

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT  
June 24, 2015

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A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 24, 2015, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York. The minutes for this meeting are set forth below.

MEMBERS PRESENT: M. Kalka, D. Schofield, A. Martin

ALSO PRESENT: A. Suer, Law Dept.; J. Flynn, Purchasing Dept.; R. Blythe, County Clerk; L. Boulton, DPW/Engineering; J. Wilber, Public Defenders'; M. Peters, WPNH; C. Dziejcz, Legislature; F. Evangelisti, Planning; J. Bernardo, Executive; T. Dellapenna, Risk & Insurance; A. Capozzi, Arena; B. Svoboda, KB Services; P. Griffiths, Weathermaster Roofing

1. The Board reviewed and approved the minutes of the meeting held on June 10, 2015, as prepared and presented.

The following walk around was approved on 6/17/15:

- 1a. Sirius; Cisco FirePower Services Server for Homeland Security; K. Andrews, Information Technology; Three years from date of purchase; NTE \$22,574.72, Law Dept. to process

The following walk around was approved on 6/19/15:

- 1b. Policy Innovation, Inc.; Operational analysis for Clerk's Office; R. Blythe, County Clerk; 6/19/15-12/31/15; NTE \$14,600.00; 17000001.1010.6004573; Law Dept. to process

2. **VENDOR:** Toshiba Business Solutions  
**DESCRIPTION:** Lease Toshiba e-Studio 457 copier  
**REQUESTED BY:** F. Evangelisti, Planning  
**TERM:** 7/1/15-6/30/2020  
**COST:** NTE \$9,945.00 @ \$165.75/mo plus \$.0065/copy over 11,500/month  
**BAC ACTION:** **Approved, Law Dept. to process**  
**CA 8-648**  
**BUDGET LINE:** 37000007.1010.6004196

3. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Lease Toshiba e-Studio 3055C copier  
REQUESTED BY: A. Capozzi, Arena  
TERM: 7/1/15-6/30/2020  
COST: NTE \$7,380.00 @ \$123.00/mo plus \$.007/mono copy over 2000/mo & \$.06/color copy  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 8-650**  
**BUDGET LINE: 39010008.3110.6004196**
  
4. VENDOR: United Industries, LLC  
DESCRIPTION: Installation of locker stalls in the Senators locker room - low quote  
REQUESTED BY: A. Capozzi, Arena  
TERM: 7/1/15-9/1/15  
COST: NTE \$33,717.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 8-693(a)**  
**BUDGET LINE: 39010008.5202.6002102.3920016**
  
5. VENDOR: Various  
DESCRIPTION: EMS Instructors List  
REQUESTED BY: R. Serowik, P. Wiggins, Emergency Services  
TERM: 7/1/15-12/31/15  
COST: Various per attached sheet  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 10-220**  
**BUDGET LINE: 20040003.1010.6004570**
  
6. VENDOR: N/A  
DESCRIPTION: Bid #2015-050 - Reject one bid received for garbage removal and recycling collection  
REQUESTED BY: D. Schofield, D. Smith, DPW/B&G  
TERM: N/A  
COST: N/A  
**BAC ACTION: Approved, Purchasing Dept. to process**  
**CA 11-Misc.**  
**BUDGET LINE: N/A**

7.     VENDOR: Taylor Garbage Service  
DESCRIPTION: Bid #2010-052 - Amend refuse removal and recycling services to extend term to allow time for a rebid  
REQUESTED BY: H. Miller, D. Smith, DPW/B&G  
TERM: 7/1/14-7/30/15 - Extend one month  
COST: No change in rates  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1728**  
**BUDGET LINE: Various**
  
8.     VENDOR: PJF Enterprises, Inc.  
DESCRIPTION: Bid #2014-053 - Renewal - Journeyman carpenter services for county departments and open to political subdivisions  
REQUESTED BY: H. Miller, DPW/B&G  
TERM: 8/1/15-7/31/16 Two optional one year renewals remain through 6/30/18  
COST: Per attached hourly rates - increased per prevailing wage  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1747-3**  
**BUDGET LINE: Various**
  
9.     VENDOR: Baker's Garage Doors, Inc.  
DESCRIPTION: Overhead door services for county facilities and open to political subdivisions  
REQUESTED BY: H. Miller, DPW  
TERM: 6/1/15-5/31/16 Three optional one year renewals available through 5/31/19  
COST: Per attached hourly rates and markups  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-1918**  
**BUDGET LINE: Various**
  
10.    VENDOR: The Drain Brain of NYPA  
DESCRIPTION: Bid #2013-075 - Renewal - Drain cleaning services for county facilities and open to political subdivisions  
REQUESTED BY: H. Miller, DPW  
TERM: 8/1/15-7/31/16 One optional one year renewal remains through 7/31/17  
COST: Per attached hourly rates and 15% markup on material - rate increase per prevailing wage increase  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2084(a)**  
**BUDGET LINE: Various**

11. VENDOR: KB Services, LLC  
DESCRIPTION: Bid #2015-053 Roofer Services - low bidder  
REQUESTED BY: H. Miller, DPW  
TERM: 7/1/15-6/30/16 Three optional one year renewals available through 6/30/19  
COST: Per attached rates and markups  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 11-2412**  
**BUDGET LINE: Various**
  
12. VENDOR: Law Enforcement Psychological Associates (LEPA)  
DESCRIPTION: Amend psychological testing contract to change pricing  
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.  
TERM: 1/1/14-12/31/14 - no change  
COST: NTE \$14,999.00 per attached  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 12-618**  
**BUDGET LINE: 23020303.1010.6004123**
  
13. VENDOR: Law Enforcement Psychological Associates (LEPA)  
DESCRIPTION: Amend psychological testing contract to change pricing  
REQUESTED BY: D. Harder, R. Holdrege, Sheriff's Dept.  
TERM: 1/1/15-12/31/15 - no change  
COST: NTE \$14,999.00 per attached  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 12-618**  
**BUDGET LINE: 23020303.1010.6004123**
  
14. VENDOR: Shred-IT USA, LLC  
DESCRIPTION: Document destruction services - low quote  
REQUESTED BY: K. White, DSS  
TERM: 7/1/15-6/30/16 Three optional one year renewals  
COST: NTE \$14,999.00 @ \$64.00/week plus \$12.00/tote over 2/wk. - normal usage 17 totes/wk.  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 13-731**  
**BUDGET LINE: 35020006.1010.6004117**

15.   VENDOR: John Davidson  
DESCRIPTION: MSW Level Consulting  
REQUESTED BY: E. Cooney, S. Stagg, WPNH  
TERM: 8/1/15-7/31/16  
COST: NTE \$4,500.00 @ \$45.00/hr.  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 17-610**  
**BUDGET LINE: 27070304.2050.6004255**
  
16.   VENDOR: Ciashi, Dietershagen, Little, Mickelson & Co., LLP  
DESCRIPTION: Audit services for Deferred Comp Plan  
REQUESTED BY: T. Dellapenna, Risk & Insurance  
TERM: 1/1/15-6/30/17 Two optional one year renewals available through 6/30/19  
**(CORRECTED TERM)**  
COST: NTE \$4,000.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 872-118**  
**BUDGET LINE: 18020001.2090.6004573**
  
17.   VENDOR: WBNG-TV  
DESCRIPTION: Television advertising for recycling  
REQUESTED BY: D. Schofield, D. Smith, DPW/B&G  
TERM: 7/1/15-6/30/16  
COST: NTE \$15, 960.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-548**  
**BUDGET LINE: 38050007.2020.6004137**
  
18.   VENDOR: Advance One Development, LLC  
DESCRIPTION: Bid #2015-039 Change Order #1 for construction of a landfill gas collection and control system in the landfill to increase cost  
REQUESTED BY: D. Schofield, L. Haskell, DPW/DSWM  
TERM: 4/15/15-7/31/15  
COST: NTE \$461,145.00 Increase \$99,220.00  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1732-581**  
**BUDGET LINE: 38010007.5205.6002206.3820050**

19. VENDOR: Duffy's Equipment Service  
DESCRIPTION: Bid #2015-059 Kitchen Equipment Technician - sole bidder  
REQUESTED BY: M. Haus, Central Foods  
TERM: 6/10/15-6/9/16 Three optional one year renewals available through 6/9/19  
COST: NTE \$110.00/hr. straight time, \$165.00/hr. overtime  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 1748-48**  
**BUDGET LINE: 02010001.2060.6004120**
20. VENDOR: Toshiba Business Solutions  
DESCRIPTION: Lease two Toshiba e-Studio 457 copiers and one e-Studio 557 copier  
REQUESTED BY: J. Wilber, Y. Laviola, Public Defender's  
TERM: 7/1/15-6/30/20  
COST: NTE \$26,100.00 @ \$435.00/mo. plus \$.0065/copy for the 457 copiers and  
\$.0065/copy over 23,000/mo. for the 557 copier  
**BAC ACTION: Approved, Law Dept. to process**  
**CA 2680**  
**BUDGET LINE: 14000001.1010.6004196**

There being no further business at hand, the meeting was adjourned at 11:15am.



Ann Marie Suer, Secretary  
Board of Acquisition and Contract