

BUS DRIVER - MECHANIC

DISTINGUISHING FEATURES OF THE CLASS: This is manual work requiring skill in the operation of a large motor vehicle as well as involving responsibility for the safety and conduct of children who are passengers. The work also requires the efficient performance of a variety of automotive repair and machinist tasks. The work is performed under general supervision with leeway allowed for planning the details of each assignment. May, on occasion, direct the work of others. Does related work as required.

TYPICAL WORK ACTIVITIES:

Inspects each bus thoroughly, according to Public Service Commission Regulations;
Operates a school bus on regular scheduled routes and/or on special occasions;
Checks the operating condition of the bus before starting on a trip and reports any mechanical defects;
Informs and instructs and children about safety practices regarding school buses;
Maintains orderly conduct of children on bus;
Services all equipment including lubrication, oil changes, filter changes and other items as needed;
Repairs, replaces, and adjusts parts as required according to reports of drivers or findings during inspections;
Changes tires;
Overhauls engines, transmissions and other component parts.

FULL PERFORMANCE KNOWLEDGES, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of New York State Motor Vehicle and Traffic Law, rules and regulations governing the operation of a school bus;
Thorough knowledge of safety procedures and techniques necessary for the safe operation of a school bus;
Good knowledge of standard automotive repair methods and of the terminology and tools of the trade;
Working knowledge of the machinist trade;
Ability to operate a bus under all driving/road conditions;
Ability to make difficult repairs to automotive and other mechanical equipment;
Ability to work from plans, specifications and rough sketches;
Ability to get along well with others, including children;

Ability to follow oral and written directions;
Ability to lay out work;
Mental alertness;
Dependability;
Physical condition commensurate with the demands of the position.

MINIMUM QUALIFICATIONS:

- A) Graduation from a regionally accredited or New York State registered college, university or technical school with an Associate's Degree in Automotive Technology or closely related field or certificate in gasoline and/or diesel motor equipment repair technology or a closely related field; OR
- B) Two (2) years of experience in gasoline and diesel motor equipment repair under the supervision or direction of a skilled motor equipment mechanic; OR
- C) Any equivalent combination of training and experience as defined by the limits of A) and B).

Candidates must also satisfy the requirements for Bus Driver set forth in the Rules and Regulations of the New York Commissioner of education, State Education Law, and Vehicle and Traffic Law.

SPECIAL REQUIREMENTS AT TIME OF APPOINTMENT:

- 1) Possession of the appropriate level Motor Vehicle Operator's License.

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NON-COMPETITIVE