 | 315 | 964 | 964 | 964 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 7,338 | 6,000 | 6,022 | 7,338 | 7,338 | 7,338 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 4,049 | 4,000 | 4,693 | 7,000 | 7,000 | 7,000 |
| 0000041 Chargeback Expenses Totals | 137,257 | 95,837 | 54,863 | 94,692 | 94,692 | 94,692 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,178 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,178 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 25000000 Health
 DIV: 06 Health-Maternal Child Health & Dev

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6007005 INTEREST ON CAPITAL LEASE | 616 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 616 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 103,612 | 109,535 | 65,034 | 95,064 | 95,064 | 95,064 |
| 6008002 SOCIAL SECURITY | 46,568 | 57,438 | 38,043 | 51,435 | 51,435 | 51,435 |
| 6008004 WORKERS COMPENSATION | 8,190 | 7,724 | 5,458 | 6,585 | 6,585 | 6,585 |
| 6008006 LIFE INSURANCE | 115 | 270 | 95 | 240 | 240 | 240 |
| 6008007 HEALTH INSURANCE | 154,801 | 194,309 | 129,786 | 187,118 | 187,118 | 187,118 |
| 6008009 RETIREE HEALTH INSURANCE | 150,040 | 157,542 | 103,824 | 158,979 | 158,979 | 158,979 |
| 6008010 DISABILITY INSURANCE | 899 | 1,143 | 819 | 1,143 | 1,143 | 1,143 |
| 0000080 Employee Benefits Totals | 464,225 | 527,961 | 343,059 | 500,564 | 500,564 | 500,564 |
| Exp Total for Div: 2506 | 9,539,327 | 10,058,627 | 5,214,988 | 9,977,639 | 9,977,639 | 9,977,639 |
| Total for Div: 25000000 | -3,862,371 | -4,525,542 | -2,842,071 | -4,331,959 | -4,331,959 | -4,331,959 |

MENTAL HEALTH

Commissioner

Contract Agencies

County-Operated

ALCOHOL & SUBSTANCE

Addiction Center of Broome County
 Dual Recovery
 Family Support Navigator
 Outpatient Treatment
 Peer Advocate
 Rehabilitation
 Fairview Recovery Services
 Addiction Stabilization Center
 Residential Rehabilitation-Men
 Residential Rehabilitation-Women
 Shelter Plus Care
 Vocational Rehabilitation
 VOICES Recovery Center
 Helio Health
 Binghamton Evaluation Center
 Lourdes Hospital
 Alcohol & Drug Education
 Prevention Team (ADEPT)
 Student Assistance Program
 United Health Services
 Jail-Based Substance Use
 Disorder Treatment

DEVELOPMENTAL DISABILITIES

Achieve (ARC)
 Supported Employment

DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)

Southern Tier AIDS Program
 County Reentry Task Force

MENTAL HEALTH

Broome Tioga BOCES
 Promise Zone
 Binghamton University
 Promise Zone
 Catholic Charities
 ACT Team
 Advocacy
 Assisted Competitive Employment
 Children and Youth Re-entry
 Community Respite
 Drop In Center
 Family Peer Support Services
 Four Seasons Psychosocial Club
 High Fidelity Wrap
 Non-Medicaid Care Management
 Non-Medicaid Care Management-
 Health Home
 Parent Partners
 Residential Services
 Transportation
 Children's Home of Wyoming Conference
 Family Peer Support Services
 Clear Path for Veterans
 Veteran Peer to Peer Support
 Community Options of New York
 Supported Employment
 Fairview Recovery Services
 MICA Homeless

MENTAL HEALTH

Family and Children's Society
 School Based Initiative
 Non-Medicaid Care Management
 Vocational Education
 Mental Health Association of the
 Southern Tier
 Advocacy
 Compeer & Compeer Youth
 Crisis Intervention Team
 Crisis Respite
 Family Peer Support Services
 Non-Medicaid Care Management
 Peer Educators
 Sunrise Wellness Center
 Our Lady of Lourdes Hospital
 Mental Health Juvenile Justice
 United Health Services
 CPEP-Crisis Center
 HOME Program

Community Mental Health

Local Government Unit
 Adult SPOA
 Assisted Outpatient Treatment
 Children's SPOA
 Community Systems Coordinator
 Fiscal Services
 Forensic Court-Ordered
 Examinations and Evaluations
 Performance and Contract
 Management

Grant Management

Drug Free Communities
 National Institute on Drug Abuse
 (NIDA) Grant

Mental Health

Mental Health - 26000004

Mission Statement

To plan, organize, and oversee a comprehensive continuum of care for consumers of public mental hygiene services in Broome County. This continuum of care will provide for the health and safety of Broome County citizens.

Vision

Planning: Broome County Mental Health Department will engage in a participatory planning process to develop mental hygiene services in Broome County. The planning process will include government officials, providers, community representatives, and recipients or their families.

Accountability: The department will assure that state and/or local oversight mechanisms are in place to assure that services are delivered in a responsible and efficient manner.

Coordination: The department will assure that all mental hygiene service providers in Broome County will coordinate and collaborate for the delivery of services that are responsive to the needs of culturally diverse population of recipients.

County Operations: The department's primary role is to facilitate and oversee the continuum of mental hygiene services in Broome County. It has a significant role in contract management for services provided by not-for profit agencies.

Description

The Mental Health Commissioner/Local Government Unit (LGU) is mandated to plan, develop, coordinate and evaluate all local services for the three disabilities encompassed by Mental Hygiene (OMH, OPWDD, and OASAS). This requires interaction on the state level with three separate agencies: Office of Mental Health (OMH), Office of People with Developmental Disabilities (OPWDD), and the Office of Alcoholism and Substance Abuse Services (OASAS). With funding from these agencies, the Mental Health Department oversees a \$26 million System of Care, to enable the department and other agencies to provide necessary services. Interaction, coordination and collaboration are also required with diverse public and private organizations that receive contracts, funding, and/or provide services in the Broome County community.

Mandated by Mental Hygiene Law (MHL), Forensic Services perform court-ordered mental health evaluations, and facilitate Involuntary Transport orders (\$9.45) for emergency police transport to CPEP for assessment and evaluation for admission. It manages the Assisted Outpatient Treatment (AOT) program and SAFE Act mandated services. Adult Single Point of Access (SPOA) staff work with individuals with Serious Mental Illness (SMI) released from correctional facilities to transition to appropriate community services.

2021 Objectives

- Focus on the safety of those clients we serve and the employees serving them, as well as the safety of county residents.
- Focus on achieving measurable improvements by implementing continuous quality enhancements.

2021 Budget Highlights

Mental Health recognizes a reduction in County Support.

Mental Health 26000004

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|--|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Commissioner of Comm. Mental Health Svcs | I Admin | 1 | 1 | 1 | 1 | 1 |
| Mental Health Program Coordinator (40) | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 3 | 3 | 3 | 3 | 3 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 3 | 3 | 3 | 3 | 3 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 26000000 Mental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000120 MENTAL HEALTH FEES | 292 | 750 | -1,257 | 584 | 584 | 584 |
| 5000331 CHARGEBACK TO GRANTS | 14,564 | 0 | 0 | 0 | 0 | 0 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 17,324 | 23,818 | 16,559 | 18,497 | 18,497 | 18,497 |
| 5000426 MISCELLANEOUS | 54,010 | 77,515 | 71,630 | 109,628 | 109,628 | 109,628 |
| 0000002 Departmental Income Total | 86,190 | 102,083 | 86,932 | 128,709 | 128,709 | 128,709 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 9 | 0 | 39 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 9 | 0 | 39 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000827 MENTAL HEALTH ADMINISTRATION | 149,855 | 135,447 | 165,147 | 135,447 | 135,447 | 135,447 |
| 0000008 State Aid Total | 149,855 | 135,447 | 165,147 | 135,447 | 135,447 | 135,447 |
| 0000009 Federal Aid | | | | | | |
| 5000916 FEDERAL AID - MENTAL HEALTH CL | 0 | 71,447 | 71,447 | 50,500 | 50,500 | 50,500 |
| 0000009 Federal Aid Total | 0 | 71,447 | 71,447 | 50,500 | 50,500 | 50,500 |
| Rev Totals for Dept: 26000000 | 236,054 | 308,977 | 323,565 | 314,656 | 314,656 | 314,656 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 100,603 | 125,808 | 90,257 | 128,508 | 128,508 | 128,508 |
| 6001001 SALARIES PART-TIME | 21,743 | 0 | 19,300 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 122,346 | 125,808 | 109,557 | 128,508 | 128,508 | 128,508 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 379 | 500 | 397 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 5,793 | 3,000 | 4,597 | 3,000 | 3,000 | 3,000 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 26000000 Mental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004021 BLDG MAINTENANCE SUPPLIES | 54 | 150 | 238 | 150 | 150 | 150 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 10,632 | 334 | 5,804 | 821 | 821 | 821 |
| 6004030 FOOD AND BEVERAGES | 425 | 250 | 0 | 250 | 250 | 250 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 0 | 150 | 0 | 150 | 150 | 150 |
| 6004048 MISC OPERATIONAL SUPPLIES | 1,224 | 500 | 495 | 500 | 500 | 500 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 0 | 3,197 | 395 | 3,197 | 3,197 | 3,197 |
| 6004100 POSTAGE AND FREIGHT | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004105 DUES AND MEMBERSHIPS | 6,704 | 7,655 | 6,905 | 8,346 | 8,346 | 8,346 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004111 BUILDING AND LAND RENTAL | 0 | 93,936 | 77,648 | 103,973 | 103,973 | 103,973 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 0 | 439 | 2,833 | 514 | 514 | 514 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 0 | 150 | 0 | 150 | 150 | 150 |
| 6004138 OTHER OPERATIONAL EXPENSES | 0 | 17 | 5 | 19 | 19 | 19 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 325 | 0 | 325 | 325 | 325 |
| 6004161 TRAVEL HOTEL AND MEALS | 557 | 750 | 0 | 750 | 750 | 750 |
| 6004162 EDUCATION AND TRAINING | 0 | 750 | 0 | 750 | 750 | 750 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 855 | 1,080 | 149 | 1,080 | 1,080 | 1,080 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 10 | 0 | 0 | 0 | 0 | 0 |
| 6004196 COPYING MACHINE RENTALS | 614 | 2,768 | 2,271 | 3,282 | 3,282 | 3,282 |
| 6004573 OTHER FEES FOR SERVICES | 27,777 | 92,594 | 17,172 | 65,968 | 65,968 | 65,968 |
| 0000040 Contractual Expenditures Totals | 55,024 | 209,295 | 118,909 | 194,475 | 194,475 | 194,475 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 889 | 16 | 12 | 17 | 17 | 17 |
| 6004604 DPW SECURITY CHARGEBACKS | 290 | 16,191 | 6,932 | 18,660 | 18,660 | 18,660 |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 23,899 | 30,625 | 11,553 | 30,625 | 30,625 | 30,625 |
| 6004606 TELEPHONE BILLING ACCOUNT | 3,662 | 4,880 | 2,662 | 5,085 | 5,085 | 5,085 |
| 6004609 DATA PROCESSING CHARGEBACKS | 60,212 | 56,514 | 29,939 | 26,462 | 26,462 | 26,462 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 0 | 0 | 0 | 6,714 | 6,714 | 6,714 |
| 6004614 OTHER CHARGEBACK EXPENSES | 82 | 161 | 1,507 | 1,221 | 1,221 | 1,221 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 516 | 188 | 19 | 528 | 528 | 528 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 403 | 478 | 546 | 461 | 461 | 461 |
| 6004619 BUILDING SERVICE CHARGEBACK | 0 | 5,493 | 3,541 | 9,254 | 9,254 | 9,254 |
| 6004621 BUILDING AND LAND RENTAL CHARG | 53,903 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 143,856 | 114,546 | 56,711 | 99,027 | 99,027 | 99,027 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,451 | 0 | 0 | 0 | 0 | 0 |

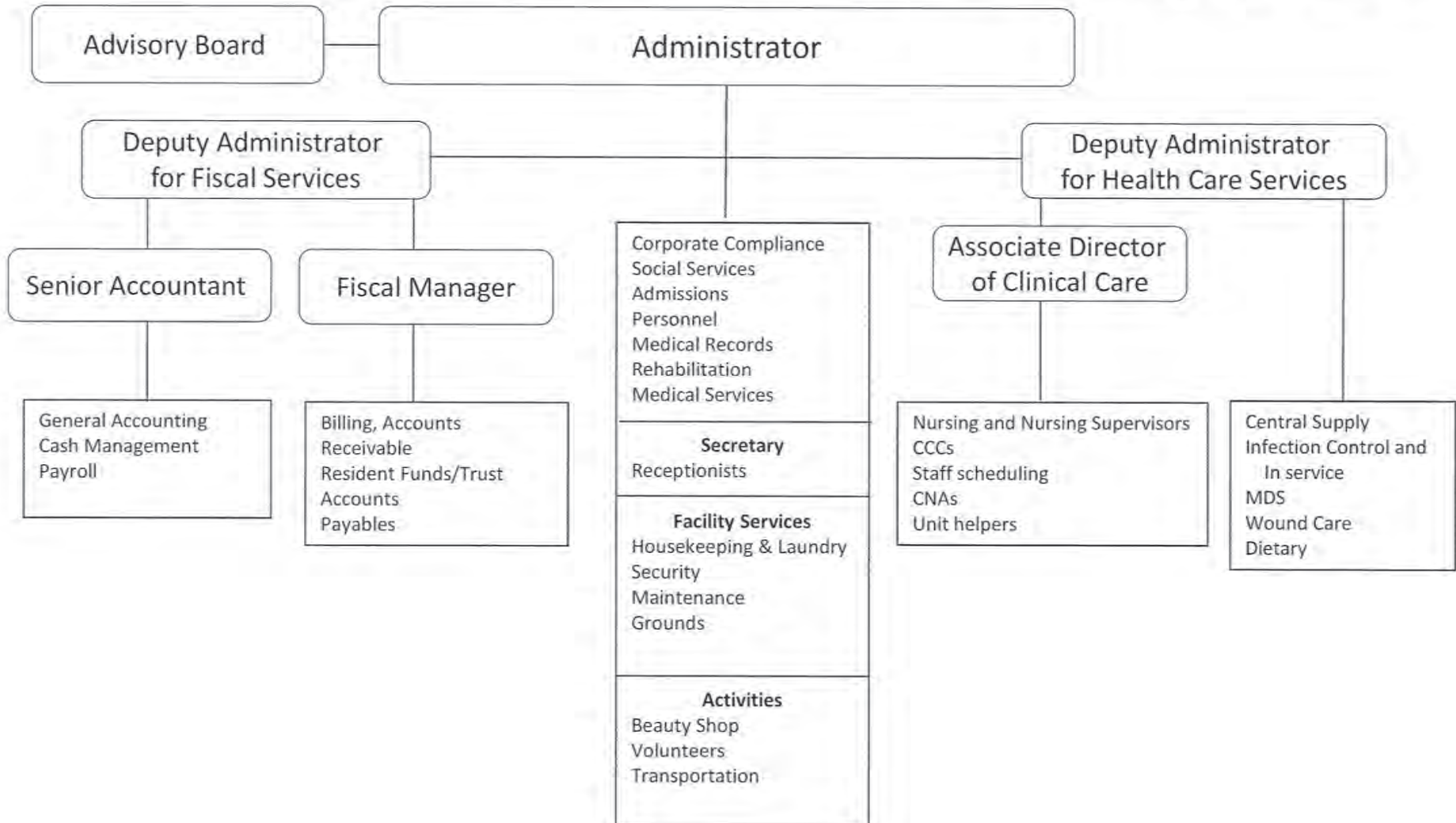
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 26000000 Mental Health

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness Totals | 1,451 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 181 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 181 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 23,592 | 18,870 | 14,115 | 19,707 | 19,707 | 19,707 |
| 6008002 SOCIAL SECURITY | 8,811 | 9,625 | 7,859 | 9,831 | 9,831 | 9,831 |
| 6008004 WORKERS COMPENSATION | 44,463 | 55,314 | 55,140 | 51,797 | 51,797 | 51,797 |
| 6008006 LIFE INSURANCE | 18 | 45 | 16 | 33 | 33 | 33 |
| 6008007 HEALTH INSURANCE | 25,202 | 26,499 | 22,782 | 27,824 | 27,824 | 27,824 |
| 6008009 RETIREE HEALTH INSURANCE | 367,547 | 389,436 | 246,811 | 387,452 | 387,452 | 387,452 |
| 6008010 DISABILITY INSURANCE | 81 | 88 | 77 | 88 | 88 | 88 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 6,450 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 476,164 | 499,877 | 346,800 | 496,732 | 496,732 | 496,732 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 213,343 | 201,946 | 159,431 | 203,800 | 203,800 | 203,800 |
| 0000090 Transfers Totals | 213,343 | 201,946 | 159,431 | 203,800 | 203,800 | 203,800 |
| Exp Totals for Dept: 26000000 | 1,012,365 | 1,151,472 | 791,408 | 1,122,542 | 1,122,542 | 1,122,542 |
| Total for Dept: 26000000 | -776,311 | -842,495 | -467,843 | -807,886 | -807,886 | -807,886 |

Willow Point Rehabilitation and Nursing Center



Willow Point Rehabilitation and Nursing Center

Mission Statement

It is the mission of the Willow Point Rehabilitation and Nursing Center (WPRNC) to serve the elderly and disabled individuals of Broome County that need skilled nursing care and short-term rehabilitation. This includes a comprehensive interdisciplinary approach to care planning with emphasis on quality of life, preservation of dignity and independence for the residents. The team at WPRNC is committed to meeting the physical, emotional, social and spiritual needs of the residents.

Description

Broome County's Willow Point Rehabilitation and Nursing Center has provided skilled nursing care since 1969.

WPRNC is licensed to care for up to 300 residents. The facility is made up of three separate buildings that are connected on at least one level. The *South Building* was built in 1969, which includes three floors, each with single, and double bedrooms. The *North Building* built in 1971, contains two floors with a mix of single and double bedrooms. In 2016 the first floor became home to the new rehabilitation unit composed of 39 single beds. This included a new gym with upgraded equipment to enhance the rehabilitation experience. The newest building; *West Wing* was built in 1988. The *West Wing* is comprised of a 43-bed secure nursing unit for Alzheimer's and dementia care of residents who are also at risk for wandering unsafely. One floor is designated primarily for sub-acute care or short-term rehabilitation services. The rest of the facility provides a variety of skilled nursing care services.

Federal and State regulations dictate the standards required to operate a skilled nursing facility. The New York State Department of Health (NYSDOH) is the licensing and lead oversight entity that is responsible for ensuring regulatory compliance. NYSDOH conducts routine, unannounced inspections and complaint investigations. WPRNC is required to meet all standards or pay penalties, fines and potentially disqualification from the Medicare and Medicaid programs (the primary payment sources). As a government-sponsored facility, there are additional requirements that must be met. For example, State Civil Service employment, Broome County purchasing processes and cash-based accounting rules.

The Administrator relies on the other Administration and general staff to meet the regulations. The Personnel Coordinator is responsible for employee hiring, corrective actions, and discharges.

The Fiscal Department is divided into four supervised areas: Payroll, Accounts Receivable and Resident Banking, Accounts Payable and Budget, General Ledger Accounting and Cost Reporting. Each area has specifically assigned support staff. The Fiscal Services Department is overseen by the Deputy Administrator for Fiscal Services, who reports directly to the Administrator.

The Administration umbrella also encompasses several other areas of the facility including the Admissions department, Barber and Beauty Services, the Medical Director's office, Health Information Management department, Therapeutic Recreation (Activities) and Volunteers.

2021 Objectives

The primary objective for WPRNC is to provide quality resident care in a caring and cost-responsible manner. Everything that Willow Point does for our nursing home residents must strive to meet this goal.

- Continue to develop and coach the leadership team and focus on attracting and retaining talent that consistently exceed expectations in resident care.
- Decrease re-hospitalization rates by utilizing internal resources and knowledge to provide care prior to hospitalization becoming necessary.
- While it is impossible to eliminate DOH complaints and findings, it is necessary to implement processes to improve documentation and processes.
- Increasing staffing to appropriate levels will provide support in all areas of the skilled nursing facility.
- Continually develop relationships with outside providers and facilitators, such as the hospital systems, DSRIP, and Remedy Partners.
- Reorganization of the Fiscal Services Department continues in the current year budget request. Management is still assessing to determine if fewer staff with the current knowledge base can perform efficiently, effectively, and economically.
- Develop more complete and meaningful monthly and annual financial performance metrics
- Continue to develop an assessment of equipment and a multi-year replacement plan
- Evaluate current Infection Control policies and procedures and determine best practices and necessary equipment to minimize impact of an event similar to COVID-19.

2021 Budget Highlights

The 2021 objectives were applied in making budget decisions. Several changes were made to revenues and expenses to reflect a realistic proposed budget.

Revenue

- Revenue projections reflect a 98% occupancy level in the long-term care areas of the building and an 87% occupancy level on the short-term rehabilitation unit. Decreasing the re-hospitalization rate will improve the confidence that the local hospitals have in our abilities to meet the needs of long and short-term residents. The facility's quality measures have improved year over year, further solidifying our reputation with the hospitals, our primary referral base. The MCS Medicare Compare rating system continues to be a struggle, but the facility continues to meet NYS DOH Quality Measures designating it in quintiles eligible for additional reimbursement (approximately \$125,000 in 2020). The facility will use these notable achievements to foster provider relationships to poise for the future.
- Medicare rates are based on historical utilization under the new PDP Reimbursement Model (October 2019 through March 2020) and include a CMS projected increase of approximately 2%. Medicaid rates are based on a reduced current case mix acuity of the residents. This is due to the fact that NYS DOH is proposing changes to the CMI component of the Medicaid reimbursement rate, and these changes are currently suspended under Court ordered injunction. The future is still not set in stone. Rates have been increased by approximately \$5.00 per day to

conservatively account for unknown changes, but with more optimism than the 2020 budget.

- The projected occupancy rate is calculated and predicted using 2018, 2019, and 2020 year-to-date census statistics. (excludes COVID-19 effects)
- All other revenue amounts are based on historical information. (excludes COVID-19 effects)
- The Intergovernmental Transfer Program (IGT) that benefits County Nursing Homes continues in 2020. The proposed budget reflects the anticipation that the county will be able to match IGT. The program is expected to continue in the future, contrary to questions about it continuing in the past. The most recent state budget extended the program for three years (2023).

- Equipment expenditures requests decreased approximately \$100,000
- Interdepartmental chargeback requests increased approximately \$57,000 (Information Technology and DPW increased their requests by \$73,000 and \$50,000 respectively)
- Debt Service requests decreased approximately \$97,000

- Each department's request for overtime appropriations was assessed and reduced where deemed prudent to do so. Many departments have reduced staff over the years and are now facing vacancies as well. There are several departments experiencing heavy stress in this area.

Expenses

- Expenses reflect the continuing challenge of providing quality resident care and services in a facility with increasing infrastructure needs.
- Every vacant position continues to be evaluated before hiring to seek improved efficiencies and reduced expenses.
- No significant staffing realignments have been proposed in this budget.
- 2021 appropriated expenses increased approximately \$129,000 over 2020 appropriated; .396% year to year increase
 - Personnel (salaries and benefits) costs increased approximately \$360,000
 - Contractual expenditure requests decreased approximately \$275,000

| Title of Position | Grade/Unit | As of | | | | |
|--|------------|---------|------------|-----------|-------------|---------|
| | | 2019 | Current | 2021 | 2021 | 2021 |
| | | Actuals | Authorized | Requested | Recommended | Adopted |
| <u>Full-Time Positions</u> | | | | | | |
| Nursing Home Administrator | O Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy NH Administrator-Fiscal Services | F Admin | 1 | 1 | 1 | 1 | 1 |
| Personnel Coordinator/Corporate Compliance | 20 Admin | 1 | 1 | 1 | 1 | 1 |
| Personnel Clerk | 9 Admin | 1 | 1 | 1 | 1 | 1 |
| Supervising Nurse I / II | 21/22 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Accountant | 18 BAPA | 1 | 1 | 1 | 1 | 1 |
| Fiscal Manager | 17 BAPA | 1 | 1 | 1 | 1 | 1 |
| Health Information Administrator | 14 BAPA | 1 | 1 | 1 | 1 | 1 |
| Admission Coordinator | 22 CSEA | 1 | 1 | 1 | 1 | 1 |
| Accountant (County)* | 16 CSEA | 2 | 2 | 2 | 2 | 2 |
| Principal Billing Specialist | 15 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Billing Specialist** | 13 CSEA | 3 | 3 | 3 | 3 | 3 |
| Health Information Technician | 11 CSEA | 2 | 2 | 2 | 2 | 2 |
| Program Assistant | 10 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Billing Specialist*** | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Certified Nursing Assistant**** | 7 CSEA | 1 | 0 | 0 | 0 | 0 |
| Sr Clerk | 8 CSEA | 0 | 2 | 2 | 2 | 2 |
| Account Clerk***** | 7 CSEA | 2 | 2 | 2 | 2 | 2 |
| Clerk**** | 7 CSEA | 5 | 6 | 6 | 6 | 6 |
| Total Full-Time Positions | | 31 | 33 | 33 | 33 | 33 |
| <u>Part-Time Positions</u> | | | | | | |
| Clerk | 7 CSEA | 4 | 4 | 4 | 4 | 4 |
| Total Part-Time Positions | | 4 | 4 | 4 | 4 | 4 |
| Total Positions | | 35 | 37 | 37 | 37 | 37 |
| Total Positions | | 35 | 37 | 37 | 37 | 37 |

* One position unfunded in 2019

**One position unfunded in 2019

***Two positions unfunded in 2019

****Certified Nursing Assistant changed to Clerk in 2020

*****Two positions unfunded in 2020

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 01 Willow Point-Admin & General

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 27000000 Willow Point | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000105 XEROX MACHINE | 541 | 1,800 | 65 | 1,800 | 1,800 | 1,800 |
| 5000125 MEDICARE PART B | 566,278 | 468,750 | 546,138 | 396,000 | 396,000 | 396,000 |
| 5000150 AVIATION LEASED TAX REIMBURSEM | 80 | 0 | 0 | 0 | 0 | 0 |
| 5000165 MISCELLANEOUS | -199 | 0 | 0 | 0 | 0 | 0 |
| 5000179 CHARGES FOR SERVICES | 0 | 0 | 5,326,293 | 0 | 0 | 0 |
| 5000206 CHARGES FOR SERVICES | 3,361 | 0 | 1,644 | 20,000 | 20,000 | 20,000 |
| 5000210 SNF MEDICARE | 4,876,007 | 5,054,604 | 2,150,860 | 5,747,892 | 5,747,892 | 5,747,892 |
| 5000212 SNF PRIVATE | 4,299,078 | 4,784,206 | 1,814,475 | 4,638,522 | 4,638,522 | 4,638,522 |
| 5000218 SNF NAMI-PATIENT SHARE | 1,232,984 | 3,264,000 | 850,979 | 3,264,000 | 3,264,000 | 3,264,000 |
| 5000238 COMMERCIAL INSURANCE | 420,957 | 550,555 | 170,060 | 428,504 | 428,504 | 428,504 |
| 5000426 MISCELLANEOUS | 100,525 | 250,000 | 203,281 | 250,000 | 250,000 | 250,000 |
| 5000427 CAFETERIA FEES | 45 | 0 | 0 | 0 | 0 | 0 |
| 5000431 MISCELLANEOUS | 357,282 | 392,077 | 128,463 | 250,000 | 250,000 | 250,000 |
| 0000002 Departmental Income Totals | 11,856,939 | 14,765,992 | 11,192,258 | 14,996,718 | 14,996,718 | 14,996,718 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 21,624 | 12,000 | 1,547 | 1,500 | 1,500 | 1,500 |
| 5000470 VENDING MACHINE | 7,690 | 30,000 | 5,982 | 30,000 | 30,000 | 30,000 |
| 0000003 Use of Money Totals | 29,314 | 42,000 | 7,529 | 31,500 | 31,500 | 31,500 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSFER FROM INSURANCE RESERV | 75,606 | 210 | 210 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 1,116 | 1,000 | 825 | 1,000 | 1,000 | 1,000 |
| 5000551 CHANGE IN OPEB LIABILITY | 12,545,319 | 0 | 0 | 0 | 0 | 0 |
| 5000570 EARNINGS ON TEMPORARY INVESTME | 12,039 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 12,634,080 | 1,210 | 1,035 | 1,000 | 1,000 | 1,000 |
| 0000009 Federal Aid | | | | | | |
| 5000949 SNF MEDICAID - FEDERAL | 18,002,182 | 15,165,541 | 9,106,465 | 15,390,716 | 15,390,716 | 15,390,716 |
| 0000009 Federal Aid Totals | 18,002,182 | 15,165,541 | 9,106,465 | 15,390,716 | 15,390,716 | 15,390,716 |
| Rev Total for Div: 2701 | 42,522,515 | 29,974,743 | 20,307,287 | 30,419,934 | 30,419,934 | 30,419,934 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 01 Willow Point-Admin & General

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 840,410 | 1,239,036 | 842,324 | 1,246,062 | 1,246,062 | 1,246,062 |
| 6001001 SALARIES PART-TIME | 45,136 | 47,710 | 35,990 | 49,932 | 49,932 | 49,932 |
| 6001002 SALARIES TEMPORARY | 18,871 | 0 | 17,253 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 8,603 | 21,797 | 30,142 | 25,259 | 25,259 | 25,259 |
| 6001008 STAND-BY PAY | 320 | 0 | 90 | 0 | 0 | 0 |
| 6001009 OTHER PERSONNEL SERVICES | 0 | 0 | 140 | 0 | 0 | 0 |
| 6001012 HOLIDAY OVERTIME PAY | 423 | 936 | 363 | 1,622 | 1,622 | 1,622 |
| 6001014 INCENTIVES | 1,900 | 10,000 | 800 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 915,663 | 1,319,479 | 927,102 | 1,322,875 | 1,322,875 | 1,322,875 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002304 OTHER MOTOR VEHICLES | 0 | 70,000 | 0 | 0 | 0 | 0 |
| 6002400 OFFICE MACHINES | 0 | 250 | 0 | 250 | 250 | 250 |
| 6002503 COMPUTER EQUIPMENT | 0 | 4,600 | 5,600 | 4,600 | 4,600 | 4,600 |
| 6002703 OTHER INSTITUTIONAL EQUIPMENT | 0 | 600 | 0 | 600 | 600 | 600 |
| 6002709 OTHER OPERATIONAL EQUIPMENT | 0 | 0 | 0 | 500 | 500 | 500 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 75,450 | 5,600 | 5,950 | 5,950 | 5,950 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,144 | 1,245 | 1,019 | 1,295 | 1,295 | 1,295 |
| 6004012 OFFICE SUPPLIES | 8,492 | 9,100 | 5,735 | 8,400 | 8,400 | 8,400 |
| 6004048 MISC OPERATIONAL SUPPLIES | 110 | 1,200 | 1,634 | 2,000 | 2,000 | 2,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 749 | 700 | 450 | 700 | 700 | 700 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 0 | 0 | 178 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 68 | 150 | 14 | 150 | 150 | 150 |
| 6004101 TELEPHONE | 0 | 0 | 6,689 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 26,014 | 26,060 | 26,654 | 28,215 | 28,215 | 28,215 |
| 6004106 GENERAL OFFICE EXPENSES | 5,701 | 2,600 | 486 | 1,600 | 1,600 | 1,600 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 2,294 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 15,599 | 15,000 | 9,135 | 20,000 | 20,000 | 20,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 516 | 2,160 | 137 | 1,500 | 1,500 | 1,500 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,332 | 2,002 | 0 | 1,826 | 1,826 | 1,826 |
| 6004162 EDUCATION AND TRAINING | 1,676 | 4,950 | 249 | 4,850 | 4,850 | 4,850 |
| 6004168 OTHER PERSONNEL EXPENSES | 926 | 1,060 | 0 | 1,560 | 1,560 | 1,560 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 01 Willow Point-Admin & General

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004196 COPYING MACHINE RENTALS | 8,868 | 8,869 | 7,480 | 9,270 | 9,270 | 9,270 |
| 6004200 PROPERTY LOSS | 15,151 | 0 | 0 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 60,455 | 210 | 210 | 210 | 210 | 210 |
| 6004255 CONTRACTED SERVICES | 20,083 | 97,500 | 725 | -21,000 | 21,000 | 21,000 |
| 6004256 SERVICES | 969 | 0 | 327 | 0 | 0 | 0 |
| 6004411 PHYSICIAN SERVICES | 65,000 | 65,000 | 0 | 65,000 | 65,000 | 65,000 |
| 6004412 HEALTH & MEDICAL SERVICES EXPE | 14,936 | 15,000 | 21,110 | 15,000 | 15,000 | 15,000 |
| 6004500 ACCTG AND COST ALLOCATION SERV | 1,500 | 1,500 | 1,500 | 2,000 | 2,000 | 2,000 |
| 6004504 OTHER FINANCIAL SERVICES | 33,569 | 60,000 | 21,293 | 80,000 | 80,000 | 80,000 |
| 6004537 INVESTIGATIONS EXPENSES | 10,737 | 14,434 | 8,170 | 14,434 | 14,434 | 14,434 |
| 6004573 OTHER FEES FOR SERVICES | 19,306 | 25,000 | 24,517 | 18,000 | 18,000 | 18,000 |
| 6004575 INCENTIVE | 5,563 | 17,300 | 7,164 | 15,000 | 15,000 | 15,000 |
| 6004592 STATE REVENUE REFUND | 1,391,307 | 1,500,000 | 1,242,710 | 1,500,000 | 1,500,000 | 1,500,000 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 99 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 1,712,164 | 1,873,540 | 1,387,586 | 1,814,510 | 1,814,510 | 1,814,510 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004601 INDIRECT COSTS | 659,471 | 658,868 | 0 | 605,262 | 605,262 | 605,262 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 307,930 | 237,595 | 0 | 243,595 | 243,595 | 243,595 |
| 6004606 TELEPHONE BILLING ACCOUNT | 42,102 | 54,286 | 21,661 | 69,414 | 69,414 | 69,414 |
| 6004609 DATA PROCESSING CHARGEBACKS | 615,526 | 624,877 | 294,675 | 644,965 | 644,965 | 644,965 |
| 6004614 OTHER CHARGEBACK EXPENSES | 152 | 241 | 62 | 129 | 129 | 129 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 14,533 | 11,783 | 8,506 | 14,936 | 14,936 | 14,936 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 6,777 | 6,922 | 5,442 | 7,301 | 7,301 | 7,301 |
| 0000041 Chargeback Expenses Totals | 1,646,491 | 1,594,572 | 330,346 | 1,585,662 | 1,585,662 | 1,585,662 |
| 0000042 Depreciation | | | | | | |
| 6004801 DEPRECIATION - BUILDINGS | 55,048 | 0 | 0 | 0 | 0 | 0 |
| 6004802 DEPRECIATION - BLDG IMPROVEMEN | 355,737 | 0 | 0 | 0 | 0 | 0 |
| 6004803 DEPRECIATION - IMPROV O/T BLDG | 5,891 | 0 | 0 | 0 | 0 | 0 |
| 6004804 DEPRECIATION - MOTOR VEHICLES | 7,619 | 0 | 0 | 0 | 0 | 0 |
| 6004805 DEPRECIATION - MACHINERY & EQU | 249,514 | 0 | 0 | 0 | 0 | 0 |
| 0000042 Depreciation Totals | 673,809 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | -20,985 | 198,639 | 125,853 | 193,582 | 193,582 | 193,582 |
| 6008002 SOCIAL SECURITY | 62,718 | 103,149 | 64,978 | 101,779 | 101,779 | 101,779 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 01 Willow Point-Admin & General

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|-----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008004 WORKERS COMPENSATION | 9,530 | 8,863 | 0 | 9,403 | 9,403 | 9,403 |
| 6008005 WORKERS COMP LT LIABILITY | 39,260 | 0 | 0 | 0 | 0 | 0 |
| 6008006 LIFE INSURANCE | 211 | 465 | 183 | 465 | 465 | 465 |
| 6008007 HEALTH INSURANCE | 286,629 | 353,357 | 238,769 | 371,178 | 371,178 | 371,178 |
| 6008008 CHANGE IN OPEB LIABILITY | 10,076,840 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 163,535 | 179,586 | 105,873 | 173,623 | 173,623 | 173,623 |
| 6008010 DISABILITY INSURANCE | 1,356 | 1,848 | 1,299 | 1,848 | 1,848 | 1,848 |
| 6008015 PENSION EXPENSE | 190,638 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 10,809,732 | 845,907 | 536,955 | 851,878 | 851,878 | 851,878 |
| Exp Total for Div: 2701 | 15,757,859 | 5,708,948 | 3,187,589 | 5,580,875 | 5,580,875 | 5,580,875 |
| Total for Div: 27000000 | 26,764,656 | 24,265,795 | 17,119,698 | 24,839,059 | 24,839,059 | 24,839,059 |

Willow Point Rehabilitation and Nursing Center

Nursing

It is the mission of the nursing department to provide the highest quality nursing care for residents while recognizing that resident(s) and family are an integral component to the plan of care. We strive for a comprehensive interdisciplinary approach with emphasis on quality of care and quality of life, while assuring preservation of dignity, and independence for all residents.

Description

The Nursing Department is supervised by the Deputy Administrator for Health Care Services (DAHCS), who also serves as the Director of Nursing, a position required by NYSDOH. The DAHCS has oversight of areas where Nursing and other departments intertwine, specifically Minimum Data Set (MDS reporting), Staff Development and In-service Training, Infection Control, Wound Care, and Central Supply. The DAHCS shares Administrative On-Call duties with the Administrator.

Day-to-day supervision of the Nursing Department is handled by the Associate Director of Clinical Care (ADON). A primary duty of the ADON is the responsibility for all resident investigation(s) including follow-up and the mandated NYS Department of Health reporting for all reportable resident incidents/accidents. The ADON reviews & investigates all resident incidents and/or accidents to determine if an incident is reportable. Another primary responsibility for the ADON is the supervision of two staffing positions. These duties include but are not limited to scheduled time for nurses, CNAs, unit helpers, maintaining rotation schedules, approval of valid reasons for time off, participation in interviews, and review of nursing applicants. Evaluations and engagement in personnel issues of all nursing

staff is another area the ADON has responsibility. At least one Registered Nurse is working in the facility 8-hours every day and is also available on-call the remaining time. Each nursing unit also has a manager with 24-hour responsibility; the Clinical Care Coordinators (CCC).

The Nursing Units, under the guidance of the Deputy Administrator for Health Services, provides leadership in resident care supervised by Clinical Care Coordinators. There are seven skilled nursing units in the facility. The Alzheimer's Dementia Unit is a secure unit. Another unit is designated to meet the needs of residents who are considered subacute. The professional nursing staff, in conjunction with the attending physician, nurse practitioner, family, and all disciplines implements plans of care for each resident. Staff duties include administering medications, treatments, maintaining infection control, monitoring, and documentation relating to the care of residents, and as mandated by State and Federal Regulations.

The Nursing Department employs RNs, LPNs, CNAs and Unit Aides. RNs and LPNs complete assessments and identify signs and symptoms of illness that may affect a resident's overall health. Medication administration and treatments are completed routinely and as needed. Care is designed to restore and maintain resident abilities and functions for quality of care and ultimately, their quality of life. Certified Nursing Assistants maintain daily records which provide the nurse with necessary information about the progress of the residents. Unit Aides support the objectives of the department in providing basic services for residents. The work involves performing a variety of helper tasks to assist the nursing staff.

The Staff Development Department is responsible for the orientation and continued education program for all employees. Various community resources and consultants are used for presentation of programs.

The Alzheimer's Dementia Unit provides specialized care to those residents with dementia who are experiencing memory loss, impairment of functional abilities, and loss of other cognitive skills. The goal is to maintain each resident at his or her highest practicable level of functioning for the longest period possible.

The Infection Control Department monitors all departments for infection control compliance. The department provides an ongoing employee health program, administers resident and staff flu vaccine, administers resident pneumococcal vaccine, and administers residents, staff, and volunteer Mantoux testing program. The department also reviews the Occupational Exposure Control Program and monitors compliance, oversees the administration of Hepatitis B vaccination program, and assists the employee in education regarding Infection Control issues, while maintaining documentation compliance.

The Sub-Acute Rehabilitation Unit is intended to address residents acutely impacted by a clinical event. Whether the need for services is for extensive nursing services or for rehabilitation services provided by physical, occupational, or speech language clinical staff, comprehensive care to ensure a positive outcome is provided to all participants. It is our express ambition to manage this unit in accordance with these guidelines to ensure that every resident of the Subacute Unit receives full attention and support throughout his or her recovery period.

The budget includes nursing positions necessary to meet the care needs of the residents as required by regulation. The amount of

nursing staff scheduled to work on any given day is set by a historical standard that considers the care needs of each resident.

2021 Objectives

- Maintain a successful Nurse aide 100-hour training program. A full-time Nurse Trainer (formerly a part-time position) has been added to meet the current needs of the program and expand recruitment.
- Make appropriate adjustments to implement a new Medicaid Case Mix Methodology, whatever the NYS DOH decides that shall be.
- Continue to maintain a 2 Star CMS Rating and 2nd Quintile NYS DOH ranking) and improve quality measures.
- Strive for a deficiency free survey.
- Advance the Interact program to reduce the amount of emergency room transfers and generate DSRIP supported revenue
- Continue efforts to reduce re-hospitalizations.
- Successfully implement changes necessary to accommodate and comply with the new Medicare reimbursement model, PDPM (Patient Driven Payment Model).
- Continue efforts to adequately staff the building, hire employees, and retain employees.
- Successful implementation of Arjo Diligent

| Title of Position | Grade/Unit | 2019 Actuals | As of | | | |
|---|------------|-----------------|---------------------------------------|-------------------|---------------------|-----------------|
| | | | July 6, 2020 Current Authorized | 2021 Requested | 2021 Recommended | 2021 Adopted |
| <u>Full-Time Positions</u> | | | | | | |
| Deputy NH Administrator-for Health Services | J Admin | 1 | 1 | 1 | 1 | 1 |
| Associate Director of Clinical Care | 25 BAPA | 1 | 1 | 1 | 1 | 1 |
| MDS Coordinator | 23 BAPA | 1 | 1 | 1 | 1 | 1 |
| Clinical Care Coordinator II | 23 BAPA | 7 | 7 | 7 | 7 | 7 |
| Certified Nursing Aide Instructor | 22 BAPA | 1 | 1 | 1 | 1 | 1 |
| Supervising Nurse I / II | 21/22 BAPA | 7 | 7 | 7 | 7 | 7 |
| Infection Control Nurse | 22 CSEA | 1 | 1 | 1 | 1 | 1 |
| Charge Nurse RPN/Sr LPN | 22/16 CSEA | 17 | 18 | 18 | 18 | 18 |
| Senior LPN | 16 CSEA | | | | | |
| Registered Professional Nurse | 21 CSEA | 27 | 27 | 27 | 27 | 27 |
| RPN (WPNH)/LPN**** | 21/15 CSEA | | | | | |
| Licensed Practical Nurse | 15 CSEA | | | | | |
| Program Assistant | 10 CSEA | 1 | 1 | 1 | 1 | 1 |
| Stores Clerk | 10 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Clerk | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Certified Nursing Assistant* | 7 CSEA | 126 | 126 | 126 | 126 | 126 |
| Clerk | 7 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 194 | 195 | 195 | 195 | 195 |
| <u>Part-Time Positions</u> | | | | | | |
| Supervising Nurse I / II | 21/22 BAPA | 1 | 1 | 1 | 1 | 1 |
| Registered Professional Nurse(NH) | 21 CSEA | 32 | 32 | 32 | 32 | 32 |
| RPN (WPNH)/LPN ** | 21/15 CSEA | | | | | |
| Licensed Practical Nurse | 14 CSEA | | | | | |
| Unit Aide | | 7 | 7 | 7 | 7 | 7 |
| Certified Nursing Assistant*** | 7 CSEA | 41 | 41 | 41 | 41 | 41 |
| Total Part-Time Positions | | 81 | 81 | 81 | 81 | 81 |
| Total Positions | | 275 | 276 | 276 | 276 | 276 |

*Four positions unfunded since 2015, three additional positions unfunded in 2017, six additional unfunded in 2018

** Three positions unfunded in 2018, one additional position unfunded in 2020

***Four positions unfunded since 2015, four additional positions unfunded in 2017

****One position unfunded in 2020

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 06 Willow Point-Nursing

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 3,121 | 0 | 5,080 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 3,121 | 0 | 5,080 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 22,219 | 25,400 | 3,305 | 25,400 | 25,400 | 25,400 |
| 0000008 State Aid Totals | 22,219 | 25,400 | 3,305 | 25,400 | 25,400 | 25,400 |
| Rev Total for Div: 2706 | 25,340 | 25,400 | 8,385 | 25,400 | 25,400 | 25,400 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 5,668,676 | 7,291,198 | 4,358,308 | 7,307,854 | 7,307,854 | 7,307,854 |
| 6001001 SALARIES PART-TIME | 764,104 | 1,325,651 | 613,577 | 1,353,908 | 1,353,908 | 1,353,908 |
| 6001002 SALARIES TEMPORARY | 1,037,889 | 607,823 | 726,964 | 552,862 | 552,862 | 552,862 |
| 6001003 SALARIES OVERTIME | 1,164,158 | 16,990 | 915,212 | 49,221 | 49,221 | 49,221 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 0 | 30,424 | 0 | 0 | 0 | 0 |
| 6001008 STAND-BY PAY | 25,460 | 10,920 | 17,228 | 20,920 | 20,920 | 20,920 |
| 6001009 OTHER PERSONNEL SERVICES | 29,333 | 42,800 | 25,844 | 42,300 | 42,300 | 42,300 |
| 6001012 HOLIDAY OVERTIME PAY | 65,041 | 80,253 | 43,155 | 55,075 | 55,075 | 55,075 |
| 6001013 SIGN ON BONUS | 8,500 | 20,000 | 54,850 | 10,000 | 10,000 | 10,000 |
| 6001014 INCENTIVES | 6,300 | 125,000 | 2,000 | 165,000 | 165,000 | 165,000 |
| 0000010 Personnel Service Totals | 8,769,461 | 9,551,059 | 6,757,138 | 9,557,140 | 9,557,140 | 9,557,140 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002401 OFFICE FURNITURE | 0 | 1,950 | 444 | 1,700 | 1,700 | 1,700 |
| 6002500 GENERAL EDUCATION EQUIPMENT | 0 | 400 | 469 | 0 | 0 | 0 |
| 6002505 HOSPITAL MEDICAL AND LAB EQUIP | 0 | 99,243 | 21,355 | 97,307 | 97,307 | 97,307 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 101,593 | 22,268 | 99,007 | 99,007 | 99,007 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 229 | 400 | 185 | 400 | 400 | 400 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 06 Willow Point-Nursing

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004012 OFFICE SUPPLIES | 4,697 | 4,800 | 1,834 | 4,800 | 4,800 | 4,800 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 639 | 600 | 55 | 600 | 600 | 600 |
| 6004048 MISC OPERATIONAL SUPPLIES | 14,323 | 7,000 | 3,311 | 7,000 | 7,000 | 7,000 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 215 | 0 | 226 | 0 | 0 | 0 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 209,478 | 230,300 | 233,686 | 234,500 | 234,500 | 234,500 |
| 6004064 UNIT DOSAGE SNF | 22 | 0 | 0 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 486 | 775 | 749 | 875 | 875 | 875 |
| 6004106 GENERAL OFFICE EXPENSES | 589 | 500 | 246 | 500 | 500 | 500 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 0 | 0 | 2,071 | 0 | 0 | 0 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 0 | 0 | 1,595 | 0 | 0 | 0 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 2,654 | 2,500 | 1,547 | 2,500 | 2,500 | 2,500 |
| 6004143 TRANSPORTATION SERVICES | 55 | 1,000 | 468 | 1,000 | 1,000 | 1,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 938 | 650 | 0 | 1,000 | 1,000 | 1,000 |
| 6004162 EDUCATION AND TRAINING | 4,051 | 5,000 | 874 | 3,500 | 3,500 | 3,500 |
| 6004168 OTHER PERSONNEL EXPENSES | 5,417 | 8,000 | 2,930 | 8,000 | 8,000 | 8,000 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 40,957 | 45,350 | 1,372 | 50,350 | 50,350 | 50,350 |
| 6004196 COPYING MACHINE RENTALS | 11,317 | 14,034 | 12,999 | 14,034 | 14,034 | 14,034 |
| 6004405 REHAB AND THERAPY SERVICES | -50 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 6004410 NURSING SERVICES | 1,341,017 | 200,000 | 1,292,783 | 150,000 | 150,000 | 150,000 |
| 6004588 INTEREST AND PENALTIES | 182 | 0 | 94 | 0 | 0 | 0 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 998 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 1,638,214 | 525,909 | 1,557,025 | 484,059 | 484,059 | 484,059 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004609 DATA PROCESSING CHARGEBACKS | 600 | 48,733 | 0 | 46,336 | 46,336 | 46,336 |
| 0000041 Chargeback Expenses Totals | 600 | 48,733 | 0 | 46,336 | 46,336 | 46,336 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 619 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 619 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | -63,784 | 1,259,906 | 805,383 | 1,270,563 | 1,270,563 | 1,270,563 |
| 6008002 SOCIAL SECURITY | 640,522 | 723,624 | 488,588 | 725,455 | 725,455 | 725,455 |
| 6008004 WORKERS COMPENSATION | 403,012 | 367,592 | 0 | 389,928 | 389,928 | 389,928 |
| 6008006 LIFE INSURANCE | 1,446 | 4,140 | 1,137 | 4,005 | 4,005 | 4,005 |
| 6008007 HEALTH INSURANCE | 1,214,013 | 1,933,626 | 1,074,437 | 2,074,367 | 2,074,367 | 2,074,367 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 06 Willow Point-Nursing

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|--------------------|--------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008009 RETIREE HEALTH INSURANCE | 1,241,414 | 1,331,128 | 882,818 | 1,416,974 | 1,416,974 | 1,416,974 |
| 6008010 DISABILITY INSURANCE | 10,032 | 19,536 | 8,909 | 19,448 | 19,448 | 19,448 |
| 6008011 UNEMPLOYMENT INSURANCE | 21,883 | 0 | 45,978 | 0 | 0 | 0 |
| 6008012 EMPLOYEE TUITION REIMBURSEMENT | 40,957 | 40,000 | 27,665 | 40,000 | 40,000 | 40,000 |
| 6008015 PENSION EXPENSE | 1,384,865 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 4,894,360 | 5,679,552 | 3,334,915 | 5,940,740 | 5,940,740 | 5,940,740 |
| Exp Total for Div: 2706 | 15,303,254 | 15,906,846 | 11,671,346 | 16,127,282 | 16,127,282 | 16,127,282 |
| Total For Div: 27000000 | -15,277,914 | -15,881,446 | -11,662,961 | -16,101,882 | -16,101,882 | -16,101,882 |

Willow Point Rehabilitation and Nursing Center

Dietary

The Dietary Division provides food service that meets the daily nutritional needs of residents and ensures that special dietary needs are recognized. The goal is to work with the food service vendor to ensure the food is served in a manner that is nutritious, appetizing, visually pleasing, and of sufficient variety to ensure resident satisfaction and maintain acceptable parameters of nutritional status. Consideration is given to food habits, preferences, ethnic groups, activities and holidays. Food and beverage services are contracted with a third-party vendor.

2021 Objectives:

- Continue to work proactively with Sodexo to achieve a positive dining experience for all residents and strive for a deficiency free survey.

Willow Point Nursing Home/Dietary 27050104

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Food Service Director | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| <u>Part-Time Positions</u> | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 1 | 1 | 1 | 1 | 1 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 05 Willow Point-Dietary

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000150 AVIATION LEASED TAX REIMBURSEM | -80 | 0 | 0 | 0 | 0 | 0 |
| 5000427 CAFETERIA FEES | 1,574 | 1,000 | 455 | 1,000 | 1,000 | 1,000 |
| 0000002 Departmental Income Totals | 1,494 | 1,000 | 455 | 1,000 | 1,000 | 1,000 |
| Rev Total for Div: 2705 | 1,494 | 1,000 | 455 | 1,000 | 1,000 | 1,000 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 36,474 | 55,291 | 48,501 | 57,492 | 57,492 | 57,492 |
| 0000010 Personnel Service Totals | 36,474 | 55,291 | 48,501 | 57,492 | 57,492 | 57,492 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002700 KITCHEN AND DINING ROOM EQUIPM | 0 | 10,840 | 8,291 | 10,000 | 10,000 | 10,000 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 10,840 | 8,291 | 10,000 | 10,000 | 10,000 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004030 FOOD AND BEVERAGES | -235 | 0 | -328 | 0 | 0 | 0 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 147 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | -88 | 0 | -328 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004609 DATA PROCESSING CHARGEBACKS | 1,043 | 1,043 | 1,074 | 1,074 | 1,074 | 1,074 |
| 6004625 FOOD SERVICE CHARGEBACKS | 3,008,053 | 3,102,567 | 2,107,908 | 3,171,582 | 3,171,582 | 3,171,582 |
| 0000041 Chargeback Expenses Totals | 3,009,096 | 3,103,610 | 2,108,982 | 3,172,656 | 3,172,656 | 3,172,656 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | -9,099 | 9,842 | 7,498 | 10,412 | 10,412 | 10,412 |
| 6008002 SOCIAL SECURITY | 2,782 | 4,230 | 3,710 | 4,398 | 4,398 | 4,398 |
| 6008004 WORKERS COMPENSATION | 12,192 | 10,565 | 0 | 11,207 | 11,207 | 11,207 |

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BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 05 Willow Point-Dietary

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008006 LIFE INSURANCE | 4 | 15 | 7 | 15 | 15 | 15 |
| 6008007 HEALTH INSURANCE | 0 | 14,510 | 0 | 19,056 | 19,056 | 19,056 |
| 6008009 RETIREE HEALTH INSURANCE | 102,462 | 116,012 | 69,247 | 109,064 | 109,064 | 109,064 |
| 6008015 PENSION EXPENSE | 6,131 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 114,472 | 155,174 | 80,462 | 154,152 | 154,152 | 154,152 |
| Exp Total for Div: 2705 | 3,159,954 | 3,324,915 | 2,245,908 | 3,394,300 | 3,394,300 | 3,394,300 |
| Total for Div: 27000000 | -3,158,460 | -3,323,915 | -2,245,453 | -3,393,300 | -3,393,300 | -3,393,300 |

Willow Point Rehabilitation and Nursing Center

Cleanliness and Safety

The Department of Public Works (DPW) has oversight of the Maintenance, Housekeeping and Laundry Departments at WPR&NC through a Full-Time DPW employee, the Facility Manager. The Maintenance Mechanics, under the Facility Manager's direction, are responsible for providing general and preventive maintenance for the physical plant, equipment, and grounds. The Maintenance staff is also responsible for upkeep of the facility-owned equipment including but not limited to beds, lifts, and wheelchairs.

The Housekeeping Supervisor and Assistant Housekeeping Supervisor oversee the Housekeeping Department and are charged with providing a safe and sanitary environment. The Housekeeping Department duties include all basic cleaning functions and custodial work provided by the Custodial Workers.

The Housekeeping Supervisor and Assistant Housekeeping Supervisor also oversee the laundry and Laundry Workers. They are responsible for laundering residents' personal clothing, facility curtains and draperies, and miscellaneous resident care items. Laundry also manages the contracted linen supply service.

2021 Budget Highlights

- Monitoring and continuous development of processes instituted to bring the facility into better compliance with codes and NYS DOH regulations
- Make necessary physical improvements to meet the objective of a survey free of any "Life Safety Code" citations

Willow Point Nursing Home/Cleanliness and Safety 27030204 27030304 27030404

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020</u> | | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|-----------------------------------|-------------------|-------------------------|-------------------------------|----|---------------------------|-----------------------------|-------------------------|
| | | | <u>Current Authorized</u> | | | | |
| <u>Full-Time Positions</u> | | | | | | | |
| Housekeeping Supervisor | 14 BAPA | 1 | 1 | 1 | 1 | 1 | 1 |
| Assistant Housekeeping Supervisor | 11 CSEA | 1 | 1 | 1 | 1 | 1 | 1 |
| Maintenance Mechanic | 10 CSEA | 4 | 4 | 4 | 4 | 4 | 4 |
| Maintenance Worker | 7 CSEA | 1 | 1 | 1 | 1 | 1 | 1 |
| Custodial Worker | 7 CSEA | 24 | 24 | 24 | 24 | 24 | 24 |
| Laundry Worker | 7 CSEA | 5 | 5 | 5 | 5 | 5 | 5 |
| Total Full-Time Positions | | 36 | 36 | 36 | 36 | 36 | 36 |
| <u>Part-Time Positions</u> | | | | | | | |
| Account Clerk | 7 CSEA | 1 | 1 | 1 | 1 | 1 | 1 |
| Custodial Worker | 7 CSEA | 6 | 6 | 6 | 6 | 6 | 6 |
| Laundry Worker | 7 CSEA | 1 | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 8 | 8 | 8 | 8 | 8 | 8 |
| Total Positions | | 44 | 44 | 44 | 44 | 44 | 44 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 03 Willow Point-Cleanliness/Safety

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000510 SALE OF SCRAP & EXCESS MATERIA | 753 | 1,000 | 185 | 1,000 | 1,000 | 1,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 753 | 1,000 | 185 | 1,000 | 1,000 | 1,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 2,132 | 0 | 0 | 0 | 0 | 0 |
| 5000531 GIFTS AND DONATIONS | 1 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 2,133 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 2703 | 2,886 | 1,000 | 185 | 1,000 | 1,000 | 1,000 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,101,541 | 1,164,929 | 831,561 | 1,154,863 | 1,154,863 | 1,154,863 |
| 6001001 SALARIES PART-TIME | 96,729 | 99,910 | 53,797 | 133,890 | 133,890 | 133,890 |
| 6001003 SALARIES OVERTIME | 20,254 | 32,017 | 18,568 | 21,749 | 21,749 | 21,749 |
| 6001008 STAND-BY PAY | 7,280 | 7,336 | 6,440 | 7,308 | 7,308 | 7,308 |
| 6001009 OTHER PERSONNEL SERVICES | 6,775 | 7,100 | 6,375 | 9,600 | 9,600 | 9,600 |
| 6001012 HOLIDAY OVERTIME PAY | 9,960 | 10,299 | 6,140 | 12,090 | 12,090 | 12,090 |
| 6001014 INCENTIVES | 1,800 | 0 | 800 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 1,244,339 | 1,321,591 | 923,681 | 1,339,500 | 1,339,500 | 1,339,500 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002102 IMPROVEMENT/ALTERATIONS | 0 | 0 | 0 | 50,000 | 50,000 | 50,000 |
| 6002600 MAINTENANCE EQUIPMENT | 0 | 13,232 | 17,446 | 2,332 | 2,332 | 2,332 |
| 6002604 BUILDING AND GROUNDS EQUIPMENT | 0 | 2,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6002700 KITCHEN AND DINING ROOM EQUIPM | 0 | 17,700 | 0 | 17,700 | 17,700 | 17,700 |
| 6002701 LAUNDRY AND CLEANING EQUIPMENT | 0 | 7,750 | 9,822 | 17,000 | 17,000 | 17,000 |
| 6002709 OTHER OPERATIONAL EQUIPMENT | 0 | 35,250 | 0 | 36,900 | 36,900 | 36,900 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 75,932 | 27,268 | 124,932 | 124,932 | 124,932 |
| 0000040 Contractual Expenditures | | | | | | |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 03 Willow Point-Cleanliness/Safety

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004012 OFFICE SUPPLIES | 544 | 300 | 122 | 300 | 300 | 300 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 44,453 | 63,000 | 40,772 | 63,000 | 63,000 | 63,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 61,411 | 115,000 | 43,588 | 110,000 | 110,000 | 110,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 53,364 | 65,000 | 44,394 | 65,000 | 65,000 | 65,000 |
| 6004032 HSLD LAUNDRY & CLEANING SUPPLI | 34,723 | 41,000 | 20,014 | 41,000 | 41,000 | 41,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 15,111 | 19,700 | 10,326 | 17,700 | 17,700 | 17,700 |
| 6004054 SAFETY SUPPLIES | 862 | 2,160 | 642 | 2,020 | 2,020 | 2,020 |
| 6004061 ENVIRONMENTAL HEALTH SUPPLIES | 187,621 | 201,000 | 122,284 | 201,000 | 201,000 | 201,000 |
| 6004100 POSTAGE AND FREIGHT | 293 | 0 | 0 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 315 | 0 | 0 | 0 | 0 | 0 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 0 | 2 | 0 | 0 | 0 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 70,181 | 73,850 | 32,630 | 73,600 | 73,600 | 73,600 |
| 6004113 WATER AND SEWAGE CHARGES | 78,145 | 85,000 | 70,738 | 85,000 | 85,000 | 85,000 |
| 6004115 ELECTRIC CURRENT | 176,416 | 190,000 | 143,002 | 190,000 | 190,000 | 190,000 |
| 6004116 TAXES | 3,518 | 4,000 | 3,560 | 4,000 | 4,000 | 4,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 74,824 | 112,330 | 85,015 | 109,830 | 109,830 | 109,830 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 273,007 | 290,000 | 197,772 | 285,000 | 285,000 | 285,000 |
| 6004123 MEDICAL HOSPITAL AND LAB EXPEN | 238 | 0 | 0 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 732 | 1,500 | 535 | 1,000 | 1,000 | 1,000 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 996 | 800 | 10,437 | 800 | 800 | 800 |
| 6004196 COPYING MACHINE RENTALS | 985 | 1,272 | 603 | 840 | 840 | 840 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 1,650 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 1,079,389 | 1,266,112 | 826,436 | 1,250,290 | 1,250,290 | 1,250,290 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004609 DATA PROCESSING CHARGEBACKS | 0 | 1,648 | 0 | 1,648 | 1,648 | 1,648 |
| 6004614 OTHER CHARGEBACK EXPENSES | 365 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 6004615 GASOLINE CHARGEBACK | 40 | 1,700 | 0 | 1,500 | 1,500 | 1,500 |
| 6004616 FLEET SERVICE CHARGEBACK | 6,768 | 7,604 | 7,104 | 7,820 | 7,820 | 7,820 |
| 6004619 BUILDING SERVICE CHARGEBACK | 97,587 | 110,000 | 75,153 | 160,000 | 160,000 | 160,000 |
| 0000041 Chargeback Expenses Totals | 104,760 | 122,952 | 82,257 | 172,968 | 172,968 | 172,968 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 17,199 | 201,916 | 129,056 | 195,626 | 195,626 | 195,626 |
| 6008002 SOCIAL SECURITY | 89,488 | 101,097 | 65,275 | 99,583 | 99,583 | 99,583 |
| 6008004 WORKERS COMPENSATION | 12,905 | 11,098 | 0 | 11,772 | 11,772 | 11,772 |
| 6008006 LIFE INSURANCE | 306 | 600 | 258 | 615 | 615 | 615 |
| 6008007 HEALTH INSURANCE | 266,541 | 295,568 | 230,575 | 294,528 | 294,528 | 294,528 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating

DEPT: 27000000 Willow Point

DIV: 03 Willow Point-Cleanliness/Safety

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008009 RETIREE HEALTH INSURANCE | 168,258 | 181,056 | 128,990 | 199,420 | 199,420 | 199,420 |
| 6008010 DISABILITY INSURANCE | 2,702 | 3,432 | 2,481 | 3,432 | 3,432 | 3,432 |
| 6008011 UNEMPLOYMENT INSURANCE | -9 | 0 | 12,174 | 0 | 0 | 0 |
| 6008015 PENSION EXPENSE | 190,701 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 748,091 | 794,767 | 568,809 | 804,976 | 804,976 | 804,976 |
| Exp Total for Div: 2703 | 3,176,579 | 3,581,354 | 2,428,451 | 3,692,666 | 3,692,666 | 3,692,666 |
| Total for Div: 27000000 | -3,173,693 | -3,580,354 | -2,428,266 | -3,691,666 | -3,691,666 | -3,691,666 |

Willow Point Rehabilitation and Nursing Center

Social Programs

The Social Work team is led by the Director of Nursing Home Social Services. This position was reinstated in 2017 to assist in providing leadership and guidance to three full time Social Work Assistants and one Discharge Planner. The Director of Nursing Home Social Services reports directly to the Administrator.

The Social Services staff supports residents as they adjust to living at Willow Point, their illnesses, or their disabilities. Additionally, they assist the residents to achieve the highest possible quality of psychosocial, emotional and spiritual life by arranging for services to meet these needs.

The Therapeutic Recreational Services Department is directly overseen by the Director of Therapeutic Recreational Services. The Leisure Time Activities Leaders provide an ongoing program of activities designed to meet the interests and the physical, mental, and psychosocial well-being of each resident. These programs include large and small groups and one-on-one activities involving all ages, interests and abilities. The department is also responsible for the volunteer program, gift shop and the contract for hair care services.

2021 Objectives

- Enhance facility staff knowledge of social work services and how to create an effective system of referrals.
- Re-orient to the MDS process and Long-Term Care survey.
- Improve efficiencies in the discharge planning process to meet the demands of the short-term rehabilitation unit.

- Provide an ongoing program of activities that enhance our elder's lives by creating a blend of meaningful, stimulating and enriching an array of activity programming.
- Continue with the Memory Maker Project on a larger scale. This is an arts and cultural based program specifically designed to meet the needs of residents who have dementia or Alzheimer's Disease. This program will provide resident stimulation as well as facility exposure to the people and organizations affiliated with the program in the outside community.

Willow Point Nursing Home/Social Programs 27070104 27070304

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| | | | July 6, 2020 <u>Current Authorized</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Director of NH Social Services | 21 BAPA | 1 | 1 | 1 | 1 | 1 |
| Director Therapeutic Recreational Services | 16 BAPA | 1 | 1 | 1 | 1 | 1 |
| Discharge Planner | 14 BAPA | 1 | 1 | 1 | 1 | 1 |
| Social Work Assistant | 14 CSEA | 3 | 3 | 3 | 3 | 3 |
| Leisure Time Activities Leader | 7 CSEA | 7 | 7 | 7 | 7 | 7 |
| Total Full-Time Positions | | 13 | 13 | 13 | 13 | 13 |
| <u>Part-Time Positions</u> | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 13 | 13 | 13 | 13 | 13 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 07 Willow Point-Social Programs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000109 CABLE TV | 9,534 | 10,200 | 4,266 | -10,200 | 10,200 | 10,200 |
| 0000002 Departmental Income Totals | 9,534 | 10,200 | 4,266 | -10,200 | 10,200 | 10,200 |
| Rev Total for Div: 2707 | 9,534 | 10,200 | 4,266 | 10,200 | 10,200 | 10,200 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 664,417 | 505,408 | 389,733 | 486,457 | 486,457 | 486,457 |
| 6001001 SALARIES PART-TIME | 0 | 7,076 | 0 | 7,076 | 7,076 | 7,076 |
| 6001002 SALARIES TEMPORARY | 0 | 40,107 | 19,801 | 37,083 | 37,083 | 37,083 |
| 6001003 SALARIES OVERTIME | 30,760 | 19,025 | 20,297 | 19,080 | 19,080 | 19,080 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 0 | 80 | 0 | 80 | 80 | 80 |
| 6001012 HOLIDAY OVERTIME PAY | 739 | 531 | 644 | 541 | 541 | 541 |
| 6001014 INCENTIVES | 500 | 0 | 300 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 696,416 | 572,227 | 430,775 | 550,317 | 550,317 | 550,317 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002401 OFFICE FURNITURE | 0 | 350 | 0 | 350 | 350 | 350 |
| 6002702 RECREATIONAL EQUIPMENT | 0 | 987 | 741 | 1,000 | 1,000 | 1,000 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 1,337 | 741 | 1,350 | 1,350 | 1,350 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 1,900 | 428 | 1,900 | 1,900 | 1,900 |
| 6004012 OFFICE SUPPLIES | 394 | 700 | 0 | 700 | 700 | 700 |
| 6004030 FOOD AND BEVERAGES | 1,219 | 2,000 | 721 | 2,000 | 2,000 | 2,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 3,726 | 3,625 | 1,459 | 4,000 | 4,000 | 4,000 |
| 6004105 DUES AND MEMBERSHIPS | 40 | 60 | 65 | 60 | 60 | 60 |
| 6004125 RELIGIOUS EXPENSES | 2,750 | 3,000 | 1,250 | 3,000 | 3,000 | 3,000 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 39,852 | 43,000 | 24,854 | 43,000 | 43,000 | 43,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 618 | 615 | 629 | 620 | 620 | 620 |
| 6004161 TRAVEL HOTEL AND MEALS | 284 | 730 | 0 | 730 | 730 | 730 |
| 6004162 EDUCATION AND TRAINING | 399 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 36 | 200 | 0 | 100 | 100 | 100 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 07 Willow Point-Social Programs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004573 OTHER FEES FOR SERVICES | 75 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 0000040 Contractual Expenditures Totals | 49,393 | 58,530 | 29,406 | 58,810 | 58,810 | 58,810 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 36,075 | 77,810 | 54,309 | 75,840 | 75,840 | 75,840 |
| 6008002 SOCIAL SECURITY | 50,415 | 41,082 | 30,389 | 42,100 | 42,100 | 42,100 |
| 6008004 WORKERS COMPENSATION | 9,644 | 10,183 | 0 | 10,802 | 10,802 | 10,802 |
| 6008006 LIFE INSURANCE | 102 | 195 | 89 | 240 | 240 | 240 |
| 6008007 HEALTH INSURANCE | 111,274 | 114,991 | 101,585 | 141,249 | 141,249 | 141,249 |
| 6008009 RETIREE HEALTH INSURANCE | 86,419 | 97,600 | 69,547 | 116,578 | 116,578 | 116,578 |
| 6008010 DISABILITY INSURANCE | 687 | 880 | 714 | 880 | 880 | 880 |
| 6008011 UNEMPLOYMENT INSURANCE | 4,173 | 0 | 2,252 | 0 | 0 | 0 |
| 6008015 PENSION EXPENSE | 83,005 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 381,794 | 342,741 | 258,885 | 387,689 | 387,689 | 387,689 |
| Exp Total for Div: 2707 | 1,127,603 | 974,835 | 719,807 | 998,166 | 998,166 | 998,166 |
| Total for Div: 27000000 | -1,118,069 | -964,635 | -715,541 | -987,966 | -987,966 | -987,966 |

Willow Point Rehabilitation and Nursing Center

Ancillaries

Mission Statement

To provide an array of required rehabilitation services and programs designed to address issues of pain and debility, striving to maintain optimal functional levels.

Description

The Physical Therapy Department provides evaluations and treatments that are designed to restore and maintain the physical functions that have been lost or impaired, such as the ability to walk or stand. Techniques used include gait and balance training, manual skills and therapeutic exercise. The Department also addresses the causes of pain, wound issues, and community re-entry concerns.

The Occupational Therapy Department provides treatment and training programs designed to restore and maintain residents' ability to function independently. These abilities include activities of daily living, self-care retraining, eye-hand coordination, strength and walk tolerance, range of motion, cognitive processing and home skills. Treatments include the use of assistive and adaptive devices, orthotic and prosthetic devices, positioning, sensory stimulation, reality orientation, visual perceptual training, and therapeutic activities and exercises, activities of daily living/self-care retraining, and cognitive processing activities.

The Speech and Language Pathologist performs evaluations of hearing and speech disorders, as well as addresses concerns with swallowing dysfunction and diet management. Therapy may be recommended to improve communication of speech and language or to provide an alternative means of communication. In-services are provided by a licensed audiologist or licensed speech-language pathologist.

These therapies are provided through a contract with a third-party vendor.

The facility contracts with a Pharmacy that provides all necessary medications for each resident on a unit dose bases. Services also cover a monthly review by a Pharmacist for policy review, resident drug review, survey of stock drugs, and handling of controlled medications.

The facility contracts with a dental agency to provide dental care to residents and in-service to the staff. A full dental office is maintained at Willow Point Rehabilitation and Nursing Center.

2021 Objectives

- Continue to proactively address the needs of the resident population to support maximum functional recovery and successful discharge where applicable.
- Operate efficiently within budgeted appropriations to meet care and equipment needs

Continue to evaluate performance and opportunities under the new CMS Medicare Part A reimbursement model known as PDPM or Patient Driven Performance Model.

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 02 Willow Point-Ancillaries

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000206 CHARGES FOR SERVICES | 499 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Totals | 499 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 2,046 | 0 | 0 | 0 | 0 | 0 |
| 5000533 UNCLASSIFIED REVENUES | 0 | 0 | 5 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 2,046 | 0 | 5 | 0 | 0 | 0 |
| Rev Total for Div: 2702 | 2,545 | 0 | 5 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002401 OFFICE FURNITURE | 0 | 500 | 0 | 500 | 500 | 500 |
| 6002505 HOSPITAL MEDICAL AND LAB EQUIP | 0 | 26,500 | 0 | 26,500 | 26,500 | 26,500 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 27,000 | 0 | 27,000 | 27,000 | 27,000 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 0 | 200 | 0 | 0 | 0 | 0 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 99,144 | 139,500 | 66,506 | 118,500 | 118,500 | 118,500 |
| 6004064 UNIT DOSAGE SNF | 514,184 | 471,000 | 294,851 | 540,000 | 540,000 | 540,000 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 200 | 200 | 200 | 200 | 200 |
| 6004123 MEDICAL HOSPITAL AND LAB EXPEN | 0 | 500 | 430 | 500 | 500 | 500 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 0 | 400 | 0 | 400 | 400 | 400 |
| 6004138 OTHER OPERATIONAL EXPENSES | 380 | 0 | 0 | 0 | 0 | 0 |
| 6004402 LAB SERVICES | 50,204 | 75,000 | 0 | 60,000 | 60,000 | 60,000 |
| 6004405 REHAB AND THERAPY SERVICES | 1,481,853 | 1,522,000 | 1,025,407 | 1,535,000 | 1,535,000 | 1,535,000 |
| 6004411 PHYSICIAN SERVICES | 63,192 | 64,200 | 172,028 | 64,200 | 64,200 | 64,200 |
| 6004573 OTHER FEES FOR SERVICES | 56,753 | 78,500 | 33,608 | 73,500 | 73,500 | 73,500 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 2,117 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 2,267,827 | 2,351,500 | 1,593,030 | 2,392,300 | 2,392,300 | 2,392,300 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
 DEPT: 27000000 Willow Point
 DIV: 02 Willow Point-Ancillaries

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits | | | | | | |
| 6008009 RETIREE HEALTH INSURANCE | 41,794 | 43,867 | 29,245 | 46,044 | 46,044 | 46,044 |
| 0000080 Employee Benefits Totals | 41,794 | 43,867 | 29,245 | 46,044 | 46,044 | 46,044 |
| Exp Total for Div: 2702 | 2,309,621 | 2,422,367 | 1,622,275 | 2,465,344 | 2,465,344 | 2,465,344 |
| Total for Div: 27000000 | -2,307,076 | -2,422,367 | -1,622,270 | -2,465,344 | -2,465,344 | -2,465,344 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 04 Willow Point-Debt Svc

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000532 PREMIUM & ACCRUED INT ON OBLIG | 17,802 | 0 | 19,581 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 17,802 | 0 | 19,581 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 11,269 | 10,345 | 10,423 | 9,540 | 9,540 | 9,540 |
| 0000009 Federal Aid Totals | 11,269 | 10,345 | 10,423 | 9,540 | 9,540 | 9,540 |
| Rev Total for Div: 2704 | 29,071 | 10,345 | 30,004 | 9,540 | 9,540 | 9,540 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004504 OTHER FINANCIAL SERVICES | 882 | 676 | 675 | 563 | 563 | 563 |
| 0000040 Contractual Expenditures Totals | 882 | 676 | 675 | 563 | 563 | 563 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 146,429 | 0 | 150,180 | 150,180 | 150,180 |
| 6006001 PRINCIPAL ON BANS | 0 | 302,552 | 0 | 224,753 | 224,753 | 224,753 |
| 0000060 Principal on Indebtedness Totals | 0 | 448,981 | 0 | 374,933 | 374,933 | 374,933 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 63,694 | 53,800 | 49,365 | 47,149 | 47,149 | 47,149 |
| 6007001 INTEREST ON BANS | 61,420 | 57,342 | 46,546 | 40,384 | 40,384 | 40,384 |
| 0000070 Interest on Indebtedness Totals | 125,114 | 111,142 | 95,911 | 87,533 | 87,533 | 87,533 |
| Exp Total for Div: 2704 | 125,996 | 560,799 | 96,586 | 463,029 | 463,029 | 463,029 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 04 Willow Point-Debt Svc

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|-------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Div: 27000000 | -96,925 | -550,454 | -66,582 | -453,489 | -453,489 | -453,489 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating

DEPT: 27000000 Willow Point

DIV: 09 Willow Point-Intergovt Transfers

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000567 IGT REVENUE | 1,920,046 | 2,457,376 | 2,457,376 | 2,254,588 | 2,254,588 | 2,254,588 |
| 0000007 Misc Interfund Revenues Totals | 1,920,046 | 2,457,376 | 2,457,376 | 2,254,588 | 2,254,588 | 2,254,588 |
| | | | | | | |
| Rev Total for Div: 2709 | 1,920,046 | 2,457,376 | 2,457,376 | 2,254,588 | 2,254,588 | 2,254,588 |
| | | | | | | |
| Total for Div: 27000000 | 1,920,046 | 2,457,376 | 2,457,376 | 2,254,588 | 2,254,588 | 2,254,588 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 2050 WPNH Operating
DEPT: 27000000 Willow Point
DIV: 09 Willow Point-Intergovt Transfers

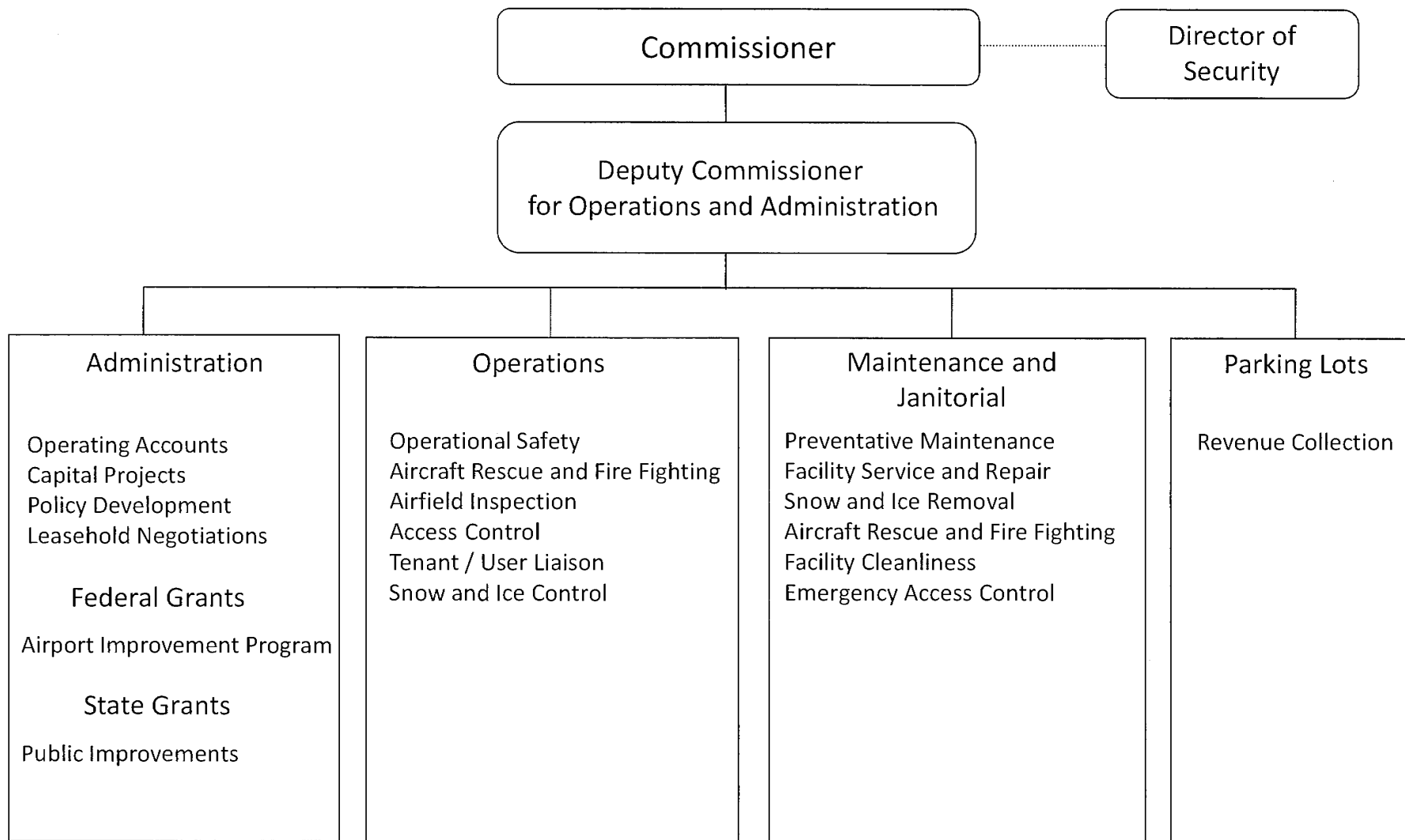
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 27000000 | 3,552,565 | 0 | 836,001 | 0 | 0 | 0 |

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Transportation

| <u>Department/Division</u> | <u>Page</u> |
|----------------------------|-------------|
| Aviation | 282 |
| Highways | |
| County Roads | 290 |
| Road Machinery | 299 |
| Public Transportation | 304 |

Aviation



Aviation

Mission Statement

BGM strives to be a regional economic partner providing exceptional value to our community through convenient transportation services and modern facilities.

Description

The Greater Binghamton Airport has provided for the air transportation needs of our community for nearly 70 years. It continues to be an economic driver for Broome County with an annual economic impact of \$52m and providing for 200 direct and 483 indirect jobs. (2010 NYS DOT study - Economic Impact of Aviation) Additionally the Greater Binghamton Airport is vital to the future economic growth of Broome County by providing necessary global connectivity.

The operation of the airport is provided for in Article X of the Broome County Charter. The airport is regulated by the Federal Aviation Administration and the Transportation Security Administration under Title 14 of the Code of Federal Regulations, as well as various other state and federal authorities involving safety, environmental, and funding concerns.

The department maintains two intersecting runways, twelve taxiways, three aircraft aprons, (total pavement equaling 68 lane miles) and all required lighting/signage. The department also maintains; a 74,000-square foot passenger terminal, three large aircraft hangars, twenty T-hangars, a 7,500 square foot aircraft/rescue/fire-fighting facility, a 24,000-square foot maintenance building, and a 70,000-gallon fuel farm. Additionally, the department is responsible for the roadway serving the facility, water/sewer services along the entire line, and a total of 900 parking spaces in the public, car rental, and employee parking lots.

Delta provides scheduled commercial service with daily flights to Delta's second-largest overall hub, Detroit (DTW). It is the primary Asian gateway for the Eastern United States and it also provides service to many destinations in the Americas and Europe. Their activities are complimented by the following based groups; FAA Air Traffic and Facilities, the Transportation Security Administration, Civil Air Patrol, United States Customs and Border Patrol, three car rental agencies, ground transportation services, National Weather Service, Evolution Jets and First Air - a provider of general/business aviation services.

2021 Budget Objectives

- Focus on minimizing financial impact to community while maintaining current infrastructure and services needed to provide a safe, secure and efficient air transportation facility.
- Maintain current air service in the post Covid-19 aviation environment and build upon the current level of commercial air service and passenger traffic through air service/airport marketing campaigns.
- Continue our program that is focused on preparing designated airport property for aeronautical and non-aeronautical business development.
- Refocus efforts towards both aviation related sources and non-traditional sources of revenue such as land development, terminal advertising, non-airline tenants.

2021 Budget Highlights

- Focus on minimizing financial impact to community while maintaining current infrastructure and services needed to provide a safe secure facility for aeronautical activities
- Repair and maintain our buildings, equipment, and grounds to provide the safest conditions available for Aeronautical Services
- Adjust to the impact to revenues due to tax clarification and Covid-19 repercussions on the Aviation industry.
- Reduce debt service and outstanding uncollected project funds.

Aviation 28010005

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|--|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Commissioner of Aviation | H Admin | 1 | 1 | 1 | 1 | 1 |
| Deputy Commissioner of Aviation for Operations & Admin | E Admin | 1 | 1 | 1 | 1 | 1 |
| Senior Operations Specialist | 17 CSEA | 1 | 1 | 1 | 1 | 1 |
| Airport Maintenance Supervisor | 16 BAPA | 1 | 1 | 1 | 1 | 1 |
| Airport Parking Manager * | 9 BAPA | 1 | 1 | 1 | 1 | 1 |
| Airport Operations Specialist/Trainee | 15/14 CSEA | 4 | 4 | 4 | 4 | 4 |
| Airport Equipment Mechanic | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Principal Account Clerk | 13 CSEA | 0 | 0 | 1 | 1 | 1 |
| Airport Maintenance Mechanic | 11 CSEA | 6 | 6 | 6 | 6 | 6 |
| Account Clerk | 7 CSEA | 1 | 1 | 0 | 0 | 0 |
| Airport Custodial Worker ** | 7 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 19 | 19 | 19 | 19 | 19 |
| <u>Part-Time Positions</u> | | | | | | |
| Parking Attendant | 6 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| Total Positions | | 21 | 21 | 21 | 21 | 21 |

*One position unfunded in 2018

**One position unfunded in 2018, abolished in 2019

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2010 Aviation Operating
DEPT: 28000000 Aviation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000126 FARES & FEES | 99,667 | 105,000 | 50,451 | 110,000 | 110,000 | 110,000 |
| 5000129 RENTAL CAR CONCESSION FEES | 244,129 | 245,000 | 85,459 | 196,000 | 196,000 | 196,000 |
| 5000130 RESTAURANT/LOUNGE CONCESSION F | -784 | 2,500 | 1,400 | 0 | 0 | 0 |
| 5000133 ADVERTISING FEES | 25,156 | 35,000 | 17,699 | 35,000 | 35,000 | 35,000 |
| 5000136 SPACE RENTAL-AIRLINES | 306,399 | 310,995 | 306,399 | 286,000 | 286,000 | 286,000 |
| 5000137 SPACE RENTAL-OTHER | 156,188 | 162,625 | 141,782 | 165,325 | 165,325 | 165,325 |
| 5000139 MISC TERMINAL AREA INCOME | 1,128 | 6,131 | 5,156 | 6,131 | 6,131 | 6,131 |
| 5000140 LANDING FEES - SIGNATORY | 110,769 | 126,900 | 29,293 | 110,000 | 110,000 | 110,000 |
| 5000141 LANDING FEES - NON-SIGNATORY | 17,420 | 20,000 | 8,886 | 15,000 | 15,000 | 15,000 |
| 5000142 FUEL FLOWAGE FEE | 17,626 | 20,000 | 8,905 | 62,225 | 62,225 | 62,225 |
| 5000144 HANGAR RENTAL | 265,371 | 251,293 | 222,649 | 251,293 | 251,293 | 251,293 |
| 5000145 HANGAR TAX REIMBURSEMENT | 136,249 | 103,311 | 28,839 | 82,680 | 82,680 | 82,680 |
| 5000146 AIRCRAFT T-HANGAR RENTAL | 35,775 | 40,500 | 35,550 | 46,080 | 46,080 | 46,080 |
| 5000148 FREIGHT BLDG UTILITY INCOME | 0 | 0 | 0 | 6,500 | 6,500 | 6,500 |
| 5000149 SERVICE CTR/STORAGE/WASH RACK | 40,773 | 39,825 | 33,991 | 39,825 | 39,825 | 39,825 |
| 5000195 FACILITY RENTALS | 5,000 | 6,000 | 4,000 | 10,000 | 10,000 | 10,000 |
| 5000196 GROUND RENTALS | 33,851 | 33,440 | 28,604 | 33,440 | 33,440 | 33,440 |
| 5000197 PARKING OPER CONCESSIONS | 352,215 | 482,917 | 74,526 | 361,333 | 361,333 | 361,333 |
| 5000201 MISC ADMIN AND OTHER INCOME | -6,275 | 6,000 | 3,938 | 5,000 | 5,000 | 5,000 |
| 5000426 MISCELLANEOUS | 6,140 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 5000428 OTHER CHARGES | -19,021 | 2,000 | 4,251 | 1,000 | 1,000 | 1,000 |
| 0000002 Departmental Income Total | 1,827,776 | 2,002,437 | 1,091,778 | 1,825,832 | 1,825,832 | 1,825,832 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 8,659 | 5,000 | 2,772 | 3,500 | 3,500 | 3,500 |
| 5000460 RENTAL OF REAL PROPERTY INDIVI | 15,600 | 41,400 | 30,422 | 39,800 | 39,800 | 39,800 |
| 5000461 RENTAL OF REAL PROP-OTHER GOVT | 3,920 | 3,920 | 3,267 | 3,920 | 3,920 | 3,920 |
| 5000470 VENDING MACHINE | 447 | 600 | 144 | 200 | 200 | 200 |
| 0000003 Use of Money Total | 28,626 | 50,920 | 36,605 | 47,420 | 47,420 | 47,420 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000532 PREMIUM & ACCRUED INT ON OBLIG | 21,668 | 0 | 20,280 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 5,000 | 0 | 2,936 | 0 | 0 | 0 |
| 5000537 PASSENGER FACILITIES CHARGES | 207,505 | 15,000 | 15,000 | 15,000 | 15,000 | 15,000 |
| 5000539 CONSOLIDATED FACILITIES CHARGE | 133,403 | 113,000 | 151,472 | 113,000 | 113,000 | 113,000 |
| 5000545 CREDIT CARD REBATES | 470 | 0 | 593 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 77,368 | 0 | 0 | 0 | 0 | 0 |
| 5000551 CHANGE IN OPEB LIABILITY | 1,506,831 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2010 Aviation Operating
DEPT: 28000000 Aviation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000562 TRANSFER FROM GENERAL FUND | 1,841,577 | 1,574,601 | 1,574,601 | 1,502,694 | 1,502,694 | 1,502,694 |
| 5000570 EARNINGS ON TEMPORARY INVESTME | 8,899 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 3,802,721 | 1,702,601 | 1,764,882 | 1,630,694 | 1,630,694 | 1,630,694 |
| 0000008 State Aid | | | | | | |
| 5000851 AIRPORT STATE AID-CAPITAL PROJ | 406,710 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Total | 406,710 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid | | | | | | |
| 5000920 AIRPORT - CAPITAL PROJECTS | 3,888,842 | 0 | 0 | 0 | 0 | 0 |
| 5000952 ARRA DEBT REIMBURSEMENT | 28,537 | 26,196 | 26,393 | 24,158 | 24,158 | 24,158 |
| 0000009 Federal Aid Total | 3,917,379 | 26,196 | 26,393 | 24,158 | 24,158 | 24,158 |
| Rev Totals for Dept: 28000000 | 9,983,212 | 3,782,154 | 2,919,658 | 3,528,104 | 3,528,104 | 3,528,104 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 723,962 | 860,602 | 659,063 | 888,673 | 888,673 | 888,673 |
| 6001001 SALARIES PART-TIME | 13,815 | 44,778 | 5,779 | 39,975 | 39,975 | 39,975 |
| 6001002 SALARIES TEMPORARY | 84,565 | 49,560 | 43,503 | 52,500 | 52,500 | 52,500 |
| 6001003 SALARIES OVERTIME | 62,726 | 78,926 | 44,212 | 80,900 | 80,900 | 80,900 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 6,306 | 8,636 | 4,930 | 8,636 | 8,636 | 8,636 |
| 6001008 STAND-BY PAY | 5,667 | 9,300 | 2,829 | 9,300 | 9,300 | 9,300 |
| 6001009 OTHER PERSONNEL SERVICES | 9,202 | 10,000 | 7,887 | 10,000 | 10,000 | 10,000 |
| 0000010 Personnel Service Totals | 906,243 | 1,061,802 | 768,203 | 1,089,984 | 1,089,984 | 1,089,984 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002302 HEAVY TRUCKS | 0 | 0 | 650 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 0 | 650 | 0 | 0 | 0 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2010 Aviation Operating
 DEPT: 28000000 Aviation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures | | | | | | |
| 6004001 MAT & SUPPLIES-SIGNS & POSTS | 673 | 0 | 0 | 0 | 0 | 0 |
| 6004002 MAT & SUPPLIES-PAINT | 8,096 | 0 | 0 | 0 | 0 | 0 |
| 6004004 MATERIAL & SUPPLIES-OTHER | 34 | 0 | 0 | 0 | 0 | 0 |
| 6004005 SNOW REMOVAL MATERIALS & SUPPL | 90,230 | 57,000 | 52,333 | 59,000 | 59,000 | 59,000 |
| 6004012 OFFICE SUPPLIES | 1,973 | 1,800 | 487 | 1,800 | 1,800 | 1,800 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 65,355 | 29,950 | 10,176 | 31,950 | 31,950 | 31,950 |
| 6004022 FUEL AND HEATING SUPPLIES | 51,672 | 52,000 | 30,921 | 56,000 | 56,000 | 56,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 13,939 | 11,000 | 6,533 | 14,000 | 14,000 | 14,000 |
| 6004030 FOOD AND BEVERAGES | 867 | 1,400 | 418 | 2,000 | 2,000 | 2,000 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 27,533 | 20,000 | 21,170 | 21,000 | 21,000 | 21,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 31 | 350 | 31 | 350 | 350 | 350 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 42,802 | 43,000 | 26,485 | 79,500 | 79,500 | 79,500 |
| 6004047 TIRES AND TUBES | 4,537 | 5,000 | 5,184 | 4,800 | 4,800 | 4,800 |
| 6004048 MISC OPERATIONAL SUPPLIES | 17,583 | 16,900 | 5,874 | 15,900 | 15,900 | 15,900 |
| 6004052 UNIFORMS | 4,123 | 5,300 | 3,187 | 5,500 | 5,500 | 5,500 |
| 6004054 SAFETY SUPPLIES | 631 | 1,500 | 2,529 | 1,500 | 1,500 | 1,500 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 432 | 3,200 | 1,326 | 4,700 | 4,700 | 4,700 |
| 6004100 POSTAGE AND FREIGHT | 456 | 900 | 456 | 500 | 500 | 500 |
| 6004101 TELEPHONE | 973 | 1,100 | 517 | 1,350 | 1,350 | 1,350 |
| 6004105 DUES AND MEMBERSHIPS | 4,515 | 5,160 | 3,271 | 5,175 | 5,175 | 5,175 |
| 6004111 BUILDING AND LAND RENTAL | 51,980 | 52,622 | 199,727 | 0 | 0 | 0 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 23,857 | 34,000 | 17,029 | 33,000 | 33,000 | 33,000 |
| 6004113 WATER AND SEWAGE CHARGES | 75,580 | 78,000 | 51,245 | 75,000 | 75,000 | 75,000 |
| 6004114 HEATING AND AIR COND PLANT EXP | 19,471 | 12,800 | 18,289 | 13,500 | 13,500 | 13,500 |
| 6004115 ELECTRIC CURRENT | 200,487 | 218,500 | 181,491 | 217,000 | 217,000 | 217,000 |
| 6004116 TAXES | 104,476 | 103,311 | 84,280 | 106,000 | 106,000 | 106,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 30,011 | 31,900 | 37,740 | 32,400 | 32,400 | 32,400 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 3,150 | 2,750 | 0 | 2,750 | 2,750 | 2,750 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 114 | 700 | 540 | 700 | 700 | 700 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 455 | 1,500 | 610 | 1,500 | 1,500 | 1,500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 50,393 | 50,000 | 31,282 | 50,000 | 50,000 | 50,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 297,380 | 28,950 | 37,615 | 33,450 | 33,450 | 33,450 |
| 6004139 Trust Account Outflows | 31,767 | 0 | 0 | 0 | 0 | 0 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 130,261 | 140,000 | 107,681 | 140,000 | 140,000 | 140,000 |
| 6004147 OTHER PROGRAM EXPENSE | 4,964 | 15,000 | 4,682 | 15,000 | 15,000 | 15,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004161 TRAVEL HOTEL AND MEALS | 8,058 | 8,000 | 405 | 8,000 | 8,000 | 8,000 |
| 6004162 EDUCATION AND TRAINING | 7,124 | 10,350 | 7,435 | 11,000 | 11,000 | 11,000 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 1,798 | 1,500 | 565 | 1,500 | 1,500 | 1,500 |
| 6004196 COPYING MACHINE RENTALS | 1,475 | 2,400 | 1,779 | 2,000 | 2,000 | 2,000 |
| 6004200 PROPERTY LOSS | 5,000 | 2,936 | 2,936 | 0 | 0 | 0 |
| 6004255 CONTRACTED SERVICES | 12,045 | 15,000 | 4,350 | 15,000 | 15,000 | 15,000 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2010 Aviation Operating
DEPT: 28000000 Aviation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004504 OTHER FINANCIAL SERVICES | 8,875 | 9,710 | 3,637 | 9,426 | 9,426 | 9,426 |
| 6004572 ENGINEERING AND ARCHITECTURAL | -4,882 | 0 | 0 | 0 | 0 | 0 |
| 6004580 BAD DEBT EXPENSE | -9,467 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 1,390,827 | 1,075,989 | 964,216 | 1,072,751 | 1,072,751 | 1,072,751 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 83,903 | 67,921 | 50,940 | 63,250 | 63,250 | 63,250 |
| 6004604 DPW SECURITY CHARGEBACKS | 133,494 | 135,425 | 101,569 | 137,579 | 137,579 | 137,579 |
| 6004619 BUILDING SERVICE CHARGEBACK | 3,814 | 2,000 | 1,971 | 5,000 | 5,000 | 5,000 |
| 6004634 Indirect Costs - Excess of Bud | 274,667 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 495,878 | 205,346 | 154,480 | 205,829 | 205,829 | 205,829 |
| 0000042 Depreciation | | | | | | |
| 6004801 DEPRECIATION - BUILDINGS | 1,274,088 | 0 | 0 | 0 | 0 | 0 |
| 6004803 DEPRECIATION - IMPROV O/T BLDG | 2,853,999 | 0 | 0 | 0 | 0 | 0 |
| 6004804 DEPRECIATION - MOTOR VEHICLES | 57,555 | 0 | 0 | 0 | 0 | 0 |
| 6004805 DEPRECIATION - MACHINERY & EQU | 99,692 | 0 | 0 | 0 | 0 | 0 |
| 0000042 Depreciation Totals | 4,285,334 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 347,428 | 0 | 356,405 | 356,405 | 356,405 |
| 6006001 PRINCIPAL ON BANS | 0 | 303,051 | 0 | 146,850 | 146,850 | 146,850 |
| 0000060 Principal on Indebtedness Totals | 0 | 650,479 | 0 | 503,255 | 503,255 | 503,255 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 139,560 | 127,091 | 123,811 | 111,144 | 111,144 | 111,144 |
| 6007001 INTEREST ON BANS | 64,047 | 73,669 | 52,234 | 41,825 | 41,825 | 41,825 |
| 6007005 INTEREST ON CAPITAL LEASE | 146 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 203,753 | 200,760 | 176,045 | 152,969 | 152,969 | 152,969 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 1,098 | 151,919 | 98,740 | 142,989 | 142,989 | 142,989 |
| 6008002 SOCIAL SECURITY | 65,138 | 80,568 | 54,957 | 75,058 | 75,058 | 75,058 |

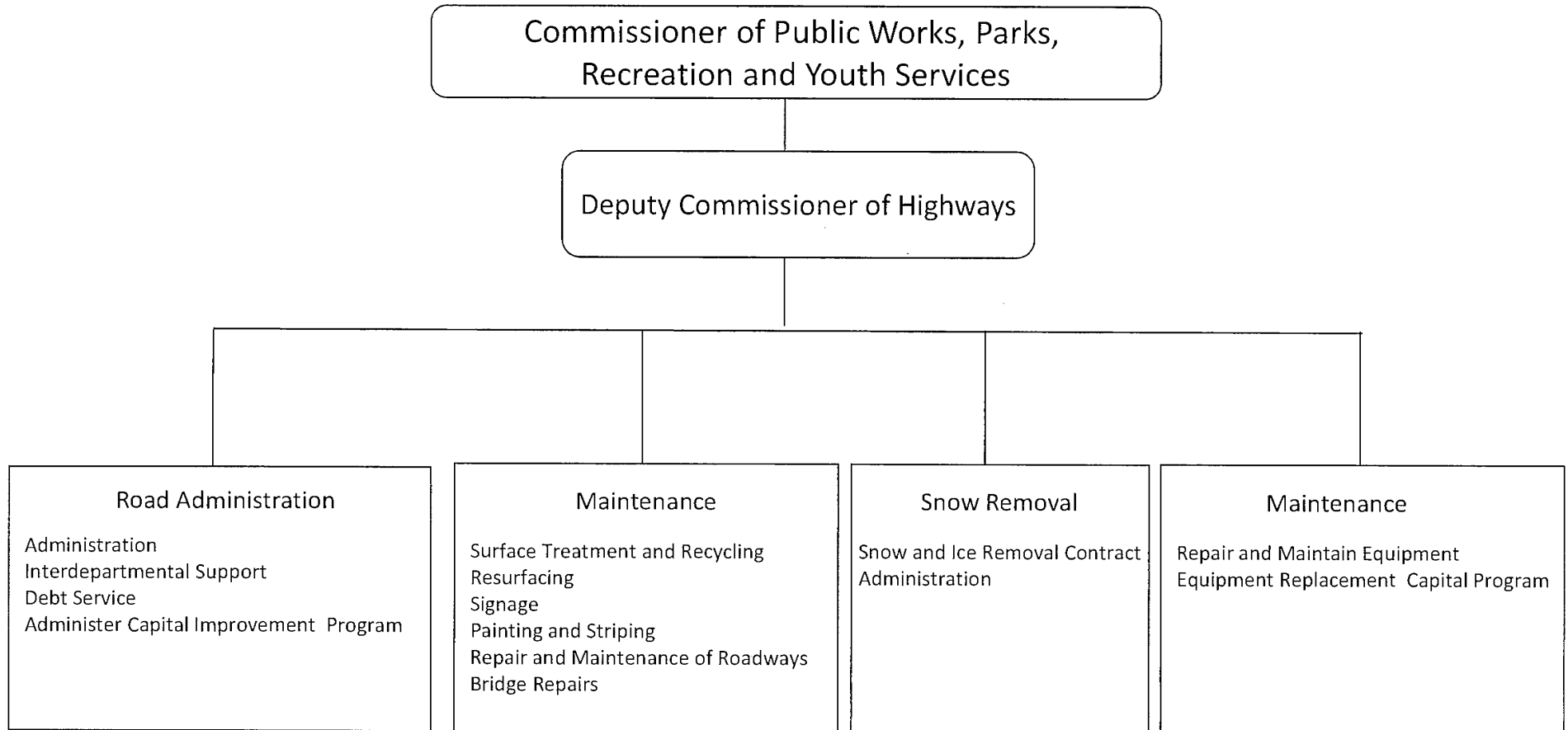
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2010 Aviation Operating
DEPT: 28000000 Aviation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|-----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008004 WORKERS COMPENSATION | 25,105 | 39,767 | 29,825 | 51,328 | 51,328 | 51,328 |
| 6008005 WORKERS COMP LT LIABILITY | 264,913 | 0 | 0 | 0 | 0 | 0 |
| 6008006 LIFE INSURANCE | 160 | 285 | 132 | 300 | 300 | 300 |
| 6008007 HEALTH INSURANCE | 186,754 | 214,404 | 166,981 | 220,718 | 220,718 | 220,718 |
| 6008008 CHANGE IN OPEB LIABILITY | 1,268,454 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 103,717 | 102,275 | 74,025 | 11,427 | 11,427 | 11,427 |
| 6008010 DISABILITY INSURANCE | 1,283 | 1,496 | 1,090 | 1,496 | 1,496 | 1,496 |
| 6008015 PENSION EXPENSE | 152,029 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 2,068,651 | 590,714 | 425,750 | 503,316 | 503,316 | 503,316 |
| Exp Totals for Dept: 28000000 | 9,350,686 | 3,785,090 | 2,489,344 | 3,528,104 | 3,528,104 | 3,528,104 |
| Total for Dept: 28000000 | 632,526 | -2,936 | 430,314 | 0 | 0 | 0 |

Highway



Public Works, Parks, Recreation and Youth Services Highways (County Roads)

Mission Statement

To maintain a County road system allowing the transportation of people and goods throughout the county, in a cost effective, efficient and professional manner, enhancing community growth, economic well-being and quality of life.

Description

Responsible for maintaining 343.24 center-line miles of road. The Highway Division, in conjunction with the Engineering Division, are also responsible for maintaining 105 bridges with spans of twenty feet or more, 130 culverts with diameters ranging from five to twenty feet and 3,500 culverts with diameters of five feet or less. This involves the inspection and evaluation of county roads and bridges, and planning, reconstruction, repair, and maintenance projects.

The Highway Division is responsible for the administration, operation and maintenance of highway bridge and capital projects; this includes road widening and straightening, resurfacing and patching of existing county roads to ensure that maintenance is at required standards and safety levels. Emphasis is also placed on snow and ice control. In case of natural disasters, the division also assists other local municipalities with specialized equipment and expertise.

Revenues attributed to the operation of the County Road fund are derived primarily from the sale of supplies such as road signs,

sand/salt mix to other local governments, and highway work permit fees for work completed by utility companies and others in highway right-of-way. State aid revenues fund the highway operating and capital aid under the State Consolidated Local Highway Assistance Program (CHIPS). An interfund transfer from the General Fund is received to balance the County Road Fund.

2021 Objectives

- Continue to develop and implement an annual highway maintenance program to ensure preservation of the existing system at an acceptable level of service and standard of construction and extend the useful life of the existing system.
- In-house design, construction, and reconstruction of county highways to conform to acceptable standards of service and construction in accordance with American Association of State Highway and Transportation Officials (AASHTO) Geometric Design and NYSDOT Standard Specifications.
- Rehabilitation of guiderail system to NYSDOT Standards, 40,000 feet of various Broome County roads.
- Preserve the load capacity of county bridges and improve/replace unsafe or inadequate structures in accordance with American Association of State Highway and Transportation Officials (AASHTO) Geometric Design and NYSDOT Geometric Design Policy for Bridges.
- Rehabilitate and stabilize approximately two hundred miles of highway shoulders annually.

- Resurface and/or provide surface treatment, truing, leveling and resurfacing to county highways as required, per industry standard and Broome County ten year policy. Approximately thirty five miles.
- Provide effective 24 hour a day snow and ice control for county roads during the winter season and maintain contracts with various towns for snowplowing and ice control per New York State 24 hour bare road policy.
- Develop a bridge cleaning and maintenance program for county bridges.
- Ensure that legible pavement markings are provided along county highways per the Manual of Uniform Traffic Control Devices.
- Ensure clear sight lines by cutting grass, trees and brush along approximately 700 miles of county right-of-way in accordance with Section 102 of New York State Highway Law.
- Review requests and issue permits for work within right-of-ways by utilities and contractors. This amounts to approximately eighty permits annually.

2021 Budget Highlights

- Maintain safety and condition of county highway system with limited funds.
- 2019 was a very difficult year for snow and ice control. The Division was able to get through almost daily storms and difficulty of getting road salt delivered from vendor.

Public Works, Parks, Recreation and Youth Services 29010205
 Highways(County Roads)

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 | As of | 2021 | 2021 | 2021 |
|---|-------------------|-------------------|-------------|------------------|--------------------|----------------|
| | | <u>Actuals</u> | July 6,2020 | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| | | <u>Current</u> | | | | |
| | | <u>Authorized</u> | | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Commissioner of Public Works/Highway | F Admin | 1 | 1 | 1 | 1 | 1 |
| General Highway Supervisor | AFSCME | 0 | 1 | 1 | 1 | 1 |
| Assistant General Highway Supervisor | AFSCME | 2 | 1 | 1 | 1 | 1 |
| Highway Crew Supervisor | AFSCME | 5 | 5 | 5 | 5 | 5 |
| Paint Crew Supervisor - DPW | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Painter - DPW | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Public Works Office Assistant | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Highway Clerk | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Carpenter | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Assistant Carpenter | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Laborer | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Motor Equipment Operator III | AFSCME | 10 | 10 | 10 | 10 | 10 |
| Motor Equipment Operator II | AFSCME | 18 | 18 | 18 | 18 | 18 |
| Motor Equipment Operator I | AFSCME | 12 | 12 | 12 | 12 | 12 |
| Total Full-Time Positions | | 57 | 57 | 57 | 57 | 57 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 57 | 57 | 57 | 57 | 57 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3120 County Road Operating
DEPT: 29000000 Highway
DIV: 01 Highway-County Roads

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 29000000 Highway | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000214 ROADWAY USE FEES | 39,166 | 50,000 | 36,371 | 50,000 | 50,000 | 50,000 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 34,944 | 30,000 | 27,274 | 30,000 | 30,000 | 30,000 |
| 5000429 SALE OF SUPPLIES TO OTHER GOVT | 21,683 | 20,000 | 17,218 | 20,000 | 20,000 | 20,000 |
| 0000002 Departmental Income Totals | 95,793 | 100,000 | 80,863 | 100,000 | 100,000 | 100,000 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 7,312 | 5,500 | 7,007 | 4,000 | 4,000 | 4,000 |
| 5000462 RENTAL OF EQUIPMENT OTHER GOVT | 18,129 | 20,000 | 2,775 | 20,000 | 20,000 | 20,000 |
| 5000471 COMMISSIONS | 171 | 0 | 416 | 0 | 0 | 0 |
| 0000003 Use of Money Totals | 25,612 | 25,500 | 10,198 | 24,000 | 24,000 | 24,000 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000516 MINOR SALES - PUBLIC WORKS | 7,823 | 5,000 | 1,598 | 5,000 | 5,000 | 5,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 7,823 | 5,000 | 1,598 | 5,000 | 5,000 | 5,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000533 UNCLASSIFIED REVENUES | 1,748 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 24,860 | 4,504 | 22,014 | 4,504 | 4,504 | 4,504 |
| 5000545 CREDIT CARD REBATES | 395 | 0 | 564 | 0 | 0 | 0 |
| 5000562 TRANSFER FROM GENERAL FUND | 6,783,757 | 6,940,939 | 6,940,939 | 7,338,962 | 7,338,962 | 7,338,962 |
| 5000563 TRANSFER FROM CAPITAL FUND | 3,312 | 0 | 0 | 0 | 0 | 0 |
| 5000569 TRANSFER - DEBT SERVICE FUND | 797,779 | 674,500 | 688,627 | 627,000 | 627,000 | 627,000 |
| 5000580 UNUSED CAPITAL FUND | 1,079,223 | 0 | 120,567 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 8,691,074 | 7,621,443 | 7,772,711 | 7,971,966 | 7,971,966 | 7,971,966 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 565,374 | 0 | 0 | 0 | 0 | 0 |
| 5000846 CONSOLIDATED HIGHWAY AID | 3,138,291 | 3,074,325 | 1,658,241 | 3,074,325 | 3,074,325 | 3,074,325 |
| 0000008 State Aid Totals | 3,703,665 | 3,074,325 | 1,658,241 | 3,074,325 | 3,074,325 | 3,074,325 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 128,807 | 118,243 | 119,130 | 109,041 | 109,041 | 109,041 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 3120 County Road Operating
 DEPT: 29000000 Highway
 DIV: 01 Highway-County Roads

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000990 FEMA REVENUE | 418,744 | 0 | 157,242 | 0 | 0 | 0 |
| 0000009 Federal Aid Totals | 547,551 | 118,243 | 276,372 | 109,041 | 109,041 | 109,041 |
| Rev Total for Div: 2901 | 13,071,518 | 10,944,511 | 9,799,983 | 11,284,332 | 11,284,332 | 11,284,332 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 2,831,569 | 2,930,730 | 2,323,956 | 2,975,680 | 2,975,680 | 2,975,680 |
| 6001003 SALARIES OVERTIME | 133,664 | 150,000 | 75,632 | 150,000 | 150,000 | 150,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 11,241 | 12,000 | 8,059 | 12,000 | 12,000 | 12,000 |
| 6001006 OUT OF TITLE PAY | 16,815 | 15,000 | 13,145 | 15,000 | 15,000 | 15,000 |
| 6001009 OTHER PERSONNEL SERVICES | 12,150 | 12,600 | 13,550 | 12,600 | 12,600 | 12,600 |
| 0000010 Personnel Service Totals | 3,005,439 | 3,120,330 | 2,434,342 | 3,165,280 | 3,165,280 | 3,165,280 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004000 MAT & SUPPLIES-SURFACE TREAT | 351,491 | 350,000 | 301,831 | 350,000 | 350,000 | 350,000 |
| 6004001 MAT & SUPPLIES-SIGNS & POSTS | 15,724 | 13,000 | 500 | 13,000 | 13,000 | 13,000 |
| 6004002 MAT & SUPPLIES-PAINT | 62,606 | 70,000 | 72,195 | 70,000 | 70,000 | 70,000 |
| 6004003 MAT & SUPPLIES-GUIDE RAILS | 5,427 | 10,000 | 0 | 10,000 | 10,000 | 10,000 |
| 6004004 MATERIAL & SUPPLIES-OTHER | 88,449 | 70,000 | 49,658 | 70,000 | 70,000 | 70,000 |
| 6004005 SNOW REMOVAL MATERIALS & SUPPL | 814,237 | 550,000 | 597,497 | 550,000 | 550,000 | 550,000 |
| 6004012 OFFICE SUPPLIES | 1,227 | 1,350 | 143 | 1,350 | 1,350 | 1,350 |
| 6004022 FUEL AND HEATING SUPPLIES | 23,127 | 33,000 | 16,770 | 33,000 | 33,000 | 33,000 |
| 6004030 FOOD AND BEVERAGES | 262 | 0 | 0 | 0 | 0 | 0 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 730 | 0 | 0 | 0 | 0 | 0 |
| 6004052 UNIFORMS | 2,968 | 3,300 | 1,619 | 3,300 | 3,300 | 3,300 |
| 6004054 SAFETY SUPPLIES | 18,040 | 10,000 | 8,234 | 10,000 | 10,000 | 10,000 |
| 6004102 TELEPHONE EQUIPMENT | 8,269 | 0 | 3,067 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 0 | 0 | 430 | 0 | 0 | 0 |
| 6004113 WATER AND SEWAGE CHARGES | 3,130 | 3,500 | 3,689 | 3,500 | 3,500 | 3,500 |
| 6004115 ELECTRIC CURRENT | 25,057 | 30,000 | 20,549 | 30,000 | 30,000 | 30,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 3,423 | 4,500 | 3,123 | 4,500 | 4,500 | 4,500 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 3,694 | 0 | 0 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 93 | 0 | 114 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 17,668 | 18,320 | 14,722 | 18,320 | 18,320 | 18,320 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 0 | 601 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3120 County Road Operating

DEPT: 29000000 Highway

DIV: 01 Highway-County Roads

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004162 EDUCATION AND TRAINING | 380 | 0 | 175 | 0 | 0 | 0 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 32,717 | 46,906 | 30,888 | 46,906 | 46,906 | 46,906 |
| 6004196 COPYING MACHINE RENTALS | 1,205 | 2,000 | 1,300 | 2,000 | 2,000 | 2,000 |
| 6004200 PROPERTY LOSS | 630 | 4,504 | 22,014 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 24,230 | 0 | 0 | 0 | 0 | 0 |
| 6004413 OTHER HEALTH AND MEDICAL SERVI | 0 | 1,661 | 1,546 | 1,661 | 1,661 | 1,661 |
| 6004504 OTHER FINANCIAL SERVICES | 8,944 | 7,716 | 7,715 | 6,434 | 6,434 | 6,434 |
| 0000040 Contractual Expenditures Totals | 1,513,728 | 1,229,757 | 1,158,380 | 1,223,971 | 1,223,971 | 1,223,971 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 73,390 | 334,038 | 250,529 | 307,054 | 307,054 | 307,054 |
| 6004634 Indirect Costs - Excess of Bud | 151,916 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 225,306 | 334,038 | 250,529 | 307,054 | 307,054 | 307,054 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 2,054,261 | 1,624,134 | 1,624,134 | 1,809,372 | 1,809,372 | 1,809,372 |
| 6006001 PRINCIPAL ON BANS | 1,040,420 | 1,285,056 | 1,285,056 | 1,306,282 | 1,306,282 | 1,306,282 |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 86 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 3,094,767 | 2,909,190 | 2,909,190 | 3,115,654 | 3,115,654 | 3,115,654 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 741,801 | 602,170 | 602,170 | 615,920 | 615,920 | 615,920 |
| 6007001 INTEREST ON BANS | 427,212 | 428,374 | 427,357 | 445,938 | 445,938 | 445,938 |
| 6007005 INTEREST ON CAPITAL LEASE | 1 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 1,169,014 | 1,030,544 | 1,029,527 | 1,061,858 | 1,061,858 | 1,061,858 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 461,560 | 490,634 | 319,720 | 493,268 | 493,268 | 493,268 |
| 6008002 SOCIAL SECURITY | 214,804 | 238,181 | 173,042 | 241,692 | 241,692 | 241,692 |
| 6008004 WORKERS COMPENSATION | 93,277 | 99,825 | 74,869 | 128,613 | 128,613 | 128,613 |
| 6008006 LIFE INSURANCE | 453 | 855 | 383 | 855 | 855 | 855 |
| 6008007 HEALTH INSURANCE | 676,348 | 730,226 | 573,221 | 748,848 | 748,848 | 748,848 |
| 6008009 RETIREE HEALTH INSURANCE | 718,825 | 760,931 | 504,782 | 797,239 | 797,239 | 797,239 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 0 | 60,195 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 2,881 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3120 County Road Operating
DEPT: 29000000 Highway
DIV: 01 Highway-County Roads

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits Totals | 2,168,148 | 2,320,652 | 1,706,212 | 2,410,515 | 2,410,515 | 2,410,515 |
| 0000090 Transfers | | | | | | |
| 6009001 TRANSFER TO CAPITAL FUND | 74,960 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 74,960 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 2901 | 11,251,362 | 10,944,511 | 9,488,180 | 11,284,332 | 11,284,332 | 11,284,332 |
| Total for Div: 29000000 | 1,820,156 | 0 | 311,803 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 3120 County Road Operating
 DEPT: 29000000 Highway
 DIV: 01 Highway-County Roads

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 29000000 | 1,820,156 | 0 | 311,803 | 0 | 0 | 0 |

Public Works, Parks, Recreation and Youth Services 30020105
 Highways(Road Machinery)

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>As of July 6,2020 Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|------------------------------|-------------------|-------------------------|---|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Equipment Service Supervisor | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Stores Clerk | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Equipment Mechanic III | AFSCME | 6 | 6 | 6 | 6 | 6 |
| Equipment Mechanic II | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Equipment Mechanic I | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 12 | 12 | 12 | 12 | 12 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 12 | 12 | 12 | 12 | 12 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3160 Road Machinery Operating
DEPT: 30000000 Road Machinery
DIV: 02 Highway-Road Machinery

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 30000000 Road Machinery | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000189 OTHER LOCAL GOVERNMENTS | 2,320 | 4,000 | 1,900 | 4,000 | 4,000 | 4,000 |
| 0000002 Departmental Income Totals | 2,320 | 4,000 | 1,900 | 4,000 | 4,000 | 4,000 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 9,477 | 7,000 | 3,160 | 4,000 | 4,000 | 4,000 |
| 0000003 Use of Money Totals | 9,477 | 7,000 | 3,160 | 4,000 | 4,000 | 4,000 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 4,924 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| 0000006 Sale of Prop and Comp for Loss Totals | 4,924 | 25,000 | 0 | 25,000 | 25,000 | 25,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000562 TRANSFER FROM GENERAL FUND | 2,589,308 | 2,642,842 | 2,642,842 | 2,651,541 | 2,651,541 | 2,651,541 |
| 5000569 TRANSFER - DEBT SERVICE FUND | 46,289 | 27,300 | 34,432 | 42,900 | 42,900 | 42,900 |
| 0000007 Misc Interfund Revenues Totals | 2,635,597 | 2,670,142 | 2,677,274 | 2,694,441 | 2,694,441 | 2,694,441 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 19,090 | 17,524 | 17,656 | 16,160 | 16,160 | 16,160 |
| 0000009 Federal Aid Totals | 19,090 | 17,524 | 17,656 | 16,160 | 16,160 | 16,160 |
| Rev Total for Div: 3002 | 2,671,408 | 2,723,666 | 2,699,990 | 2,743,601 | 2,743,601 | 2,743,601 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 625,702 | 651,422 | 540,173 | 672,497 | 672,497 | 672,497 |
| 6001003 SALARIES OVERTIME | 31,279 | 20,000 | 12,496 | 20,000 | 20,000 | 20,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 3,494 | 3,200 | 1,677 | 3,200 | 3,200 | 3,200 |
| 6001006 OUT OF TITLE PAY | 731 | 1,500 | 1,254 | 1,500 | 1,500 | 1,500 |
| 6001009 OTHER PERSONNEL SERVICES | 675 | 700 | 725 | 700 | 700 | 700 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 3160 Road Machinery Operating
 DEPT: 30000000 Road Machinery
 DIV: 02 Highway-Road Machinery

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service Totals | 661,881 | 676,822 | 556,325 | 697,897 | 697,897 | 697,897 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004006 GARAGE & SHOP OPERATIONAL SUPP | 10,899 | 10,000 | 4,798 | 10,000 | 10,000 | 10,000 |
| 6004012 OFFICE SUPPLIES | 1,095 | 1,144 | 1,118 | 1,000 | 1,000 | 1,000 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 7,128 | 2,000 | 2,736 | 2,000 | 2,000 | 2,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 250 | 1,000 | 218 | 1,000 | 1,000 | 1,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 1,763 | 1,500 | 1,943 | 1,500 | 1,500 | 1,500 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 298,321 | 330,000 | 250,391 | 325,000 | 325,000 | 325,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 337,084 | 350,000 | 170,019 | 350,000 | 350,000 | 350,000 |
| 6004047 TIRES AND TUBES | 35,476 | 50,000 | 2,262 | 50,000 | 50,000 | 50,000 |
| 6004054 SAFETY SUPPLIES | 2,274 | 2,376 | 1,027 | 2,000 | 2,000 | 2,000 |
| 6004100 POSTAGE AND FREIGHT | 14 | 50 | 0 | 50 | 50 | 50 |
| 6004102 TELEPHONE EQUIPMENT | 0 | 3,000 | 2,214 | 3,000 | 3,000 | 3,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 3,088 | 4,000 | 1,700 | 4,000 | 4,000 | 4,000 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 10,987 | 25,000 | 3,751 | 20,000 | 20,000 | 20,000 |
| 6004133 UNIFORM AND CLOTHING ALLOWANCE | 2,981 | 3,000 | 3,568 | 3,000 | 3,000 | 3,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 9,368 | 8,000 | 5,712 | 8,000 | 8,000 | 8,000 |
| 6004196 COPYING MACHINE RENTALS | 864 | 1,200 | 864 | 1,200 | 1,200 | 1,200 |
| 6004504 OTHER FINANCIAL SERVICES | 1,326 | 1,144 | 1,143 | 954 | 954 | 954 |
| 0000040 Contractual Expenditures Totals | 722,918 | 793,414 | 453,464 | 782,704 | 782,704 | 782,704 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004634 Indirect Costs - Excess of Bud | 44,534 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 44,534 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 327,360 | 272,395 | 272,395 | 301,970 | 301,970 | 301,970 |
| 6006001 PRINCIPAL ON BANS | 272,235 | 326,235 | 326,235 | 272,382 | 272,382 | 272,382 |
| 0000060 Principal on Indebtedness Totals | 599,595 | 598,630 | 598,630 | 574,352 | 574,352 | 574,352 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 127,488 | 102,753 | 102,752 | 104,825 | 104,825 | 104,825 |
| 6007001 INTEREST ON BANS | 95,649 | 93,152 | 92,931 | 88,558 | 88,558 | 88,558 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3160 Road Machinery Operating
DEPT: 30000000 Road Machinery
DIV: 02 Highway-Road Machinery

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000070 Interest on Indebtedness Totals | 223,137 | 195,905 | 195,683 | 193,383 | 193,383 | 193,383 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 95,379 | 98,577 | 69,039 | 103,088 | 103,088 | 103,088 |
| 6008002 SOCIAL SECURITY | 47,284 | 50,669 | 39,748 | 53,301 | 53,301 | 53,301 |
| 6008004 WORKERS COMPENSATION | 27,862 | 29,818 | 22,364 | 38,416 | 38,416 | 38,416 |
| 6008006 LIFE INSURANCE | 97 | 180 | 83 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 144,498 | 148,616 | 124,637 | 162,700 | 162,700 | 162,700 |
| 6008009 RETIREE HEALTH INSURANCE | 123,332 | 131,035 | 87,374 | 137,580 | 137,580 | 137,580 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,520 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 439,972 | 458,895 | 343,245 | 495,265 | 495,265 | 495,265 |
| Exp Total for Div: 3002 | 2,692,037 | 2,723,666 | 2,147,347 | 2,743,601 | 2,743,601 | 2,743,601 |
| Total for Div: 30000000 | -20,629 | 0 | 552,643 | 0 | 0 | 0 |

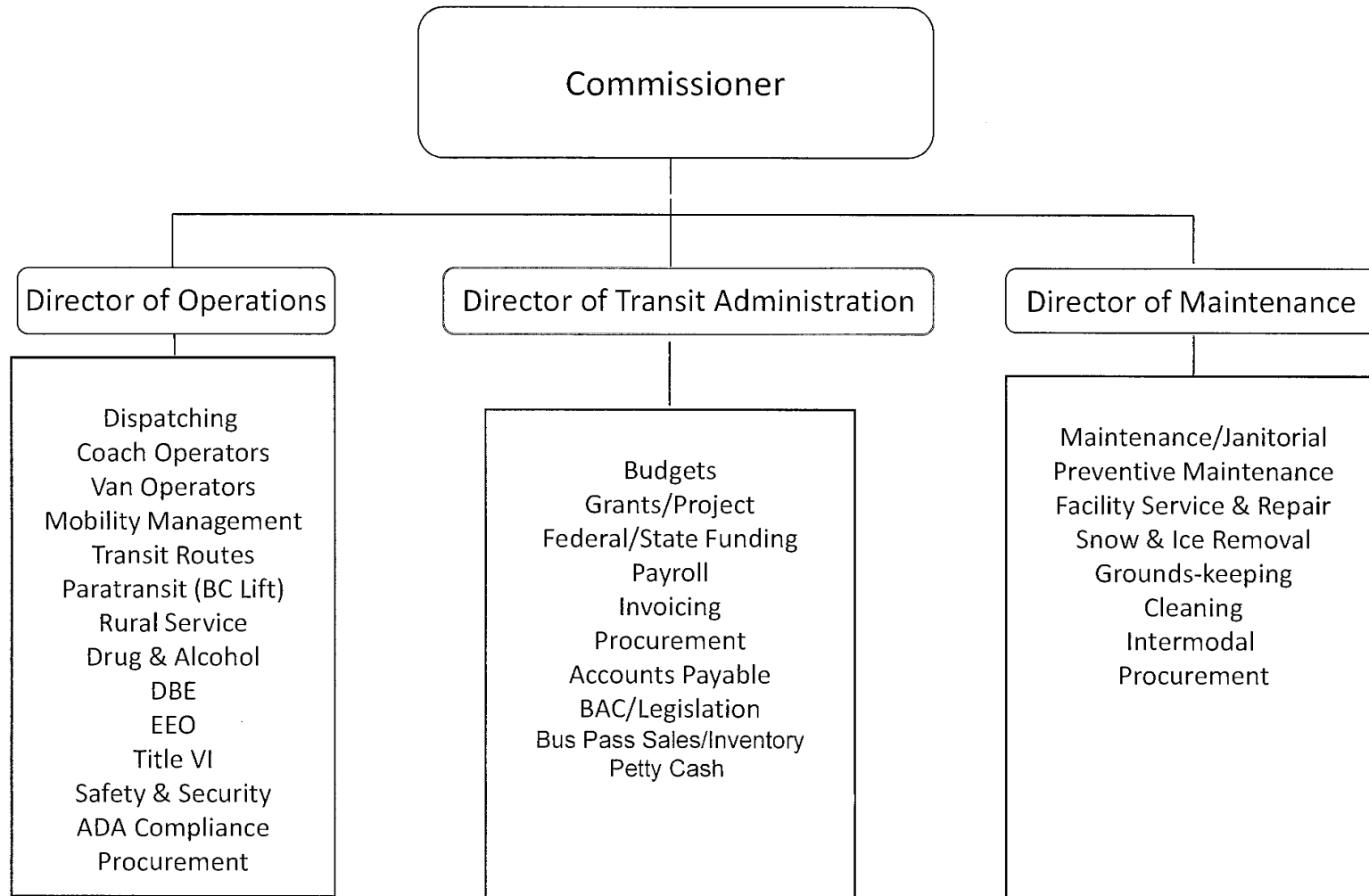
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 3160 Road Machinery Operating
DEPT: 30000000 Road Machinery
DIV: 02 Highway-Road Machinery

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 30000000 | -20,629 | 0 | 552,643 | 0 | 0 | 0 |

Public Transportation



Public Transportation

Mission Statement

To provide safe, clean, reliable, and affordable public transportation to the community in the most effective and cost efficient manner.

Description

Mass Transit has a 150-year history in Broome County. In 1968, Broome County assumed ownership and operation of transit services from the Triple Cities Traction Corporation creating the Department of Public Transportation (aka BC Transit) by County Charter, Article X of the Broome County Charter.

BC Transit currently operates the community's public transportation programs including: Fixed Route (Transit), ADA mandated Paratransit Service (BC Lift), Elder transportation (OFA Mini Bus) and Rural Demand Service (BC Country). By operating the Department of Public Transportation as an Enterprise Fund, the department generates its annual funding largely through Federal and State aid, and to a lesser extent, through ridership fare revenues.

BC Transit's main facilities are the Transit Center located at 413 Old Mill Road in the Town of Vestal and the Greater Binghamton Transportation Center located in downtown Binghamton. The Intermodal Facility leases space to Interstate Carriers Greyhound, Coach USA, OurBus and Flix Bus. The Department operates a network of 19 fixed routes and 2 Commuter Routes using the Intermodal (BC Junction) as a central transfer point. The Fixed Route service operates seven days a week with extended hours into the evening and requires 38 buses at peak times. BC Transit maintains a fleet of 50 wheelchair accessible transit buses for Fixed Route service, providing approximately 2.0 million rides while traveling over 2.0 million miles annually.

Under contract with Serafini Transportation Corp., the organization provides BC Lift (ADA) and OFA mini bus transportation to disabled and

elderly customers in the community's urbanized area. These services are provided by a fleet of 12 fourteen-passenger vans which provide approximately 60,000 rides per year. The Department of Public Transportation also provides a rural transportation demand service program, BC Country, which utilizes a fleet of eleven fourteen-passenger vans and provides over 20,000 rides per year to rural users.

2021 Objectives

- To recover from, and adapt to, pandemic/post-pandemic public transportation with emphasis on: best practices to minimize pathogen transmission, capacity planning due to social distancing, public relations to assure ridership of safe use and recovery of losses to ridership from all sectors of industry.
- To maintain the highest standards for; safe and efficient field operations, FTA, ADA and NYS/DOT compliance, and sound fiscal management.
- To aggressively continue to reduce average fleet age and vehicle operating expense. BC Transit is budgeted for 5 additional coach buses by the end of 2021. This will establish our bus fleet with all vehicles being within their useful life for the first time in over 20 years.
- Completing several Transit project upgrades including two lean-to storage sheds for housing demand service buses and façade and office upgrades.
- BC Transit anticipates purchasing a state of the art fare collection system which can incorporate cash, mobile ticketing and real time purchase of bus tickets.
- To maximize State/Federal funds so county share of capital is 10% or less of all capital project and continue to pursue all competitive grant opportunities.

2021 Budget Highlights

- Elimination of the County's contribution to BC Transit due to federal CARES Act funding.
- Continue to capture improved fleet productivity with the delivery of new buses from 2017, 2019 and 2020, reducing operating costs and improving fuel economy.

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6,2020 | | | | |
|------------------------------------|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Commissioner of Transportation | G Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Transit Administration | B Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Transit Operations | 23 Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Transit Maintenance | 23 Admin | 1 | 1 | 1 | 1 | 1 |
| Transit Supervisor | 18 BAPA | 3 | 3 | 3 | 3 | 3 |
| Transit Mechanic Supervisor | 17 CSEA | 2 | 2 | 2 | 2 | 2 |
| Mobility Manager ** | 16 CSEA | 0 | 1 | 1 | 1 | 1 |
| Principal Account Clerk | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 0 | 0 | 1 | 1 | 1 |
| Dispatcher | 10 CSEA | 2 | 2 | 2 | 2 | 2 |
| Senior Account Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Transit Route Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Clerk | 8 CSEA | 0 | 0 | 1 | 1 | 1 |
| Clerk ** | 6 CSEA | 2 | 3 | 2 | 2 | 2 |
| Custodial Worker *** | 6 CSEA | 0 | 0 | 2 | 2 | 2 |
| Account Clerk Typist | 7 CSEA | 1 | 1 | 0 | 0 | 0 |
| Coach Operator */** | ATU | 40 | 46 | 46 | 46 | 46 |
| Senior Transit Mechanic | ATU | 10 | 10 | 10 | 10 | 10 |
| Transit Mechanic | ATU | 1 | 1 | 1 | 1 | 1 |
| Transit Mechanic Helper ** | ATU | 3 | 4 | 4 | 4 | 4 |
| Total Full-Time Positions | | 71 | 80 | 82 | 82 | 82 |
| <u>Part-Time Positions</u> | | | | | | |
| Custodial Worker | 6 CSEA | 2 | 2 | 0 | 0 | 0 |
| Coach Operator | ATU | 14 | 14 | 14 | 14 | 14 |
| Passenger Van Operator | ATU | 10 | 10 | 10 | 10 | 10 |
| Total Part-Time Positions | | 26 | 26 | 24 | 24 | 24 |
| Total Positions | | 97 | 106 | 106 | 106 | 106 |

* Two additional positions negotiated in 2019 ATU contract

** Transferred to operating from JARC Grant in 2020

*** Change custodial from PT to FT in 2020

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2040 Transit Operating
DEPT: 31000000 Public Transportation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000126 FARES & FEES | 1,576,748 | 1,730,000 | 697,023 | 1,730,000 | 1,730,000 | 1,730,000 |
| 5000128 ADVERTISING REVENUES | 120,430 | 120,000 | 84,990 | 120,000 | 120,000 | 120,000 |
| 5000137 SPACE RENTAL-OTHER | 198,950 | 188,789 | 114,414 | 211,506 | 211,506 | 211,506 |
| 5000190 B C LIFT AND FARES | 142,229 | 180,000 | 46,453 | 180,000 | 180,000 | 180,000 |
| 5000191 B C COUNTRY FARES | 38,056 | 45,000 | 11,886 | 37,500 | 37,500 | 37,500 |
| 5000246 SUNY BROOME FARES | 171,554 | 203,885 | 142,889 | 206,943 | 206,943 | 206,943 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 5000420 SUNY - OCC. CONTRACT | 641,280 | 647,700 | 327,420 | 388,620 | 388,620 | 388,620 |
| 5000421 BINGHAMTON SD CONTRACT | 298,953 | 304,184 | 272,732 | 308,747 | 308,747 | 308,747 |
| 5000426 MISCELLANEOUS | -20 | 0 | 0 | 0 | 0 | 0 |
| 5000428 OTHER CHARGES | 0 | 0 | 33,934 | 0 | 0 | 0 |
| 5000440 CHARGEBACK OF SERVICES PROVIDE | 194,405 | 193,320 | 115,752 | 193,320 | 193,320 | 193,320 |
| 0000002 Departmental Income Total | 3,382,585 | 3,613,878 | 1,847,493 | 3,377,636 | 3,377,636 | 3,377,636 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 14,286 | 500 | 4,348 | 3,500 | 3,500 | 3,500 |
| 5000463 PARKING LOT | 9,813 | 9,000 | 5,142 | 12,000 | 12,000 | 12,000 |
| 5000470 VENDING MACHINE | 16,669 | 21,800 | 5,277 | 22,000 | 22,000 | 22,000 |
| 0000003 Use of Money Total | 40,768 | 31,300 | 14,767 | 37,500 | 37,500 | 37,500 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000510 SALE OF SCRAP & EXCESS MATERIA | 2,101 | 5,000 | 7,362 | 2,500 | 2,500 | 2,500 |
| 0000006 Sale of Prop and Comp for Loss Total | 2,101 | 5,000 | 7,362 | 2,500 | 2,500 | 2,500 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 500 | 0 | 162 | 0 | 0 | 0 |
| 5000532 PREMIUM & ACCRUED INT ON OBLIG | 9,390 | 0 | 10,776 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 88,446 | 12,333 | 31,555 | 0 | 0 | 0 |
| 5000540 GAIN FROM DISPOSITION OF ASSET | 9,992 | 0 | 6,200 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 663 | 500 | 621 | 500 | 500 | 500 |
| 5000551 CHANGE IN OPEB LIABILITY | 4,979,573 | 0 | 0 | 0 | 0 | 0 |
| 5000562 TRANSFER FROM GENERAL FUND | 1,479,800 | 1,601,081 | 1,601,081 | 0 | 0 | 0 |
| 5000570 EARNINGS ON TEMPORARY INVESTME | 4,365 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 6,572,729 | 1,613,914 | 1,650,395 | 500 | 500 | 500 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2040 Transit Operating
DEPT: 31000000 Public Transportation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000008 State Aid | | | | | | |
| 5000804 MASS TRANSIT | 2,001,035 | 472,163 | 97,568 | 301,790 | 301,790 | 301,790 |
| 5000805 MASS TRANSIT SUPPLEMENTAL | 3,635,554 | 3,432,968 | 1,935,823 | 2,884,000 | 2,884,000 | 2,884,000 |
| 5000849 BUSES/MASS TRANSP-CAPITAL PROJ | 2,578,830 | 0 | 0 | 0 | 0 | 0 |
| 5000850 OTHER TRANSP-CAPITAL PROJS | 174,297 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Total | 8,389,716 | 3,905,131 | 2,033,391 | 3,185,790 | 3,185,790 | 3,185,790 |
| 0000009 Federal Aid | | | | | | |
| 5000901 FEDERAL AID - OTHER | 45,649 | 7,500 | 5,510 | 7,500 | 7,500 | 7,500 |
| 5000902 MASS TRANSIT | 4,530,845 | 3,839,688 | 13,500 | 3,839,688 | 3,839,688 | 3,839,688 |
| 5000921 BUSES/MASS TRANSP-CAPITAL PROJ | 2,977,793 | 0 | 0 | 0 | 0 | 0 |
| 5000952 ARRA DEBT REIMBURSEMENT | 20,976 | 19,256 | 19,400 | 17,757 | 17,757 | 17,757 |
| 5000992 CARES ACT | 0 | 0 | 6,084,847 | 2,213,488 | 2,213,488 | 2,213,488 |
| 0000009 Federal Aid Total | 7,575,263 | 3,866,444 | 6,123,257 | 6,078,433 | 6,078,433 | 6,078,433 |
| Rev Totals for Dept: 31000000 | 25,963,162 | 13,035,667 | 11,676,665 | 12,682,359 | 12,682,359 | 12,682,359 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 3,809,643 | 4,163,970 | 3,025,729 | 4,009,448 | 4,009,448 | 4,009,448 |
| 6001001 SALARIES PART-TIME | 660,750 | 914,856 | 480,668 | 868,994 | 868,994 | 868,994 |
| 6001002 SALARIES TEMPORARY | 0 | 0 | 20,929 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 186,323 | 118,739 | 138,575 | 130,072 | 130,072 | 130,072 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 10,013 | 8,500 | 9,336 | 10,200 | 10,200 | 10,200 |
| 0000010 Personnel Service Totals | 4,666,729 | 5,206,065 | 3,675,237 | 5,018,714 | 5,018,714 | 5,018,714 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 300 | 0 | 300 | 300 | 300 |
| 6004011 DUPLICATING AND PRINTING RM SU | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004012 OFFICE SUPPLIES | 4,621 | 3,000 | 3,702 | 3,000 | 3,000 | 3,000 |
| 6004020 DPW BLDG SERVICE SUPPLIES | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 19,159 | 11,500 | 32,022 | 11,500 | 11,500 | 11,500 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2040 Transit Operating
 DEPT: 31000000 Public Transportation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004022 FUEL AND HEATING SUPPLIES | 34,196 | 51,000 | 25,259 | 51,000 | 51,000 | 51,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 481 | 17,500 | 1,701 | 17,500 | 17,500 | 17,500 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 478,797 | 400,000 | 750,461 | 350,000 | 350,000 | 350,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 0 | 650 | 0 | 650 | 650 | 650 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 834,410 | 1,092,875 | 411,374 | 1,092,875 | 1,092,875 | 1,092,875 |
| 6004047 TIRES AND TUBES | 71,090 | 75,000 | 55,153 | 72,000 | 72,000 | 72,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 44,031 | 57,000 | 55,205 | 57,000 | 57,000 | 57,000 |
| 6004052 UNIFORMS | 9,825 | 9,500 | 7,114 | 9,500 | 9,500 | 9,500 |
| 6004054 SAFETY SUPPLIES | 2,300 | 3,000 | 2,142 | 3,000 | 3,000 | 3,000 |
| 6004100 POSTAGE AND FREIGHT | 495 | 500 | 236 | 500 | 500 | 500 |
| 6004101 TELEPHONE | 19,778 | 18,817 | 19,257 | 18,817 | 18,817 | 18,817 |
| 6004105 DUES AND MEMBERSHIPS | 2,664 | 2,625 | 2,500 | 3,000 | 3,000 | 3,000 |
| 6004106 GENERAL OFFICE EXPENSES | 99 | 200 | 0 | 200 | 200 | 200 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 10,596 | 13,500 | 7,284 | 13,500 | 13,500 | 13,500 |
| 6004113 WATER AND SEWAGE CHARGES | 12,521 | 19,200 | 10,590 | 19,200 | 19,200 | 19,200 |
| 6004115 ELECTRIC CURRENT | 60,125 | 78,000 | 48,184 | 78,000 | 78,000 | 78,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 52,749 | 44,000 | 77,512 | 47,000 | 47,000 | 47,000 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 11,028 | 11,500 | 10,543 | 13,000 | 13,000 | 13,000 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 150,872 | 132,160 | 130,926 | 32,000 | 32,000 | 32,000 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 410 | 1,500 | 0 | 1,500 | 1,500 | 1,500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 25,773 | 25,000 | 11,505 | 14,999 | 14,999 | 14,999 |
| 6004138 OTHER OPERATIONAL EXPENSES | 104,395 | 148,640 | 45,834 | 116,080 | 116,080 | 116,080 |
| 6004144 DIAL-A-BUS-HANDICAPPED | 816,581 | 975,230 | 446,306 | 1,015,233 | 1,015,233 | 1,015,233 |
| 6004160 MILEAGE AND PARKING-LOCAL | 21 | 50 | 117 | 50 | 50 | 50 |
| 6004161 TRAVEL HOTEL AND MEALS | 9,236 | 4,500 | 5,222 | 4,500 | 4,500 | 4,500 |
| 6004162 EDUCATION AND TRAINING | 7,535 | 1,500 | 765 | 1,500 | 1,500 | 1,500 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 607 | 800 | 671 | 800 | 800 | 800 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 50 | 90 | 50 | 50 | 50 |
| 6004192 SOFTWARE MAINTENANCE | 836 | 6,200 | 0 | 6,200 | 6,200 | 6,200 |
| 6004196 COPYING MACHINE RENTALS | 617 | 2,242 | 1,594 | 2,242 | 2,242 | 2,242 |
| 6004200 PROPERTY LOSS | 31,185 | 164 | 9,724 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 57,261 | 12,169 | 21,831 | 0 | 0 | 0 |
| 6004400 MEDICAL AND PHYSICAL EXAMS | 6,430 | 5,000 | 5,195 | 5,000 | 5,000 | 5,000 |
| 6004504 OTHER FINANCIAL SERVICES | 1,419 | 1,257 | 1,213 | 1,048 | 1,048 | 1,048 |
| 6004594 LOSS ON DISPOSITION OF ASSETS | 21,508 | 0 | 18,712 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 2,903,651 | 3,227,329 | 2,219,944 | 3,063,944 | 3,063,944 | 3,063,944 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 155,179 | 137,751 | 103,313 | 219,443 | 219,443 | 219,443 |
| 6004604 DPW SECURITY CHARGEBACKS | 146,321 | 244,326 | 166,008 | 232,160 | 232,160 | 232,160 |
| 6004614 OTHER CHARGEBACK EXPENSES | 4,200 | 0 | 2,689 | 0 | 0 | 0 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2040 Transit Operating

DEPT: 31000000 Public Transportation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004615 GASOLINE CHARGEBACK | 425 | 0 | 0 | 0 | 0 | 0 |
| 6004619 BUILDING SERVICE CHARGEBACK | 78,227 | 88,529 | 65,805 | 90,920 | 90,920 | 90,920 |
| 6004634 Indirect Costs - Excess of Bud | 428,153 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 812,505 | 470,606 | 337,815 | 542,523 | 542,523 | 542,523 |
| 0000042 Depreciation | | | | | | |
| 6004801 DEPRECIATION - BUILDINGS | 579,044 | 0 | 0 | 0 | 0 | 0 |
| 6004803 DEPRECIATION - IMPROV O/T BLDG | 51,975 | 0 | 21,286 | 0 | 0 | 0 |
| 6004804 DEPRECIATION - MOTOR VEHICLES | 1,847,826 | 0 | 3,823 | 0 | 0 | 0 |
| 6004805 DEPRECIATION - MACHINERY & EQU | 50,413 | 0 | 0 | 0 | 0 | 0 |
| 0000042 Depreciation Totals | 2,529,258 | 0 | 25,109 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 208,516 | 0 | 213,665 | 213,665 | 213,665 |
| 6006001 PRINCIPAL ON BANS | 0 | 161,838 | 0 | 126,287 | 126,287 | 126,287 |
| 0000060 Principal on Indebtedness Totals | 0 | 370,354 | 0 | 339,952 | 339,952 | 339,952 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 82,871 | 74,936 | 72,754 | 64,717 | 64,717 | 64,717 |
| 6007001 INTEREST ON BANS | 27,121 | 31,977 | 25,415 | 22,224 | 22,224 | 22,224 |
| 6007005 INTEREST ON CAPITAL LEASE | 318 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 110,310 | 106,913 | 98,169 | 86,941 | 86,941 | 86,941 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | -19,211 | 712,654 | 501,112 | 676,057 | 676,057 | 676,057 |
| 6008002 SOCIAL SECURITY | 334,733 | 396,527 | 261,742 | 384,837 | 384,837 | 384,837 |
| 6008004 WORKERS COMPENSATION | 616,254 | 599,601 | 449,701 | 586,546 | 586,546 | 586,546 |
| 6008005 WORKERS COMP LT LIABILITY | -366,257 | 0 | 0 | 0 | 0 | 0 |
| 6008006 LIFE INSURANCE | 660 | 1,545 | 689 | 1,530 | 1,530 | 1,530 |
| 6008007 HEALTH INSURANCE | 799,083 | 986,024 | 749,018 | 937,214 | 937,214 | 937,214 |
| 6008008 CHANGE IN OPEB LIABILITY | 3,474,278 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 901,037 | 956,993 | 654,108 | 1,043,045 | 1,043,045 | 1,043,045 |
| 6008010 DISABILITY INSURANCE | 798 | 1,056 | 718 | 1,056 | 1,056 | 1,056 |
| 6008011 UNEMPLOYMENT INSURANCE | 10,587 | 0 | 31,031 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | -10,922 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2040 Transit Operating
DEPT: 31000000 Public Transportation

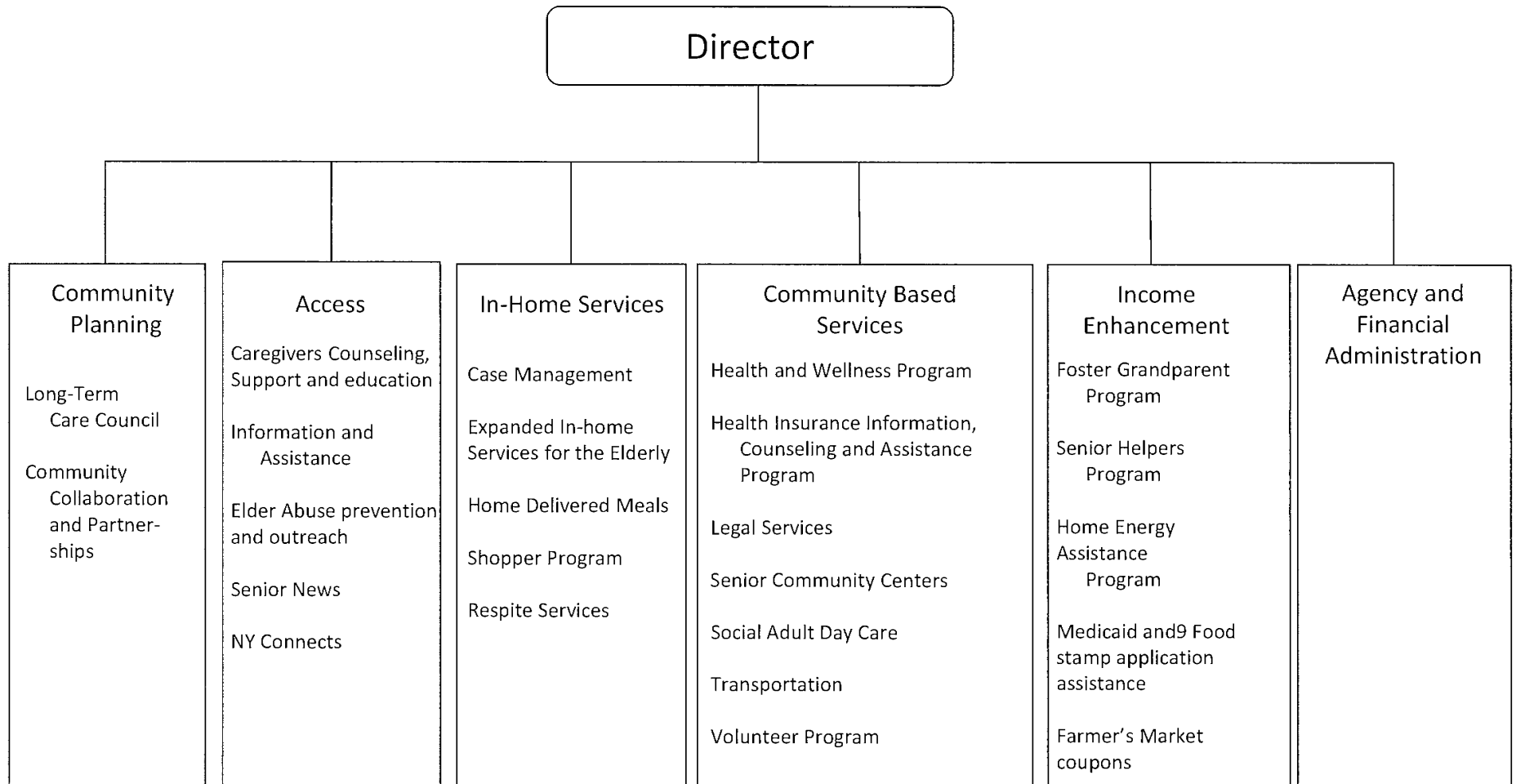
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008015 PENSION EXPENSE | 818,678 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 6,559,718 | 3,654,400 | 2,648,119 | 3,630,285 | 3,630,285 | 3,630,285 |
| Exp Totals for Dept: 31000000 | 17,582,171 | 13,035,667 | 9,004,393 | 12,682,359 | 12,682,359 | 12,682,359 |
| Total for Dept: 31000000 | 8,380,991 | 0 | 2,672,272 | 0 | 0 | 0 |

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Economic Assistance and Opportunity

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Office for Aging



Office for Aging

Mission Statement

To improve and enrich the quality of life for all older persons residing in Broome County by promoting the dignity and independence of the older person and ensuring comprehensive and coordinated services are readily available while fostering public awareness of the value and contribution of older persons to the community.

Description

The Broome County Office for Aging is one of 59 area agencies on aging in New York State. The agency is dedicated to being a focal point for information, advocacy, and coordination of aging services. Services are provided directly by the agency and through contracts with 20 community organizations. Through several locations and programs, the Office for Aging annually provides services to 25% of the senior population of the County.

The Office for Aging services falls into four main categories.

- Access
Caregiver Counseling and Support, NY Connects, Information and Assistance, Intake, Elder Abuse Prevention and Outreach and *Senior News* monthly newsletter.
- In-home Services
Case Management, Expanded In-home Services for the Elderly, Home Delivered Meals and Shopper Program.
- Community Based Services
Health and Wellness Programs, Health Insurance Information, Counseling and Assistance Program, Legal Services, Senior Community Centers, Social Adult Day Care, Transportation and the Volunteer Program.
- Income Enhancement
Senior Helpers Program, Foster Grandparent Program, Medicaid and Food Stamp application assistance, Farmers

Market coupons, and Home Energy Assistance Program (HEAP).

2021 Objectives

- To move forward with a plan to develop a fee for services option for unmet needs.
- To adjust services based on available funding and service requests.
- To move forward in developing a business case to bring in additional revenue sources from Managed Medicare companies.
- To serve as a leader in coordinating community efforts to define and prioritize needs and plan services to meet those needs of the growing senior population in Broome County.
- To continue our outreach efforts to assure we are reaching those who are most in need of service, including those who are frail, low income, minority, isolated, and those who are caregivers of seniors within our community.

2021 Budget Highlights

- Over the past few years the Office for Aging has seen steady revenues in mortgage tax, which is the dedicated funding stream for the agency. We anticipate this trend to continue and have projected accordingly. The department is submitting a budget for 2021 that decreases the net county support slightly from 2020, while maintaining current service levels to the older adults of Broome County. This was achieved by scrutinizing each grant budget, along with utilizing some CARES ACT monies and increased Federal OAA carryover of funds from 2020.
- The submitted budget includes several decreases in expenditures and projected contribution and billed revenue decreases. We continue to look for ways that we can save additional dollars throughout all our programs while maintaining a constant service level.

Office for Aging 34010006

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--------------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of OFA | F Admin | 1 | 1 | 1 | 1 | 1 |
| Fiscal Services Administrator | 24 Admin | 1 | 1 | 1 | 1 | 1 |
| Caseworker | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Account Clerk | 7 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 5 | 5 | 5 | 5 | 5 |
| <u>Part-Time Positions</u> | | | | | | |
| Senior Account Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Leisure Time Activities Leader | 7 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| Total Positions | | 7 | 7 | 7 | 7 | 7 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 34000000 Office for Aging

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000106 MORTGAGE TAX | 1,261,692 | 1,050,000 | 4,195,277 | 1,050,000 | 1,050,000 | 1,050,000 |
| 5000215 MLTC FEES | -37 | 0 | 0 | 0 | 0 | 0 |
| 5000324 OFA CHARGEBACKS 1-3 | 194,017 | 205,362 | 174,478 | 198,789 | 198,789 | 198,789 |
| 0000002 Departmental Income Total | 1,455,672 | 1,255,362 | 4,369,755 | 1,248,789 | 1,248,789 | 1,248,789 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 562 | 0 | 291 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 37,325 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 37,887 | 0 | 291 | 0 | 0 | 0 |
| Rev Totals for Dept: 34000000 | 1,493,559 | 1,255,362 | 4,370,046 | 1,248,789 | 1,248,789 | 1,248,789 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 268,632 | 276,580 | 241,755 | 280,697 | 280,697 | 280,697 |
| 6001001 SALARIES PART-TIME | 41,753 | 44,544 | 32,727 | 45,884 | 45,884 | 45,884 |
| 0000010 Personnel Service Totals | 310,385 | 321,124 | 274,482 | 326,581 | 326,581 | 326,581 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 236 | 250 | 238 | 250 | 250 | 250 |
| 6004012 OFFICE SUPPLIES | 1,868 | 2,749 | 2,015 | 2,747 | 2,747 | 2,747 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 442 | 600 | 0 | 500 | 500 | 500 |
| 6004022 FUEL AND HEATING SUPPLIES | 12,424 | 13,050 | 7,239 | 12,850 | 12,850 | 12,850 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 552 | 750 | 9 | 650 | 650 | 650 |
| 6004031 KITCHEN AND DINING ROOM SUPPLI | 0 | 0 | 250 | 0 | 0 | 0 |
| 6004048 MISC OPERATIONAL SUPPLIES | 821 | 608 | 470 | 833 | 833 | 833 |
| 6004100 POSTAGE AND FREIGHT | 30 | 0 | 0 | 0 | 0 | 0 |
| 6004101 TELEPHONE | 4,258 | 4,240 | 3,808 | 4,255 | 4,255 | 4,255 |
| 6004105 DUES AND MEMBERSHIPS | 698 | 675 | 675 | 675 | 675 | 675 |
| 6004106 GENERAL OFFICE EXPENSES | 699 | 778 | 178 | 785 | 785 | 785 |
| 6004113 WATER AND SEWAGE CHARGES | 1,444 | 1,600 | 1,006 | 1,550 | 1,550 | 1,550 |
| 6004115 ELECTRIC CURRENT | 21,498 | 22,587 | 13,674 | 21,937 | 21,937 | 21,937 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 21,795 | 28,178 | 20,385 | 29,253 | 29,253 | 29,253 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 34000000 Office for Aging

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004120 KITCHEN & DINING ROOM EXPENSES | 0 | 0 | 415 | 0 | 0 | 0 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004138 OTHER OPERATIONAL EXPENSES | 1,860 | 1,810 | 2,275 | 1,871 | 1,871 | 1,871 |
| 6004139 Trust Account Outflows | 16,797 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | -102 | 0 | 0 | 0 | 0 | 0 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 106 | 125 | 36 | 125 | 125 | 125 |
| 6004196 COPYING MACHINE RENTALS | 780 | 2,520 | 2,310 | 3,924 | 3,924 | 3,924 |
| 6004504 OTHER FINANCIAL SERVICES | 251 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 86,457 | 80,570 | 54,983 | 82,255 | 82,255 | 82,255 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 3,807 | 3,455 | 2,591 | 4,684 | 4,684 | 4,684 |
| 0000041 Chargeback Expenses Totals | 3,807 | 3,455 | 2,591 | 4,684 | 4,684 | 4,684 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,372 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 1,372 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 188 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 188 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 52,520 | 52,501 | 39,808 | 54,171 | 54,171 | 54,171 |
| 6008002 SOCIAL SECURITY | 20,939 | 24,567 | 18,917 | 24,984 | 24,984 | 24,984 |
| 6008004 WORKERS COMPENSATION | 12,258 | 8,802 | 7,199 | 4,915 | 4,915 | 4,915 |
| 6008006 LIFE INSURANCE | 57 | 105 | 49 | 105 | 105 | 105 |
| 6008007 HEALTH INSURANCE | 86,730 | 90,464 | 69,925 | 83,117 | 83,117 | 83,117 |
| 6008009 RETIREE HEALTH INSURANCE | 380,617 | 435,796 | 254,546 | 425,660 | 425,660 | 425,660 |
| 6008010 DISABILITY INSURANCE | 397 | 440 | 359 | 440 | 440 | 440 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 8,202 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 561,720 | 612,675 | 390,803 | 593,392 | 593,392 | 593,392 |

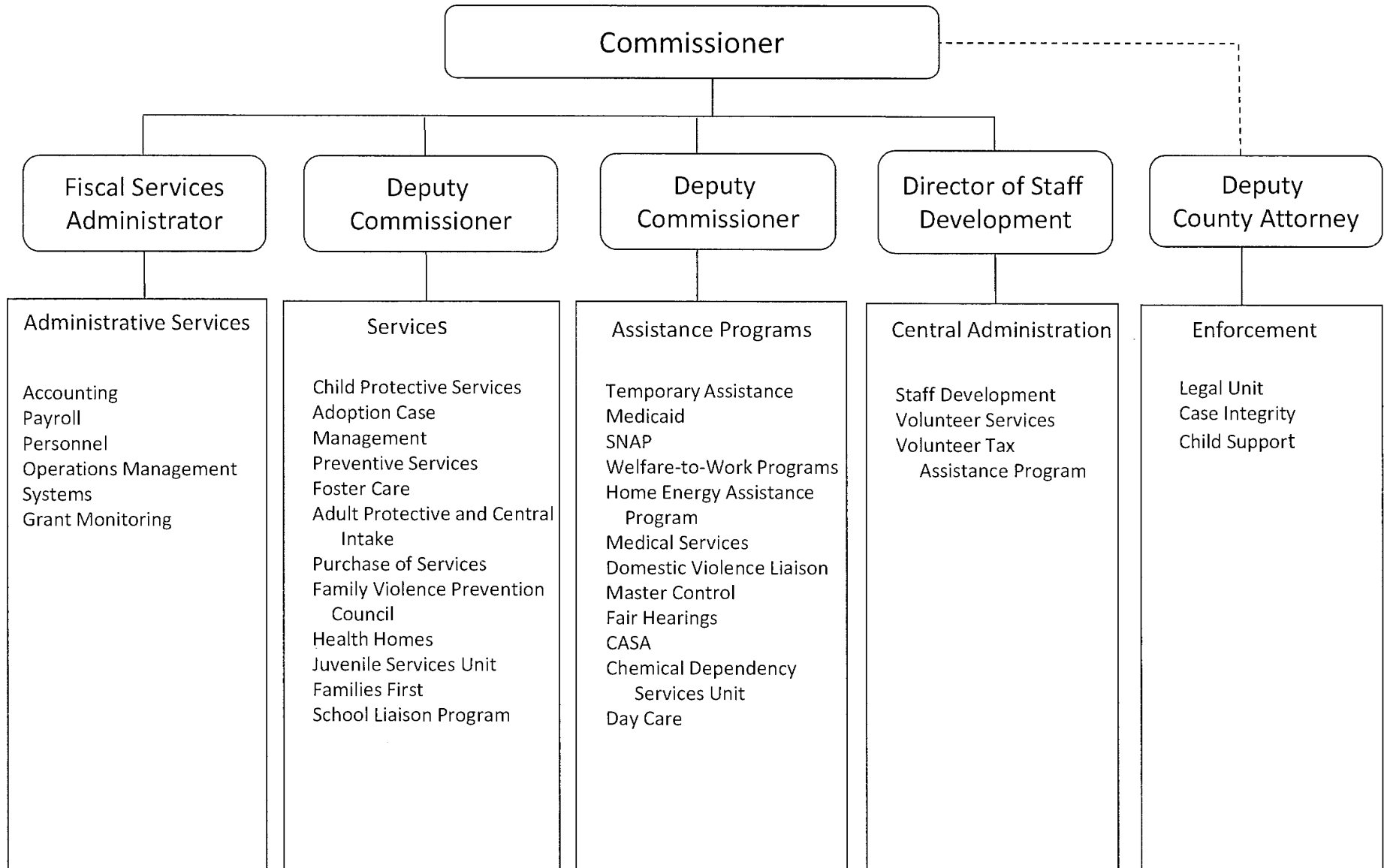
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 34000000 Office for Aging

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 781,635 | 877,940 | 877,940 | 872,273 | 872,273 | 872,273 |
| 0000090 Transfers Totals | 781,635 | 877,940 | 877,940 | 872,273 | 872,273 | 872,273 |
| Exp Totals for Dept: 34000000 | 1,745,564 | 1,895,764 | 1,600,799 | 1,879,185 | 1,879,185 | 1,879,185 |
| Total for Dept: 34000000 | -252,005 | -640,402 | 2,769,247 | -630,396 | -630,396 | -630,396 |

Social Services



Social Services

Central Administration – 35020006

Mission Statement

Staff Development

The Staff Development, Planning, and Volunteer Services Unit are committed to improving the organization through its employees and to provide services and resources that enable the organization to realize its goals. This division is results-oriented and focuses on continuous improvement in training, planning, and volunteer services.

Family Violence Prevention Council

The mission of the Family Violence Prevention Council is to reduce the incidence and severity of family violence in Broome County including child abuse and neglect, domestic violence, and elder abuse by developing and implementing a comprehensive, coordinated community program for preventing, as well as identifying, assessing, and treating all forms of family violence.

Operations

The Operations Unit is committed to providing quality service and support to the staff and customers of the organization. This unit focuses on continuous improvement in safety and environmental concerns for the organization.

Description

Staff Development

The Staff Development and Planning Unit are in Suite 203 on the second floor of the Main Street office and serve all employees of the

department. The development and maintenance of the department's educational program is a major function of the unit. In addition to the specific duties performed by the unit related to training, planning, and volunteer services, the unit is considered the lead office for major initiatives such as process re-engineering, grant writing, organizational communication, and team facilitation.

Family Violence Prevention Council

The Family Violence Prevention Council office and staff are located on the first floor of the Thomas P. Hoke Human Services Building. There are approximately forty members of the Council and an additional group of volunteers that are members to the ten standing committees of the Council. Members of the Council serve a three-year term and the council meets at least six times per year. The function of the Council is to provide; interagency collaboration, community and professional education, program development, and advocacy.

Operations

The Operations Office is located on the second floor of the Main Street office and serves all employees of the department. Operations include janitorial, maintenance, and courier and mail service, as well as scheduling and maintenance of the agency fleet for staff use in local and out of County travel. Operations tracks and maximizes fleet operations and monitors conditions for safety, security, and cleanliness. In addition, facility projects are coordinated with the landlord, the Department of Public Works, and vendors.

2021 Objectives

Staff Development

Training

- Provide mandatory training programs to all new employees.
- Maintain educational opportunities for employees through SUNY Broome and Binghamton University.
- Provide optimum uses of electronic communication options throughout the training curriculum.

Volunteer Services

- Maintain and/or increase the current level of volunteer service to the department.

Family Violence Prevention Council

The Council has five functions.

Interagency Coordination and Management of Cases

Provide interagency coordination to maximize institutional responses to family violence by encouraging and/or developing mechanisms to facilitate sharing of information among agencies and coordinating the management of cases.

Program Development

Encourage and support the coordinated development of programs and services to provide prompt professional crisis intervention, treatment and prevention services for family violence. The council will review and assess community needs and develop and implement a plan to address those needs.

Training of Professionals

Facilitate early intervention in instances of suspected family violence by supporting and/or providing training for all professionals to increase their skills in identification/assessment, reporting/referral procedures, and appropriate responses.

Community Education

To facilitate the expansion, development, and implementation of education and public information programs designed to inform the community of critical family violence issues, heighten community awareness of resources available to prevent and treat family violence, promote community support for actions directed toward preventing, and responding to family violence.

Advocacy

To affect the formulation of local, state, and federal policy and legislation relating to all aspects of family violence including funding for programs.

The work of the ten committees focuses on these functions.

Operations

- Maximize the high level of fleet usage.
- Purge and destroy old documents and provide for high-density filing systems.

2021 Budget Highlights

Staff Development

- None.

Family Violence Prevention Council

- Projects of the Family Violence Prevention Council are funded by donations from the community.

Operations

- None.

Social Services/Central Administration 35020006

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| | | | July 6, 2020 <u>Current Authorized</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Commissioner of Social Services* | J Admin | 1 | 1 | 1 | 1 | 1 |
| Staff Development Director | 21 BAPA | 1 | 1 | 1 | 1 | 1 |
| Family Violence Prevention Coordinator | 22 CSEA | 0 | 1 | 1 | 1 | 1 |
| Family Violence Prevention Coordinator | 20 CSEA | 1 | 0 | 0 | 0 | 0 |
| Staff Development Specialist | 17 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Social Services Operations Coordinator | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Social Services Examiner | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Courier | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Custodial Worker | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Total Full-Time Positions | | 11 | 11 | 11 | 11 | 11 |
| <u>Part-Time Positions</u> | | | | | | |
| Keyboard Specialist | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| Total Positions | | 12 | 12 | 12 | 12 | 12 |

* One position shared with and partially funded by the Mental Health Department

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 02 Soc Svcs-Central Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000152 REPAYMENTS OF TANF | 957,805 | 1,083,045 | 1,765,852 | 1,073,503 | 1,073,503 | 1,073,503 |
| 5000156 REPAYMENTS OF SAFETY NET | 408,848 | 424,487 | 463,210 | 442,979 | 442,979 | 442,979 |
| 5000183 MISCELLANEOUS CONTRIBUTIONS | 32,706 | 0 | 16,550 | 0 | 0 | 0 |
| 5000239 CSE PLACEMENTS | 307,570 | 350,208 | 0 | 0 | 0 | 0 |
| 5000312 RENTAL CHARGEBACKS | 53,903 | 0 | 0 | 0 | 0 | 0 |
| 5000331 CHARGEBACK TO GRANTS | 358,573 | 429,829 | 296,755 | 368,420 | 368,420 | 368,420 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 35,000 | 35,000 | 38,412 | 60,138 | 60,138 | 60,138 |
| 5000426 MISCELLANEOUS | 3,071 | 2,411 | 2,768 | 3,638 | 3,638 | 3,638 |
| 0000002 Departmental Income Totals | 2,157,476 | 2,324,980 | 2,583,547 | 1,948,678 | 1,948,678 | 1,948,678 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 40,869 | 33,138 | 32,874 | 35,485 | 35,485 | 35,485 |
| 5000470 VENDING MACHINE | 3,635 | 2,676 | 2,567 | 2,732 | 2,732 | 2,732 |
| 0000003 Use of Money Totals | 44,504 | 35,814 | 35,441 | 38,217 | 38,217 | 38,217 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 1,043 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Totals | 1,043 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000533 UNCLASSIFIED REVENUES | 25,779 | 33,266 | 19,390 | 28,971 | 28,971 | 28,971 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 14,297 | 6,229 | 7,601 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 282 | 0 | 351 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 4,957 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 45,315 | 39,495 | 27,342 | 28,971 | 28,971 | 28,971 |
| 0000008 State Aid | | | | | | |
| 5000855 SOCIAL SERVICES ADMINISTRATION | 5,226,734 | 6,886,296 | 3,248,890 | 6,327,399 | 6,327,399 | 6,327,399 |
| 5000885 VA BURIALS | -13 | 0 | 0 | 0 | 0 | 0 |
| 0000008 State Aid Totals | 5,226,721 | 6,886,296 | 3,248,890 | 6,327,399 | 6,327,399 | 6,327,399 |
| 0000009 Federal Aid | | | | | | |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 02 Soc Svcs-Central Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000925 SOCIAL SERVICES ADMINISTRATION | 9,224,571 | 10,065,806 | 5,992,502 | 10,388,879 | 10,388,879 | 10,388,879 |
| 5000926 A 87 FEDERAL REVENUE | 679,721 | 571,608 | 404,685 | 579,031 | 579,031 | 579,031 |
| 0000009 Federal Aid Totals | 9,904,292 | 10,637,414 | 6,397,187 | 10,967,910 | 10,967,910 | 10,967,910 |
| Rev Total for Div: 3502 | 17,379,351 | 19,923,999 | 12,292,407 | 19,311,175 | 19,311,175 | 19,311,175 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 542,328 | 564,478 | 472,320 | 566,496 | 566,496 | 566,496 |
| 6001001 SALARIES PART-TIME | 6,078 | 13,265 | 6,378 | 13,124 | 13,124 | 13,124 |
| 6001009 OTHER PERSONNEL SERVICES | 550 | 550 | 900 | 600 | 600 | 600 |
| 0000010 Personnel Service Totals | 548,956 | 578,293 | 479,598 | 580,220 | 580,220 | 580,220 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,330 | 1,500 | 427 | 1,500 | 1,500 | 1,500 |
| 6004012 OFFICE SUPPLIES | 5,754 | 10,000 | 3,866 | 10,000 | 10,000 | 10,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 15,145 | 16,585 | 11,615 | 15,970 | 15,970 | 15,970 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 11,608 | 17,000 | 21,934 | 17,000 | 17,000 | 17,000 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 3,032 | 3,700 | 2,527 | 3,500 | 3,500 | 3,500 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 3,425 | 3,000 | 604 | 3,000 | 3,000 | 3,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 36 | 0 | 0 | 0 | 0 | 0 |
| 6004054 SAFETY SUPPLIES | 320 | 720 | 500 | 400 | 400 | 400 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 0 | 36,000 | 18,589 | 0 | 0 | 0 |
| 6004100 POSTAGE AND FREIGHT | 30 | 500 | 0 | 250 | 250 | 250 |
| 6004101 TELEPHONE | 5,546 | 5,000 | 3,007 | 5,000 | 5,000 | 5,000 |
| 6004102 TELEPHONE EQUIPMENT | 0 | 0 | 1,719 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 5,655 | 5,656 | 5,804 | 5,799 | 5,799 | 5,799 |
| 6004106 GENERAL OFFICE EXPENSES | 2,656 | 2,500 | 1,428 | 3,000 | 3,000 | 3,000 |
| 6004111 BUILDING AND LAND RENTAL | 854,995 | 872,095 | 799,420 | 889,537 | 889,537 | 889,537 |
| 6004115 ELECTRIC CURRENT | 90,660 | 94,228 | 67,955 | 92,097 | 92,097 | 92,097 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 43,032 | 23,622 | 14,553 | 24,366 | 24,366 | 24,366 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 212 | 1,000 | 284 | 500 | 500 | 500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 457 | 1,000 | 296 | 1,000 | 1,000 | 1,000 |
| 6004139 Trust Account Outflows | 5,775 | 0 | 0 | 0 | 0 | 0 |
| 6004160 MILEAGE AND PARKING-LOCAL | 450 | 210 | 0 | 210 | 210 | 210 |
| 6004161 TRAVEL HOTEL AND MEALS | 2,211 | 1,500 | 996 | 2,000 | 2,000 | 2,000 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 02 Soc Svcs-Central Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004162 EDUCATION AND TRAINING | 2,055 | 1,000 | 264 | 1,000 | 1,000 | 1,000 |
| 6004164 NON-EMPLOYEE TRAVEL HOTEL & ME | 5,921 | 5,418 | 2,962 | 5,580 | 5,580 | 5,580 |
| 6004168 OTHER PERSONNEL EXPENSES | 0 | 120 | 60 | 120 | 120 | 120 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 30 | 100 | 0 | 100 | 100 | 100 |
| 6004196 COPYING MACHINE RENTALS | 20,305 | 28,880 | 24,681 | 26,042 | 26,042 | 26,042 |
| 6004200 PROPERTY LOSS | 6,048 | 2,047 | 3,269 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 8,249 | 4,333 | 4,333 | 0 | 0 | 0 |
| 6004500 ACCTG AND COST ALLOCATION SERV | 7,000 | 7,000 | 7,000 | 8,000 | 8,000 | 8,000 |
| 6004573 OTHER FEES FOR SERVICES | 40,000 | 50,000 | 32,500 | 40,000 | 40,000 | 40,000 |
| 6005003 DISCOVERY CENTER | 5,000 | 5,000 | 0 | 5,000 | 5,000 | 5,000 |
| 6005016 BROOME CO COOP EXT ASSN | 442,592 | 442,592 | 444,939 | 444,940 | 444,940 | 444,940 |
| 0000040 Contractual Expenditures Totals | 1,589,529 | 1,642,306 | 1,475,532 | 1,605,911 | 1,605,911 | 1,605,911 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 38,832 | 24,799 | 18,599 | 20,392 | 20,392 | 20,392 |
| 6004604 DPW SECURITY CHARGEBACKS | 1,285,589 | 1,456,414 | 921,832 | 1,430,092 | 1,430,092 | 1,430,092 |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 1,153,772 | 1,366,468 | 546,283 | 1,327,588 | 1,327,588 | 1,327,588 |
| 6004606 TELEPHONE BILLING ACCOUNT | 12,222 | 13,876 | 10,102 | 14,192 | 14,192 | 14,192 |
| 6004609 DATA PROCESSING CHARGEBACKS | 587,723 | 564,895 | 291,534 | 615,101 | 615,101 | 615,101 |
| 6004614 OTHER CHARGEBACK EXPENSES | 316,411 | 383,200 | 297,334 | 382,976 | 382,976 | 382,976 |
| 6004615 GASOLINE CHARGEBACK | 25,948 | 42,000 | 10,222 | 35,000 | 35,000 | 35,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 63,168 | 66,304 | 66,304 | 68,320 | 68,320 | 68,320 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 37,571 | 40,519 | 30,070 | 41,024 | 41,024 | 41,024 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 87,158 | 100,837 | 85,447 | 95,714 | 95,714 | 95,714 |
| 6004619 BUILDING SERVICE CHARGEBACK | 94,256 | 114,846 | 67,472 | 100,164 | 100,164 | 100,164 |
| 6004626 TRANSPORTATION SERVICES CHARGE | 63,707 | 73,825 | 73,825 | 64,093 | 64,093 | 64,093 |
| 0000041 Chargeback Expenses Totals | 3,766,357 | 4,247,983 | 2,419,024 | 4,194,656 | 4,194,656 | 4,194,656 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 6,851 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 6,851 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 2,048 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 2,048 | 0 | 0 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 02 Soc Svcs-Central Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 85,635 | 88,025 | 60,465 | 87,231 | 87,231 | 87,231 |
| 6008002 SOCIAL SECURITY | 39,715 | 44,199 | 34,676 | 44,340 | 44,340 | 44,340 |
| 6008004 WORKERS COMPENSATION | 6,768 | 9,613 | 5,163 | 7,370 | 7,370 | 7,370 |
| 6008006 LIFE INSURANCE | 89 | 180 | 79 | 180 | 180 | 180 |
| 6008007 HEALTH INSURANCE | 98,989 | 114,284 | 85,289 | 106,249 | 106,249 | 106,249 |
| 6008009 RETIREE HEALTH INSURANCE | 105,645 | 110,893 | 77,290 | 123,462 | 123,462 | 123,462 |
| 6008010 DISABILITY INSURANCE | 583 | 704 | 566 | 704 | 704 | 704 |
| 0000080 Employee Benefits Totals | 337,424 | 367,898 | 263,528 | 369,536 | 369,536 | 369,536 |
| Exp Total for Div: 3502 | 6,251,165 | 6,836,480 | 4,637,682 | 6,750,323 | 6,750,323 | 6,750,323 |
| Total for Div: 35000000 | 11,128,186 | 13,087,519 | 7,654,725 | 12,560,852 | 12,560,852 | 12,560,852 |

Social Services

Administrative Services - 35010006

Mission Statement

The Administrative Services Unit of the Department of Social Services ensures the department's compliance with fiscal and operation policies dictated by the federal and state governments regarding claims and revenue. It is this department's goal to assist county government in understanding and pursuing the most advantageous use of our welfare funding.

Description

Administrative Services is responsible for a variety of functions. Including budget preparation, fiscal planning, accounting, security, operations management, resources, third party health insurance, and personnel as provided for in Article XVII (1) (a) of the New York State Constitution, and various sections, Title 18 of the New York State Code Rules and Regulations.

2021 Objectives

- Prepare a budget that will meet the needs of our clients and be financially sound.
- Provide timely and accurate payments to clients and to providers on behalf of our clients in all program areas.
- Prepare monthly claims for state and federal reimbursement of program and administrative expenditures.
- Assist external auditors in their audit of department records.
- Maintain individual personnel files for all employees which includes: personnel data records (PDRs), leave of absences and disability forms, bi-weekly payroll, and computerized sick and vacation records for more accurate and efficient record keeping.

2021 Budget Highlights

- Ongoing re-engineering effort to focus on efficiencies and cost reductions.
- Conduct a department wide imaging program to increase efficiencies and reduce dependence on paper files.
- Fiscal measurement reporting has been rolled out and will continue to be reviewed monthly.
- Document, update and flow chart all financial processes to enhance departmental controls and optimize process efficiencies.

Social Services/Administrative Services 35010006

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6, 2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|--------------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Fiscal Services Administrator | 24 Admin | 1 | 1 | 1 | 1 | 1 |
| Accounting Supervisor Grade A | 21 BAPA | 1 | 1 | 1 | 1 | 1 |
| Accountant (County) | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Resource Consultant | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Welfare Management Systems Assistant | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Principal Account Clerk | 13 CSEA | 4 | 4 | 4 | 4 | 4 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 9 CSEA | 5 | 5 | 5 | 5 | 5 |
| Keyboard Specialist | 8 CSEA | 2 | 2 | 2 | 2 | 2 |
| Senior Clerk | 8 CSEA | 3 | 3 | 3 | 3 | 3 |
| Account Clerk | 7 CSEA | 1 | 1 | 1 | 1 | 1 |
| Clerk | 7 CSEA | 0 | 0 | 1 | 1 | 1 |
| Clerk | 6 CSEA | 1 | 1 | 0 | 0 | 0 |
| Total Full-Time Positions | | 22 | 22 | 22 | 22 | 22 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 22 | 22 | 22 | 22 | 22 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 01 Soc Svcs-Admin Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 35000000 Social Services | | | | | | |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000546 Trust Account Inflows | 8,061 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 8,061 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 3501 | 8,061 | 0 | 0 | 0 | 0 | 0 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 718,403 | 834,197 | 651,360 | 859,289 | 859,289 | 859,289 |
| 6001003 SALARIES OVERTIME | 1,307 | 3,090 | 2,271 | 3,090 | 3,090 | 3,090 |
| 0000010 Personnel Service Totals | 719,710 | 837,287 | 653,631 | 862,379 | 862,379 | 862,379 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 2,747 | 5,000 | 2,444 | 3,000 | 3,000 | 3,000 |
| 6004139 Trust Account Outflows | 7,785 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,524 | 3,000 | 713 | 2,000 | 2,000 | 2,000 |
| 6004162 EDUCATION AND TRAINING | 227 | 725 | 189 | 500 | 500 | 500 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 10 | 250 | 0 | 100 | 100 | 100 |
| 0000040 Contractual Expenditures Totals | 12,293 | 8,975 | 3,346 | 5,600 | 5,600 | 5,600 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004606 TELEPHONE BILLING ACCOUNT | 5,351 | 8,963 | 4,571 | 10,046 | 10,046 | 10,046 |
| 0000041 Chargeback Expenses Totals | 5,351 | 8,963 | 4,571 | 10,046 | 10,046 | 10,046 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 122,924 | 129,028 | 88,982 | 135,988 | 135,988 | 135,988 |
| 6008002 SOCIAL SECURITY | 51,393 | 64,053 | 46,136 | 65,972 | 65,972 | 65,972 |
| 6008004 WORKERS COMPENSATION | 10,579 | 15,025 | 7,476 | 11,179 | 11,179 | 11,179 |
| 6008006 LIFE INSURANCE | 156 | 330 | 139 | 330 | 330 | 330 |
| 6008007 HEALTH INSURANCE | 180,046 | 211,037 | 159,963 | 224,228 | 224,228 | 224,228 |
| 6008009 RETIREE HEALTH INSURANCE | 131,762 | 136,300 | 87,967 | 141,337 | 141,337 | 141,337 |
| 6008010 DISABILITY INSURANCE | 1,194 | 1,760 | 1,216 | 1,760 | 1,760 | 1,760 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 01 Soc Svcs-Admin Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008011 UNEMPLOYMENT INSURANCE | 6,486 | 0 | 11,343 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,280 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 505,820 | 557,533 | 403,222 | 580,794 | 580,794 | 580,794 |
| | | | | | | |
| Exp Total for Div: 3501 | 1,243,174 | 1,412,758 | 1,064,770 | 1,458,819 | 1,458,819 | 1,458,819 |
| | | | | | | |
| Total for Div: 35000000 | -1,235,113 | -1,412,758 | -1,064,770 | -1,458,819 | -1,458,819 | -1,458,819 |

Social Services

Support Services - 35060006

Mission Statement

Master Control

Provide vital and diversified service to all divisions in the department.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

The Child Support Enforcement Unit (CSEU) and the Support Collection Unit (SCU) are responsible for establishing and enforcing support orders against legally responsible relatives, and on behalf of Temporary Assistance applicants/recipients, as well as for non-applicant/recipient individuals who make application for child support services. These units are also responsible for establishment of paternity for all children born out of wedlock for these applicants as well, as necessary. The CSEU also has a responsibility to secure a court order for third party health insurance on behalf of all children in receipt of Temporary Assistance and Medicaid only benefits. Additionally, the SCU has primary responsibility to collect, monitor, and enforce all support as ordered made payable through it by any court of competent jurisdiction.

CASA

Within the scope of the Medicaid program, CASA has the responsibility for initial and ongoing assessment of health needs and developing a plan of care for individuals and families, including monitoring levels of care, in Personal Care Services and other long-term care programs.

Medical Services

Medical Services assists applicants with benefits through the Social Security Administration.

Welfare Management System (WMS)

The Welfare Management System (WMS) Division administers local Department of Social Services electronic data processing and Administrative systems. This division also coordinates the interface between the WMS, the Medicaid Management Information System (MMIS), the Electronic Medicaid Eligibility Verification System (EMEVS), the Electronic Benefit Issuance Control Subsystem (EBICS), the Client Notice System (CNS), and in the mechanism for issuance of the Common Benefit Identification Card (CBIC).

Additionally, the division maintains the overall responsibility for all Electronic Data Processing (EDP) procedures that affect the department, including maximizing the efficiency of the department by designing and implementing personal computer applications. Electronic Benefit Transfer (EBT) Electronic procedure that allows recipients the ability to redeem benefits directly from authorized vendors and ATM machines. The Welfare Management System is authorized under Title 18, Part 655.1, Chapter 2 subchapter g, of the New York State Social Services Law.

Description

Master Control

This unit prepares Temporary Assistance, non-Temporary Assistance SNAP, and Medicaid applications assigning case numbers, and entering each one into the Master Control database. Master Control prepares statistical reports, orders and distributes state and local forms. Master Control is the records custodian for all active,

ancillary, and closed Temporary Assistance, SNAP, and Medicaid cases. The unit also houses three scanning stations and is responsible to oversee scanning all temporary assistance openings and denials; Temporary Assistance Recertification and miscellaneous paperwork from TA Undercare and SNAP. The Master Control staff is also responsible for the finger imaging of all applicants for the Temporary Assistance, and the issuing of benefit cards for Expedited SNAP and Temporary Assistance applicants and recipients. Staff are also responsible for greeting and directing visitors to our Main Street Waiting Room, including assisting with the use of our Kiosks. They are also responsible for the loading and entering of appointments into our electronic scheduling database.

Child Support Enforcement Unit (CSEU) and Support Collection Unit (SCU)

CSEU: location of non-custodial parents (NCP), financial investigation of NCP, health insurance investigation, non-support and/or paternity petition preparation and filing, arrange (County provided) legal representation as necessary and appropriate, assistance with identifying and obtaining any and all supportive information or documentation, preparation of any and all other documentation as necessary, monitor and maintain case, update and re-investigate as needed.

SCU: Receive order of support from various courts, create and maintain support account, collect and disburse support payments, prepare and file non-payment violation petitions. Submits accounts for eligible enforcement processes, including but not limited to income execution for immediate wage withholding, federal and New York State Tax Intercept, property execution, and revocation of driving privileges.

2021 Objectives

Master Control

- Provide ongoing records management for Social Services case documents.
- Provide support services for Temporary Assistance, Medical Assistance, and Non-Public Assistance SNAP case preparation and department-wide telephone support.
- Enter case numbers and corresponding information into the Master Control database.
- Scan Temporary Assistance and SNAP cases as they close, or are denied, to aid in our space problem.
- Finger image applicants according to the AFIS plan of operation.
- Provide excellent customer service at the reception area of the Main Street waiting room as well as internal customers.

Child Support Enforcement Unit (CSEU) and Support Collection Unit (SCU)

- Increase total child support collections for 2021.
- Filling of existing staff vacancy's in both the SCU and the CSEU.
- Meet or exceed federal and New York State mandated performances measures through intensive review of cases identified by NYS's Department of Child Support Enforcement. Review of over 2,200 cases will result in additional petition filings for paternity and support, in addition to securing court orders for third party health insurance. Approval of overtime funding will assist in case review. Securing orders for child support and third-party health insurance are potential cost avoidance for Broome County.

CASA

- Monitor service provision in Personal Care Services and other long-term care programs. Services for personal care patients include monitoring levels of care, informing patients of their rights, and insuring appropriateness of care requested.

Medical Services

- Continue to assist applicants with benefits through the Social Security Administration.
- Implement New York State Medicaid Redesign Team Projects aimed at reforming the system and reducing costs, including Managed Care Benefit Expansion and the transition of Administration of the Medicaid program to New York State.

Welfare Management System (WMS)

- Implement various applications including Connections and voice recognition software.
- Develop applications for the Viking.
- Implement records imaging solution for the department.
- Develop Human Services Enterprise Network (HSEN) to fully integrate the state and local systems.
- Develop reports using the Sidney on SQL Server and COGNOS Impromptu.
- Process all applications and authorizations in data entry within a 24 to 36-hour timeframe.

2021 Budget Highlights

Master Control

- Provide case file management support for 12,500 Assistance Program applicants.

- Scan, index, commit, and quality control assurance for 350,000 documents annually.
- Greet and direct over 150,000 consumers annually to our Main Street Waiting Room.

Child Support Enforcement Unit (CSEU) and Support Collection Unit (SCU)

- Through full staffing, meet or exceed number of child support petitions filed in 2020, which will lead to increase in child support collected.
- To increase the unit's Paternity Establishment Percentage (PEP) from 95.22% as of January 31, 2020 to 95.80% by December 31, 2021. The minimum federal performance standard for this category is 90.00%.
- Increase the unit's Support Enforcement Performance (SEP) to meet or exceed the minimum federal performance standard of 80%. Broome is currently at 92.14% as of January 31, 2020.

CASA

- Authorize 129,423 hours of personal care services to allow individuals to remain in their homes rather than a higher level of care.

Medical Services

- Assist 248 applicants for Social Security benefits saving \$979,131 of local share dollars.

Welfare Management System (WMS)

- Provide 13,771 authorizations per month.
- Perform 275,420 transactions per month.

Social Services/Support Services 35060006

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of | | | | |
|--|-------------------|-------------------------------|--|---------------------------------|-----------------------------------|-------------------------------|
| | | <u>2019</u> <u>Actuals</u> | <u>July 6, 2020</u> <u>Current</u> <u>Authorized</u> | <u>2021</u> <u>Requested</u> | <u>2021</u> <u>Recommended</u> | <u>2021</u> <u>Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Systems Analyst | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Welfare Management Systems Coordinator | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Coordinator of Child Support Enforcement | 20 BAPA | 1 | 1 | 1 | 1 | 1 |
| Supervising Support Investigator | 17 BAPA | 1 | 1 | 1 | 1 | 1 |
| Support Collection Supervisor | 17 BAPA | 1 | 1 | 1 | 1 | 1 |
| Coordinator of Volunteer Services | 16 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Support Investigator | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Assistant Support Collection Supervisor | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Family Court Liaison | 12 CSEA | 2 | 2 | 2 | 2 | 2 |
| Social Services Examiner | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Support Investigator | 11 CSEA | 10 | 10 | 10 | 10 | 10 |
| Child Support Specialist | 9 CSEA | 5 | 5 | 5 | 5 | 5 |
| Senior Account Clerk | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Data Entry Machine Operator | 8 CSEA | 5 | 5 | 5 | 5 | 5 |
| Keyboard Specialist | 8 CSEA | 3 | 3 | 3 | 3 | 3 |
| Senior Clerk | 8 CSEA | 1 | 1 | 1 | 1 | 1 |
| Account Clerk | 7 CSEA | 3 | 3 | 3 | 3 | 3 |
| Clerk | 7 CSEA | 0 | 0 | 3 | 3 | 3 |
| Clerk | 6 CSEA | 2 | 3 | 0 | 0 | 0 |
| Total Full-Time Positions | | 42 | 43 | 43 | 43 | 43 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 42 | 43 | 43 | 43 | 43 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 06 Soc Svcs-Support Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,364,086 | 1,601,412 | 1,200,500 | 1,627,554 | 1,627,554 | 1,627,554 |
| 6001003 SALARIES OVERTIME | 16,679 | 11,310 | 3,436 | 11,310 | 11,310 | 11,310 |
| 0000010 Personnel Service Totals | 1,380,765 | 1,612,722 | 1,203,936 | 1,638,864 | 1,638,864 | 1,638,864 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 41,063 | 51,000 | 20,734 | 40,000 | 40,000 | 40,000 |
| 6004100 POSTAGE AND FREIGHT | 1,350 | 1,349 | 1,310 | 1,349 | 1,349 | 1,349 |
| 6004106 GENERAL OFFICE EXPENSES | 2,386 | 2,360 | 1,715 | 2,360 | 2,360 | 2,360 |
| 6004160 MILEAGE AND PARKING-LOCAL | 23 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,719 | 1,500 | 741 | 1,750 | 1,750 | 1,750 |
| 6004162 EDUCATION AND TRAINING | 10 | 500 | 189 | 200 | 200 | 200 |
| 6004168 OTHER PERSONNEL EXPENSES | 1,230 | 2,556 | 1,060 | 2,598 | 2,598 | 2,598 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 50 | 200 | 0 | 100 | 100 | 100 |
| 6004196 COPYING MACHINE RENTALS | 2,213 | 4,800 | 4,801 | 5,100 | 5,100 | 5,100 |
| 6004402 LAB SERVICES | 11,248 | 14,250 | 2,546 | 13,300 | 13,300 | 13,300 |
| 0000040 Contractual Expenditures Totals | 61,292 | 78,515 | 33,096 | 66,757 | 66,757 | 66,757 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004606 TELEPHONE BILLING ACCOUNT | 10,150 | 15,470 | 8,794 | 16,583 | 16,583 | 16,583 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 13,051 | 14,457 | 7,910 | 13,117 | 13,117 | 13,117 |
| 0000041 Chargeback Expenses Totals | 23,201 | 29,927 | 16,704 | 29,700 | 29,700 | 29,700 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 2,531 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 2,531 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007005 INTEREST ON CAPITAL LEASE | 523 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 523 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 06 Soc Svcs-Support Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 217,214 | 239,672 | 157,284 | 248,075 | 248,075 | 248,075 |
| 6008002 SOCIAL SECURITY | 98,283 | 123,219 | 86,306 | 125,374 | 125,374 | 125,374 |
| 6008004 WORKERS COMPENSATION | 19,211 | 27,285 | 14,400 | 21,174 | 21,174 | 21,174 |
| 6008006 LIFE INSURANCE | 297 | 645 | 261 | 645 | 645 | 645 |
| 6008007 HEALTH INSURANCE | 295,032 | 397,290 | 226,176 | 343,965 | 343,965 | 343,965 |
| 6008009 RETIREE HEALTH INSURANCE | 165,867 | 174,084 | 97,333 | 144,215 | 144,215 | 144,215 |
| 6008010 DISABILITY INSURANCE | 2,168 | 3,256 | 1,944 | 3,256 | 3,256 | 3,256 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 0 | 11,572 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 2,494 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 800,566 | 965,451 | 595,276 | 886,704 | 886,704 | 886,704 |
| Exp Total for Div: 3506 | 2,268,878 | 2,686,615 | 1,849,012 | 2,622,025 | 2,622,025 | 2,622,025 |
| Total for Div: 35000000 | -2,268,878 | -2,686,615 | -1,849,012 | -2,622,025 | -2,622,025 | -2,622,025 |

Social Services

Certification – 35030006

Includes Public Assistance, Medical Assistance, Supplemental Nutrition Assistance Program, Welfare to Work.

Mission Statement

Temporary Assistance

To determine initial and continuing eligibility for cash grant programs, including emergency assistance, within statutory time limits and ensuring program integrity; to utilize diversion such as one-time cash assistance or referral to other programs or benefits. Enable recipients to achieve self-sufficiency by utilizing aggressive case management with the assistance of the Welfare to Work unit. Temporary assistance is administered under the authority of the New York State Social Services Law and Title 18 of the New York Code of Rules and Regulations.

Medical Assistance

To determine initial and continuing eligibility for medical assistance, within statutory time limits, responsively and accurately to facilitate self-sufficiency; to utilize third party health insurance and Medicare benefits; to maximize federal reimbursement through the utilization of federal categories; to involve eligible Medicaid recipients in managed care. Ensure level of care assessments and referrals for community placements or in-home services are provided in the least restrictive but most appropriate setting. Medical assistance is administered under the authority of the New York State Health Department Law and Title 18 of the New York Code of Rules and Regulations.

Supplemental Nutrition Assistance Program (SNAP)

To determine initial and continuing eligibility for SNAP, within statutory time limits, responsively and accurately; to refer appropriate food stamp recipients to the Welfare to Work unit for participation in employment programs to facilitate self-sufficiency; to increase participation in the program in line with New York State directives; to comply with additional New York State program initiatives such as e-filing, and other facilitated application services; to comply with current program requirements of Electronic Benefit Transfer and Home Energy Assistance Program (HEAP). SNAP is administered under the authority of the New York State Social Services Law, Title 18 of the New York Code of Rules and Regulations, and Title 7 of the United States Code of Rules and Regulations.

Welfare to Work

To enable applicants and recipients of public assistance and SNAP to achieve their maximum level of self-support through the provision of the services, training, education, and supportive services needed to help them overcome barriers to employment and meet the mandates of federal welfare reform legislation. Programs include work experience, job search, job development, and on the job training.

2021 Objectives

- Establish the most efficient business processes to ensure our expanding caseload is well served at our current staffing levels.

Temporary Assistance

- Reduce the need for temporary assistance by assisting applicants in achieving self-sufficiency through diversion.
- Ensure assessment and participation of clients in work programs through integration with the Welfare to Work unit.
- Ensure Temporary Assistance applicants are provided benefits in a professional, efficient manner within prescribed timeframes.

Medical Assistance

- Defray costs by maximizing other health care alternatives such as third-party insurance, managed care, Medicare, and community clinics.
- Attend community and educational meetings and trainings related to the State take-over of the Medicaid Program with community providers.
- Provide level of care assessments and appropriate placements for Medicaid recipients and in-home services in the least restrictive setting that meets the consumers' needs.

Supplemental Nutrition Assistance Program (SNAP)

- Increase client participation in the program as mandated by New York State directives including the Working Families Initiative and utilization of the "my benefits" state website.
- Maintain program integrity and statutory timeframes for case determination.
- Ensure compliance with all applicable regulatory requirements.

Welfare to Work

- Monitor processes and work activities to ensure efforts assist the agency in meeting participation rates mandated by state and federal legislation.
- Promote and monitor new policies which immediately engage all employable applicants in work activities that will lead to the elimination or reduction in their need for public assistance and/or SNAP.
- Interface Welfare to Work and other assistance program staff and community agencies to coordinate Welfare to Work activities.

2021 Budget HighlightsTemporary Assistance

- Divert 30% of new applicants to other resources to eliminate the need for Temporary Assistance.
- Refer 100% of new applicants to the FEDS/EVR process.

Medical Assistance

- Refer 100% of eligible Medicaid recipients to managed care programs.
- Assist 100% of the MAGI Medicaid population to navigate the Health Exchange.
- Make initial determinations for chronic care Medicaid within the state statutory time frames.
- Make initial determinations for SSI-related Medicaid within the state statutory time frame of 45 days from application date.

Supplemental Nutrition Assistance Program (SNAP)

- Ensure timeliness of determinations for SNAP benefits to ensure they are within the New York State statutory time limit of thirty days from application date.
- Review and process 100% of SNAP applications eligible for expedited service within five business days.
- Bring error rate to state acceptable standards through enhanced quality control and staff training.

Welfare to Work

- Work with community agencies to expand and develop new work sites, projects, and job skills trainings for consumers.
- Enable 650 recipients to secure employment.
- Secure SSI/SSD for 198 disabled TANF and Safety Net recipients.
- Provide day care to 1,300 children per month.

Social Services/Certification 35030006

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|---|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| | | | July 6, 2020 <u>Current Authorized</u> | | | |
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Commissioner of Social Services | E Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Temporary Assistance & Employment | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Employment Coordinator | 20 BAPA | 0 | 1 | 1 | 1 | 1 |
| Employment Coordinator | 18 BAPA | 1 | 0 | 0 | 0 | 0 |
| Management Associate | 18 BAPA | 0 | 0 | 1 | 1 | 1 |
| Human Services Coordinator II | 20 CSEA | 2 | 2 | 2 | 2 | 2 |
| Case Supervisor Grade B | 20 CSEA | 1 | 0 | 0 | 0 | 0 |
| Senior Caseworker - DSS* | 20 CSEA | 0 | 3 | 3 | 3 | 3 |
| Senior Caseworker* | 18 CSEA | 2 | 0 | 0 | 0 | 0 |
| Principal Social Services Examiner | 17 CSEA | 6 | 6 | 6 | 6 | 6 |
| Caseworker/Trainee - DSS* | 18/16 CSEA | 0 | 12 | 12 | 12 | 12 |
| Caseworker/Trainee* | 16/14 CSEA | 10 | 0 | 0 | 0 | 0 |
| Job Developer | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Drug Abuse Counselor | 14 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 0 | 0 | 0 |
| Senior Social Services Examiner | 13 CSEA | 16 | 16 | 16 | 16 | 16 |
| Principal Clerk | 12 CSEA | 1 | 1 | 1 | 1 | 1 |
| Social Services Examiner | 11 CSEA | 32 | 32 | 32 | 32 | 32 |
| Job Coach | 10 CSEA | 1 | 1 | 1 | 1 | 1 |
| Keyboard Specialist | 8 CSEA | 5 | 5 | 5 | 5 | 5 |
| Receptionist | 7 CSEA | 0 | 0 | 1 | 1 | 1 |
| Clerk | 7 CSEA | 0 | 0 | 2 | 2 | 2 |
| Clerk | 6 CSEA | 2 | 2 | 0 | 0 | 0 |
| Total Full-Time Positions | | 84 | 86 | 87 | 87 | 87 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 84 | 86 | 87 | 87 | 87 |

*Positions changed April 1, 2020

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 03 Soc Svcs-Certification

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 3,253,973 | 3,550,398 | 2,951,413 | 3,712,964 | 3,712,964 | 3,712,964 |
| 6001003 SALARIES OVERTIME | 2,622 | 4,000 | 0 | 4,000 | 4,000 | 4,000 |
| 0000010 Personnel Service Totals | 3,256,595 | 3,554,398 | 2,951,413 | 3,716,964 | 3,716,964 | 3,716,964 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 8,454 | 13,000 | 11,953 | 11,000 | 11,000 | 11,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 8,038 | 264 | 3,819 | 609 | 609 | 609 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 0 | 0 | 222 | 0 | 0 | 0 |
| 6004111 BUILDING AND LAND RENTAL | 45,044 | 74,167 | 70,532 | 77,047 | 77,047 | 77,047 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 12,840 | 346 | 2,548 | 381 | 381 | 381 |
| 6004138 OTHER OPERATIONAL EXPENSES | 14 | 13 | 14 | 14 | 14 | 14 |
| 6004147 OTHER PROGRAM EXPENSE | 1,727 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 99 | 0 | 0 | 0 | 0 | 0 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,231 | 1,500 | 933 | 1,500 | 1,500 | 1,500 |
| 6004162 EDUCATION AND TRAINING | 119 | 150 | 134 | 150 | 150 | 150 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 169 | 150 | 0 | 150 | 150 | 150 |
| 6004303 JOBS - ADMINISTRATION | 455 | 1,000 | 760 | 1,000 | 1,000 | 1,000 |
| 0000040 Contractual Expenditures Totals | 78,190 | 93,590 | 90,915 | 94,851 | 94,851 | 94,851 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004604 DPW SECURITY CHARGEBACKS | 11,891 | 12,105 | 7,744 | 13,190 | 13,190 | 13,190 |
| 6004606 TELEPHONE BILLING ACCOUNT | 21,378 | 32,532 | 16,158 | 32,653 | 32,653 | 32,653 |
| 6004609 DATA PROCESSING CHARGEBACKS | 0 | 0 | 1,246 | 96 | 96 | 96 |
| 6004619 BUILDING SERVICE CHARGEBACK | 4,630 | 4,337 | 3,306 | 6,858 | 6,858 | 6,858 |
| 0000041 Chargeback Expenses Totals | 37,899 | 48,974 | 28,454 | 52,797 | 52,797 | 52,797 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 502,579 | 532,765 | 388,509 | 569,403 | 569,403 | 569,403 |
| 6008002 SOCIAL SECURITY | 235,963 | 271,912 | 212,863 | 284,349 | 284,349 | 284,349 |
| 6008004 WORKERS COMPENSATION | 42,916 | 60,954 | 31,737 | 47,972 | 47,972 | 47,972 |
| 6008006 LIFE INSURANCE | 643 | 1,275 | 591 | 1,305 | 1,305 | 1,305 |
| 6008007 HEALTH INSURANCE | 614,753 | 684,979 | 557,693 | 740,914 | 740,914 | 740,914 |
| 6008009 RETIREE HEALTH INSURANCE | 583,480 | 633,492 | 425,290 | 670,639 | 670,639 | 670,639 |
| 6008010 DISABILITY INSURANCE | 5,460 | 7,216 | 5,601 | 7,304 | 7,304 | 7,304 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 03 Soc Svcs-Certification

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008011 UNEMPLOYMENT INSURANCE | 25,674 | 0 | 44,499 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 9,278 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 2,020,746 | 2,192,593 | 1,666,783 | 2,321,886 | 2,321,886 | 2,321,886 |
| | | | | | | |
| Exp Total for Div: 3503 | 5,393,430 | 5,889,555 | 4,737,565 | 6,186,498 | 6,186,498 | 6,186,498 |
| | | | | | | |
| Total for Div: 35000000 | -5,393,430 | -5,889,555 | -4,737,565 | -6,186,498 | -6,186,498 | -6,186,498 |

Social Services
Services – 35050006

Mission Statement

The Services Division provides support, counseling, case management, and case planning to children, adults, and families whose health and safety are at risk due to abuse, neglect, maltreatment, or dysfunction.

Description

Whenever possible, services are provided to prevent out of home placement. If placement out of the home is required, the lowest level of care, that is appropriate, is sought for the shortest duration of time possible. Services are provided in accordance with federal and state mandates, laws, and regulations. Services include the following areas: child protective, adult and family intake, foster care, adoption, preventive, juvenile services including PINS Diversion, and purchase of service programs.

2021 Objectives

- Timely investigations by Child Protective Services (CPS) of all reports made to the State Central Registry.
- Continue to promote “Safe Sleep”, through community outreach and education.
- Decrease use of congregate care placements.
- Continue to Increase the number of children placed in relative foster care, by prioritizing placement with relatives.

- Continue to work with the Redlich Horwitz Foundation that provided us a grant to increase relative foster care and decrease congregate care.
- Provide supportive and rehabilitative services to families whose children’s health and safety are at risk in order to reduce the likelihood of out of home placement.
- Achieve timely permanency for all children in foster care.
- Provide services and referrals to victims of domestic violence.
- Monitor performance improvement plans for child welfare outcomes.
- Continue implementation of “Raise the Age” legislation, as the age of criminal responsibility has been raised to eighteen.
- Monitor outcomes for the preventive partnerships with Binghamton and Whitney Point school districts (local share paid by school), that places caseworkers in the schools.
- Decrease the use of the Emergency Shelter for initial foster home placements by prioritizing placement with relatives and if that is not possible children will be placed in regular foster care.
- Initiate a gatekeeping function of high-level approval for congregate care placements.
- Continue to regularly review children’s foster care status and stays during Permanency Planning Review Team meetings.
- Open appropriate cases for on-going preventive services.
- Assess services along the Juvenile Justice continuum in order to provide the most intensive services to those most likely to go into placements.
- Promote and provide educational opportunities to lessen child abuse, elder abuse, and domestic violence.

➤ **2021 Budget Highlights**

- Decrease congregate care placements.
- Increase kinship foster care placements.
- Decrease detention placements.
- Maintain successful preventive programs at full capacity.
- Investigate 4,500 reports of abuse and neglect.
- Investigate 450 reports of adult abuse and neglect.
- Provide preventive purchase of service programs to those families in need.
- Free 40 children for adoption.
- Place 30 children for adoption.
- Increase KinGap placements.
- Challenge of continuing to implement Raise the Age legislation.

Social Services/Services 35050006

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of | | | | |
|------------------------------------|-------------------|----------------|---------------------|------------------|--------------------|----------------|
| | | <u>2019</u> | <u>July 6, 2020</u> | <u>2021</u> | <u>2021</u> | <u>2021</u> |
| | | <u>Actuals</u> | <u>Current</u> | <u>Requested</u> | <u>Recommended</u> | <u>Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Deputy Comm. of Social Services | E Admin | 1 | 1 | 1 | 1 | 1 |
| Case Supervisor Grade A | 23 BAPA | 3 | 3 | 3 | 3 | 3 |
| Office Manager | 16 BAPA | 1 | 1 | 1 | 1 | 1 |
| Clinical Social Worker* | 22 CSEA | 0 | 1 | 1 | 1 | 1 |
| Clinical Social Worker* | 21 CSEA | 1 | 0 | 0 | 0 | 0 |
| Case Supervisor Grade B* | 22 CSEA | 0 | 15 | 15 | 15 | 15 |
| Case Supervisor Grade B* | 20 CSEA | 14 | 0 | 0 | 0 | 0 |
| Senior Caseworker - DSS* | 20 CSEA | 0 | 22 | 22 | 22 | 22 |
| Senior Caseworker* | 18 CSEA | 23 | 0 | 0 | 0 | 0 |
| Intensive Case Manager* | 20 CSEA | 0 | 4 | 4 | 4 | 4 |
| Intensive Case Manager* | 18 CSEA | 4 | 0 | 0 | 0 | 0 |
| Principal Social Services Examiner | 17 CSEA | 1 | 1 | 1 | 1 | 1 |
| Caseworker/Trainee - DSS* | 18/16 CSEA | 0 | 65 | 65 | 65 | 65 |
| Caseworker/Trainee* | 16/14 CSEA | 66 | 0 | 0 | 0 | 0 |
| Senior Social Services Examiner | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 2 | 2 | 2 | 2 | 2 |
| Social Services Examiner | 11 CSEA | 0 | 0 | 0 | 0 | 0 |
| Senior Account Clerk | 9 CSEA | 2 | 2 | 2 | 2 | 2 |
| Community Services Worker | 8 CSEA | 6 | 5 | 5 | 5 | 5 |
| Keyboard Specialist | 8 CSEA | 6 | 6 | 6 | 6 | 6 |
| Total Full-Time Positions | | 131 | 129 | 129 | 129 | 129 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 131 | 129 | 129 | 129 | 129 |

*Positions changed April 1, 2020

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 05 Soc Svcs- Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 5,434,484 | 6,373,733 | 4,911,561 | 6,265,388 | 6,265,388 | 6,265,388 |
| 6001002 SALARIES TEMPORARY | 5,599 | 30,000 | 23,016 | 30,000 | 30,000 | 30,000 |
| 6001003 SALARIES OVERTIME | 189,093 | 134,700 | 165,872 | 144,240 | 144,240 | 144,240 |
| 6001008 STAND-BY PAY | 14,285 | 14,820 | 11,865 | 14,820 | 14,820 | 14,820 |
| 0000010 Personnel Service Totals | 5,643,461 | 6,553,253 | 5,112,314 | 6,454,448 | 6,454,448 | 6,454,448 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004012 OFFICE SUPPLIES | 12,565 | 12,550 | 9,340 | 12,550 | 12,550 | 12,550 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 375 | 1,000 | 705 | 1,000 | 1,000 | 1,000 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 252 | 500 | 158 | 500 | 500 | 500 |
| 6004102 TELEPHONE EQUIPMENT | 1,980 | 2,640 | 2,040 | 2,640 | 2,640 | 2,640 |
| 6004138 OTHER OPERATIONAL EXPENSES | 10 | 0 | 0 | 0 | 0 | 0 |
| 6004147 OTHER PROGRAM EXPENSE | 94,071 | 225,000 | 138,918 | 175,000 | 175,000 | 175,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 22,015 | 18,000 | 18,078 | 20,000 | 20,000 | 20,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 17,468 | 18,000 | 8,036 | 18,000 | 18,000 | 18,000 |
| 6004162 EDUCATION AND TRAINING | 3,000 | 1,000 | 239 | 1,000 | 1,000 | 1,000 |
| 6004164 NON-EMPLOYEE TRAVEL HOTEL & ME | 4,824 | 5,000 | 3,806 | 5,000 | 5,000 | 5,000 |
| 6004168 OTHER PERSONNEL EXPENSES | 435 | 0 | 0 | 0 | 0 | 0 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 1,573 | 2,500 | 360 | 2,500 | 2,500 | 2,500 |
| 6004400 MEDICAL AND PHYSICAL EXAMS | 37,794 | 27,000 | 22,425 | 30,000 | 30,000 | 30,000 |
| 6004538 LEGAL CHARGES AND FEES | 8,000 | 4,000 | 4,000 | 4,000 | 4,000 | 4,000 |
| 6004573 OTHER FEES FOR SERVICES | 180 | 1,000 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 204,542 | 318,190 | 208,105 | 272,190 | 272,190 | 272,190 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004606 TELEPHONE BILLING ACCOUNT | 84,149 | 106,298 | 68,698 | 109,974 | 109,974 | 109,974 |
| 0000041 Chargeback Expenses Totals | 84,149 | 106,298 | 68,698 | 109,974 | 109,974 | 109,974 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 862,296 | 972,680 | 636,498 | 927,208 | 927,208 | 927,208 |
| 6008002 SOCIAL SECURITY | 406,585 | 501,329 | 368,891 | 493,758 | 493,758 | 493,758 |
| 6008004 WORKERS COMPENSATION | 73,540 | 103,929 | 58,513 | 81,510 | 81,510 | 81,510 |
| 6008006 LIFE INSURANCE | 986 | 1,950 | 872 | 1,935 | 1,935 | 1,935 |
| 6008007 HEALTH INSURANCE | 1,042,822 | 1,223,166 | 914,508 | 1,208,561 | 1,208,561 | 1,208,561 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 05 Soc Svcs- Svcs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008009 RETIREE HEALTH INSURANCE | 900,680 | 945,278 | 633,684 | 995,436 | 995,436 | 995,436 |
| 6008010 DISABILITY INSURANCE | 8,576 | 11,000 | 8,234 | 10,912 | 10,912 | 10,912 |
| 6008011 UNEMPLOYMENT INSURANCE | 2,562 | 0 | 37,897 | 0 | 0 | 0 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 11,123 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 3,309,170 | 3,759,332 | 2,659,097 | 3,719,320 | 3,719,320 | 3,719,320 |
| Exp Total for Div: 3505 | 9,241,322 | 10,737,073 | 8,048,214 | 10,555,932 | 10,555,932 | 10,555,932 |
| Total for Div: 35000000 | -9,241,322 | -10,737,073 | -8,048,214 | -10,555,932 | -10,555,932 | -10,555,932 |

Social Services

Social Services Programs – 35070006

Mission Statement

Promote self-sufficiency and assure the protection of vulnerable individuals. We strive to have an organization, which values the needs of the customers, the contributions of the staff, and the participation of the community. This vision shall be achieved through a culture, which encourages continuous improvement.

2021 Objectives

- Provide supportive transitional services, such as childcare, transportation, medical assistance and other benefits that enable recipients to increase and sustain their ability to maintain employment and become self-sufficient.
- Reduce the local cost of assistance payments through aggressive procurement of alternative benefits, diversion efforts, and enhanced FDS programs.
- Aggressively work with TANF recipients to ensure progress toward self-sufficiency during the five-year limitation.
- Reduce care days in foster care with emphasis on reducing residential and detention placements and focus on placing children with relatives where appropriate.

2021 Budget Highlights

- Savings in residential placements.
- Savings in Safety Net expenditures.
- Use of detention only when warranted.
- Monitoring Raise the Age placements.
- Reduced traffic in the lobby by 12% due to implementation of mobile document upload for submission of documents.

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 04 Soc Svcs-Intergov Transfers

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000040 Contractual Expenditures | | | | | | |
| 6004305 MMIS MEDICAL ASSISTANCE | 960,023 | 1,228,688 | 1,228,688 | 1,127,294 | 1,127,294 | 1,127,294 |
| 0000040 Contractual Expenditures Totals | 960,023 | 1,228,688 | 1,228,688 | 1,127,294 | 1,127,294 | 1,127,294 |
| Exp Total for Div: 3504 | 960,023 | 1,228,688 | 1,228,688 | 1,127,294 | 1,127,294 | 1,127,294 |
| Total for Div: 35000000 | -960,023 | -1,228,688 | -1,228,688 | -1,127,294 | -1,127,294 | -1,127,294 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 07 Soc Svcs-Social Svcs Programs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000152 REPAYMENTS OF TANF | 64,307 | 88,276 | 30,313 | 53,934 | 53,934 | 53,934 |
| 5000154 REPAYMENTS OF AID-CHILD CARE | 324,528 | 499,330 | 441,468 | 575,665 | 575,665 | 575,665 |
| 5000156 REPAYMENTS OF SAFETY NET | 1,076,863 | 1,347,920 | 788,695 | 1,320,368 | 1,320,368 | 1,320,368 |
| 5000157 REPAYMENTS OF ADULTS | 2,158 | 2,216 | 28 | 2,128 | 2,128 | 2,128 |
| 5000158 REPAYMENTS OF BURIALS | 67,299 | 65,269 | 58,222 | 60,614 | 60,614 | 60,614 |
| 5000159 REPAYMENTS OF SERV FOR RECIPIE | 640 | 0 | 1,454 | 0 | 0 | 0 |
| 5000239 CSE PLACEMENTS | 0 | 0 | 263,642 | 518,016 | 518,016 | 518,016 |
| 5000243 REPAYMENTS OF AID-JD/PINS | 32,646 | 42,592 | 63,719 | 46,758 | 46,758 | 46,758 |
| 5000244 REPAYMENTS OF VA BURIALS | 559 | 1,376 | 6,074 | 1,790 | 1,790 | 1,790 |
| 5000336 VA BURIALS CHARGEBACK | 47,435 | 52,360 | 15,886 | 52,990 | 52,990 | 52,990 |
| 0000002 Departmental Income Totals | 1,616,435 | 2,099,339 | 1,669,501 | 2,632,263 | 2,632,263 | 2,632,263 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 17,709 | 8,461 | 2,092 | 2,238 | 2,238 | 2,238 |
| 5000543 PRIOR YEAR REFUNDS - TANF | 12,367 | 9,869 | 8,948 | 8,938 | 8,938 | 8,938 |
| 5000544 PRIOR YEAR REFUNDS - SN | 41,593 | 28,952 | 44,858 | 44,210 | 44,210 | 44,210 |
| 0000007 Misc Interfund Revenues Totals | 71,669 | 47,282 | 55,898 | 55,386 | 55,386 | 55,386 |
| 0000008 State Aid | | | | | | |
| 5000854 TANF | 2,037 | 0 | 1,672 | 0 | 0 | 0 |
| 5000855 SOCIAL SERVICES ADMINISTRATION | 66,446 | 297,432 | 63,720 | 83,481 | 83,481 | 83,481 |
| 5000857 CHILD CARE SCHOOL DISTRICTS | 276,834 | 311,808 | 186,852 | 144,000 | 144,000 | 144,000 |
| 5000858 CHILD CARE/POSTER CARE (ADC) | 5,833,829 | 5,923,177 | 6,108,899 | 6,233,406 | 6,233,406 | 6,233,406 |
| 5000859 JUVENILE DELINQUENT | 616,047 | 455,435 | 123,351 | 498,188 | 498,188 | 498,188 |
| 5000861 SAFETY NET | 2,604,909 | 3,133,342 | 2,011,238 | 3,021,039 | 3,021,039 | 3,021,039 |
| 5000862 EMERGENCY AID TO ADULTS | 105,243 | 118,892 | 96,384 | 130,186 | 130,186 | 130,186 |
| 5000863 BURIALS | 45,414 | 58,725 | 41,590 | 58,725 | 58,725 | 58,725 |
| 5000882 JD/PINS HOMES/INSTITUTIONS-ADC | 596,641 | 685,770 | 539,656 | 571,339 | 571,339 | 571,339 |
| 5000884 POS | 1,090,736 | 807,496 | 565,611 | 807,359 | 807,359 | 807,359 |
| 5000885 VA BURIALS | 5,742 | 6,264 | 2,349 | 5,220 | 5,220 | 5,220 |
| 5000889 RAISE THE AGE | 546,951 | 3,372,395 | 201,385 | 2,717,573 | 2,717,573 | 2,717,573 |
| 0000008 State Aid Totals | 11,790,829 | 15,170,736 | 9,942,707 | 14,270,516 | 14,270,516 | 14,270,516 |
| 0000009 Federal Aid | | | | | | |
| 5000924 TANF | 9,006,771 | 11,086,724 | 5,861,803 | 10,401,066 | 10,401,066 | 10,401,066 |
| 5000925 SOCIAL SERVICES ADMINISTRATION | 185,169 | 77,932 | 178,754 | 95,734 | 95,734 | 95,734 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 07 Soc Svcs-Social Svcs Programs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000927 FOSTER CARE (ADC) | 5,832,690 | 6,260,677 | 4,624,594 | 6,366,684 | 6,366,684 | 6,366,684 |
| 5000928 SAFETY NET | 441,954 | 447,455 | 176,656 | 262,255 | 262,255 | 262,255 |
| 5000929 SERVICES FOR RECIPIENTS | 572,924 | 815,182 | 669,779 | 891,645 | 891,645 | 891,645 |
| 5000953 EAF TANF | 1,806,596 | 1,140,352 | 1,066,733 | 1,140,352 | 1,140,352 | 1,140,352 |
| 5000954 EAF JD/PINS | 857,774 | 990,811 | 594,898 | 752,148 | 752,148 | 752,148 |
| 5000955 EAF POS | 664,794 | 772,012 | 907,721 | 894,476 | 894,476 | 894,476 |
| 5000956 JD/PINS HOMES/INSTITUTIONS-ADC | 647,752 | 762,406 | 328,928 | 633,964 | 633,964 | 633,964 |
| 5000960 CHILD CARE FUNDS | -210,084 | 7,066 | 105,225 | 7,066 | 7,066 | 7,066 |
| 0000009 Federal Aid Totals | 19,806,340 | 22,360,617 | 14,515,091 | 21,445,390 | 21,445,390 | 21,445,390 |
| Rev Total for Div: 3507 | 33,285,273 | 39,677,974 | 26,183,197 | 38,403,555 | 38,403,555 | 38,403,555 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004300 PURCHASE OF SERVICES | 1,442,837 | 1,483,279 | 1,156,033 | 1,401,350 | 1,401,350 | 1,401,350 |
| 6004302 TANF DAY CARE | 439,405 | 525,600 | 150,738 | 525,600 | 525,600 | 525,600 |
| 6004305 MMIS MEDICAL ASSISTANCE | 37,685,915 | 36,974,860 | 31,306,991 | 36,064,860 | 36,064,860 | 36,064,860 |
| 6004306 SECURE DETENTION | 202,979 | 240,000 | 2,040 | 240,000 | 240,000 | 240,000 |
| 6004308 TANF | 8,790,210 | 10,800,000 | 6,973,958 | 10,080,000 | 10,080,000 | 10,080,000 |
| 6004309 EAF/TANF | 334,114 | 375,000 | 94,824 | 375,000 | 375,000 | 375,000 |
| 6004311 INST PLACEMENT SCHOOL DISTRICT | 1,070,620 | 1,200,000 | 700,595 | 1,200,000 | 1,200,000 | 1,200,000 |
| 6004312 FOSTER CARE HOMES/INSTITUTE-CW | 2,207,273 | 2,117,573 | 2,122,706 | 2,642,688 | 2,642,688 | 2,642,688 |
| 6004313 FOSTER CARE HOMES/INSTITUTE-AD | 12,440,552 | 12,696,562 | 11,459,067 | 12,957,234 | 12,957,234 | 12,957,234 |
| 6004315 FOSTER CARE NS DETENTION | 753,381 | 624,500 | 593,125 | 711,750 | 711,750 | 711,750 |
| 6004316 JD/PINS INSTITUTIONS-ADC | 1,619,325 | 1,548,856 | 963,438 | 1,295,210 | 1,295,210 | 1,295,210 |
| 6004317 JD CARE IN INSTITUTIONS | 169,463 | 141,584 | 111,542 | 143,190 | 143,190 | 143,190 |
| 6004318 STATE TRAINING SCHOOLS | 1,491,146 | 1,100,000 | 887,546 | 1,000,000 | 1,000,000 | 1,000,000 |
| 6004319 SAFETY NET | 10,660,398 | 12,600,000 | 9,275,309 | 12,000,000 | 12,000,000 | 12,000,000 |
| 6004320 EMERGENCY AID FOR ADULTS | 211,715 | 240,000 | 214,918 | 262,500 | 262,500 | 262,500 |
| 6004321 BURIALS | 306,640 | 382,500 | 332,705 | 382,500 | 382,500 | 382,500 |
| 6004326 EAF/POS | 1,209,555 | 1,369,181 | 1,060,429 | 1,193,743 | 1,193,743 | 1,193,743 |
| 6004327 EAF/FOSTER CARE | 3,255,341 | 3,207,043 | 2,348,829 | 3,062,321 | 3,062,321 | 3,062,321 |
| 6004328 EAF/JD/PINS | 921,887 | 752,148 | 957,214 | 1,200,357 | 1,200,357 | 1,200,357 |
| 6004330 VA BURIALS | 55,997 | 60,000 | 28,917 | 60,000 | 60,000 | 60,000 |
| 6004331 RAISE THE AGE | 711,763 | 3,272,395 | 383,072 | 2,617,573 | 2,617,573 | 2,617,573 |
| 6004573 OTHER FEES FOR SERVICES | 796,241 | 771,385 | 704,173 | 869,195 | 869,195 | 869,195 |
| 0000040 Contractual Expenditures Totals | 86,776,757 | 92,482,466 | 71,828,169 | 90,285,071 | 90,285,071 | 90,285,071 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 35000000 Social Services
DIV: 07 Soc Svcs-Social Svcs Programs

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|-----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000041 Chargeback Expenses | | | | | | |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 138,448 | 262,624 | 93,918 | 162,624 | 162,624 | 162,624 |
| 6004635 RTA - PERSONNEL SERVICES | 15,115 | 0 | 10,365 | 100,000 | 100,000 | 100,000 |
| 0000041 Chargeback Expenses Totals | 153,563 | 262,624 | 104,283 | 262,624 | 262,624 | 262,624 |
| Exp Total for Div: 3507 | 86,930,320 | 92,745,090 | 71,932,452 | 90,547,695 | 90,547,695 | 90,547,695 |
| Total for Div: 35000000 | -53,645,047 | -53,067,116 | -45,749,255 | -52,144,140 | -52,144,140 | -52,144,140 |

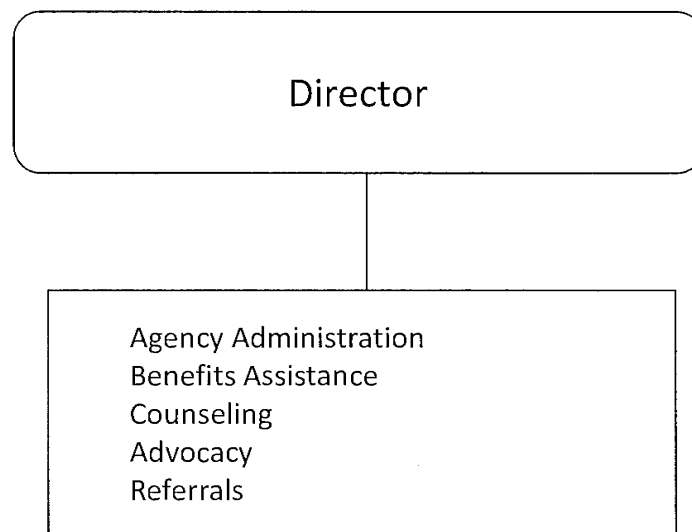
REPORT:BP033

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 35000000 Social Services
 DIV: 08

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000009 Federal Aid | | | | | | |
| 5000930 HEAP | 7,453,019 | 0 | 0 | 0 | 0 | 0 |
| 5000951 FEDERAL AID-HEALTH OTHER | 2,700,191 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid Totals | 10,153,210 | 0 | 0 | 0 | 0 | 0 |
| Rev Total for Div: 3508 | 10,153,210 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004305 MMIS MEDICAL ASSISTANCE | 2,700,191 | 0 | 0 | 0 | 0 | 0 |
| 6004308 TANF | 7,453,019 | 0 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 10,153,210 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 3508 | 10,153,210 | 0 | 0 | 0 | 0 | 0 |
| Total for Div: 35000000 | 0 | 0 | 0 | 0 | 0 | 0 |
| Total for Dept: 35000000 | -61,615,627 | -61,934,286 | -55,022,779 | -61,533,856 | -61,533,856 | -61,533,856 |

Veterans Services



Veterans Services 36000006

Mission Statement

To provide counseling and assistance to veterans and their dependents by making them aware of federal, state and local benefits and to assist preparing, presenting and aid in the prosecution of claims governed by laws under the Department of Veterans Affairs.

Description

The Veterans Service Agency renders a wide variety of services to an estimated 12,160 veterans and their families, of all wars and conflicts, as well as peacetime service. Service is also extended to active duty servicemen/women and their families. Professional assistance and advice is given in the filing of applications for benefits under existing federal, state, and local laws and regulations. It is also a primary function of the office to familiarize veterans and their families of the Department of Veteran's Affairs benefits available to them.

The Veterans Service Agency assists veterans and their families in applying for such benefits as service connected compensation, nonservice connected pensions, widow benefits, referrals for VA Healthcare services, certification of documents, replacement of Separation of Military Service papers, conversion of government insurance, waiver of insurance, Veterans Affairs home loan applications, tax exemption, insurance benefits, headstones or markers, burial benefits, memorial flags, military funerals, and death gratuity pay.

2021 Objectives

- Coordinate all veterans' groups, service organizations in Broome County and county departments to maximize service to veterans and minimize duplication of efforts.
- Review nursing home cases to ensure that veterans and widows are receiving accurate VA pensions with aid and attendance allowance.
- Fund indigent burials of honorably discharged veterans, as well as family members who have died without sufficient means to afford funeral expenses.
- Ensure all honorably discharged veterans' graves have adequate flag holders, flags and headstones for those without markers.
- Maintain professional counseling and make appropriate referrals for veterans' healthcare and mental health evaluations.
- To better assist veterans in applying for, maintaining, and appealing adverse decisions regarding benefits.
- Expand services by conducting home visits to veterans and dependents whose disabilities inhibit their ability to leave their home, and counseling veterans at the local outreach center.
- Participate in continual service officer training.

2021 Budget Highlights

Despite the Covid-19 Pandemic, the Veterans Service Agency continued to provide exceptional advocacy services by engaging with veterans and their dependents through telephone consultations and corresponding by mail services.

- In providing representation in the development and presentation of claims before the Department of Veterans Affairs, the Veterans Service Agency has played a pivotal role in improving the economic well being of veterans and their dependents residing in Broome County. Per statistics released by the Office of Policy, Planning, and Preparedness of the Department of Veterans Affairs, total expenditures in fiscal year 2019 for Compensation and Pension benefits was \$38,295,000 in direct payments.
- The Compensation and Pension category includes expenditures for the following programs: disability for service-connected injuries; dependency and indemnity compensation for spouses due to veterans' service-connected deaths; pension for non-service connected disabilities; burial benefits; and other benefits to veterans and their survivors.
- In our continual effort to provide enhanced services to our veterans, this office continues to provide support to the Disabled American Veterans Transportation Service. The DAV transport is composed of volunteer drivers operating a shuttle service from veteran's homes to the Binghamton VA Outpatient Clinic and the Syracuse VA Medical Center. The vehicles, fuel, insurance and maintenance are provided by the Syracuse VA Medical Center.
- Established 1,308 contacts with veterans and their dependents in 2019.
- In addition, assisted with the development and presentation of 342 original and new claims for benefits to the Department of Veterans Affairs.
- Because of aggressive representation, total retroactive benefits paid to veterans and their dependents in 2019 totaled \$839,242.41 and monthly running awards totaled \$219,608.27.
- Utilize an electronic scanning system for all VA documentation, creating paperless files, and eliminating the time-consuming process of filing.
- In 2020, the Agency increased support in the community by awarding financial assistance to local veteran's projects, including: a \$25,000 grant to the Twin Tiers Honor Flight Mission and provided \$8,000 in financial assistance to The Broome County Veterans Memorial Association in their mission to provided dignified military funeral honors to all Honorably Discharged veterans in Broome County. It is our goal in 2021 to continue to invest in community initiatives that raise awareness of veterans' needs and interests and improve their quality of life.
- The Veterans Agency continues its partnership with ClearPath For Veterans through a New York State Senate grant to administer the Pfc Dwyer Peer to Peer Mentorship program to raise awareness and address the high suicide rate among veterans.
- Broome County purchased an 80 acre parcel of land, formally the Vestal Hills Country Club in the Town of Binghamton, with plans to create a multi-discipline Veteran's Resource Center. The project will result in a considerable expansion of services provided by the County Veterans Service Agency, in partnership with The Binghamton Vet Center, ClearPath For Veterans, Southern Tier Veterans Support Group and other interested organizations.

Veterans Services 36000006

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Veterans Director | 25 Admin | 1 | 1 | 1 | 1 | 1 |
| Veterans Service Assistant | 11 CSEA | 1 | 1 | 1 | 1 | 1 |
| Custodial Worker* | AFSCME | 0 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 2 | 3 | 3 | 3 | 3 |
| <u>Part-Time Positions</u> | | | | | | |
| Veterans Service Officer | 11 CSEA | 1 | 1 | 2 | 2 | 2 |
| Veterans Service Assistant | 11 CSEA | 2 | 0 | 0 | 0 | 0 |
| Senior Clerk | 8 CSEA | 0 | 1 | 0 | 0 | 0 |
| Total Part-Time Positions | | 3 | 2 | 2 | 2 | 2 |
| Total Positions | | 5 | 5 | 5 | 5 | 5 |

*Funded July 1,2020

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 36000000 Veterans Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000224 TRANSFER TAX | 578,798 | 380,000 | 322,052 | 400,000 | 400,000 | 400,000 |
| 0000002 Departmental Income Total | 578,798 | 380,000 | 322,052 | 400,000 | 400,000 | 400,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000531 GIFTS AND DONATIONS | 100 | 0 | 99 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 121 | 70 | 73 | 70 | 70 | 70 |
| 5000561 TRANSFER FROM RESERVE FUND | 0 | 257,740 | 257,740 | 268,202 | 268,202 | 268,202 |
| 0000007 Misc Interfund Revenues Total | 221 | 257,810 | 257,912 | 268,272 | 268,272 | 268,272 |
| 0000008 State Aid | | | | | | |
| 5000867 VETERANS SERVICE AGENCIES | 27,793 | 15,000 | 0 | 15,000 | 15,000 | 15,000 |
| 0000008 State Aid Total | 27,793 | 15,000 | 0 | 15,000 | 15,000 | 15,000 |
| Rev Totals for Dept: 36000000 | 606,812 | 652,810 | 579,964 | 683,272 | 683,272 | 683,272 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 104,557 | 128,493 | 77,943 | 139,233 | 139,233 | 139,233 |
| 6001001 SALARIES PART-TIME | 14,054 | 28,259 | 13,025 | 32,134 | 32,134 | 32,134 |
| 6001002 SALARIES TEMPORARY | 4,644 | 0 | 170 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 123,255 | 156,752 | 91,138 | 171,367 | 171,367 | 171,367 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004005 SNOW REMOVAL MATERIALS & SUPPL | 0 | 2,500 | 0 | 2,500 | 2,500 | 2,500 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 256 | 800 | 356 | 800 | 800 | 800 |
| 6004012 OFFICE SUPPLIES | 1,298 | 1,000 | 2,053 | 1,500 | 1,500 | 1,500 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 0 | 8,440 | 0 | 8,440 | 8,440 | 8,440 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 0 | 500 | 0 | 500 | 500 | 500 |
| 6004105 DUES AND MEMBERSHIPS | 150 | 450 | 30 | 450 | 450 | 450 |
| 6004106 GENERAL OFFICE EXPENSES | 478 | 1,500 | 214 | 1,500 | 1,500 | 1,500 |
| 6004113 WATER AND SEWAGE CHARGES | 0 | 1,200 | 0 | 1,200 | 1,200 | 1,200 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 36000000 Veterans Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004115 ELECTRIC CURRENT | 0 | 36,000 | 0 | 36,000 | 36,000 | 36,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 0 | 4,600 | 0 | 4,600 | 4,600 | 4,600 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 69,915 | 125,000 | 50,359 | 125,000 | 125,000 | 125,000 |
| 6004147 OTHER PROGRAM EXPENSE | 18,184 | 18,000 | 16,011 | 18,000 | 18,000 | 18,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,762 | 3,000 | 0 | 3,000 | 3,000 | 3,000 |
| 0000040 Contractual Expenditures Totals | 92,043 | 202,990 | 69,023 | 203,490 | 203,490 | 203,490 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 147 | 1,507 | 1,507 | 2,071 | 2,071 | 2,071 |
| 6004604 DPW SECURITY CHARGEBACKS | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004606 TELEPHONE BILLING ACCOUNT | 1,262 | 1,626 | 961 | 1,695 | 1,695 | 1,695 |
| 6004609 DATA PROCESSING CHARGEBACKS | 12,200 | 30,345 | 6,173 | 30,418 | 30,418 | 30,418 |
| 6004614 OTHER CHARGEBACK EXPENSES | 259 | 769 | 341 | 194 | 194 | 194 |
| 6004617 DUPLICATING/PRINTING CHARGEBACK | 374 | 101 | 519 | 669 | 669 | 669 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 3,514 | 7,195 | 4,649 | 2,969 | 2,969 | 2,969 |
| 6004621 BUILDING AND LAND RENTAL CHARG | 26,010 | 29,952 | 0 | 29,952 | 29,952 | 29,952 |
| 6004630 VA BURIALS CHARGEBACK | 47,435 | 52,360 | 15,886 | 52,990 | 52,990 | 52,990 |
| 0000041 Chargeback Expenses Totals | 91,201 | 124,855 | 30,036 | 121,958 | 121,958 | 121,958 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 16,230 | 18,992 | 11,024 | 21,148 | 21,148 | 21,148 |
| 6008002 SOCIAL SECURITY | 9,204 | 12,023 | 6,742 | 13,496 | 13,496 | 13,496 |
| 6008004 WORKERS COMPENSATION | 518 | 575 | 431 | 363 | 363 | 363 |
| 6008006 LIFE INSURANCE | 16 | 75 | 12 | 45 | 45 | 45 |
| 6008007 HEALTH INSURANCE | 11,790 | 19,321 | 9,803 | 32,733 | 32,733 | 32,733 |
| 6008009 RETIREE HEALTH INSURANCE | 25,847 | 27,139 | 18,093 | 28,496 | 28,496 | 28,496 |
| 6008010 DISABILITY INSURANCE | 81 | 88 | 8 | 176 | 176 | 176 |
| 0000080 Employee Benefits Totals | 63,686 | 78,213 | 46,113 | 96,457 | 96,457 | 96,457 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 120,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| 0000090 Transfers Totals | 120,000 | 90,000 | 90,000 | 90,000 | 90,000 | 90,000 |
| Exp Totals for Dept: 36000000 | 490,185 | 652,810 | 326,310 | 683,272 | 683,272 | 683,272 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

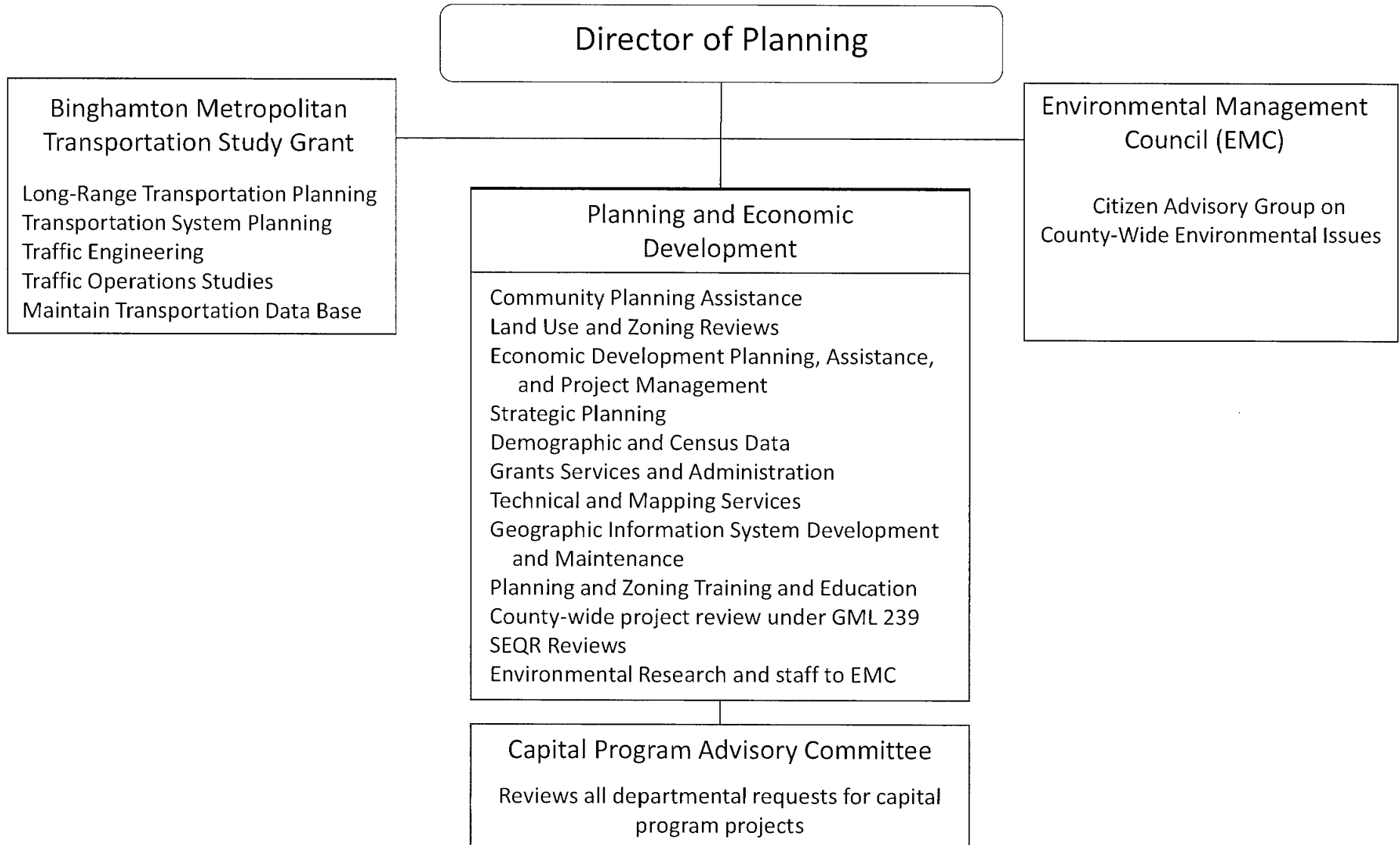
FUND: 1010 General Operating
 DEPT: 36000000 Veterans Services

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| Total for Dept: 36000000 | 116,627 | 0 | 253,654 | 0 | 0 | 0 |

Home and Community Services

| <u>Department/Division</u> | <u>Page</u> |
|-----------------------------------|-------------|
| Planning and Economic Development | 364 |
| Solid Waste Management | 370 |

Planning and Economic Development



Planning and Economic Development

Mission Statement

To enhance the sound and orderly economic, physical, and environmental development of Broome County and its constituent municipalities. Provide technical planning and environmental services and assistance to the County Executive, County Legislature and municipal jurisdictions. Implement projects and programs designed to improve the economy, environment, and physical infrastructure of the County.

Description

The Department of Planning and Economic Development provides professional services to Broome County Government, its departments, and municipalities as well as to other public and private entities. The Department assists in land-use planning, zoning, grant writing, economic development, environmental studies and recommendations, local land use reviews (GML 239), community assistance, GIS mapping and research and infrastructure development. Advisory guidance is provided by the Environmental Management Council and BMTS Advisory Committee, and the Broome-Tioga Stormwater Coalition.

2021 Objectives

Comprehensive Plans, Studies and Technical Assistance:

- Implementation of updated Broome County Comprehensive Plan.
- Continue providing support and assistance to Broome County municipalities on local comprehensive plan development.

- Continued collaboration with County Departments for planning and implementation of efficient and resilient capital improvements.
- Conduct training and workshops for municipal officials.
- Work with municipal officials to coordinate 239 reviews, zoning, and subdivision reviews.
- Work with local municipalities to update the Local Waterfront Revitalization Plan.
- Administer the Susquehanna Heritage Area program to protect and preserve our cultural resources.
- Continued collaboration with village centers.
- Continue to collaborate with Broome County Land Bank.

Economic Development:

- Continue implementation of iDistricts in Binghamton, Endicott, and Johnson City.
- Administer and market the Go All Out Broome campaign.
- Work to administer the \$20 million Greater Binghamton Fund.
- Continue the effective collaboration with the Agency for economic development services.
- Closely collaborate with economic development entities in the region to continue implementation of a coordinated approach to economic development.

Disaster Mitigation and Management:

- Continue to coordinate the Flood Task Force and COVID-19 Recovery Task Force, administer disaster related grant programs, and evaluate and implement new and better resiliency strategies.
- Continue implementation of federally mandated Storm Water Management Plan and facilitating public education and participation for permit compliance.
- Continue to actively participate in the BC Community Organizations Around Disasters (BCCOAD).

Grants and Grants Administration:

- Effectively manage the Hotel-Motel fund to maximize its impact by leveraging the fund with other resources.
- Aggressively pursue state, federal, and other grant funding to meet County goals and objectives.

Agriculture:

- Implement the Agriculture Economic Development Plan.
- Continue to work with the Agriculture Task Force to support and expand farming in Broome County.
- Continue participation on and provide support for the Ag and Farmland Protection Board.

Environment:

- Initiate environmental assessments of brownfield sites.
- Complete and implement Step III of the Endicott Johnson Industrial Spine BOA.
- Focus on continued sustainability projects and initiatives as a bronze certified Climate Smart Community.

GIS:

- Continue to expand the County's GIS capabilities.

Continue participation on the following Boards and Committees:

- Agriculture and Farmland Protection Board
- Agricultural Task Force
- BMTS Pedestrian and Bicycle Advisory Committee
- BMTS Planning Committee
- Broome County Chronic Disease Leadership Team
- Broome County Community Health Assessment Steering Committee
- Broome County COVID-19 Recovery Task Force

- Broome County Environmental Management Council
- Broome County Flood Task Force
- Broome Tioga Stormwater Coalition
- Communities Organizations Active in Disasters (COAD)
- Department of Public Art
- Greater Binghamton Fund Work Group
- Greenway Steering Committee
- Headwaters River Trail
- Local Emergency Planning Committee
- Long-Term Care Council
- NYS DEC Region 7 Open Space Committee
- Southern Tier 8 Regional Planning Development Board
- Susquehanna Heritage Area Commission and Advisory Board
- New York State Path Through History Local Committee

2021 Budget Highlights

Planning continues to maintain a stable budget. We will continue our focus on identifying funding opportunities for implementation of projects and programs with a focus on resilient and efficient infrastructure and operations.

Planning and Economic Development 37000007

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6,2020 | | | | |
|---|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Comm. Of Planning and Economic Development* | H Admin | 1 | 1 | 1 | 1 | 1 |
| Director of Planning | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| GIS Administrator | 24 BAPA | 1 | 1 | 1 | 1 | 1 |
| Chief Planner** | 23 BAPA | 1 | 1 | 1 | 1 | 1 |
| Senior Planner | 21 CSEA | 2 | 2 | 2 | 2 | 2 |
| Senior Environmental Planner*** | 21 CSEA | 1 | 1 | 1 | 1 | 1 |
| Planner | 18 CSEA | 1 | 1 | 1 | 1 | 1 |
| Program Coordinator(Planning) | 18 CSEA | 0 | 1 | 1 | 1 | 1 |
| Senior Account Clerk | 9 CSEA | 1 | 1 | 1 | 1 | 1 |
| GIS Specialist**** | 20 CSEA | 0 | 1 | 1 | 1 | 1 |
| GIS Technician**** | 15 CSEA | 0 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 9 | 12 | 12 | 12 | 12 |
| <u>Part-Time Positions</u> | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 9 | 12 | 12 | 12 | 12 |

*One position unfunded since 2016

**One position unfunded since 2016

***One position unfunded since 2011

****Two positions grant funded until 2020

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating

DEPT: 37000000 Planning and Econ Development

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000189 OTHER LOCAL GOVERNMENTS | 0 | 35,500 | 30,500 | 31,000 | 31,000 | 31,000 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 0 | 45,000 | 0 | 45,000 | 45,000 | 45,000 |
| 0000002 Departmental Income Total | 0 | 80,500 | 30,500 | 76,000 | 76,000 | 76,000 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000513 MINOR SALES - PLANNING | 8,122 | 1,500 | 1,224 | 1,500 | 1,500 | 1,500 |
| 0000006 Sale of Prop and Comp for Loss Total | 8,122 | 1,500 | 1,224 | 1,500 | 1,500 | 1,500 |
| Rev Totals for Dept: 37000000 | 8,122 | 82,000 | 31,724 | 77,500 | 77,500 | 77,500 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 378,967 | 547,646 | 433,409 | 534,587 | 534,587 | 534,587 |
| 0000010 Personnel Service Totals | 378,967 | 547,646 | 433,409 | 534,587 | 534,587 | 534,587 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 899 | 200 | 0 | 200 | 200 | 200 |
| 6004012 OFFICE SUPPLIES | 2,956 | 2,320 | 1,264 | 2,320 | 2,320 | 2,320 |
| 6004100 POSTAGE AND FREIGHT | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004105 DUES AND MEMBERSHIPS | 13,183 | 13,400 | 15,353 | 16,200 | 16,200 | 16,200 |
| 6004106 GENERAL OFFICE EXPENSES | 153 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 410 | 2,000 | 0 | 2,000 | 2,000 | 2,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 7 | 100 | 0 | 100 | 100 | 100 |
| 6004161 TRAVEL HOTEL AND MEALS | 870 | 100 | 0 | 100 | 100 | 100 |
| 6004162 EDUCATION AND TRAINING | 65 | 900 | 0 | 900 | 900 | 900 |
| 6004169 DAY TRIP MEAL REIMBURSEMENT | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004196 COPYING MACHINE RENTALS | 995 | 3,044 | 937 | 3,000 | 3,000 | 3,000 |
| 6004255 CONTRACTED SERVICES | 61,658 | 68,200 | 28,431 | 68,200 | 68,200 | 68,200 |
| 6005017 SOIL CONSERVATION SERVICE | 70,970 | 72,970 | 72,970 | 72,970 | 72,970 | 72,970 |
| 0000040 Contractual Expenditures Totals | 152,166 | 164,534 | 118,955 | 167,290 | 167,290 | 167,290 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 37000000 Planning and Econ Development

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|-----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 184 | 518 | 217 | 696 | 696 | 696 |
| 6004615 GASOLINE CHARGEBACK | 88 | 750 | 46 | 625 | 625 | 625 |
| 6004616 FLEET SERVICE CHARGEBACK | 1,128 | 2,368 | 1,184 | 2,440 | 2,440 | 2,440 |
| 0000041 Chargeback Expenses Totals | 1,400 | 3,636 | 1,447 | 3,761 | 3,761 | 3,761 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 67,975 | 93,091 | 59,581 | 86,757 | 86,757 | 86,757 |
| 6008002 SOCIAL SECURITY | 27,454 | 41,895 | 31,284 | 40,896 | 40,896 | 40,896 |
| 6008004 WORKERS COMPENSATION | 1,694 | 4,076 | 1,708 | 3,620 | 3,620 | 3,620 |
| 6008006 LIFE INSURANCE | 49 | 135 | 59 | 135 | 135 | 135 |
| 6008007 HEALTH INSURANCE | 60,521 | 109,228 | 79,697 | 98,184 | 98,184 | 98,184 |
| 6008009 RETIREE HEALTH INSURANCE | 24,967 | 26,425 | 14,344 | 47,999 | 47,999 | 47,999 |
| 6008010 DISABILITY INSURANCE | 323 | 616 | 465 | 616 | 616 | 616 |
| 0000080 Employee Benefits Totals | 182,983 | 275,466 | 187,138 | 278,207 | 278,207 | 278,207 |
| 0000090 Transfers | | | | | | |
| 6009002 TRANSFER TO GRANT FUND | 177,017 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 177,017 | 0 | 0 | 0 | 0 | 0 |
| Exp Totals for Dept: 37000000 | 892,533 | 991,282 | 740,949 | 983,845 | 983,845 | 983,845 |
| Total for Dept: 37000000 | -884,411 | -909,282 | -709,225 | -906,345 | -906,345 | -906,345 |

Solid Waste Management

Commissioner of Public Works, Parks, Recreation and Youth Services

Director of Solid Waste Management

Recycling

County-wide Recycling Programs
 Recycling Contract
 Curbside and Drop-off sites
 Education and Outreach
 Technical Assistance
 Market Research
 Pilot Projects
 Hazardous Waste Programs
 Hazardous Waste Hauler Contract
 Facility Operations
 Residential Program
 Commercial and Institutional Program
 Site Health and Safety
 Education and Outreach
 Battery Drop-off
 Medical Waste Program
 Grant Applications
Grants
 Municipal Waste Reduction and Recycling
 Coordinator
 EPF Recycling Equipment
 Household Hazardous Waste
 State Assistance Program

Administration

Fiscal Management
 Engineering Oversight
 Planning and Development
 Landfill Design and Permitting
 Host Community Benefits
 Buffer Property Management
 Local Law Implementation
 Grant Management

Landfill

Operations
 Landfilling and Daily Cover
 Scale Revenues and Billing
 Hauler and Customer Service
 Hauler Permitting and Assistance
 Recycling and Composting
 Pallet and Mulch Processing
 Leachate Hauling
 Residential Drop-off Service
 Groundwater Monitoring
 Equipment, Building and Ground
 Maintenance
 Bird Mitigation, Illegal Dumping,
 Nuisance Control
 Contract Administration
 Leachate Treatment Facility
 Landfill Gas Management and Electrical
 Generation
 Landfill Closure and Remediation

Solid Waste Management

Mission Statement

Provide the community with an integrated program for managing solid waste in an economically sound and environmentally safe manner.

Description

Since its inception in 1989, the Division of Solid Waste Management has been responsible for County solid waste operations with the cost of operations financed by user fees.

Complying with changing state and federal regulations governing the solid waste industry, the Division of Solid Waste Management has effectively contained costs and remained economically competitive.

Landfill operations focus on maximum compaction of the waste resulting in the most effective use of airspace. Recycling goals mandated by New York State in the Solid Waste Management Act of 1988 have already been exceeded.

A solid waste management system is a critical part of Broome County's infrastructure in supporting public health, safety and welfare in the County as well as providing present and future economic development potential. Safe, environmentally sound, and stable solid waste disposal is not only critical to the residents of this county, it is essential to commercial and industrial entities that would do business in our community.

The Division of Solid Waste Management oversees:

- Implementation of the comprehensive Broome County Solid Waste Management System.
- The county material recovery programs including reduction, reuse, recycling, and composting.
- The operations and maintenance of the county sanitary landfill and solid waste disposal facilities serving the entire county are located at the intersection of the towns of Barker, Maine, and Nanticoke.
- The implementation and management of all charges and user fees imposed by the County Legislature for solid waste disposal or handling.
- The coordination of all engineering services for solid waste management operations.
- The procurement, evaluation, and selection for the Legislature's consideration such firms as necessary to provide professional services in conjunction with county solid waste management programs.
- Public education and outreach to all county residents and businesses.
- The Eco Center featuring a community giveback program and reuse of building materials to increase waste reduction and sustainability.
- Operate and maintain a permanent household hazardous waste facility to provide proper disposal of hazardous waste and electronics from residences and Conditionally Exempt Small Quantity Generators.

2021 Objectives

- Administer the solid waste management system for our community.
- Manage landfill gas collection efficiently and effectively.
- Maximize the generation of electricity from the collection of additional landfill gas.
- Increase the leaf and yard waste-composting program at the landfill and investigate food waste composting opportunities.
- Efficiently manage the hazardous waste facility.
- Manage the countywide recycling program.
- Improve the division's comprehensive health and safety programs.
- Maximize compaction techniques in the landfill to make the most efficient use of airspace.
- Match revenue with expense.
- Operate our leachate treatment facility as efficiently as possible and continue to maximize the amount of treated leachate discharging into the sewer system.
- Manage ongoing O&M of landfill, its properties, programs and functions so that
 - The facility continues to follow all applicable permits and regulations, and
 - To ensure the health and safety of the public, the environment, and all landfill employees.
- Investigate future grant opportunities.
- Continue to support and foster product stewardship efforts.
- Maintain a free bulky rigid plastics recycling drop-off program to increase waste diversion and recycling.

2021 Budget Highlights

- Maintain operations and established solid waste and recycling programs at a reasonable tip fee with no use of property tax funding.
- Continue to move forward with the landfill reclamation project.

Solid Waste Management 38010007, 38040007, 38050007

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6, 2020 | | | | |
|---|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full Time Positions</u> | | | | | | |
| Director of Solid Waste Management | 27 BAPA | 1 | 1 | 1 | 1 | 1 |
| Materials Recovery Manager | 21 CSEA | 1 | 1 | 1 | 1 | 1 |
| Solid Waste Management Specialist | 21 CSEA | 1 | 1 | 1 | 1 | 1 |
| Solid and Hazardous Waste Facility Technician | 19 CSEA | 1 | 1 | 1 | 1 | 1 |
| Sanitary Landfill Supervisor | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Assistant Sanitary Landfill Supervisor | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Equipment Mechanic III | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Equipment Mechanic I | AFSCME | 0 | 0 | 1 | 1 | 1 |
| Laborer | AFSCME | 4 | 4 | 4 | 4 | 4 |
| Landfill Clerk | AFSCME | 3 | 3 | 3 | 3 | 3 |
| Motor Equipment Operator III * | AFSCME | 8 | 8 | 8 | 8 | 8 |
| Motor Equipment Operator II | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 23 | 23 | 24 | 24 | 24 |
| <u>Part Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 23 | 23 | 24 | 24 | 24 |

* One position unfunded in 2017 to fund Assistant Sanitary Landfill Supervisor

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2020 SWM Operating

DEPT: 38000000 Solid Waste Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000189 OTHER LOCAL GOVERNMENTS | 25,730 | 25,000 | 25,428 | 25,000 | 25,000 | 25,000 |
| 5000223 TIPPING FEES | 9,154,131 | 8,941,665 | 7,788,494 | 8,986,197 | 8,986,197 | 8,986,197 |
| 5000225 DISPOSAL FEES | 44,040 | 43,000 | 28,717 | 45,000 | 45,000 | 45,000 |
| 5000426 MISCELLANEOUS | 9,321 | 10,000 | 50,138 | 31,000 | 31,000 | 31,000 |
| 5000430 CASH/OVER SHORT | 1 | 0 | 0 | 0 | 0 | 0 |
| 5000431 MISCELLANEOUS | 120,346 | 134,553 | 215,803 | 128,750 | 128,750 | 128,750 |
| 5000440 CHARGEBACK OF SERVICES PROVIDE | 164,440 | 12,300 | 67,195 | 14,200 | 14,200 | 14,200 |
| 0000002 Departmental Income Total | 9,518,009 | 9,166,518 | 8,175,775 | 9,230,147 | 9,230,147 | 9,230,147 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 142,027 | 65,000 | 31,363 | 35,000 | 35,000 | 35,000 |
| 0000003 Use of Money Total | 142,027 | 65,000 | 31,363 | 35,000 | 35,000 | 35,000 |
| 0000004 Licenses and Permits | | | | | | |
| 5000481 PERMITS | 21,949 | 22,570 | 22,536 | 23,300 | 23,300 | 23,300 |
| 0000004 Licenses and Permits Total | 21,949 | 22,570 | 22,536 | 23,300 | 23,300 | 23,300 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000510 SALE OF SCRAP & EXCESS MATERIA | 29,758 | 35,861 | 29,805 | 24,550 | 24,550 | 24,550 |
| 0000006 Sale of Prop and Comp for Loss Total | 29,758 | 35,861 | 29,805 | 24,550 | 24,550 | 24,550 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 46,458 | 0 | 0 | 0 | 0 | 0 |
| 5000532 PREMIUM & ACCRUED INT ON OBLIG | 123,794 | 0 | 102,464 | 0 | 0 | 0 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 4,795 | 500 | 0 | 0 | 0 | 0 |
| 5000540 GAIN FROM DISPOSITION OF ASSET | 24,500 | 0 | 0 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 288 | 640 | 243 | 0 | 0 | 0 |
| 5000551 CHANGE IN OPEB LIABILITY | 1,063,744 | 0 | 0 | 0 | 0 | 0 |
| 5000570 EARNINGS ON TEMPORARY INVESTME | 27,380 | 1,500 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 1,290,959 | 2,640 | 102,707 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2020 SWM Operating
DEPT: 38000000 Solid Waste Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000808 OTHER STATE AID | 53,051 | 140,275 | 58,645 | 142,241 | 142,241 | 142,241 |
| 0000008 State Aid Total | 53,051 | 140,275 | 58,645 | 142,241 | 142,241 | 142,241 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 56,858 | 52,195 | 52,587 | 48,133 | 48,133 | 48,133 |
| 0000009 Federal Aid Total | 56,858 | 52,195 | 52,587 | 48,133 | 48,133 | 48,133 |
| Rev Totals for Dept: 38000000 | 11,112,611 | 9,485,059 | 8,473,418 | 9,503,371 | 9,503,371 | 9,503,371 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 1,009,286 | 1,142,163 | 768,141 | 1,202,468 | 1,202,468 | 1,202,468 |
| 6001001 SALARIES PART-TIME | 2,457 | 0 | 0 | 0 | 0 | 0 |
| 6001002 SALARIES TEMPORARY | 39,135 | 53,225 | 44,787 | 56,798 | 56,798 | 56,798 |
| 6001003 SALARIES OVERTIME | 57,156 | 59,090 | 64,045 | 114,989 | 114,989 | 114,989 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6001006 OUT OF TITLE PAY | 14,630 | 23,000 | 9,286 | 25,000 | 25,000 | 25,000 |
| 6001009 OTHER PERSONNEL SERVICES | 2,900 | 3,150 | 3,050 | 3,000 | 3,000 | 3,000 |
| 0000010 Personnel Service Totals | 1,125,564 | 1,281,628 | 889,309 | 1,403,255 | 1,403,255 | 1,403,255 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002303 CONSTRUCTION MOTOR EQUIPMENT | 0 | 40,000 | 567,209 | 530,000 | 530,000 | 530,000 |
| 6002709 OTHER OPERATIONAL EQUIPMENT | 0 | 142,000 | 0 | 20,000 | 20,000 | 20,000 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 182,000 | 567,209 | 550,000 | 550,000 | 550,000 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004000 MAT & SUPPLIES-SURFACE TREAT | 62,069 | 114,000 | 0 | 177,000 | 177,000 | 177,000 |
| 6004001 MAT & SUPPLIES-SIGNS & POSTS | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 1,280 | 0 | 1,280 | 1,280 | 1,280 |
| 6004011 DUPLICATING AND PRINTING RM SU | 303 | 1,500 | 612 | 1,500 | 1,500 | 1,500 |
| 6004012 OFFICE SUPPLIES | 4,596 | 6,700 | 1,129 | 5,472 | 5,472 | 5,472 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 1,749 | 7,500 | 1,449 | 6,500 | 6,500 | 6,500 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2020 SWM Operating

DEPT: 38000000 Solid Waste Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004022 FUEL AND HEATING SUPPLIES | 18,158 | 16,500 | 0 | 17,000 | 17,000 | 17,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 3,359 | 3,050 | 2,968 | 2,350 | 2,350 | 2,350 |
| 6004030 FOOD AND BEVERAGES | -70 | 250 | 0 | 50 | 50 | 50 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 144,526 | 200,000 | 100,941 | 200,000 | 200,000 | 200,000 |
| 6004041 PHOTOGRAPHIC SUPPLIES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004045 TRAINING AND EDUCATIONAL SUPPL | 63 | 1,700 | 1,452 | 1,950 | 1,950 | 1,950 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 232,566 | 284,200 | 146,166 | 269,540 | 269,540 | 269,540 |
| 6004047 TIRES AND TUBES | 19,626 | 26,000 | 7,660 | 28,500 | 28,500 | 28,500 |
| 6004048 MISC OPERATIONAL SUPPLIES | 70,671 | 126,190 | 56,922 | 93,807 | 93,807 | 93,807 |
| 6004049 LEACHATE SUPPLIES | 99,783 | 83,300 | 59,985 | 115,300 | 115,300 | 115,300 |
| 6004052 UNIFORMS | 331 | 2,500 | 151 | 1,500 | 1,500 | 1,500 |
| 6004054 SAFETY SUPPLIES | 6,073 | 6,600 | 4,131 | 7,900 | 7,900 | 7,900 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 19,770 | 4,000 | 0 | 68,414 | 68,414 | 68,414 |
| 6004100 POSTAGE AND FREIGHT | 150 | 1,050 | 128 | 950 | 950 | 950 |
| 6004105 DUES AND MEMBERSHIPS | 959 | 1,346 | 621 | 1,976 | 1,976 | 1,976 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 16,330 | 20,200 | 9,540 | 16,500 | 16,500 | 16,500 |
| 6004113 WATER AND SEWAGE CHARGES | 24,490 | 281,600 | 180,887 | 283,980 | 283,980 | 283,980 |
| 6004115 ELECTRIC CURRENT | 34,791 | 29,700 | 22,052 | 34,800 | 34,800 | 34,800 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 6,181 | 6,600 | 4,566 | 8,600 | 8,600 | 8,600 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 4,149 | 3,500 | 2,449 | 3,300 | 3,300 | 3,300 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 6,363 | 55,000 | 79,256 | 55,000 | 55,000 | 55,000 |
| 6004135 LONG TERM MAINT & CLOSURE COST | 123,391 | 500,000 | 0 | 500,000 | 500,000 | 500,000 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 1,960 | 10,000 | 1,306 | 10,000 | 10,000 | 10,000 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 38,851 | 32,000 | 24,569 | 32,300 | 32,300 | 32,300 |
| 6004138 OTHER OPERATIONAL EXPENSES | 278,266 | 207,600 | 124,354 | 261,300 | 261,300 | 261,300 |
| 6004146 SUBCONTRACTED PROGRAM EXPENSE | 654,963 | 542,142 | 510,338 | 645,035 | 645,035 | 645,035 |
| 6004147 OTHER PROGRAM EXPENSE | 101,005 | 918,075 | 499,367 | 239,405 | 239,405 | 239,405 |
| 6004160 MILEAGE AND PARKING-LOCAL | 6 | 125 | 0 | 125 | 125 | 125 |
| 6004161 TRAVEL HOTEL AND MEALS | 1,525 | 4,723 | 140 | 4,808 | 4,808 | 4,808 |
| 6004162 EDUCATION AND TRAINING | 2,535 | 4,360 | 554 | 6,205 | 6,205 | 6,205 |
| 6004168 OTHER PERSONNEL EXPENSES | 962 | 300 | 643 | 425 | 425 | 425 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 0 | 200,000 | 0 | 50,000 | 50,000 | 50,000 |
| 6004196 COPYING MACHINE RENTALS | 1,624 | 1,836 | 2,218 | 1,950 | 1,950 | 1,950 |
| 6004200 PROPERTY LOSS | 2,050 | 0 | 0 | 0 | 0 | 0 |
| 6004203 INSURANCE CLAIMS | 2,745 | 0 | 0 | 0 | 0 | 0 |
| 6004504 OTHER FINANCIAL SERVICES | 5,519 | 3,406 | 3,288 | 5,000 | 5,000 | 5,000 |
| 6004580 BAD DEBT EXPENSE | -37,832 | 0 | 0 | 0 | 0 | 0 |
| 6004593 OTHER GOVERNMENTS PAYMENTS | 1,101,295 | 877,828 | 906,816 | 965,986 | 965,986 | 965,986 |
| 0000040 Contractual Expenditures Totals | 3,055,851 | 4,587,761 | 2,756,658 | 4,126,808 | 4,126,808 | 4,126,808 |

0000041 Chargeback Expenses

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2020 SWM Operating
DEPT: 38000000 Solid Waste Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004601 INDIRECT COSTS | 207,845 | 189,472 | 0 | 139,289 | 139,289 | 139,289 |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 3,108 | 2,601 | 1,951 | 4,741 | 4,741 | 4,741 |
| 6004604 DPW SECURITY CHARGEBACKS | 3,367 | 2,680 | 2,790 | 3,720 | 3,720 | 3,720 |
| 6004605 COUNTY ATTORNEY CHARGEBACKS | 52,973 | 53,900 | 26,163 | 53,900 | 53,900 | 53,900 |
| 6004606 TELEPHONE BILLING ACCOUNT | 12,277 | 9,758 | 9,557 | 11,345 | 11,345 | 11,345 |
| 6004609 DATA PROCESSING CHARGEBACKS | 49,605 | 55,494 | 27,747 | 60,272 | 60,272 | 60,272 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 64,881 | 67,474 | 0 | 68,100 | 68,100 | 68,100 |
| 6004614 OTHER CHARGEBACK EXPENSES | 258 | 427 | 165 | 608 | 608 | 608 |
| 6004615 GASOLINE CHARGEBACK | 451 | 750 | 95 | 625 | 625 | 625 |
| 6004616 FLEET SERVICE CHARGEBACK | 2,256 | 2,368 | 2,368 | 2,440 | 2,440 | 2,440 |
| 6004617 DUPLICATING/PRINTING CHARGEBACK | 1,705 | 1,100 | 631 | 1,908 | 1,908 | 1,908 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 1,955 | 1,442 | 1,052 | 2,849 | 2,849 | 2,849 |
| 6004619 BUILDING SERVICE CHARGEBACK | 332 | 5,000 | 104 | 5,000 | 5,000 | 5,000 |
| 0000041 Chargeback Expenses Totals | 401,013 | 392,466 | 72,623 | 354,797 | 354,797 | 354,797 |
| 0000042 Depreciation | | | | | | |
| 6004801 DEPRECIATION - BUILDINGS | 17,701 | 0 | 0 | 0 | 0 | 0 |
| 6004803 DEPRECIATION - IMPROV O/T BLDG | 2,563,858 | 0 | 0 | 0 | 0 | 0 |
| 6004804 DEPRECIATION - MOTOR VEHICLES | 246,553 | 0 | 0 | 0 | 0 | 0 |
| 6004805 DEPRECIATION - MACHINERY & EQU | 59,412 | 0 | 5,394 | 0 | 0 | 0 |
| 0000042 Depreciation Totals | 2,887,524 | 0 | 5,394 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 0 | 862,525 | 0 | 1,228,226 | 1,228,226 | 1,228,226 |
| 6006001 PRINCIPAL ON BANS | 0 | 819,519 | 0 | 433,407 | 433,407 | 433,407 |
| 0000060 Principal on Indebtedness Totals | 0 | 1,682,044 | 0 | 1,661,633 | 1,661,633 | 1,661,633 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 384,928 | 330,494 | 415,901 | 500,958 | 500,958 | 500,958 |
| 6007001 INTEREST ON BANS | 207,467 | 364,025 | 261,239 | 211,320 | 211,320 | 211,320 |
| 0000070 Interest on Indebtedness Totals | 592,395 | 694,519 | 677,140 | 712,278 | 712,278 | 712,278 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 22,407 | 198,454 | 133,409 | 186,661 | 186,661 | 186,661 |
| 6008002 SOCIAL SECURITY | 81,580 | 98,407 | 64,213 | 91,763 | 91,763 | 91,763 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 2020 SWM Operating

DEPT: 38000000 Solid Waste Management

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6008004 WORKERS COMPENSATION | 26,336 | 27,782 | 20,837 | 35,542 | 35,542 | 35,542 |
| 6008005 WORKERS COMP LT LIABILITY | 40,954 | 0 | 0 | 0 | 0 | 0 |
| 6008006 LIFE INSURANCE | 157 | 330 | 141 | 345 | 345 | 345 |
| 6008007 HEALTH INSURANCE | 197,189 | 215,927 | 168,672 | 224,313 | 224,313 | 224,313 |
| 6008008 CHANGE IN OPEB LIABILITY | 752,038 | 0 | 0 | 0 | 0 | 0 |
| 6008009 RETIREE HEALTH INSURANCE | 117,549 | 123,426 | 100,056 | 155,712 | 155,712 | 155,712 |
| 6008010 DISABILITY INSURANCE | 174 | 269 | 205 | 264 | 264 | 264 |
| 6008015 PENSION EXPENSE | 187,727 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 1,426,111 | 664,595 | 487,533 | 694,600 | 694,600 | 694,600 |
| Exp Totals for Dept: 38000000 | 9,488,458 | 9,485,013 | 5,455,866 | 9,503,371 | 9,503,371 | 9,503,371 |
| Total for Dept: 38000000 | 1,624,153 | 46 | 3,017,552 | 0 | 0 | 0 |

Culture and Recreation

| <u>Department/Division</u> | <u>Page</u> |
|--|-------------|
| Broome County Veterans' Memorial Arena | 380 |
| Forum Performing Arts Theater | 386 |
| En-Joie Golf Course | 391 |
| Parks, Recreation and Youth Services | |
| Administration | 397 |
| Recreation | 404 |
| Parks | 408 |
| County Library | 413 |

Broome County Veterans Memorial Arena

Commissioner of Public Works, Parks, Recreation & Youth
Services

Board of Directors

Arena Manager

Administration
Box Office
Events
Advertising
Promotions
Concessions
Maintenance

Department of Public Works
Broome County Veterans Memorial Arena

Mission Statement

To provide diversified entertainment to the community and surrounding areas with the maximum possible safety, efficiency and revenue.

Description

The Broome County Veterans Memorial Arena is accounted for as a special revenue fund.

Located conveniently in downtown Binghamton, home of the AHL Binghamton Devils, the Broome County Veterans Memorial Arena continues to bring quality entertainment to Binghamton, NY. Aside from professional and scholastic sports, the Arena is also host to an array of other events, including concerts, family shows, ice shows, and trade shows. With its versatile seating of 4,910 permanent seats and 2,000 portable seats, the Arena truly is the area's premier multi-purpose venue.

2021 Objectives

- Continue our partnership with the American Hockey League Binghamton Devils
- Improve concession operations to better suit fan experience
- Increase the number of non-hockey events
- Continue to provide a facility for community/scholastic events
- Capital improvement request to reflect our need for additional professional equipment/facilities for a more diversified use of the facility

- Reduce utility costs through mechanical system and control upgrades
- Bring the facility and staff into compliance with current state and federal code requirements
- Renewed focus on preventative maintenance and system repairs to reduce system down time and emergency repair costs
- Continue to upgrade and improve the facility using state and federal grants when available

2021 Budget Highlights

- Increased rental and fee revenue from non-hockey events
- Increased cost of staff due to minimum wage increase
- Increased county support due to lower revenue forecasts resulting from hockey attendance
- Increased cost to service mechanical systems in order to prevent major failures during events

39010008
Broome County Veterans' Memorial Arena

| <u>Title of Position</u> | <u>Grade/Unit</u> | As of July 6,2020 | | | | |
|------------------------------|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| | | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
| <u>Full-Time Positions</u> | | | | | | |
| Arena Manager | E Admin | 1 | 1 | 1 | 1 | 1 |
| Assistant Arena Manager | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Box Office Manager | 19 BAPA | 1 | 1 | 1 | 1 | 1 |
| Assistant Box Office Manager | 11 BAPA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 5 | 5 | 5 | 5 | 5 |
| <u>Part-Time Positions</u> | | | | | | |
| Custodial Worker | 6 CSEA | 2 | 2 | 2 | 2 | 2 |
| Total Part-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| Total Positions | | 7 | 7 | 7 | 7 | 7 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3110 Arena Operating
DEPT: 39000000 Arena

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000177 RENTALS & FEES | 237,077 | 320,000 | 124,510 | 290,000 | 290,000 | 290,000 |
| 5000178 CONCESSIONS | 57,789 | 75,000 | 16,771 | 65,000 | 65,000 | 65,000 |
| 5000179 CHARGES FOR SERVICES | 9,550 | 11,000 | 3,200 | 11,000 | 11,000 | 11,000 |
| 5000180 CHARGES FOR EVENT STAFF | 41,172 | 50,000 | 19,150 | 45,000 | 45,000 | 45,000 |
| 5000333 OTHER DEPARTMENTAL CHARGEBACK | 40,000 | 30,000 | 30,000 | 20,000 | 20,000 | 20,000 |
| 0000002 Departmental Income Total | 385,588 | 486,000 | 193,631 | 431,000 | 431,000 | 431,000 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 2,351 | 1,750 | 914 | 1,200 | 1,200 | 1,200 |
| 5000471 COMMISSIONS | 126,402 | 120,000 | 41,795 | 130,000 | 130,000 | 130,000 |
| 5000472 ADVERTISING | 93,242 | 93,174 | 5,110 | 100,000 | 100,000 | 100,000 |
| 0000003 Use of Money Total | 221,995 | 214,924 | 47,819 | 231,200 | 231,200 | 231,200 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000545 CREDIT CARD REBATES | 86 | 50 | 99 | 50 | 50 | 50 |
| 5000562 TRANSFER FROM GENERAL FUND | 1,125,235 | 835,911 | 835,911 | 996,533 | 996,533 | 996,533 |
| 5000563 TRANSFER FROM CAPITAL FUND | 1,066 | 0 | 0 | 0 | 0 | 0 |
| 5000569 TRANSFER - DEBT SERVICE FUND | 151,812 | 102,000 | 100,701 | 68,100 | 68,100 | 68,100 |
| 0000007 Misc Interfund Revenues Total | 1,278,199 | 937,961 | 936,711 | 1,064,683 | 1,064,683 | 1,064,683 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 10,648 | 9,775 | 9,848 | 9,014 | 9,014 | 9,014 |
| 0000009 Federal Aid Total | 10,648 | 9,775 | 9,848 | 9,014 | 9,014 | 9,014 |
| Rev Totals for Dept: 39000000 | 1,896,430 | 1,648,660 | 1,188,009 | 1,735,897 | 1,735,897 | 1,735,897 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 278,756 | 290,040 | 231,773 | 290,627 | 290,627 | 290,627 |
| 6001001 SALARIES PART-TIME | 53,814 | 53,384 | 48,990 | 56,064 | 56,064 | 56,064 |
| 6001002 SALARIES TEMPORARY | 201,770 | 230,005 | 117,978 | 246,350 | 246,350 | 246,350 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3110 Arena Operating
DEPT: 39000000 Arena

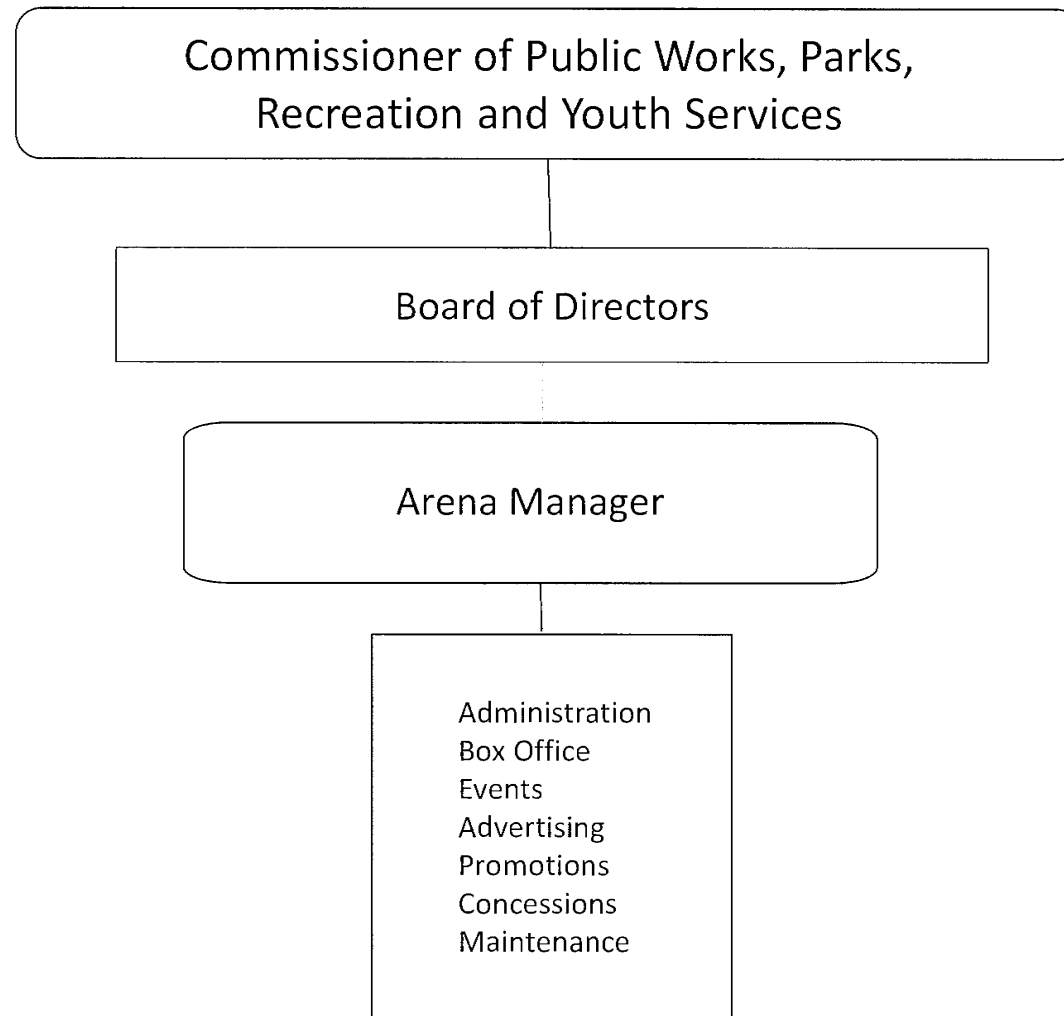
| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6001003 SALARIES OVERTIME | 1,265 | 2,000 | 1,603 | 2,750 | 2,750 | 2,750 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 2,027 | 2,750 | 739 | 2,750 | 2,750 | 2,750 |
| 6001009 OTHER PERSONNEL SERVICES | 200 | 200 | 0 | 200 | 200 | 200 |
| 0000010 Personnel Service Totals | 537,832 | 578,379 | 401,083 | 598,741 | 598,741 | 598,741 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 1,201 | 500 | 852 | 500 | 500 | 500 |
| 6004012 OFFICE SUPPLIES | 2,325 | 1,500 | 1,189 | 2,500 | 2,500 | 2,500 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 7,906 | 11,000 | 7,769 | 10,000 | 10,000 | 10,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 48,984 | 55,000 | 28,624 | 50,000 | 50,000 | 50,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 60,439 | 40,000 | 55,726 | 50,000 | 50,000 | 50,000 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 0 | 250 | 0 | 0 | 0 | 0 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 0 | 100 | 0 | 0 | 0 | 0 |
| 6004052 UNIFORMS | 4,268 | 1,500 | 0 | 2,000 | 2,000 | 2,000 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 0 | 0 | 552 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 2,082 | 1,100 | 1,623 | 2,000 | 2,000 | 2,000 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 27,472 | 25,000 | 19,356 | 30,000 | 30,000 | 30,000 |
| 6004113 WATER AND SEWAGE CHARGES | 31,225 | 38,000 | 18,638 | 42,000 | 42,000 | 42,000 |
| 6004114 HEATING AND AIR COND PLANT EXP | 21,538 | 40,000 | 8,171 | 35,000 | 35,000 | 35,000 |
| 6004115 ELECTRIC CURRENT | 151,263 | 240,000 | 196,037 | 230,000 | 230,000 | 230,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 81,431 | 70,000 | 61,376 | 75,000 | 75,000 | 75,000 |
| 6004121 LAUNDRY AND DRY CLEANING EXPEN | 139 | 0 | 146 | 0 | 0 | 0 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 40 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004133 UNIFORM AND CLOTHING ALLOWANCE | 998 | 1,000 | 134 | 1,000 | 1,000 | 1,000 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 5,748 | 2,500 | 4,003 | 2,500 | 2,500 | 2,500 |
| 6004162 EDUCATION AND TRAINING | 200 | 500 | 300 | 500 | 500 | 500 |
| 6004196 COPYING MACHINE RENTALS | 713 | 1,560 | 2,176 | 2,500 | 2,500 | 2,500 |
| 6004504 OTHER FINANCIAL SERVICES | 739 | 638 | 638 | 532 | 532 | 532 |
| 0000040 Contractual Expenditures Totals | 448,711 | 531,148 | 407,310 | 537,032 | 537,032 | 537,032 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 196,996 | 124,650 | 93,487 | 118,314 | 118,314 | 118,314 |
| 6004615 GASOLINE CHARGEBACK | 670 | 1,200 | 268 | 1,000 | 1,000 | 1,000 |
| 6004616 FLEET SERVICE CHARGEBACK | 0 | 2,368 | 2,368 | 2,440 | 2,440 | 2,440 |
| 6004634 Indirect Costs - Excess of Bud | 200,187 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 397,853 | 128,218 | 96,123 | 121,754 | 121,754 | 121,754 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3110 Arena Operating
 DEPT: 39000000 Arena

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 120,438 | 130,815 | 130,815 | 134,588 | 134,588 | 134,588 |
| 6006001 PRINCIPAL ON BANS | 94,716 | 36,133 | 36,133 | 83,882 | 83,882 | 83,882 |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 1,244 | 0 | 0 | 0 | 0 | 0 |
| 0000060 Principal on Indebtedness Totals | 216,398 | 166,948 | 166,948 | 218,470 | 218,470 | 218,470 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 58,317 | 48,390 | 48,390 | 42,819 | 42,819 | 42,819 |
| 6007001 INTEREST ON BANS | 27,736 | 5,808 | 5,794 | 11,082 | 11,082 | 11,082 |
| 6007005 INTEREST ON CAPITAL LEASE | 136 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 86,189 | 54,198 | 54,184 | 53,901 | 53,901 | 53,901 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 59,602 | 79,102 | 44,178 | 83,449 | 83,449 | 83,449 |
| 6008002 SOCIAL SECURITY | 39,890 | 44,246 | 29,663 | 45,904 | 45,904 | 45,904 |
| 6008004 WORKERS COMPENSATION | 2,930 | 3,124 | 2,343 | 3,020 | 3,020 | 3,020 |
| 6008006 LIFE INSURANCE | 56 | 105 | 48 | 105 | 105 | 105 |
| 6008007 HEALTH INSURANCE | 29,395 | 29,668 | 22,472 | 37,506 | 37,506 | 37,506 |
| 6008009 RETIREE HEALTH INSURANCE | 27,551 | 30,172 | 20,114 | 31,663 | 31,663 | 31,663 |
| 6008010 DISABILITY INSURANCE | 316 | 352 | 236 | 352 | 352 | 352 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 3,000 | 29,491 | 4,000 | 4,000 | 4,000 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,200 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 160,940 | 189,769 | 148,545 | 205,999 | 205,999 | 205,999 |
| Exp Totals for Dept: 39000000 | 1,847,923 | 1,648,660 | 1,274,193 | 1,735,897 | 1,735,897 | 1,735,897 |
| Total for Dept: 39000000 | 48,507 | 0 | -86,184 | 0 | 0 | 0 |

Forum (Performing Arts Theatre)



**Department of Public Works
Forum (Performing Arts Theater)**

Mission Statement

To provide diversified arts entertainment to Broome County and surrounding areas as safely, efficiently, and cost effective as possible.

Description

The Historically Registered Forum Theatre is home to the Binghamton Philharmonic, Tri-Cities Opera, Broadway Theatre League, Binghamton Theater Organ Society and various dance groups. Located in historic Downtown Binghamton, this restored vaudeville house provides an intimate setting for these Broome County arts groups as well as other touring concerts and family shows. Built in 1919 with a seating capacity of 1,527, the Forum Theatre remains a central cultural facility for the region.

2021 Objectives

- Maintain a best-in-class performing arts theater
- Continue to market the Forum for various shows/concerts
- Complete yearly facility inspections
- Address equipment repairs and replacement
- Identify needed upgrades and improvements to the facility and develop a plan to complete the projects

2021 Budget Highlights

- Continued marketing revenue through membership in the Fair Game Partnership
- Required code and security improvements as identified
- Maintenance and replacement of equipment reaching the end of its useful life
- Reducing county support from previous year

42010008

Forum Performing Arts Theatre

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 7,2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Forum Maintenance Supervisor | 16 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 1 | 1 | 1 | 1 | 1 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 42000000 Forum

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000177 RENTALS & FEES | 61,053 | 60,000 | 16,390 | 62,000 | 62,000 | 62,000 |
| 5000178 CONCESSIONS | 15,236 | 20,000 | 3,691 | 17,500 | 17,500 | 17,500 |
| 5000179 CHARGES FOR SERVICES | 12,425 | 12,000 | 2,800 | 12,500 | 12,500 | 12,500 |
| 5000180 CHARGES FOR EVENT STAFF | 28,522 | 23,000 | 6,190 | 30,000 | 30,000 | 30,000 |
| 0000002 Departmental Income Total | 117,236 | 115,000 | 29,071 | 122,000 | 122,000 | 122,000 |
| 0000003 Use of Money | | | | | | |
| 5000472 ADVERTISING | 14,197 | 18,174 | 10,219 | 10,000 | 10,000 | 10,000 |
| 0000003 Use of Money Total | 14,197 | 18,174 | 10,219 | 10,000 | 10,000 | 10,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSPER FROM INSURANCE RESERV | 0 | 9,876 | 9,876 | 0 | 0 | 0 |
| 5000561 TRANSPER FROM RESERVE FUND | 0 | 32,805 | 32,805 | 31,940 | 31,940 | 31,940 |
| 0000007 Misc Interfund Revenues Total | 0 | 42,681 | 42,681 | 31,940 | 31,940 | 31,940 |
| Rev Totals for Dept: 42000000 | 131,433 | 175,855 | 81,971 | 163,940 | 163,940 | 163,940 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 33,140 | 41,712 | 36,401 | 43,265 | 43,265 | 43,265 |
| 6001003 SALARIES OVERTIME | 467 | 1,000 | 204 | 1,000 | 1,000 | 1,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 244 | 250 | 0 | 275 | 275 | 275 |
| 6001009 OTHER PERSONNEL SERVICES | 200 | 200 | 0 | 200 | 200 | 200 |
| 0000010 Personnel Service Totals | 34,051 | 43,162 | 36,605 | 44,740 | 44,740 | 44,740 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 0 | 400 | 0 | 200 | 200 | 200 |
| 6004012 OFFICE SUPPLIES | 402 | 250 | 47 | 400 | 400 | 400 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 1,091 | 8,500 | 0 | 4,000 | 4,000 | 4,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 17,785 | 22,000 | 12,577 | 20,000 | 20,000 | 20,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 19,844 | 9,000 | 5,355 | 15,000 | 15,000 | 15,000 |

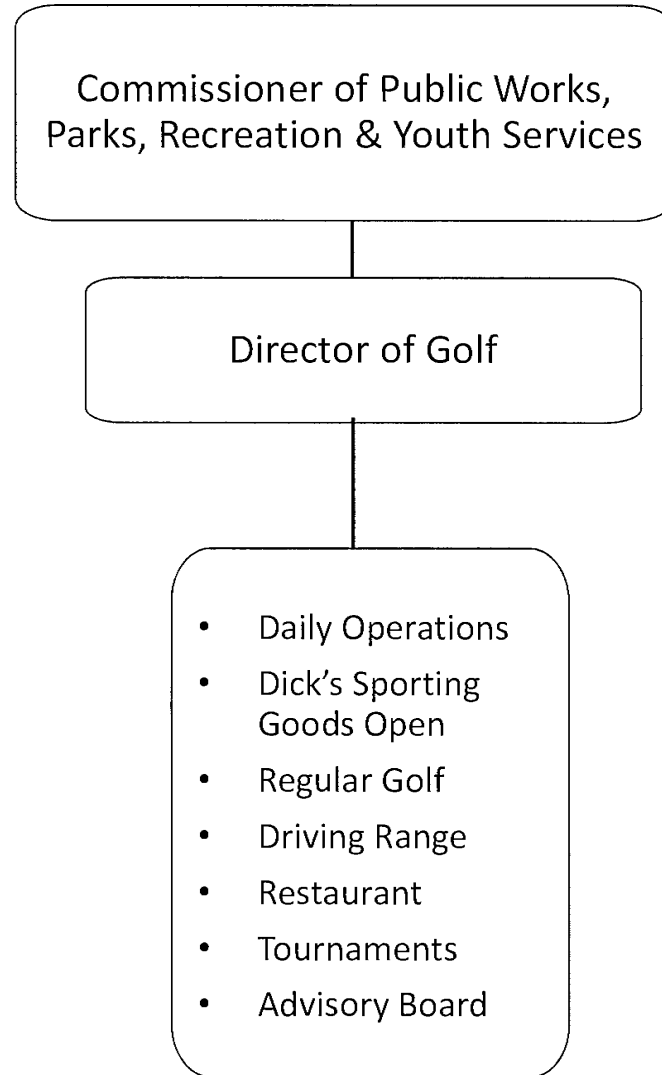
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 42000000 Forum

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 0 | 0 | 943 | 0 | 0 | 0 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 976 | 10,000 | 3,328 | 4,000 | 4,000 | 4,000 |
| 6004113 WATER AND SEWAGE CHARGES | 2,502 | 3,000 | 1,662 | 3,500 | 3,500 | 3,500 |
| 6004114 HEATING AND AIR COND PLANT EXP | 12,306 | 5,500 | 2,963 | 10,000 | 10,000 | 10,000 |
| 6004115 ELECTRIC CURRENT | 27,040 | 27,000 | 16,063 | 30,000 | 30,000 | 30,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 3,637 | 10,000 | 5,290 | 6,000 | 6,000 | 6,000 |
| 6004133 UNIFORM AND CLOTHING ALLOWANCE | 0 | 250 | 0 | 250 | 250 | 250 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 499 | 500 | 0 | 500 | 500 | 500 |
| 6004138 OTHER OPERATIONAL EXPENSES | 0 | 500 | 0 | 0 | 0 | 0 |
| 6004162 EDUCATION AND TRAINING | 0 | 0 | 40 | 0 | 0 | 0 |
| 6004200 PROPERTY LOSS | 0 | 9,876 | 9,876 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 86,082 | 106,776 | 58,144 | 93,850 | 93,850 | 93,850 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 2,582 | 2,319 | 1,739 | 3,192 | 3,192 | 3,192 |
| 0000041 Chargeback Expenses Totals | 2,582 | 2,319 | 1,739 | 3,192 | 3,192 | 3,192 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 4,093 | 5,917 | 3,387 | 4,931 | 4,931 | 4,931 |
| 6008002 SOCIAL SECURITY | 2,582 | 3,302 | 2,667 | 3,423 | 3,423 | 3,423 |
| 6008006 LIFE INSURANCE | 7 | 15 | 7 | 15 | 15 | 15 |
| 6008007 HEALTH INSURANCE | 785 | 6,554 | 4,583 | 5,643 | 5,643 | 5,643 |
| 6008009 RETIREE HEALTH INSURANCE | 6,402 | 6,722 | 4,481 | 7,058 | 7,058 | 7,058 |
| 6008010 DISABILITY INSURANCE | 10 | 88 | 76 | 88 | 88 | 88 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 0000080 Employee Benefits Totals | 13,879 | 23,598 | 15,201 | 22,158 | 22,158 | 22,158 |
| Exp Totals for Dept: 42000000 | 136,594 | 175,855 | 111,689 | 163,940 | 163,940 | 163,940 |
| Total for Dept: 42000000 | -5,161 | 0 | -29,718 | 0 | 0 | 0 |

En-Joie Golf Course



En-Joie Golf Course

Mission Statement

The En-Joie Golf Club is in business to provide its members and patrons with a very high-quality golfing experience.

Description

En-Joie Golf Club is a championship golf course nestled along the Susquehanna River in Endicott. En-Joie has been the focal point of golf in the Southern Tier and has a storied history within the golf community.

The golf course features 50 sand bunkers, numerous water hazards, bent grass greens and narrow tree-lined fairways that are sure to challenge any golfer. The facility includes an off-site practice driving range, large putting green, full-service snack bar and grill room, men's and women's locker rooms, and a professionally run golf shop.

En-Joie offers annual membership and is also open to the public. The golf course is typically open from early-April through late-November based upon weather.

The golf course hosts an annual event on the PGA Tour of Champions, the Dick's Sporting Goods Open, which draws visitors to the area and viewers from all over the country.

2021 Objectives

- Provide an extremely relaxing and enjoyable environment for the game of golf to be played at.
- Promote the game of golf within the community.
- Provide superior customer service to all members and guests.
- Provide innovative and technically sound golf instruction.
- Offer new and appealing merchandise for sale to the public.
- Maintain the best conditioned and manicured championship golf course in the County.
- Host member, charity, corporate, and municipal outings.
- Continually improving goodwill and faith within the surrounding community by providing an impressive golf course available to the citizens of Broome County and the region.

Public Works, Parks, Recreation and Youth Services (41010008)
 En-Joie Golf Course

As of
 July 6,2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|-----------------------------|-------------------|------------------------|------------------------------|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Golf | NA | 1 | 1 | 1 | 1 | 1 |
| Superintendent of Golf | NA | 1 | 1 | 1 | 1 | 1 |
| Asst Superintendent of Golf | NA | 1 | 1 | 1 | 1 | 1 |
| Golf Course Mechanic | NA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 4 | 4 | 4 | 4 | 4 |
| <u>Part-time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 4 | 4 | 4 | 4 | 4 |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3140 EnJoie Operating

DEPT: 41000000 En Joie Golf Course

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000234 DRIVING RANGE FEES | 45,949 | 43,000 | 76,481 | 48,000 | 48,000 | 48,000 |
| 5000235 GREENS FEES | 444,281 | 438,000 | 469,369 | 438,000 | 438,000 | 438,000 |
| 5000236 ANNUAL MEMBERSHIP | 240,202 | 238,000 | 240,944 | 238,000 | 238,000 | 238,000 |
| 5000237 GOLF CART RENTALS | 165,744 | 158,000 | 173,548 | 158,000 | 158,000 | 158,000 |
| 5000426 MISCELLANEOUS | 5,294 | 4,500 | 8,635 | 8,500 | 8,500 | 8,500 |
| 5000434 MERCHANDISE SALES | 69,660 | 71,000 | 57,461 | 70,000 | 70,000 | 70,000 |
| 0000002 Departmental Income Total | 971,130 | 952,500 | 1,026,438 | 960,500 | 960,500 | 960,500 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 86 | 0 | 98 | 0 | 0 | 0 |
| 5000465 TOURNAMENT RENTALS | 53,948 | 126,000 | 0 | 128,000 | 128,000 | 128,000 |
| 5000467 RESTAURANT RENTAL | 7,675 | 10,500 | 7,975 | 10,500 | 10,500 | 10,500 |
| 0000003 Use of Money Total | 61,709 | 136,500 | 8,073 | 138,500 | 138,500 | 138,500 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000562 TRANSFER FROM GENERAL FUND | 36,708 | 19,008 | 19,008 | 37,239 | 37,239 | 37,239 |
| 5000563 TRANSFER FROM CAPITAL FUND | 13 | 0 | 0 | 0 | 0 | 0 |
| 5000569 TRANSFER - DEBT SERVICE FUND | 4,374 | 2,375 | 2,757 | 3,090 | 3,090 | 3,090 |
| 0000007 Misc Interfund Revenues Total | 41,095 | 21,383 | 21,765 | 40,329 | 40,329 | 40,329 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 957 | 878 | 885 | 809 | 809 | 809 |
| 5000990 FEMA REVENUE | 40,691 | 0 | 0 | 0 | 0 | 0 |
| 0000009 Federal Aid Total | 41,648 | 878 | 885 | 809 | 809 | 809 |
| Rev Totals for Dept: 41000000 | 1,115,582 | 1,111,261 | 1,057,161 | 1,140,138 | 1,140,138 | 1,140,138 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 186,610 | 202,460 | 176,178 | 203,173 | 203,173 | 203,173 |
| 6001002 SALARIES TEMPORARY | 275,928 | 291,000 | 171,699 | 305,000 | 305,000 | 305,000 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3140 EnJoie Operating
DEPT: 41000000 En Joie Golf Course

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service Totals | 462,538 | 493,460 | 347,877 | 508,173 | 508,173 | 508,173 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002700 KITCHEN AND DINING ROOM EQUIPM | 0 | 22,000 | 22,000 | 0 | 0 | 0 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 22,000 | 22,000 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004000 MAT & SUPPLIES-SURFACE TREAT | 669 | 0 | 0 | 0 | 0 | 0 |
| 6004012 OFFICE SUPPLIES | 349 | 500 | 505 | 500 | 500 | 500 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 0 | 3,000 | 84 | 2,500 | 2,500 | 2,500 |
| 6004022 FUEL AND HEATING SUPPLIES | 7,521 | 7,000 | 7,732 | 7,500 | 7,500 | 7,500 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 48,907 | 62,000 | 52,909 | 64,000 | 64,000 | 64,000 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 6,861 | 10,000 | 5,659 | 10,000 | 10,000 | 10,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 13,265 | 16,000 | 10,695 | 16,000 | 16,000 | 16,000 |
| 6004047 TIRES AND TUBES | 545 | 1,000 | 1,234 | 1,000 | 1,000 | 1,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 26,469 | 18,000 | 5,988 | 20,000 | 20,000 | 20,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 44,523 | 44,000 | 33,841 | 44,000 | 44,000 | 44,000 |
| 6004054 SAFETY SUPPLIES | 0 | 200 | 0 | 200 | 200 | 200 |
| 6004100 POSTAGE AND FREIGHT | 0 | 50 | 0 | 50 | 50 | 50 |
| 6004101 TELEPHONE | 0 | 50 | 0 | 0 | 0 | 0 |
| 6004105 DUES AND MEMBERSHIPS | 3,436 | 3,500 | 6,631 | 4,000 | 4,000 | 4,000 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 0 | 2,000 | 479 | 2,000 | 2,000 | 2,000 |
| 6004113 WATER AND SEWAGE CHARGES | 15,683 | 21,000 | 15,128 | 20,000 | 20,000 | 20,000 |
| 6004115 ELECTRIC CURRENT | 33,544 | 40,000 | 28,425 | 38,000 | 38,000 | 38,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 19,059 | 16,000 | 14,432 | 16,000 | 16,000 | 16,000 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 1,495 | 2,000 | 1,627 | 2,000 | 2,000 | 2,000 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 9,962 | 12,000 | 2,765 | 12,000 | 12,000 | 12,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 2,506 | 6,000 | 130 | 4,000 | 4,000 | 4,000 |
| 6004162 EDUCATION AND TRAINING | 450 | 0 | 0 | 0 | 0 | 0 |
| 6004190 COUNTY RENTALS-MACHINERY | 76,864 | 84,000 | 106,131 | 105,000 | 105,000 | 105,000 |
| 6004191 OUTSIDE RENTALS-MACHINERY | 25,556 | 0 | -175 | 0 | 0 | 0 |
| 6004192 SOFTWARE MAINTENANCE | 0 | 1,750 | 750 | 3,550 | 3,550 | 3,550 |
| 6004504 OTHER FINANCIAL SERVICES | 13,787 | 12,076 | 17,102 | 15,048 | 15,048 | 15,048 |
| 0000040 Contractual Expenditures Totals | 351,451 | 362,126 | 312,072 | 387,348 | 387,348 | 387,348 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 22,944 | 14,996 | 11,247 | 14,573 | 14,573 | 14,573 |

REPORT:BP032

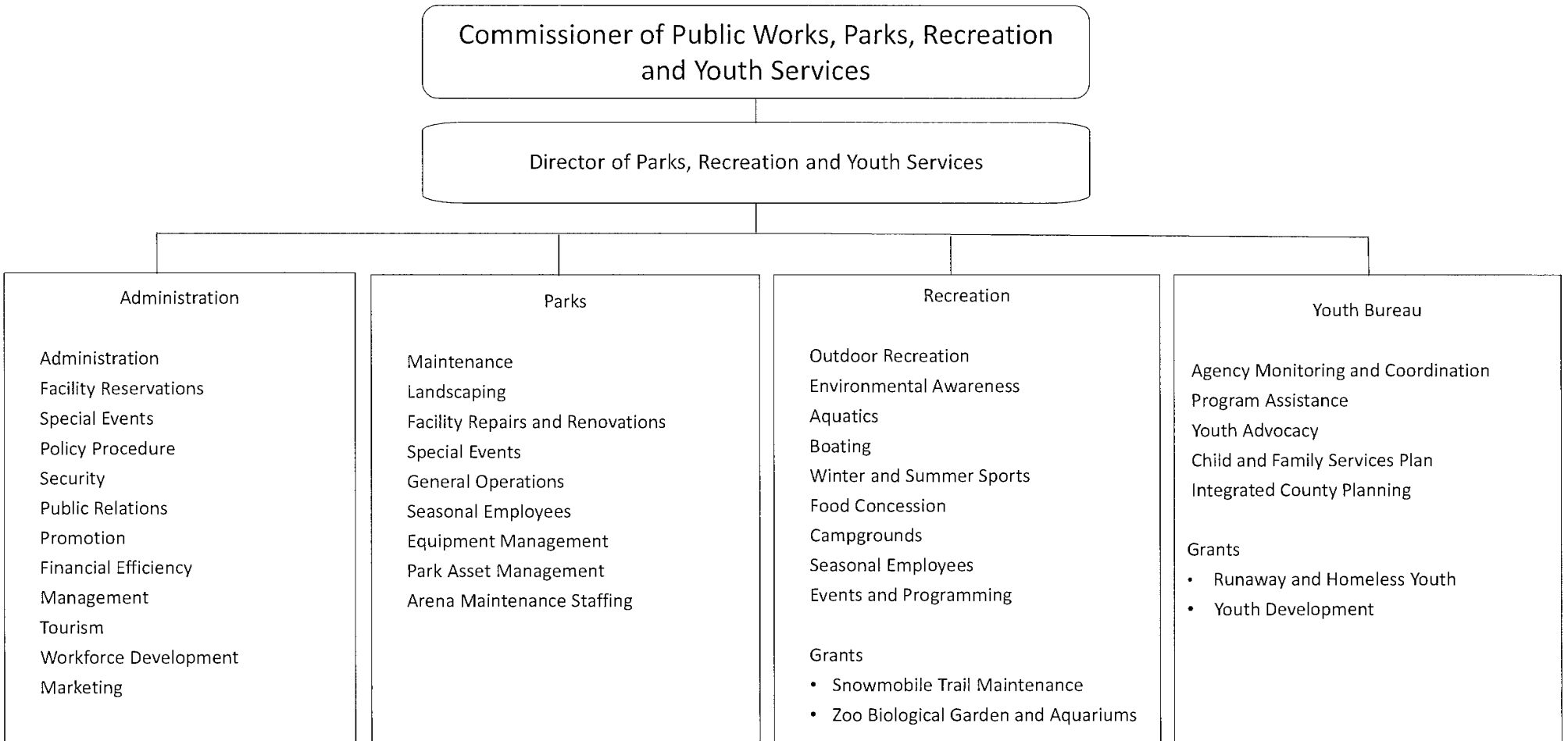
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3140 EnJoie Operating

DEPT: 41000000 En Joie Golf Course

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004609 DATA PROCESSING CHARGEBACKS | 18,718 | 27,884 | 13,942 | 25,261 | 25,261 | 25,261 |
| 6004614 OTHER CHARGEBACK EXPENSES | 24 | 56 | 0 | 18 | 18 | 18 |
| 6004615 GASOLINE CHARGEBACK | 0 | 0 | 0 | 1,250 | 1,250 | 1,250 |
| 6004616 FLEET SERVICE CHARGEBACK | 0 | 0 | 0 | 2,440 | 2,440 | 2,440 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 112 | 56 | 19 | 98 | 98 | 98 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 0 | 25 | 0 | 0 | 0 | 0 |
| 6004619 BUILDING SERVICE CHARGEBACK | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| 6004634 Indirect Costs - Excess of Bud | 36,708 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 78,506 | 43,017 | 25,208 | 53,640 | 53,640 | 53,640 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 8,049 | 8,549 | 8,549 | 8,765 | 8,765 | 8,765 |
| 6006001 PRINCIPAL ON BANS | 23,333 | 23,333 | 23,333 | 17,906 | 17,906 | 17,906 |
| 0000060 Principal on Indebtedness Totals | 31,382 | 31,882 | 31,882 | 26,671 | 26,671 | 26,671 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 3,419 | 2,991 | 2,990 | 2,554 | 2,554 | 2,554 |
| 6007001 INTEREST ON BANS | 10,500 | 8,167 | 8,147 | 6,376 | 6,376 | 6,376 |
| 0000070 Interest on Indebtedness Totals | 13,919 | 11,158 | 11,137 | 8,930 | 8,930 | 8,930 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 27,805 | 25,678 | 21,887 | 27,581 | 27,581 | 27,581 |
| 6008002 SOCIAL SECURITY | 34,479 | 37,000 | 25,750 | 38,876 | 38,876 | 38,876 |
| 6008004 WORKERS COMPENSATION | 2,333 | 2,855 | 2,141 | 2,631 | 2,631 | 2,631 |
| 6008006 LIFE INSURANCE | 12 | 30 | 15 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 39,197 | 44,055 | 37,033 | 46,258 | 46,258 | 46,258 |
| 6008011 UNEMPLOYMENT INSURANCE | 43,237 | 38,000 | 38,317 | 40,000 | 40,000 | 40,000 |
| 0000080 Employee Benefits Totals | 147,063 | 147,618 | 125,143 | 155,376 | 155,376 | 155,376 |
| Exp Totals for Dept: 41000000 | 1,084,859 | 1,111,261 | 875,319 | 1,140,138 | 1,140,138 | 1,140,138 |
| Total for Dept: 41000000 | 30,723 | 0 | 181,842 | 0 | 0 | 0 |

Parks, Recreation and Youth Services



Parks, Recreation and Youth Services Administration

Mission Statement

The Administrative Division of the Parks, Recreation and Youth Services Department mission is to provide support services for the entire department and interfaces with the County Executive, Legislature, Law Department, State, Federal agencies, municipalities and the community.

Description

This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes three beaches, a campground, cross-country skiing, swimming, boating, a BMX track and many other leisure activities. Annually, approximately two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton, the BAGSAI Complex (softball fields) and the Community Garden Plots both in the Town of Dickinson.

The Administrative Division is responsible for fiscal and personnel management, clerical support services, staff support to the Parks, Recreation and Youth Services. The Administrative Division is also responsible for the Broome County Youth Bureau including interaction with numerous community-based groups, agencies, municipalities and individuals. The Division works with the Youth

Bureau Advisory Board and its various committees to support the youth of Broome County.

2021 Objectives

- Maintain adequate level of service to the residents of Broome County.
- Increase funding through application of grants.
- Develop community partnerships through outreach to provide quality programming to Broome County.
- Develop a master plan for future vision and efficiencies.
- Continue to provide administrative support services to the entire department.
- Continually strive to look for ways to reduce operational costs while still providing safe and clean park facilities for public use with allocated resources.
- Administer the following grants
 - NYS Snowmobile Trail Maintenance
 - NYS Zoo, Botanical Gardens and Aquariums
 - OCFS Youth Development Programs and Runaway and Homeless Youth Programs.

2021 Budget Highlights

- Maintain present level of service.
- Increase in the revenue and expense lines as we anticipate running more events and covering costs with sponsorships.

Parks, Recreation and Youth Services Youth Bureau

Mission Statement

The Youth Bureau Division of the Parks, Recreation and Youth Services mission is to serve youth and families by promoting and encouraging the development of a comprehensive system of services to youth and their families through planning, funding, coordination, prevention, evaluation and advocacy.

Description

The Broome County Youth Bureau was established by a resolution adopted by the Broome County Legislature on July 6, 1971. The Youth Bureau is responsible for distributing Office of Children & Family Services grant funds to local agencies that provide positive youth development, increase youth developmental assets and decrease juvenile delinquency. Local agencies apply to the County (Youth Bureau) for grant funds. Applications are evaluated by the Youth Bureau Advisory Board and approved by the County Legislature and County Executive. The Youth Bureau then applies to the NYS Office of Children and Family Services and/or other sources for program funding and establishes contracts with the agencies. The Youth Bureau is also responsible for lead planning for youth ages 0-21 years old. The Youth Bureau is responsible for assessing the needs of the youth of the community and networking with other agencies concerning those needs and seeking programs to meet those needs and funding for the programs. The Broome County Youth Bureau strives to enhance the well-being of all youth in Broome County by advocating and promoting the best possible education, social, and career opportunities.

2021 Objectives

- Conduct a comprehensive needs assessment for youth.
- Lead the effort to define goals, gather data and develop a comprehensive continuum for runaway and homeless youth, including the implementation of a program for runaway/homeless youth under age 21.
- Monitor and evaluate all residential services provided for runaway and homeless youth under age of 21.
- Act as lead entity in planning efforts for youth in Broome County including the assessment of local youth needs and the development of strategies to address those needs.
- Reevaluate the funding priorities to better match the needs of the Broome County youth.
- Increase efficiencies using park staff and procedures.
- Establish Youth Board Council.

2021 Budget Highlights

- Maintain Youth Services Program costs to state aid support level without any funding cost to Broome County.
- Collaborate with the Parks to provide Youth Programming in the summer months led by the Recreation and Youth Services Coordinator.
- Fund new programs.

Public Works, Parks, Recreation and Youth Services 43010008
Administration

As of
July 6, 2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | <u>2019 Actuals</u> | <u>Current Authorized</u> | <u>2021 Requested</u> | <u>2021 Recommended</u> | <u>2021 Adopted</u> |
|--|-------------------|-------------------------|-------------------------------|---------------------------|-----------------------------|-------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Director of Parks, Recreation and Youth Services | B Admin II | 1 | 1 | 1 | 1 | 1 |
| Secretary | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 2 | 2 | 2 | 2 | 2 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 2 | 2 | 2 | 2 | 2 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 43000000 Parks and Recreation
 DIV: 01 Parks & Rec-Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 43000000 Parks and Recreation | | | | | | |
| 0000002 Departmental Income | | | | | | |
| 5000165 MISCELLANEOUS | 6,671 | 10,500 | 5,025 | 15,000 | 15,000 | 15,000 |
| 5000196 GROUND RENTALS | 15,500 | 15,500 | 11,500 | 15,500 | 15,500 | 15,500 |
| 0000002 Departmental Income Totals | 22,171 | 26,000 | 16,525 | 30,500 | 30,500 | 30,500 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 235 | 0 | 56 | 0 | 0 | 0 |
| 0000003 Use of Money Totals | 235 | 0 | 56 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000518 SALE OF EQUIPMENT | 208 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Totals | 208 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000534 TRANSFER FROM INSURANCE RESERV | 5,058 | 0 | 1,296 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 37 | 0 | 141 | 0 | 0 | 0 |
| 5000546 Trust Account Inflows | 20,432 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 25,527 | 0 | 1,437 | 0 | 0 | 0 |
| 0000008 State Aid | | | | | | |
| 5000873 YOUTH BUREAU | 1,379 | 34,000 | 0 | 34,000 | 34,000 | 34,000 |
| 5000875 YOUTH SERVICE PROGRAMS | 224,740 | 223,000 | 6,577 | 223,000 | 223,000 | 223,000 |
| 0000008 State Aid Totals | 226,119 | 257,000 | 6,577 | 257,000 | 257,000 | 257,000 |
| Rev Total for Div: 4301 | 274,260 | 283,000 | 24,595 | 287,500 | 287,500 | 287,500 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 111,968 | 114,294 | 99,984 | 131,288 | 131,288 | 131,288 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 43000000 Parks and Recreation
DIV: 01 Parks & Rec-Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000010 Personnel Service Totals | 111,968 | 114,294 | 99,984 | 131,288 | 131,288 | 131,288 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004010 BOOKS AND SUBSCRIPTIONS | 26 | 400 | 18 | 400 | 400 | 400 |
| 6004012 OFFICE SUPPLIES | 1,028 | 1,300 | 786 | 1,300 | 1,300 | 1,300 |
| 6004030 FOOD AND BEVERAGES | 0 | 25 | 0 | 500 | 500 | 500 |
| 6004048 MISC OPERATIONAL SUPPLIES | 0 | 50 | 279 | 50 | 50 | 50 |
| 6004100 POSTAGE AND FREIGHT | 0 | 25 | 0 | 25 | 25 | 25 |
| 6004105 DUES AND MEMBERSHIPS | 300 | 602 | 300 | 602 | 602 | 602 |
| 6004106 GENERAL OFFICE EXPENSES | 178 | 500 | 0 | 500 | 500 | 500 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 50 | 250 | 0 | 1,250 | 1,250 | 1,250 |
| 6004138 OTHER OPERATIONAL EXPENSES | 2,241 | 0 | 996 | 1,250 | 1,250 | 1,250 |
| 6004139 Trust Account Outflows | 17,056 | 0 | 0 | 0 | 0 | 0 |
| 6004141 YOUTH SERVICE PROGRAMS | 163,503 | 192,000 | -3,009 | 192,000 | 192,000 | 192,000 |
| 6004147 OTHER PROGRAM EXPENSE | 7,305 | 5,250 | 4,775 | 10,000 | 10,000 | 10,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 564 | 250 | 0 | 250 | 250 | 250 |
| 6004162 EDUCATION AND TRAINING | 204 | 150 | 250 | 150 | 150 | 150 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 164 | 150 | 0 | 150 | 150 | 150 |
| 6004200 PROPERTY LOSS | 5,058 | 0 | 1,296 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 197,677 | 200,952 | 5,691 | 208,427 | 208,427 | 208,427 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 10,963 | 7,653 | 5,740 | 10,814 | 10,814 | 10,814 |
| 6004610 PERSONNEL SERVICES CHARGEBACKS | 5,286 | 3,907 | 0 | 3,907 | 3,907 | 3,907 |
| 6004616 FLEET SERVICE CHARGEBACK | 2,256 | 0 | 2,368 | 0 | 0 | 0 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 989 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 19,494 | 11,560 | 8,108 | 14,721 | 14,721 | 14,721 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 15,468 | 15,730 | 12,013 | 19,162 | 19,162 | 19,162 |
| 6008002 SOCIAL SECURITY | 8,278 | 8,743 | 7,373 | 9,864 | 9,864 | 9,864 |
| 6008004 WORKERS COMPENSATION | 40,562 | 25,614 | 19,211 | 28,915 | 28,915 | 28,915 |
| 6008006 LIFE INSURANCE | 16 | 30 | 15 | 30 | 30 | 30 |
| 6008007 HEALTH INSURANCE | 11,716 | 12,161 | 11,592 | 14,039 | 14,039 | 14,039 |
| 6008009 RETIREE HEALTH INSURANCE | 86,863 | 91,114 | 60,742 | 117,091 | 117,091 | 117,091 |
| 6008010 DISABILITY INSURANCE | 81 | 88 | 77 | 88 | 88 | 88 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 504 | 0 | 0 | 0 | 0 | 0 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 43000000 Parks and Recreation
DIV: 01 Parks & Rec-Admin

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|----------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000080 Employee Benefits Totals | 163,488 | 153,480 | 111,023 | 189,189 | 189,189 | 189,189 |
| 0000090 Transfers | | | | | | |
| 6009001 TRANSFER TO CAPITAL FUND | 28,357 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 28,357 | 0 | 0 | 0 | 0 | 0 |
| Exp Total for Div: 4301 | 520,984 | 480,286 | 224,806 | 543,625 | 543,625 | 543,625 |
| Total for Div: 43000000 | -246,724 | -197,286 | -200,211 | -256,125 | -256,125 | -256,125 |

Parks, Recreation and Youth Services

Recreation

Mission Statement

The Recreation Division of the Parks, Recreation and Youth Services Department mission is to develop, operate and maintain a comprehensive park system as well as provide diverse year-round leisure activities, recreational facilities and programs that enhances the quality of life for Broome County Residents and visitors alike, and preserves it for future generations.

Description

Article XI provides for a Department of Parks and Recreation. Broome County Parks is a regionally based parks and recreation system serving a population of roughly 185,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes three beaches, a campground, cross-country skiing, swimming, boating, a BMX track and many other leisure activities. Annually, approximately two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton, the BAGSAI Complex (softball fields) and the Community Garden Plots in the Town of Dickinson, and the property surrounding the Nature Center at Finch Hollow.

2021 Objectives

- Increase use of Social Media to promote Parks.
- Develop new revenue streams to offset County support.

- Plan and conduct the following special events:
 - Broome Bands Together Concert Series
 - Broome County Parks Fall Festival
 - Broome County Parks Scarecrow Contest
 - Broome County Parks Triathlon
 - Broome County Parks Winter Fest
 - Crappie Derby
 - Movies in the Parks
 - Relay for Life and other fundraising walks and runs
 - Spiedie Fest and Balloon Rally
- Look to provide education and training for staff for training within the department to develop added efficiencies.
- Search for new partnerships for additional special events throughout the community.
- Develop new marketing avenues and leisure entertainment activities for families.
- Utilize volunteer groups to assist in parks.

2021 Budget Highlights

- Increase revenue and attendance from the new stage at Otsiningo Park.
- Increase attendance due to COVID-19 and a renewed appreciation of parks and open spaces.
- Increase in seasonal worker costs due to increase in New York State minimum wage.
- Increase budget to replenish beach sand at Dorchester Park, Greenwood Park and Nathaniel Cole Park.

Public Works, Parks, Recreation and Youth Services 43020008
 Recreation

As of
 6/24/2020

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|---|-------------------|------------------------|------------------------------|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Recreation and Youth Services Coordinator | 15 BAPA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 1 | 1 | 1 | 1 | 1 |
| <u>Part-Time Positions</u> | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 1 | 1 | 1 | 1 | 1 |

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 43000000 Parks and Recreation
DIV: 02 Parks & Rec-Recreation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000165 MISCELLANEOUS | 37,742 | 0 | 0 | 0 | 0 | 0 |
| 5000168 FOOD CONCESSION | 24,361 | 32,000 | 0 | 29,850 | 29,850 | 29,850 |
| 5000169 BOAT CONCESSION | 35,983 | 46,000 | 61,615 | 44,000 | 44,000 | 44,000 |
| 5000170 CAMPING | 4,261 | 39,000 | 4,170 | 37,000 | 37,000 | 37,000 |
| 5000171 SHELTER RENTAL | 82,205 | 50,100 | 74,319 | 46,000 | 46,000 | 46,000 |
| 5000172 SKI CONCESSION | 1,439 | 3,000 | 0 | 2,600 | 2,600 | 2,600 |
| 5000196 GROUND RENTALS | 5,709 | 7,500 | 1,120 | 7,500 | 7,500 | 7,500 |
| 5000207 UNIFORM SALES | 50 | 50 | 60 | 50 | 50 | 50 |
| 0000002 Departmental Income Totals | 191,750 | 177,650 | 141,284 | 167,000 | 167,000 | 167,000 |
| 0000008 State Aid | | | | | | |
| 5000835 STATE AID | 35,000 | 35,000 | 0 | 37,348 | 37,348 | 37,348 |
| 0000008 State Aid Totals | 35,000 | 35,000 | 0 | 37,348 | 37,348 | 37,348 |
| Rev Total for Div: 4302 | 226,750 | 212,650 | 141,284 | 204,348 | 204,348 | 204,348 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 29,553 | 42,345 | 36,941 | 44,488 | 44,488 | 44,488 |
| 6001002 SALARIES TEMPORARY | 214,979 | 248,706 | 206,822 | 304,963 | 304,963 | 304,963 |
| 6001003 SALARIES OVERTIME | 6,207 | 8,000 | 5,689 | 8,000 | 8,000 | 8,000 |
| 6001009 OTHER PERSONNEL SERVICES | 1,150 | 2,650 | 1,000 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 251,889 | 301,701 | 250,452 | 357,451 | 357,451 | 357,451 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004030 FOOD AND BEVERAGES | 13,580 | 17,100 | 807 | 16,000 | 16,000 | 16,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 0 | 6,000 | 3,629 | 6,000 | 6,000 | 6,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 496 | 7,500 | 6,239 | 12,500 | 12,500 | 12,500 |
| 6004126 RECREATIONAL AND ACTIVITY EXPE | 471 | 3,000 | 2,414 | 3,000 | 3,000 | 3,000 |
| 0000040 Contractual Expenditures Totals | 14,547 | 33,600 | 13,089 | 37,500 | 37,500 | 37,500 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 43000000 Parks and Recreation
 DIV: 02 Parks & Rec-Recreation

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000041 Chargeback Expenses | | | | | | |
| 6004614 OTHER CHARGEBACK EXPENSES | 35,000 | 35,000 | 37,357 | 37,348 | 37,348 | 37,348 |
| 0000041 Chargeback Expenses Totals | 35,000 | 35,000 | 37,357 | 37,348 | 37,348 | 37,348 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 15,787 | 17,853 | 10,116 | 14,677 | 14,677 | 14,677 |
| 6008002 SOCIAL SECURITY | 19,178 | 22,265 | 19,033 | 30,544 | 30,544 | 30,544 |
| 6008006 LIFE INSURANCE | 6 | 15 | 7 | 15 | 15 | 15 |
| 6008007 HEALTH INSURANCE | 3,255 | 5,374 | 4,658 | 5,643 | 5,643 | 5,643 |
| 6008009 RETIREE HEALTH INSURANCE | 17,285 | 18,149 | 12,099 | 19,053 | 19,053 | 19,053 |
| 0000080 Employee Benefits Totals | 55,511 | 63,656 | 45,913 | 69,932 | 69,932 | 69,932 |
| Exp Total for Div: 4302 | 356,947 | 433,957 | 346,811 | 502,231 | 502,231 | 502,231 |
| Total for Div: 43000000 | -130,197 | -221,307 | -205,527 | -297,883 | -297,883 | -297,883 |

Parks, Recreation and Youth Services

Parks

Mission Statement

The Parks Division of the Parks, Recreation and Youth Services Department mission is to maintain, preserve, protect, improve and enhance the Broome County Parks, Natural Areas and Wilderness Areas. The Parks strive to deliver quality recreational facilities, inviting trails and open spaces that enhance the quality of life for Broome County residents and visitors alike while using the most efficient and cost-effective methods available while providing for the safety and health of the patron.

Description

Article XI provides for a Department of Parks and Recreation. It is a regionally based parks and recreation system serving a population of roughly 185,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes three beaches, a campground, cross-country skiing, swimming, boating, a BMX track and many other leisure activities. Annually, approximately two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton, the BAGSAI Complex (softball fields) and the Community Garden Plots both in the Town of Dickinson.

2021 Objectives

- Raise the visibility of the department through: promotional literature, public service announcements, participation by department personnel in public forums relevant to our mission, outreach to, and cooperation with, current and potential parks user groups, and whatever other cost-effective means are at our disposal.
- Provide quality facilities to the residents of Broome County.
- Facilitate maintenance of facilities through regular park inspections and consultation with Risk Manager.
- Continue to maintain all of Broome County Parks and facilities in a superior and sustainable condition.
- Enhance efficiency and promote cost-savings by forming partnerships with recreation groups, local municipalities and other County departments.
- Maintain a comprehensive schedule of special events, ranging from established events such as the Spiedie Fest and Balloon Rally and the Broome County Parks Triathlon.
- Look to provide education and training for staff for training within the department to develop added efficiencies.
- Utilize volunteer groups to assist in parks.
 - Create an outreach program to Youth Groups needing community service projects. (i.e. Boy Scouts, Girl Scouts, Eagle Scouts, etc.)

2021 Budget Highlights

- Capital improvement request for parks construction projects, surface rehabilitation, equipment replacement, repairs and renovations.

- Increase in seasonal worker costs due to increase in New York State minimum wage.
- Increase in seasonal worker hours to cut down on overtime hours of full-time positions.

Public Works, Parks, Recreation and Youth Services 43030008
Parks

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 Current <u>Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|-------------------------------------|-------------------|------------------------|--|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Park Manager | AFSCME | 2 | 2 | 2 | 2 | 2 |
| Assistant Park Manager | AFSCME | 4 | 5 | 5 | 5 | 5 |
| Park Equipment Maintenance Mechanic | AFSCME | 1 | 1 | 1 | 1 | 1 |
| Park Technician | AFSCME | 5 | 5 | 5 | 5 | 5 |
| Senior Park Technician | AFSCME | 3 | 3 | 3 | 3 | 3 |
| Total Full-Time Positions | | 15 | 16 | 16 | 16 | 16 |
| <u>Part-Time Positions</u> | | | | | | |
| None | | | | | | |
| Total Part-Time Positions | | 0 | 0 | 0 | 0 | 0 |
| Total Positions | | 15 | 16 | 16 | 16 | 16 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY
 BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
 DEPT: 43000000 Parks and Recreation
 DIV: 03 Parks & Rec-Parks

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000165 MISCELLANEOUS | 0 | 0 | 0 | 1,500 | 1,500 | 1,500 |
| 0000002 Departmental Income Totals | 0 | 0 | 0 | 1,500 | 1,500 | 1,500 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000530 REFUNDS OF PRIOR YEARS EXPENDI | 0 | 0 | 3,828 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Totals | 0 | 0 | 3,828 | 0 | 0 | 0 |
| Rev Total for Div: 4303 | 0 | 0 | 3,828 | 1,500 | 1,500 | 1,500 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 770,627 | 829,674 | 715,227 | 853,400 | 853,400 | 853,400 |
| 6001002 SALARIES TEMPORARY | 104,076 | 151,335 | 133,759 | 168,323 | 168,323 | 168,323 |
| 6001003 SALARIES OVERTIME | 37,857 | 45,000 | 21,159 | 45,000 | 45,000 | 45,000 |
| 6001004 SALARIES SHIFT DIFFERENTIAL | 2,677 | 2,750 | 1,093 | 2,750 | 2,750 | 2,750 |
| 6001009 OTHER PERSONNEL SERVICES | 6,005 | 7,000 | 5,704 | 7,000 | 7,000 | 7,000 |
| 0000010 Personnel Service Totals | 921,242 | 1,035,759 | 876,942 | 1,076,473 | 1,076,473 | 1,076,473 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004021 BLDG MAINTENANCE SUPPLIES | 19,130 | 30,000 | 14,682 | 30,000 | 30,000 | 30,000 |
| 6004022 FUEL AND HEATING SUPPLIES | 9,701 | 22,000 | 4,017 | 17,500 | 17,500 | 17,500 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 23,786 | 28,000 | 14,526 | 28,500 | 28,500 | 28,500 |
| 6004040 MOTOR EQUIPMENT SUPPLIES | 16,688 | 25,000 | 23,095 | 26,000 | 26,000 | 26,000 |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 14,916 | 15,000 | 9,681 | 15,000 | 15,000 | 15,000 |
| 6004047 TIRES AND TUBES | 1,708 | 8,000 | 3,889 | 8,000 | 8,000 | 8,000 |
| 6004048 MISC OPERATIONAL SUPPLIES | 3,666 | 5,000 | 3,384 | 5,000 | 5,000 | 5,000 |
| 6004053 RECREATIONAL AND ACTIVITY SUPP | 0 | 1,000 | 265 | 1,000 | 1,000 | 1,000 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 0 | 500 | 0 | 0 | 0 | 0 |
| 6004113 WATER AND SEWAGE CHARGES | 8,494 | 10,000 | 11,929 | 10,000 | 10,000 | 10,000 |
| 6004115 ELECTRIC CURRENT | 31,721 | 31,675 | 26,075 | 31,675 | 31,675 | 31,675 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 32,624 | 32,500 | 31,526 | 32,500 | 32,500 | 32,500 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 0 | 1,000 | 0 | 0 | 0 | 0 |

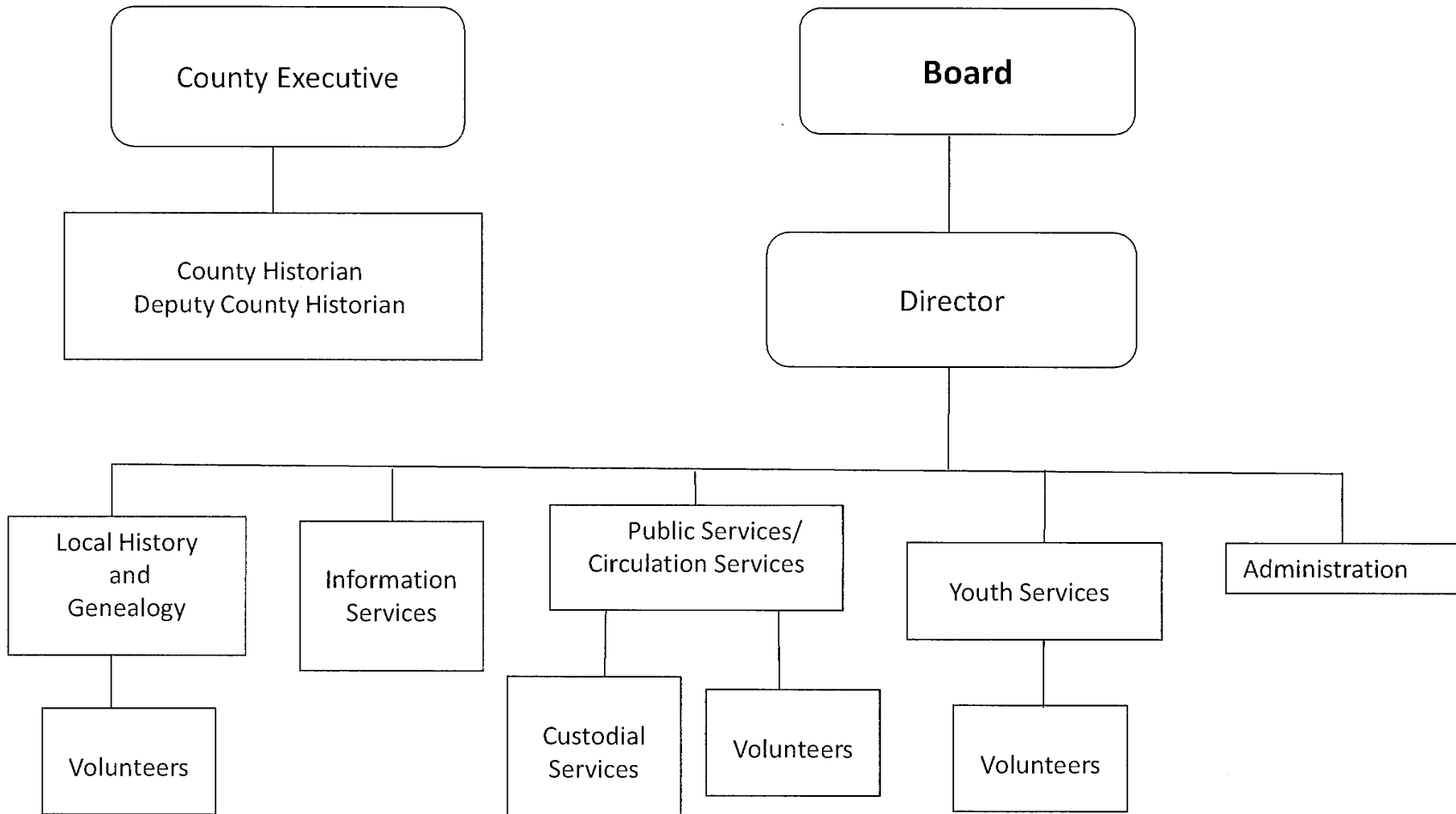
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND: 1010 General Operating
DEPT: 43000000 Parks and Recreation
DIV: 03 Parks & Rec-Parks

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004133 UNIFORM AND CLOTHING ALLOWANCE | 4,744 | 5,000 | 2,398 | 9,475 | 9,475 | 9,475 |
| 6004138 OTHER OPERATIONAL EXPENSES | 516 | 12,500 | 1,087 | 12,500 | 12,500 | 12,500 |
| 6004162 EDUCATION AND TRAINING | 0 | 3,000 | 110 | 3,000 | 3,000 | 3,000 |
| 0000040 Contractual Expenditures Totals | 167,694 | 230,275 | 146,664 | 230,250 | 230,250 | 230,250 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004614 OTHER CHARGEBACK EXPENSES | 21,707 | 7,300 | 15,994 | 16,500 | 16,500 | 16,500 |
| 6004615 GASOLINE CHARGEBACK | 11,623 | 16,500 | 6,889 | 25,000 | 25,000 | 25,000 |
| 0000041 Chargeback Expenses Totals | 33,330 | 23,800 | 22,883 | 41,500 | 41,500 | 41,500 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 122,866 | 140,163 | 97,472 | 128,672 | 128,672 | 128,672 |
| 6008002 SOCIAL SECURITY | 67,088 | 79,741 | 64,267 | 80,877 | 80,877 | 80,877 |
| 6008006 LIFE INSURANCE | 121 | 240 | 110 | 240 | 240 | 240 |
| 6008007 HEALTH INSURANCE | 148,763 | 176,504 | 122,153 | 161,620 | 161,620 | 161,620 |
| 6008009 RETIREE HEALTH INSURANCE | 288,035 | 301,230 | 209,768 | 324,743 | 324,743 | 324,743 |
| 6008010 DISABILITY INSURANCE | 3 | 80 | 0 | 80 | 80 | 80 |
| 6008011 UNEMPLOYMENT INSURANCE | 5,704 | 0 | 4,788 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 632,580 | 697,958 | 498,558 | 696,232 | 696,232 | 696,232 |
| Exp Total for Div: 4303 | 1,754,846 | 1,987,792 | 1,545,047 | 2,044,455 | 2,044,455 | 2,044,455 |
| Total for Div: 43000000 | -1,754,846 | -1,987,792 | -1,541,219 | -2,042,955 | -2,042,955 | -2,042,955 |
| Total for Dept: 43000000 | -2,131,767 | -2,406,385 | -1,946,957 | -2,596,963 | -2,596,963 | -2,596,963 |

Library



County Library

Mission Statement

To provide materials and services to ensure community residents meet their personal, educational, professional and recreational information needs.

Description

The Library provides information for economic development within the community. Materials in various formats are provided to assist individuals and businesses in effectively responding to the changing marketplace. Special attention is devoted to currency of small business materials.

The Library serves as the gateway to reading and early literacy for children and young adults. Consideration is given to stimulating interest and appreciation of reading through programming and collection development.

The Library is the source of free recreational reading and life long learning for community residents. Emphasis is placed on providing a broad range of current fiction, non-fiction, and informational support in a variety of formats for all ages and reading levels. Programming classes and collection development tools are employed to meet the needs of this diverse community.

The Library houses a unique group of local history and genealogy materials, joining collections of the Library, Broome County Historical Society, Broome County Historian and City of Binghamton Historian. This allows researchers access to a wide range of materials on the history of the local Broome County area and family histories.

The Library is comprised of two defined service areas. As part of county government, the Library serves the citizens residing within the political jurisdiction of Broome County. According to the 2010 federal census, this encompasses a geographical area of 707 square miles and a population of 200,600 from ages newborn to over 100. In addition, since Broome County also serves as the Central Library for the Four County Library System, its service area effectively includes the residents of Chenango, Delaware and Otsego Counties, an additional 3,343 square miles and 161,132 residents.

To meet the needs of this diverse patron base, the Library features the following service areas.

Information Services

- Broad based one-on-one or group research assistance
- Accommodation of all ages and reading levels
- Extensive research collection
- Electronic online resources
- Business files/research tools
- Approachable and knowledgeable staff
- Classes, workshops, and casual gatherings for adults covering a wide variety of interests
- Adequate casual seating
- Readers advisory
- Monthly community book clubs meeting in various locations to enhance community cohesion

Youth Services

- Variety of materials and formats
- Multiple copies of popular titles
- Youth-friendly staff
- Easy accessibility
- Ample and inviting space
- Variety of early literacy and STEM programs for ages 0-18
- Summer reading series to enhance school instruction throughout the year

Public Services

- Space for learning and meeting
- Approachable and knowledgeable staff
- Clear signage
- Accessible shelving
- Appropriate technology for information discovery
- Adequate bandwidth and Wi-Fi capability

Local History and Genealogy Center

- Cooperative materials collection
- Extensive primary source documents, photographic, digital and archival materials
- Regional focus for genealogical and migration materials
- Educational programs for local groups and schools
- Periodical collection dealing with genealogy and history
- Digitization projects for rare and archival materials
- Indexing and abstracting of original materials for database
- Microfilm copies of newspapers and census documents

2021 Objectives

- Provide valuable research assistance, encourage reading in the community, materials searching support and youth literacy services to Broome County and the Four County Region
- Provide quality services to the libraries in the Four County Library System
- Identify community needs and implement response
- Update Library collection for currency and relevancy
- Collaborate with local educational and non-profit organizations
- service groups, and summer reading programs for children
- Obtain grant funding and seek partnerships from outside sources to increase services to the community

2021 Budget Highlights

- Improve Library service to the community
- Improve communication with community
- Continued resource sharing with the 41 libraries in the Four County Library System
- Expansion of electronic resource materials
- Maintain 20-year-old facility in a safe and aesthetically pleasing manner

County Library 40000008

| <u>Title of Position</u> | <u>Grade/Unit</u> | 2019 <u>Actuals</u> | As of July 6,2020 <u>Current Authorized</u> | 2021 <u>Requested</u> | 2021 <u>Recommended</u> | 2021 <u>Adopted</u> |
|----------------------------|-------------------|------------------------|---|--------------------------|----------------------------|------------------------|
| <u>Full-Time Positions</u> | | | | | | |
| Library Director III | F Admin | 1 | 1 | 1 | 1 | 1 |
| Librarian III | 20 CSEA | 1 | 1 | 1 | 1 | 1 |
| Librarian II | 18 CSEA | 2 | 2 | 2 | 2 | 2 |
| Librarian I | 16 CSEA | 2 | 2 | 2 | 2 | 2 |
| Library Assistant | 13 CSEA | 1 | 1 | 1 | 1 | 1 |
| Principal Library Clerk | 12 CSEA | 1 | 1 | 1 | 1 | 1 |
| Senior Library Clerk | 8 CSEA | 2 | 2 | 2 | 2 | 2 |
| Library Clerk | 6 CSEA | 3 | 3 | 3 | 3 | 3 |
| Page | 5 CSEA | 1 | 1 | 1 | 1 | 1 |
| Total Full-Time Positions | | 14 | 14 | 14 | 14 | 14 |
| <u>Part-Time Positions</u> | | | | | | |
| Custodial Worker | 6 CSEA | 3 | 3 | 3 | 3 | 3 |
| Library Clerk | 6 CSEA | 5 | 5 | 5 | 5 | 5 |
| Senior Account Clerk | 9 CSEA | 0 | 1 | 0 | 0 | 0 |
| Principal Account Clerk | 13CSEA | 0 | 0 | 1 | 1 | 1 |
| County Historian | NA | 1 | 1 | 1 | 1 | 1 |
| Deputy County Historian | NA | 1 | 1 | 1 | 1 | 1 |
| Total Part-Time Positions | | 10 | 11 | 11 | 11 | 11 |
| Total Positions | | 24 | 25 | 25 | 25 | 25 |

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3150 Library Operating
DEPT: 40000000 County Library

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000100 LIBRARY COPY FEES | 8,613 | 8,000 | 3,428 | 8,000 | 8,000 | 8,000 |
| 5000102 COMMISSIONER OF FINANCE | 166 | 300 | 0 | 0 | 0 | 0 |
| 5000117 OTHER PUB SAFETY DEPT INCOME | 0 | 0 | 645 | 0 | 0 | 0 |
| 5000177 RENTALS & FEES | 11,610 | 12,000 | 6,335 | 11,500 | 11,500 | 11,500 |
| 5000189 OTHER LOCAL GOVERNMENTS | 735,948 | 750,640 | 562,920 | 767,905 | 767,905 | 767,905 |
| 5000312 RENTAL CHARGEBACKS | 15,000 | 15,000 | 0 | 17,000 | 17,000 | 17,000 |
| 5000426 MISCELLANEOUS | 24,763 | 15,000 | 9,269 | 15,000 | 15,000 | 15,000 |
| 0000002 Departmental Income Total | 796,100 | 800,940 | 582,597 | 819,405 | 819,405 | 819,405 |
| 0000003 Use of Money | | | | | | |
| 5000451 INTEREST AND EARNINGS | 9,282 | 3,000 | 2,192 | 3,000 | 3,000 | 3,000 |
| 5000470 VENDING MACHINE | 1,029 | 700 | 390 | 700 | 700 | 700 |
| 5000471 COMMISSIONS | 858 | 800 | 137 | 800 | 800 | 800 |
| 0000003 Use of Money Total | 11,169 | 4,500 | 2,719 | 4,500 | 4,500 | 4,500 |
| 0000006 Sale of Prop and Comp for Loss | | | | | | |
| 5000512 MINOR SALES OTHER | 222 | 0 | -25 | 0 | 0 | 0 |
| 5000518 SALE OF EQUIPMENT | 85 | 0 | 0 | 0 | 0 | 0 |
| 0000006 Sale of Prop and Comp for Loss Total | 307 | 0 | -25 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000531 GIFTS AND DONATIONS | 900 | 500 | 88 | 200 | 200 | 200 |
| 5000534 TRANSFER FROM INSURANCE RESERV | 16,861 | 0 | 0 | 0 | 0 | 0 |
| 5000545 CREDIT CARD REBATES | 72 | 50 | 30 | 50 | 50 | 50 |
| 5000562 TRANSFER FROM GENERAL FUND | 1,237,695 | 1,179,843 | 1,179,843 | 1,235,124 | 1,235,124 | 1,235,124 |
| 0000007 Misc Interfund Revenues Total | 1,255,528 | 1,180,393 | 1,179,961 | 1,235,374 | 1,235,374 | 1,235,374 |
| 0000008 State Aid | | | | | | |
| 5000808 OTHER STATE AID | 85,874 | 79,628 | 73,525 | 63,702 | 63,702 | 63,702 |
| 0000008 State Aid Total | 85,874 | 79,628 | 73,525 | 63,702 | 63,702 | 63,702 |
| 0000009 Federal Aid | | | | | | |

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3150 Library Operating
DEPT: 40000000 County Library

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|------------------|------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 5000952 ARRA DEBT REIMBURSEMENT | 659 | 604 | 609 | 557 | 557 | 557 |
| 0000009 Federal Aid Total | 659 | 604 | 609 | 557 | 557 | 557 |
| Rev Totals for Dept: 40000000 | 2,149,637 | 2,066,065 | 1,839,386 | 2,123,538 | 2,123,538 | 2,123,538 |
| 0000010 Personnel Service | | | | | | |
| 6001000 SALARIES FULL-TIME | 596,340 | 634,139 | 480,795 | 650,915 | 650,915 | 650,915 |
| 6001001 SALARIES PART-TIME | 65,474 | 84,656 | 64,057 | 116,840 | 116,840 | 116,840 |
| 6001002 SALARIES TEMPORARY | 7,620 | 0 | 1,596 | 0 | 0 | 0 |
| 6001003 SALARIES OVERTIME | 1,918 | 0 | 8,143 | 0 | 0 | 0 |
| 0000010 Personnel Service Totals | 671,352 | 718,795 | 554,591 | 767,755 | 767,755 | 767,755 |
| 0000020 Equipment and Capital Outlay | | | | | | |
| 6002600 MAINTENANCE EQUIPMENT | 0 | 5,975 | 5,789 | 3,900 | 3,900 | 3,900 |
| 0000020 Equipment and Capital Outlay Totals | 0 | 5,975 | 5,789 | 3,900 | 3,900 | 3,900 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004004 MATERIAL & SUPPLIES-OTHER | 0 | 0 | 0 | 10,000 | 10,000 | 10,000 |
| 6004010 BOOKS AND SUBSCRIPTIONS | 876 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004012 OFFICE SUPPLIES | 3,686 | 2,400 | 2,155 | 2,400 | 2,400 | 2,400 |
| 6004021 BLDG MAINTENANCE SUPPLIES | 268 | 800 | 14 | 800 | 800 | 800 |
| 6004022 FUEL AND HEATING SUPPLIES | 20,972 | 29,000 | 13,942 | 26,000 | 26,000 | 26,000 |
| 6004023 BLDG AND GROUNDS SUPPLIES | 5,078 | 4,300 | 1,514 | 4,300 | 4,300 | 4,300 |
| 6004030 FOOD AND BEVERAGES | 0 | 100 | 0 | 100 | 100 | 100 |
| 6004048 MISC OPERATIONAL SUPPLIES | 739 | 5,616 | 643 | 5,785 | 5,785 | 5,785 |
| 6004055 COMPUTER SOFTWARE AND SUPPLIES | 58,050 | 67,211 | 62,582 | 70,881 | 70,881 | 70,881 |
| 6004056 COMPUTER EQUIPMENT(NON CAPITAL | 762 | 2,000 | 92 | 2,000 | 2,000 | 2,000 |
| 6004070 BOOKS ADULT SERVICES | 59,298 | 64,000 | 46,084 | 64,000 | 64,000 | 64,000 |
| 6004071 JUVENILE BOOKS | 41,550 | 48,000 | 28,562 | 48,000 | 48,000 | 48,000 |
| 6004072 REFERENCE MATERIALS | 0 | 2,200 | 1,766 | 2,200 | 2,200 | 2,200 |
| 6004073 SUBSCRIPTIONS | 3,946 | 5,000 | -216 | 5,000 | 5,000 | 5,000 |
| 6004074 AUDIOVISUAL MATERIALS | 43,119 | 41,000 | 36,721 | 35,000 | 35,000 | 35,000 |
| 6004075 ELECTRONIC ACCESS MATERIALS | 12,500 | 28,980 | 23,152 | 30,980 | 30,980 | 30,980 |

BROOME COUNTY GOVERNMENT
 REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 3150 Library Operating
 DEPT: 40000000 County Library

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004100 POSTAGE AND FREIGHT | 935 | 700 | 7 | 700 | 700 | 700 |
| 6004105 DUES AND MEMBERSHIPS | 880 | 2,050 | 740 | 2,050 | 2,050 | 2,050 |
| 6004106 GENERAL OFFICE EXPENSES | 0 | 4,090 | 52 | 0 | 0 | 0 |
| 6004112 BLDG GROUNDS AND EQUIP REPAIR | 627 | 2,000 | 741 | 2,060 | 2,060 | 2,060 |
| 6004113 WATER AND SEWAGE CHARGES | 3,150 | 3,060 | 1,276 | 3,200 | 3,200 | 3,200 |
| 6004115 ELECTRIC CURRENT | 57,568 | 54,500 | 28,632 | 59,000 | 59,000 | 59,000 |
| 6004117 BUILDING AND GROUNDS EXPENSES | 21,783 | 28,883 | 14,274 | 29,750 | 29,750 | 29,750 |
| 6004130 MOTOR EQUIP REPAIRS AND MAINT | 15,000 | 10,000 | 0 | 0 | 0 | 0 |
| 6004136 OPERATIONAL EQUIPMENT REPAIRS | 352 | 2,000 | 758 | 2,060 | 2,060 | 2,060 |
| 6004137 ADVERTISING AND PROMOTION EXPE | 0 | 2,000 | 26 | 2,000 | 2,000 | 2,000 |
| 6004138 OTHER OPERATIONAL EXPENSES | 9,819 | 15,000 | 23,406 | 15,000 | 15,000 | 15,000 |
| 6004160 MILEAGE AND PARKING-LOCAL | 0 | 1,000 | 0 | 1,000 | 1,000 | 1,000 |
| 6004161 TRAVEL HOTEL AND MEALS | 0 | 1,850 | 170 | 1,850 | 1,850 | 1,850 |
| 6004162 EDUCATION AND TRAINING | 135 | 1,000 | 34 | 1,000 | 1,000 | 1,000 |
| 6004165 ADVISORY BD/TRUSTEES EXPENSES | 0 | 175 | 0 | 175 | 175 | 175 |
| 6004193 HARDWARE MAINTENANCE | 0 | 4,455 | 4,340 | 6,940 | 6,940 | 6,940 |
| 6004196 COPYING MACHINE RENTALS | 2,969 | 4,000 | 3,459 | 4,200 | 4,200 | 4,200 |
| 6004200 PROPERTY LOSS | 16,861 | 0 | 0 | 0 | 0 | 0 |
| 6004504 OTHER FINANCIAL SERVICES | 46 | 40 | 39 | 33 | 33 | 33 |
| 6004573 OTHER FEES FOR SERVICES | 27,429 | 9,000 | 3,257 | 9,270 | 9,270 | 9,270 |
| 6004588 INTEREST AND PENALTIES | 0 | 0 | 14 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 408,398 | 447,410 | 298,236 | 448,734 | 448,734 | 448,734 |
| 0000041 Chargeback Expenses | | | | | | |
| 6004602 INSURANCE PREMIUM CHARGEBACK | 8,172 | 7,076 | 5,307 | 15,141 | 15,141 | 15,141 |
| 6004604 DPW SECURITY CHARGEBACKS | 105,700 | 112,079 | 65,006 | 115,457 | 115,457 | 115,457 |
| 6004606 TELEPHONE BILLING ACCOUNT | 4,686 | 5,610 | 2,313 | 5,085 | 5,085 | 5,085 |
| 6004609 DATA PROCESSING CHARGEBACKS | 80,031 | 113,296 | 44,353 | 84,888 | 84,888 | 84,888 |
| 6004614 OTHER CHARGEBACK EXPENSES | 0 | 9 | 0 | 9 | 9 | 9 |
| 6004617 DUPLICATING/PRINTING CHARGEBAC | 25 | 813 | 0 | 10 | 10 | 10 |
| 6004618 OFFICE SUPPLIES CHARGEBACK | 194 | 1,505 | 82 | 209 | 209 | 209 |
| 6004619 BUILDING SERVICE CHARGEBACK | 33,738 | 5,000 | 7,600 | 41,720 | 41,720 | 41,720 |
| 6004634 Indirect Costs - Excess of Bud | 125,138 | 0 | 0 | 0 | 0 | 0 |
| 0000041 Chargeback Expenses Totals | 357,684 | 245,388 | 124,661 | 262,519 | 262,519 | 262,519 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 5,541 | 5,885 | 5,885 | 6,032 | 6,032 | 6,032 |
| 6006008 PRINCIPAL ON CAPITAL LEASE | 471 | 0 | 0 | 0 | 0 | 0 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

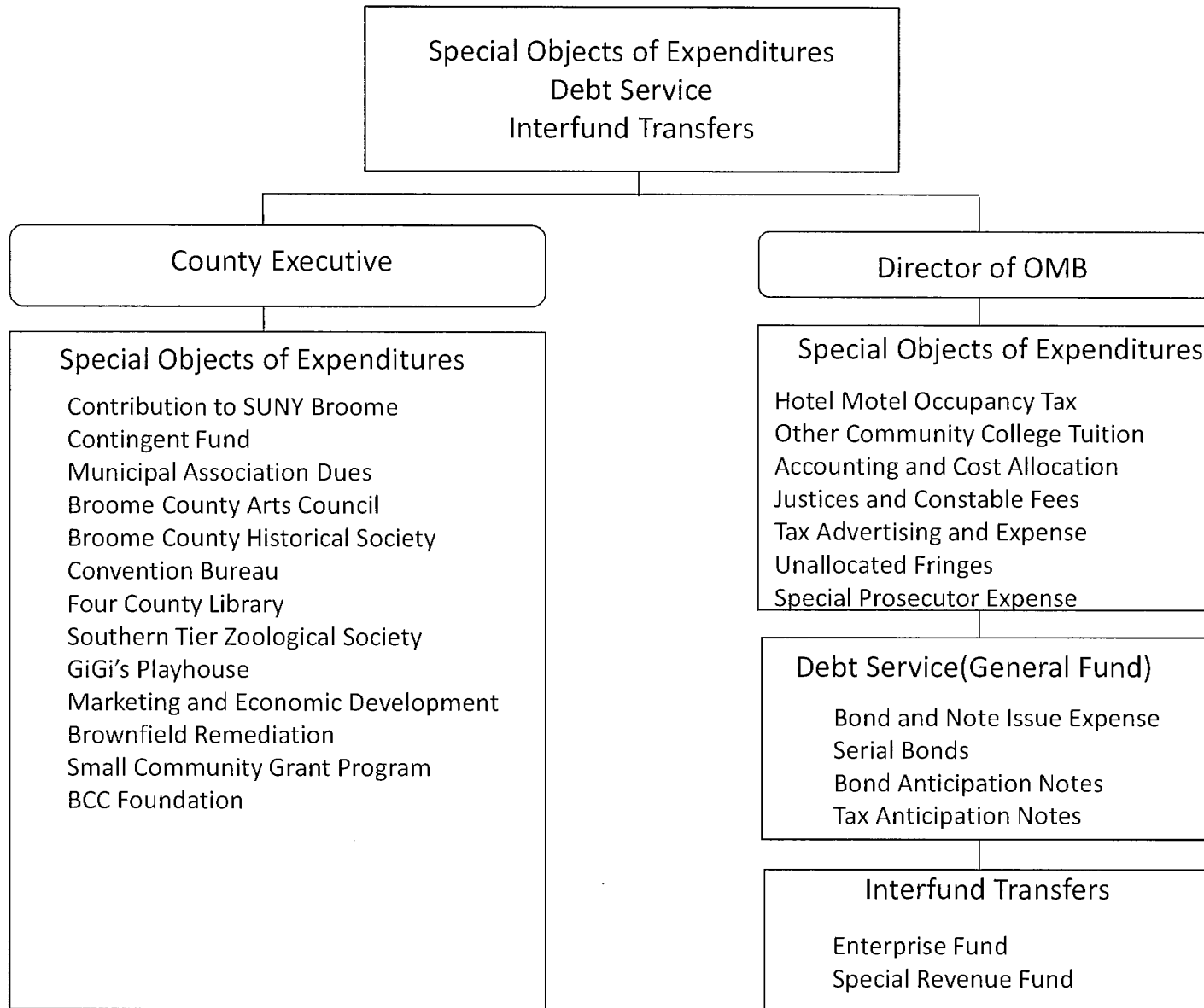
FUND: 3150 Library Operating
DEPT: 40000000 County Library

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000060 Principal on Indebtedness Totals | 6,012 | 5,885 | 5,885 | 6,032 | 6,032 | 6,032 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 2,353 | 2,059 | 2,058 | 1,751 | 1,751 | 1,751 |
| 6007005 INTEREST ON CAPITAL LEASE | 207 | 0 | 0 | 0 | 0 | 0 |
| 0000070 Interest on Indebtedness Totals | 2,560 | 2,059 | 2,058 | 1,751 | 1,751 | 1,751 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 97,903 | 101,254 | 67,239 | 113,600 | 113,600 | 113,600 |
| 6008002 SOCIAL SECURITY | 49,179 | 61,084 | 40,408 | 58,733 | 58,733 | 58,733 |
| 6008004 WORKERS COMPENSATION | 4,088 | 4,186 | 3,151 | 4,095 | 4,095 | 4,095 |
| 6008006 LIFE INSURANCE | 104 | 255 | 94 | 255 | 255 | 255 |
| 6008007 HEALTH INSURANCE | 89,297 | 116,040 | 86,614 | 130,747 | 130,747 | 130,747 |
| 6008009 RETIREE HEALTH INSURANCE | 337,700 | 354,234 | 207,081 | 321,917 | 321,917 | 321,917 |
| 6008011 UNEMPLOYMENT INSURANCE | 0 | 0 | 12,954 | 0 | 0 | 0 |
| 6008012 EMPLOYEE TUITION REIMBURSEMENT | 0 | 3,500 | 0 | 3,500 | 3,500 | 3,500 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 1,200 | 0 | 0 | 0 | 0 | 0 |
| 0000080 Employee Benefits Totals | 579,471 | 640,553 | 417,541 | 632,847 | 632,847 | 632,847 |
| Exp Totals for Dept: 40000000 | 2,025,477 | 2,066,065 | 1,408,761 | 2,123,538 | 2,123,538 | 2,123,538 |
| Total for Dept: 40000000 | 124,160 | 0 | 430,625 | 0 | 0 | 0 |

Unallocated Items

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| Debt Service | 427 |
| Interfund Transfers | 430 |

Unallocated Items



Unallocated Items

Special Objects of Expenditures

Special Objects are general estimated revenue and appropriation items not presented in a specific department. The components are special objects of expenditure, debt service and inter-fund transfers.

Estimated Revenue

Hotel/Motel Occupancy Tax (5000011) records the estimated revenue to be received from the 3% occupancy tax on room rentals.

Occupancy Tax Economic Development (5000012) records the estimated revenue to be received from the 2% occupancy tax on room rentals.

Charges for Tax Advertising (5000103) are fees assessed on properties which are published as delinquent.

Appropriations

Discretionary Salary Savings (6001011) offsets salary appropriations in operating departments by an amount typically unexpended due to attrition.

Other Community College Tuition (6004182) is the cost of county residents attending other New York State Community colleges.

Contribution to Broome Community College (SUNY Broome) (6004183) is the county share of college operating costs. This is a transfer of resources to balance the Community College budget. The County Legislature adopts the college budget in June specifying the county's local sponsor share.

Accounting and Cost Allocation Services (6004500) are the unallocated costs associated with the annual cost allocation plan.

Justices and Constable Fees (6004535) are costs incurred by town courts operating outside of normal County Court hours. This account is administered by the Law Department.

The Contingent Fund (6004581) account is defined in Article VI, Section 604, B, (2) of the Broome County Charter and Section 609 of the Administrative Code. It is a provision for expected expenditures which may arise during the year.

Tax Advertising and Expense (6004585) is the cost of publishing tax delinquency.

Municipal Association Dues (6004586) are for membership in the New York State Association of Counties and New York State County Executive Association.

The Broome County Arts Council (6005000) is a private non-profit service organization funded by local contributors. It awards 90% of its funding to local arts and cultural institutions, organizations and individual artists in Broome County. Other services include public advocacy for the arts, grants seminars, board trainings, arts promotion for economic development, educations and community building, public clearinghouse for events, grant and artist opportunities and referrals. This appropriation is funded by the county occupancy tax.

The Broome County Historical Society (6005015) promotes research of local history and genealogy through publications, exhibitions and educational programs. This appropriation is funded by the county occupancy tax.

The Convention Bureau (6005022) is part of the Broome County Chamber of Commerce. It attracts meetings, conferences, trade shows and visitors to Broome County. This appropriation is funded by the county occupancy tax.

The Four County Library System (6005023) provides bookmobile service to thirteen communities, nursing homes and correctional facilities. It also provides delivery service to public libraries in the service area, allowing enhanced and efficient service. This appropriation is funded by the county occupancy tax.

The Southern Tier Zoological Society, Inc. (Ross Park Zoo) (6005025) provides a wide variety of exhibits, an outreach program via a Zoo-mobile, guided and non-guided tours, educational programs, picnic facilities, a free carousel and special events. Opened in 1875, it is the nation's fifth oldest zoo. This appropriation is funded by the county occupancy tax.

Marketing/Economic Development (6005026) appropriations provide funding for various economic initiatives.

Brownfield Remediation (6005035) provides funding for clean-up of contaminated properties.

Small Business Loan Fund (6005040) facilitates economic development through a revolving loan fund administered by the IDA.

Small Community Grant Program (6005041) facilitates economic development growth outside Community Development Block Grant fund eligible areas.

GiGi's Playhouse located in Vestal, provides free educational, therapeutic-based and career development programs for individuals with Down syndrome, their families and the community.

Unallocated Employee Benefits includes certain retiree health insurance (6008009) and unemployment costs (6008011).

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 90000000 Special Objects

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000001 Tax Items | | | | | | |
| 5000011 HOTEL/MOTEL OCCUPANCY TAX | 1,236,036 | 1,150,000 | 454,246 | 1,150,000 | 1,150,000 | 1,150,000 |
| 5000012 OCC TAX ECO DEV | 824,024 | 765,000 | 302,831 | 765,000 | 765,000 | 765,000 |
| 0000001 Tax Items Total | 2,060,060 | 1,915,000 | 757,077 | 1,915,000 | 1,915,000 | 1,915,000 |
| 0000002 Departmental Income | | | | | | |
| 5000103 CHGS FOR TAX ADV/REDEMPTION EX | 13,566 | 13,000 | 15,267 | 13,000 | 13,000 | 13,000 |
| 0000002 Departmental Income Total | 13,566 | 13,000 | 15,267 | 13,000 | 13,000 | 13,000 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000561 TRANSFER FROM RESERVE FUND | 0 | 450,000 | 450,000 | 150,000 | 150,000 | 150,000 |
| 0000007 Misc Interfund Revenues Total | 0 | 450,000 | 450,000 | 150,000 | 150,000 | 150,000 |
| Rev Totals for Dept: 90000000 | 2,073,626 | 2,378,000 | 1,222,344 | 2,078,000 | 2,078,000 | 2,078,000 |
| 0000010 Personnel Service | | | | | | |
| 6001009 OTHER PERSONNEL SERVICES | 0 | 522,769 | 0 | 0 | 0 | 0 |
| 6001011 DISCRETIONARY SALARY SAVINGS | 0 | -2,896,754 | 0 | -2,896,754 | -2,896,754 | -2,896,754 |
| 0000010 Personnel Service Totals | 0 | -2,373,985 | 0 | -2,896,754 | -2,896,754 | -2,896,754 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004046 GAS OIL GREASE AND DIESEL FUEL | 0 | -78,000 | 0 | 0 | 0 | 0 |
| 6004062 MEDICAL LAB & CLINIC SUPPLIES | 0 | 0 | 147,760 | 0 | 0 | 0 |
| 6004138 OTHER OPERATIONAL EXPENSES | 89,606 | 0 | 49,089 | 0 | 0 | 0 |
| 6004147 OTHER PROGRAM EXPENSE | 0 | 32,805 | 0 | 31,940 | 31,940 | 31,940 |
| 6004182 OTHER COMM COLLEGES TUITION | 840,249 | 910,000 | 757,632 | 885,000 | 885,000 | 885,000 |
| 6004183 CONTRIBUTION TO BROOME COMM CO | 7,334,046 | 7,407,385 | 7,407,385 | 6,850,000 | 6,850,000 | 6,850,000 |
| 6004500 ACCTG AND COST ALLOCATION SERV | 2,900 | 2,900 | 2,900 | 3,200 | 3,200 | 3,200 |
| 6004535 JUSTICES AND CONSTABLE FEES | 7,670 | 10,000 | 3,930 | 10,000 | 10,000 | 10,000 |
| 6004542 SPECIAL PROSECUTOR EXPENSE | 319,748 | 400,000 | 42,390 | 300,000 | 300,000 | 300,000 |
| 6004581 CONTINGENT FUND | 0 | 100,000 | 0 | 100,000 | 100,000 | 100,000 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 90000000 Special Objects

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-------------------|-------------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6004585 TAX ADVERTISING AND EXPENSE | 7,208 | 12,000 | 8,836 | 12,000 | 12,000 | 12,000 |
| 6004586 MUNICIPAL ASSN DUES | 26,946 | 28,000 | 27,961 | 28,000 | 28,000 | 28,000 |
| 6004595 TRANSFER TO RESERVE | 0 | 1,151 | 0 | 5,518 | 5,518 | 5,518 |
| 6005000 BROOME COUNTY ARTS COUNCIL | 103,794 | 103,794 | 77,846 | 107,000 | 103,794 | 103,794 |
| 6005015 BROOME COUNTY HISTORICAL SOCIE | 17,510 | 17,510 | 8,755 | 14,008 | 14,008 | 14,008 |
| 6005022 CONVENTION BUREAU | 303,034 | 303,148 | 303,148 | 303,148 | 303,148 | 303,148 |
| 6005023 FOUR COUNTY LIBRARY SYSTEM | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6005024 AID TO LOCAL LIBRARIES | 1,141 | 0 | 0 | 0 | 0 | 0 |
| 6005025 SO TIER ZOOLOGICAL SOC | 258,542 | 259,000 | 259,000 | 259,000 | 259,000 | 259,000 |
| 6005026 MARKETING/ECONOMIC DEVELOPMENT | 478,453 | 545,000 | 329,830 | 545,000 | 545,000 | 545,000 |
| 6005035 BROWNFIELD REMEDIATION MUNICIP | 174,906 | 220,000 | 209,393 | 220,000 | 220,000 | 220,000 |
| 6005041 SMALL COMMUNITY GRANT PROGRAM | 36,855 | 150,000 | 10,000 | 150,000 | 150,000 | 150,000 |
| 6005044 GIGI'S PLAYHOUSE | 0 | 10,000 | 10,000 | 10,000 | 10,000 | 10,000 |
| 6005045 BUSINESS LOAN FUND | 0 | 300,000 | 0 | 0 | 0 | 0 |
| 0000040 Contractual Expenditures Totals | 10,012,608 | 10,744,693 | 9,665,855 | 9,843,814 | 9,840,608 | 9,840,608 |
| 0000080 Employee Benefits | | | | | | |
| 6008001 STATE RETIREMENT | 0 | -999,506 | 0 | -999,506 | -999,506 | -999,506 |
| 6008002 SOCIAL SECURITY | 0 | -169,706 | 0 | -169,706 | -169,706 | -169,706 |
| 6008009 RETIREE HEALTH INSURANCE | 75,961 | 84,543 | 54,452 | 86,627 | 86,627 | 86,627 |
| 6008013 HEALTH INS - RETIRE INCENTIVE | 3,921 | 3,735 | 0 | 3,925 | 3,925 | 3,925 |
| 0000080 Employee Benefits Totals | 79,882 | -1,080,934 | 54,452 | -1,078,660 | -1,078,660 | -1,078,660 |
| Exp Totals for Dept: 90000000 | 10,092,490 | 7,289,774 | 9,720,307 | 5,868,400 | 5,865,194 | 5,865,194 |
| Total for Dept: 90000000 | -8,018,864 | -4,911,774 | -8,497,963 | -3,790,400 | -3,787,194 | -3,787,194 |

Debt Service
(General Fund)

Definition

This department accounts for appropriations to pay principal and interest on debt issued to benefit activities accounted for in the General Fund. It includes debt service for Broome Community College. Debt service related to projects undertaken for the New York State Courts System is a county responsibility and included here.

Bond and Note Issue Expense appropriates the costs associated with issuing debt for the entire county. These include bond counsel legal advice, financial advisor services, advertising and printing costs.

Principal and interest amounts for serial bonds, bond anticipation notes, and tax anticipation notes are presented separately.

Other Financial Services are MBBA costs associated with a 2010 borrowing and ARRA Debt Reimbursement is federal aid revenue that is associated with the same issuance.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 91000000 Debt Service (General Fund)

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000002 Departmental Income | | | | | | |
| 5000431 MISCELLANEOUS | 1,081 | 0 | 0 | 0 | 0 | 0 |
| 0000002 Departmental Income Total | 1,081 | 0 | 0 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000561 TRANSFER FROM RESERVE FUND | 0 | 291,000 | 291,000 | 590,311 | 590,311 | 590,311 |
| 5000563 TRANSFER FROM CAPITAL FUND | 8,336 | 0 | 0 | 0 | 0 | 0 |
| 5000569 TRANSFER - DEBT SERVICE FUND | 572,294 | 373,000 | 451,965 | 402,000 | 402,000 | 402,000 |
| 0000007 Misc Interfund Revenues Total | 580,630 | 664,000 | 742,965 | 992,311 | 992,311 | 992,311 |
| 0000009 Federal Aid | | | | | | |
| 5000952 ARRA DEBT REIMBURSEMENT | 136,891 | 125,665 | 126,608 | 115,885 | 115,885 | 115,885 |
| 0000009 Federal Aid Total | 136,891 | 125,665 | 126,608 | 115,885 | 115,885 | 115,885 |
| Rev Totals for Dept: 91000000 | 718,602 | 789,665 | 869,573 | 1,108,196 | 1,108,196 | 1,108,196 |
| 0000040 Contractual Expenditures | | | | | | |
| 6004502 BOND AND NOTE ISSUE EXPENSE | 62,725 | 130,000 | 104,400 | 150,000 | 150,000 | 150,000 |
| 6004504 OTHER FINANCIAL SERVICES | 9,506 | 8,200 | 8,200 | 6,837 | 6,837 | 6,837 |
| 0000040 Contractual Expenditures Totals | 72,231 | 138,200 | 112,600 | 156,837 | 156,837 | 156,837 |
| 0000060 Principal on Indebtedness | | | | | | |
| 6006000 PRINCIPAL ON SERIAL BONDS | 2,238,022 | 2,259,362 | 1,536,747 | 2,515,472 | 2,515,472 | 2,515,472 |
| 6006001 PRINCIPAL ON BANS | 2,876,693 | 3,807,847 | 3,139,827 | 3,925,427 | 3,925,427 | 3,925,427 |
| 0000060 Principal on Indebtedness Totals | 5,114,715 | 6,067,209 | 4,676,574 | 6,440,899 | 6,440,899 | 6,440,899 |
| 0000070 Interest on Indebtedness | | | | | | |
| 6007000 INTEREST ON SERIAL BONDS | 668,273 | 868,871 | 585,849 | 898,672 | 898,672 | 898,672 |
| 6007001 INTEREST ON BANS | 495,218 | 883,206 | 545,100 | 745,713 | 745,713 | 745,713 |

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 91000000 Debt Service (General Fund)

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 6007008 INTEREST ON TANS | 75,000 | 62,000 | 29,531 | 477,000 | 477,000 | 477,000 |
| 0000070 Interest on Indebtedness Totals | 1,238,491 | 1,814,077 | 1,160,480 | 2,121,385 | 2,121,385 | 2,121,385 |
| Exp Totals for Dept: 91000000 | 6,425,437 | 8,019,486 | 5,949,654 | 8,719,121 | 8,719,121 | 8,719,121 |
| Total for Dept: 91000000 | -5,706,835 | -7,229,821 | -5,080,081 | -7,610,925 | -7,610,925 | -7,610,925 |

Inter-fund Transfers
(General Fund)

Definition

This department accounts for the resources transferred from the General Fund to support operations accounted for in other funds.

Governmental operating fund budgets must be balanced, with estimated revenues equal to appropriations. Transfers to make the funds balanced appear as required tax support in the Summary by Fund.

Inter-fund transfers are appropriations in the General Fund and estimated revenues in the funds to which resources are to be transferred. Because of this doubling effect on both appropriations and estimated revenues inter-fund transfers are not included when calculating the total of the county operating budget.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY BY DEPARTMENT

FUND: 1010 General Operating
DEPT: 92000000 Interfund Transfers

| Account | 2019 Actuals | 2020 Budget | 2020 YTD Actuals As of 11/24/20 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|---------------------------------------|-----------------|----------------|---------------------------------------|-----------------------------|-------------------------------|---------------------------|
| 0000007 Misc Interfund Revenues | | | | | | |
| 5000580 UNUSED CAPITAL FUND | 44,688 | 0 | 315,712 | 0 | 0 | 0 |
| 0000007 Misc Interfund Revenues Total | 44,688 | 0 | 315,712 | 0 | 0 | 0 |
| | | | | | | |
| Rev Totals for Dept: 92000000 | 44,688 | 0 | 315,712 | 0 | 0 | 0 |
| | | | | | | |
| 0000090 Transfers | | | | | | |
| 6009001 TRANSFER TO CAPITAL FUND | 975,000 | 0 | 0 | 0 | 0 | 0 |
| 6009002 TRANSFER TO GRANT FUND | -2,059,000 | 0 | 0 | 0 | 0 | 0 |
| 6009003 TRANSFER TO ENTERPRISE FUND | 3,321,377 | 3,175,682 | 3,175,682 | 1,502,694 | 1,502,694 | 1,502,694 |
| 6009004 CONTB TO COMM COLLEGE | 2,229,237 | 0 | 2,008,871 | 0 | 0 | 0 |
| 6009006 TRANSFER TO SPECIAL REV FUND | 11,986,337 | 11,618,543 | 11,618,543 | 12,259,399 | 12,259,399 | 12,259,399 |
| 6009007 TRANSFER TO INTERNAL SERVICES | 3,000 | 0 | 0 | 0 | 0 | 0 |
| 0000090 Transfers Totals | 16,455,951 | 14,794,225 | 16,803,096 | 13,762,093 | 13,762,093 | 13,762,093 |
| | | | | | | |
| Exp Totals for Dept: 92000000 | 16,455,951 | 14,794,225 | 16,803,096 | 13,762,093 | 13,762,093 | 13,762,093 |
| | | | | | | |
| Total for Dept: 92000000 | -16,411,263 | -14,794,225 | -16,487,384 | -13,762,093 | -13,762,093 | -13,762,093 |

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Capital Budget

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Capital Budget

2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|---|------------------------|-----------------|-----------|-----------|------------|----------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| AVIATION | | | | | | | | | | |
| TAXIWAY H & K REHAB/EXTENSION (CONSTRUCTION) The rehabilitation and extension of Taxiways H & K, which serve as the access pathway to the approach of our crosswind runway. This improves safety by creating a full parallel taxiway to runway 10-28. | \$3,400,000 | \$3,060,000 | \$170,000 | \$0 | \$170,000 | \$3,400,000 | \$0 | 30 | 15 | 0.0000 % |
| AVIATION 2021 Total | \$3,400,000 | \$3,060,000 | \$170,000 | \$0 | \$170,000 | \$3,400,000 | \$0 | | | 0.0000 % |
| BCC | | | | | | | | | | |
| ELECTRICAL UPGRADE Replace and upgrade remainder of aged electrical infrastructure, improve loop design, and provide power outage and transformer future backup. | \$500,000 | \$0 | \$250,000 | \$250,000 | \$0 | \$500,000 | \$29,683 | 10 | 13 | 0.0409 % |
| BCC 2021 Total | \$500,000 | \$0 | \$250,000 | \$250,000 | \$0 | \$500,000 | \$29,683 | | | 0.0409 % |
| COUNTY CLERK - RECORDS MANAGEMENT | | | | | | | | | | |
| DIGITIZATION OF DEPARTMENTAL RECORDS Annual continuation of the scanning and digitization of all permanent paper records. This project will scan records from the Clerk's office as well as WPNH, the Public Defender and Personnel. | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | 5 | 72 | 0.0455 % |
| COUNTY CLERK - RECORDS MANAGEMENT 2021 Total | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | | | 0.0455 % |
| DPW - ENGINEERING | | | | | | | | | | |
| COUNTY REGULATORY/ENVIRONMENTAL COMPLIANCE/MAINTENANCE To address various environmental compliance issues at County properties (including facilities, parks and watersheds) related to State and Federal rules and requirement issues that are encountered (MS4/Watersheds/SPCC-PBS) | \$100,000 | \$0 | \$0 | \$100,000 | \$0 | \$100,000 | \$21,992 | 5 | 35 | 0.0303 % |
| DPW - ENGINEERING 2021 Total | \$100,000 | \$0 | \$0 | \$100,000 | \$0 | \$100,000 | \$21,992 | | | 0.0303 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|---|------------------------|-----------------|-----------------|------------------|-----------------|------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| DPW - ENGINEERING B&G | | | | | | | | | | |
| COUNTY BUILDING RENOVATIONS AND MAINTENANCE Replacement of Library HVAC units, replacement of dog shelter exhaust fns, and miscellaneous upgrades to senior centers. | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | 5 | 35 | 0.0455 % |
| COURT COMPLEX RENOVATIONS AND MAINTENANCE Replacement of lighting, change pneumatic controls, and start asbestos/lead abatement work - old courthouse | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$23,746 | 10 | 13 | 0.0327 % |
| PUBLIC SAFETY RENOVATIONS AND MAINTENANCE Replacement of cooling towers, concrete repair work and painting in the pods. | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | 5 | 35 | 0.0455 % |
| ROOF REPAIRS AT COUNTY FACILITIES Replacement and repair of county facility roofs. | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$17,058 | 15 | 12(a)(2) | 0.0235 % |
| TRIPARTITE EQUIPMENT Broome County purchase of a bobcat for use in maintaining the tripartite areas of the government complex. | \$75,000 | \$0 | \$25,000 | \$25,000 | \$25,000 | \$75,000 | \$2,132 | 15 | 28 | 0.0029 % |
| DPW - ENGINEERING B&G 2021 Total | \$775,000 | \$0 | \$25,000 | \$725,000 | \$25,000 | \$775,000 | \$108,911 | | | 0.1502 % |
| DPW - FLEET MANAGEMENT | | | | | | | | | | |
| FLEET REPLACEMENT County Fleet vehicle replacement pursuant to county policy | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$71,046 | 3 | 77 | 0.0980 % |
| DPW - FLEET MANAGEMENT 2021 Total | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$71,046 | | | 0.0980 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|---|------------------------|-----------------|--------------------|--------------------|------------|--------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| DPW - HIGHWAYS | | | | | | | | | | |
| HIGHWAY RECONSTRUCTION/REHABILITATION Reconstruction and rehabiliation of county highways as needed based on pavement condition, sufficiency and priority. | \$2,500,000 | \$0 | \$0 | \$2,500,000 | \$0 | \$2,500,000 | \$213,221 | 15 | 20(c) | 0.2941 % |
| DPW - HIGHWAYS 2021 Total | \$2,500,000 | \$0 | \$0 | \$2,500,000 | \$0 | \$2,500,000 | \$213,221 | | | 0.2941 % |
| DPW - HIGHWAYS/ENGINEERING/BRIDGES | | | | | | | | | | |
| CORRUGATED METAL ARCH BRIDGE MAINTENANCE REPAIRS Design and construction of maintenance repairs to corrugated metal arch bridges including repairs to concrete invert slabs and deteriorated structural steel; to extend the life expectancy of these structures before a major rehabilitaiton and/or replacement is required. | \$730,000 | \$0 | \$0 | \$730,000 | \$0 | \$730,000 | \$50,209 | 20 | 10 | 0.0692 % |
| COUNTY BRIDGE AND CULVERT REPAIRS Repair and/or replacement of County bridges and culverts to address structural and/or safety flags resulting from NYSDOT biennial inspection of bridges and County DPW inspection of culverts with 5 foot and over span. | \$500,000 | \$0 | \$0 | \$500,000 | \$0 | \$500,000 | \$34,389 | 20 | 10 | 0.0474 % |
| NORTH SANFORD RD BRIDGE (BIN 3349630) - CONST Construction phase for replacement of North Sanford Rd Bridge over Oquaga Creek bridge (BIN 3349630) - BRIDGE-NY funding programmed at 95/5 federal-local share | \$1,392,000 | \$0 | \$1,322,400 | \$69,600 | \$0 | \$1,392,000 | \$4,787 | 20 | 10 | 0.0066 % |
| DPW - HIGHWAYS/ENGINEERING/BRIDGES 2021 Total | \$2,622,000 | \$0 | \$1,322,400 | \$1,299,600 | \$0 | \$2,622,000 | \$89,385 | | | 0.1233 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|--|------------------------|-----------------|------------|--------------------|------------|--------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| DPW - HIGHWAYS/ROAD MACHINERY | | | | | | | | | | |
| HIGHWAY EQUIPMENT REPLACEMENT Replacement of construction and snow removal equipment | \$900,000 | \$0 | \$0 | \$900,000 | \$0 | \$900,000 | \$76,760 | 15 | 28 | 0.1059 % |
| DPW - HIGHWAYS/ROAD MACHINERY 2021 Total | \$900,000 | \$0 | \$0 | \$900,000 | \$0 | \$900,000 | \$76,760 | | | 0.1059 % |
| INFORMATION TECHNOLOGY | | | | | | | | | | |
| COMPUTER EQUIPMENT REPLACEMENT/UPDATE TECHNOLOGY Implement, maintain and increase efficiencies of enterprise level technologies. Focus on critical infrastructure equipment and software | \$1,000,000 | \$0 | \$0 | \$1,000,000 | \$0 | \$1,000,000 | \$219,916 | 5 | 32 | 0.3033 % |
| INFORMATION TECHNOLOGY 2021 Total | \$1,000,000 | \$0 | \$0 | \$1,000,000 | \$0 | \$1,000,000 | \$219,916 | | | 0.3033 % |
| LIBRARY | | | | | | | | | | |
| CARPETING FOR LIBRARY Carpeting is 20 years old and has raised lumps causing trip hazards. Carpeting needs to be a regular budgeted maintenance expenditure especially in the public high traffic areas. The library had 264,334 visitors in 2019. This project could be broken into 2 phases. The 1st floor is the worst and the cost for that is \$167,315. The 2nd floor carpet replacement is \$61,682. NYS construction aid grant money may be available. 1st floor carpet replaced 2021 2nd floor carpet replaced 2022 \$61,682 | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | 5 | 32 | 0.0455 % |
| LIBRARY 2021 Total | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | | | 0.0455 % |

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2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|---|------------------------|-----------------|------------|------------------|------------|------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| <i>PARKS & RECREATION</i> | | | | | | | | | | |
| PARKS FACILITIES REPAIRS AND RENOVATIONS Repairs, Renovations and Maintenance at County Parks. | \$205,000 | \$0 | \$0 | \$205,000 | \$0 | \$205,000 | \$17,484 | 15 | 19(c) | 0.0241 % |
| PARKS VEHICLE REPLACEMENT Fleet replacement of parks vehicles. | \$210,000 | \$0 | \$0 | \$210,000 | \$0 | \$210,000 | \$74,598 | 3 | 77 | 0.1029 % |
| PARKS & RECREATION 2021 Total | \$415,000 | \$0 | \$0 | \$415,000 | \$0 | \$415,000 | \$92,083 | | | 0.1270 % |
| <i>PARKS & RECREATION/ARENA</i> | | | | | | | | | | |
| ARENA IMPROVEMENT Upgrades to Arena | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | 5 | 35 | 0.0455 % |
| PARKS & RECREATION/ARENA 2021 Total | \$150,000 | \$0 | \$0 | \$150,000 | \$0 | \$150,000 | \$32,987 | | | 0.0455 % |
| <i>PARKS & RECREATION/FORUM</i> | | | | | | | | | | |
| FORUM IMPROVEMENTS Upgrades to Forum | \$85,000 | \$0 | \$0 | \$85,000 | \$0 | \$85,000 | \$18,693 | 5 | 35 | 0.0258 % |
| PARKS & RECREATION/FORUM 2021 Total | \$85,000 | \$0 | \$0 | \$85,000 | \$0 | \$85,000 | \$18,693 | | | 0.0258 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|---|------------------------|--------------------|------------------|------------------|------------|--------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| <i>PUBLIC TRANSPORTATION (Transit)</i> | | | | | | | | | | |
| 6 - 14 PASSENGER CUTAWAY BUSES Purchase of ParaTransit buses Bringing Paratransit outsourced services in house | \$450,000 | \$360,000 | \$45,000 | \$45,000 | \$0 | \$450,000 | \$4,589 | 12 | 29-a | 0.0063 % |
| PURCHASE FIVE TRANSIT BUSES To purchase five transit buses - this is the minimum number of buses per year needed to keep current on BC Transit's asset replacement schedule. Buses past their useful life have a greater chance of affecting core transportation services provided by BC Transit and repairs due to age of the bus are decreased as are overall maintenance costs. | \$3,070,491 | \$2,461,544 | \$351,974 | \$256,973 | \$0 | \$3,070,491 | \$26,203 | 12 | 29-a | 0.0361 % |
| PUBLIC TRANSPORTATION (Transit) 2021 Total | \$3,520,491 | \$2,821,544 | \$396,974 | \$301,973 | \$0 | \$3,520,491 | \$30,791 | | | 0.0425 % |
| <i>SHERIFF-ROAD PATROL</i> | | | | | | | | | | |
| VEHICLE REPLACEMENT Replacement of Sheriff's road patrol and other police vehicles. Requested cost includes upfitting of vehicles (lights/sirens/communications equipment/graphics) as needed. | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$71,046 | 3 | 77 | 0.0980 % |
| SHERIFF-ROAD PATROL 2021 Total | \$200,000 | \$0 | \$0 | \$200,000 | \$0 | \$200,000 | \$71,046 | | | 0.0980 % |

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2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|--|------------------------|-----------------|------------|------------|--------------------|--------------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| SOLID WASTE MANAGEMENT | | | | | | | | | | |
| COLESVILLE LANDFILL REMEDIATION Continue operational and maintenance of the groundwater treatment system, monitoring and testing of groundwater contaminant levels at the hazardous waste landfill, in accordance with the 1991 US Environmental Protection Agency's Record of Decision and the NYSDEC Consent Agreement as amended | \$50,000 | \$0 | \$0 | \$0 | \$50,000 | \$50,000 | \$0 | 25 | 6 | 0.0000 % |
| LANDFILL EQUIPMENT Landfill equipment replacement. | \$500,000 | \$0 | \$0 | \$0 | \$500,000 | \$500,000 | \$0 | 10 | 6 | 0.0000 % |
| RESIDENTIAL CONVENIENCE CENTER IMPROVEMENT Make improvements to the residential convenience center to improve usability for residents and serviceability for staff. | \$400,000 | \$0 | \$0 | \$0 | \$400,000 | \$400,000 | \$0 | 5 | 35 | 0.0000 % |
| SECTION I - PHASE I RELOCATION AREA CLOSURE CONSTR Closure construction of Section V- Phase I cap in accordance with State & Federal Regulations | \$2,210,000 | \$0 | \$0 | \$0 | \$2,210,000 | \$2,210,000 | \$0 | 25 | 6 | 0.0000 % |
| SECTION I PHASE I CONSTRUCTION REVIEW Specification and construction review for closure of Section I | \$300,000 | \$0 | \$0 | \$0 | \$300,000 | \$300,000 | \$0 | 5 | 63(a) | 0.0000 % |
| SOLID WASTE MANAGEMENT 2021 Total | \$3,460,000 | \$0 | \$0 | \$0 | \$3,460,000 | \$3,460,000 | \$0 | | | 0.0000 % |

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2021 Adopted Capital Program

| Project Title and Description | Estimated Project Cost | Funding Sources | | | | Bond Authority | Annual Added To Taxes | YPU | LFL Sect 11 | Percent Increase Taxes |
|--|------------------------|-----------------|-------|-----------|------------|----------------|-----------------------|-----|-------------|------------------------|
| | | Federal | State | County | Fees/Other | | | | | |
| <i>WPNH</i> | | | | | | | | | | |
| BETTERMENTS & IMPROVEMENTS Multi-year plan to update and upgrade South Building and West Wing (4 floors) as well as other projects on other units. Room renovations for bariatric care rooms on the North 1 rehab unit and other former triple bed rooms on other units. Bariatric rooms will increase reimbursement and decrease the cost of caring for bariatric residents, reduce staff physical stress in care for these residents, and increase resident safety. | \$100,000 | \$0 | \$0 | \$100,000 | \$0 | \$100,000 | \$21,992 | 5 | 35 | 0.0303 % |
| EQUIPMENT, FURNISHINGS & FIXTURES Multi-year plan to update and upgrade resident room furnishings, equipment, & fixtures, including, but not limited to dressers, night stands, shelving, and privacy curtains. Privacy curtains are necessary for compliance with NYS DOH survey and health law. | \$75,000 | \$0 | \$0 | \$75,000 | \$0 | \$75,000 | \$16,494 | 5 | 32 | 0.0227 % |
| KITCHEN DISH LINE REPLACEMENT Aramark legacy costs. Equipment was not maintained appropriately. Currently over \$10,000 in repairs are needed. There is also no tray line making processing dirty dishes more time consuming than necessary. This also results in items ending up in the garbage disposal that do not belong there, causing costly repairs. | \$80,000 | \$0 | \$0 | \$80,000 | \$0 | \$80,000 | \$17,593 | 5 | 32 | 0.0243 % |
| RESIDENT HOSPITAL BED REPLACEMENT The facility has been replacing approximately 30 beds per year over the last couple of years through the operating budget. There are 63 beds that remain to be replaced. Facility is requesting this project to purchase approximately 68 beds at approximately \$2350/bed. It does not make sense with increasing costs and the present value of money to continue to piecemeal this project. Consistent equipment reduces costs of PM's, resident accident and injury, and staff injury or error. | \$159,800 | \$0 | \$0 | \$159,800 | \$0 | \$159,800 | \$35,143 | 5 | 32 | 0.0485 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2021 Adopted Capital Program

| <i>Project Title and Description</i> | <i>Estimated Project Cost</i> | <i>Funding Sources</i> | | | | <i>Bond Authority</i> | <i>Annual Added To Taxes</i> | <i>YPU</i> | <i>LFL Sect 11</i> | <i>Percent Increase Taxes</i> |
|--|-------------------------------|------------------------|--------------------|--------------------|--------------------|-----------------------|------------------------------|------------|--------------------|-------------------------------|
| | | <i>Federal</i> | <i>State</i> | <i>County</i> | <i>Fees/Other</i> | | | | | |
| ROOFING & CHILLING TOWER REPLACEMENT South (2020) & West (2021). Roof is past its useful life. We are exploring the possibility of installing solar panels on the roof to become a net zero energy facility with the potential for revenue generation. The roof and chiller replacement need to occur prior to a solar project. | \$435,000 | \$0 | \$0 | \$435,000 | \$0 | \$435,000 | \$37,101 | 15 | 12(a)(2) | 0.0512 % |
| WPNH 2021 Total | \$849,800 | \$0 | \$0 | \$849,800 | \$0 | \$849,800 | \$128,322 | | | 0.1770 % |
| 2021 CAPITAL PROGRAM GRAND TOTAL | \$20,977,291 | \$5,881,544 | \$2,164,374 | \$9,276,373 | \$3,655,000 | \$20,977,291 | \$1,270,810 | | | 1.7526 % |

“Property Tax” is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

Summary of Debt

Summary of Debt
as of December 31, 2020

| | Bond Anticipation Notes | Serial Bonds | Total Debt | Percent of Total |
|-------------------------------|---------------------------------|---------------------------------|----------------------------------|---------------------------|
| General Fund | | | | |
| Community College | \$ 15,023,991 | \$ 8,119,816 | \$ 23,143,807 | 16.99% |
| All Other General Fund | 18,483,320 | 18,678,252 | 37,161,572 | 27.27% |
| Total General Fund | <u>\$ 33,507,311</u> | <u>\$ 26,798,068</u> | <u>\$ 60,305,379</u> | 44.26% |
| Aviation | 1,644,602 | 2,678,885 | 4,323,487 | 3.17% |
| Central Foods | - | 197,401 | 197,401 | 0.14% |
| County Road | 17,535,012 | 16,354,447 | 33,889,459 | 24.87% |
| En-Joie Golf Course | 250,677 | 47,817 | 298,494 | 0.21% |
| Fleet Management | 511,205 | 104,413 | 615,618 | 0.45% |
| Library | - | 32,917 | 32,917 | 0.02% |
| Road Machinery | 3,482,215 | 2,943,956 | 6,426,171 | 4.72% |
| Solid Waste | 8,309,434 | 15,275,404 | 23,584,838 | 17.31% |
| Transit | 873,869 | 1,426,033 | 2,299,902 | 1.69% |
| Veterans' Arena | 435,724 | 1,086,039 | 1,521,763 | 1.12% |
| Willow Point Nursing Facility | 1,587,951 | 1,159,620 | 2,747,571 | 2.02% |
| Total Fund | <u>\$ 34,630,689</u> | <u>\$ 41,306,932</u> | <u>\$ 75,937,621</u> | 55.74% |
| Total | <u><u>\$ 68,138,000</u></u> | <u><u>\$ 68,105,000</u></u> | <u><u>\$ 136,243,000</u></u> | <u><u>100.00%</u></u> |

History of Debt Service

| | 2017 Actual Payments | 2018 Actual Payments | 2019 Actual Payments | 2020 Budget Adopted | 2021 Budget Recommended | 2021 Budget Adopted |
|-------------------------------------|----------------------------|----------------------------|----------------------------|---------------------------|-------------------------------|---------------------------|
| General Fund | | | | | | |
| Community College | \$ 1,544,474 | \$ 2,289,235 | \$ 1,551,748 | \$ 2,008,872 | \$ 2,117,141 | \$ 2,117,141 |
| All Other General Fund | 5,976,868 | 5,684,757 | 6,955,696 | 5,810,414 | 5,968,143 | 5,968,143 |
| Total General Fund | <u>\$ 7,521,342</u> | <u>\$ 7,973,992</u> | <u>\$ 8,507,444</u> | <u>\$ 7,819,286</u> | <u>\$ 8,085,284</u> | <u>\$ 8,085,284</u> |
| Arena | 274,993 | 294,687 | 301,207 | 221,146 | 272,371 | 272,371 |
| Aviation | 765,242 | 688,364 | 770,590 | 851,239 | 656,224 | 656,224 |
| Central Food and Nutrition Services | 64,129 | 47,369 | 47,343 | 47,639 | 46,686 | 46,686 |
| County Road | 3,879,217 | 4,068,778 | 4,263,694 | 3,939,734 | 4,177,512 | 4,177,512 |
| En-Joie Golf Course | 11,474 | 11,475 | 45,301 | 43,040 | 35,591 | 35,591 |
| Fleet Management | 443,082 | 213,723 | 312,215 | 293,715 | 253,735 | 253,735 |
| Library | 11,900 | 7,899 | 7,895 | 7,944 | 7,783 | 7,783 |
| Road Machinery | 903,760 | 829,300 | 822,733 | 794,535 | 767,735 | 767,735 |
| Solid Waste | 3,413,198 | 2,694,687 | 2,639,655 | 2,376,563 | 2,373,911 | 2,373,911 |
| Transit | 404,702 | 391,714 | 446,778 | 477,267 | 426,893 | 426,893 |
| Willow Point Nursing Facility | 536,097 | 592,158 | 613,338 | 560,123 | 462,466 | 462,466 |
| Total | <u>\$ 18,144,136</u> | <u>\$ 17,814,146</u> | <u>\$ 18,778,193</u> | <u>\$ 17,432,231</u> | <u>\$ 17,566,191</u> | <u>\$ 17,566,191</u> |

* In the Proprietary funds principal charges, included here for comparison, reduce liabilities and are not an expense.

Serial Bonds

| Summary of Serial Bond Issues | 2021 Principal | Principal | Interest Payments | | 2020 Principal |
|--|----------------------|---------------------|---------------------|---------------------|----------------------|
| | Beginning Balance | Payment | First | Second | Ending Balance |
| General Fund | | | | | |
| Community College | \$ 8,119,816 | \$ 746,209 | \$ 136,934 | \$ 122,830 | \$ 7,373,607 |
| All Other General Fund | 18,678,252 | 1,769,263 | 354,879 | 284,029 | 16,908,989 |
| Total General Fund | 26,798,068 | 2,515,472 | 491,813 | 406,859 | 24,282,596 |
| Aviation | 2,678,885 | 356,405 | 59,543 | 51,600 | 2,322,480 |
| Central Food and Nutrition Services | 197,401 | 36,185 | 5,702 | 4,798 | 161,216 |
| County Road | 16,354,447 | 1,809,372 | 340,377 | 275,543 | 14,545,075 |
| En-Joie Golf Course | 47,817 | 8,765 | 1,381 | 1,162 | 39,052 |
| Fleet Management | 104,413 | 19,140 | 3,016 | 2,538 | 85,273 |
| Library | 32,917 | 6,032 | 951 | 800 | 26,885 |
| Road Machinery | 2,943,956 | 301,970 | 57,558 | 47,267 | 2,641,986 |
| Solid Waste Management | 15,275,404 | 1,228,226 | 293,686 | 207,272 | 14,047,178 |
| Transit | 1,426,033 | 213,665 | 34,868 | 29,849 | 1,212,368 |
| Veterans' Arena | 1,086,039 | 134,588 | 22,916 | 19,903 | 951,451 |
| Willow Point Nursing Facility | 1,159,620 | 150,180 | 25,217 | 21,932 | 1,009,440 |
| Total | \$ 68,105,000 | \$ 6,780,000 | \$ 1,337,028 | \$ 1,069,523 | \$ 61,325,000 |
| Total 2021 Serial Bond Principal Payment | \$ 6,780,000 | | | | |
| Total 2021 Serial Bond Interest Payment | 2,406,551 | | | | |
| 2021 Serial Bonds Grand Total | \$ 9,186,551 | | | | |

Serial Bonds
2010 Tax Exempt Issue (Matures 2021)

| | 2021 | Principal Payment | Interest Payments | | 2021 |
|---------------------------------------|--------------------------|----------------------|-------------------|-------------|-----------------------|
| | <u>Beginning Balance</u> | | First | Second | <u>Ending Balance</u> |
| General Fund | | | | | |
| Community College | | | | | |
| Technology Initiative | \$ 3,210 | 3,210 | \$ 80 | \$ - | \$ - |
| Update Master Plan | 529 | 529 | 13 | - | - |
| Wales Building Renovation | 10,147 | 10,147 | 254 | - | - |
| Original Boiler Replacement Phase II | 37,059 | 37,059 | 926 | - | - |
| Feasibility Study | 2,153 | 2,153 | 54 | - | - |
| Energy Management Improvements | 8,915 | 8,915 | 223 | - | - |
| Roof Replacement - Phase II | 44,285 | 44,285 | 1,107 | - | - |
| West Gym Bleachers | 11,197 | 11,197 | 280 | - | - |
| Roadway & Lot Upgrades | 5,491 | 5,491 | 137 | - | - |
| Roof Replacement III | 20,743 | 20,743 | 519 | - | - |
| Science Building | 21,429 | 21,429 | 536 | - | - |
| Alms Building Demo & Site Restoration | 19,236 | 19,236 | 481 | - | - |
| Direct Digital Control | 14,355 | 14,355 | 359 | - | - |
| Natural Gas Piping Replacement | 17,944 | 17,944 | 449 | - | - |
| Total Community College | <u>\$ 216,693</u> | <u>216,693</u> | <u>\$ 5,418</u> | <u>\$ -</u> | <u>\$ -</u> |

2010 Tax Exempt Issue (Matures 2021) Continued

| | 2021 | Principal | Interest Payments | | 2021 |
|--|--------------------------|----------------|-------------------|---------------|-----------------------|
| | <u>Beginning Balance</u> | <u>Payment</u> | <u>First</u> | <u>Second</u> | <u>Ending Balance</u> |
| All Other General Fund | | | | | |
| COB - Parking Area Repairs - Design Phase | \$ 9,368 | \$ 9,368 | \$ 234 | \$ - | \$ - |
| Grippen Ice Rink Rehabilitation | 21,274 | 21,274 | 532 | - | - |
| Watershed Annual Maintenance | 3,230 | 3,230 | 81 | - | - |
| County Buildings Renovations | 8,613 | 8,613 | 215 | - | - |
| County Office Building Carpet | 159 | 159 | 4 | - | - |
| Public Safety Facility | 4,298 | 4,298 | 107 | - | - |
| Systematic Roof Replacement At County | 15,790 | 15,790 | 395 | - | - |
| Electronic Voting Machines | 4,338 | 4,338 | 108 | - | - |
| Fire Radio System Replacement Phase I | 21,532 | 21,532 | 538 | - | - |
| Regional Public Safety Training Facility | 3,110 | 3,110 | 78 | - | - |
| Parks Equipment Replacement | 3,876 | 3,876 | 97 | - | - |
| Parks Surface Rehabilitation | 1,430 | 1,430 | 36 | - | - |
| Forum Repairs/Renovations | 1,292 | 1,292 | 32 | - | - |
| Equipment Replacement (FEMA 06/06 Flood) | 47,610 | 47,610 | 1,190 | - | - |
| Parks Equipment Replacement (FEMA 06/06 Flood) | 150 | 150 | 4 | - | - |
| Watershed Annual Maintenance | 4,103 | 4,103 | 103 | - | - |
| County Buildings Renovations | 5,471 | 5,471 | 137 | - | - |
| County Office Building - Parking Area | 328,512 | 328,512 | 8,213 | - | - |
| Petroleum Storage Reg. Compliance | 3,445 | 3,445 | 86 | - | - |
| Public Safety Facility Repairs/Renovations | 3,035 | 3,035 | 76 | - | - |
| Computer Equipment Replacement & Update Technology | 11,484 | 11,484 | 287 | - | - |
| Voice Mail System Replacement - Unified | 2,694 | 2,694 | 67 | - | - |
| Parks Equipment Replacement | 1,005 | 1,005 | 25 | - | - |
| Black Creek Security Update At Jail | 8,559 | 8,559 | 214 | - | - |
| Watershed Regulatory Compliance Part 1 | 5,742 | 5,742 | 144 | - | - |
| County Buildings Renovations | 6,460 | 6,460 | 162 | - | - |
| Petroleum Bulk Storage | 2,153 | 2,153 | 54 | - | - |
| Public Safety Facility Repairs/Renovations | 3,230 | 3,230 | 81 | - | - |
| Systematic Roof Replacement At County | 6,220 | 6,220 | 156 | - | - |
| Network Switches & PC Replacement | 34,667 | 34,667 | 867 | - | - |
| Parks Equipment Replacement | 3,230 | 3,230 | 81 | - | - |
| Portable Radio Replacement | 1,718 | 1,718 | 43 | - | - |
| Replace Financial, HR/Payroll Systems (Software) | 79,980 | 79,980 | 2,000 | - | - |
| Replace Financial, HR/Payroll Systems (Hardware) | 11,484 | 11,484 | 287 | - | - |
| Parks Upgrade | 3,349 | 3,349 | 84 | - | - |
| ERP System Phase II | 235,779 | 235,779 | 5,894 | - | - |
| Replace Oil-Water Separator at Fleet | 4,522 | 4,522 | 113 | - | - |
| External Building Repairs - Front Street Dog Shelter | 3,230 | 3,230 | 81 | - | - |

Serial Bonds
2010 Tax Exempt Issue (Matures 2021) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|--------|------------------------|
| | | | First | Second | |
| Parks Facilities Repairs & Renovations | 2,297 | 2,297 | 57 | - | - |
| Sheriff's Vehicle Replacement | 9,570 | 9,570 | 239 | - | - |
| Security at GHJB | 4,364 | 4,364 | 109 | - | - |
| Employee Timekeeper System/Scheduler | 11,842 | 11,842 | 296 | - | - |
| System Upgrades and Network Management | 25,839 | 25,839 | 646 | - | - |
| Tape Library and Computer Equipment | 5,455 | 5,455 | 136 | - | - |
| Hazardous Materials Response Vehicle | 10,766 | 10,766 | 269 | - | - |
| Vehicle Replacement | 14,355 | 14,355 | 359 | - | - |
| Forum Repairs/Renovations | 6,460 | 6,460 | 162 | - | - |
| Forum Seating | 17,944 | 17,944 | 449 | - | - |
| Parks Surface Rehabilitation | 5,383 | 5,383 | 135 | - | - |
| Parks Facilities Repairs and Renovations | 3,589 | 3,589 | 90 | - | - |
| Parks Vehicle Replacement | 3,589 | 3,589 | 90 | - | - |
| Total Other General Fund | \$ 1,037,595 | 1,037,595 | \$ 25,943 | \$ - | \$ - |
| Total General Fund | \$ 1,254,288 | 1,254,288 | \$ 31,361 | \$ - | \$ - |
| County Road | | | | | |
| Highway Reconstruction | \$ 8,088 | \$ 8,088 | \$ 202 | \$ - | \$ - |
| Colesville Rd./South St. Bridge Replace./Rehab.-Design | 2,275 | 2,275 | 57 | - | - |
| Highway Reconstruction | 105,269 | 105,269 | 2,632 | - | - |
| Bevier St. Bridge Reconstruction | 83,421 | 83,421 | 2,086 | - | - |
| South Street Bridge | 14,858 | 14,858 | 371 | - | - |
| Bridge Reconstruction | 16,108 | 16,108 | 403 | - | - |
| Road Reconstruction (FEMA - 06/06 Flood) | 4,399 | 4,399 | 110 | - | - |
| Bridge Reconstruction (FEMA - 11/06 Flood) | 29,356 | 29,356 | 734 | - | - |
| Highway Reconstruction/Repair | 95,073 | 95,073 | 2,377 | - | - |
| Repair Highway Culverts & Bridges | 27,354 | 27,354 | 684 | - | - |
| Highway Fire Alarm Suppression System | 1,517 | 1,517 | 38 | - | - |
| Highway Reconstruction/Rehabilitation | 108,511 | 108,511 | 2,713 | - | - |
| Colesville Rd. Bridge Replacement | 67,272 | 67,272 | 1,682 | - | - |
| Unanticipated Bridge Repairs | 16,149 | 16,149 | 404 | - | - |
| 2nd Street, Deposit, Drainage | 43,544 | 43,544 | 1,089 | - | - |
| Highway Reconstruction/Rehabilitation | 146,097 | 146,097 | 3,652 | - | - |
| Nanticoke Drive Bridge Reconstruction | 38,220 | 38,220 | 956 | - | - |
| Highway Building Renovations | 2,871 | 2,871 | 72 | - | - |
| Vestal-Endicott Bridge Painting | 188,596 | 188,596 | 4,715 | - | - |
| Unanticipated Bridge/Culvert Repairs | 21,532 | 21,532 | 538 | - | - |
| Highway Reconstruction/Rehabilitation | 159,698 | 159,698 | 3,992 | - | - |
| Total County Roads | \$ 1,180,208 | 1,180,208 | \$ 29,507 | \$ - | \$ - |

Serial Bonds
2010 Tax Exempt Issue (Matures 2021) Continued

| | 2021 | Principal | Interest Payments | | 2021 |
|--|--------------------------|----------------|-------------------|---------------|-----------------------|
| | <u>Beginning Balance</u> | <u>Payment</u> | <u>First</u> | <u>Second</u> | <u>Ending Balance</u> |
| Road Machinery | | | | | |
| Highway Equipment Replacement | \$ 14,783 | \$ 14,783 | \$ 370 | \$ - | \$ - |
| Highway Equipment Replacement | 20,097 | 20,097 | 502 | - | - |
| Highway Equipment Replacement | 56,917 | 56,917 | 1,423 | - | - |
| Highway Vehicles Replacement | 10,982 | 10,982 | 275 | - | - |
| Highway Equipment Replacement | 72,134 | 72,134 | 1,803 | - | - |
| Total Road Machinery | <u>\$ 174,913</u> | <u>174,913</u> | <u>\$ 4,373</u> | <u>\$ -</u> | <u>\$ -</u> |
| Library | | | | | |
| Computer Replacement - Public - Phase I | \$ 703 | \$ 703 | \$ 18 | \$ - | \$ - |
| Computer Replacement - Staff - Phase I | 251 | 251 | 6 | - | - |
| Computer Replacement - Staff - Phase II | 342 | 342 | 9 | - | - |
| Parking Lot Surface Treatment | 473 | 473 | 12 | - | - |
| Replacement of Decker Room Carpet | 732 | 732 | 18 | - | - |
| Security Cameras | 161 | 161 | 4 | - | - |
| Library Improvements & Renovations | 3,370 | 3,370 | 84 | - | - |
| Total Library | <u>\$ 6,032</u> | <u>6,032</u> | <u>\$ 151</u> | <u>-</u> | <u>-</u> |
| Veterans' Arena | | | | | |
| Arena Primary Electric Repairs | \$ 3,230 | \$ 3,230 | \$ 81 | \$ - | \$ - |
| Arena Repairs/Renovations | 1,433 | 1,433 | 36 | - | - |
| Arena Repairs/Renovations | 3,445 | 3,445 | 86 | - | - |
| Arena Window Replacement - Wall At North End | 30,386 | 30,386 | 760 | - | - |
| Arena Repairs/Renovations | 4,306 | 4,306 | 108 | - | - |
| Arena Roof Systems Repair/Resurfacing | 8,615 | 8,615 | 215 | - | - |
| Arena Spotlights | 1,292 | 1,292 | 32 | - | - |
| Arena (Safety) Improvements | 28,709 | 28,709 | 718 | - | - |
| Arena Bathroom Renovations for ADA | 5,383 | 5,383 | 135 | - | - |
| Arena Repairs/Renovations | 10,766 | 10,766 | 269 | - | - |
| Total Veterans' Arena | <u>\$ 97,565</u> | <u>97,565</u> | <u>\$ 2,440</u> | <u>\$ -</u> | <u>\$ -</u> |
| En-Joie Golf Course | | | | | |
| Golf Course Reconstruction | \$ 8,765 | 8,765 | \$ 219 | \$ - | \$ - |
| Total En-Joie Golf Course | <u>\$ 8,765</u> | <u>8,765</u> | <u>\$ 219</u> | <u>\$ -</u> | <u>\$ -</u> |

Serial Bonds
2010 Tax Exempt Issue (Matures 2021) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|--------|------------------------|
| | | | First | Second | |
| Transit | | | | | |
| Intermodal Transit Terminal | \$ 144,188 | \$ 144,188 | \$ 3,605 | \$ - | \$ - |
| 5 - 24 Passenger Buses | 37,963 | 37,963 | 949 | - | - |
| Transit Building Renovations | 10,049 | 10,049 | 251 | - | - |
| Total Transit | \$ 192,200 | \$ 192,200 | \$ 4,805 | \$ - | \$ - |
| Willow Point | | | | | |
| WPNH Room Renovations | \$ 20,838 | \$ 20,838 | \$ 521 | \$ - | \$ - |
| New 380 Bed Facility | 37,322 | 37,322 | 933 | - | - |
| New Electrical Beds | 5,144 | 5,144 | 129 | - | - |
| WPNH Resident Contained Smoking Area | 4,306 | 4,306 | 108 | - | - |
| HVAC Repairs | 7,178 | 7,178 | 179 | - | - |
| Kiosk Stations | 3,445 | 3,445 | 86 | - | - |
| Resident Furniture & Room Care Equipment | 1,722 | 1,722 | 43 | - | - |
| WPNH Renovations And Repairs | 8,398 | 8,398 | 210 | - | - |
| HVAC Replacement/Repairs | 8,074 | 8,074 | 202 | - | - |
| Therapy Module - Software & Hardware | 1,546 | 1,546 | 39 | - | - |
| WPNH Building Improvements | 5,282 | 5,282 | 132 | - | - |
| Total Willow Point | \$ 103,255 | 103,255 | \$ 2,582 | \$ - | \$ - |
| Solid Waste | | | | | |
| Landfill Construction | \$ 5,265 | \$ 5,265 | \$ 132 | \$ - | \$ - |
| Leachate Treatment Plant Outfall | 76,127 | 76,127 | 1,903 | - | - |
| SEIS Options For Section IV Access | 6,593 | 6,593 | 165 | - | - |
| Colesville Landfill Remediation (Part 2) | 15,274 | 15,274 | 382 | - | - |
| Colesville Landfill Remediation (Part 2) | 6,891 | 6,891 | 172 | - | - |
| Design Section III Closure | 18,302 | 18,302 | 458 | - | - |
| Landfill Rain Cap Section IV | 13,637 | 13,637 | 341 | - | - |
| Scale House Road And Facility | 133,716 | 133,716 | 3,343 | - | - |
| Solid Waste Management Plan Update | 10,766 | 10,766 | 269 | - | - |
| Landfill Road Reconstruction | 167,473 | 167,473 | 4,187 | - | - |
| Colesville Landfill Remediation (Part 2) | 14,534 | 14,534 | 363 | - | - |
| Construction of Section II & III Closure | 34,452 | 34,452 | 861 | - | - |
| Colesville Landfill Remediation | 17,944 | 17,944 | 449 | - | - |
| Total Solid Waste | \$ 520,974 | 520,974 | \$ 13,025 | \$ - | \$ - |

Serial Bonds
2010 Tax Exempt Issue (Matures 2021) Continued

| | 2021 | Principal | Interest Payments | | 2021 |
|--|---------------------|------------------|-------------------|-------------|----------------|
| | Beginning Balance | Payment | First | Second | Ending Balance |
| Aviation | | | | | |
| Airport Parking Lot Rehabilitation | \$ 61,549 | \$ 61,549 | \$ 1,539 | \$ - | \$ - |
| Airport Corporate Hangar Improvements | 31,978 | 31,978 | 799 | - | - |
| Terminal Building Rehab. | 6,460 | 6,460 | 162 | - | - |
| Snow Removal Equipment | 1,072 | 1,072 | 27 | - | - |
| Terminal Building Improvements | 25,839 | 25,839 | 646 | - | - |
| T-Hangar Improvements | 53,831 | 53,831 | 1,346 | - | - |
| North Apron Rehabilitation Phase I | 35,887 | 35,887 | 897 | - | - |
| Main Apron Rehabilitation-Reconstruction | 44,859 | 44,859 | 1,121 | - | - |
| Total Aviation | \$ 261,475 | 261,475 | \$ 6,537 | \$ - | \$ - |
| Fleet Management | | | | | |
| Fleet Replacement | \$ 4,785 | \$ 4,785 | \$ 120 | \$ - | \$ - |
| Fleet Replacement | 14,355 | 14,355 | 359 | - | - |
| Total Fleet Management | \$ 19,140 | \$ 19,140 | \$ 477 | \$ - | \$ - |
| Central Foods | | | | | |
| Central Foods Building Renovations | \$ 30,551 | \$ 30,551 | \$ 764 | \$ - | \$ - |
| Reconstruction of Central Foods | 5,634 | 5,634 | 141 | - | - |
| Total Central Foods | \$ 36,185 | \$ 36,185 | \$ 905 | \$ - | \$ - |
| Total 2010 Tax Exempt Issue | \$ 3,855,000 | 3,855,000 | \$ 96,382 | \$ - | \$ - |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025)

| | 2021 | Principal Payment | Interest Payments | | 2021 |
|---------------------------------------|--------------------------|----------------------|-------------------|------------------|-----------------------|
| | <u>Beginning Balance</u> | | First | Second | <u>Ending Balance</u> |
| General Fund | | | | | |
| Community College | | | | | |
| Technology Initiative | \$ 11,402 | \$ - | \$ 341 | \$ 341 | \$ 11,402 |
| Update Master Plan | 1,880 | - | 56 | 56 | 1,880 |
| Wales Building Renovation | 36,048 | - | 1,078 | 1,078 | 36,048 |
| Original Boiler Replacement Phase II | 131,655 | - | 3,937 | 3,937 | 131,655 |
| Feasibility Study | 7,649 | - | 229 | 229 | 7,649 |
| Energy Management Improvements | 31,668 | - | 947 | 947 | 31,668 |
| Roof Replacement - Phase II | 157,323 | - | 4,705 | 4,705 | 157,323 |
| West Gym Bleachers | 39,776 | - | 1,189 | 1,189 | 39,776 |
| Roadway & Lot Upgrades | 19,506 | - | 583 | 583 | 19,506 |
| Roof Replacement III | 73,689 | - | 2,204 | 2,204 | 73,689 |
| Science Building | 76,127 | - | 2,276 | 2,276 | 76,127 |
| Alms Building Demo & Site Restoration | 68,335 | - | 2,043 | 2,043 | 68,335 |
| Direct Digital Control | 50,997 | - | 1,525 | 1,525 | 50,997 |
| Natural Gas Piping Replacement | 63,746 | - | 1,906 | 1,906 | 63,746 |
| Total Community College | <u>\$ 769,801</u> | <u>-</u> | <u>\$ 23,019</u> | <u>\$ 23,019</u> | <u>\$ 769,801</u> |

Serial Bonds 2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 | Principal | Interest Payments | | 2021 |
|--|--------------------------|----------------|-------------------|---------------|-----------------------|
| | <u>Beginning Balance</u> | <u>Payment</u> | <u>First</u> | <u>Second</u> | <u>Ending Balance</u> |
| All Other General Fund | | | | | |
| COB - Parking Area Repairs - Design Phase | \$ 33,280 | \$ - | \$ 995 | \$ 995 | \$ 33,280 |
| Grippen Ice Rink Rehabilitation | 75,575 | - | 2,260 | 2,260 | 75,575 |
| Watershed Annual Maintenance | 11,474 | - | 343 | 343 | 11,474 |
| County Buildings Renovations | 30,597 | - | 915 | 915 | 30,597 |
| County Office Building Carpet | 565 | - | 17 | 17 | 565 |
| Public Safety Facility | 15,270 | - | 457 | 457 | 15,270 |
| Systematic Roof Replacement At County | 56,096 | - | 1,677 | 1,677 | 56,096 |
| Electronic Voting Machines | 15,412 | - | 461 | 461 | 15,412 |
| Fire Radio System Replacement Phase I | 76,494 | - | 2,287 | 2,287 | 76,494 |
| Regional Public Safety Training Facility | 11,049 | - | 330 | 330 | 11,049 |
| Parks Equipment Replacement | 13,769 | - | 412 | 412 | 13,769 |
| Parks Surface Rehabilitation | 5,083 | - | 152 | 152 | 5,083 |
| Forum Repairs/Renovations | 4,590 | - | 137 | 137 | 4,590 |
| Equipment Replacement (FEMA 06/06 Flood) | 169,137 | - | 5,058 | 5,058 | 169,137 |
| Parks Equipment Replacement (FEMA 06/06 Flood) | 534 | - | 16 | 16 | 534 |
| Watershed Annual Maintenance | 14,576 | - | 436 | 436 | 14,576 |
| County Buildings Renovations | 19,435 | - | 581 | 581 | 19,435 |
| County Office Building - Parking Area | 1,167,045 | - | 34,899 | 34,899 | 1,167,045 |
| Petroleum Storage Reg. Compliance | 12,239 | - | 366 | 366 | 12,239 |
| Public Safety Facility Repairs/Renovations | 10,782 | - | 322 | 322 | 10,782 |
| Computer Equipment Replacement & Update Technology | 40,796 | - | 1,220 | 1,220 | 40,796 |
| Voice Mail System Replacement - Unified | 9,570 | - | 286 | 286 | 9,570 |
| Parks Equipment Replacement | 3,570 | - | 107 | 107 | 3,570 |
| Black Creek Security Update At Jail | 30,407 | - | 909 | 909 | 30,407 |
| Watershed Regulatory Compliance Part 1 | 20,398 | - | 610 | 610 | 20,398 |
| County Buildings Renovations | 22,948 | - | 686 | 686 | 22,948 |
| Petroleum Bulk Storage | 7,649 | - | 229 | 229 | 7,649 |
| Public Safety Facility Repairs/Renovations | 11,474 | - | 343 | 343 | 11,474 |
| Systematic Roof Replacement At County | 22,100 | - | 661 | 661 | 22,100 |
| Network Switches & PC Replacement | 123,155 | - | 3,683 | 3,683 | 123,155 |
| Parks Equipment Replacement | 11,474 | - | 343 | 343 | 11,474 |
| Portable Radio Replacement | 6,106 | - | 183 | 183 | 6,106 |
| Replace Financial, HR/Payroll Systems (Software) | 284,130 | - | 8,497 | 8,497 | 284,130 |
| Replace Financial, HR/Payroll Systems (Hardware) | 40,796 | - | 1,220 | 1,220 | 40,796 |
| Parks Upgrade | 11,899 | - | 356 | 356 | 11,899 |
| ERP System Phase II | 837,611 | - | 25,048 | 25,048 | 837,611 |
| Replace Oil-Water Separator at Fleet | 16,064 | - | 480 | 480 | 16,064 |
| External Building Repairs - Front Street Dog Shelter | 11,474 | - | 343 | 343 | 11,474 |

Serial Bonds 2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|------------|------------------------|
| | | | First | Second | |
| Parks Facilities Repairs & Renovations | 8,160 | - | 244 | 244 | 8,160 |
| Sheriff's Vehicle Replacement | 33,997 | - | 1,017 | 1,017 | 33,997 |
| Security at GHJB | 15,503 | - | 464 | 464 | 15,503 |
| Employee Timekeeper System/Scheduler | 42,071 | - | 1,258 | 1,258 | 42,071 |
| System Upgrades and Network Management | 91,793 | - | 2,745 | 2,745 | 91,793 |
| Tape Library and Computer Equipment | 19,378 | - | 579 | 579 | 19,378 |
| Hazardous Materials Response Vehicle | 38,247 | - | 1,144 | 1,144 | 38,247 |
| Vehicle Replacement | 50,997 | - | 1,525 | 1,525 | 50,997 |
| Forum Repairs/Renovations | 22,948 | - | 686 | 686 | 22,948 |
| Forum Seating | 63,745 | - | 1,906 | 1,906 | 63,745 |
| Parks Surface Rehabilitation | 19,123 | - | 572 | 572 | 19,123 |
| Parks Facilities Repairs and Renovations | 12,749 | - | 381 | 381 | 12,749 |
| Parks Vehicle Replacement | 12,749 | - | 381 | 381 | 12,749 |
| Total Other General Fund | \$ 3,686,083 | \$ - | \$ 110,227 | \$ 110,227 | \$ 3,686,083 |
| Total General Fund | \$ 4,455,884 | \$ - | \$ 133,246 | \$ 133,246 | \$ 4,455,884 |
| County Road | | | | | |
| Highway Reconstruction | \$ 28,734 | \$ - | \$ 859 | \$ 859 | \$ 28,734 |
| Colesville Rd./South St. Bridge Replace./Rehab.-Design | 8,084 | - | 242 | 242 | 8,084 |
| Highway Reconstruction | 373,972 | - | 11,183 | 11,183 | 373,972 |
| Bevier St. Bridge Reconstruction | 296,355 | - | 8,862 | 8,862 | 296,355 |
| South Street Bridge | 52,781 | - | 1,578 | 1,578 | 52,781 |
| Bridge Reconstruction | 57,224 | - | 1,711 | 1,711 | 57,224 |
| Road Reconstruction (FEMA - 06/06 Flood) | 15,627 | - | 467 | 467 | 15,627 |
| Bridge Reconstruction (FEMA - 11/06 Flood) | 104,287 | - | 3,119 | 3,119 | 104,287 |
| Highway Reconstruction/Repair | 337,748 | - | 10,100 | 10,100 | 337,748 |
| Repair Highway Culverts & Bridges | 97,176 | - | 2,906 | 2,906 | 97,176 |
| Highway Fire Alarm Suppression System | 5,392 | - | 161 | 161 | 5,392 |
| Highway Reconstruction/Rehabilitation | 385,490 | - | 11,528 | 11,528 | 385,490 |
| Colesville Rd. Bridge Replacement | 238,987 | - | 7,147 | 7,147 | 238,987 |
| Unanticipated Bridge Repairs | 57,371 | - | 1,716 | 1,716 | 57,371 |
| 2nd Street, Deposit, Drainage | 154,689 | - | 4,626 | 4,626 | 154,689 |
| Highway Reconstruction/Rehabilitation | 519,011 | - | 15,520 | 15,520 | 519,011 |
| Nanticoke Drive Bridge Reconstruction | 135,777 | - | 4,060 | 4,060 | 135,777 |
| Highway Building Renovations | 10,199 | - | 305 | 305 | 10,199 |
| Vestal-Endicott Bridge Painting | 669,994 | - | 20,035 | 20,035 | 669,994 |
| Unanticipated Bridge/Culvert Repairs | 76,494 | - | 2,287 | 2,287 | 76,494 |
| Highway Reconstruction/Rehabilitation | 567,331 | - | 16,965 | 16,965 | 567,331 |
| Total County Roads | \$ 4,192,723 | \$ - | \$ 125,377 | \$ 125,377 | \$ 4,192,723 |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|------------------|------------------------|
| | | | First | Second | |
| Road Machinery | | | | | |
| Highway Equipment Replacement | \$ 52,519 | \$ - | \$ 1,571 | \$ 1,571 | \$ 52,519 |
| Highway Equipment Replacement | 71,394 | - | 2,135 | 2,135 | 71,394 |
| Highway Equipment Replacement | 202,200 | - | 6,047 | 6,047 | 202,200 |
| Highway Vehicles Replacement | 39,012 | - | 1,167 | 1,167 | 39,012 |
| Highway Equipment Replacement | 256,256 | - | 7,663 | 7,663 | 256,256 |
| Total Road Machinery | <u>\$ 621,381</u> | <u>\$ -</u> | <u>\$ 18,583</u> | <u>\$ 18,583</u> | <u>\$ 621,381</u> |
| Library | | | | | |
| Computer Replacement - Public - Phase I | \$ 2,499 | \$ - | \$ 75 | \$ 75 | \$ 2,499 |
| Computer Replacement - Staff - Phase I | 892 | - | 27 | 27 | 892 |
| Computer Replacement - Staff - Phase II | 1,218 | - | 36 | 36 | 1,218 |
| Parking Lot Surface Treatment | 1,683 | - | 50 | 50 | 1,683 |
| Replacement of Decker Room Carpet | 2,601 | - | 78 | 78 | 2,601 |
| Security Cameras | 570 | - | 17 | 17 | 570 |
| Library Improvements & Renovations | 11,974 | - | 358 | 358 | 11,974 |
| Total Library | <u>\$ 21,437</u> | <u>\$ -</u> | <u>\$ 641</u> | <u>\$ 641</u> | <u>\$ 21,437</u> |
| Veterans' Arena | | | | | |
| Arena Primary Electric Repairs | \$ 11,474 | \$ - | \$ 343 | \$ 343 | \$ 11,474 |
| Arena Repairs/Renovations | 5,100 | - | 153 | 153 | 5,100 |
| Arena Repairs/Renovations | 12,239 | - | 366 | 366 | 12,239 |
| Arena Window Replacement - Wall At North End | 107,948 | - | 3,228 | 3,228 | 107,948 |
| Arena Repairs/Renovations | 15,299 | - | 458 | 458 | 15,299 |
| Arena Roof Systems Repair/Resurfacing | 30,597 | - | 915 | 915 | 30,597 |
| Arena Spotlights | 4,590 | - | 137 | 137 | 4,590 |
| Arena (Safety) Improvements | 101,992 | - | 3,050 | 3,050 | 101,992 |
| Arena Bathroom Renovations for ADA | 19,123 | - | 572 | 572 | 19,123 |
| Arena Repairs/Renovations | 38,247 | - | 1,144 | 1,144 | 38,247 |
| Total Veterans' Arena | <u>\$ 346,609</u> | <u>\$ -</u> | <u>\$ 10,366</u> | <u>\$ 10,366</u> | <u>\$ 346,609</u> |
| En-Joie Golf Course | | | | | |
| Golf Course Reconstruction | \$ 31,139 | \$ - | \$ 931 | \$ 931 | \$ 31,139 |
| Total En-Joie Golf Course | <u>\$ 31,139</u> | <u>\$ -</u> | <u>\$ 931</u> | <u>\$ 931</u> | <u>\$ 31,139</u> |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments First | Interest Payments Second | 2021 Ending Balance |
|--|---------------------------|----------------------|----------------------------|-----------------------------|------------------------|
| Transit | | | | | |
| Intermodal Transit Terminal | \$ 512,226 | \$ - | \$ 15,317 | \$ 15,317 | \$ 512,226 |
| 5 - 24 Passenger Buses | 134,866 | - | 4,033 | 4,033 | 134,866 |
| Transit Building Renovations | 35,697 | - | 1,067 | 1,067 | 35,697 |
| Total Transit | <u>\$ 682,789</u> | <u>\$ -</u> | <u>\$ 20,417</u> | <u>\$ 20,417</u> | <u>\$ 682,789</u> |
| Willow Point | | | | | |
| WPNH Room Renovations | \$ 74,030 | \$ - | \$ 2,214 | \$ 2,214 | \$ 74,030 |
| New 380 Bed Facility | 132,590 | - | 3,965 | 3,965 | 132,590 |
| New Electrical Beds | 18,274 | - | 546 | 546 | 18,274 |
| WPNH Resident Contained Smoking Area | 15,299 | - | 458 | 458 | 15,299 |
| HVAC Repairs | 25,498 | - | 762 | 762 | 25,498 |
| Kiosk Stations | 12,239 | - | 366 | 366 | 12,239 |
| Resident Furniture & Room Care Equipment | 6,120 | - | 183 | 183 | 6,120 |
| WPNH Renovations And Repairs | 29,832 | - | 892 | 892 | 29,832 |
| HVAC Replacement/Repairs | 28,684 | - | 858 | 858 | 28,684 |
| Therapy Module - Software & Hardware | 5,493 | - | 164 | 164 | 5,493 |
| WPNH Building Improvements | 18,767 | - | 561 | 561 | 18,767 |
| Total Willow Point | <u>\$ 366,826</u> | <u>\$ -</u> | <u>\$ 10,969</u> | <u>\$ 10,969</u> | <u>\$ 366,826</u> |
| Solid Waste | | | | | |
| Landfill Construction | \$ 18,702 | | \$ 559 | \$ 559 | \$ 18,702 |
| Leachate Treatment Plant Outfall | 270,442 | | 8,087 | 8,087 | 270,442 |
| SEIS Options For Section IV Access | 23,421 | | 700 | 700 | 23,421 |
| Colesville Landfill Remediation (Part 2) | 54,260 | | 1,623 | 1,623 | 54,260 |
| Colesville Landfill Remediation (Part 2) | 24,478 | | 732 | 732 | 24,478 |
| Design Section III Closure | 65,020 | | 1,944 | 1,944 | 65,020 |
| Landfill Rain Cap Section IV | 48,446 | | 1,449 | 1,449 | 48,446 |
| Scale House Road And Facility | 475,029 | | 14,205 | 14,205 | 475,029 |
| Solid Waste Management Plan Update | 38,247 | | 1,144 | 1,144 | 38,247 |
| Landfill Road Reconstruction | 594,954 | | 17,791 | 17,791 | 594,954 |
| Colesville Landfill Remediation (Part 2) | 51,634 | | 1,544 | 1,544 | 51,634 |
| Construction of Section II & III Closure | 122,391 | | 3,660 | 3,660 | 122,391 |
| Colesville Landfill Remediation | 63,745 | | 1,906 | 1,906 | 63,745 |
| Total Solid Waste | <u>\$ 1,850,769</u> | <u>\$ -</u> | <u>\$ 55,344</u> | <u>\$ 55,344</u> | <u>\$ 1,850,769</u> |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|---|-----------------------------|----------------------|--------------------------|--------------------------|-----------------------------|
| | | | First | Second | |
| Aviation | | | | | |
| Airport Parking Lot Rehabilitation | \$ 218,655 | \$ - | \$ 6,539 | \$ 6,539 | \$ 218,655 |
| Airport Corporate Hangar Improvements | 113,603 | - | 3,397 | 3,397 | 113,603 |
| Terminal Building Rehab. | 22,948 | - | 686 | 686 | 22,948 |
| Snow Removal Equipment | 3,809 | - | 114 | 114 | 3,809 |
| Terminal Building Improvements | 91,793 | - | 2,745 | 2,745 | 91,793 |
| T-Hangar Improvements | 191,236 | - | 5,719 | 5,719 | 191,236 |
| North Apron Rehabilitation Phase I | 127,490 | - | 3,812 | 3,812 | 127,490 |
| Main Apron Rehabilitation-Reconstruction | 159,363 | - | 4,766 | 4,766 | 159,363 |
| Total Aviation | <u>\$ 928,897</u> | <u>\$ -</u> | <u>\$ 27,778</u> | <u>\$ 27,778</u> | <u>\$ 928,897</u> |
| Fleet Management | | | | | |
| Fleet Replacement | \$ 16,998 | \$ - | \$ 508 | \$ 508 | \$ 16,998 |
| Fleet Replacement | 50,997 | - | 1,525 | 1,525 | 50,997 |
| Total Fleet Management | <u>\$ 67,995</u> | <u>\$ -</u> | <u>\$ 2,033</u> | <u>\$ 2,033</u> | <u>\$ 67,995</u> |
| Central Foods | | | | | |
| Central Foods Building Renovations | \$ 108,535 | \$ - | \$ 3,246 | \$ 3,246 | \$ 108,535 |
| Reconstruction of Central Foods | 20,016 | - | 599 | 599 | 20,016 |
| Total Central Foods | <u>\$ 128,551</u> | <u>\$ -</u> | <u>\$ 3,845</u> | <u>\$ 3,845</u> | <u>\$ 128,551</u> |
| Total 2010 Federally Taxable Issue - BABs | <u><u>\$ 13,695,000</u></u> | <u><u>-</u></u> | <u><u>\$ 409,530</u></u> | <u><u>\$ 409,530</u></u> | <u><u>\$ 13,695,000</u></u> |

Serial Bonds
2010 Federally Taxable Issue - Recovery Zone Economic Development Bonds (RZEDBs) (Matures 2025)

| | 2021 | Principal Payment | Interest Payments | | 2021 |
|---------------------------------------|--------------------------|----------------------|-------------------|-----------------|-----------------------|
| | <u>Beginning Balance</u> | | <u>First</u> | <u>Second</u> | <u>Ending Balance</u> |
| General Fund | | | | | |
| Community College | | | | | |
| Technology Initiative | \$ 2,897 | - | \$ 85 | \$ 85 | \$ 2,897 |
| Update Master Plan | 478 | - | 14 | 14 | 478 |
| Wales Building Renovation | 9,160 | - | 267 | 267 | 9,160 |
| Original Boiler Replacement Phase II | 33,455 | - | 977 | 977 | 33,455 |
| Feasibility Study | 1,944 | - | 57 | 57 | 1,944 |
| Energy Management Improvements | 8,047 | - | 235 | 235 | 8,047 |
| Roof Replacement - Phase II | 39,977 | - | 1,167 | 1,167 | 39,977 |
| West Gym Bleachers | 10,108 | - | 295 | 295 | 10,108 |
| Roadway & Lot Upgrades | 4,957 | - | 145 | 145 | 4,957 |
| Roof Replacement III | 18,725 | - | 547 | 547 | 18,725 |
| Science Building | 19,344 | - | 565 | 565 | 19,344 |
| Alms Building Demo & Site Restoration | 17,364 | - | 507 | 507 | 17,364 |
| Direct Digital Control | 12,958 | - | 378 | 378 | 12,958 |
| Natural Gas Piping Replacement | 16,198 | - | 473 | 473 | 16,198 |
| Total Community College | <u>\$ 195,612</u> | <u>-</u> | <u>\$ 5,712</u> | <u>\$ 5,712</u> | <u>\$ 195,612</u> |

Serial Bonds 2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 | Principal Payment | Interest Payments | | 2021 |
|--|-------------------|----------------------|-------------------|--------|----------------|
| | Beginning Balance | | First | Second | Ending Balance |
| All Other General Fund | | | | | |
| COB - Parking Area Repairs - Design Phase | \$ 8,457 | - | \$ 247 | \$ 247 | \$ 8,457 |
| Grippen Ice Rink Rehabilitation | 19,204 | - | 561 | 561 | 19,204 |
| Watershed Annual Maintenance | 2,916 | - | 85 | 85 | 2,916 |
| County Buildings Renovations | 7,775 | - | 227 | 227 | 7,775 |
| County Office Building Carpet | 144 | - | 4 | 4 | 144 |
| Public Safety Facility | 3,881 | - | 113 | 113 | 3,881 |
| Systematic Roof Replacement At County | 14,254 | - | 416 | 416 | 14,254 |
| Electronic Voting Machines | 3,916 | - | 114 | 114 | 3,916 |
| Fire Radio System Replacement Phase I | 19,438 | - | 567 | 567 | 19,438 |
| Regional Public Safety Training Facility | 2,808 | - | 82 | 82 | 2,808 |
| Parks Equipment Replacement | 3,499 | - | 102 | 102 | 3,499 |
| Parks Surface Rehabilitation | 1,292 | - | 38 | 38 | 1,292 |
| Forum Repairs/Renovations | 1,166 | - | 34 | 34 | 1,166 |
| Equipment Replacement (FEMA 06/06 Flood) | 42,979 | - | 1,255 | 1,255 | 42,979 |
| Parks Equipment Replacement (FEMA 06/06 Flood) | 136 | - | 4 | 4 | 136 |
| Watershed Annual Maintenance | 3,704 | - | 108 | 108 | 3,704 |
| County Buildings Renovations | 4,939 | - | 144 | 144 | 4,939 |
| County Office Building - Parking Area | 296,555 | - | 8,658 | 8,658 | 296,555 |
| Petroleum Storage Reg. Compliance | 3,110 | - | 91 | 91 | 3,110 |
| Public Safety Facility Repairs/Renovations | 2,740 | - | 80 | 80 | 2,740 |
| Computer Equipment Replacement & Update Technology | 10,367 | - | 303 | 303 | 10,367 |
| Voice Mail System Replacement - Unified | 2,432 | - | 71 | 71 | 2,432 |
| Parks Equipment Replacement | 907 | - | 26 | 26 | 907 |
| Black Creek Security Update At Jail | 7,727 | - | 226 | 226 | 7,727 |
| Watershed Regulatory Compliance Part 1 | 5,183 | - | 151 | 151 | 5,183 |
| County Buildings Renovations | 5,831 | - | 170 | 170 | 5,831 |
| Petroleum Bulk Storage | 1,944 | - | 57 | 57 | 1,944 |
| Public Safety Facility Repairs/Renovations | 2,916 | - | 85 | 85 | 2,916 |
| Systematic Roof Replacement At County | 5,615 | - | 164 | 164 | 5,615 |
| Network Switches & PC Replacement | 31,295 | - | 914 | 914 | 31,295 |
| Parks Equipment Replacement | 2,916 | - | 85 | 85 | 2,916 |
| Portable Radio Replacement | 1,551 | - | 45 | 45 | 1,551 |
| Replace Financial, HR/Payroll Systems (Software) | 72,199 | - | 2,108 | 2,108 | 72,199 |
| Replace Financial, HR/Payroll Systems (Hardware) | 10,367 | - | 303 | 303 | 10,367 |
| Parks Upgrade | 3,024 | - | 88 | 88 | 3,024 |
| ERP System Phase II | 212,843 | - | 6,214 | 6,214 | 212,843 |
| Replace Oil-Water Separator at Fleet | 4,082 | - | 119 | 119 | 4,082 |
| External Building Repairs - Front Street Dog Shelter | 2,916 | - | 85 | 85 | 2,916 |

Serial Bonds 2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|-----------|------------------------|
| | | | First | Second | |
| Parks Facilities Repairs & Renovations | 2,073 | - | 61 | 61 | 2,073 |
| Sheriff's Vehicle Replacement | 8,639 | - | 252 | 252 | 8,639 |
| Security at GHJB | 3,939 | - | 115 | 115 | 3,939 |
| Employee Timekeeper System/Scheduler | 10,691 | - | 312 | 312 | 10,691 |
| System Upgrades and Network Management | 23,325 | - | 681 | 681 | 23,325 |
| Tape Library and Computer Equipment | 4,924 | - | 144 | 144 | 4,924 |
| Hazardous Materials Response Vehicle | 9,719 | - | 284 | 284 | 9,719 |
| Vehicle Replacement | 12,958 | - | 378 | 378 | 12,958 |
| Forum Repairs/Renovations | 5,831 | - | 170 | 170 | 5,831 |
| Forum Seating | 16,198 | - | 473 | 473 | 16,198 |
| Parks Surface Rehabilitation | 4,859 | - | 142 | 142 | 4,859 |
| Parks Facilities Repairs and Renovations | 3,240 | - | 95 | 95 | 3,240 |
| Parks Vehicle Replacement | 3,240 | - | 95 | 95 | 3,240 |
| Total Other General Fund | \$ 936,664 | - | \$ 27,346 | \$ 27,346 | \$ 936,664 |
| Total General Fund | \$ 1,132,276 | - | \$ 33,058 | \$ 33,058 | \$ 1,132,276 |
| County Road | | | | | |
| Highway Reconstruction | \$ 7,302 | - | \$ 213 | \$ 213 | \$ 7,302 |
| Colesville Rd./South St. Bridge Replace./Rehab.-Design | 2,054 | - | 60 | 60 | 2,054 |
| Highway Reconstruction | 95,029 | - | 2,774 | 2,774 | 95,029 |
| Bevier St. Bridge Reconstruction | 75,306 | - | 2,199 | 2,199 | 75,306 |
| South Street Bridge | 13,412 | - | 392 | 392 | 13,412 |
| Bridge Reconstruction | 14,541 | - | 425 | 425 | 14,541 |
| Road Reconstruction (FEMA - 06/06 Flood) | 3,971 | - | 116 | 116 | 3,971 |
| Bridge Reconstruction (FEMA - 11/06 Flood) | 26,500 | - | 774 | 774 | 26,500 |
| Highway Reconstruction/Repair | 85,824 | - | 2,506 | 2,506 | 85,824 |
| Repair Highway Culverts & Bridges | 24,693 | - | 721 | 721 | 24,693 |
| Highway Fire Alarm Suppression System | 1,370 | - | 40 | 40 | 1,370 |
| Highway Reconstruction/Rehabilitation | 97,956 | - | 2,860 | 2,860 | 97,956 |
| Colesville Rd. Bridge Replacement | 60,728 | - | 1,773 | 1,773 | 60,728 |
| Unanticipated Bridge Repairs | 14,578 | - | 426 | 426 | 14,578 |
| 2nd Street, Deposit, Drainage | 39,307 | - | 1,148 | 1,148 | 39,307 |
| Highway Reconstruction/Rehabilitation | 131,885 | - | 3,850 | 3,850 | 131,885 |
| Nanticoke Drive Bridge Reconstruction | 34,502 | - | 1,007 | 1,007 | 34,502 |
| Highway Building Renovations | 2,592 | - | 76 | 76 | 2,592 |
| Vestal-Endicott Bridge Painting | 170,250 | - | 4,970 | 4,970 | 170,250 |
| Unanticipated Bridge/Culvert Repairs | 19,438 | - | 567 | 567 | 19,438 |
| Highway Reconstruction/Rehabilitation | 144,163 | - | 4,209 | 4,209 | 144,163 |
| Total County Roads | \$ 1,065,401 | - | \$ 31,106 | \$ 31,106 | \$ 1,065,401 |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|-----------------|------------------------|
| | | | First | Second | |
| Road Machinery | | | | | |
| Highway Equipment Replacement | \$ 13,346 | - | \$ 390 | \$ 390 | \$ 13,346 |
| Highway Equipment Replacement | 18,142 | - | 530 | 530 | 18,142 |
| Highway Equipment Replacement | 51,380 | - | 1,500 | 1,500 | 51,380 |
| Highway Vehicles Replacement | 9,913 | - | 289 | 289 | 9,913 |
| Highway Equipment Replacement | 65,116 | - | 1,901 | 1,901 | 65,116 |
| Total Road Machinery | <u>\$ 157,897</u> | <u>-</u> | <u>\$ 4,610</u> | <u>\$ 4,610</u> | <u>\$ 157,897</u> |
| Library | | | | | |
| Computer Replacement - Public - Phase I | \$ 635 | - | \$ 19 | \$ 19 | \$ 635 |
| Computer Replacement - Staff - Phase I | 227 | - | 7 | 7 | 227 |
| Computer Replacement - Staff - Phase II | 309 | - | 9 | 9 | 309 |
| Parking Lot Surface Treatment | 428 | - | 12 | 12 | 428 |
| Replacement of Decker Room Carpet | 661 | - | 19 | 19 | 661 |
| Security Cameras | 145 | - | 4 | 4 | 145 |
| Library Improvements & Renovations | 3,043 | - | 89 | 89 | 3,043 |
| Total Library | <u>\$ 5,448</u> | <u>-</u> | <u>\$ 159</u> | <u>\$ 159</u> | <u>\$ 5,448</u> |
| Veterans' Arena | | | | | |
| Arena Primary Electric Repairs | \$ 2,916 | - | \$ 85 | \$ 85 | \$ 2,916 |
| Arena Repairs/Renovations | 1,296 | - | 38 | 38 | 1,296 |
| Arena Repairs/Renovations | 3,110 | - | 91 | 91 | 3,110 |
| Arena Window Replacement - Wall At North End | 27,431 | - | 801 | 801 | 27,431 |
| Arena Repairs/Renovations | 3,888 | - | 113 | 113 | 3,888 |
| Arena Roof Systems Repair/Resurfacing | 7,775 | - | 227 | 227 | 7,775 |
| Arena Spotlights | 1,166 | - | 34 | 34 | 1,166 |
| Arena (Safety) Improvements | 25,917 | - | 757 | 757 | 25,917 |
| Arena Bathroom Renovations for ADA | 4,859 | - | 142 | 142 | 4,859 |
| Arena Repairs/Renovations | 9,719 | - | 284 | 284 | 9,719 |
| Total Veterans' Arena | <u>\$ 88,077</u> | <u>-</u> | <u>\$ 2,572</u> | <u>\$ 2,572</u> | <u>\$ 88,077</u> |
| En-Joie Golf Course | | | | | |
| Golf Course Reconstruction | \$ 7,913 | - | \$ 231 | \$ 231 | \$ 7,913 |
| Total En-Joie Golf Course | <u>\$ 7,913</u> | <u>-</u> | <u>\$ 231</u> | <u>\$ 231</u> | <u>\$ 7,913</u> |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|------------------|------------------------|
| | | | First | Second | |
| Transit | | | | | |
| Intermodal Transit Terminal | \$ 130,161 | - | \$ 3,800 | \$ 3,800 | \$ 130,161 |
| 5 - 24 Passenger Buses | 34,270 | - | 1,000 | 1,000 | 34,270 |
| Transit Building Renovations | 9,071 | - | 265 | 265 | 9,071 |
| Total Transit | <u>\$ 173,502</u> | <u>-</u> | <u>\$ 5,065</u> | <u>\$ 5,065</u> | <u>\$ 173,502</u> |
| Willow Point | | | | | |
| WPNH Room Renovations | \$ 18,811 | - | \$ 549 | \$ 549 | \$ 18,811 |
| New 380 Bed Facility | 33,692 | - | 984 | 984 | 33,692 |
| New Electrical Beds | 4,643 | - | 136 | 136 | 4,643 |
| WPNH Resident Contained Smoking Area | 3,888 | - | 113 | 113 | 3,888 |
| HVAC Repairs | 6,479 | - | 189 | 189 | 6,479 |
| Kiosk Stations | 3,110 | - | 91 | 91 | 3,110 |
| Resident Furniture & Room Care Equipment | 1,555 | - | 45 | 45 | 1,555 |
| WPNH Renovations And Repairs | 7,581 | - | 221 | 221 | 7,581 |
| HVAC Replacement/Repairs | 7,289 | - | 213 | 213 | 7,289 |
| Therapy Module - Software & Hardware | 1,396 | - | 41 | 41 | 1,396 |
| WPNH Building Improvements | 4,769 | - | 139 | 139 | 4,769 |
| Total Willow Point | <u>\$ 93,213</u> | <u>-</u> | <u>\$ 2,721</u> | <u>\$ 2,721</u> | <u>\$ 93,213</u> |
| Solid Waste | | | | | |
| Landfill Construction | \$ 4,752 | - | \$ 139 | \$ 139 | \$ 4,752 |
| Leachate Treatment Plant Outfall | 68,721 | - | 2,006 | 2,006 | 68,721 |
| SEIS Options For Section IV Access | 5,951 | - | 174 | 174 | 5,951 |
| Colesville Landfill Remediation (Part 2) | 13,788 | - | 403 | 403 | 13,788 |
| Colesville Landfill Remediation (Part 2) | 6,220 | - | 182 | 182 | 6,220 |
| Design Section III Closure | 16,522 | - | 482 | 482 | 16,522 |
| Landfill Rain Cap Section IV | 12,311 | - | 359 | 359 | 12,311 |
| Scale House Road And Facility | 120,708 | - | 3,524 | 3,524 | 120,708 |
| Solid Waste Management Plan Update | 9,719 | - | 284 | 284 | 9,719 |
| Landfill Road Reconstruction | 151,182 | - | 4,414 | 4,414 | 151,182 |
| Colesville Landfill Remediation (Part 2) | 13,120 | - | 383 | 383 | 13,120 |
| Construction of Section II & III Closure | 31,100 | - | 908 | 908 | 31,100 |
| Colesville Landfill Remediation | 16,198 | - | 473 | 473 | 16,198 |
| Total Solid Waste | <u>\$ 470,292</u> | <u>-</u> | <u>\$ 13,731</u> | <u>\$ 13,731</u> | <u>\$ 470,292</u> |

Serial Bonds
2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments First | Interest Payments Second | 2021 Ending Balance |
|---|----------------------------|----------------------|----------------------------|-----------------------------|----------------------------|
| Aviation | | | | | |
| Airport Parking Lot Rehabilitation | \$ 55,562 | - | \$ 1,622 | \$ 1,622 | \$ 55,562 |
| Airport Corporate Hangar Improvements | 28,867 | - | 843 | 843 | 28,867 |
| Terminal Building Rehab. | 5,831 | - | 170 | 170 | 5,831 |
| Snow Removal Equipment | 968 | - | 28 | 28 | 968 |
| Terminal Building Improvements | 23,325 | - | 681 | 681 | 23,325 |
| T-Hangar Improvements | 48,594 | - | 1,419 | 1,419 | 48,594 |
| North Apron Rehabilitation Phase I | 32,396 | - | 946 | 946 | 32,396 |
| Main Apron Rehabilitation-Reconstruction | 40,495 | - | 1,182 | 1,182 | 40,495 |
| Total Aviation | <u>\$ 236,038</u> | <u>-</u> | <u>\$ 6,891</u> | <u>\$ 6,891</u> | <u>\$ 236,038</u> |
| Fleet Management | | | | | |
| Fleet Replacement | \$ 4,320 | - | \$ 126 | \$ 126 | \$ 4,320 |
| Fleet Replacement | 12,958 | - | 378 | 378 | 12,958 |
| Total Fleet Management | <u>\$ 17,278</u> | <u>-</u> | <u>\$ 504</u> | <u>\$ 504</u> | <u>\$ 17,278</u> |
| Central Foods | | | | | |
| Central Foods Building Renovations | \$ 27,579 | - | \$ 805 | \$ 805 | \$ 27,579 |
| Reconstruction of Central Foods | 5,086 | - | 148 | 148 | 5,086 |
| Total Central Foods | <u>\$ 32,665</u> | <u>-</u> | <u>\$ 953</u> | <u>\$ 953</u> | <u>\$ 32,665</u> |
| Total 2010 Federally Taxable Issue - RZEDBs | <u><u>\$ 3,480,000</u></u> | <u><u>-</u></u> | <u><u>\$ 101,601</u></u> | <u><u>\$ 101,601</u></u> | <u><u>\$ 3,480,000</u></u> |

Serial Bonds
2016 Issue (Matures 2035)

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|-------------------|------------------------|
| | | | First | Second | |
| General Fund | | | | | |
| Community College | | | | | |
| Science Building | \$ 440,625 | \$ 25,052 | \$ 5,345 | \$ 5,095 | \$ 415,573 |
| Wales Building Upgrades | 121,007 | 6,880 | 1,468 | 1,399 | 114,127 |
| Roofs Replacement IV | 69,379 | 3,945 | 842 | 802 | 65,434 |
| Total Community College | <u>\$ 631,011</u> | <u>\$ 35,877</u> | <u>\$ 7,655</u> | <u>\$ 7,296</u> | <u>\$ 595,134</u> |
| All Other General Fund | | | | | |
| COPS Advance Refunding | \$ 7,735,227 | \$ 439,788 | \$ 93,836 | \$ 89,439 | \$ 7,295,439 |
| Watershed Regulatory Compliance | 93,105 | 5,294 | 1,129 | 1,077 | 87,811 |
| Courthouse Air Handler Replacement | 113,618 | 6,460 | 1,378 | 1,314 | 107,158 |
| Systematic Roof Replacement at County | 54,721 | 3,111 | 664 | 633 | 51,610 |
| Watershed Annual Maintenance | 30,735 | 1,747 | 373 | 355 | 28,988 |
| Courthouse Steps | 41,564 | 2,363 | 504 | 481 | 39,201 |
| Spill Prevention/Petroleum Bulk Storage | 32,658 | 1,857 | 396 | 378 | 30,801 |
| Watershed Annual Maintenance | 37,241 | 2,117 | 452 | 431 | 35,124 |
| Watershed Regulatory Compliance | 112,226 | 6,381 | 1,361 | 1,298 | 105,845 |
| County Buildings Renovations | 124,454 | 7,076 | 1,510 | 1,439 | 117,378 |
| Systematic Roof Replacement - County Buildings | 60,960 | 3,466 | 740 | 705 | 57,494 |
| County Building Renovations | 3,228 | 184 | 39 | 37 | 3,044 |
| Forum Repairs/Renovations | 124,695 | 7,090 | 1,513 | 1,442 | 117,605 |
| Otsiningo Bathroom | 54,297 | 3,087 | 659 | 628 | 51,210 |
| Parks Facilities Repairs & Renovations | 31,382 | 1,784 | 381 | 363 | 29,598 |
| Total Other General Fund | <u>\$ 8,650,111</u> | <u>\$ 491,805</u> | <u>\$ 104,935</u> | <u>\$ 100,020</u> | <u>\$ 8,158,306</u> |
| Total General Fund | <u>\$ 9,281,122</u> | <u>\$ 527,682</u> | <u>\$ 112,590</u> | <u>\$ 107,316</u> | <u>\$ 8,753,440</u> |

Serial Bonds
2016 Issue (Matures 2035) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|------------------|------------------------|
| | | | First | Second | |
| County Road | | | | | |
| Highway Reconstruction/Rehabilitation | \$ 2,581 | \$ 147 | \$ 31 | \$ 30 | \$ 2,434 |
| Highway Reconstruction/Rehabilitation | 1,227,612 | 69,796 | 14,892 | 14,194 | 1,157,816 |
| Killawog Rd & Oregon Hill Rd Bridges | 338,849 | 19,265 | 4,111 | 3,918 | 319,584 |
| Unanticipated Bridge/Culvert Repairs | 183,552 | 10,436 | 2,227 | 2,122 | 173,116 |
| West Hill Rd Bridge Rehabilitation/Scour | 112,171 | 6,378 | 1,361 | 1,297 | 105,793 |
| Highway Reconstruction/Rehabilitation | 1,356,398 | 77,118 | 16,455 | 15,683 | 1,279,280 |
| Unanticipated Bridge/Culvert Repairs | 190,434 | 10,827 | 2,310 | 2,202 | 179,607 |
| Total County Roads | <u>\$ 3,411,597</u> | <u>\$ 193,967</u> | <u>\$ 41,387</u> | <u>\$ 39,446</u> | <u>\$ 3,217,630</u> |
| Road Machinery | | | | | |
| Highway Equipment Replacement | \$ 18,142 | \$ 1,031 | \$ 220 | \$ 210 | \$ 17,111 |
| Highway Equipment Replacement | 276,725 | 15,733 | 3,357 | 3,200 | 260,992 |
| Highway Equipment Replacement | 502,927 | 28,594 | 6,101 | 5,815 | 474,333 |
| Total Road Machinery | <u>\$ 797,794</u> | <u>\$ 45,358</u> | <u>\$ 9,678</u> | <u>\$ 9,225</u> | <u>\$ 752,436</u> |
| Veterans' Arena | | | | | |
| Arena Repairs/Renovations | \$ 74,469 | \$ 4,234 | \$ 903 | \$ 861 | \$ 70,235 |
| Repair/Replace Arena HVAC Equipment | 212,695 | 12,093 | 2,580 | 2,459 | 200,602 |
| Total Veterans' Arena | <u>\$ 287,164</u> | <u>\$ 16,327</u> | <u>\$ 3,483</u> | <u>\$ 3,320</u> | <u>\$ 270,837</u> |
| Transit | | | | | |
| Intermodal Transit Terminal | \$ 377,542 | \$ 21,465 | \$ 4,580 | \$ 4,365 | \$ 356,077 |
| Total Transit | <u>\$ 377,542</u> | <u>\$ 21,465</u> | <u>\$ 4,580</u> | <u>\$ 4,365</u> | <u>\$ 356,077</u> |

Serial Bonds
2016 Issue (Matures 2035) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|-----------------------------|----------------------------|--------------------------|--------------------------|-----------------------------|
| | | | First | Second | |
| Solid Waste | | | | | |
| Scale House Road And Facility | \$ 18,405 | \$ 1,046 | \$ 223 | \$ 213 | \$ 17,359 |
| Landfill Road Reconstruction | 68,975 | 3,922 | 837 | 798 | 65,053 |
| Construction of Section II & III Closure | 987,560 | 56,148 | 11,980 | 11,419 | 931,412 |
| Landfill Equipment | 101,270 | 5,758 | 1,229 | 1,171 | 95,512 |
| Design/Construction Review for Section IV Cells II & III | 254,996 | 14,498 | 3,093 | 2,948 | 240,498 |
| Colesville Landfill Remediation | 317,864 | 18,072 | 3,856 | 3,675 | 299,792 |
| Construction Section IV Cell II | 2,038,590 | 115,905 | 24,730 | 23,571 | 1,922,685 |
| Design & Construction Review Section IV Cells III & IV | 73,560 | 4,182 | 892 | 851 | 69,378 |
| Landfill Groundwater Remediation Feasibility Study | 201,216 | 11,440 | 2,441 | 2,327 | 189,776 |
| Total Solid Waste | <u>\$ 4,062,436</u> | <u>\$ 230,971</u> | <u>\$ 49,281</u> | <u>\$ 46,973</u> | <u>\$ 3,831,465</u> |
| Aviation | | | | | |
| Hangar Improvements | \$ 23,178 | \$ 1,318 | \$ 281 | \$ 268 | \$ 21,860 |
| Rental Car Service Facility Replacement | 139,167 | 7,912 | 1,688 | 1,609 | 131,255 |
| Total Aviation | <u>\$ 162,345</u> | <u>\$ 9,230</u> | <u>\$ 1,969</u> | <u>\$ 1,877</u> | <u>\$ 153,115</u> |
| Total 2016 Issue | <u><u>\$ 18,380,000</u></u> | <u><u>\$ 1,045,000</u></u> | <u><u>\$ 222,969</u></u> | <u><u>\$ 212,522</u></u> | <u><u>\$ 17,335,000</u></u> |

Serial Bonds
2018 Issue (Matures 2031)

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|-----------|------------------------|
| | | | First | Second | |
| General Fund | | | | | |
| Community College | | | | | |
| Science Building | \$ 4,910,321 | \$ 386,391 | \$ 73,655 | \$ 67,859 | \$ 4,523,930 |
| Hazardous Materials | 39,122 | 3,078 | 587 | 541 | 36,044 |
| Wales Building Upgrades | 942,163 | 74,138 | 14,132 | 13,020 | 868,025 |
| Electrical Infrastructure | 17,294 | 1,361 | 259 | 239 | 15,933 |
| HVAC Upgrades/Replacement | 59,993 | 4,721 | 900 | 829 | 55,272 |
| Water & Sewer Renovations/Upgrades | 128,736 | 10,130 | 1,931 | 1,779 | 118,606 |
| Sidewalks, Roadways, & Other Parking Lots | 18,257 | 1,437 | 274 | 252 | 16,820 |
| HVAC & Roof Critical Replacements | 94,063 | 7,402 | 1,411 | 1,300 | 86,661 |
| Total Community College | \$ 6,209,949 | \$ 488,658 | \$ 93,149 | \$ 85,819 | \$ 5,721,291 |
| All Other General Fund | | | | | |
| Watershed Annual Maintenance | \$ 42,142 | \$ 3,316 | \$ 632 | \$ 582 | \$ 38,826 |
| County Building Renovations | 77,851 | 6,126 | 1,168 | 1,076 | 71,725 |
| Watershed Annual Maintenance | 34,338 | 2,702 | 515 | 475 | 31,636 |
| Systematic Roof Replacement at County Facilities | 96,851 | 7,621 | 1,453 | 1,338 | 89,230 |
| Conversion of Gym to Dormitory | 60,276 | 4,743 | 904 | 833 | 55,533 |
| Sheriff Medical Addition | 150,001 | 11,803 | 2,250 | 2,073 | 138,198 |
| Parks Equipment (Bobcat) | 28,988 | 2,281 | 435 | 401 | 26,707 |
| Parks Equipment Replacement | 37,500 | 2,951 | 563 | 518 | 34,549 |
| Stormwater Infrastructure | 24,190 | 1,904 | 363 | 334 | 22,286 |
| Total Other General Fund | \$ 552,137 | \$ 43,447 | \$ 8,283 | \$ 7,630 | \$ 508,690 |
| Total General Fund | \$ 6,762,086 | \$ 532,105 | \$ 101,432 | \$ 93,449 | \$ 6,229,981 |

Serial Bonds

2018 Issue (Matures 2031) Continued

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|---------------------------------------|---------------------------|----------------------|-------------------|------------------|------------------------|
| | | | First | Second | |
| County Road | | | | | |
| Airport Road Reconstruction - Design | \$ 62,589 | \$ 4,925 | \$ 939 | \$ 865 | \$ 57,664 |
| Highway Reconstruction/Rehabilitation | 1,319,634 | 103,841 | 19,795 | 18,237 | 1,215,793 |
| Killawog Rd Bridge Replacement | 344,027 | 27,071 | 5,160 | 4,754 | 316,956 |
| River Rd Bridge Replacement Design | 95,551 | 7,519 | 1,433 | 1,320 | 88,032 |
| Unanticipated Bridge/Culvert Repairs | 131,952 | 10,383 | 1,979 | 1,824 | 121,569 |
| Highway Reconstruction/Rehabilitation | 1,452,765 | 114,318 | 21,791 | 20,077 | 1,338,447 |
| Unanticipated Bridge/Culvert Repairs | 281,748 | 22,171 | 4,226 | 3,894 | 259,577 |
| Total County Roads | <u>\$ 3,688,266</u> | <u>\$ 290,228</u> | <u>\$ 55,323</u> | <u>\$ 50,971</u> | <u>\$ 3,398,038</u> |
| Road Machinery | | | | | |
| Highway Equipment Replacement | \$ 357,009 | \$ 28,093 | \$ 5,355 | \$ 4,934 | \$ 328,916 |
| Highway Equipment Replacement | 390,453 | 30,725 | 5,857 | 5,396 | 359,728 |
| Total Road Machinery | <u>\$ 747,462</u> | <u>\$ 58,818</u> | <u>\$ 11,212</u> | <u>\$ 10,330</u> | <u>\$ 688,644</u> |
| Veterans' Arena | | | | | |
| Arena Efficiency Project | \$ 136,431 | \$ 10,736 | \$ 2,046 | \$ 1,885 | \$ 125,695 |
| Arena Improvement Project | 119,733 | 9,422 | 1,796 | 1,655 | 110,311 |
| Total Veterans' Arena | <u>\$ 256,164</u> | <u>\$ 20,158</u> | <u>\$ 3,842</u> | <u>\$ 3,540</u> | <u>\$ 236,006</u> |
| Solid Waste | | | | | |
| Colesville Landfill Remediation | \$ 47,545 | \$ 3,741 | \$ 713 | \$ 657 | \$ 43,804 |
| Construction of Sewer Line | 1,147,306 | 90,281 | 17,210 | 15,855 | 1,057,025 |
| Landfill Equipment | 472,715 | 37,198 | 7,091 | 6,533 | 435,517 |
| Total Solid Waste | <u>\$ 1,667,566</u> | <u>\$ 131,220</u> | <u>\$ 25,014</u> | <u>\$ 23,045</u> | <u>\$ 1,536,346</u> |

Serial Bonds
2018 Issue (Matures 2031) Continued

| | <u>2021 Beginning Balance</u> | <u>Principal Payment</u> | <u>Interest Payments</u> | | <u>2021 Ending Balance</u> |
|---|-----------------------------------|------------------------------|--------------------------|--------------------------|--------------------------------|
| | | | <u>First</u> | <u>Second</u> | |
| Aviation | | | | | |
| Hangar Improvements | \$ 76,072 | \$ 5,986 | \$ 1,141 | \$ 1,051 | \$ 70,086 |
| Rental Car Service Facility Replacement | 1,011,058 | 79,560 | 15,166 | 13,972 | 931,498 |
| Total Aviation | <u>\$ 1,087,130</u> | <u>\$ 85,546</u> | <u>\$ 16,307</u> | <u>\$ 15,024</u> | <u>\$ 1,001,584</u> |
| Willow Point | | | | | |
| Sprinkler System | \$ 596,326 | \$ 46,925 | \$ 8,945 | \$ 8,241 | \$ 549,401 |
| Total Willow Point | <u>\$ 596,326</u> | <u>\$ 46,925</u> | <u>\$ 8,945</u> | <u>\$ 8,241</u> | <u>\$ 549,401</u> |
| Total 2018 Issue | <u><u>\$ 14,805,000</u></u> | <u><u>\$ 1,165,000</u></u> | <u><u>\$ 222,075</u></u> | <u><u>\$ 204,600</u></u> | <u><u>\$ 13,640,000</u></u> |

Serial Bonds
2020 Issue (Matures 2034)

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|----------------------|-------------------|------------------|------------------------|
| | | | First | Second | |
| General Fund | | | | | |
| Community College | | | | | |
| HVAC Upgrades/Replacement | \$ 39,000 | \$ 2,008 | \$ 799 | \$ 397 | \$ 36,992 |
| Water & Sewer Renovations/Upgrades | 57,750 | 2,973 | 1,183 | 587 | 54,777 |
| Total Community College | <u>\$ 96,750</u> | <u>\$ 4,981</u> | <u>\$ 1,982</u> | <u>\$ 984</u> | <u>\$ 91,769</u> |
| All Other General Fund | | | | | |
| South Otsiningo Trail | \$ 49,049 | \$ 2,525 | \$ 1,005 | \$ 499 | \$ 46,524 |
| Watershed Annual Maintenance | 32,500 | 1,673 | 666 | 331 | 30,827 |
| Senior Centers Parking Lot Repairs | 75,000 | 3,861 | 1,536 | 763 | 71,139 |
| Systematic Roof Replacement at County Facilities | 99,904 | 5,143 | 2,046 | 1,016 | 94,761 |
| OES Land Purchase | 166,665 | 8,579 | 3,413 | 1,695 | 158,086 |
| OES Tower Site Land Preparation | 100,000 | 5,148 | 2,048 | 1,017 | 94,852 |
| Conversion of Gym to Dormitory | 902,146 | 46,439 | 18,477 | 9,176 | 855,707 |
| Sheriff Medical Addition | 2,292,188 | 117,992 | 46,946 | 23,314 | 2,174,196 |
| Parks Surface Rehabilitation | 37,607 | 1,936 | 770 | 383 | 35,671 |
| Otsiningo Pond Loop Trail Project | 27,295 | 1,405 | 559 | 278 | 25,890 |
| Parks Facilities Repairs & Renovations | 16,643 | 857 | 341 | 169 | 15,786 |
| Parks Surface Rehabilitation | 16,665 | 858 | 341 | 170 | 15,807 |
| Total Other General Fund | <u>\$ 3,815,662</u> | <u>\$ 196,416</u> | <u>\$ 78,148</u> | <u>\$ 38,811</u> | <u>\$ 3,619,246</u> |
| Total General Fund | <u>\$ 3,912,412</u> | <u>\$ 201,397</u> | <u>\$ 80,130</u> | <u>\$ 39,795</u> | <u>\$ 3,711,015</u> |
| County Road | | | | | |
| Killawog Road & Oregon Hill Road Bridges | \$ 11,000 | \$ 566 | \$ 225 | \$ 112 | \$ 10,434 |
| Airport Road Reconstruction - Design | 36,711 | 1,890 | 752 | 373 | 34,821 |
| East Windsor Road Bridge | 124,772 | 6,423 | 2,555 | 1,269 | 118,349 |
| Killawog Road Bridge Replacement | 9,596 | 494 | 197 | 98 | 9,102 |
| Hooper Road Bridge Rehabilitation - Construction | 11,572 | 596 | 237 | 118 | 10,976 |
| East Windsor Road Bridge | 602,236 | 31,001 | 12,334 | 6,125 | 571,235 |
| Highway Reconstruction/Rehabilitation | 1,492,310 | 76,818 | 30,564 | 15,178 | 1,415,492 |
| County Bridge and Culvert Flag Repairs | 299,975 | 15,441 | 6,144 | 3,051 | 284,534 |
| Ganoungton Road Culvert Replacement | 227,124 | 11,691 | 4,652 | 2,310 | 215,433 |
| County Bridge & Culvert Flag Repairs | 956 | 49 | 20 | 10 | 907 |
| Total County Roads | <u>\$ 2,816,252</u> | <u>\$ 144,969</u> | <u>\$ 57,680</u> | <u>\$ 28,644</u> | <u>\$ 2,671,283</u> |

Serial Bonds
2020 Issue (Matures 2034)

| | 2021 Beginning Balance | Principal Payment | Interest Payments | | 2021 Ending Balance |
|--|---------------------------|-----------------------|-----------------------|-----------------------|--------------------------|
| | | | First | Second | |
| Road Machinery | | | | | |
| Highway Equipment Replacement | 444,509 | 22,881 | 9,104 | 4,521 | 421,628 |
| Total Road Machinery | \$ 444,509 | \$ 22,881 | \$ 9,104 | \$ 4,521 | \$ 421,628 |
| Veterans' Arena | | | | | |
| Arena Seating | \$ 10,460 | \$ 538 | \$ 214 | \$ 106 | \$ 9,922 |
| Total Veterans' Arena | \$ 10,460 | \$ 538 | \$ 214 | \$ 106 | \$ 9,922 |
| Solid Waste | | | | | |
| Design & Construction Review Section IV Cells III & IV | \$ 442,358 | \$ 22,771 | \$ 9,060 | \$ 4,499 | \$ 419,587 |
| Landfill Groundwater Remediation Feasibility Study | 5,119 | 263 | 105 | 52 | 4,856 |
| Construction of Section IV Cell III | 2,800,000 | 144,132 | 57,347 | 28,479 | 2,655,868 |
| Construction of Sewer Line | 3,398,810 | 174,957 | 69,611 | 34,569 | 3,223,853 |
| Colesville Landfill Remediation | 57,080 | 2,938 | 1,169 | 581 | 54,142 |
| Total Solid Waste | \$ 6,703,367 | \$ 345,061 | \$ 137,292 | \$ 68,180 | \$ 6,358,306 |
| Aviation | | | | | |
| Hangar Improvements | \$ 3,000 | \$ 154 | \$ 61 | \$ 31 | \$ 2,846 |
| Total Aviation | \$ 3,000 | \$ 154 | \$ 61 | \$ 31 | \$ 2,846 |
| Total 2020 Issue | <u>\$ 13,890,000</u> | <u>\$ 715,000</u> | <u>\$ 284,481</u> | <u>\$ 141,277</u> | <u>\$ 13,175,000</u> |

Bond Anticipation Notes
Issue Date 4/30/20
Maturity Date 4/30/21

| | Amount Outstanding | | Amount Outstanding |
|---|-----------------------|--|-----------------------|
| All Other General Fund | | All Other General Fund - Continued | |
| 17 Digitize Permanent Records | \$ 15,000 | 20 Court Complex Renovations & Maintenance | \$ 140,000 |
| 19 Digitize Permanent Land Records | 90,400 | 16 Public Safety Communications System Upgrade | 1,866,330 |
| 19 Repair Permanent Land Records | 23,200 | 18 Emergency Services Response Building | 67,500 |
| 19 Digitize Permanent Records | 118,400 | 18 Vehicle replacement | 16,666 |
| 19 Purchase Electronic Poll Books | 330,000 | 19 Radio Infrastructure Equipment | 2,224,200 |
| 15 Dark Fiber Installation | 601,172 | 19 Radio Tower Site Prep | 794,050 |
| 16 Computer Equipment Replacement/Update Technology | 266,347 | 19 Tower Site Equipment | 1,676,000 |
| 17 Computer Equipment Replacement/Update Technology | 543,708 | 19 Radio Tower Land Purchase | 170,133 |
| 18 Computer Equipment Replacement/Update Technology | 552,324 | 14 Conversion of Gym to Dormitory | 78,200 |
| 19 Computer Equipment Replacement/Update Technology | 749,377 | 14 Sheriff Medical Addition | 195,466 |
| 20 Computer Equipment Replacement/Update Technology | 1,000,000 | 17 Body Armor Vests | 31,200 |
| 11 Spill Prevention/Petroleum Bulk Storage | 24,000 | 17 Replace Civil Division System | 40,063 |
| 12 County Buildings Energy Efficiency | 18,153 | 18 Jail Radio Replacement | 30,000 |
| 14 South Otsiningo Trail | 4,126 | 18 In-Car Camera Replacement | 31,000 |
| 15 Resurface Public Safety Facility Parking Lot | 279,000 | 18 Vehicle replacement | 75,000 |
| 16 Watershed Annual Maintenance | 44,691 | 19 Vehicle replacement | 83,333 |
| 16 Construction Equipment Replacement | 159,420 | 20 VEHICLE REPLACEMENT | 250,000 |
| 16 County & Family Court Annex Repairs/Renovations | 41,641 | 20 Senior Center Repairs and Improvements | 100,000 |
| 16 Renovations County Buildings | 39,901 | 18 Forum Improvements | 60,000 |
| 16 Systematic Roof Repairs at County Facilities | 319,529 | 19 Forum Improvements | 45,000 |
| 16 Public Safety Facility Electric | 124,856 | 19 DECO District-Upgrades | 388,620 |
| 17 County Regulatory/Environmental Compliance/Maintenance | 56,655 | 19 DECO District-Boiler Upgrade | 226,165 |
| 17 Watershed Site 9A Compliance Upgrade Design/Permit | 144,858 | 14 Farmers Market Construction | 532,443 |
| 17 County Building Renovations | 60,000 | 16 Parks Facilities Repair & Renovation | 63,642 |
| 17 Public Safety Facility Repairs/Renovation | 58,720 | 16 Parks Mower Replacement | 18,000 |
| 17 Systematic Roof Repairs at County Facilities | 319,999 | 16 Parks Surface Rehabilitation | 55,000 |
| 18 County Regulatory/Environmental Compliance/Maintenance | 75,000 | 17 Otsiningo Stage Construction | 138,750 |
| 18 County Building Renovations | 118,025 | 17 Parks Facility Repairs & Renovation | 60,000 |
| 18 Roof Repairs Of County Facilities | 216,666 | 18 Dorchester Park Gateway | 52,091 |
| 18 Reconstruction of Parking Lot - Ramp Building | 101,700 | 18 Parks Facilities Repairs And Renovation | 86,666 |
| 19 County Regulatory/Environmental Compliance Maintenance | 48,000 | 18 Parks Surface Rehabilitation | 119,600 |
| 19 Watershed Site 9A Compliance Upgrade Construction | 610,000 | 18 Parks Vehicle Replacement | 25,000 |
| 19 County Building Renovations | 160,000 | 19 Parks Facilities Repairs And Renovation | 46,667 |
| 19 Roof Repairs at County Facilities | 93,333 | 19 Parks Facility Development | 46,667 |
| 19 Veterans Facility | 406,000 | 19 Parks Surface Rehabilitation | 93,333 |
| 19 Land Purchase | 725,000 | 14 Stormwater Infrastructure | 17,334 |
| | | Total All Other General Fund | \$ 18,483,320 |

Bond Anticipation Notes

Issue Date 4/30/20

Maturity Date 4/30/21

| | Amount Outstanding | | Amount Outstanding |
|---|-----------------------|--|-----------------------|
| Aviation | | Community College (BCC) | |
| 03 Airport Utility Enhancement Project, Phase II | \$ 161,665 | 09 Roof Replacement III | \$ 11,017 |
| 12 Rental Car Service Facility Replacement | 795,261 | 11 Hazardous Materials | 13,533 |
| 15 Taxiway H & K Rehab/Extension Design | 9,333 | 12 Electrical Infrastructure | 52,500 |
| 16 Runway 16 Rehab/Construction | 6,997 | 12 Roofs Replacement IV | 6,172 |
| 17 SRE Equipment Replacement | 25,026 | 13 Sidewalks, Roadways, & Other Parking Lots | 83,254 |
| 17 Master Plan Update | 65,929 | 14 HVAC & Roof Critical Replacements | 30,134 |
| 18 Design And Construct Parking Revenue Control Upgrade | 35,000 | 15 Electrical Infrastructure II | 27,500 |
| 18 Replacement Of Airport Snow Removal Equipment | 9,663 | 16 Core Building Rehab Phase I | 21,817 |
| 19 RW 10-28 Rehabilitation Construction | 194,728 | 16 Downtown Campus Phase II | 13,418,000 |
| 20 Taxiway H & K Construction | 341,000 | 18 Critical Core Campus Rehabilitation | 971,314 |
| | <u>\$ 1,644,602</u> | 19 CEA Center Phase 1 | 20,000 |
| | | 19 Disabilities Access Improvements | 20,000 |
| Transit | | 19 Roads, Parking, and walkway upgrades | 63,000 |
| 15 Purchase of Three (4) Clean Diesel Transit Buses | \$ 100,145 | 19 Roof & HVAC Critical Replacements Phase 1 | 285,750 |
| 16 Parking Lot Pavement/Expansion | 226,289 | Total Community College | <u>\$ 15,023,991</u> |
| 16 Three Clean Diesel Transit Buses | 13,828 | | |
| 18 Purchase of Four (4) Clean Diesel Transit Buses | 100,919 | Total General Fund | <u>\$ 33,507,311</u> |
| 18 Purchase of Two (2) Cutaway Buses | 13,956 | | |
| 18 Purchase of Three (3) Hybrid Diesel Buses | 318,763 | Solid Waste | |
| 19 3/4 Ton F250 Pickup Truck | 23,527 | 12 Design & Construction Review Section IV Cells III & IV | \$ 89,030 |
| 19 Purchase Five Clean Diesel Transit Buses | 76,442 | 14 Construction of Sewer Line | 2,300 |
| Total Transit Fund | <u>\$ 873,869</u> | 14 Landfill Gas Collection System | 69,974 |
| | | 15 Colesville Landfill Remediation | 16,000 |
| Road Machinery | | 16 Colesville Landfill Remediation | 55,200 |
| 16 Highway Equipment Replacement | \$ 656,881 | 17 Leachate Plant Modification | 203,130 |
| 17 Highway Equipment Replacement | 768,000 | 18 Colesville Landfill Remediation | 4,800 |
| 18 Highway Equipment Replacement | 771,334 | 19 Construction of Section IV Cell IV | 5,420,000 |
| 19 Highway Equipment Replacement | 756,000 | 19 Engineering, Const. Review & Docs Sect. IV CELL IV | 324,000 |
| 20 Highway Equipment Replacement | 530,000 | 20 Section IV Cell 5 Design | 125,000 |
| Total Road Machinery Fund | <u>\$ 3,482,215</u> | 20 Partial Closure of Section IV of the Broome County Landfill | 2,000,000 |
| | | Total Solid Waste Fund | <u>\$ 8,309,434</u> |
| En-Joie Golf Course | | | |
| 18 En-Joie SAM Grant Improvement Project | \$ 250,677 | | |
| Total En-Joie Golf Course | <u>\$ 250,677</u> | | |

Bond Anticipation Notes
Issue Date 4/30/20
Maturity Date 4/30/21

| | Amount Outstanding | | Amount Outstanding |
|---|-----------------------|---|-----------------------|
| County Road | | Willow Point Nursing Home | |
| 15 Highway Reconstruction/Rehabilitation | \$ 7,843 | 16 Asphalt Concrete Resurfacing Project | \$ 67,500 |
| 15 Bridge Structural Steel Cleaning/Painting - Design | 52,077 | 16 Betterments & Improvements | 25,563 |
| 16 Highway Reconstruction/Rehabilitation | 2,474,619 | 16 Equipment & Furnishings Replacement | 15,917 |
| 16 Airport Rd Four Lane Road Rehab/Construction | 64,909 | 16 Portable Oxygen Concentrators | 10,100 |
| 16 County Bridge & Culvert Flag Repairs | 318,031 | 16 Roofing Replacement | 55,000 |
| 17 Highway Reconstruction/Rehabilitation | 2,183,917 | 16 Therapy Room | 51,332 |
| 17 County Bridge & Culvert Flag Repairs | 387,583 | 17 Asphalt Concrete Resurfacing Project | 7,500 |
| 17 Oregon Hill Rd. Bridge (BIN 3349520) | 27,000 | 17 HVAC Upgrades & Improvements | 350,000 |
| 17 Juneberry Rd. Bridge (BIN 3349740) Design | 69,415 | 17 Roofing Replacements | 329,230 |
| 18 Highway Reconstruction/Rehabilitation | 2,580,519 | 18 Betterments & Improvements | 315,714 |
| 18 Colesville Road Bridge - Design (BIN3360040) | 17,600 | 18 HVAC Upgrade & Improvements | 68,095 |
| 18 County Bridge and Culvert Repairs | 368,289 | 18 Roofing Replacement | 39,333 |
| 18 Farm To Market ADA Sidewalk Upgrades Construction | 450,489 | 19 Betterments & Improvements | 52,667 |
| 18 Nanticoke Drive And Twist Run Road Culvert Replace-Design | 105,000 | 20 Betterments & Improvements | 200,000 |
| 18 Old Route 17 Bridge Rehab Design (BIN3349620) | 30,000 | Total Willow Point Nursing Home | <u>\$ 1,587,951</u> |
| 18 Upper Lisle Road Bridge Construction (BIN3349680) | 760,000 | | |
| 19 Highway Reconstruction/Rehabilitation | 3,292,077 | Veteran's Arena | |
| 19 Bridge Maintenance Block Membrane & Bridges Design | 8,800 | 12 Repair/Replace Arena HVAC Equipment | \$ 2,725 |
| 19 Colesville Road Bridge Construction (BIN 3360040) | 250,000 | 14 Arena Improvement Project | 38,666 |
| 19 County Bridge & Culvert Repairs | 332,500 | 16 Arena Security Upgrades | 31,333 |
| 19 Juneberry Bridge Replacement/Construction (BIN 3349940) | 76,000 | 18 Arena Improvements | 68,000 |
| 19 North Sanford Bridge Design (BIN 3349630) | 27,200 | 19 Arena Improvement | 45,000 |
| 19 Old Route 17 Bridge Construct (BIN3349850) | 695,400 | 20 Broome County Arena Public Address Upgrade | 250,000 |
| 20 Highway Reconstruction/Rehabilitation | 2,495,744 | Total Veteran's Arena Fund | <u>\$ 435,724</u> |
| 20 County Bridge and Culvert Repairs | 100,000 | | |
| 20 Old Route 17 Bridge Rehabilitation Construction(BIN 3349620) | 360,000 | Total Bond Anticipation Notes | <u>\$ 68,138,000</u> |
| Total County Road | <u>\$ 17,535,012</u> | | |
| Fleet Management | | | |
| 16 DPW - Skid-Steer Loader | \$ 37,872 | | |
| 17 DPW - Fleet Replacement | 83,333 | | |
| 18 DPW - Fleet Replacement | 83,333 | | |
| 19 DPW - Fleet Replacement | 166,667 | | |
| 20 DPW - Fleet Replacement | 140,000 | | |
| Total Fleet Management Fund | <u>\$ 511,205</u> | | |

Bond Anticipation Notes/Capital Notes Payment Schedule

| Project Title | Fund | Department | Total BAN 4/30/2020 | Principal Paydown 4/30/2021 | Interest Due 4/30/2021 |
|----------------------------------|------|------------|---------------------------|-----------------------------------|------------------------------|
| General | 1010 | 91000099 | \$ 18,483,320 | \$ 3,089,917 | \$ 470,055 |
| General BCC | 1010 | 91000099 | 15,023,991 | 835,510 | 275,657 |
| Total General | | | \$ 33,507,311 | \$ 3,925,427 | \$ 745,712 |
| Arena | 3110 | 39020008 | 435,724 | 83,882 | 11,081 |
| County Road | 3120 | 29010505 | 17,535,012 | 1,306,282 | 445,938 |
| En-Joie Golf Course | 3140 | 41020008 | 250,677 | 17,906 | 6,375 |
| Road Machinery | 3160 | 30020305 | 3,482,215 | 272,382 | 88,557 |
| Aviation | 2010 | 28040005 | 1,644,602 | 146,850 | 41,824 |
| Solid Waste | 2020 | 38020007 | 8,309,434 | 433,407 | 211,320 |
| Transit | 2040 | 31010505 | 873,869 | 126,287 | 22,224 |
| Willow Point NH | 2050 | 27040004 | 1,587,951 | 224,753 | 40,384 |
| Fleet Management | 2070 | 09020001 | 511,205 | 216,040 | 13,001 |
| Grand Total BANs & Capital Notes | | | \$ 68,138,000 | \$ 6,753,216 | \$ 1,626,416 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|--|------------------------|--------------------|--------------------|
| Arena/Forum | | | |
| Forum Marquee Replacement | 19-173 | \$ 125,000 | \$ 125,000 |
| Forum Improvements | 19-491 | 50,000 | 50,000 |
| Arena Improvements Infrastructure | 19-173 | 100,000 | 3,417 |
| Arena Improvements | 19-491 | 50,000 | 50,000 |
| Broome County Arena Public Address Upgrade | 20-126 | 375,000 | 375,000 |
| Aviation | | | |
| Taxiway H & K Rehab/Extension Design | 14-558, 20-121 | \$ 584,504 | \$ 569,504 |
| Master Plan Update | 16-425, 19-172 | 807,000 | 78,428 |
| Design and Construct Parking Revenue Control Upgrade | 17-389 | 1,000,000 | 945,000 |
| Conduct Environ Assessment- Master plan update | 18-406 | 200,000 | 200,000 |
| Design & Construct Equipment Storage Building | 18-406 | 1,000,000 | 1,000,000 |
| RW 10-28 Rehabilitation Construction | 18-406 | 5,060,000 | 795,696 |
| Taxiway H & K Construction | 20-126 | 7,180,000 | 6,839,000 |
| Broome Community College | | | |
| Sidewalks, Roadways & Other Parking Lots | 12-568 | 500,000 | 29,971 |
| HVAC & Roof Critical Replacements | 13-570 | 500,000 | 1,044 |
| Music Suite Renovations | 13-569 | 500,000 | 257,666 |
| Electrical Infrastructure II | 14-558 | 350,000 | 225,000 |
| Simulated Clean Room and Equipment | 14-558 | 2,813,000 | 863,063 |
| Downtown Campus Phase II | 15-403, 17-536, 20-122 | 21,500,000 | 3,123,553 |
| Core Building Rehab Phase I | 17-116 | 7,300,000 | 877,017 |
| Critical Core Campus Rehabilitation | 17-389 | 2,800,000 | 769,595 |
| CEA Center Phase 1 | 18-406, 19-174 | 250,000 | 225,000 |
| Disabilities Access Improvements | 18-406 | 50,000 | 25,000 |
| Roads, Parking, and walkway upgrades | 18-406 | 140,000 | 3,500 |
| Roof & HVAC Critical Replacements Phase 1 | 18-406, 19-174 | 635,000 | 267,098 |
| Building Renovation | 19-491 | 2,000,000 | 2,000,000 |
| Core Building Rehabilitation Phase III | 19-491 | 5,000,000 | 5,000,000 |
| Critical Maintenance Items III | 19-491 | 500,000 | 500,000 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|--|----------------|--------------------|--------------------|
| County Clerk | | | |
| Regional Records Management Facility Study | 19-174 | 26,500 | 13,250 |
| Digitize Permanent Records | 19-491 | 50,000 | 50,000 |
| County Road | | | |
| Colesville Road Bridge- Design (BIN3360040) | 389-17 | \$ 182,000 | \$ 48,431 |
| Old Route 17 Bridge Rehabilitation Design (BIN3349620) | 389-17 | 228,000 | 27,467 |
| Bridge Maintenance Block Membrane & Bridges Design | 18-406 | 55,000 | 663 |
| Colesville Road Bridge Construction (BIN 3360040) | 18-406, 20-125 | 1,259,000 | 1,009,000 |
| Hooper Rd Bridge Rehabilitation Design (BIN 3349750) | 18-406, 20-125 | 330,000 | 330,000 |
| Juneberry Bridge Replacement/Construction (BIN 3349940) | 18-406, 19-174 | 1,595,000 | 139,560 |
| Nanticoke Dr/Twist Run Rd Culvert Replacement/Construction | 18-406 | 1,421,000 | 116,193 |
| North Sanford Bridge Design (BIN 3349630) | 18-406 | 250,000 | 96,284 |
| Old Route 17 Bridge Construction (BIN3349850) | 18-406 | 3,460,000 | 2,728,000 |
| Highway Reconstruction/Rehabilitation | 19-491 | 2,500,000 | 4,256 |
| Bridge Maintenance Block Membrane - Construction | 19-491 | 423,000 | 423,000 |
| County Bridge & Culvert Repairs | 19-491 | 500,000 | 400,000 |
| Old Route 17 Bridge Design (BIN3350050) | 19-491 | 355,000 | 355,000 |
| Old Route 17 Bridge Rehabilitation Construction (BIN3349620) | 19-491 | 1,800,000 | 1,440,000 |
| DPW-Fleet | | | |
| Fleet Replacement | 19-491 | \$ 250,000 | \$ 110,000 |
| Elections | | | |
| Voting Machine Replacements | 16-425 | \$ 220,000 | \$ 198,000 |
| Voting Machine Replacements | 17-389 | 220,000 | 220,000 |
| Purchase Electronic Poll Books | 20-125 | 330,000 | 330,000 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|--|----------------|--------------------|--------------------|
| Emergency Services | | | |
| Public Safety Communications System Upgrade | 17-116, 19-171 | \$ 2,250,000 | \$ 63,814 |
| Mobile Communications Vehicle | 19-174 | 1,100,000 | 1,100,000 |
| Radio Tower Site Prep | 19-174 | 1,930,500 | 1,115,000 |
| Tower Site Equipment | 19-174 | 2,006,300 | 223,600 |
| En-joie Golf Course | | | |
| En-Joie SAM Grant Improvement Project | 18-44 | \$ 350,000 | \$ 2,265 |
| Information Technology | | | |
| Dark Fiber Installation | 16-76 | \$ 1,175,000 | \$ 120,000 |
| Computer Equipment Replacement/Update | 17-389 | 950,000 | 57,676 |
| Computer Equipment Replacement/Update | 18-406 | 850,000 | 623 |
| Parks and Recreation | | | |
| Dorchester Park Gateway | 17-389 | \$ 572,000 | \$ 297,804 |
| Parks Facilities Repairs and Renovations | 19-491 | \$ 100,000 | \$ 100,000 |
| Recreational Equipment Upgrades and Development | 19-491 | \$ 50,000 | \$ 50,000 |
| PW-Buildings & Grounds | | | |
| Watershed Site 9A Compliance Upgrade Design/Permit | 16-425 | \$ 400,000 | \$ 77,950 |
| Tripartite Facade Repair | 17-389 | 100,000 | 80,000 |
| County Regulatory/Environmental Compliance Maintenance | 18-406 | 100,000 | 40,000 |
| Watershed Site 9A Compliance/Construction | 18-406 | 1,200,000 | 550,000 |
| Tripartite Rehabilitation Phase 1 | 18-406 | 733,000 | 703,000 |
| Veterans Facility | 19-174 | 2,350,000 | 1,900,000 |
| Design - Chenango St. Pedestrian Improvements | 20-125 | 999,680 | 938,686 |
| County Regulatory/Environmental/Compliance/Maintenance | 19-491 | 175,000 | 175,000 |
| Watershed Site 9C Upgrade | 19-491 | 280,000 | 280,000 |
| County Office Building Renovations & maintenance | 19-491 | 200,000 | 200,000 |
| Public Safety Facility Renovations & Maintenance | 19-491 | 152,000 | 152,000 |
| Roof Repairs of County Facilities | 19-491 | 250,000 | 250,000 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|--------------------------------|----------------|--------------------|--------------------|
| Public Transportation | | | |
| Purchase of 30 Bus Shelters | 18-43 | \$ 315,000 | \$ 140,703 |
| 2-28 Passenger Buses | 19-174, 20-125 | 257,304 | 231,574 |
| Fare Box Stationary Vault | 19-491 | \$ 45,000 | \$ 45,000 |
| Fare Box Upgrade | 20-126 | 1,634,836 | 1,634,836 |
| Garage Door | 20-126 | 305,000 | 305,000 |
| Support Vehicles | 20-126 | 174,328 | 174,328 |
| Loader | 20-126 | 81,250 | 81,250 |
| Road Machinery | | | |
| Highway Equipment Replacement | 19-491 | \$ 900,000 | \$ 370,000 |
| Sheriff | | | |
| Road Patrol In-Car IT Upgrades | 14-588 | \$ 100,000 | \$ 5,024 |
| Replace Civil Division System | 16-425 | 105,000 | 2,906 |
| In-Car Camera Replacement | 17-389 | 100,000 | 29,000 |
| Road Patrol IT Upgrades | 19-491 | 75,000 | 75,000 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|---|----------------|--------------------|--------------------|
| Solid Waste | | | |
| Design & Construction Review Section IV Cells III & IV | 11-549 | \$ 900,000 | \$ 38,790 |
| Landfill Groundwater Remediation Feasibility Study | 11-549 | 350,000 | 38,757 |
| Construction of Sewer Line | 13-570, 15-119 | 10,550,000 | 818,627 |
| Landfill Gas Collection System | 14-45 | 2,500,000 | 1,930,853 |
| Landfill Remediation | 15-403 | 100,000 | 40,000 |
| Excavation of Section IV, Cell IV | 16-425, 18-43 | 1,500,000 | 1,371,944 |
| Leachate Plant Modification | 16-425 | 450,000 | 240,000 |
| Section V Plan & Permit Modification | 16-425 | 300,000 | 120,000 |
| Section V Phase I Material Relocation Construction | 17-389 | 4,850,000 | 4,850,000 |
| Construction Of Sect IV CELL IV | 18-406, 19-174 | 6,200,000 | 540,000 |
| Engineering/Construction Review/Documents IV/IV | 18-406 | 700,000 | 236,000 |
| Landfill Equipment | 18-406 | 500,000 | 500,000 |
| Storm Water Equipment | 18-406 | 50,000 | 50,000 |
| Colesville Demolition-Buffer property | 19-491 | 40,000 | 40,000 |
| Compost Facility Evaluation & Design | 19-491 | 400,000 | 400,000 |
| Leachate Plant Upgrades | 19-491 | 2,500,000 | 2,500,000 |
| Water line upgrades | 19-491 | 70,000 | 70,000 |
| Design/Construction Review - Partial Closure Section IV | * | 400,000 | 400,000 |

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

| | Resolution | Debt Authorized | Debt Unborrowed |
|---|------------|-----------------------|----------------------|
| Willow Point Nursing Home | | | |
| Betterments & Improvements | 15-403 | \$ 120,000 | \$ 561 |
| Asphalt Concrete Resurfacing Project | 16-425 | 90,000 | 64,500 |
| Betterments & Improvements | 17-389 | 495,500 | 125,500 |
| Exterior Facade & Entrance Repair Project | 17-389 | 150,000 | 135,000 |
| HVAC Upgrades & Improvements | 17-389 | 250,000 | 160,000 |
| Roofing Replacement | 17-389 | 400,000 | 340,000 |
| Betterments & Improvements | 18-406 | 200,000 | 134,000 |
| Curtain Upgrade | 18-406 | 35,240 | 28,192 |
| Door Upgrades | 18-406 | 50,000 | 46,667 |
| Electrical Upgrades | 18-406 | 100,000 | 95,000 |
| Curtain Upgrade | 19-491 | 50,000 | 50,000 |
| Door Replacement | 19-491 | 50,000 | 50,000 |
| Equipment, Furnishings, & Fixtures | 19-491 | 50,000 | 50,000 |
| Total | | <u>\$ 133,590,942</u> | <u>\$ 60,274,086</u> |

* Pending legislative approval.

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|--|-------------|-------------------------|-----------------------------|
| Arena/Forum | | | |
| Forum Improvements | 2018 | \$ 75,000 | \$ 1,013 |
| Forum Marquee Replacement | 2018 | 125,000 | 61,809 |
| Forum Improvements | 2019 | 50,000 | 45,390 |
| DECO District - Upgrades | 2019 | 485,775 | 217,480 |
| DECO District - Boiler Upgrade | 2019 | 251,295 | 6,995 |
| Forum Improvements | 2020 | 50,000 | 50,000 |
| Arena Security Upgrades | 2016 | 75,000 | 1,813 |
| Arena Improvements | 2018 | 85,000 | 3,275 |
| Arena Improvements Infrastructure | 2018 | 100,000 | 3,417 |
| Arena Improvements | 2019 | 50,000 | 3,480 |
| Arena Improvements | 2020 | 50,000 | 50,000 |
| Broome County Arena Public Address Upgrade | 2020 | 375,000 | 219,761 |
| | | <u>\$ 1,772,070</u> | <u>\$ 664,433</u> |
| Aviation | | | |
| Taxiway H & K Rehab/Extension Design | 2015, 2020a | \$ 584,504 | \$ 57,250 |
| Master Plan Update | 2017, 2018a | 807,000 | 153,630 |
| Design and Construct Parking Revenue Control Upgrade | 2018 | 1,000,000 | 1,000,000 |
| Conduct Environ Assessment- Master plan update | 2019 | 200,000 | 200,000 |
| Design & Construct Equipment Storage Building | 2019 | 1,000,000 | 1,000,000 |
| RW 10-28 Rehabilitation Construction | 2019 | 5,060,000 | 813,234 |
| Taxiway H & K Construction | 2020 | 7,180,000 | 7,180,000 |
| | | <u>\$ 15,831,504</u> | <u>\$ 10,404,114</u> |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|---|-------------|-------------------------|-----------------------------|
| Broome Community College | | | |
| Energy Management Improvements | 2008 | \$ 207,000 | \$ 2,190 |
| Science Building | 2009, 2013a | 21,942,696 | 1,035,056 |
| Direct Digital Control | 2010 | 465,000 | 5,080 |
| Sidewalk, Roadways & Parks | 2013 | 500,000 | 39,750 |
| Music Suite Renovations | 2013 | 500,000 | 361,212 |
| HVAC & Roof Critical Replacements | 2014 | 500,000 | 2,088 |
| Electrical Infrastructure II | 2015 | 350,000 | 216,694 |
| Simulated Clean Room and Equipment | 2015 | 2,813,000 | 930,420 |
| Downtown Campus Phase II | 2016, 2020a | 21,500,000 | 4,390,234 |
| Core Building Rehab Phase I | 2016 | 7,300,000 | 170,000 |
| Critical Core Campus Rehabilitation | 2018 | 2,800,000 | 947,292 |
| CEA Center Phase 1 | 2019, 2019a | 250,000 | 218,000 |
| Disabilities Access Improvements | 2019 | 50,000 | 50,000 |
| Roads, Parking, and walkway upgrades | 2019 | 140,000 | 14,000 |
| Roof & HVAC Critical Replacements Phase 1 | 2019, 2019a | 635,000 | 169,514 |
| Building Renovation | 2020 | 2,000,000 | 2,000,000 |
| Core Building Rehabilitation Phase III | 2020 | 5,000,000 | 5,000,000 |
| Critical Maintenance Items III | 2020 | 500,000 | 500,000 |
| | | <u>\$ 67,452,696</u> | <u>\$ 16,051,530</u> |
| County Clerk - Records Management | | | |
| Repair Permanent Land Records | 2019 | \$ 29,000 | \$ 359 |
| Digitize Permanent Records | 2019 | 123,000 | 1,366 |
| Digitize Permanent Records | 2020 | 100,000 | 100,000 |
| | | <u>\$ 252,000</u> | <u>\$ 101,725</u> |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|--|-------------|-------------------------|-----------------------------|
| DPW-Fleet | | | |
| Fleet Replacement | 2016, 2016a | \$ 318,261 | \$ 50 |
| Fleet Replacement | 2018 | 250,000 | 116 |
| Fleet Replacement | 2019 | 250,000 | 9,905 |
| Fleet Replacement | 2020 | 250,000 | 159,686 |
| | | \$ 1,068,261 | \$ 169,757 |
| Elections | | | |
| Voting Machine Replacements | 2017 | \$ 220,000 | \$ 220,000 |
| Voting Machine Replacements | 2018 | 220,000 | 220,000 |
| Purchase Electronic Poll Books | 2019 | 330,000 | 140,573 |
| | | \$ 770,000 | \$ 580,573 |
| Emergency Services | | | |
| Vehicle Locator System | 2005 | \$ 350,000 | \$ 7,520 |
| Uninterruptible Power Supply (UPS) Replacement - 911 | 2014 | 120,000 | 12,922 |
| OES Land Purchase | 2015 | 200,000 | 9,049 |
| Public Safety Communications System Upgrade | 2016, 2018a | 2,250,000 | 185,495 |
| Radio Infrastructure Equipment | 2019 | 2,312,200 | 1,632,251 |
| Mobile Communications Vehicle | 2019 | 1,100,000 | 1,100,000 |
| Radio Tower Site Prep | 2019 | 1,930,500 | 814,856 |
| Tower Site Equipment | 2019 | 2,006,300 | 1,415,478 |
| Radio Tower Land Purchase | 2019 | 176,000 | 64,250 |
| | | \$ 10,445,000 | \$ 5,241,821 |
| En-joie Golf Course | | | |
| En-Joie SAM Grant Improvement Project | 2018 | \$ 350,000 | \$ 58,349 |
| | | \$ 350,000 | \$ 58,349 |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|--|--------------------|-------------------------|-----------------------------|
| Information Technology | | | |
| Dark Fiber Installation | 2016 | \$ 1,175,000 | \$ 67,292 |
| Computer Equipment Replacement/Update | 2018 | 950,000 | 52,364 |
| Computer Equipment Replacement/Update | 2019 | 850,000 | 280,943 |
| Computer Equipment Replacement/Update | 2020 | 1,000,000 | 692,779 |
| | | <u>\$ 3,975,000</u> | <u>\$ 1,093,378</u> |
| Highways/Bridges | | | |
| Colesville Road Bridge- Design (BIN3360040) | 2018 | \$ 182,000 | \$ 46,606 |
| Nanticoke Drive and Twist Run Road Culvert Replacements-Design | 2018 | 569,000 | 107,116 |
| Old Route 17 Bridge Rehabilitation Design (BIN3349620) | 2018 | 228,000 | 19,781 |
| Bridge Maintenance Block Membrane & Bridges Design | 2019 | 55,000 | 617 |
| Colesville Road Bridge Construction (BIN 3360040) | 2019, 2019a, 2020a | 1,259,000 | 1,259,000 |
| County Bridge & Culvert Repairs | 2019 | 350,000 | 53,174 |
| Hooper Rd Bridge Rehabilitation Design (BIN 3349750) | 2019, 2019a | 330,000 | 330,000 |
| Juneberry Bridge Replacement/Construction (BIN 3349940) | 2019 | 1,595,000 | 211,775 |
| Nanticoke Dr/Twist Run Rd Culvert Replacement/Construction | 2019 | 1,421,000 | 100,346 |
| North Sanford Bridge Design (BIN 3349630) | 2019 | 250,000 | 89,155 |
| Old Route 17 Bridge Construction (BIN3349850) | 2019, 2020a | 3,460,000 | 2,223,318 |
| Bridge Maintenance Block Membrane - Construction | 2020 | 423,000 | 422,141 |
| County Bridge & Culvert Repairs | 2020 | 500,000 | 500,000 |
| Old Route 17 Bridge Design (BIN3350050) | 2020 | 355,000 | 355,000 |
| Old Route 17 Bridge Rehabilitation Construction (BIN3349620) | 2020 | 1,800,000 | 1,774,762 |
| | | <u>\$ 12,777,000</u> | <u>\$ 7,492,791</u> |
| Highways/Roads | | | |
| Farm to Market ADA Sidewalk Upgrades Construction | 2018, 2019a | \$ 572,900 | \$ 68,826 |
| Highway Reconstruction/Rehabilitation | 2019, 2019a | 3,459,985 | 224,510 |
| Highway Reconstruction/Rehabilitation | 2020 | 2,500,000 | 2,500,000 |
| | | <u>\$ 6,532,885</u> | <u>\$ 2,793,336</u> |

Authorized Capital Projects
Open as of June 1, 2020

| | <u>CIP Year</u> | <u>Total Appropriations</u> | <u>Available Appropriations</u> |
|---|--------------------|---------------------------------|-------------------------------------|
| Office For Aging | | | |
| Senior Center Repairs/Improvements | 2020 | \$ 100,000 | \$ 54,089 |
| | | <u>\$ 100,000</u> | <u>\$ 54,089</u> |
| Parks & Recreation | | | |
| Farmers Market Construction | 2014, 2015a, 2016a | \$ 1,982,340 | \$ 48,302 |
| Otsiningo Stage Construction | 2017 | 200,000 | 73,733 |
| Parks Facility Repairs & Renovation | 2017 | 75,000 | 2,512 |
| Dorchester Gateway | 2018 | 572,000 | 309,504 |
| Parks Facilities Repairs & Renovations | 2018 | 100,000 | 17,660 |
| Parks Facilities Repairs & Renovations | 2019 | 50,000 | 50,000 |
| Parks Facility Development | 2019 | 50,000 | 7,966 |
| Parks Surface Rehabilitation | 2019 | 100,000 | 10,844 |
| Parks Facilities Repairs and Renovations | 2020 | 100,000 | 100,000 |
| Recreational Equipment Upgrades and Development | 2020 | 50,000 | 50,000 |
| | | <u>\$ 3,279,340</u> | <u>\$ 670,521</u> |
| Public Transportation | | | |
| Purchase of 30 Bus Shelters | 2017 | \$ 315,000 | \$ 62,828 |
| 2-28 Passenger Buses | 2019, 2019a | 257,304 | 257,304 |
| Fare Box Stationary Vault | 2020 | 45,000 | 45,000 |
| Fare Box Upgrade | 2020 | 1,634,836 | 1,634,836 |
| Garage Door | 2020 | 305,000 | 305,000 |
| Support Vehicles | 2020 | 174,328 | 174,328 |
| Loader | 2020 | 81,250 | 81,250 |
| | | <u>\$ 2,812,718</u> | <u>\$ 2,560,546</u> |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|--|----------|-------------------------|-----------------------------|
| Public Works | | | |
| Resurface Public Safety Facility Parking Lot | 2015 | \$ 450,000 | \$ 124,238 |
| Watershed Site 9A Compliance Upgrade Design/Permit | 2017 | 400,000 | 112,223 |
| Systematic Roof Repairs at County Facilities | 2017 | 400,000 | 9,732 |
| Roof Repairs of County Facilities | 2018 | 250,000 | 208,870 |
| Tripartite Facade Repair | 2018 | 100,000 | 100,000 |
| County Regulatory/Environmental Compliance Maintenance | 2019 | 100,000 | 27,056 |
| Watershed Site 9A Compliance/Construction | 2019 | 1,200,000 | 591,120 |
| County Office Building Renovations | 2019 | 200,000 | 55,079 |
| Roof Repairs at County Facilities | 2019 | 100,000 | 100,000 |
| Tripartite Rehabilitation Phase 1 | 2019 | 733,000 | 733,000 |
| Veterans Facility | 2019 | 2,350,000 | 2,093,908 |
| Design - Chenango St. Pedestrian Improvements | 2019 | 999,680 | 920,513 |
| Bagsai and Grippen Park Improvements | 2019 | 200,000 | 191,440 |
| Pathways To Play at Dorchester Park | 2019 | 175,000 | 175,000 |
| Veteran's Center Renovation | 2019 | 500,000 | 500,000 |
| Sturges Street Demolition | 2019 | 100,000 | 74,457 |
| County Regulatory/Environmental/Compliance/Maintenance | 2020 | 175,000 | 175,000 |
| Watershed Site 9C Upgrade | 2020 | 280,000 | 265,803 |
| County Office Building Renovations & maintenance | 2020 | 200,000 | 200,000 |
| Court Complex Renovations | 2020 | 140,000 | 92,743 |
| Public Safety Facility Renovations & Maintenance | 2020 | 152,000 | 139,389 |
| Roof Repairs of County Facilities | 2020 | 250,000 | 250,000 |
| | | \$ 9,454,680 | \$ 7,139,571 |

Authorized Capital Projects
Open as of June 1, 2020

| | <u>CIP Year</u> | <u>Total Appropriations</u> | <u>Available Appropriations</u> |
|--------------------------------|-----------------|---------------------------------|-------------------------------------|
| Road Machinery | | | |
| Highway Equipment Replacement | 2017 | \$ 960,000 | \$ 28,937 |
| Highway Equipment Replacement | 2018 | 890,000 | 25,913 |
| Highway Equipment Replacement | 2019 | 810,000 | 127 |
| Highway Equipment Replacement | 2020 | 900,000 | 836,570 |
| | | <u>\$ 3,560,000</u> | <u>\$ 891,547</u> |
| Sheriff | | | |
| Conversion of Gym to Dormitory | 2014 | \$ 1,634,000 | \$ 22,556 |
| Sheriff Medical Addition | 2014 | 4,142,000 | 50,679 |
| Road Patrol In-Car IT Upgrades | 2015 | 100,000 | 6,637 |
| Replace Civil Division System | 2017 | 105,000 | 3,031 |
| In-Car Camera Replacement | 2018 | 100,000 | 29,980 |
| Road Patrol IT Upgrades | 2020 | 75,000 | 64,586 |
| Vehicle Replacement | 2020 | 250,000 | 204,433 |
| | | <u>\$ 6,406,000</u> | <u>\$ 381,902</u> |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|---|-------------|-------------------------|-----------------------------|
| Solid Waste | | | |
| Design & Construction Review Section IV Cells III & IV | 2012 | \$ 1,000,000 | \$ 39,150 |
| Landfill Groundwater Remediation Feasibility Study | 2012 | 350,000 | 36,857 |
| Landfill Excavation of Section IV, Cell III | 2013 | 1,500,000 | 94,564 |
| Construction of Sewer Line | 2014, 2015a | 10,550,000 | 638,836 |
| Landfill Gas Collection & Control System I | 2014 | 2,500,000 | 1,930,853 |
| Landfill Remediation | 2016 | 100,000 | 52,197 |
| Excavation of Section IV, Cell IV | 2017, 2017a | 1,500,000 | 200,916 |
| Leachate Plant Modification | 2017 | 450,000 | 362,282 |
| Section V Plan & Permit Modification | 2017 | 300,000 | 300,000 |
| Section V Phase I Material Relocation Construction | 2018 | 4,850,000 | 4,850,000 |
| Construction Of Sect IV CELL IV | 2019 | 6,200,000 | 220,851 |
| Engineering/Construction Review/Documents IV/IV | 2019 | 700,000 | 210,260 |
| Landfill Equipment | 2019 | 500,000 | 500,000 |
| Storm Water Equipment | 2019 | 50,000 | 50,000 |
| Colesville Demolition-Buffer property | 2020 | 40,000 | 40,000 |
| Compost Facility Evaluation & Design | 2020 | 400,000 | 400,000 |
| Leachate Plant Upgrades | 2020 | 2,500,000 | 2,500,000 |
| Section IV Cell 5 Design | 2020 | 125,000 | 125,000 |
| Water line upgrades | 2020 | 70,000 | 70,000 |
| Partial Closure of Section IV of the Broome County Landfill | 2020 | 2,000,000 | 2,000,000 |
| Design/Construction Review - Partial Closure Section IV | 2020 | 400,000 | 400,000 |
| | | \$ 36,085,000 | \$ 15,021,766 |

Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations |
|---|-------------|-------------------------|-----------------------------|
| Willow Point Nursing Facility | | | |
| WPNH Med Room Renovation | 2005 | \$ 150,000 | \$ 86,096 |
| WPNH Software Conversion | 2014 | 60,000 | 39,387 |
| Betterments & Improvements | 2016, 2016a | 190,000 | 3,562 |
| Therapy Room | 2016 | 70,000 | 6,171 |
| Asphalt Concrete Resurfacing Project | 2017 | 90,000 | 64,980 |
| Betterments & Improvements | 2018 | 495,500 | 404,469 |
| Exterior Facade & Entrance Repair Project | 2018 | 150,000 | 134,483 |
| HVAC Upgrades & Improvements | 2018 | 250,000 | 132,235 |
| Roofing Replacement | 2018 | 400,000 | 340,329 |
| Betterments & Improvements | 2019 | 200,000 | 134,183 |
| Curtain Upgrade | 2019 | 35,240 | 2,613 |
| Door Upgrades | 2019 | 50,000 | 38,155 |
| Electrical Upgrades | 2019 | 100,000 | 100,000 |
| Betterments & Improvements | 2020 | 200,000 | 200,000 |
| Curtain Upgrade | 2020 | 50,000 | 50,000 |
| Door Replacement | 2020 | 50,000 | 50,000 |
| Equipment, Furnishings, & Fixtures | 2020 | 50,000 | 50,000 |
| | | \$ 2,590,740 | \$ 1,836,663 |

"a" signifies a budget amendment.

Debt Statement Summary

Summary of Indebtedness, Debt Limit and Net Debt - Contracting Margin, as of 10/01/20

| | | |
|--|------------|------------------------------|
| Five-Year Average Full Valuation | | \$ 9,769,267,277 |
| Debt Limit - 7% thereof | | 683,848,709 |
| | | |
| Bonds | 47,075,000 | |
| MBBA Bonds | 21,030,000 | |
| Bond Anticipation Notes | 68,138,000 | |
| Total Net Indebtedness Subject to Debt Limit | | <u>136,243,000</u> |
| Net Debt-Contracting Margin | | <u><u>\$ 547,605,709</u></u> |

The percent of debt contracting power exhausted is 19.92%

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|--|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2020 | | | | | |
| 2010 Issue (Matures 2021) | | 04/15 | 04/15 | 10/15 | |
| Technology Initiative | \$ 3,210 | \$ - | \$ 80 | \$ 80 | \$ 3,210 |
| Update Master Plan | 529 | - | 13 | 13 | 529 |
| Wales Building Renovation | 10,147 | - | 254 | 254 | 10,147 |
| Original Boiler Replacement Phase II | 37,059 | - | 926 | 926 | 37,059 |
| Feasibility Study | 2,153 | - | 54 | 54 | 2,153 |
| Energy Management Improvements | 8,915 | - | 223 | 223 | 8,915 |
| Roof Replacement Phase II | 44,285 | - | 1,107 | 1,107 | 44,285 |
| West Gym Bleachers | 11,197 | - | 280 | 280 | 11,197 |
| Roadway and Lot Upgrades | 5,491 | - | 137 | 137 | 5,491 |
| Roof Replacement III | 20,743 | - | 519 | 519 | 20,743 |
| Science Building | 21,429 | - | 536 | 536 | 21,429 |
| 09 Alms Building Demo & Site Restoration | 19,236 | - | 481 | 481 | 19,236 |
| 10 Direct Digital Control | 14,355 | - | 359 | 359 | 14,355 |
| 10 Natural Gas Piping Replacement | 17,944 | - | 449 | 449 | 17,944 |
| Total 2010 Issue | \$ 216,693 | \$ - | \$ 5,418 | \$ 5,418 | \$ 216,693 |
| 2010 Issue (Matures 2025) | | 04/15 | 04/15 | 10/15 | |
| Technology Initiative | \$ 17,429 | \$ 3,131 | \$ 509 | \$ 426 | \$ 14,298 |
| Update Master Plan | 2,874 | 516 | 84 | 70 | 2,358 |
| Wales Building Renovation | 55,105 | 9,897 | 1,609 | 1,345 | 45,208 |
| Original Boiler Replacement Phase II | 201,256 | 36,146 | 5,876 | 4,914 | 165,110 |
| Feasibility Study | 11,693 | 2,100 | 341 | 285 | 9,593 |
| Energy Management Improvements | 48,411 | 8,695 | 1,413 | 1,182 | 39,716 |
| Roof Replacement Phase II | 240,493 | 43,193 | 7,021 | 5,872 | 197,300 |
| West Gym Bleachers | 60,805 | 10,921 | 1,775 | 1,485 | 49,884 |
| Roadway and Lot Upgrades | 29,818 | 5,355 | 871 | 728 | 24,463 |
| Roof Replacement III | 112,646 | 20,232 | 3,289 | 2,750 | 92,414 |
| Science Building | 116,372 | 20,901 | 3,397 | 2,841 | 95,471 |
| 09 Alms Building Demo & Site Restoration | 104,461 | 18,762 | 3,050 | 2,550 | 85,699 |
| 10 Direct Digital Control | 77,956 | 14,001 | 2,276 | 1,903 | 63,955 |
| 10 Natural Gas Piping Replacement | 97,445 | 17,501 | 2,845 | 2,379 | 79,944 |
| Total 2010 Issue | \$ 1,176,764 | \$ 211,351 | \$ 34,356 | \$ 28,730 | \$ 965,413 |

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|---|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2020 Continued | | | | | |
| 2016 Issue (Matures 2035) | | 05/01 | 05/01 | 11/01 | |
| Science Building | \$ 465,197 | \$ 24,572 | \$ 5,591 | \$ 5,345 | \$ 440,625 |
| Wales Building Upgrades | 127,755 | 6,748 | 1,535 | 1,468 | 121,007 |
| Roofs Replacement IV | 73,248 | 3,869 | 880 | 842 | 69,379 |
| Total 2016 Issue | <u>\$ 666,200</u> | <u>\$ 35,189</u> | <u>\$ 8,006</u> | <u>\$ 7,655</u> | <u>\$ 631,011</u> |
| 2018 Issue (Matures 2031) | | 05/01 | 05/01 | 11/01 | |
| Science Building | \$ 5,286,762 | \$ 376,441 | \$ 79,301 | \$ 73,655 | \$ 4,910,321 |
| Hazardous Materials | 42,121 | 2,999 | 632 | 587 | 39,122 |
| Wales Building Upgrades | 1,014,393 | 72,230 | 15,216 | 14,132 | 942,163 |
| Electrical Infrastructure | 18,620 | 1,326 | 279 | 259 | 17,294 |
| HVAC Upgrades/Replacement | 64,592 | 4,599 | 969 | 900 | 59,993 |
| Water & Sewer Renovations/Upgrades | 138,605 | 9,869 | 2,079 | 1,931 | 128,736 |
| Sidewalks, Roadways, & Other Parking Lots | 19,657 | 1,400 | 295 | 274 | 18,257 |
| HVAC & Roof Critical Replacements | 101,274 | 7,211 | 1,519 | 1,411 | 94,063 |
| Total 2018 Issue | <u>\$ 6,686,024</u> | <u>\$ 476,075</u> | <u>\$ 100,290</u> | <u>\$ 93,149</u> | <u>\$ 6,209,949</u> |
| 2020 Issue (Matures 2034) | | 04/15 | 10/15 | 10/15 | |
| HVAC Upgrades/Replacement | \$ - | \$ - | \$ - | \$ - | \$ 39,000 |
| Water & Sewer Renovations/Upgrades | - | - | - | - | 57,750 |
| Total 2020 Issue | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 96,750</u> |
| Total Serial Bonds | <u>\$ 8,745,681</u> | <u>\$ 722,615</u> | <u>\$ 148,070</u> | <u>\$ 134,952</u> | <u>\$ 8,119,816</u> |

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|---|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2020 Continued | | | | | |
| 05/19 Bond Anticipation Note (Matures 05/20) | | 05/01 | 05/01 | | |
| Roof Replacement III | \$ 13,221 | \$ 2,204 | \$ 331 | - | \$ 11,017 |
| Hazardous Materials | 27,067 | 13,534 | 677 | - | 13,533 |
| Electrical Infrastructure | 78,750 | 26,250 | 1,969 | - | 52,500 |
| HVAC Upgrades/Replacement | 58,500 | 58,500 | 1,463 | - | - |
| Roofs Replacement IV | 7,054 | 882 | 176 | - | 6,172 |
| Water & Sewer Renovations/Upgrades | 60,375 | 60,375 | 1,509 | - | - |
| Sidewalks, Roadways, & Other Parking Lots | 111,005 | 27,751 | 2,775 | - | 83,254 |
| HVAC & Roof Critical Replacements | 37,667 | 7,533 | 942 | - | 30,134 |
| Electrical Infrastructure II | 55,000 | 27,500 | 1,375 | - | 27,500 |
| Core Building Rehab Phase I | 23,635 | 1,818 | 591 | - | 21,817 |
| Downtown Campus Phase II | 9,544,000 | 414,957 | 286,320 | - | 9,129,043 |
| Critical Core Campus Rehabilitation | 1,046,030 | 74,716 | 26,151 | - | 971,314 |
| CEA Center Phase 1 | 25,000 | 5,000 | 625 | - | 20,000 |
| Disabilities Access Improvements | 25,000 | 5,000 | 625 | - | 20,000 |
| Roads, Parking, and walkway upgrades | 70,000 | 7,000 | 1,750 | - | 63,000 |
| Roof & HVAC Critical Replacements Phase 1 | 317,500 | 31,750 | 7,938 | - | 285,750 |
| Total Bond Anticipation Notes | <u>\$ 11,499,804</u> | <u>\$ 764,770 *</u> | <u>\$ 335,217</u> | <u>\$ -</u> | <u>\$ 10,735,034</u> |
| Total Serial Bonds and Bond Anticipation Notes | <u>\$ 20,245,485</u> | <u>\$ 1,487,385</u> | <u>\$ 483,287</u> | <u>\$ 134,952</u> | <u>\$ 18,854,850</u> |

* Principal payment is comprised of budgeted principal payments, plus unbudgeted paydowns, plus remaining BAN proceeds reissued as serial bonds.

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|--|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2021 | | | | | |
| 2010 Issue (Matures 2021) | | | | | |
| | | 04/15 | 04/15 | 10/15 | |
| Technology Initiative | \$ 3,210 | \$ 3,210 | \$ 80 | \$ - | \$ - |
| Update Master Plan | 529 | 529 | 13 | - | - |
| Wales Building Renovation | 10,147 | 10,147 | 254 | - | - |
| Original Boiler Replacement Phase II | 37,059 | 37,059 | 926 | - | - |
| Feasibility Study | 2,153 | 2,153 | 54 | - | - |
| Energy Management Improvements | 8,915 | 8,915 | 223 | - | - |
| Roof Replacement Phase II | 44,285 | 44,285 | 1,107 | - | - |
| West Gym Bleachers | 11,197 | 11,197 | 280 | - | - |
| Roadway and Lot Upgrades | 5,491 | 5,491 | 137 | - | - |
| Roof Replacement III | 20,743 | 20,743 | 519 | - | - |
| Science Building | 21,429 | 21,429 | 536 | - | - |
| 09 Alms Building Demo & Site Restoration | 19,236 | 19,236 | 481 | - | - |
| 10 Direct Digital Control | 14,355 | 14,355 | 359 | - | - |
| 10 Natural Gas Piping Replacement | 17,944 | 17,944 | 449 | - | - |
| Total 2010 Issue | \$ 216,693 | \$ 216,693 | \$ 5,418 | \$ - | \$ - |
| 2010 Issue (Matures 2025) | | | | | |
| | | 04/15 | 04/15 | 10/15 | |
| Technology Initiative | \$ 14,298 | \$ - | \$ 426 | \$ 426 | \$ 14,298 |
| Update Master Plan | 2,358 | - | 70 | 70 | 2,358 |
| Wales Building Renovation | 45,208 | - | 1,345 | 1,345 | 45,208 |
| Original Boiler Replacement Phase II | 165,110 | - | 4,914 | 4,914 | 165,110 |
| Feasibility Study | 9,593 | - | 285 | 285 | 9,593 |
| Energy Management Improvements | 39,716 | - | 1,182 | 1,182 | 39,716 |
| Roof Replacement Phase II | 197,300 | - | 5,872 | 5,872 | 197,300 |
| West Gym Bleachers | 49,884 | - | 1,485 | 1,485 | 49,884 |
| Roadway and Lot Upgrades | 24,463 | - | 728 | 728 | 24,463 |
| Roof Replacement III | 92,414 | - | 2,750 | 2,750 | 92,414 |
| Science Building | 95,471 | - | 2,841 | 2,841 | 95,471 |
| 09 Alms Building Demo & Site Restoration | 85,699 | - | 2,550 | 2,550 | 85,699 |
| 10 Direct Digital Control | 63,955 | - | 1,903 | 1,903 | 63,955 |
| 10 Natural Gas Piping Replacement | 79,944 | - | 2,379 | 2,379 | 79,944 |
| Total 2010 Issue | \$ 965,413 | \$ - | \$ 28,730 | \$ 28,730 | \$ 965,413 |

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|---|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2021 Continued | | | | | |
| 2016 Issue (Matures 2035) | | 05/01 | 05/01 | 11/01 | |
| Science Building | \$ 440,625 | \$ 25,052 | \$ 5,345 | \$ 5,095 | \$ 415,573 |
| Wales Building Upgrades | 121,007 | 6,880 | 1,468 | 1,399 | 114,127 |
| Roofs Replacement IV | 69,379 | 3,945 | 842 | 802 | 65,434 |
| Total 2016 Issue | <u>\$ 631,011</u> | <u>\$ 35,877</u> | <u>\$ 7,655</u> | <u>\$ 7,296</u> | <u>\$ 595,134</u> |
| 2018 Issue (Matures 2031) | | 05/01 | 05/01 | 11/01 | |
| Science Building | \$ 4,910,321 | \$ 386,391 | \$ 73,655 | \$ 67,859 | \$ 4,523,930 |
| Hazardous Materials | 39,122 | 3,078 | 587 | 541 | 36,044 |
| Wales Building Upgrades | 942,163 | 74,138 | 14,132 | 13,020 | 868,025 |
| Electrical Infrastructure | 17,294 | 1,361 | 259 | 239 | 15,933 |
| HVAC Upgrades/Replacement | 59,993 | 4,721 | 900 | 829 | 55,272 |
| Water & Sewer Renovations/Upgrades | 128,736 | 10,130 | 1,931 | 1,779 | 118,606 |
| Sidewalks, Roadways, & Other Parking Lots | 18,257 | 1,437 | 274 | 252 | 16,820 |
| HVAC & Roof Critical Replacements | 94,063 | 7,402 | 1,411 | 1,300 | 86,661 |
| Total 2018 Issue | <u>\$ 6,209,949</u> | <u>\$ 488,658</u> | <u>\$ 93,149</u> | <u>\$ 85,819</u> | <u>\$ 5,721,291</u> |
| 2020 Issue (Matures 2034) | | 04/15 | 10/15 | 10/15 | |
| HVAC Upgrades/Replacement | \$ 39,000 | \$ 2,008 | \$ 799 | \$ 397 | \$ 36,992 |
| Water & Sewer Renovations/Upgrades | 57,750 | 2,973 | 1,183 | 587 | 54,777 |
| Total 2020 Issue | <u>\$ 96,750</u> | <u>\$ 4,981</u> | <u>\$ 1,982</u> | <u>\$ 984</u> | <u>\$ 91,769</u> |
| Total Serial Bonds | <u><u>\$ 8,119,816</u></u> | <u><u>\$ 746,209</u></u> | <u><u>\$ 136,934</u></u> | <u><u>\$ 122,829</u></u> | <u><u>\$ 7,373,607</u></u> |

Community College Debt Liability and Payment History
By Year, Issue and Project

| | January 1 Begin Liab Prin Bal | Pay Date Principal Payment | Pay Date 1st Int Pay | Pay Date 2nd Int Pay | December 31 End Liab Prin Bal |
|---|-------------------------------------|----------------------------------|----------------------------|----------------------------|-------------------------------------|
| 2021 Continued | | | | | |
| 04/20 Bond Anticipation Note (Matures 04/21) | | 04/30 | 04/30 | | |
| Roof Replacement III | \$ 11,017 | \$ 2,203 | \$ 280 | - | \$ 8,814 |
| Hazardous Materials | 13,533 | 13,533 | 344 | - | - |
| Electrical Infrastructure | 52,500 | 26,250 | 1,335 | - | 26,250 |
| Roofs Replacement IV | 6,172 | 882 | 157 | - | 5,290 |
| Sidewalks, Roadways, & Other Parking Lots | 83,254 | 27,751 | 2,117 | - | 55,503 |
| HVAC & Roof Critical Replacements | 30,134 | 7,534 | 766 | - | 22,600 |
| Electrical Infrastructure II | 27,500 | 27,500 | 699 | - | - |
| Core Building Rehab Phase I | 21,817 | 1,818 | 555 | - | 19,999 |
| Downtown Campus Phase II | 13,418,000 | 609,909 | 234,815 | - | 12,808,091 |
| Critical Core Campus Rehabilitation | 971,314 | 69,380 | 24,702 | - | 901,934 |
| CEA Center Phase 1 | 20,000 | 5,000 | 509 | - | 15,000 |
| Disabilities Access Improvements | 20,000 | 5,000 | 509 | - | 15,000 |
| Roads, Parking, and walkway upgrades | 63,000 | 7,000 | 1,602 | - | 56,000 |
| Roof & HVAC Critical Replacements Phase 1 | 285,750 | 31,750 | 7,267 | - | 254,000 |
| Total Bond Anticipation Notes | <u>\$ 15,023,991</u> | <u>\$ 835,510</u> * | <u>\$ 275,657</u> | <u>\$ -</u> | <u>\$ 14,188,481</u> |
| Total Serial Bonds and Bond Anticipation Notes | <u>\$ 23,143,807</u> | <u>\$ 1,581,719</u> | <u>\$ 412,591</u> | <u>\$ 122,829</u> | <u>\$ 21,562,088</u> |

* Principal payment is comprised of budgeted principal payments, plus unbudgeted paydowns, plus remaining BAN proceeds reissued as serial bonds.

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 | | 10/15 | 04/15 | 04/15 | |
| 2010 Issue (Matures 2021) | | | | | |
| Technology Initiative | \$ 3,210 | \$ 80 | \$ - | \$ 80 | \$ 3,210 |
| Update Master Plan | 529 | 13 | - | 13 | 529 |
| Wales Building Renovation | 10,147 | 254 | - | 254 | 10,147 |
| Original Boiler Replacement Phase II | 37,059 | 926 | - | 926 | 37,059 |
| Feasibility Study | 2,153 | 54 | - | 54 | 2,153 |
| Energy Management Improvements | 8,915 | 223 | - | 223 | 8,915 |
| Roof Replacement Phase II | 44,285 | 1,107 | - | 1,107 | 44,285 |
| West Gym Bleachers | 11,197 | 280 | - | 280 | 11,197 |
| Roadway and Lot Upgrades | 5,491 | 137 | - | 137 | 5,491 |
| Roof Replacement III | 20,743 | 519 | - | 519 | 20,743 |
| Science Building | 21,429 | 536 | - | 536 | 21,429 |
| 09 Alms Building Demo & Site Restoration | 19,236 | 481 | - | 481 | 19,236 |
| 10 Direct Digital Control | 14,355 | 359 | - | 359 | 14,355 |
| 10 Natural Gas Piping Replacement | 17,944 | 449 | - | 449 | 17,944 |
| | \$ 216,693 | \$ 5,418 | \$ - | \$ 5,418 | \$ 216,693 |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 Continued | | | | | |
| 2010 Issue (Matures 2025) | | 10/15 | 04/15 | 04/15 | |
| Technology Initiative | \$ 17,429 | \$ 509 | \$ 3,131 | \$ 509 | \$ 14,298 |
| Update Master Plan | 2,874 | 84 | 516 | 84 | 2,358 |
| Wales Building Renovation | 55,105 | 1,609 | 9,897 | 1,609 | 45,208 |
| Original Boiler Replacement Phase II | 201,256 | 5,876 | 36,146 | 5,876 | 165,110 |
| Feasibility Study | 11,693 | 341 | 2,100 | 341 | 9,593 |
| Energy Management Improvements | 48,411 | 1,413 | 8,695 | 1,413 | 39,716 |
| Roof Replacement Phase II | 240,493 | 7,021 | 43,193 | 7,021 | 197,300 |
| West Gym Bleachers | 60,805 | 1,775 | 10,921 | 1,775 | 49,884 |
| Roadway and Lot Upgrades | 29,818 | 871 | 5,355 | 871 | 24,463 |
| Roof Replacement III | 112,646 | 3,289 | 20,232 | 3,289 | 92,414 |
| Science Building | 116,372 | 3,397 | 20,901 | 3,397 | 95,471 |
| 09 Alms Building Demo & Site Restoration | 104,461 | 3,050 | 18,762 | 3,050 | 85,699 |
| 10 Direct Digital Control | 77,956 | 2,276 | 14,001 | 2,276 | 63,955 |
| 10 Natural Gas Piping Replacement | 97,445 | 2,845 | 17,501 | 2,845 | 79,945 |
| | \$ 1,176,764 | \$ 34,356 | \$ 211,351 | \$ 34,356 | \$ 965,413 |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | Pay Date | | | August 31 |
|---|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 Continued | | 11/01 | 05/01 | 05/01 | |
| 2016 Issue (Matures 2035) | | | | | |
| Science Building | \$ 465,197 | \$ 5,591 | \$ 24,572 | \$ 5,591 | \$ 440,625 |
| Wales Building Upgrades | 127,755 | 1,535 | 6,748 | 1,535 | 121,007 |
| Roofs Replacement IV | 73,248 | 880 | 3,869 | 880 | 69,379 |
| | <u>\$ 666,200</u> | <u>\$ 8,006</u> | <u>\$ 35,189</u> | <u>\$ 8,006</u> | <u>\$ 631,011</u> |
| 2018 Issue (Matures 2031) | | | | | |
| Science Building | \$ 5,286,762 | \$ 79,301 | \$ 376,441 | \$ 79,301 | \$ 4,910,321 |
| Hazardous Materials | 42,121 | 632 | 2,999 | 632 | 39,122 |
| Wales Building Upgrades | 1,014,393 | 15,216 | 72,230 | 15,216 | 942,163 |
| Electrical Infrastructure | 18,620 | 279 | 1,326 | 279 | 17,294 |
| HVAC Upgrades/Replacement | 64,592 | 969 | 4,599 | 969 | 59,993 |
| Water & Sewer Renovations/Upgrades | 138,605 | 2,079 | 9,869 | 2,079 | 128,736 |
| Sidewalks, Roadways, & Other Parking Lots | 19,657 | 295 | 1,400 | 295 | 18,257 |
| HVAC & Roof Critical Replacements | 101,274 | 1,519 | 7,211 | 1,519 | 94,063 |
| | <u>\$ 6,686,024</u> | <u>\$ 100,290</u> | <u>\$ 476,075</u> | <u>\$ 100,290</u> | <u>\$ 6,209,949</u> |
| 2020 Issue (Matures 2034) | | 10/15 | 4/15 | 4/15 | |
| HVAC Upgrades/Replacement | \$ - | \$ - | \$ - | \$ - | \$ 39,000 |
| Water & Sewer Renovations/Upgrades | - | - | - | - | 57,750 |
| | <u>\$ 6,686,024</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 96,750</u> |
| | <u>\$ 8,745,681</u> | <u>\$ 148,070</u> | <u>\$ 722,615</u> | <u>\$ 148,070</u> | <u>\$ 8,119,816</u> |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|--------------------------|-----------------------|-------------------------|-----------------------|--------------------------|
| | Begin Liab | Pay Date | Principal | Pay Date | End Liab |
| | Prin Bal | 1st Int Pay | Payment | 2nd Int Pay | Prin Bal |
| 2019-2020 Continued | | | | | |
| 05/19 Bond Anticipation Note (Matures 05/20) * | | | 05/01 | 05/01 | |
| Roof Replacement III | \$ 13,221 | | \$ 2,204 | \$ 331 | \$ 11,017 |
| Hazardous Materials | 27,067 | | 13,534 | 677 | 13,533 |
| Electrical Infrastructure | 78,750 | | 26,250 | 1,969 | 52,500 |
| HVAC Upgrades/Replacement | 58,500 | | 19,500 | 1,463 | 39,000 |
| Roofs Replacement IV | 7,054 | | 882 | 176 | 6,172 |
| Water & Sewer Renovations/Upgrades | 60,375 | | 2,625 | 1,509 | 57,750 |
| Sidewalks, Roadways, & Other Parking Lots | 111,005 | | 27,751 | 2,775 | 83,254 |
| HVAC & Roof Critical Replacements | 37,667 | | 7,533 | 942 | 30,134 |
| Electrical Infrastructure II | 55,000 | | 27,500 | 1,375 | 27,500 |
| Core Building Rehab Phase I | 23,635 | | 1,818 | 591 | 21,817 |
| Downtown Campus Phase II | 9,544,000 | | 414,957 | 286,320 | 9,129,043 |
| Critical Core Campus Rehabilitation | 1,046,030 | | 74,716 | 26,151 | 971,314 |
| CEA Center Phase 1 | 25,000 | | 5,000 | 625 | 20,000 |
| Disabilities Access Improvements | 25,000 | | 5,000 | 625 | 20,000 |
| Roads, Parking, and walkway upgrades | 70,000 | | 7,000 | 1,750 | 63,000 |
| Roof & HVAC Critical Replacements Phase 1 | 317,500 | | 31,750 | 7,938 | 285,750 |
| | <u>\$ 11,499,804</u> | <u>\$ -</u> | <u>\$ 668,020</u> | <u>\$ 335,217</u> | <u>\$ 10,831,784</u> |
| Bond Anticipation Notes | <u>\$ 20,245,485</u> | <u>\$ 148,070</u> | <u>\$ 1,390,635</u> | <u>\$ 483,287</u> | <u>\$ 18,951,600</u> |

*May 2019 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 | | 10/15 | 04/15 | 04/15 | |
| 2010 Issue (Matures 2021) | | | | | |
| Technology Initiative | \$ 3,210 | \$ 80 | \$ - | \$ 80 | \$ 3,210 |
| Update Master Plan | 529 | 13 | - | 13 | 529 |
| Wales Building Renovation | 10,147 | 254 | - | 254 | 10,147 |
| Original Boiler Replacement Phase II | 37,059 | 926 | - | 926 | 37,059 |
| Feasibility Study | 2,153 | 54 | - | 54 | 2,153 |
| Energy Management Improvements | 8,915 | 223 | - | 223 | 8,915 |
| Roof Replacement Phase II | 44,285 | 1,107 | - | 1,107 | 44,285 |
| West Gym Bleachers | 11,197 | 280 | - | 280 | 11,197 |
| Roadway and Lot Upgrades | 5,491 | 137 | - | 137 | 5,491 |
| Roof Replacement III | 20,743 | 519 | - | 519 | 20,743 |
| Science Building | 21,429 | 536 | - | 536 | 21,429 |
| 09 Alms Building Demo & Site Restoration | 19,236 | 481 | - | 481 | 19,236 |
| 10 Direct Digital Control | 14,355 | 359 | - | 359 | 14,355 |
| 10 Natural Gas Piping Replacement | 17,944 | 449 | - | 449 | 17,944 |
| | <u>\$ 216,693</u> | <u>\$ 5,418</u> | <u>\$ -</u> | <u>\$ 5,418</u> | <u>\$ 216,693</u> |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 Continued | | | | | |
| 2010 Issue (Matures 2025) | | 10/15 | 04/15 | 04/15 | |
| Technology Initiative | \$ 17,429 | \$ 509 | \$ 3,131 | \$ 509 | \$ 14,298 |
| Update Master Plan | 2,874 | 84 | 516 | 84 | 2,358 |
| Wales Building Renovation | 55,105 | 1,609 | 9,897 | 1,609 | 45,208 |
| Original Boiler Replacement Phase II | 201,256 | 5,876 | 36,146 | 5,876 | 165,110 |
| Feasibility Study | 11,693 | 341 | 2,100 | 341 | 9,593 |
| Energy Management Improvements | 48,411 | 1,413 | 8,695 | 1,413 | 39,716 |
| Roof Replacement Phase II | 240,493 | 7,021 | 43,193 | 7,021 | 197,300 |
| West Gym Bleachers | 60,805 | 1,775 | 10,921 | 1,775 | 49,884 |
| Roadway and Lot Upgrades | 29,818 | 871 | 5,355 | 871 | 24,463 |
| Roof Replacement III | 112,646 | 3,289 | 20,232 | 3,289 | 92,414 |
| Science Building | 116,372 | 3,397 | 20,901 | 3,397 | 95,471 |
| 09 Alms Building Demo & Site Restoration | 104,461 | 3,050 | 18,762 | 3,050 | 85,699 |
| 10 Direct Digital Control | 77,956 | 2,276 | 14,001 | 2,276 | 63,955 |
| 10 Natural Gas Piping Replacement | 97,445 | 2,845 | 17,501 | 2,845 | 79,945 |
| | <u>\$ 1,176,764</u> | <u>\$ 34,356</u> | <u>\$ 211,351</u> | <u>\$ 34,356</u> | <u>\$ 965,413</u> |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | Pay Date | | | August 31 |
|---|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2019-2020 Continued | | 11/01 | 05/01 | 05/01 | |
| 2016 Issue (Matures 2035) | | | | | |
| Science Building | \$ 465,197 | \$ 5,591 | \$ 24,572 | \$ 5,591 | \$ 440,625 |
| Wales Building Upgrades | 127,755 | 1,535 | 6,748 | 1,535 | 121,007 |
| Roofs Replacement IV | 73,248 | 880 | 3,869 | 880 | 69,379 |
| | <u>\$ 666,200</u> | <u>\$ 8,006</u> | <u>\$ 35,189</u> | <u>\$ 8,006</u> | <u>\$ 631,011</u> |
| 2018 Issue (Matures 2031) | | | | | |
| Science Building | \$ 5,286,762 | \$ 79,301 | \$ 376,441 | \$ 79,301 | \$ 4,910,321 |
| Hazardous Materials | 42,121 | 632 | 2,999 | 632 | 39,122 |
| Wales Building Upgrades | 1,014,393 | 15,216 | 72,230 | 15,216 | 942,163 |
| Electrical Infrastructure | 18,620 | 279 | 1,326 | 279 | 17,294 |
| HVAC Upgrades/Replacement | 64,592 | 969 | 4,599 | 969 | 59,993 |
| Water & Sewer Renovations/Upgrades | 138,605 | 2,079 | 9,869 | 2,079 | 128,736 |
| Sidewalks, Roadways, & Other Parking Lots | 19,657 | 295 | 1,400 | 295 | 18,257 |
| HVAC & Roof Critical Replacements | 101,274 | 1,519 | 7,211 | 1,519 | 94,063 |
| | <u>\$ 6,686,024</u> | <u>\$ 100,290</u> | <u>\$ 476,075</u> | <u>\$ 100,290</u> | <u>\$ 6,209,949</u> |
| 2020 Issue (Matures 2034) | | 10/15 | 4/15 | 4/15 | |
| HVAC Upgrades/Replacement | \$ - | \$ - | \$ - | \$ - | \$ 39,000 |
| Water & Sewer Renovations/Upgrades | - | - | - | - | 57,750 |
| | <u>\$ 6,686,024</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 96,750</u> |
| | <u>\$ 8,745,681</u> | <u>\$ 148,070</u> | <u>\$ 722,615</u> | <u>\$ 148,070</u> | <u>\$ 8,119,816</u> |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|--------------------------|-----------------------|-------------------------|-----------------------|--------------------------|
| | Begin Liab | Pay Date | Principal | Pay Date | End Liab |
| | Prin Bal | 1st Int Pay | Payment | 2nd Int Pay | Prin Bal |
| 2019-2020 Continued | | | | | |
| 05/19 Bond Anticipation Note (Matures 05/20) * | | | 05/01 | 05/01 | |
| Roof Replacement III | \$ 13,221 | | \$ 2,204 | \$ 331 | \$ 11,017 |
| Hazardous Materials | 27,067 | | 13,534 | 677 | 13,533 |
| Electrical Infrastructure | 78,750 | | 26,250 | 1,969 | 52,500 |
| HVAC Upgrades/Replacement | 58,500 | | 19,500 | 1,463 | 39,000 |
| Roofs Replacement IV | 7,054 | | 882 | 176 | 6,172 |
| Water & Sewer Renovations/Upgrades | 60,375 | | 2,625 | 1,509 | 57,750 |
| Sidewalks, Roadways, & Other Parking Lots | 111,005 | | 27,751 | 2,775 | 83,254 |
| HVAC & Roof Critical Replacements | 37,667 | | 7,533 | 942 | 30,134 |
| Electrical Infrastructure II | 55,000 | | 27,500 | 1,375 | 27,500 |
| Core Building Rehab Phase I | 23,635 | | 1,818 | 591 | 21,817 |
| Downtown Campus Phase II | 9,544,000 | | 414,957 | 286,320 | 9,129,043 |
| Critical Core Campus Rehabilitation | 1,046,030 | | 74,716 | 26,151 | 971,314 |
| CEA Center Phase 1 | 25,000 | | 5,000 | 625 | 20,000 |
| Disabilities Access Improvements | 25,000 | | 5,000 | 625 | 20,000 |
| Roads, Parking, and walkway upgrades | 70,000 | | 7,000 | 1,750 | 63,000 |
| Roof & HVAC Critical Replacements Phase 1 | 317,500 | | 31,750 | 7,938 | 285,750 |
| | <u>\$ 11,499,804</u> | <u>\$ -</u> | <u>\$ 668,020</u> | <u>\$ 335,217</u> | <u>\$ 10,831,784</u> |
| Bond Anticipation Notes | <u>\$ 20,245,485</u> | <u>\$ 148,070</u> | <u>\$ 1,390,635</u> | <u>\$ 483,287</u> | <u>\$ 18,951,600</u> |

*May 2019 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2020-2021 | | | | | |
| | | 10/15 | 04/15 | 04/15 | |
| 2010 Issue (Matures 2021) | | | | | |
| Technology Initiative | \$ 3,210 | \$ 80 | \$ 3,210 | \$ 80 | \$ - |
| Update Master Plan | 529 | 13 | 529 | 13 | - |
| Wales Building Renovation | 10,147 | 254 | 10,147 | 254 | - |
| Original Boiler Replacement Phase II | 37,059 | 926 | 37,059 | 926 | - |
| Feasibility Study | 2,153 | 54 | 2,153 | 54 | - |
| Energy Management Improvements | 8,915 | 223 | 8,915 | 223 | - |
| Roof Replacement Phase II | 44,285 | 1,107 | 44,285 | 1,107 | - |
| West Gym Bleachers | 11,197 | 280 | 11,197 | 280 | - |
| Roadway and Lot Upgrades | 5,491 | 137 | 5,491 | 137 | - |
| Roof Replacement III | 20,743 | 519 | 20,743 | 519 | - |
| Science Building | 21,429 | 536 | 21,429 | 536 | - |
| 09 Alms Building Demo & Site Restoration | 19,236 | 481 | 19,236 | 481 | - |
| 10 Direct Digital Control | 14,355 | 359 | 14,355 | 359 | - |
| 10 Natural Gas Piping Replacement | 17,944 | 449 | 17,944 | 449 | - |
| | \$ 216,693 | \$ 5,418 | \$ 216,693 | \$ 5,418 | \$ - |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2020-2021 Continued | | | | | |
| 2010 Issue (Matures 2025) | | 10/15 | 04/15 | 04/15 | |
| Technology Initiative | \$ 14,298 | \$ 426 | \$ - | \$ 426 | \$ 14,298 |
| Update Master Plan | 2,358 | 70 | - | 70 | 2,358 |
| Wales Building Renovation | 45,208 | 1,345 | - | 1,345 | 45,208 |
| Original Boiler Replacement Phase II | 165,110 | 4,914 | - | 4,914 | 165,110 |
| Feasibility Study | 9,593 | 285 | - | 285 | 9,593 |
| Energy Management Improvements | 39,716 | 1,182 | - | 1,182 | 39,716 |
| Roof Replacement Phase II | 197,300 | 5,872 | - | 5,872 | 197,300 |
| West Gym Bleachers | 49,884 | 1,485 | - | 1,485 | 49,884 |
| Roadway and Lot Upgrades | 24,463 | 728 | - | 728 | 24,463 |
| Roof Replacement III | 92,414 | 2,750 | - | 2,750 | 92,414 |
| Science Building | 95,471 | 2,841 | - | 2,841 | 95,471 |
| 09 Alms Building Demo & Site Restoration | 85,699 | 2,550 | - | 2,550 | 85,699 |
| 10 Direct Digital Control | 63,955 | 1,903 | - | 1,903 | 63,955 |
| 10 Natural Gas Piping Replacement | 79,944 | 2,379 | - | 2,379 | 79,945 |
| | \$ 965,413 | \$ 28,730 | \$ - | \$ 28,730 | \$ 965,413 |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 | | | | | |
|--|---------------------|-------------------|-------------------|-------------------|---------------------|--|-------|-------|-------|--|
| | Begin Liab | Pay Date | Principal | Pay Date | End Liab | | | | | |
| | Prin Bal | 1st Int Pay | Payment | 2nd Int Pay | Prin Bal | | | | | |
| 2020-2021 Continued | | | | | | | | | | |
| 2016 Issue (Matures 2035) | | | | | | | | | | |
| Science Building | \$ 440,625 | \$ 5,345 | \$ 25,052 | \$ 5,345 | \$ 415,573 | | | | | |
| Wales Building Upgrades | 121,007 | 1,468 | 6,880 | 1,468 | 114,127 | | | | | |
| Roofs Replacement IV | 69,379 | 842 | 3,945 | 842 | 65,434 | | | | | |
| | <u>\$ 631,011</u> | <u>\$ 7,655</u> | <u>\$ 35,877</u> | <u>\$ 7,655</u> | <u>\$ 595,134</u> | | | | | |
| | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center; border-bottom: 1px solid black;">11/01</td> <td style="text-align: center; border-bottom: 1px solid black;">05/01</td> <td style="text-align: center; border-bottom: 1px solid black;">05/01</td> <td style="width: 50%;"></td> </tr> </table> | | | | | | | 11/01 | 05/01 | 05/01 | |
| | 11/01 | 05/01 | 05/01 | | | | | | | |
| 2018 Issue (Matures 2031) | | | | | | | | | | |
| Science Building | \$ 4,910,321 | \$ 73,655 | \$ 386,391 | \$ 73,655 | \$ 4,523,930 | | | | | |
| Hazardous Materials | 39,122 | 587 | 3,078 | 587 | 36,044 | | | | | |
| Wales Building Upgrades | 942,163 | 14,132 | 74,138 | 14,132 | 868,025 | | | | | |
| Electrical Infrastructure | 17,294 | 259 | 1,361 | 259 | 15,933 | | | | | |
| HVAC Upgrades/Replacement | 59,993 | 900 | 4,721 | 900 | 55,272 | | | | | |
| Water & Sewer Renovations/Upgrades | 128,736 | 1,931 | 10,130 | 1,931 | 118,606 | | | | | |
| Sidewalks, Roadways, & Other Parking Lots | 18,257 | 274 | 1,437 | 274 | 16,820 | | | | | |
| HVAC & Roof Critical Replacements | 94,063 | 1,411 | 7,402 | 1,411 | 86,661 | | | | | |
| | <u>\$ 6,209,949</u> | <u>\$ 93,149</u> | <u>\$ 488,658</u> | <u>\$ 93,149</u> | <u>\$ 5,721,291</u> | | | | | |
| | | | | | | | | | | |
| <table border="0" style="width: 100%;"> <tr> <td style="width: 50%;"></td> <td style="text-align: center; border-bottom: 1px solid black;">10/15</td> <td style="text-align: center; border-bottom: 1px solid black;">4/15</td> <td style="text-align: center; border-bottom: 1px solid black;">4/15</td> <td style="width: 50%;"></td> </tr> </table> | | | | | | | 10/15 | 4/15 | 4/15 | |
| | 10/15 | 4/15 | 4/15 | | | | | | | |
| 2020 Issue (Matures 2034) | | | | | | | | | | |
| HVAC Upgrades/Replacement | \$ 39,000 | \$ - | \$ 2,008 | \$ 799 | \$ 36,992 | | | | | |
| Water & Sewer Renovations/Upgrades | 57,750 | - | 2,973 | 1,183 | 54,777 | | | | | |
| | <u>\$ 96,750</u> | <u>\$ -</u> | <u>\$ 4,981</u> | <u>\$ 1,982</u> | <u>\$ 91,769</u> | | | | | |
| | <u>\$ 8,119,816</u> | <u>\$ 134,952</u> | <u>\$ 746,209</u> | <u>\$ 136,934</u> | <u>\$ 7,373,607</u> | | | | | |

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

| BCC Fiscal Year: September 1 - August 31 | September 1 | | Pay Date | | August 31 |
|--|------------------------|-------------------------|----------------------|-------------------------|----------------------|
| | Begin Liab Prin Bal | Pay Date 1st Int Pay | Principal Payment | Pay Date 2nd Int Pay | End Liab Prin Bal |
| 2020-2021 Continued | | | | | |
| 04/20 Bond Anticipation Note (Matures 04/21) * | | | | | |
| | | | 04/30 | 04/30 | |
| Roof Replacement III | \$ 11,017 | | \$ 2,203 | \$ 280 | \$ 8,814 |
| Hazardous Materials | 13,533 | | 13,533 | 344 | - |
| Electrical Infrastructure | 52,500 | | 26,250 | 1,335 | 26,250 |
| Roofs Replacement IV | 6,172 | | 882 | 157 | 5,290 |
| Sidewalks, Roadways, & Other Parking Lots | 83,254 | | 27,751 | 2,117 | 55,503 |
| HVAC & Roof Critical Replacements | 30,134 | | 7,534 | 766 | 22,600 |
| Electrical Infrastructure II | 27,500 | | 27,500 | 699 | - |
| Core Building Rehab Phase I | 21,817 | | 1,818 | 555 | 19,999 |
| Downtown Campus Phase II | 13,418,000 | | 609,909 | 234,815 | 12,808,091 |
| Critical Core Campus Rehabilitation | 971,314 | | 69,380 | 24,702 | 901,934 |
| CEA Center Phase 1 | 20,000 | | 5,000 | 509 | 15,000 |
| Disabilities Access Improvements | 20,000 | | 5,000 | 509 | 15,000 |
| Roads, Parking, and walkway upgrades | 63,000 | | 7,000 | 1,602 | 56,000 |
| Roof & HVAC Critical Replacements Phase 1 | 285,750 | | 31,750 | 7,267 | 254,000 |
| | <u>\$ 15,023,991</u> | <u>\$ -</u> | <u>\$ 835,510</u> | <u>\$ 275,659</u> | <u>\$ 14,188,481</u> |
| Anticipation Notes | <u>\$ 23,143,807</u> | <u>\$ 134,952</u> | <u>\$ 1,581,719</u> | <u>\$ 412,593</u> | <u>\$ 21,562,088</u> |

*May 2020 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Statement of Community College
Authorized and Unborrowed Debt
For Community College projects open as of June 1, 2020

Serial Bonds and Bond Anticipation Notes

| | Authorizing Resolution | Total Debt Authorized | Debt Unborrowed |
|---|---------------------------|--------------------------|---------------------|
| Sidewalks, Roadways & Other Parking Lots | 12-568 | 500,000 | 29,971 |
| HVAC & Roof Critical Replacements | 13-570 | 500,000 | 1,044 |
| Music Suite Renovations | 13-569 | 500,000 | 257,666 |
| Electrical Infrastructure II | 14-558 | 350,000 | 225,000 |
| Simulated Clean Room and Equipment | 14-558 | 2,813,000 | 863,063 |
| Downtown Campus Phase II | 15-403, 17-536, 20-122 | 21,500,000 | 3,123,553 |
| Core Building Rehab Phase I | 17-116 | 7,300,000 | 877,017 |
| Critical Core Campus Rehabilitation | 17-389 | 2,800,000 | 769,595 |
| CEA Center Phase 1 | 18-406, 19-174 | 250,000 | 225,000 |
| Disabilities Access Improvements | 18-406 | 50,000 | 25,000 |
| Roads, Parking, and walkway upgrades | 18-406 | 140,000 | 3,500 |
| Roof & HVAC Critical Replacements Phase 1 | 18-406, 19-174 | 635,000 | 267,098 |
| Building Renovation | 19-491 | 2,000,000 | 2,000,000 |
| Core Building Rehabilitation Phase III | 19-491 | 5,000,000 | 5,000,000 |
| Critical Maintenance Items III | 19-491 | 500,000 | 500,000 |
| | | <u>\$44,838,000</u> | <u>\$14,167,507</u> |

Community College Authorized Capital Projects
Open as of June 1, 2020

| | CIP Year | Total Appropriations | Available Appropriations as of 06/01/20 |
|---|-------------|-------------------------|---|
| Energy Management Improvements | 2008 | 207,000 | 2,190 |
| Science Building | 2009 | 21,942,696 | 1,035,056 |
| Direct Digital Control | 2010 | 465,000 | 5,080 |
| Sidewalk, Roadways & Parks | 2013 | 500,000 | 39,750 |
| Music Suite Renovations | 2013 | 500,000 | 361,212 |
| HVAC & Roof Critical Replacements | 2014 | 500,000 | 2,088 |
| Electrical Infrastructure II | 2015 | 350,000 | 216,694 |
| Simulated Clean Room and Equipment | 2015 | 2,813,000 | 930,420 |
| Downtown Campus Phase II | 2016 | 21,500,000 | 4,390,234 |
| Core Building Rehab Phase I | 2016 | 7,300,000 | 170,000 |
| Critical Core Campus Rehabilitation | 2018 | 2,800,000 | 947,292 |
| CEA Center Phase 1 | 2019 | 250,000 | 218,000 |
| Disabilities Access Improvements | 2019 | 50,000 | 50,000 |
| Roads, Parking, and walkway upgrades | 2019 | 140,000 | 14,000 |
| Roof & HVAC Critical Replacements Phase 1 | 2019 | 635,000 | 169,514 |
| Building Renovation | 2020 | 2,000,000 | 2,000,000 |
| Core Building Rehabilitation Phase III | 2020 | 5,000,000 | 5,000,000 |
| Critical Maintenance Items III | 2020 | 500,000 | 500,000 |
| Total | | <u>\$ 67,452,696</u> | <u>\$ 16,051,530</u> |

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Supplementary Information

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Personnel Changes

2021 Adopted Personnel Changes

| | | | | | | | | |
|----|-----------------------------------|----------|---|---|---------------|---|--------------|-----------|
| 1 | Stop-DWI | 24000003 | 1 | Secretary | 13 CSEA | Unfund | Efficiencies | (22,015) |
| 2 | Social Services | 35030006 | 1 | Secretary | 13 CSEA | Abolish | Efficiencies | (51,415) |
| 3 | Social Services | 35030006 | 1 | Management Associate | 18 BAPA | Create | Efficiencies | 53,211 |
| 4 | Social Services | 35030006 | 1 | Receptionist | 7 CSEA | Create | Efficiencies | 2,612 |
| 5 | Aviation | 28010005 | 1 | Account Clerk | 7 CSEA | Abolish | Efficiencies | (42,184) |
| 6 | Aviation | 28010005 | 1 | Principal Account Clerk | 13 CSEA | Create | Efficiencies | 53,079 |
| 7 | Library | 40000008 | 1 | PT Principal Account Clerk | 9CSEA/13 CSEA | Upgrade from PT Senior Account Clerk | Efficiencies | 3,829 |
| 8 | Solid Waste Management | 38040007 | 1 | Equipment Mechanic I | AFSCME | Create | Efficiencies | 58,440 |
| 9 | Transit | 31010105 | 2 | Custodial Worker | 7 CSEA | Part Time to Full Time | Efficiencies | 52,804 |
| 10 | Transit | 31010105 | 1 | Secretary | 13 CSEA | Create | Efficiencies | 62,356 |
| 11 | Transit | 31010105 | 1 | Account Clerk Typist | 7 CSEA | Abolish | Efficiencies | (58,317) |
| 12 | Transit | 31010105 | 1 | Senior Clerk | 8 CSEA | Create | Efficiencies | 33,374 |
| 13 | Transit | 31010105 | 1 | Clerk | 7 CSEA | Abolish | Efficiencies | (48,640) |
| 14 | Information Technology | 10020001 | 1 | Telecommunications Manager | 25 BAPA | Part Time Create | Efficiencies | 56,987 |
| 15 | Information Technology | 10020001 | 1 | Computer Operations Supervisor | 20 BAPA | Part Time Abolish | Efficiencies | (43,191) |
| 16 | Information Technology | 10020001 | 1 | Telecommunications Manager | 25 BAPA | Full Time Abolish | Efficiencies | (134,690) |
| 17 | Information Technology | 10020001 | 1 | Network Engineer | 26 BAPA | Create | Efficiencies | 99,123 |
| 18 | Information Technology | 10020001 | 1 | Computer Hardware Technician | 16 CSEA | Refunded | Efficiencies | - |
| 19 | Information Technology | 10020001 | 1 | Senior Computer Operator | 16 CSEA | Abolished | Efficiencies | - |
| 20 | Public Works Engineering | 15030001 | 1 | Engineer II | 24CSEA | Abolish position unfunded in 2020 | Efficiencies | - |
| 21 | Public Works Engineering | 15030001 | 1 | Engineer I | 21 CSEA | Create | Efficiencies | 65,635 |
| 22 | Public Works Engineering | 15030001 | 1 | Assistant Engineer | 17 CSEA | Unfund | Efficiencies | (56,637) |
| 23 | Health Mat Child Health & Develop | 25060004 | 3 | Public Health Nurse | 17 CSEA | Abolish (One was unfunded in 2019) | Efficiencies | (118,602) |
| 24 | Health Mat Child Health & Develop | 25060004 | 1 | Early Intervention Services Coordinator | 16 CSEA | Fund position unfunded in 2012 | Efficiencies | 52,237 |
| 25 | Health Mat Child Health & Develop | 25060004 | 1 | Dir of Maternal Child Health & Dev Part-Time | NA | Abolish | Efficiencies | (80,271) |
| 26 | Clinics & Disease Control | 25020004 | 1 | Medical Director STD/HIV Clinic Part-Time | NA | Unfunded since 2014, abolished in 2021 | Efficiencies | - |
| 27 | Clinics & Disease Control | 25020004 | 1 | Senior Registered Professional Nurse | 14 CSEA | Unfunded since 2015, abolished in 2021 | Efficiencies | - |
| 28 | Clinics & Disease Control | 25020004 | 1 | Supervising Public Health Nurse | 20 BAPA | Unfunded in 2018, abolished in 2021 | Efficiencies | - |
| 29 | Clinics & Disease Control | 25020004 | 1 | Secretary | 13 CSEA | Unfunded since 2018, abolished in 2021 | Efficiencies | - |
| 30 | Clinics & Disease Control | 25020004 | 1 | Nurse Practitioner | 27 CSEA | Unfunded in 2019, abolished in 2021 | Efficiencies | - |
| 31 | Clinics & Disease Control | 25020004 | 2 | Patient Accounts Representative | 8 CSEA | Two positions unfunded in 2019, abolished in 2021 | Efficiencies | - |
| 32 | Clinics & Disease Control | 25020004 | 1 | Medical Director TB Part Time | NA | Unfunded in 2020, abolished in 2021 | Efficiencies | - |
| 33 | Health Administration | 25010004 | 1 | Deputy Director of Public Health Part Time | D Admin | One position unfunded since 2018, abolished in 2021 | Efficiencies | - |
| 34 | Health Administration | 25010004 | 1 | Secretary Part-Time | 13 CSEA | One position unfunded in 2019, abolished in 2021 | Efficiencies | - |
| 35 | Health Administration | 25010004 | 1 | Supervising Public Health Educator | 21 BAPA | One position unfunded in 2021 | Efficiencies | (104,720) |
| 36 | Health Administration | 25010004 | 1 | Deputy Director of Public Health | D Admin | Funded in 2021 | Efficiencies | 104,720 |
| 37 | Sheriff-Highway Patrol | 23020303 | 2 | Deputy Sheriff | BCSLEOA | Create | Efficiencies | 153,884 |
| 38 | Elections | 07000001 | 2 | Election Commissioners | | Increase from 12,500 to 20,000 | Efficiencies | 24,091 |
| 39 | Elections | 07000001 | 2 | Election Deputy Commissioners | C Admin | Upgrade to D Admin | Efficiencies | 9,702 |
| 40 | Emergency Services | 20010003 | 1 | Senior Emergency Services Dispatcher | 18 BAPA | Abolish | Efficiencies | (105,595) |
| 41 | Emergency Services | 20010003 | 1 | Senior Emergency Services Dispatcher /CAD Administrator | 18 BAPA | Create | Efficiencies | 105,595 |
| 42 | Emergency Services | 20010003 | 1 | Emergency Management Associate | 15 CSEA | Transfer from Security 22000020 | Efficiencies | - |
| 43 | Emergency Services | 20010003 | 1 | Emergency Management Assistance Coordinator | 20 Admin | Create | Efficiencies | 70,885 |
| 44 | Emergency Services | 20010003 | 3 | Clerk | 7 CSEA | Abolish | Efficiencies | (115,656) |
| 45 | Emergency Services | 20010003 | 1 | School Safety Program Coordinator Part Time | 24 Admin | Create | Efficiencies | 32,915 |
| 46 | Emergency Services | 20010003 | 1 | Emergency Services Radio Technician Part Time | 14 CSEA | Create | Efficiencies | 29,060 |
| 47 | Emergency Services | 20010003 | 1 | Account Clerk Part Time | 7 CSEA | Abolish | Efficiencies | (22,525) |
| 48 | Emergency Services | 20020003 | 1 | Senior Emergency Services Dispatcher | 18 BAPA | Abolish | Efficiencies | (105,595) |
| 49 | Emergency Services | 20020003 | 1 | Public Safety Systems Supervisor | 24 Admin | Create | Efficiencies | 105,595 |
| 50 | District Attorney | 06000001 | 1 | Chief Assistant to the District Attorney | AT-5 | Upgrade from AT-4 | Efficiencies | 22,969 |
| 51 | District Attorney | 06000001 | 2 | Senior Assistant District Attorney | AT-3 | Transfer from tax supported grant to operating | Efficiencies | - |
| 52 | District Attorney | 06000001 | 1 | Assistant District Attorney II | AT-2 | Transfer from tax supported grant to operating | Efficiencies | - |
| 53 | District Attorney | 06000001 | 1 | Senior Assistant District Attorney | AT-3 | Transfer to grant | Efficiencies | - |
| 54 | Personnel | 13000001 | 1 | Deputy Personnel Officer | B Admin | Create | Efficiencies | 81,850 |
| 55 | Personnel | 13000001 | 1 | Director of Employee Relations | E Admin | Abolish | Efficiencies | (94,175) |
| 56 | Veterans | 36000006 | 1 | Veterans Service Officer Part Time | 11 CSEA | Upgraded from a Senior Clerk Part Time 8 CSEA | Efficiencies | 5,982 |
| | | | | | | | | 136,707 |

Personnel Summary

Summary of Authorized Positions by Department
Full-time and Part-time

| | 2019 | | Current Through July 6, 2020 | | 2021 Requested | | 2021 Recommended | | 2021 Adopted | |
|--------------------------------------|--------------|-----------|---------------------------------|-----------|----------------|-----------|------------------|-----------|--------------|-----------|
| | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time |
| <u>General Fund</u> | | | | | | | | | | |
| Legislature | 5 | 15 | 5 | 15 | 5 | 15 | 5 | 15 | 5 | 15 |
| County Executive | 7 | 0 | 7 | 0 | 7 | 0 | 7 | 0 | 7 | 0 |
| County Clerk | 26 | 9 | 28 | 9 | 28 | 9 | 28 | 9 | 28 | 9 |
| District Attorney | 36 | 1 | 42 | 2 | 45 | 2 | 45 | 2 | 45 | 2 |
| Audit and Control | 9 | 1 | 9 | 1 | 9 | 1 | 9 | 1 | 9 | 1 |
| Coroners | 0 | 4 | 0 | 4 | 0 | 4 | 0 | 4 | 0 | 4 |
| Elections | 8 | 4 | 8 | 4 | 8 | 4 | 8 | 4 | 8 | 4 |
| Office of Management and Budget | 13 | 0 | 13 | 0 | 13 | 0 | 13 | 0 | 13 | 0 |
| Information Technology | 30 | 2 | 33 | 2 | 32 | 2 | 32 | 2 | 32 | 2 |
| Law(County Attorney) | 22 | 0 | 22 | 0 | 22 | 0 | 22 | 0 | 22 | 0 |
| Personnel | 10 | 1 | 10 | 1 | 10 | 1 | 10 | 1 | 10 | 1 |
| Public Defender | 21 | 0 | 21 | 0 | 21 | 0 | 21 | 0 | 21 | 0 |
| Public Works(including Security) | 93 | 0 | 95 | 0 | 94 | 0 | 94 | 0 | 94 | 0 |
| Purchasing | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 |
| Real Property Tax Services | 10 | 0 | 10 | 0 | 10 | 0 | 10 | 0 | 10 | 0 |
| Sheriff | 257 | 4 | 260 | 5 | 262 | 5 | 262 | 5 | 262 | 5 |
| Emergency Services | 54 | 1 | 64 | 17 | 63 | 18 | 63 | 18 | 63 | 18 |
| Probation | 50 | 0 | 52 | 0 | 52 | 0 | 52 | 0 | 52 | 0 |
| STOP DWI | 2 | 0 | 2 | 0 | 2 | 0 | 2 | 0 | 2 | 0 |
| Health | 45 | 19 | 46 | 18 | 37 | 13 | 37 | 13 | 37 | 13 |
| Mental Health | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 |
| Office for the Aging | 5 | 2 | 5 | 2 | 5 | 2 | 5 | 2 | 5 | 2 |
| Social Services | 290 | 1 | 291 | 1 | 292 | 1 | 292 | 1 | 292 | 1 |
| Veterans Services | 2 | 3 | 3 | 2 | 3 | 2 | 3 | 2 | 3 | 2 |
| Planning and Economic Development | 9 | 0 | 12 | 0 | 12 | 0 | 12 | 0 | 12 | 0 |
| Parks, Recreation and Youth Services | 19 | 0 | 20 | 0 | 20 | 0 | 20 | 0 | 20 | 0 |
| General Fund Total | 1,029 | 67 | 1,064 | 83 | 1,058 | 79 | 1,058 | 79 | 1,058 | 79 |

Summary of Authorized Positions by Department
Full-time and Part-time

| | 2019 | | Current Through July 6, 2020 | | 2021 Requested | | 2021 Recommended | | 2021 Adopted | |
|---|--------------|-----------|---------------------------------|-----------|----------------|-----------|------------------|-----------|--------------|-----------|
| | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time | Full-time | Part-time |
| <u>Enterprise Fund Type</u> | | | | | | | | | | |
| Aviation | 19 | 2 | 19 | 2 | 19 | 2 | 19 | 2 | 19 | 2 |
| Public Transportation(Transit) | 71 | 26 | 80 | 26 | 82 | 24 | 82 | 24 | 82 | 24 |
| Solid Waste Management | 23 | 0 | 23 | 0 | 24 | 0 | 24 | 0 | 24 | 0 |
| Willow Point Nursing Home | 275 | 93 | 278 | 93 | 278 | 93 | 278 | 93 | 278 | 93 |
| Enterprise Fund Type Total | 388 | 121 | 400 | 121 | 403 | 119 | 403 | 119 | 403 | 119 |
| <u>Internal Service Fund Type</u> | | | | | | | | | | |
| Central Food and Nutrition Services | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| Fleet Management | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 | 3 | 0 |
| Risk & Insurance | 6 | 0 | 6 | 0 | 6 | 0 | 6 | 0 | 6 | 0 |
| Internal Services Fund Type Total | 9 | 0 | 9 | 0 | 9 | 0 | 9 | 0 | 9 | 0 |
| <u>Special Revenue Fund Type</u> | | | | | | | | | | |
| Library | 14 | 10 | 14 | 11 | 14 | 11 | 14 | 11 | 14 | 11 |
| County Highway | 69 | 0 | 69 | 0 | 69 | 0 | 69 | 0 | 69 | 0 |
| Floyd L. Maines Veterans' Memorial Arena | 5 | 2 | 5 | 2 | 5 | 2 | 5 | 2 | 5 | 2 |
| Enjoie Golf Course | 4 | 0 | 4 | 0 | 4 | 0 | 4 | 0 | 4 | 0 |
| Special Revenue Fund Type Total | 92 | 12 | 92 | 13 | 92 | 13 | 92 | 13 | 92 | 13 |
| Total Positions - Full-time Part-time by Year | 1,518 | 200 | 1,565 | 217 | 1,562 | 211 | 1,562 | 211 | 1,562 | 211 |
| Total Positions by Year | <u>1,718</u> | | <u>1,782</u> | | <u>1,773</u> | | <u>1,773</u> | | <u>1,773</u> | |

Financial Summaries

Broome County Government

Appropriation by Character

Report: BP060

Type: EXPENSE

Budget Yr: 2021

| Character | Character Title | 2019 Actuals | 2020 Budget | 2020 Actuals as of 11/24/2020 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------|------------------------------|--------------|-------------|----------------------------------|--------------------------|----------------------------|------------------------|
| 0000010 | Personnel Service | 82,872,597 | 88,822,104 | 69,958,078 | 88,527,828 | 88,519,800 | 88,519,800 |
| 0000020 | Equipment and Capital Outlay | 55,041 | 619,176 | 751,186 | 854,639 | 854,639 | 854,639 |
| 0000040 | Contractual Expenditures | 273,349,862 | 223,174,033 | 168,892,023 | 223,007,212 | 222,750,306 | 222,750,306 |
| 0000041 | Chargeback Expenses | 16,317,862 | 16,182,879 | 8,393,583 | 16,154,923 | 16,154,923 | 16,154,923 |
| 0000042 | Depreciation | 10,582,550 | 0 | 59,782 | 0 | 0 | 0 |
| 0000060 | Principal on Indebtedness | 9,761,818 | 13,238,478 | 8,389,109 | 13,533,216 | 13,533,216 | 13,533,216 |
| 0000070 | Interest on Indebtedness | 3,838,479 | 4,255,753 | 3,532,455 | 4,509,985 | 4,509,985 | 4,509,985 |
| 0000080 | Employee Benefits | 64,205,083 | 52,925,510 | 38,088,131 | 54,241,464 | 54,240,151 | 54,240,151 |
| 0000090 | Transfers | 18,692,569 | 16,673,678 | 18,430,192 | 15,310,025 | 15,310,025 | 15,310,025 |
| Grand Totals | | 479,675,861 | 415,891,611 | 316,494,539 | 416,139,292 | 415,873,045 | 415,873,045 |

Broome County Government

Revenue by Character

Report: BP160

Type: REVENUE

Budget Yr: 2021

| Character | Character Title | 2019 Actuals | 2020 Budget | 2020 Actuals as of 11/24/2020 | 2021 Budget Requested | 2021 Budget Recommended | 2021 Budget Adopted |
|--------------|--------------------------------|--------------|-------------|-------------------------------|-----------------------|-------------------------|---------------------|
| 0000001 | Tax Items | 222,039,712 | 170,458,133 | 143,482,741 | 169,502,727 | 169,502,727 | 169,502,727 |
| 0000002 | Departmental Income | 113,758,648 | 119,041,447 | 91,828,951 | 121,216,205 | 121,216,205 | 121,216,205 |
| 0000003 | Use of Money | 1,273,776 | 1,134,447 | 392,623 | 868,052 | 868,052 | 868,052 |
| 0000004 | Licenses and Permits | 86,194 | 103,070 | 93,277 | 101,800 | 101,800 | 101,800 |
| 0000005 | Fines and Forfeitures | 227,899 | 238,000 | 129,314 | 650,625 | 650,625 | 650,625 |
| 0000006 | Sale of Prop and Comp for Loss | 87,027 | 110,861 | 54,327 | 101,950 | 101,950 | 101,950 |
| 0000007 | Misc Interfund Revenues | 52,975,568 | 26,531,480 | 27,468,143 | 26,517,985 | 26,517,985 | 26,517,985 |
| 0000008 | State Aid | 42,735,799 | 40,573,903 | 21,199,092 | 38,367,336 | 38,367,336 | 38,367,336 |
| 0000009 | Federal Aid | 74,303,406 | 53,972,872 | 38,962,509 | 56,156,013 | 56,156,013 | 56,156,013 |
| Grand Totals | | 507,488,029 | 412,164,213 | 323,610,977 | 413,482,693 | 413,482,693 | 413,482,693 |

Report ID: BCBP064
Budget Yr: 2021

Broome County Government
APPROPRIATION SUMMARY BY DEPARTMENT

| DEPARTMENT | DEPARTMENT TITLE | 2019 | 2020 | 2020 | 2021 | 2021 | 2021 |
|------------|-------------------------------|-------------|-------------|---------------------------------|---------------------|-----------------------|-------------------|
| | | ACTUALS | BUDGET | YTD ACTUALS AS OF 11/24/2020 | BUDGET REQUESTED | BUDGET RECOMMENDED | BUDGET ADOPTED |
| 01 | Audit and Control | 2,950,469 | 3,822,796 | 2,429,523 | 3,854,940 | 3,854,940 | 3,854,940 |
| 02 | Central Foods | 4,869,541 | 5,247,421 | 3,696,519 | 5,019,262 | 5,019,262 | 5,019,262 |
| 03 | Coroners | 632,699 | 572,322 | 492,429 | 572,682 | 572,682 | 572,682 |
| 04 | County Clerk | 2,125,060 | 2,447,855 | 1,837,763 | 2,393,750 | 2,393,750 | 2,393,750 |
| 05 | County Executive | 692,010 | 726,769 | 579,273 | 742,472 | 742,472 | 742,472 |
| 06 | District Attorney | 6,899,681 | 5,591,253 | 3,703,644 | 5,448,161 | 5,448,161 | 5,448,161 |
| 07 | Elections | 1,262,809 | 1,730,818 | 1,063,628 | 1,577,040 | 1,577,040 | 1,577,040 |
| 09 | Fleet Management | 1,078,695 | 1,297,786 | 534,929 | 1,150,093 | 1,150,093 | 1,150,093 |
| 10 | Information Technology | 6,878,073 | 7,388,897 | 6,578,610 | 8,100,178 | 8,100,178 | 8,100,178 |
| 11 | Law | 2,258,354 | 2,460,195 | 2,043,874 | 2,450,991 | 2,450,991 | 2,450,991 |
| 12 | Legislative | 868,270 | 971,906 | 773,732 | 965,026 | 965,026 | 965,026 |
| 13 | Personnel | 827,389 | 904,678 | 639,308 | 874,492 | 874,492 | 874,492 |
| 14 | Public Defender | 1,681,504 | 2,035,319 | 1,622,349 | 2,044,206 | 2,040,506 | 2,040,506 |
| 15 | Public Works | 7,265,366 | 7,784,286 | 6,246,218 | 7,963,367 | 7,963,367 | 7,963,367 |
| 16 | Purchasing | 284,581 | 303,643 | 229,228 | 313,097 | 303,756 | 303,756 |
| 17 | Real Property Tax Services | 885,184 | 987,126 | 751,943 | 1,028,936 | 1,028,936 | 1,028,936 |
| 18 | Risk and Insurance | 58,673,867 | 61,732,128 | 47,206,832 | 64,459,871 | 64,459,871 | 64,459,871 |
| 20 | Emergency Services | 5,380,115 | 8,886,550 | 5,086,101 | 9,727,693 | 9,477,693 | 9,477,693 |
| 21 | Probation | 3,715,963 | 4,473,218 | 3,103,825 | 4,502,338 | 4,502,338 | 4,502,338 |
| 22 | Security | 3,770,111 | 3,923,313 | 3,119,993 | 3,931,238 | 3,931,238 | 3,931,238 |
| 23 | Sheriff | 36,737,983 | 39,343,903 | 29,337,700 | 39,437,989 | 39,437,989 | 39,437,989 |
| 24 | STOP DWI | 260,420 | 242,050 | 146,572 | 197,050 | 197,050 | 197,050 |
| 25 | Health | 16,672,421 | 15,169,674 | 8,556,210 | 15,212,928 | 15,212,928 | 15,212,928 |
| 26 | Mental Health | 1,012,365 | 1,151,472 | 791,408 | 1,122,542 | 1,122,542 | 1,122,542 |
| 27 | Willow Point | 40,960,866 | 32,480,064 | 21,971,962 | 32,721,662 | 32,721,662 | 32,721,662 |
| 28 | Aviation | 9,350,686 | 3,785,090 | 2,489,344 | 3,528,104 | 3,528,104 | 3,528,104 |
| 29 | Highway | 11,251,362 | 10,944,511 | 9,488,180 | 11,284,332 | 11,284,332 | 11,284,332 |
| 30 | Road Machinery | 2,692,037 | 2,723,666 | 2,147,347 | 2,743,601 | 2,743,601 | 2,743,601 |
| 31 | Public Transportation | 17,582,171 | 13,035,667 | 9,004,393 | 12,682,359 | 12,682,359 | 12,682,359 |
| 33 | Employment & Training | 213,634 | 0 | 0 | 0 | 0 | 0 |
| 34 | Office for Aging | 1,745,564 | 1,895,764 | 1,600,799 | 1,879,185 | 1,879,185 | 1,879,185 |
| 35 | Social Services | 122,441,522 | 121,536,259 | 93,498,383 | 119,248,586 | 119,248,586 | 119,248,586 |
| 36 | Veterans Services | 490,185 | 652,810 | 326,310 | 683,272 | 683,272 | 683,272 |
| 37 | Planning and Econ Development | 892,533 | 991,282 | 740,949 | 983,845 | 983,845 | 983,845 |
| 38 | Solid Waste Management | 9,488,458 | 9,485,013 | 5,455,866 | 9,503,371 | 9,503,371 | 9,503,371 |
| 39 | Arena | 1,847,923 | 1,648,660 | 1,274,193 | 1,735,897 | 1,735,897 | 1,735,897 |
| 40 | County Library | 2,025,477 | 2,066,065 | 1,408,761 | 2,123,538 | 2,123,538 | 2,123,538 |
| 41 | En Joie Golf Course | 1,084,859 | 1,111,261 | 875,319 | 1,140,138 | 1,140,138 | 1,140,138 |
| 42 | Forum | 136,594 | 175,855 | 111,689 | 163,940 | 163,940 | 163,940 |
| 43 | Parks and Recreation | 2,632,777 | 2,902,035 | 2,116,664 | 3,090,311 | 3,090,311 | 3,090,311 |
| 45 | Office of Management & Budget | 54,182,405 | 1,158,746 | 939,712 | 1,187,195 | 1,187,195 | 1,187,195 |
| 90 | Special Objects | 10,092,490 | 7,289,774 | 9,720,307 | 5,868,400 | 5,865,194 | 5,865,194 |
| 91 | Debt Service (General Fund) | 6,425,437 | 8,019,486 | 5,949,654 | 8,719,121 | 8,719,121 | 8,719,121 |
| 92 | Interfund Transfers | 16,455,951 | 14,794,225 | 16,803,096 | 13,762,093 | 13,762,093 | 13,762,093 |
| | | 479,675,861 | 415,891,611 | 316,494,539 | 416,139,292 | 415,873,045 | 415,873,045 |

Broome County Government
REVENUE SUMMARY BY DEPARTMENT

Report ID: BCBP164
Budget Yr: 2021

| DEPARTMENT | DEPARTMENT TITLE | 2019 ACTUALS | 2020 BUDGET | 2020 YTD ACTUALS AS OF 11/24/2020 | 2021 BUDGET REQUESTED | 2021 BUDGET RECOMMENDED | 2021 BUDGET ADOPTED |
|------------|-------------------------------|-----------------|----------------|---|-----------------------------|-------------------------------|---------------------------|
| 01 | Audit and Control | 60,723 | 55,000 | 42,888 | 55,000 | 55,000 | 55,000 |
| 02 | Central Foods | 5,699,208 | 5,247,421 | 3,496,205 | 5,019,262 | 5,019,262 | 5,019,262 |
| 03 | Coroners | 660 | 0 | 0 | 0 | 0 | 0 |
| 04 | County Clerk | 4,105,592 | 3,994,191 | 2,798,631 | 3,774,346 | 3,774,346 | 3,774,346 |
| 05 | County Executive | 2,999,801 | 1,541,264 | 44 | 1,460,997 | 1,460,997 | 1,460,997 |
| 06 | District Attorney | 2,595,911 | 1,734,177 | 1,338,423 | 1,505,458 | 1,505,458 | 1,505,458 |
| 07 | Elections | 535,136 | 535,000 | 535,132 | 535,000 | 535,000 | 535,000 |
| 09 | Fleet Management | 1,165,249 | 1,303,622 | 948,566 | 1,150,093 | 1,150,093 | 1,150,093 |
| 10 | Information Technology | 2,908,326 | 3,031,298 | 1,609,269 | 3,152,108 | 3,152,108 | 3,152,108 |
| 11 | Law | 1,344,205 | 1,574,118 | 630,059 | 1,530,688 | 1,530,688 | 1,530,688 |
| 12 | Legislative | 645 | 510 | 287 | 410 | 410 | 410 |
| 13 | Personnel | 112,572 | 99,148 | 5,305 | 101,432 | 101,432 | 101,432 |
| 14 | Public Defender | 21,131 | 17,600 | 22,082 | 15,120 | 15,120 | 15,120 |
| 15 | Public Works | 1,020,707 | 1,203,835 | 997,669 | 1,382,439 | 1,382,439 | 1,382,439 |
| 16 | Purchasing | 1,497 | 0 | 678 | 1,500 | 1,500 | 1,500 |
| 17 | Real Property Tax Services | 2,570,098 | 1,995,000 | 833,825 | 1,992,500 | 1,992,500 | 1,992,500 |
| 18 | Risk and Insurance | 60,474,979 | 58,006,410 | 46,986,836 | 62,069,519 | 62,069,519 | 62,069,519 |
| 20 | Emergency Services | 816,090 | 3,700,421 | 2,873,792 | 4,173,913 | 4,173,913 | 4,173,913 |
| 21 | Probation | 686,451 | 860,832 | 70,008 | 860,630 | 860,630 | 860,630 |
| 22 | Security | 2,654,502 | 3,010,543 | 1,929,624 | 3,000,414 | 3,000,414 | 3,000,414 |
| 23 | Sheriff | 2,040,423 | 1,372,043 | 1,504,484 | 1,521,617 | 1,521,617 | 1,521,617 |
| 24 | STOP DWI | 243,517 | 242,050 | 135,103 | 197,050 | 197,050 | 197,050 |
| 25 | Health | 9,960,430 | 7,418,198 | 3,787,988 | 7,539,037 | 7,539,037 | 7,539,037 |
| 26 | Mental Health | 236,054 | 308,977 | 323,565 | 314,656 | 314,656 | 314,656 |
| 27 | Willow Point | 44,513,431 | 32,480,064 | 22,807,963 | 32,721,662 | 32,721,662 | 32,721,662 |
| 28 | Aviation | 9,983,212 | 3,782,154 | 2,919,658 | 3,528,104 | 3,528,104 | 3,528,104 |
| 29 | Highway | 13,071,518 | 10,944,511 | 9,799,983 | 11,284,332 | 11,284,332 | 11,284,332 |
| 30 | Road Machinery | 2,671,408 | 2,723,666 | 2,699,990 | 2,743,601 | 2,743,601 | 2,743,601 |
| 31 | Public Transportation | 25,963,162 | 13,035,667 | 11,676,665 | 12,682,359 | 12,682,359 | 12,682,359 |
| 33 | Employment & Training | -46,626 | 0 | 264,412 | 0 | 0 | 0 |
| 34 | Office for Aging | 1,493,559 | 1,255,362 | 4,370,046 | 1,248,789 | 1,248,789 | 1,248,789 |
| 35 | Social Services | 60,825,895 | 59,601,973 | 38,475,604 | 57,714,730 | 57,714,730 | 57,714,730 |
| 36 | Veterans Services | 606,812 | 652,810 | 579,964 | 683,272 | 683,272 | 683,272 |
| 37 | Planning and Econ Development | 8,122 | 82,000 | 31,724 | 77,500 | 77,500 | 77,500 |
| 38 | Solid Waste Management | 11,112,611 | 9,485,059 | 8,473,418 | 9,503,371 | 9,503,371 | 9,503,371 |
| 39 | Arena | 1,896,430 | 1,648,660 | 1,188,009 | 1,735,897 | 1,735,897 | 1,735,897 |
| 40 | County Library | 2,149,637 | 2,066,065 | 1,839,386 | 2,123,538 | 2,123,538 | 2,123,538 |
| 41 | En Joie Golf Course | 1,115,582 | 1,111,261 | 1,057,161 | 1,140,138 | 1,140,138 | 1,140,138 |
| 42 | Forum | 131,433 | 175,855 | 81,971 | 163,940 | 163,940 | 163,940 |
| 43 | Parks and Recreation | 501,010 | 495,650 | 169,707 | 493,348 | 493,348 | 493,348 |
| 45 | Office of Management & Budget | 226,400,010 | 172,204,133 | 143,897,224 | 171,098,727 | 171,098,727 | 171,098,727 |
| 90 | Special Objects | 2,073,626 | 2,378,000 | 1,222,344 | 2,078,000 | 2,078,000 | 2,078,000 |
| 91 | Debt Service (General Fund) | 718,602 | 789,665 | 869,573 | 1,108,196 | 1,108,196 | 1,108,196 |
| 92 | Interfund Transfers | 44,688 | 0 | 315,712 | 0 | 0 | 0 |
| | | 507,488,029 | 412,164,213 | 323,610,977 | 413,482,693 | 413,482,693 | 413,482,693 |

Broome County Government

Appropriation by Subfund

Report: BP042 Type: EXPENSE

Budget Yr : 2021

| Subfund | Subfund Title | 2019 Actuals | 2020 Budget | 2020 Actuals as of 11/24/2020 | 2021 Requested | 2021 Recommended | 2021 Adopted |
|---------------------|--------------------------------|--------------------|--------------------|----------------------------------|--------------------|--------------------|--------------------|
| 1010 | General Operating | 318,556,285 | 270,334,279 | 210,940,894 | 268,047,064 | 267,780,817 | 267,780,817 |
| 2010 | Aviation Operating | 9,350,686 | 3,785,090 | 2,489,344 | 3,528,104 | 3,528,104 | 3,528,104 |
| 2020 | SWM Operating | 9,488,458 | 9,485,013 | 5,455,866 | 9,503,371 | 9,503,371 | 9,503,371 |
| 2040 | Transit Operating | 17,582,171 | 13,035,667 | 9,004,393 | 12,682,359 | 12,682,359 | 12,682,359 |
| 2050 | WPNH Operating | 40,960,866 | 32,480,064 | 21,971,962 | 32,721,662 | 32,721,662 | 32,721,662 |
| 2060 | Central Kitchen Operating | 4,869,541 | 5,247,421 | 3,696,519 | 5,019,262 | 5,019,262 | 5,019,262 |
| 2070 | Fleet Operating | 1,078,695 | 1,297,786 | 534,929 | 1,150,093 | 1,150,093 | 1,150,093 |
| 2080 | Health Insurance Operating | 54,276,488 | 55,584,838 | 44,154,368 | 58,193,854 | 58,193,854 | 58,193,854 |
| 2090 | Self Insurance Operating | 1,764,953 | 2,085,724 | 880,612 | 2,204,647 | 2,204,647 | 2,204,647 |
| 2100 | Workers Comp Operating | 2,503,397 | 4,061,566 | 2,171,852 | 4,061,370 | 4,061,370 | 4,061,370 |
| 2110 | Unemployment Insurance Oper. | 129,029 | 0 | 0 | 0 | 0 | 0 |
| 3110 | Arena Operating | 1,847,923 | 1,648,660 | 1,274,193 | 1,735,897 | 1,735,897 | 1,735,897 |
| 3120 | County Road Operating | 11,251,362 | 10,944,511 | 9,488,180 | 11,284,332 | 11,284,332 | 11,284,332 |
| 3130 | Employment & Training Operatin | 213,634 | 0 | 0 | 0 | 0 | 0 |
| 3140 | EnJoie Operating | 1,084,859 | 1,111,261 | 875,319 | 1,140,138 | 1,140,138 | 1,140,138 |
| 3150 | Library Operating | 2,025,477 | 2,066,065 | 1,408,761 | 2,123,538 | 2,123,538 | 2,123,538 |
| 3160 | Road Machinery Operating | 2,692,037 | 2,723,666 | 2,147,347 | 2,743,601 | 2,743,601 | 2,743,601 |
| Grand Totals | | 479,675,861 | 415,891,611 | 316,494,539 | 416,139,292 | 415,873,045 | 415,873,045 |

Broome County Government

Revenue by Subfund

Report: BP142 Type: REVENUE

Budget Yr : 2021

| Subfund | Subfund Title | 2019 Actuals | 2020 Budget | 2020 Actuals as of 11/24/2020 | 2021 Requested | 2021 Recommended | 2021 Adopted |
|---------------------|--------------------------------|--------------------|--------------------|----------------------------------|--------------------|--------------------|--------------------|
| 1010 | General Operating | 327,718,228 | 270,329,653 | 209,452,725 | 267,780,817 | 267,780,817 | 267,780,817 |
| 2010 | Aviation Operating | 9,983,212 | 3,782,154 | 2,919,658 | 3,528,104 | 3,528,104 | 3,528,104 |
| 2020 | SWM Operating | 11,112,611 | 9,485,059 | 8,473,418 | 9,503,371 | 9,503,371 | 9,503,371 |
| 2040 | Transit Operating | 25,963,162 | 13,035,667 | 11,676,665 | 12,682,359 | 12,682,359 | 12,682,359 |
| 2050 | WPNH Operating | 44,513,431 | 32,480,064 | 22,807,963 | 32,721,662 | 32,721,662 | 32,721,662 |
| 2060 | Central Kitchen Operating | 5,699,208 | 5,247,421 | 3,496,205 | 5,019,262 | 5,019,262 | 5,019,262 |
| 2070 | Fleet Operating | 1,165,249 | 1,303,622 | 948,566 | 1,150,093 | 1,150,093 | 1,150,093 |
| 2080 | Health Insurance Operating | 54,151,462 | 51,859,120 | 43,053,149 | 55,803,502 | 55,803,502 | 55,803,502 |
| 2090 | Self Insurance Operating | 2,122,786 | 2,085,724 | 1,036,259 | 2,204,647 | 2,204,647 | 2,204,647 |
| 2100 | Workers Comp Operating | 4,070,042 | 4,061,566 | 2,897,428 | 4,061,370 | 4,061,370 | 4,061,370 |
| 2110 | Unemployment Insurance Oper. | 130,689 | 0 | 0 | 0 | 0 | 0 |
| 3110 | Arena Operating | 1,896,430 | 1,648,660 | 1,188,009 | 1,735,897 | 1,735,897 | 1,735,897 |
| 3120 | County Road Operating | 13,071,518 | 10,944,511 | 9,799,983 | 11,284,332 | 11,284,332 | 11,284,332 |
| 3130 | Employment & Training Operatin | -46,626 | 0 | 264,412 | 0 | 0 | 0 |
| 3140 | EnJoie Operating | 1,115,582 | 1,111,261 | 1,057,161 | 1,140,138 | 1,140,138 | 1,140,138 |
| 3150 | Library Operating | 2,149,637 | 2,066,065 | 1,839,386 | 2,123,538 | 2,123,538 | 2,123,538 |
| 3160 | Road Machinery Operating | 2,671,408 | 2,723,666 | 2,699,990 | 2,743,601 | 2,743,601 | 2,743,601 |
| Grand Totals | | 507,488,029 | 412,164,213 | 323,610,977 | 413,482,693 | 413,482,693 | 413,482,693 |

Report ID: BCBP070
Budget Yr: 2021

Broome County Government
APPROPRIATION SUMMARY BY FUNCTION

| FUNCTION | FUNCTION TITLE | 2019 ACTUALS | 2020 BUDGET | 2020 YTD ACTUALS AS OF 11/24/2020 | 2021 BUDGET REQUESTED | 2021 BUDGET RECOMMENDED | 2021 BUDGET ADOPTED |
|----------|--------------------------------|-----------------|----------------|---|-----------------------------|-------------------------------|---------------------------|
| 00000001 | General Government Function | 154,154,271 | 107,062,687 | 81,210,491 | 110,034,468 | 110,021,427 | 110,021,427 |
| 00000002 | Education Function | 17,713,622 | 18,376,012 | 13,380,005 | 17,712,639 | 17,712,639 | 17,712,639 |
| 00000003 | Public Safety Function | 49,872,262 | 56,879,034 | 40,798,121 | 57,806,308 | 57,556,308 | 57,556,308 |
| 00000004 | Health Function | 49,106,325 | 38,742,583 | 26,104,592 | 39,079,493 | 39,079,493 | 39,079,493 |
| 00000005 | Transportation Function | 40,876,256 | 30,488,934 | 23,129,264 | 30,238,396 | 30,238,396 | 30,238,396 |
| 00000006 | Economic Assistance and Opp | 126,038,830 | 125,385,138 | 96,457,747 | 123,121,682 | 123,121,682 | 123,121,682 |
| 00000007 | Home and Community Svcs | 10,380,991 | 10,476,295 | 6,196,815 | 10,487,216 | 10,487,216 | 10,487,216 |
| 00000008 | Culture and Community Services | 8,118,617 | 8,294,180 | 6,142,227 | 8,643,832 | 8,640,626 | 8,640,626 |
| 00000099 | Unallocated Function | 23,414,687 | 20,186,748 | 23,075,277 | 19,015,258 | 19,015,258 | 19,015,258 |
| | | 479,675,861 | 415,891,611 | 316,494,539 | 416,139,292 | 415,873,045 | 415,873,045 |

Report ID: BCBP170
 Budget Yr: 2021

Broome County Government
 REVENUE SUMMARY BY FUNCTION

| FUNCTION | FUNCTION TITLE | 2019 ACTUALS | 2020 BUDGET | 2020 YTD ACTUALS AS OF 11/24/2020 | 2021 BUDGET REQUESTED | 2021 BUDGET RECOMMENDED | 2021 BUDGET ADOPTED |
|----------|--------------------------------|-----------------|----------------|---|-----------------------------|-------------------------------|---------------------------|
| 00000001 | General Government Function | 311,978,864 | 252,500,727 | 204,115,546 | 254,802,599 | 254,802,599 | 254,802,599 |
| 00000002 | Education Function | 5,676,956 | 5,533,085 | 2,372,917 | 5,645,680 | 5,645,680 | 5,645,680 |
| 00000003 | Public Safety Function | 6,440,983 | 9,185,889 | 6,513,011 | 9,753,624 | 9,753,624 | 9,753,624 |
| 00000004 | Health Function | 49,032,959 | 34,674,154 | 24,546,599 | 34,929,675 | 34,929,675 | 34,929,675 |
| 00000005 | Transportation Function | 51,689,300 | 30,485,998 | 27,096,296 | 30,238,396 | 30,238,396 | 30,238,396 |
| 00000006 | Economic Assistance and Opp | 64,166,828 | 62,715,145 | 44,187,116 | 60,851,791 | 60,851,791 | 60,851,791 |
| 00000007 | Home and Community Svcs | 11,120,733 | 9,567,059 | 8,505,142 | 9,580,871 | 9,580,871 | 9,580,871 |
| 00000008 | Culture and Community Services | 5,794,092 | 5,497,491 | 4,336,234 | 5,656,861 | 5,656,861 | 5,656,861 |
| 00000099 | Unallocated Function | 1,587,314 | 2,004,665 | 1,938,116 | 2,023,196 | 2,023,196 | 2,023,196 |
| | | 507,488,029 | 412,164,213 | 323,610,977 | 413,482,693 | 413,482,693 | 413,482,693 |

Historical Tax Levy

Historical Tax Levies and Rates

| Year | County Tax Levy | Full Assessed Value | Full Value Tax Rate | County Taxable Assessed Value | Taxable Assessed Tax Rate |
|------|-----------------|---------------------|------------------------|----------------------------------|------------------------------|
| 2012 | 67,906,109 | 9,732,723,098 | 6.97709 | 5,511,599,459 | 12.32058 |
| 2013 | 67,906,109 | 9,374,314,876 | 7.24385 | 5,549,707,486 | 12.23598 |
| 2014 | 69,110,223 | 9,526,116,510 | 7.25482 | 5,641,855,640 | 12.24956 |
| 2015 | 70,833,114 | 9,527,423,490 | 7.43466 | 5,639,939,495 | 12.55920 |
| 2016 | 72,164,775 | 9,762,207,432 | 7.39226 | 5,654,743,735 | 12.76181 |
| 2017 | 72,617,173 | 9,612,985,607 | 7.55407 | 5,684,578,950 | 12.77442 |
| 2018 | 73,705,567 | 9,714,729,107 | 7.58699 | 5,710,293,144 | 12.90749 |
| 2019 | 73,262,512 | 9,795,230,773 | 7.47941 | 5,729,813,904 | 12.78619 |
| 2020 | 72,518,797 | 10,026,119,958 | 7.23299 | 5,741,106,482 | 12.63150 |
| 2021 | 72,443,159 | 10,284,037,478 | 7.04423 | 5,767,475,569 | 12.56064 |

Property Tax Levy by Municipality

Broome County
2021 Adopted Tax Levy By Municipality

| Municipality | 2020 Equalization Rate | County Taxable Assessed Adjusted Distributed | 2020 Full Assessed Value | Full Assessed Value (as %) | County Property Tax Levy | County Taxable Assessed Value | 2021 Property Tax Rate (per \$1000 of assessment) |
|-------------------|------------------------|---|-----------------------------|-------------------------------|-----------------------------|----------------------------------|--|
| Binghamton (City) | 76 | 1,207,880,353 | 1,589,316,254 | 15.454205% | 11,195,514 | 1,207,856,253 | 9.268913 |
| Barker | 100 | 142,242,154 | 142,242,154 | 1.383135% | 1,001,987 | 142,241,104 | 7.044285 |
| Binghamton | 67.25 | 219,443,447 | 326,309,958 | 3.172975% | 2,298,603 | 219,436,047 | 10.475050 |
| Chenango | 65.25 | 489,743,130 | 750,564,184 | 7.298342% | 5,287,149 | 489,725,630 | 10.796146 |
| Colesville | 7.65 | 20,181,490 | 263,810,327 | 2.565241% | 1,858,341 | 20,151,690 | 92.217649 |
| Conklin | 63.25 | 188,678,983 | 298,306,692 | 2.900677% | 2,101,342 | 188,675,983 | 11.137305 |
| Dickinson | 73 | 156,543,053 | 214,442,538 | 2.085198% | 1,510,583 | 156,539,053 | 9.649881 |
| Fenton | 66 | 198,421,063 | 300,637,974 | 2.923346% | 2,117,764 | 198,415,063 | 10.673403 |
| Kirkwood | 66.25 | 270,308,285 | 408,012,506 | 3.967435% | 2,874,135 | 270,307,465 | 10.632837 |
| Lisle | 97 | 104,466,941 | 107,697,877 | 1.047233% | 758,649 | 104,466,941 | 7.262096 |
| Maine | 60 | 161,478,306 | 269,130,510 | 2.616973% | 1,895,818 | 161,465,256 | 11.741338 |
| Nanticoke | 55 | 41,139,856 | 74,799,738 | 0.727338% | 526,907 | 41,139,856 | 12.807697 |
| Sanford | 56 | 164,456,365 | 293,672,080 | 2.855611% | 2,068,695 | 164,449,965 | 12.579478 |
| Triangle | 97 | 135,841,115 | 140,042,387 | 1.361745% | 986,491 | 135,839,615 | 7.262176 |
| Union | 4.11 | 115,996,377 | 2,822,296,277 | 27.443466% | 19,880,913 | 115,512,987 | 172.109768 |
| Vestal | 100 | 1,878,776,298 | 1,878,776,298 | 18.268859% | 13,234,539 | 1,878,753,798 | 7.044318 |
| Windsor | 67.3 | 271,878,353 | 403,979,722 | 3.928221% | 2,845,727 | 271,871,853 | 10.467164 |
| 2021 Totals | | 5,767,475,569 | 10,284,037,478 | 100.000000% | 72,443,159 | 5,766,848,559 | 12.562001 |

Property Tax Exemption Summary

Consolidated County Fees

2021 Broome County Veterans' Memorial Arena

| <u>Facilities Rental Fees</u> | <u>January - May</u> | <u>June - September</u> | <u>October - December</u> | <u>Ticketed Events (concert) 1 Day Event Attendance Rental Fees</u> | |
|-------------------------------|----------------------|-------------------------|---------------------------|---|----------|
| Flat Daily Rate | \$ 3,500 | \$ 3,000 | \$ 3,500 | 0 - 3,500 | \$ 4,000 |
| Move-in/ Rehearsal | 2,000 | 1,500 | 2,000 | 3,501 - 4,000 | 5,000 |
| Concourse/Floor only | 1,700 | 1,500 | 1,700 | 4,001 - 4,500 | 6,000 |
| Multi-day Rate | | | | 4,501 + | 7,000 |
| Monday - Thursday | | | | | |
| Day 1 | 2,500 | 2,000 | 2,500 | | |
| Day 2 | 2,000 | 1,500 | 2,000 | | |
| Day 3 + (add'l per day) | 1,500 | 1,000 | 1,500 | | |
| Friday - Sunday | | | | | |
| Day 1 | 3,500 | 2,500 | 3,500 | | |
| Day 2 | 3,000 | 2,000 | 3,000 | | |
| Day 3 + (add'l per day) | 2,500 | 1,500 | 2,500 | | |
| | | | | | |
| <u>Video System Fees</u> | | | | <u>Box Office Fees</u> | |
| Audio | Hourly | \$63 | | Usage (per seller) | \$ 850 |
| Camera Operator | Hourly | 63 | | Day of show (per seller) | 100 |
| Director | Hourly | 63 | | Ticket Master charges (per ticket) | |
| Graphics Coordinator | Hourly | 63 | | Box Office | 0.08 |
| Instant Replay Operator | Hourly | 63 | | Remotes* | 0.15 |
| Producer | Hourly | 90 | | Phone* | 3.25% |
| Record Fee | (2 Copies) | 50 | | Box Office Window (plus expenses) | 4% |
| Additional copies | each | 10 | | Group Sales (gross sales + expenses) | 10% |
| Usage Fee | Flat Fee | 425 | | *subject to inter-bank rate changes | |
| | | | | | |
| <u>User Fees</u> | | | | <u>Public Safety Fees</u> | |
| Basketball Court Rental | Hourly | \$150 | | Uniformed Police Officers (hourly) | \$35 |
| Exhibitor Elec. Drops | Day per Drop | 35 | | Medical/Ambulance Personnel (hourly) | 250 |
| Forklift | Daily | 150 | | Ununiformed Security Officer (hourly) | 25 |
| Head Usher | Hourly | 17.50 | | Ununiformed Security Officer Supervisor (hourly) | 30 |
| Ice Time Rental | Hourly | 200 | | | |
| Internet | Flat Fee | 125 | | Concessions | |
| Legal Fee | Flat Fee | 100 | | Food Consultants Inc. | |
| Legal Notice | | | Press & Sun Rate | American Food & Vending | |
| Pipe and Drape | Per linear foot | 3 | | Local I.A.T.S.E. #54 | |
| Pyrotechnics Permit | per show | | City Clerk Rate | Building setups | |
| Spotlights | each | 125 | | Show move-in/move-out | |
| Street Permit | 1st Day | 30 | | Show setup | |
| | 2+ (Daily) | 15 | | Performances | |
| | | | | | |
| Tables | each | 5 | | | |
| Telephone | per line | 50 | | | |
| Ushers | Hourly | 15.50 | | | |

2021 Broome County Forum

Facilities Rental Fees

| | |
|-------------------------|--------|
| Move-in/ Rehearsal | |
| Up to 5 Hours | \$ 250 |
| 5+ Hours (per hour) | 75 |
| Multi-day Rate | |
| Monday - Thursday | |
| Day 1 | 1,500 |
| Day 2 | 1,000 |
| Day 3 + (add'l per day) | 700 |
| Friday - Sunday | |
| Day 1 | 1,500 |
| Day 2 | 1,300 |
| Day 3 + (add'l per day) | 1,000 |
| Two Shows in one day | 700 |

Non-Profit Facility Rental Fees

| | |
|-------|----------|
| Day 1 | \$ 1,000 |
| Day 2 | 500 |

Concessions

Food Consultants Inc.
American Food & Vending

Local I.A.T.S.E. #54

Building setups
Show move-in/move-out
Show setup
Performances

Box Office Fees

| | | |
|-------------------------------------|------------|--------|
| Usage | per seller | \$ 300 |
| Day of show | per seller | 100 |
| Ticket Master charges | per ticket | |
| Box Office | | 0.08 |
| Remotes* | | 0.15 |
| Telephone* | | 3.25% |
| Box Office Window (plus expenses) | | 4% |
| *subject to inter-bank rate changes | | |

Public Safety Fees

| | | |
|--|--------|------|
| Uniformed Police Officers (hourly) | hourly | \$35 |
| Non-uniformed Security Officer (hourly) | hourly | 25 |
| Non-uniformed Security Officer Supervisor (hourly) | hourly | 30 |

User Fees

| | | |
|--------------------|-----------------|------------------|
| Head Usher | Hourly | 17.50 |
| Internet | flat fee | 125 |
| Forklift | daily | 150 |
| Legal Fee | flat fee | 100 |
| Legal Notice | | Press & Sun Rate |
| Parking Permit | 1st Day | 30 |
| | 2+ Day | 15 |
| Pipe and Drape | per linear foot | 3 |
| Pyrotechnic Permit | | City Clerk Rate |
| Spotlights | each per show | 125 |
| Tables | each, per event | 5 |
| Telephone | per line | 50 |
| Ushers | Hourly | 15.50 |

Five or more performances will have the fee for second show of day waived

2021 Parks and Recreation Fees

Greenwood Park

Camping

| | <u>Fees</u> |
|--|-------------|
| All Campsite Electric | \$ 25 |
| Reservation Fee (1 time per site/per stay) | 5 |
| Seasonal Rate (Memorial Day-Labor Day), Limit 5 sites/season * | \$ 1,250 |

Shelters

| | <u>Fees</u> |
|-------------------|-------------|
| Weekdays | \$ 30 |
| Weekends/Holidays | \$ 90 |
| Reservation Fee | \$ 5 |

Boat Rentals

| | <u>Deposit**</u> | <u>Hourly Rate</u> | <u>Daily Rate</u> |
|--|------------------|--------------------|-------------------|
| Canoes, Rowboats | \$ 20 | \$ 5 | \$ 20 |
| Paddleboats, Kayaks | \$ 20 | \$ 8 | n/a |
| Sailboats | \$ 20 | \$ 8 | \$ 30 |
| Senior Citizen (60+ yrs) and Veteran Discount Rowboats | \$ 5 | \$ 3 | \$ 10 |

Cross Country Skiing

| | <u>Fees</u> |
|------------------------------------|-------------|
| Rental per hour (skis & snowshoes) | \$ 5 |
| Trail fee per day (non-renters) | \$ 5 |
| Season pass | \$ 35 |

Ground Rentals

| | <u>Daily Rate</u> |
|------------------------------|-------------------|
| Softball, Baseball or Soccer | \$ 15 |
| Volleyball | \$ 10 |

Otsiningo Stage Rental

| | <u>Daily</u> |
|--|--------------|
| | \$ 100 |

*Rate defined as residency/reservations for 75 days or more

**Renter pays for all damages to rentals

En-Joie Golf Fees
2021

| | Before March 15 | After March 15 | | |
|---|--------------------|-------------------|---|----------|
| <u>Membership</u> | | | | |
| Adult Membership | \$1,525 | \$1,650 | | |
| Husband and Wife | 2,225 | 2,350 | | |
| Seniors – over 62 | 1,375 | 1,500 | | |
| Seniors: Husband/Wife over 62 | 2,100 | 2,225 | | |
| Intermediate (19-24) | 1,100 | 1,225 | | |
| Junior (under 18) | 575 | 625 | | |
| <u>Daily Fees</u> | | | | |
| | Adult | Senior | Junior* | Twilight |
| Monday thru Thursday | \$34 | \$31 | \$25 | \$ - |
| Monday thru Thursday with cart | 49 | 46 | 40 | |
| Monday-Friday after 4:00 pm | | | | 40 |
| Friday with cart | 59 | 56 | 45 | 0 |
| Sat, Sun & Holiday with cart | 69 | 69 | 49 | |
| Sat, Sun & Holidays after 3:00 pm | | | | 49 |
| *Drivers License Required | | | | |
| <u>Miscellaneous</u> | | | | |
| Cart per person – daily | \$15 | | <u>Frequent Play Cards 8 (eight) rounds</u> | |
| Club Storage | 50 | | Weekdays cart NOT included | \$250 |
| Locker Fee | 50 | | Adult or Seniors- Weekends | 475 |
| Handicapped System | 40 | | Seniors - Weekdays cart NOT included | 230 |
| Tee Time may be made seven (7) days in advance. | | | | |

Riding carts mandatory Friday, Saturday, Sunday and Holidays until 12:00 pm. (noon)

Pre-paid discount Cart Cards will be made available to Members at a reduced rate!
9 hole rates available

2021 Office of Management and Budget
Town and County Unpaid Taxes

Property Taxes-Town and County

| | | | |
|------------------|--|-------|----------------------|
| Interest | monthly | 1% | February 1 and later |
| Handling Charge | each unpaid tax parcel | \$1 | April |
| Late Charge | amount of unpaid tax | 5% | April |
| Advertising Fee | each tax parcel published as unpaid | \$7 | August |
| Title Search Fee | each tax parcel researched for foreclosure | \$150 | November |
| Redemption Fee | each parcel filed as in the foreclosure action | \$1 | November |

Property Taxes-Town and County-School Tax Relevy

| | | | |
|------------|---|----|--|
| Relevy Fee | amount of original tax and school district late fee | 7% | |
|------------|---|----|--|

Property Taxes-Town and County-Village Tax Relevy

| | | | |
|-----------------|---|-----|--|
| Relevy Fee | amount of original tax and school district late fee | 7% | |
| Handling Charge | each unpaid tax parcel | \$1 | |

Tax Search Certificates

\$20

Insufficient Funds Fee

\$20

2021 County Clerk Fee Schedule

| | | | | | |
|--|-----------|--|-----------|--|---------------------------|
| <u>APOSTILLE</u> | | <u>LIENS</u> | | <u>PASSPORTS</u> | |
| Authenticate Notary's Signature | \$ 3.00 | File and record | \$ 20.00 | U.S. Department of State fee: | \$ 80.00 |
| Certify Registrar's Signature with Official Form | \$ 5.00 | Cancel | No Fee | Adults 16 years and older | \$ 110.00 |
| | | Building and Loan Agreement | | Children 15 years and under | \$ 80.00 |
| | | Filing Fee for Original or Amendment | \$ 25.00 | Expedited applications | 60.00 + overnight postage |
| <u>BUSINESS CERTIFICATES (DBAs) - PARTNERSHIP or INDIVIDUALS</u> | | Discharge | No Fee | Local fees: | |
| Form | \$ 1.00 | Common Charge Lien, filing | \$ 5.00 | Acceptance fee | \$ 35.00 |
| File Certificate/Amended Certificate | \$ 25.00 | Crime Victim Liens, Hospital Liens and State Tax Liens | No Fee | Passport Photos: | \$ 10.00 |
| File Discontinuance | No fee | Federal Tax Lien | \$ 40.00 | | |
| Certify a Prepared Copy | \$ 5.20 | Lis Pendens | \$ 45.00 | <u>REAL ESTATE</u> | |
| | | Plus .50 per notation | | Deeds: Record | \$ 45.00 |
| <u>CERTIFICATES</u> | | Mechanics Lien | | Plus 5.00/per printed side of each page | |
| Issue Certificate of appointment (official signature) | \$ 5.00 | Filing | \$ 15.00 | Plus .50 per notation | |
| | | Discharge | No Fee | <u>Leases, Easements, Power of Attorney, Release of Lien of Estate Tax</u> | |
| <u>CERTIFYING DOCUMENTS</u> | | Affidavit of Service | \$ 5.00 | Record | \$ 45.00 |
| Other than cover by special law | \$ 5.20 | Order to Continue | No Fee | Plus 5.00/per printed side of each page | |
| | | Satisfaction or Cancel | No Fee | Release of Oil and Gas Lease | \$ 45.00 |
| <u>CIVIL ACTIONS</u> | | Notice of Lending Filing | \$ 15.00 | <u>Transfer Tax Return (TP584)</u> | |
| Issuance of Index Number | \$ 210.00 | Public Welfare Lien | No Fee | One original One copy | \$ 10.00 |
| Third Party Summons | \$ 210.00 | Surety Bond | \$ 5.00 | The rate is \$5 per \$1,000 | |
| Request for Judicial Intervention (RJI) | \$ 95.00 | | | <u>Real Property Transfer Report (RP5217)</u> | |
| Note of Issue | \$ 30.00 | <u>MORTGAGES</u> | | Residential | \$ 125.00 |
| Jury Demand | \$ 65.00 | Record (including recording page) | \$ 45.00 | Commercial/Vacant Land | \$ 250.00 |
| Notice of Appeal | \$ 65.00 | <u>MORTGAGE TAX</u> | | Small Claims assessment review | \$ 30.00 |
| Dissolution of Marriage Certificate | \$ 5.00 | 1% of the amount of the mortgage | | Miscellaneous filing | \$ 5.00 |
| Separation Agreements | \$ 5.00 | If a bank, credit union, or lending agency is involved, they pay 1/4% and the borrower | \$ 45.00 | | |
| Motion/cross motion/Order to Show Cause | \$ 45.00 | Assignment (including recording page) | | <u>SEARCHES</u> | |
| Certificate of Divorce | \$ 5.00 | Plus \$3.50 each additional mortgage | | Each two year period Per name/per category | \$ 5.00 |
| Stipulation of Settlement or Voluntary Discontinuance | \$ 35.00 | Consolidation, Extension, Modification, Subordination Agreements, etc. | \$ 45.00 | | |
| | | Affidavits: 1 original | \$ 5.00 | <u>SURVEY MAPS</u> | |
| <u>COPIES</u> | | Discharge (including recording page) | \$ 45.00 | Filing - Electronic or Hard Copy | \$ 10.00 |
| Of recorded and filed documents | \$ 1.30 | Plus \$13.50/each additional mortgage | \$ 45.00 | Subdivision maps with 5 or more lots require Health Department Seal | |
| Minimum of .65/page | | Release Part of Mortgaged Premises (including recording page) | \$ 45.00 | Copies | \$ 5.00 |
| To prepare and certify a copy | \$ 5.20 | Estoppel Certificate (including recording page) | | Certified Copy Additional | \$ 5.20 |
| Minimum of 1.30/page | | Plus 5.00/per page - .50 per notation on all Mortgages | | See www.GoBroomeCounty.com/clerk/reports regarding filing of maps | |
| Certified Copies | \$ 5.00 | <u>NOTARY PUBLIC</u> | | <u>UCC UNIFORM COMMERCIAL CODE</u> | |
| Maps | \$ 5.00 | File Certificate of Appointment/Renewal | \$ 60.00 | UCC-1 Original Financing Statement with Addendum | \$ 40.00 |
| | | Certificate authenticating notary | \$ 3.00 | UCC-3 Amendment - Continue, Assign or Terminate with Addendum | \$ 40.00 |
| <u>E-ZPASS</u> | | File Certificate of official character (for registration in multiple counties) | \$ 10.00 | UCC-11 Written search request | \$ 25.00 |
| Purchase in office | \$ 25.00 | Issue Certificate of official character | \$ 5.00 | | |
| | | <u>OATH OF OFFICE</u> | | | |
| <u>FAXED DOCUMENTS</u> | | Oath for Commissioner of Deeds | \$ 10.00 | | |
| Per page | \$ 1.00 | <u>OTHER</u> | | | |
| <u>JUDGMENTS / EXECUTIONS</u> | | Remote Access Fee | 200/month | | |
| Docket and enter, taxing costs | \$ 45.00 | Internet Document Fee | \$ 1.90 | | |
| Satisfaction of Judgment | No fee | Release of Oil and Gas Lease | \$ 45.00 | | |
| Transcript of Judgment | | Per Page | \$ 5.00 | | |
| Filing | \$ 10.00 | Per Notation | \$ 0.50 | | |
| Issue a Transcript | \$ 5.00 | Wage Assignments- filing | \$ 5.00 | | |
| Certificate of: | | | | | |
| Disposition, cancellation or assignment: To file/Issue | \$ 5.00 | | | | |
| Exemplified Judgment | \$ 15.00 | | | | |
| Income Execution | \$ 5.00 | | | | |

2021 Department of Motor Vehicles Fees

Registration Fees (2 Years)

| <u>Civil Penalty (insurance lapse) Fees*</u> | | <u>Passenger Vehicles</u> | | | | <u>Commercial Vehicles</u> | | | |
|--|------------------|---------------------------|----------|---------------|----------|----------------------------|---------|-----------------|-----------|
| | | Weight (lbs.) | Fee | Weight (lbs.) | Fee | Weight (lbs.) | Fee | Weight (lbs.) | Fee |
| First 30 days | \$8 per day | 0000 - 1650 | \$ 26.00 | 4351 - 4450 | \$ 78.50 | 000 - 500 | \$ 7.00 | 9,001 - 9,500 | \$ 137.00 |
| 31 - 60 days | \$10/day + \$240 | 1651 - 1750 | 27.50 | 4451 - 4550 | 81.00 | 501 - 1,000 | 14.50 | 9,501 - 10,000 | 144.00 |
| 61 - 90 days | \$12/day + \$540 | 1751 - 1850 | 29.00 | 4551 - 4650 | 83.50 | 1,001 - 1,500 | 21.50 | 10,001 - 10,500 | 151.00 |
| | | 1851 - 1950 | 31.00 | 4651 - 4750 | 85.50 | 1,501 - 2,000 | 29.00 | 10,501 - 11,000 | 158.50 |
| <u>License, Permit, or ID Fees*</u> | | 1951 - 2050 | 32.50 | 4751 - 4850 | 88.00 | 2,001 - 2,500 | 36.00 | 11,001 - 11,500 | 165.50 |
| Original Licenses/Permits Fees* | \$ 64.25/120 | 2051 - 2150 | 34.00 | 4851 - 4950 | 90.50 | 2,501 - 3,000 | 43.00 | 11,501 - 12,000 | 173.00 |
| License Renewal | | 2151 - 2250 | 35.50 | 4951 - 5050 | 93.00 | 3,001 - 3,500 | 50.50 | 12,001 - 12,500 | 180.00 |
| CDL** | 164.50 | 2251 - 2350 | 37.50 | 5051 - 5150 | 95.50 | 3,501 - 4,000 | 57.50 | 12,501 - 13,000 | 187.00 |
| Class D, DJ ** | 64.50/80.50 | 2351 - 2450 | 39.00 | 5151 - 5250 | 98.00 | 4,001 - 4,500 | 65.00 | 13,001 - 13,500 | 194.50 |
| Class A, B or C** | 164.50/180.50 | 2451 - 2550 | 40.50 | 5251 - 5350 | 100.50 | 4,501 - 5,000 | 72.00 | 13,501 - 14,000 | 201.50 |
| Class E** | 112.50/128.50 | 2551 - 2650 | 42.00 | 5351 - 5450 | 102.50 | 5,001 - 5,500 | 79.00 | 14,001 - 14,500 | 209.00 |
| Class EM | 120.50 | 2651 - 2750 | 43.50 | 5451 - 5550 | 105.00 | 5,501 - 6,000 | 86.50 | 14,501 - 15,000 | 216.00 |
| Class M, MJ, DM or DJMJ* | 72.50/88.50 | 2751 - 2850 | 45.50 | 5551 - 5650 | 107.50 | 6,001 - 6,500 | 93.50 | 15,001 - 15,500 | 223.00 |
| Non Driver ID | | 2851 - 2950 | 47.00 | 5651 - 5750 | 110.00 | 6,501 - 7,000 | 101.00 | 15,501 - 16,000 | 230.50 |
| 4 year/8 year | 9/13 | 2951 - 3050 | 48.50 | 5751 - 5850 | 112.50 | 7,001 - 7,500 | 108.00 | 16,001 - 16,500 | 237.50 |
| 10 yr-62 or older or SSI Recip. | 6.50 | 3051 - 3150 | 50.00 | 5851 - 5950 | 115.00 | 7,501 - 8,000 | 115.00 | 16,501 - 17,000 | 245.00 |
| <u>Other</u> | | 3151 - 3250 | 52.00 | 5951 - 6050 | 117.00 | 8,001 - 8,500 | 122.50 | 17,001 - 17,500 | 252.00 |
| In-Transit Permit Fees | \$12.50 | 3251 - 3350 | 53.50 | 6051 - 6150 | 119.50 | 8,501 - 9,000 | 129.50 | 17,501 - 18,000 | 259.00 |
| Plate (General) | 25.00 | 3351 - 3450 | 55.00 | 6151 - 6250 | 122.00 | | | | |
| Title | 50.00 | 3451 - 3550 | 56.50 | 6251 - 6350 | 124.50 | | | | |
| Plate Surrender (Co. Fee) | 1.00 | 3551 - 3650 | 59.00 | 6351 - 6450 | 127.00 | | | | |
| Registration | | 3651 - 3750 | 61.50 | 6451 - 6550 | 129.50 | | | | |
| Boats - based on size | 22.50/93.75 | 3751 - 3850 | 64.00 | 6551 - 6650 | 131.50 | | | | |
| ATV*** | 12.50 | 3851 - 3950 | 66.50 | 6651 - 6750 | 134.00 | | | | |
| Snowmobile*** | 100.00 | 3951 - 4050 | 69.00 | 6751 - 6850 | 136.50 | | | | |
| Trailer | Based on weight | 4051 - 4150 | 71.00 | 6851 - 6950 | 139.00 | | | | |
| | | 4151 - 4250 | 73.50 | 6951 or more | 140.00 | | | | |
| | | 4251 - 4350 | 76.00 | | | | | | |

* Based on gross weight (Annual = \$3.60/500 lbs)

Vehicle Use Taxes for Commercial Vehicles
for All Original Registrations and Renewals

Broome - \$20 for two years (\$10/year)

*See www.dmv.ny.gov public website for more details.
 **If also Class DM, e.g., add \$8 to renewal fee
 ***Fees vary based on membership in trail

*Fees based on gross weight (Annual = \$.81/100 lbs)

Broome County Health Department
Environmental Health Services Division
2021 Fee Schedule

| Permits | Fee | Plan Review | Fee |
|-------------------------------------|----------|----------------------------------|-----------|
| <u>Food Service</u> | | | |
| High Risk Food | \$ 300 | Food Service | \$ 50 |
| High Risk Food (Seasonal) | \$ 150 | Pools/Beaches | \$ 250 |
| Medium Risk Food | \$ 200 | Spa | \$ 200 |
| Medium Risk Food (Seasonal) | \$ 100 | Hotels/Motels/Per Room | \$ 15 |
| Low Risk Food | \$ 100 | Traver Trailer Camp/Per Site | \$ 10 |
| Low Risk Food (Seasonal) | \$ 50 | Mobile Home Parks/Per Site | \$ 25 |
| Temporary Food | \$ 50 | Children's Camps | \$ 400 |
| | | Mass Gatherings | \$ 26,000 |
| <u>Pools/Beaches</u> | | | |
| Bathers 100 | \$ 155 | Sewage/Disposal | |
| Bathers more than 100 | \$ 309 | New Construction | \$ 50 |
| | | Existing Construction | \$ 190 |
| <u>Hotels/Motels</u> | | | |
| Base Fee | \$ 203 | Commercial Engineering Plan | \$ 75 |
| Room Fee (20 or more) | \$ 15 | Re-Design of Septic | \$ 25 |
| <u>Mobile Home Parks (Base Fee)</u> | | | |
| Sites: 1 - 20 | \$ 215 | <u>Land Development/Per Site</u> | |
| Sites: 21 - 40 | \$ 285 | Private Water/Private Sewer | \$ 40 |
| Sites: 41 - 75 | \$ 835 | Private Sewer/Public Water | \$ 30 |
| Sites 76 and above | \$ 1,075 | Private Water/Public Sewer | \$ 20 |
| | | Proposed Public Water/Sewer | \$ 15 |
| | | Existing Public Water/Sewer | \$ 12.50 |
| <u>Private Water (Surcharge)</u> | | | |
| Sites: 41-75 | \$ 60 | <u>Community Water</u> | |
| Sites 76 and above | \$ 120 | New Source | \$ 500 |
| | | Distribution | \$ 250 |
| <u>Private Sewage (Surcharge)</u> | | | |
| Sites 41-75 | \$ 60 | <u>Miscellaneous</u> | |
| Sites 76 and above | \$ 120 | Record Search/Per Page | \$ 0.25 |
| <u>Travel Trailer</u> | | | |
| Base Fee | \$ 60 | Environmental Record Search | \$ 150 |
| Per Site | \$ 1 | | |
| <u>Children's Camps</u> | | | |
| | \$ 100 | | |

Clinic Division
2021 Fee Schedule

| Service | Fee | Service | Fee |
|--|--------|---|----------|
| Comprehensive STD Screen | \$ 160 | <u>Additional Charges</u> | |
| TB MD Initial Visit | \$ 110 | Urinalysis Dip | \$ 5 |
| STD Screen | \$ 110 | Vision Screen | \$ 10 |
| TB Repeat MD Visit | \$ 50 | Hearing Screen | \$ 30 |
| EKG Evaluation | \$ 50 | Pulmonary Function Test with Interpretation | \$ 50 |
| HIV Post-Test Counseling - Positive or Reactive | \$ 50 | Mantoux Test | \$ 10 |
| Limited Visit | \$ 75 | Mantoux Assessment | \$ 10 |
| TB History or Medication Refills (Nurse/Directly Observed Therapy) | \$ 50 | Flu Vaccine | \$ 20 |
| Home Visit - DOT | \$ 60 | Fluzone High Dose | \$ 45 |
| Education and Counseling | \$ 35 | MMR | \$ 75 |
| HIV Counseling | \$ 35 | Td | \$ 30 |
| HIV Rapid Test | \$ 35 | Tdap | \$ 37 |
| Lead Screening | \$ 25 | Pneumovax | \$ 89.95 |
| Health Assessment (Employee Health) | \$ 25 | Hepatitis A | \$ 40 |
| STD Screen Partial | \$ 50 | Hepatitis B | \$ 45 |
| Brief Visit/Followup | \$ 50 | Hepatitis A&B | \$ 59 |
| Wart Treatment Penis | \$ 130 | HPV | \$ 135 |
| Wart Treatment Vulva | \$ 130 | Varicella | \$ 125 |
| Wart Treatment Vagina | \$ 115 | Meningococcal Vaccine | \$ 118 |
| Wart Treatment Anal | \$ 240 | Rabies | \$ 300 |
| Wart Treatment Other | \$ 110 | Venipuncture | \$ 10 |
| Hepatitis C Antibody Testing | \$ 35 | <u>Vaccine Administration</u> | |
| Minimal visit | \$ 25 | Single Dose (VFC-eligible ONLY) | \$ 17 |
| | | Single Dose | \$ 25 |
| | | Multiple Dose | \$ 15 |

Sliding fee scale for all clients, except out-of-county immunization clients, which are full fee.

Rates are based on Medicare Physician Fee Schedule.

Vaccines that are not state supplied are charged at full cost of vaccine and may be subject to change.

Vaccine and administration rates are determined based on actual costs, Medicare and provider rates and may be subject to change.

Laboratory costs are based on contracted services and laboratory costs may change with contract renewals.

2021 Landfill Tip Fee Schedule

| <u>Material</u> | | Fee | <u>Miscellaneous Charges</u> | | Fee |
|---------------------------------|------|--------|--|------|---------|
| Asbestos (residential) | A | \$ 100 | Compost Bin | BIN | \$ 45 |
| Asbestos Bulk (commercial) | AB | \$ 60 | Freon Unit | F | \$ 10 |
| Auto Fluff | AF | \$ 15 | Municipal Cleanup Individual Tire | MCT1 | \$ 3 |
| Residential Aggregates | AG | \$ 45 | Blue Recycling Bin | RBIN | \$ 14 |
| Ash (Coal) | ASH | \$ 17 | Car Tire | T1 | \$ 3 |
| Animal Waste | AW | \$ 100 | Safety Vest | V | \$ 5 |
| Buried Aggregates | BAG | \$ 45 | Yellow Recycling Bin | YB | \$ 2.90 |
| Construction & Demo Debris | C | \$ 45 | | | |
| Non-Friable Asbestos | CA | \$ 45 | Contracted volume based pricing may vary | | |
| Contaminated Debris | CD | \$ 45 | | | |
| Contaminated Soil | CS | \$ 27 | | | |
| Contaminated Soil Bury | CSB | \$ 45 | | | |
| Contaminated Commercial Garbage | CX | \$ 45 | | | |
| Glass Aggregate | GLAG | \$ 10 | | | |
| Municipal Cleanup Construction | MCC | \$ 45 | | | |
| Municipal Cleanup Garbage | MCX | \$ 45 | | | |
| Pallets | P | \$ 45 | | | |
| Grit/Sludge | S | \$ 45 | | | |
| Stabilized Sludge/Grit | SG | \$ 40 | | | |
| Tree Stumps | ST | \$ 45 | | | |
| Tires | T | \$ 165 | | | |
| Commercial Garbage | X | \$ 45 | | | |
| Leaf and Yard Waste | Y | \$ 20 | | | |
| Minimum | | \$ 4 | | | |

**Broome County Office for Aging
2021 Fees and Suggested Contributions Update**

| Item | Current 2019 Fee for Service | Proposed 2020 Fee for Service | 2019 Current Suggested Contribution | 2020 Proposed Suggested Contribution | Comments |
|--------------------------------|------------------------------------|-------------------------------------|--|---|--|
| Congregate Meals | n/a | n/a | \$3.50 | \$3.50 | Meals served at senior centers - last raised 1/01/19 |
| Home Delivered Meals | n/a | n/a | \$3.50 | \$3.50 | Meals on Wheels - last raised 1/01/19 |
| MLTC Home Delivered Meals | \$6.00 - \$8.00 | \$6.00 - \$8.00 | n/a | n/a | Meals on Wheels - MLTC clients |
| MLTC Congregate Meals | \$6.00 - \$6.50 | \$6.00 - \$6.50 | n/a | n/a | Meals served at senior centers - MLTC |
| Adult Day Care | n/a | n/a | \$23.00 | \$23.00 | One day of service - last raised 1/01/19 |
| Adult Day Care - Private Pay | \$27.00 | \$27.00 | n/a | n/a | One half-day of service |
| Adult Day Care - Private Pay | \$52.00 | \$52.00 | n/a | n/a | One day of service |
| Adult Day Care - MLTC | \$45.00 - \$60.00 | \$45.00 - \$60.00 | n/a | n/a | One day of service |
| Transportation | n/a | n/a | \$2.00/one way ride | \$2.00/one way ride | One-way ride - last raised 1/01/19 |
| Transportation - MLTC | \$11.00 - \$15.00 | \$11.00 - \$15.00 | n/a | n/a | One-way ride - MLTC |
| EISEP (Suggested Contribution) | n/a | n/a | \$3.25-\$7.00 /hour | \$3.25-\$7.00 /hour | one hour of personal care service |
| EISEP (Client cost share) | Varies by client's income | Varies by client's income | n/a | n/a | one hour of personal care service |
| "Senior News" Advertisements | Varies by ad size/# | No changes planned | n/a | n/a | Business advertisements |
| Sr. News Subscription/Misc | n/a | n/a | \$10 annually | \$10 annually | 12 monthly issues of "Senior News" |
| Respite | n/a | n/a | \$15-\$52/day | \$15-\$52/day | 4 hours of caregiver respite service |

These fees and suggested contributions are ALL subject to change based on actual allocations that we receive from our grantors.

2021 Broome County GIS and Mapping
Fee Schedule for Services and Data

Private Fees

Prints

| Size | Existing Map Project | Tax Parcel Sheet Map | Single Historic Photo Tile (or portion) |
|-------------------------|----------------------|----------------------|--|
| 8.5"x11" | \$0.50 | \$0.50 | \$0.50 |
| 11"x17" | 1.00 | 1.00 | 1.00 |
| 17"x22" | 2.00 | 2.00 | 2.00 |
| 22"x34" | 4.00 | 4.00 | 4.00 |
| 34"x44" | 8.00 | 8.00 | 8.00 |
| Custom > 44" (per foot) | 2.00 | 2.00 | 2.00 |

Existing map projects, photo tiles, and tax parcel sheet maps exist in digital format and require no alteration

Copies

| | 8.5"x11" | 11"x17" | Large |
|-----------------------------------|----------|---------|--------|
| Existing paper maps or documents: | \$0.50 | \$1.00 | \$8.00 |

New Map Projects

| | |
|---------------------------|----------------|
| Under One Half (1/2) Hour | \$12.00 |
| Over One Half (1/2) Hour | 25.00 per hour |

New map projects generally include the following:

Adding GIS layers and/or imagery, labeling of features, selection, categorization of features by attributes or location layout setup(map extent, title, north arrow, scale bar, etc.) exporting to PDF. Fee does not include prints. Alterations to an existing map project is considered a new project.

Data Manipulation

| | |
|--|----------------|
| Joining, geocoding, creation from tabular data | \$10.00 |
| Other manipulation not listed above | 25.00 per hour |

Source data includes existing County or user-supplied data in digital format. Preferred formats include Txt, Excel, or DBF.

User Supplied data must be formatted properly and will not be reformatted by the County. Output data provided in ESRI shapefile and/or tabular format

A list of un-joined non-geocoded records provided for no fee if requested. Fee is for data manipulation and resulting digital data only

Map projects and prints supplied at the rates above. Additional fees apply to joining County GIS data with an fee in this schedule

2021 Broome County GIS and Mapping
 Fee Schedule for Services and Data
 (Continued)

GIS Data, Imagery and Other Data

No fee for GIS data except:

Parcels:

| | |
|------------------------------------|------------|
| All County parcels with attributes | \$2,500.00 |
| Yearly updates | 500.00 |
| All County parcels boundaries only | \$250.00 |
| Yearly updates | 50.00 |

Individual Parcel: \$.03 per parcel record (minimum \$25)

DEMs or any DEM-derived product \$100.00

Aerial Photos

(1937, 1944, 1965, 1973, 1981, 1989, 1999)

All Images for a single year: \$ 500.00 (geo-referenced or non-geo-referenced)

Individual Image: \$5 (non-geo-referenced)

Municipal Fees

Prints or copies:

No charge for up to five(5) copies or prints of a particular map or document.

Over five(5) copies or prints one half (1/2) the fee will be charged.

Tax map prints

One quarter (1/4) the fee charged.

PDF files provided at no cost.

Map updates provided to local assessors at no cost per State law.

New map projects

No charge for projects taking up to two (2) hours to complete.

Projects requiring more than two (2) hours will be determined on a case by case basis.

GIS Data and Imagery only: no charge

Educational (Student) Fees

No charge for GIS data. One half (1/2) charge for all else.

Digital products or files created constitute a public record. Data used in their creation (including user-supplied data) are also subject to FOIL

Prior notification or consent of the original requestor is not required. The County is not obligated to create records and may not honor all requests.(FOIL)

Records Money:

Accident reports (per page) \$ 0.25

False Alarm Fees:

5th Avoidable Alarm 25.00
 6th and greater, per occurrence 50.00
 Sheriff ID Fee 10.00
 Pistol Permit (County share per Penal Law) 48.50

Inmate Housing:

State-Ready Inmates (daily, per Corrections Law Article 22, Section 601-C) 100.00
 Other Local Governments Inmate Housing:
 General Population per day 85.00
 Medical Unit per day 300.00
 Special Housing Unit per day 150.00
 Federal Inmate Daily Housing Rate 97.00

Sheriff Fees (not including mileage, if applicable)

Income Execution:
 First Stage \$ 50.00
 Second Stage 50.00
 Second Stage only 50.00
 Property Execution:
 Levy * 90.00
 Sale Deposit 350.00
 Real Property Deposit 550.00
 Postings of notice of sale * 15.00
 Summons with Complaint, Notice and Petition * 15.00
 Information Subpoena * 45.00
 Subpeona (Duces Tecum) * 15.00
 Citation * 15.00
 3 or 30 day notice to tenant * 22.00
 Show Cause Order * 45.00
 Notice of Motion * 45.00
 Writ of Habeas Corpus(Contempt Order) * 65.00
 Other Mandate orders * 45.00
 Order of Seizure * 90.00
 Additional Defendant Served 40.00
 With Summons and Complaint 15.00
 Each Additional Service 15.00
 Order of Attachment * 85.00
 Additional Levy 40.00
 With Summons and Complaint 15.00
 Each Additional Service 15.00
 Notice of Appeal * 30.00
 Notice of Petition/Petition to Recover * 47.00
 Additional Tenant 15.00
 Warrant of Eviction * 112.00
 Additional Tenant 30.00
 *Additional Fee for serving incarcerated individual 5.00

Mileage Chart

| | | | |
|--------------------|----------|-------------------|----------|
| Airport | \$ 17.00 | Lisle | \$ 28.00 |
| Binghamton City | 6.00 | Maine | 20.00 |
| Castle Creek | 14.00 | Marathon | 35.00 |
| Center Village | 26.00 | McClure | 30.50 |
| Chenango Bridge | 8.50 | Murphy Road | 12.00 |
| Chenango Forks | 16.00 | Nanticoke | 26.00 |
| City of Binghamton | 6.00 | Nineveh | 28.00 |
| Colesville Road | 16.50 | North Sanford | 33.00 |
| Conklin | 12.00 | Port Crane | 13.00 |
| Conklin Forks | 14.00 | Port Dickinson | 6.00 |
| Corbettsville | 16.50 | Pierce Creek Road | 12.00 |
| Damascus | 29.00 | Richford | 30.50 |
| Deposit | 34.00 | Ross Corners | 14.00 |
| East Maine | 20.00 | Sanitaria Springs | 16.00 |
| Endicott | 12.00 | Tracey Creek Road | 16.50 |
| Endwell | 9.50 | Triangle | 29.00 |
| Glen Aubrey | 23.50 | Tunnel Road | 23.50 |
| Glendale | 14.00 | Union Center | 15.50 |
| Harpursville | 24.50 | Vestal Center | 19.50 |
| Hawleyton | 12.00 | Vestal | 14.00 |
| Johnson City | 7.00 | West Corners | 13.00 |
| Kattelville Road | 13.00 | Whitney Point | 26.00 |
| Killawog | 30.50 | Windsor | 26.00 |
| Kirkwood | 13.00 | | |

2021 Audit and Control Weights and Measures

| | | | |
|--|--------|---|--------|
| <u>Scales</u> | Fee | <u>Linear field measures</u> | Fee |
| Up to and including 15 kg (33 lb) capacity: | | 1 m (39 in) or less | \$ 4 |
| for each of the first five scales per establishment | \$ 20 | 1+ m (39 in) - 16 m (52 ft) | 8 |
| for each scale per establishment after the first five | 10 | 16+ m (52 ft) - 31 m (102 ft) | 12 |
| 15 kg (33 lb) - 300 kg (661 lb) capacity | 40 | 31+ m (102 ft) | 20 |
| 301 kg (661 lb) - 1,500 kg (3,307 lb) capacity | 100 | Fabric measuring devices | 20 |
| 1,501 kg (3,307 lb) - 7,000 kg (15,432 lb) capacity | 140 | Wire and cordage measuring devices | 40 |
| 7,001 kg (15,432 lb) - 23,000 kg (50,706 lb) capacity | 160 | | |
| 23,001 kg (50,706 lb) capacity | 200 | <u>Taxi meters</u> | |
| Tank, batch and crane scales | 200 | Any taxi meter used to calculate the value of a measured ride | \$ 40 |
| <u>Vehicles</u> | | <u>Stationary petroleum metering systems</u> | |
| Metering systems 300 L/min (79 gpm) or less | \$ 100 | 400 L/min (106 gpm) or less | \$ 100 |
| "Re-seal" - adopted by the Broome County Legislature 11/20/01 | 25 | 400+ L/min (106 gpm) - 2,000 L/min (528 gpm) | 120 |
| Metering systems over 300 L/min (79 gpm) | 120 | 2,000+ L/min (528 gpm) - 4,000 L/min (1,057 gpm) | 140 |
| Compartment capacity calibration: | | 4,000 L/min (1,057 gpm) or more | 160 |
| 3,000 L (793 gal) or less | \$ 40 | <u>Liquid measures and devices</u> | |
| 3,000+ L (793 gal) - 6,000 L (1,585 gal) | 80 | Liquid measures 20 L (5 gal) or less | \$ 8 |
| 6,000+ L (1,585 gal) - 12,000 L (3,170 gal) | 120 | Liquid pump (hand-operated) 20 L (5 gal) or less | 20 |
| 12,000 L (3,170 gal) or more | 240 | | |
| <u>Bulk milk tanks capacity</u> | | <u>Weights - field standard (Class F)</u> | |
| 3,000 L (793 gal) or less | \$ 40 | 3 kg (7 lb) or less | \$ 8 |
| 3,000+ L (793 gal) - 6,000 L (1,585 gal) | 80 | 3 + kg (7 lb) - 30 kg (66 lb) | 16 |
| 6,000+ L (1,585 gal) - 12,000 L (3,170 gal) | 120 | 30 + kg (66 lb) - 300 kg (661 lb) | 32 |
| 12,000 L (3,170 gal) or more | 240 | 300 + kg (661 lb) - 1,200 kg (2,646 lb) | 60 |
| <u>Timing devices</u> | | <u>Petroleum dispensing and measuring devices</u> | |
| All commercially used devices where time is a basis for charge | \$ 4 | Single dispensing pump | \$ 20 |
| Devices owned or operated by governmental agencies are exempt | | Dual dispensing pump | 40 |
| | | Blend dispensing pump | 40 |
| | | Grease and oil pump | 8 |

2021 Broome County Fee Schedule

Greater Binghamton Airport

| | | |
|--------------------------|--------|---------|
| Short Term Parking Rates | | |
| First Fifteen Minutes | | Free |
| 16-60 Minutes | | \$ 1.00 |
| Second - Fifth Hour | Hourly | 2.25 |
| Maximum Daily | Daily | 11.00 |
| Maximum Weekly | Weekly | 77.00 |

Long Term Rates

| | | |
|-----------------------|--------|---------|
| First and Second Hour | Hourly | \$ 1.00 |
| After Three Hours | Hourly | 2.00 |
| Maximum Daily | Daily | 8.00 |
| Maximum Weekly | Weekly | 56.00 |

Willow Point Nursing Home

| | | |
|--------------------------------------|--|--------------|
| Semi-private Room Daily Rate | | \$370.00 |
| Plus: New York State Assessment (6%) | | <u>22.20</u> |
| Total | | \$392.20 |
| Private Room Daily Rate | | \$380.00 |
| Plus: New York State Assessment (6%) | | <u>22.80</u> |
| Total | | \$402.80 |

| | | |
|------------------------|---------|--------|
| Cable Television | Monthly | \$6.00 |
| Phone Service per room | Monthly | 6.25 |
| Guest Meals | | \$5.00 |
| Holiday Guest Meals | | 8.00 |
| Employee Meals | | 5.00 |

Hair Care Price List:

| | | |
|------------------------|--|---------|
| Haircut - Man's | | \$ 8.75 |
| Haircut - Woman's | | 10.50 |
| Shampoo, Cut and Set | | 18.50 |
| Shampoo and Set | | 10.75 |
| Permanent | | 28.50 |
| Conditioner | | 2.00 |
| Tint or Six Week Color | | 22.50 |
| Shampoo | | 3.50 |
| Color Rinse | | 1.75 |

Front Street Dog Shelter

| | | |
|--|--|--------------------|
| Adoption Fee | | \$225 |
| | | Impoundment |
| | | First Second Third |
| Redemption Fees: | | \$50 \$60 \$70 |
| 0-24 hours | | |
| Each Additional Day (begins next business day) | | 10 10 10 |
| Accepting Unwanted Dogs Pet Sign overs | | 50 |
| Bath Fee | | 30 |
| Dog adopted from shelter less than 30 days | | No fee |
| Owner Requested Euthanasia | | 90 |
| Prearranged or Emergency Boarding | | \$25/day per dog |
| Vaccination Fee (certificate provided) | | 30 |

Security

| | | |
|--|--|-------|
| Taxicab Fees | | |
| Business License (annual) | | \$250 |
| Driver's License | | |
| New Applicant | | 85 |
| Re-issuing | | 150 |
| Renewal | | 60 |
| Replace | | 25 |
| Vehicle License(annual) | | |
| Hybrid | | \$100 |
| Non-hybrid | | 200 |
| Replace | | 25 |
| Transfer | | 25 |
| Vehicle Inspection | | |
| Inspection | | \$25 |
| Replacement | | 25 |
| Re-inspect | | 25 |
| Events Parking Fee | | \$4 |
| Pre Employment Screening | | 55 |
| Pre Employment Screening - DSS Child Support | | 75 |
| Non-Employee Identification renewal | | 15 |
| Non-Employee Identification replacement | | 15 |
| Employee Photo Identification Replacement | | 10 |
| Employee Parking Identification Replacement | | 10 |

2021 Broome County Fee Schedule

Civil Service Exams

| | |
|----------------------------|------|
| Open-competitive | \$20 |
| Promotional | 10 |
| Uniformed Open-Competitive | 30 |
| Uniformed Promotional | 20 |

*Unemployed DSS recipients who are primarily responsible for their household may receive waivers

Legislature

| | |
|--|--------|
| Freedom of Information Request (per page) | \$0.25 |
| Freedom of Information CD | 2.00 |
| Freedom of Information Photograph (Polaroid) | 2.00 |
| Freedom of Information Digital Photograph (Standard Paper) | 0.28 |
| Freedom of Information Digital Photograph (photographic paper) | 0.50 |
| Budget Book (hard copy) | 20.00 |
| Budget Book (CD) | 2.00 |
| Capital Improvement Program | 3.50 |

Real Property Tax Services

| | |
|---------------------------|------|
| Small Maps | \$3 |
| Large Maps | 5 |
| Planametric Map: | |
| Small Maps | 3 |
| Large Maps | 5 |
| Full County Maps-Disk | 500 |
| Title Search Fee | 150 |
| Full Sheet Aerial Maps | 20 |
| Tax Receipt (pick up) | 1 |
| Tax Receipt (mail or fax) | 2 |
| Copies | 0.25 |

Broome County Library

| | |
|--|-----------|
| Overdues (per day/item) | |
| Adult materials | \$0.10 |
| Print or CDs | 0.10 |
| Books on tape | 0.10 |
| InterLibrary loan | 0.50 |
| VC/DVD | 1.00 |
| Children's materials | 0.10 |
| Print or CDs | 0.10 |
| VC/DVD | 1.00 |
| Maximum fines | |
| Hardcover books and Audio/Visual | \$ 10 |
| VC/DVD | 20 |
| Paperbacks and periodicals | 5 |
| Youth Services hardcover books | 5 |
| InterLibrary loan | No Limit |
| Repair for recirculation | Varies |
| Processing fees | 10 |
| Lost card | 3.00 |
| Returned check fee | 20 |
| Photocopies | .25/copy |
| Microfilm Prints | .25/copy |
| Computer paper(B&W) | .15/sheet |
| Computer paper(Color) | .50/sheet |
| Room Rental (May include additional charges) | |
| Broome County Government | Free |
| City of Binghamton | Free |
| All other agencies or groups | \$30/hour |

911 Emergency Services (Enhanced Rates Pending)

| | |
|-----------------------------|--------|
| Wireline phones (per month) | \$1.65 |
| Wireless phones (per month) | 1.40 |

Public Defender (Court Ordered Hourly Revenue)

| | |
|----------------|------|
| Misdemeanors | \$60 |
| Felonies | 75 |
| Parole Matters | 75 |

Real Property Tax Bill Processing Charges

| | |
|---------------------|--------|
| Maintenance | \$0.85 |
| Paper | 0.06 |
| Folding | 0.05 |
| Stuffing or Sealing | 0.07 |
| Printing | 0.09 |
| Additional Insert | 0.07 |

Public Transportation (Bus Fees)

| | |
|---|------|
| Regular | \$2 |
| Transfers | Free |
| Seniors, Disabled, Veterans (Daily) | 1 |
| One Day Unlimited Ride Pass | 5 |
| One Week Unlimited Ride Pass | 25 |
| 31-day Unlimited Ride Pass | 70 |
| 31-day Student Pass | 44 |
| 31-day Seniors, Disabled, Veterans Pass | 44 |
| BC Country | 3.50 |
| BC Country Seniors and Disabled | 2.50 |
| BC Lift | 3 |