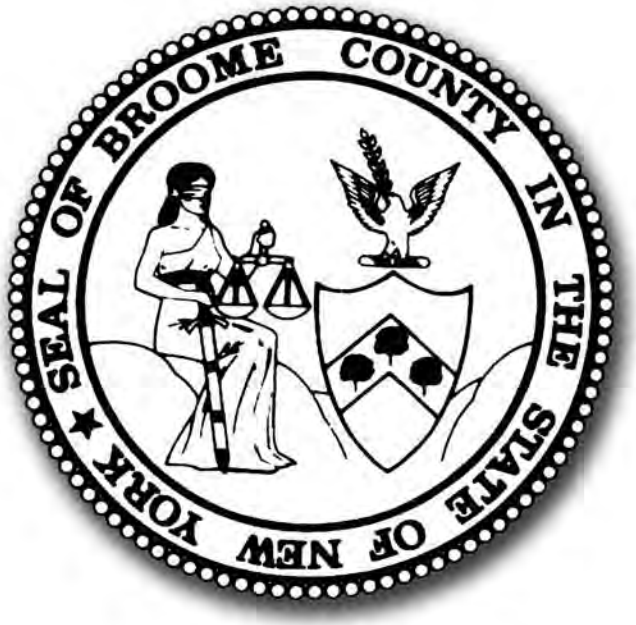
Broome County BUDGET

Adopted 2012



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RESOLUTION NO. 2011-397 APPROVING THE 2012-2017 CAPITAL IMPROVEMENT PROGRAM

Resolved, that the 2012 Capital Budget and the 2012-2017 Capital Improvement Program as accompanying the tentative budget for 2012, and as corrected and amended is hereby approved and adopted as the 2012 Capital Budget and 2012-2017 Capital Improvement Program for the County of Broome, and be it

Further Resolved, that the Budget Officer be and hereby is authorized, empowered, and directed to correct any modification, changes, additions, and/or typographical errors not effecting the substance of the capital budget and capital program, and that the Budget Officer is further directed, after making such corrections, to file the same with the Clerk of the County Legislature and to furnish said clerk with sufficient copies thereof for the members of the County Legislature.

RESOLUTION NO. 2011-399 MAKING APPROPRIATIONS FOR THE CONDUCT OF THE BROOME COUNTY GOVERNMENT FOR FISCAL YEAR 2012

WHEREAS, this County Legislature, by an accompanying Resolution **2011-398** of 2011, has adopted a budget for fiscal year 2012, now, therefore be it

RESOLVED, that the several amounts specified in such budget under the various categories and the various objects of expense in the 2012 tentative budget under the recommended column, unless a specific change or correction has been made in the same, in which case such change or corrected figure shall apply, shall be the amount appropriated for such items, effective January 1, 2012, and be it

FURTHER RESOLVED, that the fee schedules changing, deleting or establishing certain fees for the purpose of offsetting operating expenses be adopted, and be it

FURTHER RESOLVED, that the Budget Officer is hereby authorized, empowered and directed to correct any modifications, changes, additions and/or typographical errors not affecting the substance of the budget, and that the Budget Officer is further directed, after making such corrections, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

RESOLUTION NO. 2011-398 ADOPTING THE BROOME COUNTY BUDGET FOR FISCAL YEAR 2012

RESOLVED, that the tentative budget of the County of Broome, including the County's 2012 Capital Budget, as corrected and amended to $359,551,676 be and it hereby is adopted as the budget for the County of Broome, for the year commencing January 1, 2012 and ending December 31, 2012 and be it

FURTHER RESOLVED, that the Director of Budget and Research is hereby authorized, empowered, and directed to correct any modifications, changes, additions and/or typographical errors not effecting the substance of the budget and that the budget officer is further directed, after making such correction, to file same with the Clerk of the County Legislature and to furnish said Clerk with sufficient copies thereof for the members of the County Legislature.

COUNTY OF BROOME)
) ss:
STATE OF NEW YORK)

I, the undersigned, Clerk of the Legislature of the County of Broome, DO HEREBY CERTIFY that the above is an original resolution of such Legislature, duly adopted on the 10th day of November 2011, by a majority of the members elected to the Legislature of said County at a regular meeting of said Legislature.

I FURTHER CERTIFY that at the time said resolution was adopted said Legislature was comprised of nineteen members.

IN WITNESS WHEREOF, I have hereunto set my hand and affixed the corporate seal of said Legislature this 14th day of November, 2011.

_____
County Executive

_____
Clerk, County Legislature
County of Broome

Date:

2011 BROOME COUNTY ADMINISTRATION

County Executive's Office

Patrick J. Brennan	**County Executive**
Beth A. Roberts	**Deputy County Executive for Admin. & Human Services**
Michael G. Lynch	**Deputy County Executive for Physical Services**
Colleen A. Wagner	**Executive Assistant**
Darlene R. Croston	**Executive Assistant**
Lauren R. Kutch	Secretary, **Director of OMB**
Eric S. Denk	**Administrative Assistant**
Carolyn M. Penna	Secretary, **Deputy County Executive**

Office of Management & Budget

Marie F. Kalka	Director, **Office of Management & Budget**
Martin J. Gerchman	Deputy Director, **Budget**
Jennifer L. Lindsay	Deputy Director, **Accounting & Finance**
Jerome Z. Knebel	Deputy Director, **Treasury**

Elected and Appointed Officials

Jerry F. Marinich	Chairman, **Legislature**
Richard R. Blythe	**County Clerk**
Gerald F. Mollen	**District Attorney**
David E. Harder	**Sheriff**
Aaron M. Martin	Clerk, **Legislature**
Alex J. McLaughlin	Comptroller, **Audit & Control**
Eugene D. Faughnan, Esq.	Commissioner, **Elections**
John L. Perticone, Esq.	Commissioner, **Elections**
Wadih Diab, MD	**Coroner**
Timothy T. Jones, MD	**Coroner**
John C. Prindle, MD	**Coroner**
Michael T. McCarville, MD.	**Coroner**
Dr. Kevin Drumm	President, **Broome Community College**

Heads of County Departments

Carl R. Beardsley	Commissioner, **Aviation**
Kathleen A. Bunnell	Director, **Office for Aging**
Barbara M. Travis	Program Coordinator, **CASA**
Michelle L. Haus	Director, **Central Food**
Terry R. Stark	Director, **Employment & Training**
Brett B. Chellis	Director, **Emergency Services**
Claudia A. Edwards	Director, **Health**
Kim S. McKinney	Director, **Information Technology**
Joseph J. Sluzar	County Attorney, **Law**
Lisa S. Wise	Director, **Library**
Michael W. Klein	**Personnel Officer**
Frank Evangelisti	Acting Commissioner, **Planning& Economic Development**
Lorraine S. Wilmot	Director, **Probation**
Jay L. Wilber	**Public Defender**
Michael G. Lynch	Acting Commissioner, **Public Works**
Janet R. Laszewski	Agent, **Purchasing**
Kevin P. Keough	Director, **Real Property Tax Services**
Robert E. Murphy	Risk Manager, **Risk & Insurance**
Arthur R. Johnson	Commissioner, **Social Services & Mental Health**
George H. Bagnetto	Commissioner, **Public Transportation**
Christopher H. Marion	Coordinator, **BC STOP-DWI**
Brian J. Vojtisek	Director, **Veterans' Services**
Steven P. Reagan	Administrator, **Willow Point Nursing Home**
Kara M. Briggs	Executive Director, **Youth Bureau**

2011 BROOME COUNTY LEGISLATURE

	LEGISLATORS	STAFF
District 1	Mark R. Whalen	Aaron M. Martin
District 2	Joseph A. Merrill	**Clerk of the Legislature**
District 3	Jason T. Garnar	
District 4	Joseph S. Sanfilippo	Carol L. Hall
District 5	John F. Hutchings	**Deputy Clerk**
District 6	Julie A. Lewis	
District 7	Marchie Diffendorf	Robert J. O'Donnell
District 8	Wayne L. Howard	**Second Deputy Clerk**
District 9	Stephen D. Herz	
District 10	Jerry F. Marinich	James V. Baumgartner
District 11	Ronald J. Keibel	**Legislative Assistant**
District 12	Michael P. Sopchak	
District 13	Matthew J. Pasquale	
District 14	David M. Jensen	
District 15	Michael W. Schafer	
District 16	John A. Black	
District 17	Ron Heebner	
District 18	Daniel J. Reynolds	
District 19	Daniel D. Reynolds	

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BUDGET MESSAGE

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September 22, 2011

Good evening Chairman Marinich, Majority Leader Howard, Minority Leader Whalen, members of the county legislature, department heads, staff, and guests.

I first want to recognize County Attorney Joseph Sluzar and thank him for his nearly seven years of dedicated service to Broome County government.

As you know, I was sworn into office on April 21. That evening, I told you that I would lead by example.

I started by relinquishing my take home vehicle privilege and had both Deputy Executives do the same. Then, I identified six more individual take home vehicles and relinquished those privileges.

In May, the two Deputy Executives and I turned in our county-provided cell phones. Over the summer, we audited cell phone usage, which resulted in significant savings.

The next step in leading by example and tightening our belts is salary reductions. My salary, both Deputy County Executives' salaries and the Director of the Office of Management and Budget's salary will be reduced by 3% in 2012. All Admin II salaries are frozen for the sixth time in eight years. I have also introduced two resolutions to the Legislature that propose increases to the employee share of health insurance to reduce taxpayer burden. I hope the Legislature will take action on those resolutions soon.

I intended to deliver a 2012 budget with a zero percent increase in the property tax. I began the budget process by meeting with the Office of Management and Budget Director Marie Kalka about developing a leaner budget. Throughout the month of May, I personally met with department heads and advised them of my budgetary expectations.

Broome County's department heads submitted to me budgets that collectively contained a slight negative in net county support for 2012. I personally want to thank them for a job well done.

I especially want to thank Marie Kalka and the staff of the Office of Management and Budget for their work on this, my recommended 2012 Budget.

On September 6, we were ready to go to print with a 2012 budget with a slight decrease in property taxes. Then Tropical Storm Lee arrived. As a result of the storm, Broome County experienced infrastructure damage. We have identified numerous projects that must be started and completed in the weeks and months ahead. We must borrow 6.2 million dollars to begin rebuilding.

As a result, the property tax increase in my recommended budget is now 1.57%. This 1.57% in property tax is due to the additional cost of principal and interest in 2012 for a flood related loan, which will most likely be reimbursed at the rate of 87 ½ cents per dollar in future years.

Budget Highlights

My 2012 budget contains

Property tax levy = $68,985,964.

- This amounts to approximately $10.40 to the average taxpayer with a home assessed at $80,000

Total Appropriations = $360.6 million

This includes:

- A Medicaid increase $700,000
- Retirement costs went up $1.7M
- All contract agencies are reduced by 3%

Total Revenue = $288.1M

Projected revenue includes:

- Sales tax revenue of $77.8M. Sales tax continues to improve. YTD growth is at 12%
- The District Attorney has a new revenue stream of $200K for traffic diversion fees
- An increase of $250K from sale of tax acquired property
- Charge back to municipalities of the true cost for elections which is an increase of $192K

Staff reductions include:

- Total staff FTE savings of $3.1M = 112 positions eliminated or unfunded
- 72 employees took advantage of the retirement incentive
- There is a potential for 5 layoffs

Tropical Storm Lee caused terrible long-term devastation to our community. All 16 Towns, 7 Villages, and the City of Binghamton are affected. Some businesses and residents may never fully recover their losses.

Fortunately, we had no loss of human life. That was thanks to the extraordinary efforts of many including our Office of Emergency Services headed by Brett Chellis under my direction. All of the following were on the ground helping people regain their lives: the National Guard, the State Office of Emergency Management, and hundreds of first responders, and also our own employees from Willow Point Nursing Home, Transit, Solid Waste, Aviation, Office for Aging, IT, Planning, Central Foods, Youth Bureau, the Law Department, Parks, Security, Mental Health, CASA, Public Works, DSS, Health Department, OMB, my own staff, and the Office of the Sheriff.

I would also like to give a special acknowledgement to the New York City Fire Department's Incident Management Team for their assistance with the evacuations and rescues and the first steps on the road to recovery.

Many, many people in this community are struggling to recover from the devastating floods. This recovery has been my focus since the rivers crested on September 9. We still have evacuees in shelters and Broome County is working every day to care for these folks until they can return home. Those that have returned to their homes will need our support, assistance, and leadership in the months to come. Many businesses vital to the economic stability of our community have suffered tremendous losses. The County must take an active role in their recovery and rebuilding. Recovery will remain my focus until this crisis is over.

I am confident that our 2012 budget will responsibly and efficiently address the foreseeable needs of our community for the coming year.

I look forward to working with the Legislature in finalizing this budget that maintains the services to our constituents without overburdening our property taxpayers.

Patrick J. Brennan

Patrick J. Brennan,
County Executive

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SCHEDULE
SUMMARY BY FUNDS
2009 - 2012

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SCHEDULE 1

2012 Adopted Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	$ 111,651,650	$ 121,870,926	$ -	$ (10,219,276)
SOCIAL SERVICES	$ 120,632,875	$ 55,448,204	$ -	$ 65,184,671
Enterprise Funds				
AVIATION	$ 4,087,322	$ 4,011,347	$ 75,975	$ -
PUBLIC TRANSPORTATION	$ 11,319,822	$ 10,253,709	$ -	$ 1,066,113
SOLID WASTE MANAGEMENT	$ 9,414,859	$ 8,546,985	$ 867,874	$ -
WILLOW POINT NURSING HOME	$ 29,479,256	$ 29,497,368	$ (18,112)	$ -
Internal Services Funds				
CENTRAL FOOD & NUTRITION	$ 4,525,114	$ 4,725,778	$ (200,664)	$ -
FLEET MANAGEMENT	$ 1,221,062	$ 891,331	$ 329,731	$ -
HEALTH INSURANCE	$ 44,920,873	$ 41,952,559	$ 2,968,314	$ -
RISK MANAGEMENT	$ 2,425,080	$ 2,425,080	$ -	$ -
WORKERS' COMPENSATION	$ 3,552,253	$ 3,552,253	$ -	$ -
Special Revenue Funds				
COUNTY LIBRARY	$ 2,342,660	$ 789,811	$ 200,000	$ 1,352,849
ROAD MACHINERY	$ 2,269,949	$ 37,351		$ 2,232,598
COUNTY ROAD	$ 9,292,074	$ 2,406,071		$ 6,886,003
VETERANS' ARENA	$ 1,481,303	$ 778,152		$ 703,151
GOLF	$ 935,524	$ 961,619	$ (26,095)	$ -
TOTALS	$ 359,551,676	$ 288,148,544	$ 4,223,118	$ 67,206,109
Reserve Uncollected Taxes				$ 700,000
Total Tax Levy				$ 67,906,109
2011 Totals	$ 354,178,111	$ 284,787,816	$ 2,245,623	$ 67,918,995
Difference	$ 5,373,565	$ 3,360,728	$ 1,977,495	$ (12,886)
Percentage Diff	1.52%	1.18%	88.06%	-0.02%

	2011	2012	Difference	% Difference
Full Values	$ 10,001,025,665	$ 9,732,723,098	$ (268,302,567)	-2.683%
Taxable Values	$ 5,485,197,941	$ 5,511,599,459	$ 26,401,518	0.481%
Full Value Tax Rate	$6.79	**$6.98**	$0.19	**2.737%**
Taxable Value Tax Rate	$12.38	**$12.32**	($0.06)	**-0.498%**

SCHEDULE 1

2012 Recommended Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	$ 111,943,221	$ 121,890,926	$ -	$ (9,947,705)
SOCIAL SERVICES	$ 120,632,875	$ 55,448,204	$ -	$ 65,184,671
Enterprise Funds				
AVIATION	$ 4,087,322	$ 4,011,347	$ 75,975	$ -
PUBLIC TRANSPORTATION	$ 11,350,429	$ 10,247,572	$ -	$ 1,102,857
SOLID WASTE MANAGEMENT	$ 9,414,859	$ 8,546,985	$ 867,874	$ -
WILLOW POINT NURSING HOME	$ 29,479,256	$ 29,497,368	$ (18,112)	$ -
Internal Services Funds				
CENTRAL FOOD & NUTRITION	$ 4,525,114	$ 4,725,778	$ (200,664)	$ -
FLEET MANAGEMENT	$ 1,221,062	$ 891,331	$ 329,731	$ -
HEALTH INSURANCE	$ 44,920,873	$ 41,952,559	$ 2,968,314	$ -
RISK MANAGEMENT	$ 2,425,080	$ 2,425,080	$ -	$ -
WORKERS' COMPENSATION	$ 3,552,253	$ 3,552,253	$ -	$ -
Special Revenue Funds				
COUNTY LIBRARY	$ 2,342,660	$ 789,811	$ 200,000	$ 1,352,849
ROAD MACHINERY	$ 2,269,949	$ 37,351	$ -	$ 2,232,598
COUNTY ROAD	$ 10,062,074	$ 2,406,071	$ -	$ 7,656,003
VETERANS' ARENA	$ 1,482,843	$ 778,152	$ -	$ 704,691
GOLF	$ 935,524	$ 961,619	$ (26,095)	$ -
TOTALS	$ 360,645,394	$ 288,162,407	$ 4,197,023	$ 68,285,964
Reserve Uncollected Taxes				$ 700,000
Total Tax Levy				$ 68,985,964
2011 Totals	$ 354,178,111	$ 284,787,816	$ 2,245,623	$ 67,918,995
Difference	$ 6,467,283	$ 3,374,591	$ 1,951,400	$ 1,066,969
Percentage Diff	1.83%	1.18%	86.90%	1.57%

	2011	2012	Difference	% Difference
Full Values	$ 10,001,025,665	$ 9,738,021,853	$ (263,003,812)	-2.630%
Taxable Values	$ 5,485,197,941	$ 5,514,834,114	$ 29,636,173	0.540%
Full Value Tax Rate	$6.79	**$7.08**	$0.29	**4.314%**
Taxable Value Tax Rate	$12.38	**$12.51**	$0.13	**1.025%**

SCHEDULE 1
2011 Adopted Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	$ 109,541,683	$ 121,139,110	$ -	$ (11,597,427)
SOCIAL SERVICES	$ 118,630,400	$ 52,610,742	$ -	$ 66,019,658
Enterprise Funds				
AVIATION	$ 3,822,280	$ 3,772,681	$ 49,599	$ -
PUBLIC TRANSPORTATION	$ 11,879,633	$ 10,024,720	$ 800,000	$ 1,054,913
SOLID WASTE MANAGEMENT	$ 8,996,973	$ 8,976,078	$ 20,895	$ -
WILLOW POINT NURSING HOME	$ 30,011,115	$ 30,052,020	$ (40,905)	$ -
Internal Services Funds				
CENTRAL FOOD & NUTRITION	$ 4,528,735	$ 4,645,409	$ (116,674)	$ -
FLEET MANAGEMENT	$ 896,040	$ 403,950	$ 492,090	$ -
HEALTH INSURANCE	$ 43,198,872	$ 42,324,400	$ 874,472	$ -
RISK MANAGEMENT	$ 2,360,456	$ 2,393,310	$ (32,854)	$ -
WORKERS' COMPENSATION	$ 3,456,310	$ 3,457,310	$ (1,000)	$ -
Special Revenue Funds				
COUNTY LIBRARY	$ 2,467,369	$ 849,313	$ 200,000	$ 1,418,056
ROAD MACHINERY	$ 2,171,853	$ 38,851	$ -	$ 2,133,002
COUNTY ROAD	$ 9,593,745	$ 2,389,051	$ -	$ 7,204,694
VETERANS' ARENA	$ 1,697,951	$ 761,852	$ -	$ 936,099
GOLF	$ 924,696	$ 949,019	$ (24,323)	$ -
TOTALS	$ 354,178,111	$ 284,787,816	$ 2,245,623	$ 67,168,995
Reserve Uncollected Taxes				$ 750,000
Total Tax Levy				$ 67,918,995
2010 Totals	$ 352,593,984	$ 283,251,997	$ 6,057,600	$ 64,331,918
Difference	$ 1,584,127	$ 1,535,819	$ (3,811,977)	$ 3,587,077
Percentage Diff	0.45%	0.54%	-62.93%	5.58%

	2010	2011	Difference	% Difference
Full Values	$ 9,997,585,274	$ 10,001,025,665	$ 3,440,391	0.034%
Taxable Values	$ 5,474,666,923	$ 5,485,197,941	$ 10,531,018	0.192%
Full Value Tax Rate	$6.43	**$6.79**	$0.36	**5.540%**
Taxable Value Tax Rate	$11.75	**$12.38**	$0.63	**5.373%**

SCHEDULE 1
2010 Adopted Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	$ 108,588,669	$ 120,841,127	$ -	$ (12,252,458)
SOCIAL SERVICES	$ 112,957,062	$ 50,376,874	$ -	$ 62,580,188
Enterprise Funds				
AVIATION	$ 3,888,708	$ 3,974,054	$ (85,346)	$ -
PUBLIC TRANSPORTATION	$ 12,170,281	$ 9,909,325	$ 1,000,000	$ 1,260,956
SOLID WASTE MANAGEMENT	$ 12,945,426	$ 9,834,917	$ 3,110,509	$ -
WILLOW POINT NURSING HOME	$ 30,659,356	$ 30,821,250	$ (161,894)	$ -
Internal Services Funds				
CENTRAL FOOD & NUTRITION	$ 4,558,890	$ 4,558,902	$ (12)	$ -
FLEET MANAGEMENT	$ 1,141,120	$ 872,399	$ 268,721	$ -
HEALTH INSURANCE	$ 42,270,518	$ 41,394,896	$ 875,622	$ -
RISK MANAGEMENT	$ 2,538,929	$ 2,538,929	$ -	$ -
WORKERS' COMPENSATION	$ 3,331,034	$ 3,331,034	$ -	$ -
Special Revenue Funds				
COUNTY LIBRARY	$ 2,536,252	$ 836,206	$ 150,000	$ 1,550,046
ROAD MACHINERY	$ 2,414,523	$ 31,000	$ 100,000	$ 2,283,523
COUNTY ROAD	$ 9,682,861	$ 2,265,184	$ 800,000	$ 6,617,677
VETERANS' ARENA	$ 2,045,986	$ 754,000	$ -	$ 1,291,986
GOLF	$ 864,369	$ 911,900	$ (47,531)	$ -
TOTALS	$ 352,593,984	$ 283,251,997	$ 6,057,600	$ 63,331,918
Reserve Uncollected Taxes				$ 1,000,000
Total Tax Levy				$ 64,331,918
2009 Totals	$ 347,552,869	$ 279,573,244	$ 8,651,274	$ 60,340,186
Difference	$ 5,041,115	$ 3,678,753	$ (2,593,674)	$ 3,991,732
Percentage Diff	1.45%	1.32%	-29.98%	6.62%

	2009	2010	Difference	% Difference
Full Values	$ 9,256,213,918	$ 9,997,585,274	$ 741,371,356	8.009%
Taxable Values	$ 3,676,914,823	$ 5,474,666,923	$ 1,797,752,100	48.893%
Full Value Tax Rate *	$6.52	**$6.43**	($0.08)	**-1.291%**
Taxable Value Tax Rate *	$16.41	**$11.75**	($4.66)	**-28.395%**

* Note: Negative difference is due to Town of Vestal being reassessed resulting in a 100% equalization rate

SCHEDULE 1
2009 Adopted Budget

	Appropriation	Revenue	Fund Balance	Property Tax Support
General Fund				
GENERAL	$ 114,972,003	$ 125,992,626	$ 6,410,692	$ (17,431,315)
SOCIAL SERVICES	$ 105,893,187	$ 45,071,904	$ -	$ 60,821,283
Enterprise Funds				
AVIATION	$ 3,795,377	$ 3,619,329	$ 176,048	$ -
PUBLIC TRANSPORTATION	$ 12,396,613	$ 9,622,531	$ -	$ 2,774,082
SOLID WASTE MANAGEMENT	$ 10,209,739	$ 10,348,438	$ (138,699)	$ -
WILLOW POINT NURSING HOME	$ 31,317,724	$ 29,534,464	$ -	$ 1,783,260
Internal Services Funds				
CENTRAL FOOD & NUTRITION	$ 4,554,056	$ 4,578,402	$ (24,346)	$ -
FLEET MANAGEMENT	$ 1,545,752	$ 1,541,065	$ 350,000	$ (345,313)
HEALTH INSURANCE	$ 38,435,996	$ 38,436,005	$ (9)	$ -
RISK MANAGEMENT	$ 3,001,904	$ 3,024,316	$ (22,412)	$ -
WORKERS' COMPENSATION	$ 3,341,054	$ 3,341,054	$ -	$ -
Special Revenue Funds				
COUNTY LIBRARY	$ 2,622,503	$ 870,763	$ 150,000	$ 1,601,740
ROAD MACHINERY	$ 2,634,803	$ 31,000	$ -	$ 2,603,803
COUNTY ROAD	$ 10,056,192	$ 2,052,447	$ 1,550,000	$ 6,453,745
VETERANS' ARENA	$ 1,888,901	$ 610,000	$ 200,000	$ 1,078,901
GOLF	$ 887,065	$ 898,900	$ (11,835)	$ -
TOTALS	$347,552,869	$279,573,244	$ 8,651,274	59,340,186
Reserve Uncollected Taxes				1,000,000
Total Tax Levy				60,340,186
2008 Totals	$329,263,193	$264,613,475	$7,210,739	58,326,387
Difference	$18,289,676	$14,959,769	$1,440,535	2,013,799
Percentage Diff	5.55%	5.65%	19.98%	3.45%

	2008	2009	Difference	% Difference
Full Values	$8,326,561,651	$9,256,213,918	$929,652,267	11.165%
Taxable Values	$3,642,795,622	$3,676,915,373	$34,119,751	0.937%
Full Value Tax Rate	$6.64	**$6.52**	-$0.12	**-1.847%**
Taxable Value Tax Rate	$16.01	**$16.41**	$0.40	**2.493%**

GENERAL
GOVERNMENT

GENERAL GOVERNMENT

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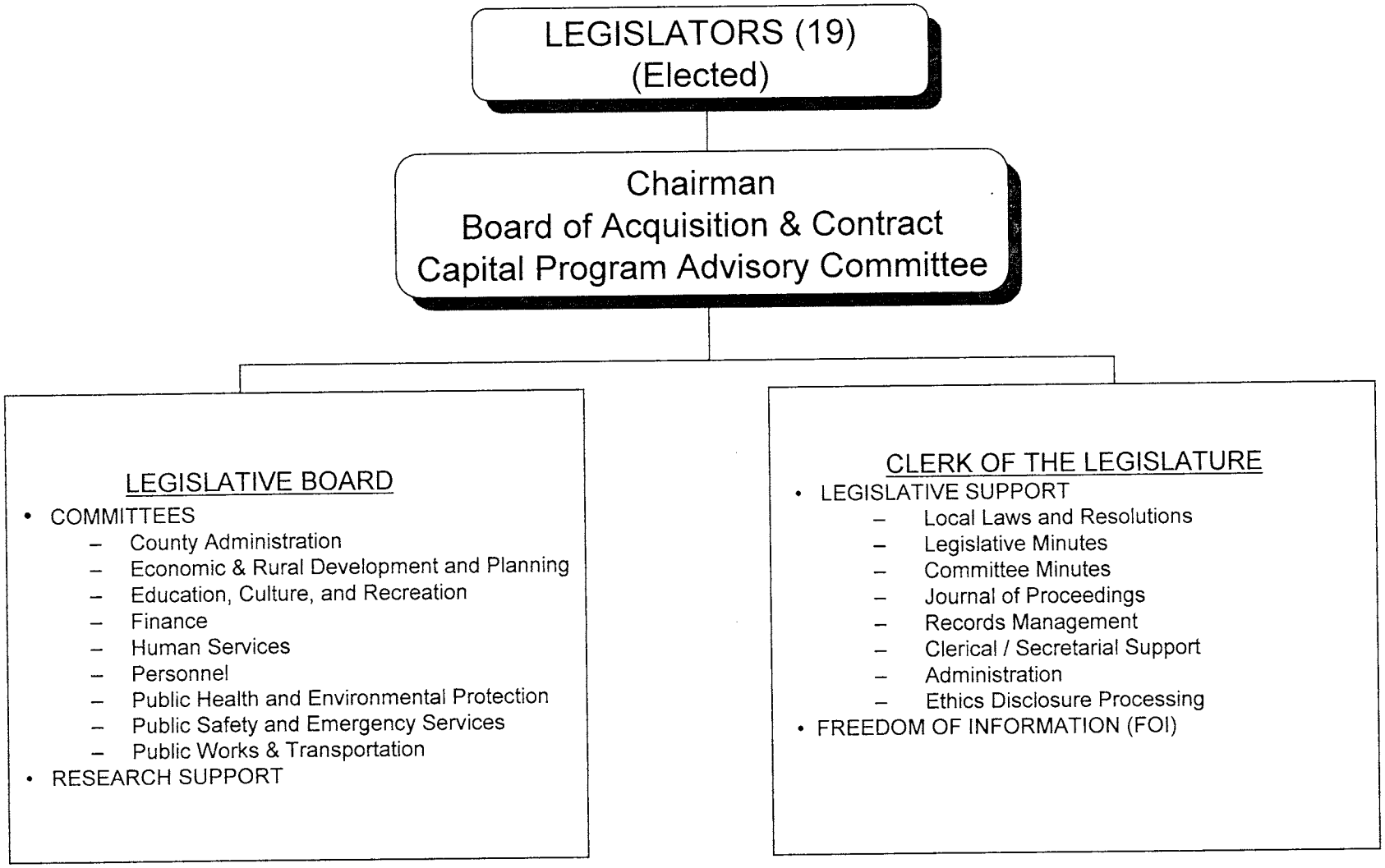
LEGISLATURE



LEGISLATIVE
CLERK

MISSION STATEMENT

The **Clerk of the Legislature** supervises and coordinates daily activities of the office of the Legislature.

DESCRIPTION

This office drafts and distributes all legislation to appropriate committees; processes, certifies, and disseminates all legislation; provides minutes of all Legislative Sessions and all committee meetings; prepares and advertises public hearings on local laws; prepares and files the required documentation on all approved local laws with the Secretary of State; and provides clerical/secretarial support to the individual Legislators. Prepares, maintains, and distributes the Directory of Federal, State, County, and Municipal Officials and a desk blotter-style quick directory.

The Clerk also serves as the Records Access Officer for Broome County Government, processing Freedom of Information Requests on a continual basis.

Finally, the Clerk distributes and collects the annual Financial Disclosure Form, which more than 200 County officials are required to complete and submit for review by the Board of Ethics.

2012 OBJECTIVES

- Continue to make the business of the Legislature accessible to the public through the use of the internet and other technologies
- Continue to make accessing public records as easy as possible for the public using a well designed paper form and an on-line submission form
- Enhance the capabilities of the office and the Legislative Assistant through the use of student interns

2012 DEPARTMENTAL BUDGET HIGHLIGHTS

- In the 2012 budget, this office has restricted expenses wherever possible including realizing savings from the reduction in salaries of newly appointed staff in January 2011.

12010001 LEGISLATIVE-Clerk

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Clerk of the County Legislature	E Admin	1	0	0	0	0
Clerk of the County Legislature	D Admin	0	1	1	1	1
Deputy Clerk of the County Legislature	19 Admin	1	0	0	0	0
Deputy Clerk of the County Legislature	18 Admin	0	1	1	1	1
Second Deputy Clerk of the County Legislature	15 Admin	1	0	0	0	0
Second Deputy Clerk of the County Legislature	14 Admin	0	1	1	1	1
Total Full-Time Positions		**3**	**3**	**3**	**3**	**3**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**3**	**3**	**3**	**3**	**3**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 12000000 Legislative
DIV 01 Legislative-Clerk

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000006 Sale of Prop and Comp for Loss						
5000512 MINOR SALES OTHER	1,116	1,200	984	1,000	1,000	1,000
5000513 MINOR SALES - PLANNING	133	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	1,249	1,200	984	1,000	1,000	1,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	169	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	169	0	0	0	0	0
Rev Total for Div 1201	1,418	1,200	984	1,000	1,000	1,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	144,633	153,029	120,422	150,123	150,123	150,123
6001002 SALARIES TEMPORARY	6,996	0	0	0	0	0
0000010 Personal Service Totals	151,629	153,029	120,422	150,123	150,123	150,123
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	119	298	123	215	215	215
6004011 DUPLICATING AND PRINTING RM SU	0	150	0	0	0	0
6004012 OFFICE SUPPLIES	866	1,060	558	1,060	1,060	1,060
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	1,000	137	150	150	150
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	405	1,000	1,000	1,000
6004073 SUBSCRIPTIONS	123	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	50	100	0	50	50	50
6004105 DUES AND MEMBERSHIPS	158	300	100	150	150	150
6004106 GENERAL OFFICE EXPENSES	434	3,300	833	630	630	630
6004131 PHOTOGRAPHIC EXPENSES	0	450	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	2,219	2,000	2,340	2,100	2,100	2,100
6004161 TRAVEL HOTEL AND MEALS	212	0	0	0	0	0
6004162 EDUCATION AND TRAINING	413	0	0	1,000	1,000	1,000
6004196 COPYING MACHINE RENTALS	1,361	2,832	2,260	2,800	2,800	2,800
6004541 STENOGRAPHIC SERVICES	683	500	200	600	600	600
6004573 OTHER FEES FOR SERVICES	4,450	5,000	2,846	6,800	6,800	6,800
0000040 Contractual Expenditures Totals	11,088	16,990	9,802	16,555	16,555	16,555

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 12000000 Legislative
DIV 01 Legislative-Clerk

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	696	453	227	490	490	490
0000041 Chargeback Expenses Totals	696	453	227	490	490	490
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,107	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,107	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	345	0	0	0	0	0
0000070 Interest on Indebtedness Totals	345	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	15,917	27,545	18,472	27,023	27,023	27,023
6008002 SOCIAL SECURITY	11,380	11,706	9,170	11,484	11,484	11,484
6008004 WORKERS COMPENSATION	788	818	409	630	630	630
6008006 LIFE INSURANCE	54	58	48	57	57	57
6008007 HEALTH INSURANCE	8,902	12,161	3,108	4,896	4,896	4,896
6008009 RETIREE HEALTH INSURANCE	19,470	21,039	16,592	21,867	21,867	21,867
0000080 Employee Benefits Totals	56,511	73,327	47,799	65,957	65,957	65,957
Exp Total for Div 1201	221,376	243,799	178,250	233,125	233,125	233,125
Total for Div 1201	-219,958	-242,599	-177,266	-232,125	-232,125	-232,125

LEGISLATIVE
LEGISLATURE

MISSION STATEMENT

The Broome County Legislature is the policy-making body and taxing authority of Broome County Government. The Legislature is comprised of 19 elected Legislators each representing a District. Through its power to legislate and approve appropriations, the County Legislature shapes the direction of Broome County Government. The Broome County Charter further defines the duties and powers of the Legislature.

DESCRIPTION

The **County Legislature** is responsible for the adoption of all local legislation and the levy of property taxes in order to fund County governmental operations. Other specific powers include the power to make appropriations, incur indebtedness, and adopt an annual budget; to create, alter, combine or abolish positions (job titles) except those units headed by elected officials; to confirm appointments by the County Executive; to adopt the equalization rates for the City of Binghamton and the 16 towns; and to award all contracts for professional services exceeding $15,000.

The **Chair of the Legislature** presides at meetings of the County Legislature and appoints all standing and ad hoc committees. The Chair is an ex-officio member of every committee. Additionally, the Chair is a member of the Board of Acquisition and Contract (BAC) and several Advisory Boards pursuant to the provisions of the Broome County Charter.

The Chair of the Finance Committee, the Chair of the Public Works & Transportation Committee and the Chair of the Legislature are all members of the Capital Projects Advisory Committee.

The **Legislative Assistant** provides research and support to the Chair, the Committees, and Legislators and facilitates activities and initiatives of the Legislature.

2012 OBJECTIVES

- Carefully scrutinize all County spending with the specific goal of controlling property taxes
- Work to create an atmosphere that will promote economic development within the County and region to enhance the County's tax base and employment opportunities
- Review County Departments and services to determine where administration and other functions can be consolidated
- Consider all possible opportunities for the most efficient delivery of services, including sharing of resources and services with municipalities
- Work to improve the quality of life for residents of Broome County
- Examine the impact of mineral exploration in Broome County

2012 DEPARTMENTAL BUDGET HIGHLIGHTS

- In the 2012 budget the Legislature has restricted expenses wherever possible including realizing savings from the reduction in salaries of newly appointed staff in January 2011.

12020001 LEGISLATIVE-Legislature

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Legislative Assistant	23 Admin	1	0	0	0	0
Legislative Assistant	22 Admin	0	1	1	1	1
Total Full-Time Positions		**1**	**1**	**1**	**1**	**1**
			PART TIME			
Chairman*/County Legislator	Elected	1	1	1	1	1
County Legislator	Elected	18	18	18	18	18
Total Part-Time Positions		**19**	**19**	**19**	**19**	**19**
TOTAL POSITIONS		**20**	**20**	**20**	**20**	**20**

* Elected by peers

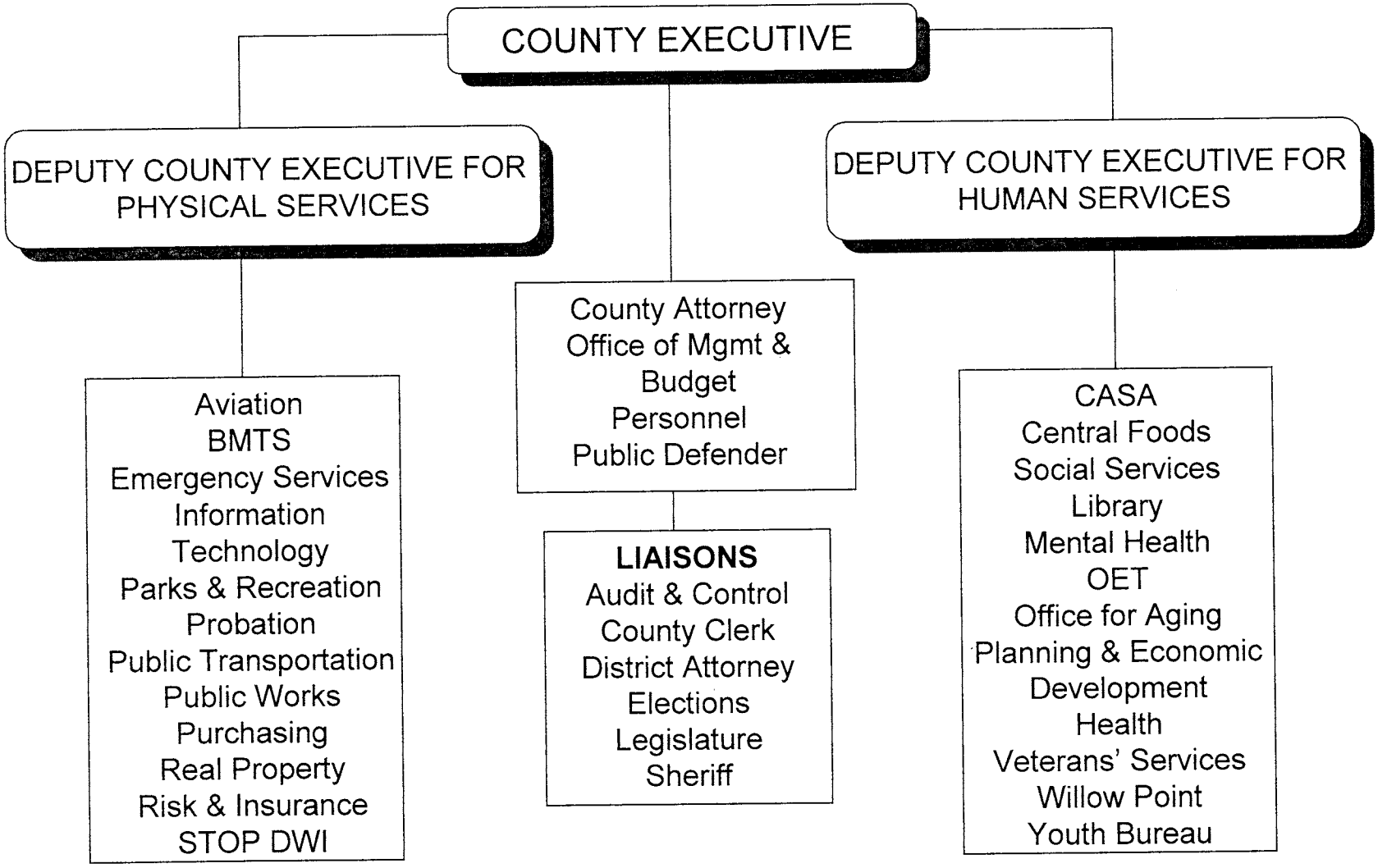
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 12000000 Legislative
DIV 02 Legislative-Legislature

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	51,359	53,956	39,970	51,280	51,280	51,280
6001001 SALARIES PART-TIME	243,763	245,000	201,427	245,000	245,000	245,000
0000010 Personal Service Totals	295,122	298,956	241,397	296,280	296,280	296,280
0000040 Contractual Expenditures						
6004030 FOOD AND BEVERAGES	0	500	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	504	0	0	2,452	2,452	2,452
6004162 EDUCATION AND TRAINING	391	0	100	925	925	925
0000040 Contractual Expenditures Totals	895	500	100	3,377	3,377	3,377
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,086	1,359	680	1,470	1,470	1,470
0000041 Chargeback Expenses Totals	2,086	1,359	680	1,470	1,470	1,470
0000080 Employee Benefits						
6008001 STATE RETIREMENT	20,217	33,562	20,390	31,730	31,730	31,730
6008002 SOCIAL SECURITY	22,016	22,871	17,200	22,661	22,661	22,661
6008004 WORKERS COMPENSATION	2,364	2,455	1,228	1,890	1,890	1,890
6008006 LIFE INSURANCE	304	304	288	380	380	380
6008007 HEALTH INSURANCE	40,474	27,635	46,078	61,881	61,881	47,881
6008009 RETIREE HEALTH INSURANCE	99,098	107,499	79,039	111,344	111,344	111,344
0000080 Employee Benefits Totals	184,473	194,326	164,223	229,886	229,886	215,886
Exp Total for Div 1202	482,576	495,141	406,400	531,013	531,013	517,013
Total for Div 1202	-482,576	-495,141	-406,400	-531,013	-531,013	-517,013
Total for Dept 12000000	-702,534	-737,740	-583,666	-763,138	-763,138	-749,138

COUNTY EXECUTIVE



COUNTY EXECUTIVE

MISSION STATEMENT

To efficiently manage County departments, projects and programs that will provide our residents with quality services that promote a high quality of life in a cost effective manner. To prepare and control the County's operating, capital, and grant budgets.

DESCRIPTION

The office and duties of the County Executive were established by Article III, Sections 301-312 of the Broome County Charter, adopted November 1968. The County Executive is the Chief Executive Officer and Administrative head of Broome County government. The County Executive is an elected position serving a four-year term.

The Executive Office is responsible for overseeing all County related departments. It is also responsible for communicating information regarding Broome County Government services, programs, activities and public policy to the employees, general public, and local, state and federal elected officials.

The County Executive is responsible for executing local laws and resolutions as defined in the Broome County Charter and Code. The County Executive supervises and directs the internal organization and reorganization of each department or other administrative units. In addition, the County Executive appoints members to County Boards and Commissions.

2012 OBJECTIVES

- To work closely with all levels of government, all of our internal departments, and our community partners to meet the challenges posed by our current economic conditions. We will strive to maintain, to the best of our ability, the quality services that our residents have come to expect. However, all services are being reevaluated to make sure we are providing them in the most cost effective manner. More creativity is needed. The administration and department heads are being charged with the task of doing more with less, and we are working to do this with as little impact to the consumer as possible.
- We will continue to work with our partner agencies to encourage economic development and help the private sector create new and better paying jobs. This includes working in partnership with the Governor's Regional Economic Council New York State and other local leaders to make sure that while protecting our environment we also make every effort to capitalize on the potential natural gas play that will result from the Marcellus Shale development.
- In order to create a climate that will attract economic development, the Executive's Office will continue to work to contain property taxes by pursuing more efficient operations within Broome County Government. These efforts will include but are not limited to:
    - Continue to enforce strict spending guidelines for all County departments.
    - Strongly advocate for additional consolidation/shared service opportunities with other governments.
    - Closely monitor all capital projects ensuring completion and quality.
    - Make sure all of our projects currently on the drawing board fit within the current economic model and will be sustainable both in the near future and decades from now.
    - Continue to push for improved efficiencies in all departments to improve performance and to reduce expenses.
    - Continue to create and promote strategies that market the Greater Binghamton region as a viable place in which to invest.

05000001 **EXECUTIVE**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
County Executive	Elected	1	1	1	1	1
Deputy County Executive	K Admin	2	2	2	2	2
Director of Budget & Research	J Admin	1	0	0	0	0
Deputy Director of Budget & Research	C Admin	1	0	0	0	0
Executive Asst. to the County Executive (37.5/40)	22 Admin	2	2	2	2	2
Administrative Asst. to the County Executive (40)	22 Admin	1	1	1	1	1
Secretary to Deputy County Executive (40)	14 Admin	1	1	1	1	1
Secretary to Dir. Of Budget & Research (40)	14 Admin	1	0	0	0	0
Total Full-Time Positions		**10**	**7**	**7**	**7**	**7**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**10**	**7**	**7**	**7**	**7**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 05000000 County Executive

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000332 INDIRECT COSTS CHARGEBACK	2,133,254	2,506,174	0	2,266,376	2,266,376	2,266,376
0000002 Departmental Income Total	2,133,254	2,506,174	0	2,266,376	2,266,376	2,266,376
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	1,945	0	0	0	0	0
0000007 Misc Interfund Revenues Total	1,945	0	0	0	0	0
Rev Totals for Dept 05000000	2,135,199	2,506,174	0	2,266,376	2,266,376	2,266,376
0000010 Personal Service						
6001000 SALARIES FULL-TIME	611,039	472,330	356,250	459,978	459,978	459,978
6001002 SALARIES TEMPORARY	4,269	0	32,724	0	0	0
0000010 Personal Service Totals	615,308	472,330	388,974	459,978	459,978	459,978
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	7	500	500	500	500	500
6004012 OFFICE SUPPLIES	3,040	3,800	2,618	3,000	3,000	3,000
6004030 FOOD AND BEVERAGES	700	600	249	500	500	500
6004046 GAS OIL GREASE AND DIESEL FUEL	144	75	163	75	75	75
6004048 MISC OPERATIONAL SUPPLIES	188	100	0	100	100	100
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	500	0	500	500	500
6004100 POSTAGE AND FREIGHT	0	50	0	50	50	50
6004105 DUES AND MEMBERSHIPS	2,759	2,600	2,605	667	667	667
6004106 GENERAL OFFICE EXPENSES	126	250	0	125	125	125
6004138 OTHER OPERATIONAL EXPENSES	100	200	0	200	200	200
6004161 TRAVEL HOTEL AND MEALS	1,815	0	626	0	0	0
6004162 EDUCATION AND TRAINING	1,035	0	280	0	0	0
6004169 DAY TRIP MEAL REIMBURSEMENT	93	100	0	0	0	0
6004196 COPYING MACHINE RENTALS	68	3,000	0	3,000	3,000	3,000
6004200 PROPERTY LOSS	1,745	0	0	0	0	0
6004573 OTHER FEES FOR SERVICES	54,426	0	0	0	0	0
0000040 Contractual Expenditures Totals	66,246	11,775	7,041	8,717	8,717	8,717

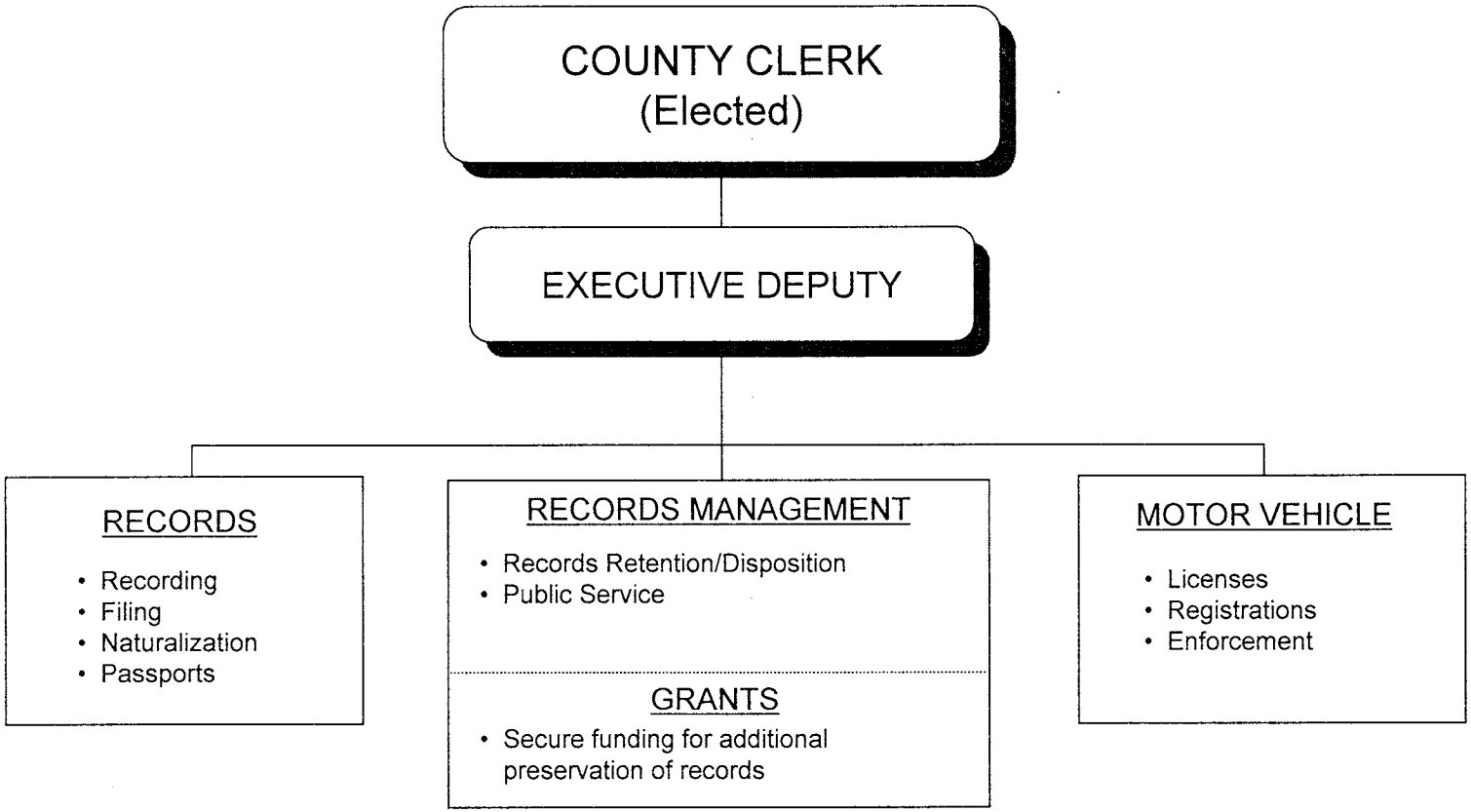
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 05000000 County Executive

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	3,589	400	200	513	513	513
6004615 GASOLINE CHARGEBACK	1,730	1,029	1,035	1,608	1,608	1,608
6004616 FLEET SERVICE CHARGEBACK	6,627	0	0	2,672	2,672	2,672
6004626 TRANSPORTATION SERVICES CHARGE	2,605	6,809	0	6,809	6,809	6,809
0000041 Chargeback Expenses Totals	14,551	8,238	1,235	11,602	11,602	11,602
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	356	0	0	0	0	0
0000060 Principal on Indebtedness Totals	356	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	2	0	0	0	0	0
0000070 Interest on Indebtedness Totals	2	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	66,993	85,019	59,793	82,796	82,796	82,796
6008002 SOCIAL SECURITY	45,245	36,134	29,257	35,190	35,190	35,190
6008004 WORKERS COMPENSATION	3,803	4,614	2,307	3,120	3,120	3,120
6008006 LIFE INSURANCE	174	135	115	135	135	135
6008007 HEALTH INSURANCE	93,163	72,146	45,172	60,352	60,352	60,352
6008009 RETIREE HEALTH INSURANCE	85,366	91,638	69,118	77,258	77,258	77,258
6008011 UNEMPLOYMENT INSURANCE	413	0	0	0	0	0
0000080 Employee Benefits Totals	295,157	289,686	205,762	258,851	258,851	258,851
Exp Totals for Dept 05000000	991,620	782,029	603,012	739,148	739,148	739,148
Total for Dept 05000000	1,143,579	1,724,145	-603,012	1,527,228	1,527,228	1,527,228

COUNTY CLERK



COUNTY CLERK
Main Office

MISSION STATEMENT

The County Clerk's Office provides services for the efficient filing and recording of documents as required by the constitution and laws of New York State.

The County Clerk's Office is a multi-service government agency and acts as an agent for federal, state and local government. The office is one of only a few in New York State offering records for sale over the Internet.

DESCRIPTION

The County Clerk is an elected position serving a four-year term. The Clerk is the Chief Clerk of the Supreme Court and as such has the responsibility of filing both civil and criminal records. This office provides the necessary services for the efficient filing and recording of land record documents, lien filing, acceptance of passport applications and naturalization of citizens as required by the State of New York and the federal government.

2012 OBJECTIVES

Our major objective in 2012 is to continue our program of scanning court records with the goal of making them available online within the same search program used for deeds & mortgages. We hope to promote increased usage of the e-filing program for certain types of court actions.

2012 BUDGET HIGHLIGHTS

- The office revenues will continue to exceed expenses.

04010001 **COUNTY CLERK/Records**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
County Clerk	Elected	1	1	1	1	1
Executive Deputy County Clerk	C Admin	1	1	1	1	1
Deputy County Clerk (40)	17 Admin	3	3	3	3	3
Paralegal (40)	15 Admin	1	1	1	1	1
Secretary to the County Clerk (40)	14 Admin	1	1	1	1	1
Senior Index Clerk (40)	9 CSEA	1	1	1	1	1
Index Clerk (40)	8 CSEA	5	4	4	4	4
Total Full-Time Positions		**13**	**12**	**12**	**12**	**12**
			PART TIME			
Clerk	6 CSEA	1	0	0	0	0
Total Part-Time Positions		**1**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**14**	**12**	**12**	**12**	**12**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 01 County Clerk- Records

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001 Tax Items						
5000004 INTEREST & PENAL-REAL PROP TAX	44	0	0	0	0	0
0000001 Tax Items Totals	44	0	0	0	0	0
0000002 Departmental Income						
5000104 CLERK FEES	1,251,728	1,325,000	926,512	1,350,000	1,350,000	1,350,000
5000105 XEROX MACHINE	3,735	5,000	5,565	5,000	5,000	5,000
5000106 MORTGAGE TAX	319,348	331,123	275,706	406,458	406,458	406,458
5000220 REMOTE ACCESS CHARGE	47,761	60,000	51,964	60,000	60,000	60,000
5000227 TITLE SEARCH FEES	150	0	0	0	0	0
5000426 MISCELLANEOUS	4,931	3,000	3,629	3,000	3,000	3,000
0000002 Departmental Income Totals	1,627,653	1,724,123	1,263,376	1,824,458	1,824,458	1,824,458
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	558	750	259	750	750	750
0000003 Use of Money Totals	558	750	259	750	750	750
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	4	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	4	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	135	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	1,650	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	1,785	0	0	0	0	0
Rev Total for Div 0401	1,630,044	1,724,873	1,263,635	1,825,208	1,825,208	1,825,208
0000010 Personal Service						
6001000 SALARIES FULL-TIME	533,341	524,102	436,359	544,040	544,040	544,040
6001001 SALARIES PART-TIME	10,549	0	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 01 County Clerk- Records

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6001003 SALARIES OVERTIME	612	0	0	0	0	0
0000010 Personal Service Totals	544,502	524,102	436,359	544,040	544,040	544,040
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	251	250	0	250	250	250
6004012 OFFICE SUPPLIES	8,137	7,500	4,276	7,500	7,500	7,500
6004030 FOOD AND BEVERAGES	248	300	127	300	300	300
6004041 PHOTOGRAPHIC SUPPLIES	910	250	0	250	250	250
6004056 COMPUTER EQUIPMENT(NON CAPITAL	2,476	0	697	0	0	0
6004100 POSTAGE AND FREIGHT	410	625	410	610	610	610
6004105 DUES AND MEMBERSHIPS	450	0	50	360	360	360
6004106 GENERAL OFFICE EXPENSES	414	0	0	150	150	150
6004117 BUILDING AND GROUNDS EXPENSES	0	250	0	250	250	250
6004160 MILEAGE AND PARKING-LOCAL	136	0	0	100	100	100
6004161 TRAVEL HOTEL AND MEALS	511	0	0	500	500	500
6004162 EDUCATION AND TRAINING	198	0	0	0	0	0
6004192 SOFTWARE MAINTENANCE	42,462	49,882	43,410	49,094	49,094	49,094
6004193 HARDWARE MAINTENANCE	7,484	9,503	4,776	3,667	3,667	3,667
6004195 HARDWARE RENTAL	4,859	5,301	4,418	15,301	15,301	15,301
6004196 COPYING MACHINE RENTALS	3,173	3,483	2,979	4,008	4,008	4,008
6004200 PROPERTY LOSS	1,211	0	0	0	0	0
0000040 Contractual Expenditures Totals	73,330	77,344	61,143	82,340	82,340	82,340
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,654	2,364	1,182	2,309	2,309	2,309
6004604 DPW SECURITY CHARGEBACKS	10,486	10,137	7,603	10,909	10,909	10,909
0000041 Chargeback Expenses Totals	13,140	12,501	8,785	13,218	13,218	13,218
0000080 Employee Benefits						
6008001 STATE RETIREMENT	58,733	94,065	69,344	97,944	97,944	97,944
6008002 SOCIAL SECURITY	39,714	39,976	31,787	41,620	41,620	41,620
6008004 WORKERS COMPENSATION	12,232	16,472	8,236	19,795	19,795	19,795
6008006 LIFE INSURANCE	248	228	192	228	228	228
6008007 HEALTH INSURANCE	108,481	113,044	89,801	110,390	110,390	110,390
6008009 RETIREE HEALTH INSURANCE	96,175	107,113	83,574	110,010	110,010	110,010
6008010 DISABILITY INSURANCE	764	645	533	645	645	645
0000080 Employee Benefits Totals	316,347	371,543	283,467	380,632	380,632	380,632

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 01 County Clerk- Records

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Total for Div 0401	947,319	985,490	789,754	1,020,230	1,020,230	1,020,230
Total for Div 0401	682,725	739,383	473,881	804,978	804,978	804,978

COUNTY CLERK
Motor Vehicles

MISSION STATEMENT

The Broome County Department of Motor Vehicles is a multi-service agency committed to acting as a liaison in fulfilling the legal responsibilities of NYS Department of Motor Vehicles and the Federal government, while serving the residents of Broome County in a courteous and timely manner.

DESCRIPTION

For 2012, the Department of Motor Vehicles will serve the public at 2 main offices:

(1) 181 Clinton Street, Binghamton
(2) 124 Washington Avenue, Endicott

Our mobile offices in Whitney Point & Conklin will remain open.

The two offices may be asked to process as many as 800 customers a day, occasionally 900!

2012 OBJECTIVES

We will be utilizing our website and phone system more than in the past in order to educate the public and disseminate information concerning a variety of inquiries.

We continue to strive to serve the public in a courteous and timely manner. With regulations changing continually, we are always working to keep staff up to date on state and federal regulations in order to provide consistent and accurate information to the public.

2012 BUDGET HIGHLIGHTS

- We will continue to educate the public with regard to the Enhanced Driver License/Non-Driver ID option
- A long term solution needs to be found with regards to customer parking at our Clinton Street office.
- We will be working with our staff in an attempt to continue improving in the areas of consistent and accurate information.
- Saturday service will be continued at our Endicott location.
- Competition from the NYS DMV via internet transactions will continue to erode our revenue stream unless sharing of revenues occurs.

04020001 **COUNTY CLERK/Motor Vehicles**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Principal Motor Vehicle Clerk (40)	11 CSEA	1	1	1	1	1
Senior Motor Vehicle Clerk (40)	9 CSEA	3	3	3	3	3
Motor Vehicle Clerk (40)	8 CSEA	9	9	9	9	9
Total Full-Time Positions		**13**	**13**	**13**	**13**	**13**
			PART TIME			
Motor Vehicle Clerk (Part-time)	8 CSEA	10	8	7	7	7
Total Part-Time Positions		**10**	**8**	**7**	**7**	**7**
TOTAL POSITIONS		**23**	**21**	**20**	**20**	**20**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 02 County Clerk - Motor Vehicles

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000107 MOTOR VEHICLE	2,319,216	2,354,000	1,794,744	2,354,000	2,354,000	2,354,000
5000108 COLLECTION OF SALES TAX	17,193	18,000	12,149	18,000	18,000	18,000
5000426 MISCELLANEOUS	1,039	1,000	630	700	700	700
0000002 Departmental Income Totals	2,337,448	2,373,000	1,807,523	2,372,700	2,372,700	2,372,700
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	315	400	185	250	250	250
0000003 Use of Money Totals	315	400	185	250	250	250
Rev Total for Div 0402	2,337,763	2,373,400	1,807,708	2,372,950	2,372,950	2,372,950
0000010 Personal Service						
6001000 SALARIES FULL-TIME	416,438	436,103	353,475	444,823	444,823	444,823
6001001 SALARIES PART-TIME	138,525	127,632	90,668	100,812	100,812	100,812
6001003 SALARIES OVERTIME	18,283	4,425	6,260	5,348	5,348	5,348
0000010 Personal Service Totals	573,246	568,160	450,403	550,983	550,983	550,983
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	920	833	791	797	797	797
6004012 OFFICE SUPPLIES	5,432	8,250	2,642	7,500	7,500	7,500
6004021 BLDG MAINTENANCE SUPPLIES	161	250	0	250	250	250
6004022 FUEL AND HEATING SUPPLIES	4,544	6,600	2,180	7,000	7,000	7,000
6004023 BLDG AND GROUNDS SUPPLIES	0	700	597	700	700	700
6004041 PHOTOGRAPHIC SUPPLIES	201	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	631	2,160	582	910	910	910
6004111 BUILDING AND LAND RENTAL	47,425	52,907	47,398	52,607	52,607	52,607
6004113 WATER AND SEWAGE CHARGES	643	740	335	750	750	750
6004115 ELECTRIC CURRENT	15,529	14,679	11,673	15,600	15,600	15,600
6004117 BUILDING AND GROUNDS EXPENSES	14,698	17,070	3,985	6,536	6,536	6,536
6004160 MILEAGE AND PARKING-LOCAL	328	500	0	500	500	500
6004195 HARDWARE RENTAL	55	0	0	0	0	0
6004196 COPYING MACHINE RENTALS	550	660	605	660	660	660
0000040 Contractual Expenditures Totals	91,117	105,349	70,788	93,810	93,810	93,810

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 02 County Clerk - Motor Vehicles

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	730	726	363	928	928	928
6004604 DPW SECURITY CHARGEBACKS	18,932	14,709	11,032	14,709	14,709	14,709
6004615 GASOLINE CHARGEBACK	1,027	603	929	1,440	1,440	1,440
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
6004619 BUILDING SERVICE CHARGEBACK	0	0	10,098	37,696	37,696	37,696
0000041 Chargeback Expenses Totals	22,898	16,038	22,422	56,109	56,109	56,109
0000080 Employee Benefits						
6008001 STATE RETIREMENT	59,687	102,270	67,194	99,177	99,177	99,177
6008002 SOCIAL SECURITY	41,341	43,463	32,372	42,150	42,150	42,150
6008004 WORKERS COMPENSATION	3,916	4,095	2,048	3,830	3,830	3,830
6008006 LIFE INSURANCE	314	304	232	342	342	342
6008007 HEALTH INSURANCE	100,278	112,258	91,457	111,044	111,044	111,044
6008009 RETIREE HEALTH INSURANCE	50,099	53,749	46,416	61,236	61,236	61,236
6008010 DISABILITY INSURANCE	2,003	2,064	1,486	1,806	1,806	1,806
6008011 UNEMPLOYMENT INSURANCE	7,433	0	0	0	0	0
0000080 Employee Benefits Totals	265,071	318,203	241,205	319,585	319,585	319,585
Exp Total for Div 0402	952,332	1,007,750	784,818	1,020,487	1,020,487	1,020,487
Total for Div 0402	1,385,431	1,365,650	1,022,890	1,352,463	1,352,463	1,352,463

COUNTY CLERK
Records Management

MISSION STATEMENT

To systematically effect the efficient administration of Broome County records in accordance with relevant regulations, by carefully balancing value, use, security, and cost.

DESCRIPTION

The Records Management Division provides practical guidance and expertise to departments in the following capacities:

- Determine retention and disposition of records.
- Review of requests for records storage and equipment.
- Coordinate all imaging/micrographics projects for all County Departments
- Ensure compliance with state and federal retention guidelines.

The Records Management Center is located at 161 Jensen Road in Vestal. The Records Center houses all inactive County records, all original reels of microfilm and CD's, all Information Technology computer back-up, as well as housing the Records Management offices, personnel & imaging/micrographics center.

When fully staffed, our Imaging/Micrographics Division has the capacity to operate 4 scanners, 2 quality control stations, 1 planetary camera & a Document Archive writer. The technology allows the department to scan County projects/record series & return all information on CDs or microfilm, as needed to satisfy all NYS Archive requirements & each department's specific needs.

2012 OBJECTIVES

Our major objective in 2012 is to continue to promote the reduction in the volume of paper records maintained by County Departments while providing each department with efficient retrieval and safe retention of their valuable documents.

2012 BUDGET HIGHLIGHTS

For 2012, the Records Management Division will be devoted to storing and retrieving records, disposing of records per the NYS disposal schedule.

Mandated budget reductions will see the staff go from 3 to 2 employees.

The Records Manager will continue to review and recommend the most efficient and effective ways to keep our records and will advise all departments during the year. No new scanning projects will be started during 2012 and existing projects will be suspended.

The staff will be relocated to the County Office Building in order to save on building expenses.

04030001 COUNTY CLERK/Records Center - Vestal

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Records Management Officer (40)	18 Admin	1	1	1	1	1
Sr. Records Clerk (40)	9 CSEA	1	1	1	1	1
Records Clerk (40)	7 CSEA	1	0	0	0	0
Clerk (40)	6 CSEA	1	1	0	0	0
Total Full-Time Positions		**4**	**3**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**4**	**3**	**2**	**2**	**2**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 03 County Clerk- Records Mgmt

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000426 MISCELLANEOUS	15,000	100	0	100	100	100
0000002 Departmental Income Totals	15,000	100	0	100	100	100
Rev Total for Div 0403	15,000	100	0	100	100	100
0000010 Personal Service						
6001000 SALARIES FULL-TIME	137,600	112,686	94,327	88,914	88,914	88,914
0000010 Personal Service Totals	137,600	112,686	94,327	88,914	88,914	88,914
0000040 Contractual Expenditures						
6004011 DUPLICATING AND PRINTING RM SU	0	360	0	350	350	350
6004012 OFFICE SUPPLIES	867	1,500	235	1,200	1,200	1,200
6004022 FUEL AND HEATING SUPPLIES	4,003	5,000	1,864	4,500	4,500	4,500
6004023 BLDG AND GROUNDS SUPPLIES	0	500	0	500	500	500
6004041 PHOTOGRAPHIC SUPPLIES	1,030	3,000	1,170	3,000	3,000	3,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	2,000	0	2,000	2,000	2,000
6004100 POSTAGE AND FREIGHT	0	50	0	50	50	50
6004105 DUES AND MEMBERSHIPS	60	0	0	70	70	70
6004106 GENERAL OFFICE EXPENSES	226	2,000	0	2,000	2,000	2,000
6004111 BUILDING AND LAND RENTAL	45,973	47,000	47,122	47,500	47,500	47,500
6004113 WATER AND SEWAGE CHARGES	339	400	185	200	200	200
6004115 ELECTRIC CURRENT	5,575	6,987	2,969	4,000	4,000	4,000
6004117 BUILDING AND GROUNDS EXPENSES	3,319	3,180	579	250	250	250
6004160 MILEAGE AND PARKING-LOCAL	121	200	109	500	500	500
6004161 TRAVEL HOTEL AND MEALS	570	0	0	0	0	0
6004162 EDUCATION AND TRAINING	25	0	0	0	0	0
6004193 HARDWARE MAINTENANCE	2,074	4,175	30	4,100	4,100	4,100
6004195 HARDWARE RENTAL	12,480	12,480	12,480	12,480	12,480	12,480
6004196 COPYING MACHINE RENTALS	-200	1,100	902	1,100	1,100	1,100
0000040 Contractual Expenditures Totals	76,462	89,932	67,645	83,800	83,800	83,800
0000041 Chargeback Expenses						
6004619 BUILDING SERVICE CHARGEBACK	0	0	1,683	4,557	4,557	4,557

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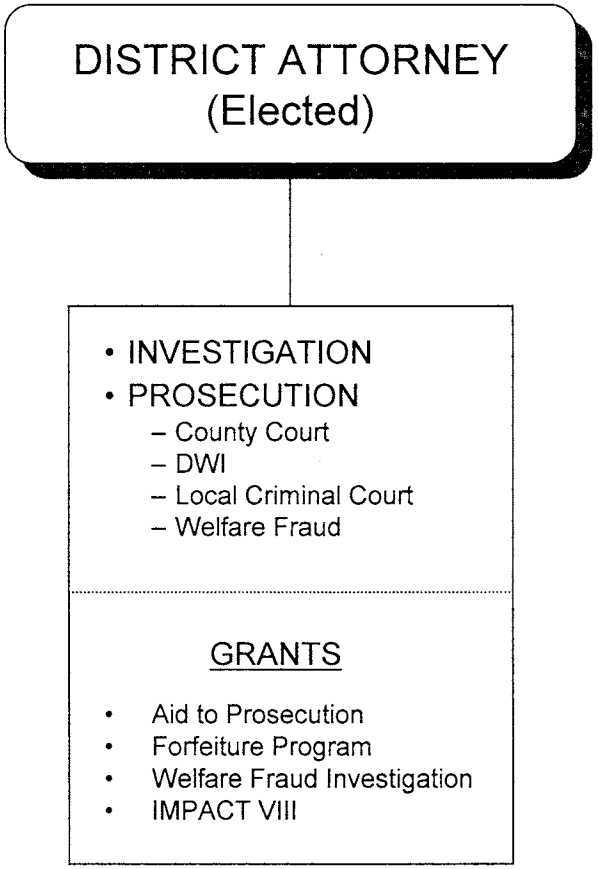
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 04000000 County Clerk
DIV 03 County Clerk- Records Mgmt

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses Totals	0	0	1,683	4,557	4,557	4,557
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,023	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,023	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	165	0	0	0	0	0
0000070 Interest on Indebtedness Totals	165	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	14,651	20,284	14,182	16,005	16,005	16,005
6008002 SOCIAL SECURITY	10,285	8,621	6,848	6,802	6,802	6,802
6008006 LIFE INSURANCE	77	57	48	38	38	38
6008007 HEALTH INSURANCE	26,184	28,670	22,541	22,091	22,091	22,091
6008009 RETIREE HEALTH INSURANCE	5,885	6,473	5,017	6,623	6,623	6,623
6008010 DISABILITY INSURANCE	386	258	213	129	129	129
0000080 Employee Benefits Totals	57,468	64,363	48,849	51,688	51,688	51,688
Exp Total for Div 0403	272,718	266,981	212,504	228,959	228,959	228,959
Total for Div 0403	-257,718	-266,881	-212,504	-228,859	-228,859	-228,859
Total for Dept 04000000	1,810,438	1,838,152	1,284,267	1,928,582	1,928,582	1,928,582

DISTRICT ATTORNEY



DISTRICT ATTORNEY

MISSION STATEMENT

To represent the People of the State of New York and Broome County fairly and effectively in all criminal proceedings in Broome County.

DESCRIPTION

The Broome County District Attorney's Office represents the People of the State of New York in all criminal proceedings, which include traffic and penal law violations, misdemeanors, and felonies. In each case, the prosecution must (1) determine what happened by gathering the facts and evidence; (2) determine what criminal offenses, if any, were committed: (3) if criminal offenses were committed, decide whether criminal prosecution is warranted, and (4) if prosecution is warranted, insure that prosecution is conducted fairly and competently.

2012 OBJECTIVES

In the face of reduced or static funding from grant funding sources (Aid to Prosecution and IMPACT), the most important objective is to provide for adequate personnel and funding for the Office of the District Attorney to be able to competently:

- Perform the basic investigation and prosecution functions of the office.
- Prosecute the significant number of pending cases involving violence related to gang activity and drug trafficking.
- Continue to provide prosecution service to the increased (and still increasing) number of specialized court and criminal justice programs, such as the Judicial Diversion Program, Drug Court, Domestic Violence Court and Integrated Domestic Violence Court, as well as for litigation related to the Sex Offender Registration Act (SORA) classifications. Leandra's Law became effective on August 15, 2010, once again requiring additional services from the Office of the District Attorney (being the monitor of the Broome County Ignition Interlock Program).

2012 BUDGET HIGHLIGHTS

- Enact local law authorizing the creation of a traffic violation diversion program, which would allow motorists to avoid prosecution for traffic offenses in certain circumstances upon payment of a fee to Broome County, thereby creating revenue in the amount of about $200,000.

- Maintain funding for current personnel.

- Provide adequate funding for essential prosecution services, including increased stenographic expenses, witness and travel expenses associated with the prosecution of pending cases, in particular for expert witnesses and out-of-state witnesses, and to maintain our current computer legal research capability.

06000001 **DISTRICT ATTORNEY**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
District Attorney	Elected	1	1	1	1	1
Senior Assistant District Attorney	AT-3	5	5	5	5	5
Assistant District Attorney II	AT-2	5	5	5	5	5
Assistant District Attorney I	AT-1	4	4	4	4	4
Chief Investigator - DA	27 Admin	1	1	1	1	1
Administrative Assistant to the DA	22 Admin	1	1	1	1	1
Investigator - DA	22 Admin	3	3	3	3	3
Paralegal	15 Admin	1	1	1	1	1
Secretary	13 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	5	5	5	5	5
Total Full-Time Positions		**29**	**29**	**29**	**29**	**29**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**29**	**29**	**29**	**29**	**29**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 06000000 District Attorney
DIV 00 District Attorney

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000245 FEE FOR TRAFFIC DIVERSION	0	0	0	200,000	200,000	200,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	40,000	55,000	51,213	55,000	55,000	55,000
5000428 OTHER CHARGES	57,978	82,227	23,161	84,440	84,440	84,440
0000002 Departmental Income Totals	97,978	137,227	74,374	339,440	339,440	339,440
0000005 Fines and Forfeitures						
5000501 (A2625) FORFEITURE OF CRIME PR	0	50,000	0	50,000	50,000	50,000
0000005 Fines and Forfeitures Totals	0	50,000	0	50,000	50,000	50,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	755	0	-31	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	1,148	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	1,903	0	-31	0	0	0
0000008 State Aid						
5000801 DISTRICT ATTORNEY'S SALARY	39,489	49,528	39,489	39,489	39,489	39,489
5000808 OTHER STATE AID	0	35,796	0	35,796	35,796	35,796
5000817 CAREER CRIMINAL PROSECUTION	-434	0	0	0	0	0
0000008 State Aid Totals	39,055	85,324	39,489	75,285	75,285	75,285
Rev Total for Div 0600	138,936	272,551	113,832	464,725	464,725	464,725
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,635,077	1,674,448	1,334,253	1,667,521	1,667,521	1,667,521
0000010 Personal Service Totals	1,635,077	1,674,448	1,334,253	1,667,521	1,667,521	1,667,521
0000020 Equipment and Capital Outlay						
6002706 COMMUNICATIONS EQUIPMENT	0	4,000	3,998	0	0	0
0000020 Equipment and Capital Outlay Totals	0	4,000	3,998	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 06000000 District Attorney
DIV 00 District Attorney

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	18,456	17,000	16,987	17,000	17,000	17,000
6004012 OFFICE SUPPLIES	21,358	18,000	18,313	18,000	18,000	18,000
6004041 PHOTOGRAPHIC SUPPLIES	0	400	0	3,100	3,100	3,100
6004046 GAS OIL GREASE AND DIESEL FUEL	1,030	1,000	1,852	1,000	1,000	1,000
6004048 MISC OPERATIONAL SUPPLIES	162	0	0	0	0	0
6004052 UNIFORMS	0	0	0	270	270	270
6004055 COMPUTER SOFTWARE AND SUPPLIES	188	0	50	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,112	0	697	0	0	0
6004100 POSTAGE AND FREIGHT	1,785	2,000	1,385	2,000	2,000	2,000
6004105 DUES AND MEMBERSHIPS	2,275	2,225	2,275	2,275	2,275	2,275
6004106 GENERAL OFFICE EXPENSES	8,649	5,500	3,316	5,500	5,500	5,500
6004111 BUILDING AND LAND RENTAL	0	94,490	0	0	0	0
6004131 PHOTOGRAPHIC EXPENSES	478	1,200	386	1,200	1,200	1,200
6004138 OTHER OPERATIONAL EXPENSES	496	0	4	0	0	0
6004146 SUBCONTRACTED PROGRAM EXPENSE	8,000	8,000	6,000	8,000	8,000	8,000
6004160 MILEAGE AND PARKING-LOCAL	4,702	6,000	1,804	6,000	6,000	6,000
6004161 TRAVEL HOTEL AND MEALS	2,273	9,000	5,368	9,000	9,000	9,000
6004162 EDUCATION AND TRAINING	300	6,000	1,220	6,000	6,000	6,000
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	8,711	15,000	8,047	15,000	15,000	15,000
6004168 OTHER PERSONAL EXPENSES	240	200	0	200	200	200
6004196 COPYING MACHINE RENTALS	5,124	7,300	6,809	7,300	7,300	7,300
6004200 PROPERTY LOSS	1,692	0	0	0	0	0
6004402 LAB SERVICES	689	2,000	0	2,000	2,000	2,000
6004536 WITNESS EXPENSES	27,499	35,000	27,776	35,000	35,000	35,000
6004537 INVESTIGATIONS EXPENSES	2,000	6,000	2,480	6,000	6,000	6,000
6004541 STENOGRAPHIC SERVICES	82,363	75,000	68,782	75,000	75,000	75,000
0000040 Contractual Expenditures Totals	199,582	311,315	173,551	219,845	219,845	219,845
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	8,201	3,240	1,620	3,091	3,091	3,091
6004615 GASOLINE CHARGEBACK	3,167	1,516	2,788	4,251	4,251	4,251
6004616 FLEET SERVICE CHARGEBACK	8,836	0	0	5,344	5,344	5,344
6004626 TRANSPORTATION SERVICES CHARGE	2,605	6,809	0	0	0	0
0000041 Chargeback Expenses Totals	22,809	11,565	4,408	12,686	12,686	12,686
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	82,390	0	0	0	0	0

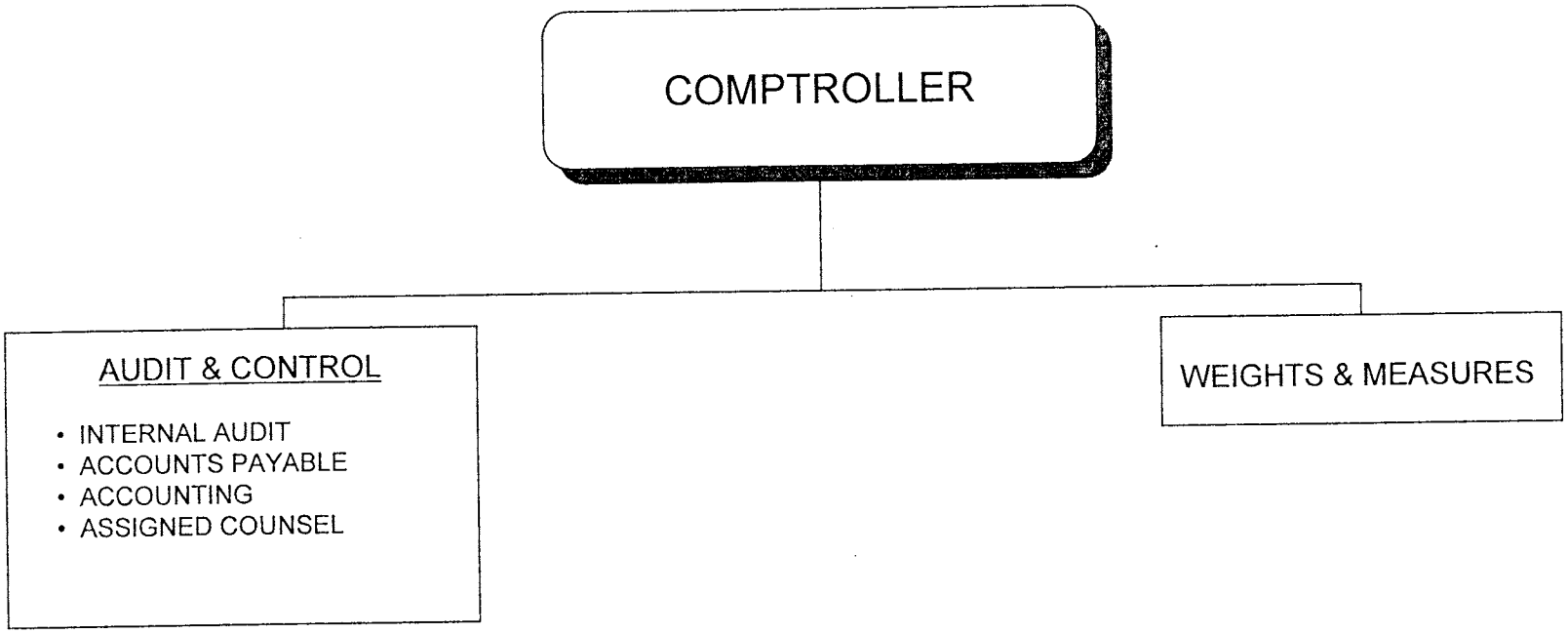
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 06000000 District Attorney
DIV 00 District Attorney

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness Totals	82,390	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	51,828	0	0	0	0	0
0000070 Interest on Indebtedness Totals	51,828	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	174,273	301,838	195,877	300,154	300,154	300,154
6008002 SOCIAL SECURITY	119,766	127,115	97,922	124,220	124,220	124,220
6008004 WORKERS COMPENSATION	16,631	17,856	8,928	17,968	17,968	17,968
6008006 LIFE INSURANCE	547	557	446	551	551	551
6008007 HEALTH INSURANCE	239,962	255,712	198,158	244,850	244,850	244,850
6008009 RETIREE HEALTH INSURANCE	21,775	23,952	15,748	38,554	38,554	38,554
6008010 DISABILITY INSURANCE	1,011	1,032	838	1,032	1,032	1,032
6008011 UNEMPLOYMENT INSURANCE	109	0	0	0	0	0
0000080 Employee Benefits Totals	574,074	728,062	517,917	727,329	727,329	727,329
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	164,967	175,609	175,609	184,657	184,657	184,657
0000090 Transfers Totals	164,967	175,609	175,609	184,657	184,657	184,657
Exp Total for Div 0600	2,730,727	2,904,999	2,209,736	2,812,038	2,812,038	2,812,038
Total for Div 0600	-2,591,791	-2,632,448	-2,095,904	-2,347,313	-2,347,313	-2,347,313
Total for Dept 06000000	-2,591,791	-2,632,448	-2,095,904	-2,347,313	-2,347,313	-2,347,313

AUDIT AND CONTROL



AUDIT & CONTROL

MISSION STATEMENT

To provide professional internal auditing services, in accordance with applicable professional standards, to the County of Broome. To help the organization identify and control business risks. To help insure that the County's resources are used in an ethical, effective, and efficient manner and that assets are adequately safeguarded. To insure that all County bank accounts are reconciled in a proper and timely manner. To provide the final review and approval of all disbursements of County funds, and to do so in a fair, efficient and expeditious manner. To administer and provide oversight relative to the disbursement of funds for the provision of indigent defense services in Broome County (except in cases where such services are provided directly by the Broome County Public Defender's Office).

DESCRIPTION

The Audit and Control Division of the Department of Audit and Control performs audits of various programs, departments, agencies, etc; reconciles all of the County's bank accounts; pays all of the County's bills and administers the County's assigned counsel program.

2012 OBJECTIVES

- Administer control self assessment process with County departments, contract agencies, and libraries.
- Provide instructional materials for departments in accounts payable and internal controls.
- Maintain compliance with continuing education and training standards promulgated by the Comptroller General of the United States.
- Pay all instruments received within one cycle of receipt.
- Reconcile all bank accounts within 30 days of receipt of statement.
- Use internal audit resources to help the County identify and mitigate business risks.

01010001 **AUDIT AND CONTROL**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Comptroller	J Admin	1	1	1	1	1
Secretary to the Comptroller	14 Admin	1	1	1	1	1
Internal Auditor/Trainee	21/19 CSEA	2	4	4	4	4
Accountant (County)	16 CSEA	1	1	1	1	1
Accounts Payable Auditors	15 CSEA	3	0	0	0	0
Total Full-Time Positions		**8**	**7**	**7**	**7**	**7**
			PART TIME			
Secretary	14 Admin	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**1**	**1**	**1**
TOTAL POSITIONS		**9**	**8**	**8**	**8**	**8**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 01000000 Audit and Control
DIV 01 Audit & Control

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000330 SINGLE AUDIT CHARGEBACK	53,798	50,000	0	50,766	50,766	50,766
0000002 Departmental Income Totals	53,798	50,000	0	50,766	50,766	50,766
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	96	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	96	0	0	0	0	0
0000008 State Aid						
5000810 COURT ASSIGNED ATTORNEYS	870,355	900,000	774,703	850,000	850,000	850,000
0000008 State Aid Totals	870,355	900,000	774,703	850,000	850,000	850,000
Rev Total for Div 0101	924,249	950,000	774,703	900,766	900,766	900,766
0000010 Personal Service						
6001000 SALARIES FULL-TIME	378,447	363,960	251,266	376,521	376,521	376,521
6001001 SALARIES PART-TIME	31,861	33,168	27,049	34,223	34,223	34,223
6001002 SALARIES TEMPORARY	4,756	0	6,671	0	0	0
6001003 SALARIES OVERTIME	0	0	1,056	0	0	0
0000010 Personal Service Totals	415,064	397,128	286,042	410,744	410,744	410,744
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	252	400	919	400	400	400
6004012 OFFICE SUPPLIES	1,152	1,200	677	1,200	1,200	1,200
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	500	0	500	500	500
6004100 POSTAGE AND FREIGHT	0	60	0	60	60	60
6004105 DUES AND MEMBERSHIPS	969	790	1,119	790	790	790
6004106 GENERAL OFFICE EXPENSES	0	0	1,232	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	136	500	0	500	500	500
6004161 TRAVEL HOTEL AND MEALS	2,275	0	771	0	0	0
6004162 EDUCATION AND TRAINING	3,045	0	1,308	0	0	0
6004501 AUDIT FEES	189,875	191,280	185,000	197,018	197,018	197,018
6004539 COURT ASSIGNED ATTORNEY-PUBLIC	1,594,605	1,300,000	38,670	1,273,392	1,273,392	1,273,392

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 01000000 Audit and Control
DIV 01 Audit & Control

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004540 COURT ASSIGNED ATTORNEY-FAMILY	1,118,270	955,000	1,952,065	900,000	900,000	900,000
0000040 Contractual Expenditures Totals	2,910,579	2,449,730	2,181,761	2,373,860	2,373,860	2,373,860
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	269	223	112	539	539	539
0000041 Chargeback Expenses Totals	269	223	112	539	539	539
0000080 Employee Benefits						
6008001 STATE RETIREMENT	43,130	72,474	42,204	74,923	74,923	74,923
6008002 SOCIAL SECURITY	30,608	30,801	20,941	31,844	31,844	31,844
6008004 WORKERS COMPENSATION	4,056	4,079	2,040	3,285	3,285	3,285
6008006 LIFE INSURANCE	162	154	106	153	153	153
6008007 HEALTH INSURANCE	51,045	55,594	27,490	56,340	56,340	56,340
6008009 RETIREE HEALTH INSURANCE	65,904	70,478	56,280	71,353	71,353	71,353
6008010 DISABILITY INSURANCE	695	645	320	645	645	645
0000080 Employee Benefits Totals	195,600	234,225	149,381	238,543	238,543	238,543
Exp Total for Div 0101	3,521,512	3,081,306	2,617,296	3,023,686	3,023,686	3,023,686
Total for Div 0101	-2,597,263	-2,131,306	-1,842,593	-2,122,920	-2,122,920	-2,122,920

AUDIT & CONTROL
Weights & Measures

MISSION STATEMENT

To assure a fair and equitable marketplace for both the buyer and the seller by conducting annual inspections and testing of commercially used weighing and measuring devices. To enforce New York State Agriculture & Markets Law Article 16, the New York State Code of Rules and Regulations 1NYCRR – Parts 220 through 224, and apply the procedures set forth by the National Institute of Standards and Technology.

DESCRIPTION

The Division of Weights & Measures inspects and tests, in accordance with the requirements promulgated by the New York State Department of Agriculture & Markets – Bureau of Weights & Measures, the accuracy and proper operation of commercially used weighing and measuring devices, the accuracy of labeled-by-weight packed in store commodities, and the quality of gasoline and diesel fuel.

2012 OBJECTIVES

- Continue participation in the state's octane testing program
- Continue to investigate and resolve all complaints in a timely manner
- Perform annual safety training review
- Insure that all inspections required by law are done on a timely basis

01020001 **AUDIT AND CONTROL/Weights and Measures**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Weights & Measures	21 Admin	1	1	1	1	1
Weights & Measures Inspector	15 CSEA	2	1	1	1	1
Total Full-Time Positions		**3**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**3**	**2**	**2**	**2**	**2**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 01000000 Audit and Control
DIV 02 Weights & Measures

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000118 FEES FOR SERVICES	60,953	55,000	46,420	55,000	55,000	55,000
5000160 FINES-WEIGHTS AND MEASURES	600	0	0	0	0	0
0000002 Departmental Income Totals	61,553	55,000	46,420	55,000	55,000	55,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	2,133	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	-600	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	1,533	0	0	0	0	0
Rev Total for Div 0102	63,086	55,000	46,420	55,000	55,000	55,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	102,833	104,832	86,769	107,892	107,892	107,892
0000010 Personal Service Totals	102,833	104,832	86,769	107,892	107,892	107,892
0000040 Contractual Expenditures						
6004048 MISC OPERATIONAL SUPPLIES	922	900	1,586	900	900	900
6004052 UNIFORMS	375	500	0	500	500	500
6004054 SAFETY SUPPLIES	84	0	220	0	0	0
6004105 DUES AND MEMBERSHIPS	206	265	206	265	265	265
6004138 OTHER OPERATIONAL EXPENSES	-1,745	0	-7,117	0	0	0
6004161 TRAVEL HOTEL AND MEALS	1,116	0	1,124	0	0	0
6004162 EDUCATION AND TRAINING	104	0	138	0	0	0
6004200 PROPERTY LOSS	600	0	0	0	0	0
0000040 Contractual Expenditures Totals	1,662	1,665	-3,843	1,665	1,665	1,665
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	39	897	449	902	902	902
6004615 GASOLINE CHARGEBACK	2,020	1,772	1,661	2,099	2,099	2,099
6004616 FLEET SERVICE CHARGEBACK	0	0	0	2,672	2,672	2,672
6004626 TRANSPORTATION SERVICES CHARGE	0	6,809	0	7,583	7,583	7,583

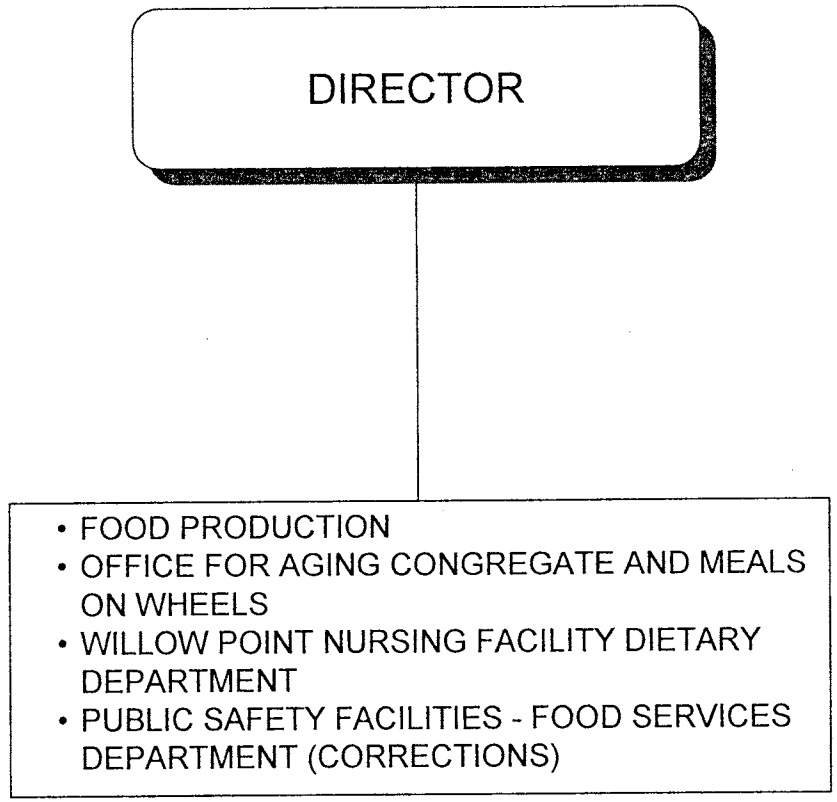
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 01000000 Audit and Control
DIV 02 Weights & Measures

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses Totals	2,059	9,478	2,110	13,256	13,256	13,256
0000080 Employee Benefits						
6008001 STATE RETIREMENT	10,967	18,870	13,303	19,421	19,421	19,421
6008002 SOCIAL SECURITY	7,485	8,020	6,201	8,254	8,254	8,254
6008006 LIFE INSURANCE	38	38	32	38	38	38
6008007 HEALTH INSURANCE	20,661	22,622	17,971	22,091	22,091	22,091
6008009 RETIREE HEALTH INSURANCE	33,917	38,259	30,023	39,561	39,561	39,561
6008010 DISABILITY INSURANCE	129	129	107	129	129	129
0000080 Employee Benefits Totals	73,197	87,938	67,637	89,494	89,494	89,494
Exp Total for Div 0102	179,751	203,913	152,673	212,307	212,307	212,307
Total for Div 0102	-116,665	-148,913	-106,253	-157,307	-157,307	-157,307
Total for Dept 01000000	-2,713,928	-2,280,219	-1,948,846	-2,280,227	-2,280,227	-2,280,227

CENTRAL FOOD AND NUTRITION SERVICES



CENTRAL FOOD & NUTRITION SERVICES

MISSION STATEMENT

Central Food and Nutrition Services provides food management and production services within applicable codes and regulations to County operated facilities and programs.

DESCRIPTION

The Central Food's Administrative Offices and the Central Production Facility are located at 2001 East Main Street in Endicott. The facility was opened June 1988 and expanded and renovated in 1995. State-of-the-art cook-chill and conventional food production methods are utilized. In 2012, it is anticipated that 1,188,124 meals will be prepared and served by Central Foods.

2012 OBJECTIVES

- Continue to refine and maximize the Cook-Chill food production system to reduce costs and assure high level of user acceptance for Office for Aging, Willow Point Nursing Facility, and the Public Safety Facility.
- Work with OFA to find new and healthy menu items such as high fiber pasta and lower sodium products to keep up with the changing needs and guidelines of our aging population.
- Willow Point will be switching to a bulk re-therm system in 2012 or the end of 2011. This will allow them to serve on a steam table instead of the current tray line. The food quality will increase and will have better acceptance from the clients. We will continue to work with the Willow Point Nursing Facility staff and administration to meet the changing needs of the residents for meals, snacks, special functions and hydration status, while monitoring the cost of these programs.
- Continue to work with the Sheriff's Department, the Corrections Administration, and the medical staff to meet the nutritional needs of the inmates within the established guidelines.
- Refine CBORD to increase its usefulness to assist in purchasing.
- Continue to work with the Binghamton Housing Authority to provide meals and snacks to the kids in the after school gang prevention program.

2012 BUDGET HIGHLIGHTS

- Will continue to work within our means to keep costs competitive.
- No noticeable increases other than those mandated.
- With the change we are making at Willow Point there will be a significant savings on items needed to keep the current aging system in working order.

02010001 EXECUTIVE/CENTRAL FOOD & NUTRITION SERVICES

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Central Food & Nutrition Service	24 Admin	1	1	1	1	1
Sr. Food Service Director	21 Admin	1	0	1	0	0
Food Service Director (40)	20 BAPA	1	1	1	1	1
Dietitian (40)	19 BAPA	2	2	2	2	2
Senior Food Service Manager	18 BAPA	1	1	0	1	1
Food Service Manager	14 BAPA	3	2	2	2	2
Principal Account Clerk	13 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	2	2	2	2	2
Senior Food Service Helper	9 CSEA	3	3	3	3	3
Cook	8 CSEA	3	3	3	3	3
Assistant Cook	7 CSEA	2	2	1	1	1
Food Service Helper	5 CSEA	5	5	5	5	5
Total Full-Time Positions		**25**	**23**	**22**	**22**	**22**
			PART TIME			
Delivery Driver	10 CSEA	6	6	6	6	6
Food Service Helper	5 CSEA	14	14	14	14	14
Total Part-Time Positions		**20**	**20**	**20**	**20**	**20**
TOTAL POSITIONS		**45**	**43**	**42**	**42**	**42**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2060 Central Kitchen Operating
DEPT 02000000 Central Foods

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000228 CONTRACTED MEALS	31,527	0	0	0	0	0
5000328 CHARGES FOR FOOD SERVICE	4,120,788	4,640,699	2,863,660	4,721,468	4,721,468	4,721,468
0000002 Departmental Income Total	4,152,315	4,640,699	2,863,660	4,721,468	4,721,468	4,721,468
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	9	500	0	100	100	100
0000003 Use of Money Total	9	500	0	100	100	100
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	410	0	0	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	18,913	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	313	975	975	0	0	0
5000570 EARNINGS ON TEMPORARY INVESTME	388	0	0	0	0	0
0000007 Misc Interfund Revenues Total	20,024	975	975	0	0	0
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	2,516	4,210	-891	4,210	4,210	4,210
0000009 Federal Aid Total	2,516	4,210	-891	4,210	4,210	4,210
Rev Totals for Dept 02000000	4,174,864	4,646,384	2,863,744	4,725,778	4,725,778	4,725,778
0000010 Personal Service						
6001000 SALARIES FULL-TIME	810,855	858,189	605,028	853,038	853,038	853,038
6001001 SALARIES PART-TIME	342,462	362,403	272,219	370,919	370,919	370,919
6001002 SALARIES TEMPORARY	46,765	41,824	65,412	42,713	42,713	42,713
6001003 SALARIES OVERTIME	12,334	15,916	8,110	16,381	16,381	16,381
6001006 OUT OF TITLE PAY	4,379	0	11,475	0	0	0
6001009 OTHER PERSONNEL SERVICES	4,900	5,200	5,092	5,100	5,100	5,100
0000010 Personal Service Totals	1,221,695	1,283,532	967,336	1,288,151	1,288,151	1,288,151

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2060 Central Kitchen Operating
DEPT 02000000 Central Foods

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004004 MATERIAL & SUPPLIES-OTHER	168	0	0	0	0	0
6004010 BOOKS AND SUBSCRIPTIONS	173	300	0	300	300	300
6004012 OFFICE SUPPLIES	2,258	2,800	2,003	2,700	2,700	2,700
6004021 BLDG MAINTENANCE SUPPLIES	314	2,000	490	1,000	1,000	1,000
6004022 FUEL AND HEATING SUPPLIES	32,693	50,004	27,122	45,000	45,000	45,000
6004023 BLDG AND GROUNDS SUPPLIES	519	800	0	500	500	500
6004030 FOOD AND BEVERAGES	1,740,839	1,823,674	1,483,778	1,830,343	1,830,343	1,830,343
6004031 KITCHEN AND DINING ROOM SUPPLI	176,717	278,386	162,412	228,871	228,871	228,871
6004048 MISC OPERATIONAL SUPPLIES	33,081	48,400	42,233	43,500	43,500	43,500
6004052 UNIFORMS	2,028	0	0	0	0	0
6004054 SAFETY SUPPLIES	2,341	5,160	2,207	5,040	5,040	5,040
6004105 DUES AND MEMBERSHIPS	216	300	220	300	300	300
6004106 GENERAL OFFICE EXPENSES	30	0	30	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	321	0	0	0	0	0
6004113 WATER AND SEWAGE CHARGES	3,423	3,732	3,876	3,864	3,864	3,864
6004114 HEATING AND AIR COND PLANT EXP	0	1,000	0	1,000	1,000	1,000
6004115 ELECTRIC CURRENT	73,212	80,000	53,521	75,000	75,000	75,000
6004117 BUILDING AND GROUNDS EXPENSES	45,320	51,251	14,383	21,727	21,727	21,727
6004120 KITCHEN & DINING ROOM EXPENSES	37,359	43,517	28,939	43,587	43,587	43,587
6004121 LAUNDRY AND DRY CLEANING EXPEN	2,717	3,024	2,010	3,024	3,024	3,024
6004130 MOTOR EQUIP REPAIRS AND MAINT	1,744	2,810	784	1,500	1,500	1,500
6004137 ADVERTISING AND PROMOTION EXPE	0	150	0	150	150	150
6004138 OTHER OPERATIONAL EXPENSES	70	1,000	23	1,000	1,000	1,000
6004160 MILEAGE AND PARKING-LOCAL	284	0	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	11	0	0	0	0	0
6004162 EDUCATION AND TRAINING	1,740	0	11,169	1,500	1,500	1,500
6004192 SOFTWARE MAINTENANCE	11,129	11,130	0	11,307	11,307	11,307
6004196 COPYING MACHINE RENTALS	2,050	3,360	2,755	3,840	3,840	3,840
6004200 PROPERTY LOSS	313	975	975	400	400	400
6004504 OTHER FINANCIAL SERVICES	319	520	407	493	493	493
6004567 DIETARY SERVICES	7,948	8,351	6,847	8,615	8,615	8,615
0000040 Contractual Expenditures Totals	2,179,337	2,422,644	1,846,184	2,334,561	2,334,561	2,334,561
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	82,000	82,000	0	103,997	103,997	103,997
6004602 INSURANCE PREMIUM CHARGEBACK	1,010	1,001	501	1,479	1,479	1,479
6004614 OTHER CHARGEBACK EXPENSES	0	200	327	200	200	200
6004615 GASOLINE CHARGEBACK	17,903	25,551	18,033	30,640	30,640	30,640
6004616 FLEET SERVICE CHARGEBACK	19,880	0	0	10,692	10,692	10,692
6004619 BUILDING SERVICE CHARGEBACK	9,612	10,000	35,465	41,932	41,932	41,932
0000041 Chargeback Expenses Totals	130,405	118,752	54,326	188,940	188,940	188,940

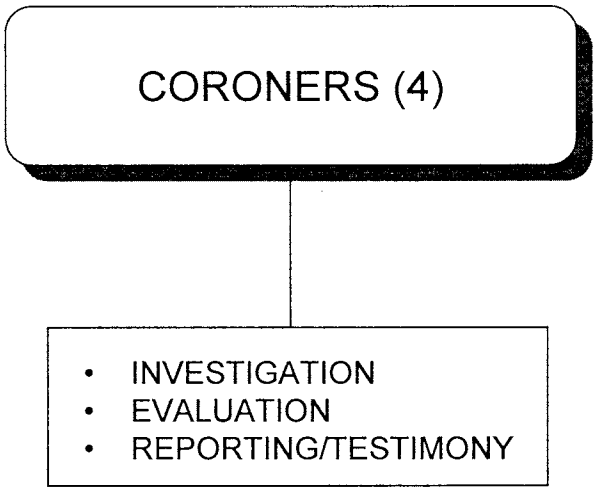
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2060 Central Kitchen Operating
DEPT 02000000 Central Foods

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000042 Depreciation						
6004801 DEPRECIATION - BUILDINGS	64,965	0	0	0	0	0
6004805 DEPRECIATION - MACHINERY & EQU	108,991	0	0	0	0	0
0000042 Depreciation Totals	173,956	0	0	0	0	0
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	38,270	0	37,845	37,845	37,845
6006001 PRINCIPAL ON BANS	0	0	0	8,162	8,162	8,162
0000060 Principal on Indebtedness Totals	0	38,270	0	46,007	46,007	46,007
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	7,458	27,729	21,731	26,367	26,367	26,367
6007001 INTEREST ON BANS	0	0	0	512	512	512
6007005 INTEREST ON CAPITAL LEASE	528	250	0	0	0	0
0000070 Interest on Indebtedness Totals	7,986	27,979	21,731	26,879	26,879	26,879
0000080 Employee Benefits						
6008001 STATE RETIREMENT	105,626	189,146	126,833	188,304	188,304	188,304
6008002 SOCIAL SECURITY	89,487	98,183	70,532	93,633	93,633	93,633
6008004 WORKERS COMPENSATION	23,932	27,625	13,813	36,792	36,792	36,792
6008005 WORKERS COMP LT LIABILITY	33,365	0	0	0	0	0
6008006 LIFE INSURANCE	669	703	555	684	684	684
6008007 HEALTH INSURANCE	223,980	258,563	198,452	254,955	254,955	254,955
6008008 OPEB - HEALTH INSURANCE	143,271	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	52,125	59,814	53,314	61,710	61,710	61,710
6008010 DISABILITY INSURANCE	3,722	3,999	3,009	3,998	3,998	3,998
6008011 UNEMPLOYMENT INSURANCE	3,238	500	0	500	500	500
0000080 Employee Benefits Totals	679,415	638,533	466,508	640,576	640,576	640,576
Exp Totals for Dept 02000000	4,392,794	4,529,710	3,356,085	4,525,114	4,525,114	4,525,114
Total for Dept 02000000	-217,930	116,674	-492,341	200,664	200,664	200,664

CORONERS


CORONERS (4)
• INVESTIGATION
• EVALUATION
• REPORTING/TESTIMONY

CORONERS

MISSION STATEMENT

To investigate unattended deaths, suspected homicide, suicide, medical misadventure or disease of public health significance.

DESCRIPTION

This department is responsible for the investigation, recovery and transportation of the bodies of deceased in Broome County to the morgue. This includes all deaths caused by violence or unlawful acts, unusual or unexplained death, death in a public institution other than a hospital or nursing home, and death unattended by a doctor. Pathologists are contracted to perform the autopsies. The County Coroners are duly licensed physicians and provide court testimony concerning the results of their investigations.

Routine administration is done by the Law Department.

2012 OBJECTIVES

- Maintain current levels of service.

03000001 **Coroner**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Total Full-Time Positions		0	0	0	0	0
			PART TIME			
Coroner	NA	4	4	4	4	4
Total Part-Time Positions		4	4	4	4	4
TOTAL POSITIONS		4	4	4	4	4

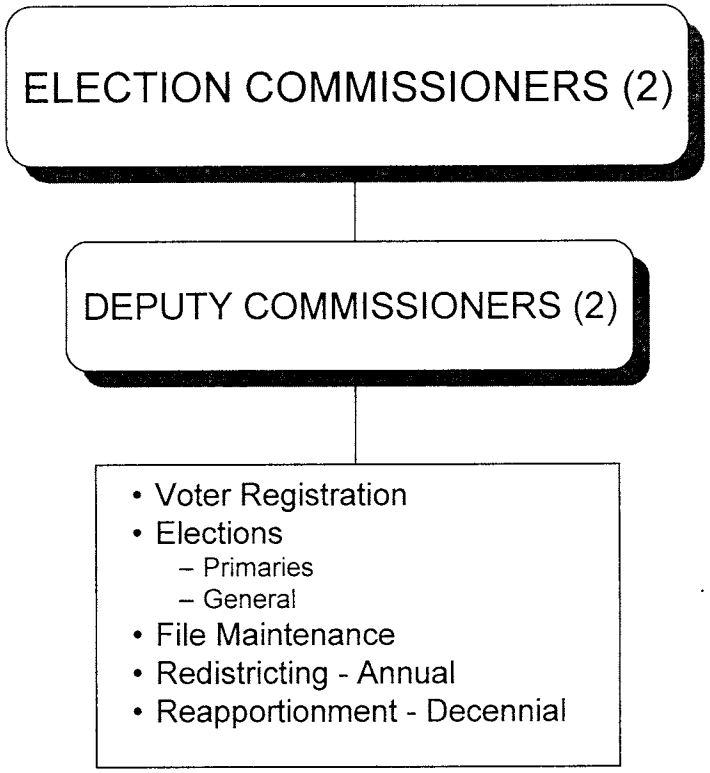
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 03000000 Coroners

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001001 SALARIES PART-TIME	112,003	112,000	92,615	112,000	112,000	112,000
0000010 Personal Service Totals	112,003	112,000	92,615	112,000	112,000	112,000
0000040 Contractual Expenditures						
6004105 DUES AND MEMBERSHIPS	110	200	0	200	200	200
6004143 TRANSPORTATION SERVICES	30,792	31,000	31,598	31,000	31,000	31,000
6004162 EDUCATION AND TRAINING	990	0	0	0	0	0
6004406 MEDICAL AND HOSPITAL SERVICES	177,939	177,000	142,298	177,000	177,000	177,000
0000040 Contractual Expenditures Totals	209,831	208,200	173,896	208,200	208,200	208,200
0000080 Employee Benefits						
6008001 STATE RETIREMENT	8,941	15,120	9,198	15,120	15,120	15,120
6008002 SOCIAL SECURITY	8,568	8,568	7,085	8,568	8,568	8,568
6008004 WORKERS COMPENSATION	805	811	406	734	734	734
0000080 Employee Benefits Totals	18,314	24,499	16,689	24,422	24,422	24,422
Exp Totals for Dept 03000000	**340,148**	**344,699**	**283,200**	**344,622**	**344,622**	**344,622**
Total for Dept 03000000	-340,148	-344,699	-283,200	-344,622	-344,622	-344,622

ELECTIONS


ELECTION COMMISSIONERS (2)
DEPUTY COMMISSIONERS (2)
• Voter Registration
• Elections
– Primaries
– General
• File Maintenance
• Redistricting - Annual
• Reapportionment - Decennial

ELECTIONS

MISSION STATEMENT

To insure that all eligible County citizens are offered an opportunity to register and vote; to maintain a complete and accurate voter file of all the registered voters in the Broome County; to insure that the integrity of the balloting process is maintained throughout Broome County; to enforce all provisions of the New York State Election Law. To institute all federal and state HAVA guidelines.

DESCRIPTION

The Board of Elections is responsible for the honest and efficient operation of all national, state, and local elections in Broome County. The Board is established pursuant to Section 3-200 of the New York State Election Law.

2012 OBJECTIVES

We will be busy introducing our redistricting and making sure that the voters are comfortable with the new machine and their new election districts/polling sites.

2012 BUDGET HIGHLIGHTS

This will be an extremely busy election year as we have the Presidential Primary, Primary Election and General Election in 2012. In 2011, we redistricted the entire county using the 2010 Census. Our goal was to have a poll site per district and we are very close to completing this task.

07000001 **ELECTIONS**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of Elections	C Admin	2	2	2	2	2
Election Auditor	14 CSEA	1	1	1	1	1
Election Data Specialist	14 CSEA	2	2	2	2	2
Election Registrar	14 CSEA	1	1	1	1	1
Total Full-Time Positions		**6**	**6**	**6**	**6**	**6**
			PART TIME			
Commissioner of Elections	NA	2	2	2	2	2
Total Part-Time Positions		**2**	**2**	**2**	**2**	**2**
TOTAL POSITIONS		**8**	**8**	**8**	**8**	**8**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 07000000 Elections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000179 CHARGES FOR SERVICES	298,641	300,000	300,218	536,000	536,000	536,000
0000002 Departmental Income Total	298,641	300,000	300,218	536,000	536,000	536,000
0000006 Sale of Prop and Comp for Loss						
5000515 MINOR SALES - ELECTIONS	661	500	82	500	500	500
5000518 SALE OF EQUIPMENT	6	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	667	500	82	500	500	500
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	428	0	-195	0	0	0
5000540 GAIN FROM DISPOSITION OF ASSET	9,266	0	0	0	0	0
0000007 Misc Interfund Revenues Total	9,694	0	-195	0	0	0
Rev Totals for Dept 07000000	309,002	300,500	300,105	536,500	536,500	536,500
0000010 Personal Service						
6001000 SALARIES FULL-TIME	262,720	270,391	224,387	277,394	277,394	277,394
6001001 SALARIES PART-TIME	14,857	15,000	12,547	20,000	15,000	15,000
6001002 SALARIES TEMPORARY	141,882	130,000	88,781	124,900	124,900	124,900
6001003 SALARIES OVERTIME	13,493	15,000	5,469	20,000	17,000	17,000
0000010 Personal Service Totals	432,952	430,391	331,184	442,294	434,294	434,294
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	133	500	128	500	500	500
6004011 DUPLICATING AND PRINTING RM SU	116,547	170,000	32,606	217,698	197,319	197,319
6004012 OFFICE SUPPLIES	9,927	10,000	1,957	15,000	15,000	15,000
6004021 BLDG MAINTENANCE SUPPLIES	22	0	0	0	0	0
6004023 BLDG AND GROUNDS SUPPLIES	0	0	1,099	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	9,500	0	1,500	1,500	1,500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	4,258	1,000	0	1,000	1,000	1,000
6004100 POSTAGE AND FREIGHT	23,567	26,000	23,295	40,000	40,000	40,000
6004105 DUES AND MEMBERSHIPS	140	210	140	210	210	210

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 07000000 Elections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004106 GENERAL OFFICE EXPENSES	1,531	4,500	4,538	4,528	4,528	4,528
6004111 BUILDING AND LAND RENTAL	60,085	43,610	43,610	43,610	43,610	43,610
6004137 ADVERTISING AND PROMOTION EXPE	6,103	10,000	1,050	15,000	15,000	15,000
6004138 OTHER OPERATIONAL EXPENSES	308,551	280,000	28,920	291,113	291,113	291,113
6004160 MILEAGE AND PARKING-LOCAL	4,397	6,500	1,455	11,500	11,500	11,500
6004161 TRAVEL HOTEL AND MEALS	2,189	0	0	2,000	2,000	2,000
6004162 EDUCATION AND TRAINING	120	0	198	4,000	4,000	4,000
6004169 DAY TRIP MEAL REIMBURSEMENT	0	100	0	0	0	0
6004192 SOFTWARE MAINTENANCE	55,595	55,427	55,427	55,427	55,427	55,427
6004196 COPYING MACHINE RENTALS	2,013	3,000	1,497	3,000	3,000	3,000
6004573 OTHER FEES FOR SERVICES	8,000	0	8,000	8,000	8,000	8,000
0000040 Contractual Expenditures Totals	603,178	620,347	203,920	714,086	693,707	693,707
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,682	5,125	2,563	5,153	5,153	5,153
6004615 GASOLINE CHARGEBACK	204	421	257	215	215	215
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
0000041 Chargeback Expenses Totals	5,095	5,546	2,820	6,704	6,704	6,704
0000080 Employee Benefits						
6008001 STATE RETIREMENT	32,518	50,021	38,318	51,281	51,281	51,281
6008002 SOCIAL SECURITY	32,265	21,833	24,386	22,369	22,369	22,369
6008004 WORKERS COMPENSATION	8,042	9,958	4,979	9,698	9,698	9,698
6008006 LIFE INSURANCE	154	153	128	153	153	153
6008007 HEALTH INSURANCE	61,773	67,865	54,119	66,272	66,272	66,272
6008009 RETIREE HEALTH INSURANCE	57,416	53,357	36,946	48,015	48,015	48,015
6008010 DISABILITY INSURANCE	521	645	427	645	645	645
6008011 UNEMPLOYMENT INSURANCE	28,547	0	0	0	0	0
0000080 Employee Benefits Totals	221,236	203,832	159,303	198,433	198,433	198,433
0000090 Transfers						
6009001 TRANSFER TO CAPITAL FUND	235	0	0	0	0	0
0000090 Transfers Totals	235	0	0	0	0	0
Exp Totals for Dept 07000000	1,262,696	1,260,116	697,227	1,361,517	1,333,138	1,333,138

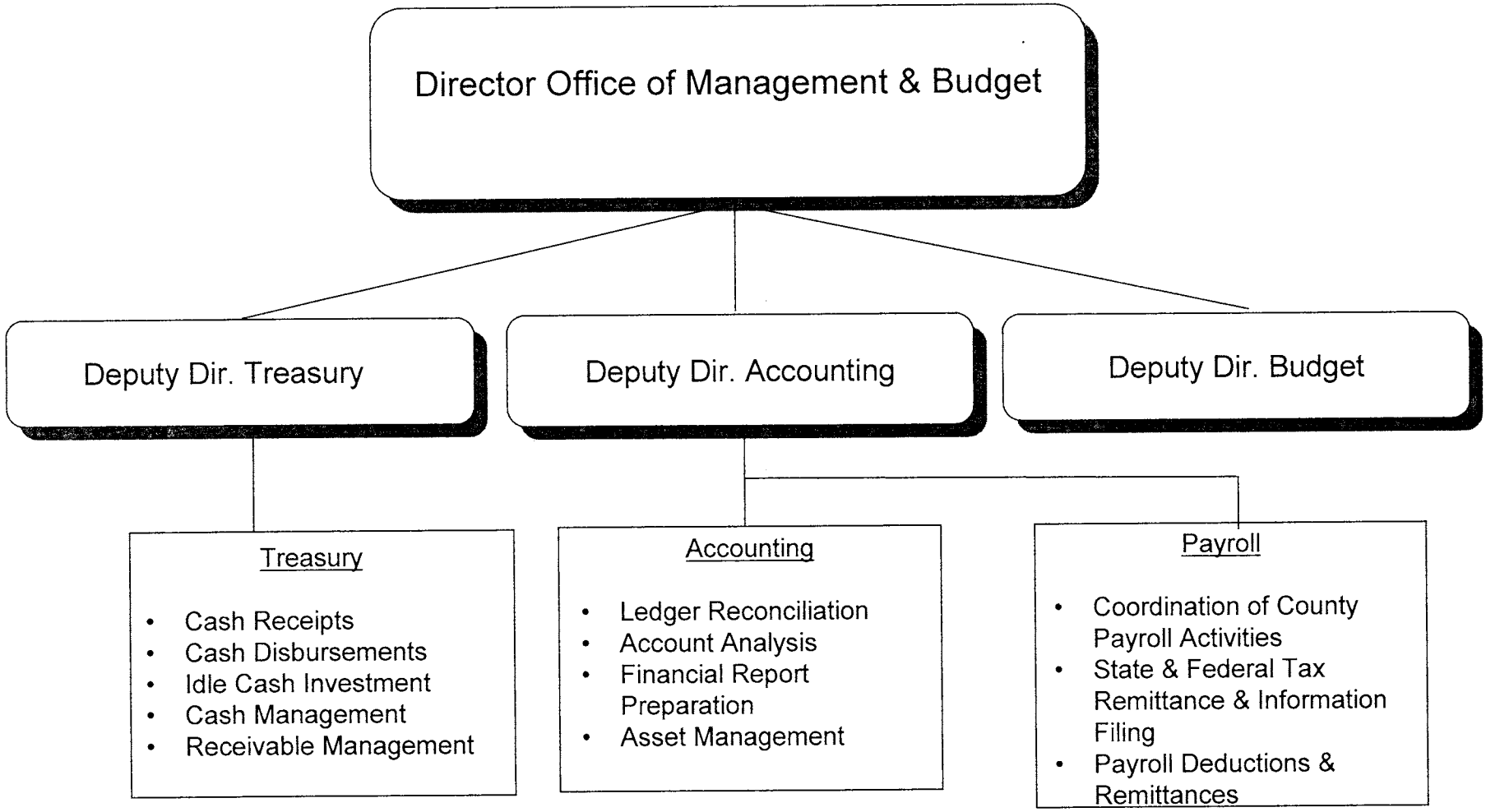
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 07000000 Elections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Dept 07000000	-953,694	-959,616	-397,122	-825,017	-796,638	-796,638

OFFICE OF MANAGEMENT & BUDGET



OFFICE OF MANAGEMENT AND BUDGET

MISSION STATEMENT

The Office of Management and Budget (OMB) is established by Article V of the Broome County Charter by Local Law 9 of 2010. The previous Department of Finance and Budget function were combined into this office in 2011. The Director of the Office of Management and Budget is Chief Fiscal Officer of the County. Accurate and complete accounting and reporting of County financial operations in conformance with current governmental Generally Accepted Accounting Principles (GAAP) is a core departmental function. The Director of Office of Management and Budget is also the County Treasurer, receives County funds and invests idle cash to maximize return. The department prepares and controls the County's operating, capital, and grant budgets, and coordinates the biweekly employee payroll process and prepares necessary state and federal tax and employment information filings. Tax receivable account maintenance is a notable core responsibility.

DESCRIPTION

There are three deputies who serve under the Director of Office of Management and Budget: Deputy Director-Treasury, Deputy Director-Accounting, and Deputy Director-Budget.

The **Deputy Director-Treasury** oversees the following:

The Town and County real property tax warrants and bills prepared annually. Information needed for their preparation is gathered from various sources. Legislative resolutions are drafted and submitted for approval to the Broome County Legislature.

Certain agreements between local businesses and the Broome County Industrial Development Agency require Payments in Lieu of Taxes (PILOT) by the businesses. The County also bills for and collects city payments in lieu of taxes. The Office of Management and Budget computes the charge based on these agreements and prepares billings.

Town tax collectors' warrants expire in April and school and village warrants expire in November. Upon expiration of the warrants, the County becomes the receiver of taxes. Amounts of unpaid school and village taxes are returned annually to the County. These amounts are remitted to the school districts and villages the following April.

OMB also receives and records state and federal reimbursement for grant-in-aid and capital programs, departmental income transmittals, sales tax transmittals, mortgage tax transmittals, and proceeds from the issuance of debt.

Sales tax is received from New York State and distributed to local municipalities quarterly. Mortgage tax is received from the Office of the County Clerk and distributed to local municipalities semi-annually. Mortgage tax reports are completed and filed with New York State.

OMB maintains County bank accounts using a pooled cash approach to cash management. Certain accounts are legally required to be segregated. The amount of cash which is not invested is minimized. Earnings are maximized within legally restricted investment alternatives.

The **Deputy Director-Accounting** oversees the following:

OMB maintains the County ledger and prepares the County's financial reports. The Comprehensive Annual Financial Report (CAFR) and the Annual Update Document (AUD) required by the State Comptroller are prepared in accordance with Generally Accepted Accounting

Principles. The department works extensively with external auditors and prepares revised reports as necessary.

Occupancy tax forms are mailed quarterly pursuant to Local Occupancy Tax Law. Receipts are made and delinquencies are pursued with the assistance of the County Attorney's Office.

Sales tax forms are prepared monthly and uploaded via New York State Department of Taxation and Finance website.

The department coordinates the County's payroll function. This coordination includes various reconciliations and computer system software maintenance. Quarterly and annual payroll reports, including W-2s, are prepared and filed with New York State, the Internal Revenue Services and the Social Security Administration.

The department is responsible for the Management of Assets for all county departments, excluding Willow Point Nursing Home.

The Director is also the Secretary/Treasurer of the Broome Tobacco Asset Corporation, maintaining the financial records and preparing the Corporation's financial reports.

The **Deputy Director-Budget** oversees the following:

In conjunction with the Director of OMB, this individual prepares and controls the County's operating, capital, and grant budgets. Enforcement of strict spending guidelines for all County departments, and close monitoring of all capital projects ensuring completion and quality is a further responsibility of this position.

The Deputy Director works with the Director of OMB to recommend and assist the County Executive with the preparation and control of the County budgets for operations, grants, and capital programs as well as the community college.

A property tax receivable database is maintained and reconciled to the County's general ledger. The annual tax sale, foreclosure and auction are recorded by this department.

Debt is issued by OMB based on cash needs for County capital programs. An Offering Statement is prepared and distributed in order to obtain the best interest rate. Computations to determine arbitrage earnings are performed and mandatory filings are completed and submitted to the federal government.

While many revenue accounts presented in the department's budget require various levels of administrative activities, only administrative fees and finance fees directly underwrite the department's activities.

2012 OBJECTIVES

- Preparation of the County's Comprehensive Annual Financial Report, federally required Single Audit Report, state required DOT Single Audit Report, and Landfill Financial Assurance Plan
- Preparation of the annual State Comptroller Financial report
- Maintenance of the financial records and reports of the Broome Tobacco Asset Corporation
- Continued training and cross-training of financial personnel both internal and external to the OMB department
- Continue review and documentation of processes
- Issuance of debt as necessary, emphasis on capital project management
- Maximizing earnings on County Funds
- Refine the preparation of the County's Comprehensive Annual Financial Report
- Continue the development of the new ledger system to meet the County financial information reporting needs
- Continue to push for improved efficiencies in all departments to improve performance and reduce expenses

2012 BUDGET HIGHLIGHTS

- Implementation of new taxes receivable software which will integrate the collection and receivables database; this will replace an over 30-year old software.

45010001 **OFFICE OF MANAGEMENT & BUDGET**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of the Office of Management and Budget	K Admin	0	1	1	1	1
Deputy Director of OMB - Treasury	F Admin	0	1	1	1	1
Deputy Director of OMB - Accounting	F Admin	0	1	1	1	1
Deputy Director of OMB - Budget	D Admin	0	1	1	1	1
Treasury Manager (40)	23 BAPA	0	1	1	1	1
Senior Financial Analyst (40)	21 BAPA	0	1	1	1	1
Treasury Associate (40)	19 BAPA	0	1	1	1	1
Payroll Supervisor (40)	19 CSEA	0	1	1	1	1
Financial Analyst (40)	19 CSEA	0	1	1	1	1
Accountant County(40)	16 CSEA	0	1	0	0	0
Principal Account Clerk (40)	13 CSEA	0	0	1	1	1
Treasury Clerk (40)	14 CSEA	0	3	3	3	3
Data Entry Machine Operator (40)	8 CSEA	0	1	1	1	1
Total Full-Time Positions		**0**	**14**	**14**	**14**	**14**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**0**	**14**	**14**	**14**	**14**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 45000000 Office of Management & Budget

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001 Tax Items						
5000001 REAL PROPERTY TAXES	0	67,918,995	66,743,712	0	68,285,964	67,206,109
5000003 PAYMENT IN LIEU OF TAXES	0	850,000	800,371	850,000	850,000	850,000
5000004 INTEREST & PENAL-REAL PROP TAX	0	3,000,000	3,244,800	3,300,000	3,300,000	3,300,000
5000010 SALES AND USE TAX	0	75,002,911	57,024,889	0	77,794,667	77,794,667
0000001 Tax Items Total	0	146,771,906	127,813,772	4,150,000	150,230,631	149,150,776
0000002 Departmental Income						
5000101 PUBLIC ADMINISTRATOR FEES	0	2,500	10,568	10,000	10,000	10,000
5000102 COMMISSIONER OF FINANCE	0	70,000	64,199	80,000	80,000	80,000
5000188 COMMUNITY COLLEGE CAPITAL COST	0	400,000	333,152	350,000	350,000	350,000
5000426 MISCELLANEOUS	0	0	19	0	0	0
5000434 MERCHANDISE SALES	0	0	133	0	0	0
0000002 Departmental Income Total	0	472,500	408,071	440,000	440,000	440,000
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	0	100,000	23,831	50,000	50,000	50,000
0000003 Use of Money Total	0	100,000	23,831	50,000	50,000	50,000
0000007 Misc Interfund Revenues						
5000550 OTB - DISTRIBUTED EARNINGS	0	450,000	227,534	275,000	275,000	275,000
5000570 EARNINGS ON TEMPORARY INVESTME	0	0	357	0	0	0
0000007 Misc Interfund Revenues Total	0	450,000	227,891	275,000	275,000	275,000
Rev Totals for Dept 45000000	0	147,794,406	128,473,565	4,915,000	150,995,631	149,915,776
0000010 Personal Service						
6001000 SALARIES FULL-TIME	0	794,889	650,846	797,601	797,601	797,601
0000010 Personal Service Totals	0	794,889	650,846	797,601	797,601	797,601
0000040 Contractual Expenditures						

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 45000000 Office of Management & Budget

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004010 BOOKS AND SUBSCRIPTIONS	0	1,170	1,482	1,170	1,170	1,170
6004012 OFFICE SUPPLIES	0	3,500	2,119	3,500	3,500	3,500
6004100 POSTAGE AND FREIGHT	0	105	24	105	105	105
6004105 DUES AND MEMBERSHIPS	0	1,000	1,596	1,000	1,000	1,000
6004106 GENERAL OFFICE EXPENSES	0	1,200	155	1,200	1,200	1,200
6004137 ADVERTISING AND PROMOTION EXPE	0	0	-173	0	0	0
6004161 TRAVEL HOTEL AND MEALS	0	0	604	0	0	0
6004162 EDUCATION AND TRAINING	0	0	630	0	0	0
6004192 SOFTWARE MAINTENANCE	0	3,500	0	3,500	3,500	3,500
6004196 COPYING MACHINE RENTALS	0	2,600	2,364	2,600	2,600	2,600
6004538 LEGAL CHARGES AND FEES	0	300	168	300	300	300
0000040 Contractual Expenditures Totals	0	13,375	8,969	13,375	13,375	13,375
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	0	207	104	266	266	266
0000041 Chargeback Expenses Totals	0	207	104	266	266	266
0000080 Employee Benefits						
6008001 STATE RETIREMENT	0	143,080	99,040	143,570	143,570	143,570
6008002 SOCIAL SECURITY	0	60,808	47,639	61,018	61,018	61,018
6008004 WORKERS COMPENSATION	0	4,381	2,191	5,330	5,330	5,330
6008006 LIFE INSURANCE	0	266	221	266	266	266
6008007 HEALTH INSURANCE	0	152,726	123,358	152,996	152,996	152,996
6008009 RETIREE HEALTH INSURANCE	0	59,329	46,083	60,657	60,657	60,657
6008010 DISABILITY INSURANCE	0	903	717	903	903	903
0000080 Employee Benefits Totals	0	421,493	319,249	424,740	424,740	424,740
Exp Totals for Dept 45000000	0	1,229,964	979,168	1,235,982	1,235,982	1,235,982
Total for Dept 45000000	0	146,564,442	127,494,397	3,679,018	149,759,649	148,679,794

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 08000000 Finance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001 Tax Items						
5000001 REAL PROPERTY TAXES	63,499,766	0	0	0	0	0
5000003 PAYMENT IN LIEU OF TAXES	863,023	0	0	0	0	0
5000004 INTEREST & PENAL-REAL PROP TAX	3,407,903	0	0	0	0	0
5000010 SALES AND USE TAX	66,034,400	0	0	0	0	0
0000001 Tax Items Total	133,805,092	0	0	0	0	0
0000002 Departmental Income						
5000101 PUBLIC ADMINISTRATOR FEES	14,723	0	0	0	0	0
5000102 COMMISSIONER OF FINANCE	81,341	0	0	0	0	0
5000103 CHGS FOR TAX ADV/REDEMPTION EX	7	0	0	0	0	0
5000106 MORTGAGE TAX	-320	0	0	0	0	0
5000188 COMMUNITY COLLEGE CAPITAL COST	356,963	0	0	0	0	0
5000327 FINANCE DEPT CHARGEBACKS	1,970	0	0	0	0	0
5000426 MISCELLANEOUS	1,338	0	0	0	0	0
5000431 MISCELLANEOUS	-40	0	0	0	0	0
5000434 MERCHANDISE SALES	17	0	0	0	0	0
5000441 TAX COLLECTION FEES	9,733	0	0	0	0	0
0000002 Departmental Income Total	465,732	0	0	0	0	0
0000003 Use of Money						
5000450 GAIN ON INVESTMENTS	722	0	0	0	0	0
5000451 INTEREST AND EARNINGS	43,875	0	0	0	0	0
0000003 Use of Money Total	44,597	0	0	0	0	0
0000005 Fines and Forfeitures						
5000493 HANDICAPPED PARKING SURCHARGE	1,240	0	0	0	0	0
0000005 Fines and Forfeitures Total	1,240	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	24,487	0	0	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	136,600	0	0	0	0	0
5000550 OTB - DISTRIBUTED EARNINGS	355,374	0	0	0	0	0
5000560 TRANSFER FROM ENTERPRISE FUND	2,480,616	0	0	0	0	0
0000007 Misc Interfund Revenues Total	2,997,077	0	0	0	0	0

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 08000000 Finance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Rev Totals for Dept 08000000	137,313,738	0	0	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	599,658	0	0	0	0	0
6001002 SALARIES TEMPORARY	31,221	0	0	0	0	0
0000010 Personal Service Totals	630,879	0	0	0	0	0
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,464	0	0	0	0	0
6004012 OFFICE SUPPLIES	2,124	0	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	2,327	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	214	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	883	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	978	0	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	22	0	0	0	0	0
6004196 COPYING MACHINE RENTALS	990	0	0	0	0	0
6004504 OTHER FINANCIAL SERVICES	377	0	0	0	0	0
6004538 LEGAL CHARGES AND FEES	922	0	0	0	0	0
0000040 Contractual Expenditures Totals	10,301	0	0	0	0	0
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	208	0	0	0	0	0
0000041 Chargeback Expenses Totals	208	0	0	0	0	0
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	924	0	0	0	0	0
0000060 Principal on Indebtedness Totals	924	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	588	0	0	0	0	0

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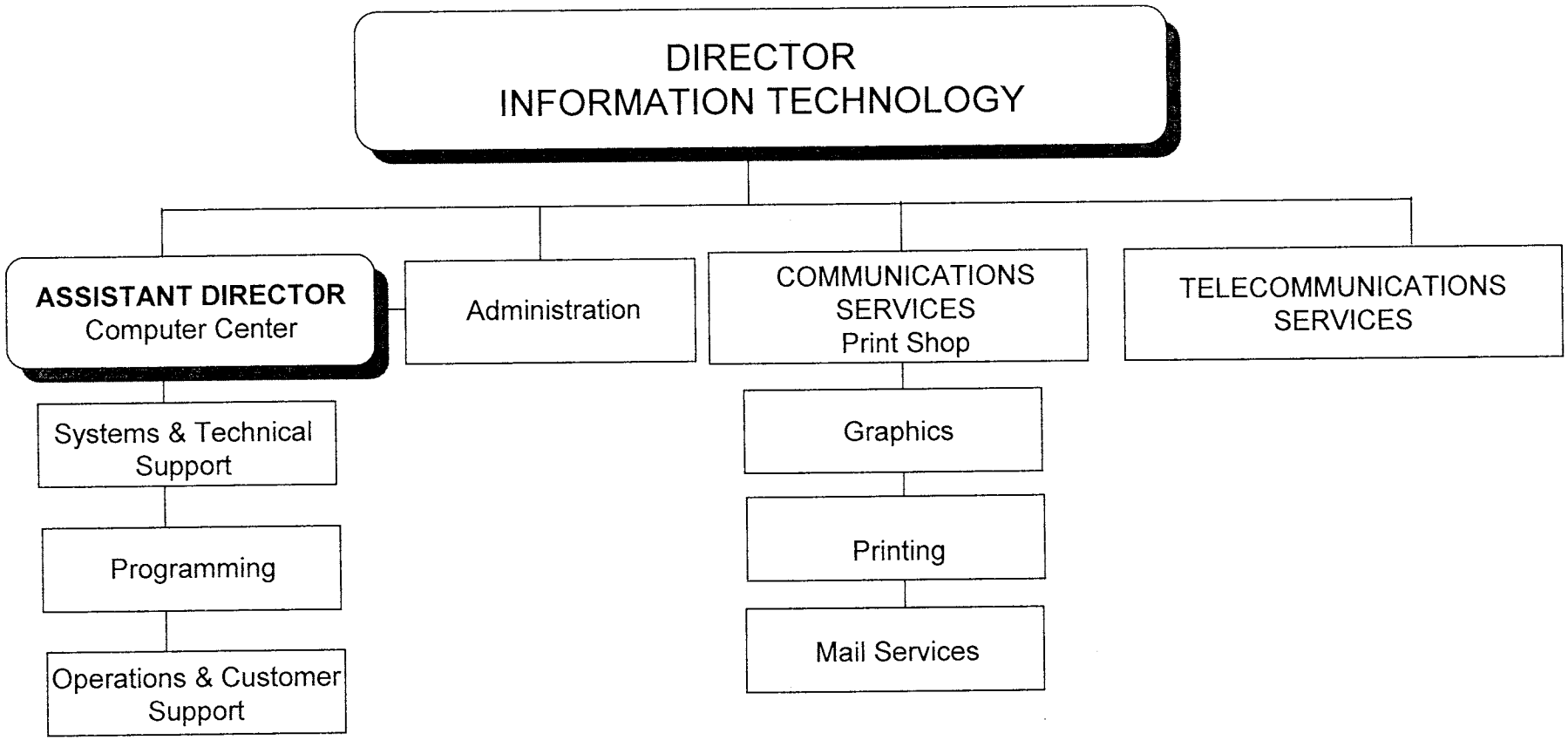
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 08000000 Finance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000070 Interest on Indebtedness Totals	588	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	65,669	0	0	0	0	0
6008002 SOCIAL SECURITY	46,358	0	0	0	0	0
6008004 WORKERS COMPENSATION	4,490	0	0	0	0	0
6008006 LIFE INSURANCE	234	0	0	0	0	0
6008007 HEALTH INSURANCE	105,723	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	56,169	0	0	0	0	0
6008010 DISABILITY INSURANCE	924	0	0	0	0	0
6008011 UNEMPLOYMENT INSURANCE	6,559	0	0	0	0	0
0000080 Employee Benefits Totals	286,126	0	0	0	0	0
Exp Totals for Dept 08000000	929,026	0	0	0	0	0
Total for Dept 08000000	136,384,712	0	0	0	0	0

INFORMATION TECHNOLOGY



INFORMATION TECHNOLOGY DIVISION

MISSION STATEMENT

To deliver Information Technology, Telecommunications, Printing, Graphic, and Mail Services to all County departments, designated agencies, and various non-profit organizations in a cost-effective, efficient, and professional manner.

DESCRIPTION

The Division of Information Technology is comprised of three main sections: Information Services (the Computer Center), Communications Services (printing, graphics and mail services areas), and Telecommunication Services (phones and voice services).

Information Services:

The Computer Center is comprised of four groups: Administration, Operations & Customer Support, Systems and Technical Support, and Programming.

Administration provides overall direction, general administrative, budget related processes, and clerical support for the entire division.

Operations & Customer Support staff provide 24 hour/7 days a week support for all mainframe and mini computer systems and are also on-call, for the public safety departments, at all times. Also, operations is responsible for daily and weekly back up of all computer data, printing/bursting/distribution of paychecks, department reports, forms, processing of "Freedom of Information" requests and all County-wide tax bills.

The **Systems and Technical Support** staff supports all computer systems, networks, and equipment County-wide. Resolves problems, researches new technology, install new mainframe, AS/400, PC LAN and PC programs. Prepares specifications for all computer equipment and software, orders-receives-tests-installs new computers. The staff also plans all enhancements in equipment, networks, and programs, as well as assists the Operations and Programming staff with related matters.

The **Programming** staff maintains all the necessary programs involved in the payroll, financial, and database systems, develops computer programs, performs problem resolution, conducts feasibility studies, researches new solutions and software packages, and develops user documentation and training materials for new programs.

Communication Services:

This division is responsible for providing services such as graphics technician/design, offset printing, color and black/white photocopying, and mail services to all County departments, designated agencies, non-profit organizations, schools, and local governments.

Telecommunication Services:

This division is responsible for the design, development, implementation and maintenance of Broome County's voice network. Administers and manages the associated contracts, vendors, internal and external billing, as well as end-user education and training. Also, takes care of the ordering and billing for the data communication lines in the County.

INFORMATION SERVICES

2012 OBJECTIVES

- Provide current technology to the County so that the departments in the County can function more efficiently, communicate effectively with one another, provide better services to their customers within the community, and meet their reporting requirements to the state and federal governments.

- Provide maintenance and support for all computer applications used by various County departments.

- Support Countywide enterprise network environment that provides applications, e-mail, information sharing, data backup and security.

- Continue to deploy desktop virtualization as a means to save the County money by not having to replace the growing number of outdated PC's. Not all can be virtualized but will provide savings in equipment and support where they can be.

- Continue replacing outdated PCs, servers, and network equipment.

- Ensure all PCs will be capable of operating with our new standards and have the capacity to support each employee in their job.

- Provide a County on-line portal that gives County information to employees, a means to submit job requests, and report problems to Information Technology.
    - Continue responsiveness to departmental needs by meeting expanding demands for computerization.
    - Continue to train the Information Technology staff so that they can support the newer technologies being implemented.
    - Support network and computer systems for other local municipalities and agencies

- Support Broome County and outside agencies for police mobile computing, centralized police records, traffic ticket efficiencies, and police and emergency services

2012 BUDGET HIGHLIGHTS

- Reduce maintenance costs in some areas by buying multi year support that locks in pricing for 3 years.

- Reduce expensive maintenance on older equipment by replacing hardware out of CIP monies and including maintenance and support as part of the purchase

10020001 **INFORMATION TECHNOLOGY**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Information Services	I Admin	1	1	1	1	1
Assistant Director of Information Technology	H Admin	1	1	1	1	1
Systems Analyst (40) **	26 BAPA	2	2	2	2	2
Systems Programmer II (40)	26 BAPA	1	1	1	1	1
Data Base Analyst/Trainee (40)	24/22 BAPA	1	1	1	1	1
Computer Programmer Analyst (40)	23 BAPA	3	3	3	3	3
Computer User Services Coordinator (40)	23 BAPA	1	1	1	1	1
Systems Programmer I /Trainee (40)	23/21 BAPA	1	1	1	1	1
Network Specialist (40)	22 BAPA	2	2	2	2	2
Computer Operations Supervisor (40)	20 BAPA	1	1	1	1	1
Web Master/Web Master Trainee	20/18 CSEA	1	0	0	0	0
Management Associate (40)	18 BAPA	1	1	0	0	0
Senior Computer Hardware Technician (40)	18 CSEA	1	1	1	1	1
Data Communications Technician (40)	18 CSEA	1	1	1	1	1
Computer Hardware Tech/Trainee (40) *	16/14 CSEA	3	3	3	3	3
Senior Computer Operator (40)	16 CSEA	2	2	2	2	2
Customer Support Representative (40)	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Total Full-Time Positions		**25**	**24**	**23**	**23**	**23**
			PART TIME			
Management Associate (40)	18 BAPA	0	0	1	1	1
Total Part-Time Positions		**0**	**0**	**1**	**1**	**1**
TOTAL POSITIONS		**25**	**24**	**24**	**24**	**24**

*One unfunded in 2011 current budget
** One unfunded in 2012

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 02 IT-Information Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000305 DATA PROCESSING SERVICES	1,374,298	1,570,696	968,184	1,477,826	1,477,826	1,477,826
5000426 MISCELLANEOUS	7,315	7,680	6,963	7,078	7,078	7,078
0000002 Departmental Income Totals	1,381,613	1,578,376	975,147	1,484,904	1,484,904	1,484,904
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	30	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	30	0	0	0	0	0
Rev Total for Div 1002	**1,381,643**	**1,578,376**	**975,147**	**1,484,904**	**1,484,904**	**1,484,904**
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,403,977	1,450,960	1,146,617	1,366,555	1,366,555	1,366,555
6001002 SALARIES TEMPORARY	7,614	12,942	7,978	8,500	8,500	8,500
6001003 SALARIES OVERTIME	293	8,000	930	500	500	500
6001004 SALARIES SHIFT DIFFERENTIAL	13	150	0	150	150	150
6001008 STAND-BY PAY	7,300	7,000	6,060	7,300	7,300	7,300
0000010 Personal Service Totals	1,419,197	1,479,052	1,161,585	1,383,005	1,383,005	1,383,005
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	1,000	13	1,000	1,000	1,000
6004012 OFFICE SUPPLIES	825	1,000	988	1,000	1,000	1,000
6004048 MISC OPERATIONAL SUPPLIES	7,743	8,240	11,387	8,240	8,240	8,240
6004055 COMPUTER SOFTWARE AND SUPPLIES	82,666	92,331	23,544	48,956	48,956	48,956
6004056 COMPUTER EQUIPMENT(NON CAPITAL	5,818	0	580	0	0	0
6004082 COMPUTER CENTER SUPPLIES	37,212	19,560	6,301	16,765	16,765	16,765
6004100 POSTAGE AND FREIGHT	112	760	72	800	800	800
6004105 DUES AND MEMBERSHIPS	50	50	50	50	50	50
6004106 GENERAL OFFICE EXPENSES	328	0	0	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	182	800	651	800	800	800
6004161 TRAVEL HOTEL AND MEALS	200	0	186	1,000	1,000	1,000
6004162 EDUCATION AND TRAINING	726	0	0	2,000	2,000	2,000
6004169 DAY TRIP MEAL REIMBURSEMENT	16	96	0	96	96	96
6004192 SOFTWARE MAINTENANCE	382,153	414,800	410,208	409,312	409,312	409,312
6004193 HARDWARE MAINTENANCE	103,588	101,014	76,471	98,939	98,939	98,939

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 02 IT-Information Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004194 SOFTWARE RENTAL	29,940	0	0	0	0	0
6004195 HARDWARE RENTAL	-24,982	291,491	293,904	326,605	326,605	326,605
6004196 COPYING MACHINE RENTALS	1,317	1,800	1,524	1,672	1,672	1,672
6004505 CONTRACTED DATA PROCESSING SER	25,244	22,711	19,114	18,519	18,519	18,519
0000040 Contractual Expenditures Totals	653,138	955,653	844,993	935,754	935,754	935,754
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	9,006	4,432	2,175	4,742	4,742	4,742
6004610 PERSONAL SERVICES CHARGEBACKS	1,858	0	0	0	0	0
6004615 GASOLINE CHARGEBACK	788	808	802	1,129	1,129	1,129
6004616 FLEET SERVICE CHARGEBACK	4,418	0	0	2,672	2,672	2,672
0000041 Chargeback Expenses Totals	16,070	5,240	2,977	8,543	8,543	8,543
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	296,601	0	0	0	0	0
0000060 Principal on Indebtedness Totals	296,601	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	19,151	0	0	0	0	0
0000070 Interest on Indebtedness Totals	19,151	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	151,612	264,663	176,180	241,848	241,848	241,848
6008002 SOCIAL SECURITY	104,758	113,148	85,789	104,541	104,541	104,541
6008004 WORKERS COMPENSATION	9,460	10,172	4,997	9,274	9,274	9,274
6008006 LIFE INSURANCE	438	442	354	399	399	399
6008007 HEALTH INSURANCE	191,950	210,687	168,070	208,894	208,894	208,894
6008009 RETIREE HEALTH INSURANCE	132,621	150,361	97,674	132,441	132,441	132,441
6008010 DISABILITY INSURANCE	1,021	1,290	843	1,032	1,032	1,032
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	2,248	2,248	2,248
0000080 Employee Benefits Totals	591,860	750,763	533,907	700,677	700,677	700,677
Exp Total for Div 1002	2,996,017	3,190,708	2,543,462	3,027,979	3,027,979	3,027,979

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 02 IT-Information Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Div 1002	-1,614,374	-1,612,332	-1,568,315	-1,543,075	-1,543,075	-1,543,075

COMMUNICATION SERVICES

MISSION STATEMENT

To deliver printing, graphic, and mail services to all County departments and other designated agencies in a cost-effective, efficient, and professional manner.

DESCRIPTION

The Communications Division provides desktop publishing and design services, offset printing, copy service and mail service, to all County departments, municipalities, non-profit organizations, and schools.

2012 OBJECTIVES

- Continue to provide cost saving services to all County departments and organizations while maintaining the highest quality along with a quick turn around time, confidentiality and convenience.

- Continue to explore new revenue outlets in local government and non-profit organizations in Broome and surrounding Counties.

2012 BUDGET HIGHLIGHTS

- The 2012 budget reflects a lower payment on the only two pieces of equipment in the Print Shop that are leased, all other equipment is owned and maintained by the Print Shop.

- In 2012 the Communications Division will be negotiating a new contract for our mailing equipment. During this process, as always, we will be looking to save money while finding new technology and techniques to further reduce Broome County's raising costs in the mailing industry.

- The Communications Division will continue to participate with Experience Works, Inc, an organization funded by the Department of Labor, which employs older Americans in the workplace at no cost to the County.

10010001 **INFORMATION TECHNOLOGY/Communication (Central) Services**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Graphic Technician (40)	20 CSEA	1	1	1	1	1
Senior Offset Duplicating Machine Operator (40)	12 CSEA	1	1	1	1	1
Offset Duplicating Machine Operator (40)	11 CSEA	3	2	2	2	2
Courier (40)	9 CSEA	2	2	2	2	2
Senior Account Clerk (40)	9 CSEA	1	0	0	0	0
Total Full-Time Positions		**8**	**6**	**6**	**6**	**6**
			PART TIME			
Mail Clerk	6 CSEA	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**1**	**1**	**1**
TOTAL POSITIONS		**9**	**7**	**7**	**7**	**7**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 01 IT-Communication Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000189 OTHER LOCAL GOVERNMENTS	105,577	103,400	64,863	103,400	103,400	103,400
5000307 CENTRAL SERVICES CHARGES	233,751	260,780	164,743	260,780	260,780	260,780
5000317 PRINTING CHARGEBACKS	107,349	131,000	74,575	131,000	131,000	131,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	4,360	6,275	3,278	6,275	6,275	6,275
5000426 MISCELLANEOUS	17,126	23,135	13,046	23,135	23,135	23,135
0000002 Departmental Income Totals	468,163	524,590	320,505	524,590	524,590	524,590
Rev Total for Div 1001	**468,163**	**524,590**	**320,505**	**524,590**	**524,590**	**524,590**
0000010 Personal Service						
6001000 SALARIES FULL-TIME	304,252	248,056	205,200	256,889	256,889	256,889
6001001 SALARIES PART-TIME	12,834	13,404	11,106	14,313	14,313	14,313
0000010 Personal Service Totals	317,086	261,460	216,306	271,202	271,202	271,202
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	500	500	425	1,170	1,170	1,170
6004011 DUPLICATING AND PRINTING RM SU	13,481	11,000	6,309	11,000	11,000	11,000
6004012 OFFICE SUPPLIES	44,012	48,000	40,423	48,000	48,000	48,000
6004100 POSTAGE AND FREIGHT	584,741	575,569	284,392	575,700	575,700	575,700
6004106 GENERAL OFFICE EXPENSES	849	1,500	541	1,500	1,500	1,500
6004195 HARDWARE RENTAL	0	11,028	8,459	11,028	11,028	11,028
6004196 COPYING MACHINE RENTALS	59,300	62,000	54,390	52,000	52,000	52,000
0000040 Contractual Expenditures Totals	702,883	709,597	394,939	700,398	700,398	700,398
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,895	1,662	798	1,707	1,707	1,707
6004615 GASOLINE CHARGEBACK	1,839	1,885	1,871	2,633	2,633	2,633
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
0000041 Chargeback Expenses Totals	6,943	3,547	2,669	5,676	5,676	5,676
0000080 Employee Benefits						
6008001 STATE RETIREMENT	32,207	44,651	31,476	46,240	46,240	46,240

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 01 IT-Communication Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008002 SOCIAL SECURITY	23,133	20,001	15,670	20,747	20,747	20,747
6008004 WORKERS COMPENSATION	3,153	3,662	1,737	3,339	3,339	3,339
6008006 LIFE INSURANCE	170	135	111	134	134	134
6008007 HEALTH INSURANCE	56,551	56,078	45,199	55,709	55,709	55,709
6008009 RETIREE HEALTH INSURANCE	71,775	78,916	41,138	49,767	49,767	49,767
6008010 DISABILITY INSURANCE	1,151	903	744	903	903	903
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	1,053	1,053	1,053
0000080 Employee Benefits Totals	188,140	204,346	136,075	177,892	177,892	177,892
Exp Total for Div 1001	1,215,052	1,178,950	749,989	1,155,168	1,155,168	1,155,168
Total for Div 1001	-746,889	-654,360	-429,484	-630,578	-630,578	-630,578

TELECOMMUNICATIONS SERVICES

MISSION STATEMENT

To provide all voice and data telecommunication services and equipment at the lowest possible costs; utilizing state of the art technology, in order to enable each Broome County Department to communicate efficiently and cost-effectively.

DESCRIPTION

The Telecommunication Services Division is responsible for the design, development, implementation, and maintenance of Broome County's voice and data network telecommunication services.

Administers and manages the associated contracts, vendors, internal and external billing, as well as end-user education and training.

2012 OBJECTIVES

- Continue maintaining and developing an efficient, cost effective voice communications network.
- Successful completion of major on-going projects, as well as upcoming department/employee relocations.
- Reduce contractually obligated expenses while maintaining the quality of service our customers (administration & end-users) have come to depend on.
- Provide and support a network connection between Broome County, New York State, and many other local municipalities.
- Support Broome County and outside agencies for police mobile computing project; centralized police records, and police and emergency services dispatching.

2012 BUDGET HIGHLIGHTS

- Decrease in 6004102 (Telephone) from a reduction in the total pager equipment and services.
- Expansion of Smart Phone services and security.
- Implementing Voice over IP in Health Department and other facilities.

10030001 **INFORMATION TECHNOLOGY/Telecommunication Services**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Telecommunications Manager	25 BAPA	1	1	1	1	1
Telephone Technician/Trainee	20/16 CSEA	1	1	1	1	1
Total Full-Time Positions		**2**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**2**	**2**	**2**	**2**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 03 IT-Telecommunications

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000111 TELEPHONE CHGS - OUTSIDE USERS	64,905	73,480	60,119	65,150	65,150	65,150
5000315 TELEPHONE CHGS - COUNTY OWNED	373,223	391,285	299,610	433,688	433,688	433,688
0000002 Departmental Income Totals	438,128	464,765	359,729	498,838	498,838	498,838
Rev Total for Div 1003	**438,128**	**464,765**	**359,729**	**498,838**	**498,838**	**498,838**
0000010 Personal Service						
6001000 SALARIES FULL-TIME	126,296	133,417	94,928	123,642	123,642	123,642
6001003 SALARIES OVERTIME	0	640	122	666	666	666
0000010 Personal Service Totals	126,296	134,057	95,050	124,308	124,308	124,308
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	198	0	198	198	198
6004012 OFFICE SUPPLIES	0	565	44	605	605	605
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	2,550	0	1,100	1,100	1,100
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,155	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	162	400	349	400	400	400
6004101 TELEPHONE	8,419	37,416	2,456	71,616	71,616	71,616
6004102 TELEPHONE EQUIPMENT	606,318	487,242	432,769	424,425	424,425	424,425
6004103 TELEPHONE LOCAL CALLS	33,412	38,152	14,600	36,152	36,152	36,152
6004104 TELEPHONE LONG DISTANCE	26,642	23,881	18,876	20,000	20,000	20,000
6004105 DUES AND MEMBERSHIPS	0	150	0	150	150	150
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	0	105	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	19,652	19,837	18,279	20,775	20,775	20,775
6004160 MILEAGE AND PARKING-LOCAL	0	50	0	25	25	25
6004195 HARDWARE RENTAL	126,526	130,731	129,565	290,731	290,731	290,731
0000040 Contractual Expenditures Totals	822,286	741,172	617,043	866,177	866,177	866,177
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	643	369	166	506	506	506
6004615 GASOLINE CHARGEBACK	1,178	3,407	658	1,166	1,166	1,166
6004616 FLEET SERVICE CHARGEBACK	4,419	3,693	0	2,672	2,672	2,672
0000041 Chargeback Expenses Totals	6,240	7,469	824	4,344	4,344	4,344

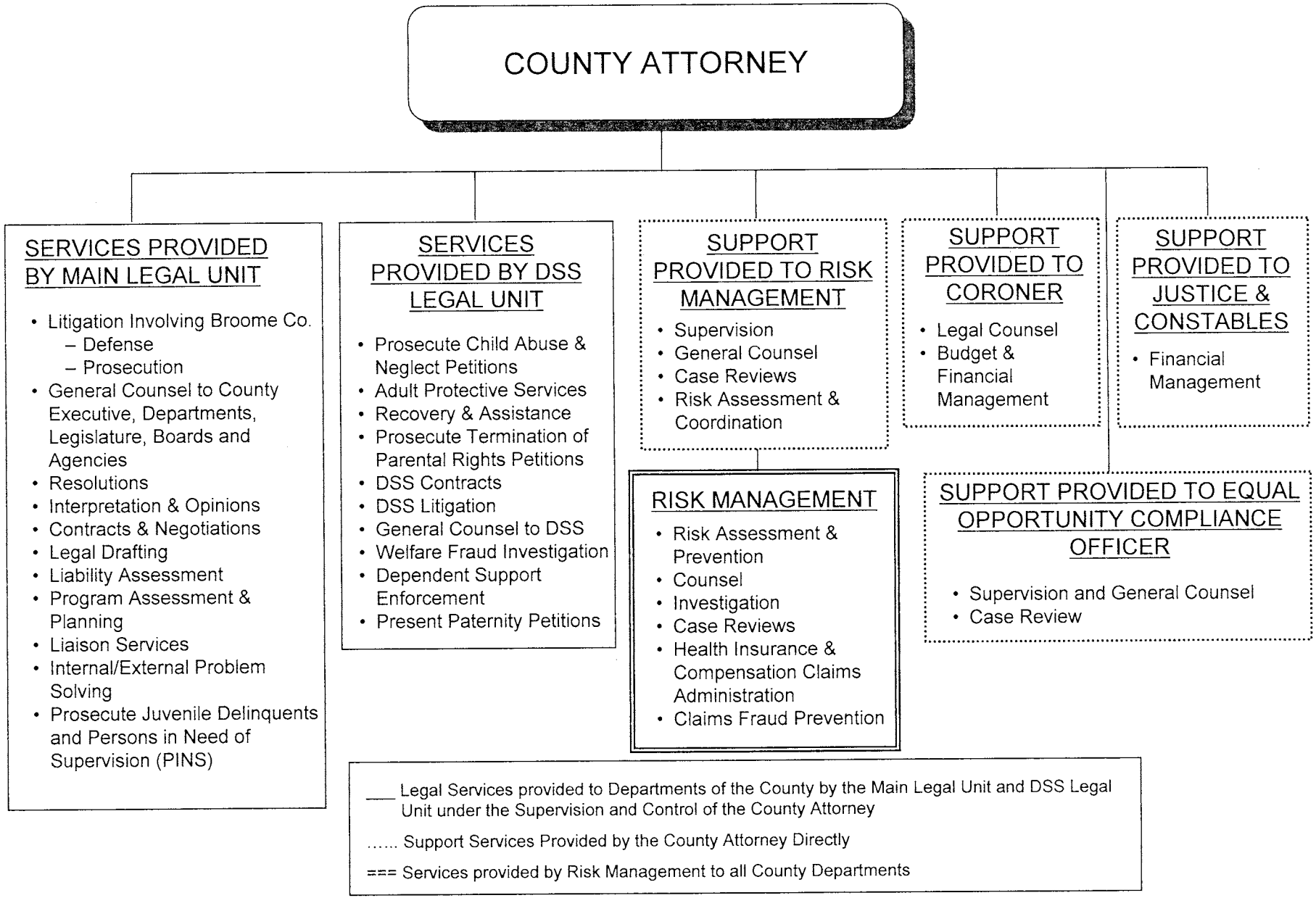
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 10000000 Information Technology
DIV 03 IT-Telecommunications

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	13,510	24,245	13,188	22,376	22,376	22,376
6008002 SOCIAL SECURITY	9,303	10,304	7,008	9,510	9,510	9,510
6008004 WORKERS COMPENSATION	701	814	386	742	742	742
6008006 LIFE INSURANCE	38	38	26	38	38	38
6008007 HEALTH INSURANCE	20,661	22,622	15,838	27,204	27,204	27,204
6008009 RETIREE HEALTH INSURANCE	10,593	17,479	13,546	17,881	17,881	17,881
6008010 DISABILITY INSURANCE	129	129	62	129	129	129
0000080 Employee Benefits Totals	54,935	75,631	50,054	77,880	77,880	77,880
Exp Total for Div 1003	1,009,757	958,329	762,971	1,072,709	1,072,709	1,072,709
Total for Div 1003	-571,629	-493,564	-403,242	-573,871	-573,871	-573,871
Total for Dept 10000000	-2,932,892	-2,760,256	-2,401,041	-2,747,524	-2,747,524	-2,747,524

LAW DEPARTMENT



LAW (County Attorney)

MISSION STATEMENT

To legally protect and indemnify all Broome County Government in its deliberations and actions by providing effective legal representation and advice for the entire County, including the County Executive, the Legislature, all County departments and various boards.

DESCRIPTION

- Draft resolutions, local laws, contracts, and other documents at the request of all Broome County departments, boards, officers and employees.
- Defend the County of Broome, its officers and employees in all civil actions commenced against them in all local, state, and federal courts and to initiate litigation on behalf of the County to recover money and property due the County.
- Assist County departments in resolving disputes with outside vendors, contractors, and landlords to avoid litigation when possible.
- Represent and advise the Broome County Legislature, The Board of Acquisition and Contract, the Public Library, Broome Community College, the Arena Board and other County legislative and advisory boards.
- Prosecute in the name of the County and in the name of the state, children who either break the law or are in need of supervision.
- Prosecute health code violations and illegal dumping cases.
- Represent the County in all administrative hearings and reviews at the local, state, and federal level.
- Represent the Director of Office of Management and Budget in their capacity as Public Administrator of decedent's estates.
- Provide formal and informal legal advice to all departments, etc.
- Assist the Department of Risk and Insurance in mitigating legal risks faced by the County.

2012 OBJECTIVES

- Continue our policy of vigorously defending the County and settling litigation only when it is clearly indicated to be in the best interest of the County to do so.
- Assist County Administration and Legislature in County's economic development initiatives.
- Assist County Administration and Legislature in management of issues concerning gas drilling in Broome County.
- Assist County Administration and Legislature in shared services and consolidation initiatives.
- Continue development of central digital file for contracts, legal opinions, and similar documents. This will be an extension of and interface with "Law File".
- Assist County Administration and Legislature in reviewing and revising, when necessary, the Broome County Charter.
- Assist Department of Social Services, Probation and Youth Bureau in managing placement and other services for minors in our community.

11010001 **LAW (County Attorney)**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
County Attorney	AT-6	1	1	1	1	1
Chief Assistant County Attorney	AT-4	1	1	1	1	1
Senior Assistant County Attorney	AT-3	1	1	1	1	1
Assistant County Attorney II	AT-2	2	2	2	2	2
Assistant County Attorney	AT-1	1	1	1	1	1
Secretary to County Attorney	16 Admin	1	1	1	1	1
Paralegal	15 Admin	1	1	1	1	1
Secretary	14 Admin	2	2	2	2	2
Keyboard Specialist	9 Admin	1	0	0	0	0
Total Full-Time Positions		**11**	**10**	**10**	**10**	**10**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**11**	**10**	**10**	**10**	**10**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 11000000 Law
DIV 01 Law

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000310 COUNTY ATTORNEY FEES & CHARGES	207,059	336,885	154,320	324,625	324,625	324,625
5000428 OTHER CHARGES	24,446	12,000	2,336	12,000	12,000	12,000
0000002 Departmental Income Totals	231,505	348,885	156,656	336,625	336,625	336,625
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	25	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	800	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	825	0	0	0	0	0
Rev Total for Div 1101	**232,330**	**348,885**	**156,656**	**336,625**	**336,625**	**336,625**
0000010 Personal Service						
6001000 SALARIES FULL-TIME	659,553	649,484	557,588	664,233	664,233	664,233
0000010 Personal Service Totals	659,553	649,484	557,588	664,233	664,233	664,233
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	14,250	20,000	15,343	16,000	16,000	16,000
6004012 OFFICE SUPPLIES	5,308	6,850	2,501	5,500	5,500	5,500
6004055 COMPUTER SOFTWARE AND SUPPLIES	929	3,000	0	1,500	1,500	1,500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	416	1,000	0	1,000	1,000	1,000
6004100 POSTAGE AND FREIGHT	714	750	540	750	750	750
6004105 DUES AND MEMBERSHIPS	2,200	3,000	25	3,000	3,000	3,000
6004106 GENERAL OFFICE EXPENSES	310	485	228	485	485	485
6004160 MILEAGE AND PARKING-LOCAL	69	100	31	100	100	100
6004161 TRAVEL HOTEL AND MEALS	1,463	3,250	1,179	3,250	3,250	3,250
6004162 EDUCATION AND TRAINING	1,322	3,500	2,031	3,500	3,500	3,500
6004168 OTHER PERSONAL EXPENSES	180	150	120	150	150	150
6004196 COPYING MACHINE RENTALS	740	2,700	2,210	2,700	2,700	2,700
6004505 CONTRACTED DATA PROCESSING SER	12,701	13,500	9,962	14,200	14,200	14,200
6004534 JUROR FEES AND COURT EXPENSES	1,705	2,500	1,200	2,000	2,000	2,000
6004537 INVESTIGATIONS EXPENSES	549	2,000	1,522	2,000	2,000	2,000
6004538 LEGAL CHARGES AND FEES	3,430	70,000	21,574	30,161	30,161	30,161
6004541 STENOGRAPHIC SERVICES	8,855	12,000	5,314	10,000	10,000	10,000

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 11000000 Law
DIV 01 Law

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures Totals	55,141	144,785	63,780	96,296	96,296	96,296
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	556	230	166	250	250	250
0000041 Chargeback Expenses Totals	556	230	166	250	250	250
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,077	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,077	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	495	0	0	0	0	0
0000070 Interest on Indebtedness Totals	495	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	69,784	116,907	82,180	119,561	119,561	119,561
6008002 SOCIAL SECURITY	47,035	49,686	39,975	50,812	50,812	50,812
6008004 WORKERS COMPENSATION	4,546	4,867	2,433	4,477	4,477	4,477
6008006 LIFE INSURANCE	200	190	160	190	190	190
6008007 HEALTH INSURANCE	139,186	151,050	123,873	150,876	150,876	150,876
6008009 RETIREE HEALTH INSURANCE	62,087	59,939	59,308	78,183	78,183	78,183
0000080 Employee Benefits Totals	322,838	382,639	307,929	404,099	404,099	404,099
Exp Total for Div 1101	1,039,660	1,177,138	929,463	1,164,878	1,164,878	1,164,878
Total for Div 1101	-807,330	-828,253	-772,807	-828,253	-828,253	-828,253

LAW – DSS LEGAL UNIT

MISSION STATEMENT

Provide exemplary legal representation and counsel, to effectively support the many programs administered by Broome County's Department of Social Services.

DESCRIPTION

The function of the Legal Unit is to represent the Department of Social Services effectively in court and administrative hearings, and to advise and furnish legal services in support of the Department's many programs.

In representing the Department's Child Welfare and Child Support Programs, the Legal Unit is the single highest volume user of Broome County's Family Court system. For 2010, Legal Unit Family Court appearances totaled 6,899.

The Legal Unit is the legal safeguard for Broome County's abused & neglected children. Complex Family Court cases involving child abuse, child neglect, and foster children accounted for 2,758 attorney appearances, up from 2,682 in 2009.

Revenue producing cases seeking reimbursement for public assistance and Medicaid expenditures accounted for 4,141 court appearances. Legal Unit attorneys also appear in significant appellate and other litigation, particularly litigation involving the

Department's Medical Assistance and Protective Services for Adults Programs, as well as cases involving permanence for foster children. Each of these cases involves extensive preparation and court time.

The Legal Unit has also successfully taken the lead in Broome County's participation in New York State's Medicaid Provider Fraud Demonstration Project. Over 25 audits of local area providers involving over $50 million in Medicaid claims will be audited. From 2010 through 2012 over $1 million in revenue is anticipated through the Legal Unit's Medicaid compliance activities.

Despite budget cuts which reduced DSS' staffing, reorganizations within DSS, turnover of DSS administrative and line staff, and state and federal legislative changes that make recoveries of Medicaid expenditures more difficult, in addition to its successful Medicaid provider audit activities, the Legal Unit continues in other respects to also be extremely revenue positive. Non-child support collections involving personal injury, property, mortgage, and estate claims for 2010 totaled $1,786,107.15, an all-time high. For 2012 Legal Unit non-child support collections are projected to increase to $2,200,000. For 2012, child support collections representing recoveries of Public Assistance expenditures are projected to total an additional $3,000,000. Overall, Legal Unit 2012 collections are anticipated to total a record high $5,217.00.

In addition to actual monetary collections to reimburse cash welfare and Medicaid programs, the Legal Unit continued to obtain significant Medicaid cost savings through securing Court Orders requiring private health insurance to pay for health care, prior to Medicaid funds being expended. Legal Unit third party health insurance reimbursement efforts substantially contribute to over $20,000,000 annual Medicaid savings.

2012 OBJECTIVES

- Continue Broome County's successful participation in NY State's Medicaid Provider Fraud Demonstration Program, through finalizing audits underway and commencing additional audits of local area Medicaid providers.

- Maintain compliance with Federal Title IV-E standards, by assuring legally compliant court orders are obtained involving all foster children, thereby facilitating Broome's continued receipt of substantial Federal reimbursement.
- Continue to be revenue positive, through obtaining substantial monetary recoveries to reimburse public assistance and Medicaid expenditures.

11020001 **LAW/DSS Legal Services**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy County Attorney	AT-5	1	1	1	1	1
Senior Assistant County Attorney	AT-3	2	2	2	2	2
Assistant County Attorney II	AT-2	2	2	2	2	2
Assistant County Attorney	AT-1	2	2	2	2	2
Office Manager	16 Admin	1	1	1	1	1
Paralegal	15 Admin	2	2	2	2	2
Secretary	14 Admin	1	1	1	1	1
Keyboard Specialist	9 Admin	1	1	1	1	1
Total Full-Time Positions		**12**	**12**	**12**	**12**	**12**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**12**	**12**	**12**	**12**	**12**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 11000000 Law
DIV 02 Law-DSS Legal Unit

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000313 CHARGEBACKS - D S S	904,234	1,097,115	760,504	1,132,723	1,132,723	1,132,723
0000002 Departmental Income Totals	904,234	1,097,115	760,504	1,132,723	1,132,723	1,132,723
Rev Total for Div 1102	904,234	1,097,115	760,504	1,132,723	1,132,723	1,132,723
0000010 Personal Service						
6001000 SALARIES FULL-TIME	690,900	700,232	592,592	718,024	718,024	718,024
6001010 SALARY ADJUSTMENTS	0	4,963	0	5,062	5,062	5,062
0000010 Personal Service Totals	690,900	705,195	592,592	723,086	723,086	723,086
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	9,922	10,800	7,171	9,800	9,800	9,800
6004012 OFFICE SUPPLIES	3,826	6,870	2,570	6,870	6,870	6,870
6004100 POSTAGE AND FREIGHT	449	500	95	500	500	500
6004105 DUES AND MEMBERSHIPS	1,350	1,600	735	1,600	1,600	1,600
6004106 GENERAL OFFICE EXPENSES	0	500	217	200	200	200
6004137 ADVERTISING AND PROMOTION EXPE	284	500	252	500	500	500
6004160 MILEAGE AND PARKING-LOCAL	16	100	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	1,108	1,700	460	1,700	1,700	1,700
6004162 EDUCATION AND TRAINING	0	1,000	0	1,000	1,000	1,000
6004163 MANAGEMENT TRAINING PROGRAM	888	0	559	0	0	0
6004168 OTHER PERSONAL EXPENSES	265	120	120	120	120	120
6004192 SOFTWARE MAINTENANCE	1,872	1,872	1,924	1,924	1,924	1,924
6004193 HARDWARE MAINTENANCE	0	475	0	0	0	0
6004536 WITNESS EXPENSES	0	1,500	0	1,500	1,500	1,500
6004538 LEGAL CHARGES AND FEES	11,781	12,000	10,673	12,000	12,000	12,000
6004541 STENOGRAPHIC SERVICES	30	500	39	500	500	500
0000040 Contractual Expenditures Totals	31,791	40,037	24,815	38,214	38,214	38,214
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	211	231	65	230	230	230
6004618 OFFICE SUPPLIES CHARGEBACK	5,091	4,200	3,694	5,000	5,000	5,000
0000041 Chargeback Expenses Totals	5,302	4,431	3,759	5,230	5,230	5,230

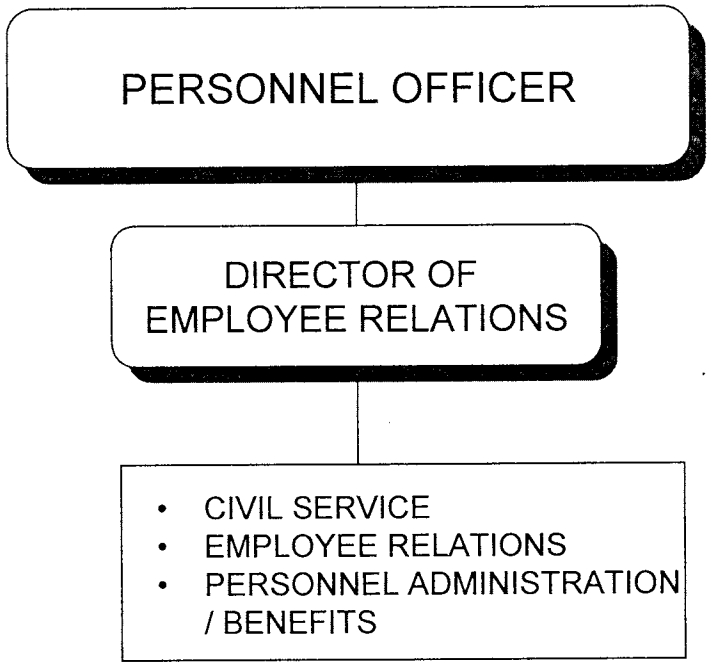
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 11000000 Law
DIV 02 Law-DSS Legal Unit

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	74,274	126,042	92,048	129,244	129,244	129,244
6008002 SOCIAL SECURITY	50,639	53,568	42,897	54,928	54,928	54,928
6008004 WORKERS COMPENSATION	4,546	4,867	2,433	4,477	4,477	4,477
6008006 LIFE INSURANCE	229	230	192	230	230	230
6008007 HEALTH INSURANCE	121,831	132,118	124,665	153,246	153,246	153,246
6008009 RETIREE HEALTH INSURANCE	20,471	23,527	18,233	24,068	24,068	24,068
0000080 Employee Benefits Totals	271,990	340,352	280,468	366,193	366,193	366,193
Exp Total for Div 1102	999,983	1,090,015	901,634	1,132,723	1,132,723	1,132,723
Total for Div 1102	-95,749	7,100	-141,130	0	0	0
Total for Dept 11000000	-903,079	-821,153	-913,937	-828,253	-828,253	-828,253

DEPARTMENT OF PERSONNEL



DEPARTMENT OF PERSONNEL

MISSION STATEMENT

To administer, in a fair and equitable manner, the provisions of the New York State Civil service Law and the Broome County Civil Service Rules with respect to the offices and employment in the classified service of 43 Broome County departments and the civil divisions therein, which include sixteen (16) towns, seven (7) village, twelve (12) school districts (except Binghamton) and two (2) special districts of the County.

The department also administers various human resource functions for County government including employee relations, employee benefits, leaves of absence, record management, recruitment, training, and staff development.

In addition, the department is responsible for the administration of various federal, state and local laws, rules and regulations such as the Taylor Law, Fair Labor Standards Act and Family and Medical Leave Act.

DESCRIPTION

The Broome County Department of Personnel is comprised of four (4) functional units as follows:

1. The **Civil Service Administration Unit** administers New York State Civil Service Law, and develops and maintains the position classification plan. This unit also administers competitive examinations, certifies payrolls, reviews applicant qualifications, reviews and approves appointments and personnel changes, oversees state mandated roster card maintenance, certifies civil service eligible lists, develops and maintains County civil service rules, provides advice, counsel and support to appointing authorities in the County, the towns, village, school districts and special districts and calculates all lay-offs for the County and the jurisdictions. All civil service functions are mandated by NYS Civil Service Law which forbids charging for any services; however we are allowed to charge exam fees. The state continues to decentralize more exams which are more time consuming for our staff. It is the goal of this unit to uphold the standards of merit and fitness in the hiring of all civil service employees, as required by the New York State Constitution. The unit continues to work with Information Technology toward automating as much of these processes as possible to provide better service.

2. **The Personnel Administration/Benefits Unit** is responsible for the administration of County benefit programs (i.e. health insurance, life insurance, disability insurance, flexible spending accounts and retirement). This unit also administers the central records system (payroll and position control files), unemployment insurance, leaves of absence, is responsible for maintenance and updates of the Personnel Policy and Procedures Manual and Employee Handbook and maintains personnel files and State required roster cards under the guidance of the civil service unit. Other areas of responsibility include monitoring employee performance evaluations, salary and longevity administration, employee assistance program, recruitment, new employee orientation and development/coordination of programs to improve employee productivity and morale such as flu shot programs and coordination of special training requests. Support is provided to the Director of Employee Relations by developing and producing specialized reports and researching employee histories. The unit ensures compliance with the Family and Medical Leave Act and COBRA Laws. There is coordination with the New York State

Retirement System on special events such as early retirement incentives and seminars. This unit is responsible for the distribution of retirement information from the retirement system to the employees. The unit answers all employee verification requests. It is the goal of this unit to provide information services to the employees, department heads and supervisors of Broome County in an efficient and courteous manner.

3. The **Director of Employee Relations** is responsible for negotiating and administering eight (8) collective bargaining agreements. This includes the handling of all grievances, disciplinary matters and improper practices as well as providing advice on topics such as attendance, performance and layoffs. The unit also monitors compliance with and offers guidance on a variety of laws pertaining to the human resource function including Family and Medical Leave Act, Fair Labor Standards Act and Taylor Law. In addition, issues regarding Unemployment Benefits, State Human Rights Complaints, Federal Department of Labor and Equal Employment Opportunity Commission Complaints are addressed by this unit. The Director provides training to supervisors in the areas of discipline and contract administration and attempts to resolve issues in an informal manner. It is his goal to work with County and union representatives to prevent potential problems where possible and to address problems that do arise. He seeks outcomes which are in the best interest of Broome County while also providing a fair and equitable workplace for the employees of Broome County.

In many cases, these outcomes alleviate costly legal expenses from arbitration hearings or other litigation. An example of such was the resolution of the contract dispute in November 2006 with the Broome County Sheriff's Law Enforcement Officers Association. By working together with union officials the County Executive at the time and her administration were able to resolve this contract dispute shortly before Interest Arbitration hearings were to begin. With many days of hearings expected, resolving this contract dispute at this stage resulted in tremendous savings to both the County and union. This cooperative relationship between County administration and the various employee labor unions has proved to be successful in many instances.

In April 2005, Broome County and the Village of Endicott signed an inter-municipal agreement for Broome County to provide the Village of Endicott labor relations professional services. This included the negotiation and administration of seven (7) labor agreements for employees in the village. In April 2007, the County Legislature approved a resolution authorizing an agreement with the Binghamton Johnson City Joint Sewage Treatment Board for Labor Relations Professional Services. In 2009, we entered into an agreement with the Village of Johnson City to negotiate a labor agreement with AFSCME public works employees. We anticipate the expansion of intermunicpal agreements for labor relations into 2012.

4. **EEOC**- The position of Equal Employment Opportunity Compliance Officer (EEOCO) was eliminated in the 2011 budget. The duties and responsibilities of this position have been disseminated to the Personnel Officer, the Director of Employee Relations and members of the Personnel Administration/Benefits Unit (see 2012 Budget Highlights below).

The responsibilities of this function include the following:

- Administration of the County's Affirmative Action plan and policies, the Minority/Women's Business Enterprise and disadvantaged Enterprise programs;
- Education and training of department heads, managers, and staff to insure that the County is compliant with federal and state legislation such as the New York State Human Rights Act,

Federal Equal Employment Opportunity laws, the Americans with Disabilities Act (ADA), and NYS disability laws;
- Investigation of alleged discrimination, sexual harassment and non-compliant practices related to equal employment opportunity;
- Analysis of County employment processes including testing, hiring policies, training, promotion, etc., the development of outreach and hiring programs to attract protected class candidates to county employment;
- Outreach activities including participation in public forums focusing on public employment opportunities, the civil service process, and application procedures;
- Consultation with County departments, contractors, and project managers to insure that the County is in compliance with laws, regulations, and contractual agreements with federal and state funding agencies.

2012 Objectives

1. Continue to provide in-house training and education for County departments in the following areas:
   - General Management/Supervision Skills
   - Labor Relations Issues i.e. discipline and discharge impact of Civil Service Law, federal and state labor laws, HIPAA, FMLA, FLSA and Collective Bargaining Agreements on employment issues
2. Continue to expand automation of processes
   - Establishment of Certification of Eligibles electronically for all eligible lists.
   - Continue to work with state to streamline access to exam information
   - Work with IT to make all personnel related forms available for completion on-line
   - Update website and expand on available material
   - Participate in "Statewide Records Management" work group being established under the direction of the NYS Department of Civil Service to identify and share records/report management system currently in place in municipalities throughout the state.
3. Expand program of decentralized exams
   - Include additional decentralized exams (i.e. nearly all IT exams can now be given on-line)
4. Provide education/training to department staff
   - Identify appropriate training to enhance employee skills and improve efficiency
   - New York State Department of Civil Service, NYSAC, and various human resource associations offer free or low cost training
5. Expand training & education for civil service jurisdictions
   - Updates on civil service requirements
   - Increase visits to jurisdictions
6. Continue to support the County administration in its efforts to provide labor relations and human resource support services to municipalities throughout the County.
7. Continue to support the implementation of the E.R.P. (PeopleSoft) systems and continue our efforts to analyze and streamline departmental procedures to match the new system. Since the inception of the new ERP/PeopleSoft program, our efforts have accounted for 15-20% of the HR/Benefits units' time.

2012 Budget Highlights

Revenue:

1. Civil Service Application Fee – Revenue from civil service exam fees is estimated to be $11,000 in 2012.
2. Health Care Administration – We chargeback Risk & Insurance for the salary and fringe benefits for the benefits assistant position. That revenue line will increase from $38,135 in the 2011 budget to

$57,022 in the 2012 budget. The reason for the increase is because the incumbent who was hired in 2010 was not enrolled in the health plan. After the 2011 budget was submitted in 2010 she enrolled in the Health Plan (family coverage) for 2011 and will remain in the plan in 2012.

3. Other Departmental Chargeback- Represents chargeback for administrative services of the Secretary to the Personnel Officer for the Office of Risk and Insurance.

Expenditures:

1) Personal Service (Salaries)
   Temporary Salaries (1600 line) – The 2012 budget reflects a reduction in the temporary help line of $12,380. In effect this will eliminate the part time non-benefit Sr. Personnel Associate who currently is scheduled for 12 hours/week. This will be a significant hardship because this position supports the benefits and personnel administration staff, provides support to the Personnel Officer on EEOC and compliance matters and serves as the department's I.T. liaison.
2) Contractual Expenditures – will be increased from $6,800 in 2011 to $6,830 in 2012.
3) Chargeback Expenses – Will be reduced from $1,065 in 2011 to $406 in 2012.
4) Employee Benefits – will increase from $320,569 in 2011 to $367,163. This significant increase is the result of a $26,872 increase for employee health insurance and an $18,976 increase in retiree health insurance.

13000001 **PERSONNEL**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
		FULL TIME				
Personnel Officer	H Admin	1	1	1	1	1
Director of Employee Relations	E Admin	1	1	1	1	1
Equal Opportunity Compliance Officer	18 Admin	1	0	0	0	0
Senior Personnel Associate	18 Admin	2	1	1	1	1
Personnel Associate	16 Admin	2	2	2	2	2
Secretary to Personnel Officer	14 Admin	1	1	1	1	1
Personnel Assistant	11 Admin	3	3	3	3	3
Benefits Assistant	11 Admin	1	1	1	1	1
Clerk	7 Admin	1	1	1	1	1
Total Full-Time Positions		**13**	**11**	**11**	**11**	**11**
		PART TIME				
Clerk	7 Admin	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**1**	**1**	**1**
TOTAL POSITIONS		**14**	**12**	**12**	**12**	**12**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 13000000 Personnel

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000204 CIVIL SERVICE APPLICATION FEE	11,231	7,000	48,061	11,000	11,000	11,000
5000301 HEALTH CARE ADMINISTRATION	57,827	38,135	0	57,022	57,022	57,022
5000333 OTHER DEPARTMENTAL CHARGEBACK	0	0	0	26,000	26,000	26,000
0000002 Departmental Income Total	69,058	45,135	48,061	94,022	94,022	94,022
Rev Totals for Dept 13000000	69,058	45,135	48,061	94,022	94,022	94,022
0000010 Personal Service						
6001000 SALARIES FULL-TIME	506,185	476,063	395,916	489,889	489,889	489,889
6001001 SALARIES PART-TIME	0	10,979	3,868	11,581	11,581	11,581
6001002 SALARIES TEMPORARY	25,668	15,880	16,916	3,400	3,400	3,400
6001003 SALARIES OVERTIME	1,998	1,200	160	1,436	1,436	1,436
0000010 Personal Service Totals	533,851	504,122	416,860	506,306	506,306	506,306
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	100	0	100	100	100
6004012 OFFICE SUPPLIES	1,484	1,500	1,283	1,200	1,200	1,200
6004055 COMPUTER SOFTWARE AND SUPPLIES	236	200	0	100	100	100
6004105 DUES AND MEMBERSHIPS	300	300	200	300	300	300
6004106 GENERAL OFFICE EXPENSES	611	300	292	300	300	300
6004137 ADVERTISING AND PROMOTION EXPE	183	300	77	200	200	200
6004160 MILEAGE AND PARKING-LOCAL	0	100	0	100	100	100
6004161 TRAVEL HOTEL AND MEALS	977	0	573	1,200	1,200	1,200
6004162 EDUCATION AND TRAINING	495	0	325	200	200	200
6004163 MANAGEMENT TRAINING PROGRAM	0	500	0	200	200	200
6004168 OTHER PERSONAL EXPENSES	0	100	0	100	100	100
6004169 DAY TRIP MEAL REIMBURSEMENT	8	100	0	100	100	100
6004196 COPYING MACHINE RENTALS	1,255	1,300	822	1,230	1,230	1,230
6004573 OTHER FEES FOR SERVICES	675	2,000	200	1,500	1,500	1,500
0000040 Contractual Expenditures Totals	6,224	6,800	3,772	6,830	6,830	6,830
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	321	320	160	406	406	406
6004614 OTHER CHARGEBACK EXPENSES	0	745	0	0	0	0

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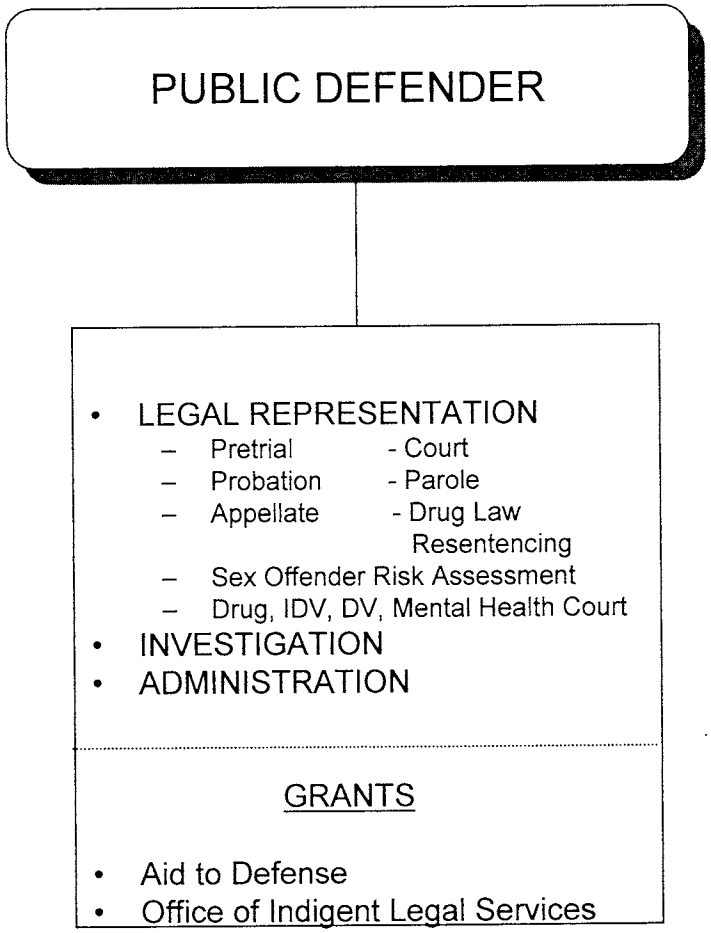
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 13000000 Personnel

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses Totals	321	1,065	160	406	406	406
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	857	0	0	0	0	0
0000060 Principal on Indebtedness Totals	857	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	29	0	0	0	0	0
0000070 Interest on Indebtedness Totals	29	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	55,417	87,882	62,302	90,265	90,265	90,265
6008002 SOCIAL SECURITY	38,045	37,350	29,171	38,361	38,361	38,361
6008004 WORKERS COMPENSATION	0	4,242	2,121	3,592	3,592	3,592
6008006 LIFE INSURANCE	229	209	178	211	211	211
6008007 HEALTH INSURANCE	117,221	118,034	118,393	144,906	144,906	144,906
6008009 RETIREE HEALTH INSURANCE	55,774	60,852	56,263	79,828	79,828	79,828
6008010 DISABILITY INSURANCE	11	0	7	0	0	0
6008011 UNEMPLOYMENT INSURANCE	459	0	0	0	0	0
6008012 EMPLOYEE TUITION REIMBURSEMENT	8,619	12,000	3,300	10,000	10,000	10,000
0000080 Employee Benefits Totals	275,775	320,569	271,735	367,163	367,163	367,163
Exp Totals for Dept 13000000	817,057	832,556	692,527	880,705	880,705	880,705
Total for Dept 13000000	-747,999	-787,421	-644,466	-786,683	-786,683	-786,683

PUBLIC DEFENDER



PUBLIC DEFENDER

MISSION STATEMENT

To defend all indigent persons accused of crimes and offenses punishable by jail.

DESCRIPTION

The Public Defender provides legal representation to all indigent persons accused of crimes or offenses in Broome County. This office acts as defense counsel from arraignment through trial and all stages of appeal for cases ranging from simple violations to homicides. This involves the full range of investigatory, pretrial, and appellate representation required in criminal cases. The office services each of the 19 village and town justice courts, the Binghamton City Court, the Broome County Court, and all higher appellate courts. Attorneys and investigators are on call 24 hours a day, seven days a week to assist recent arrestees.

2012 OBJECTIVES

Insure sufficient resources to provide effective representation.

2012 BUDGET HIGHLIGHTS

- SORA (Sex Offender Risk Assessments) remain constant as do their appeals and modifications.
- Problem Solving Courts (e.g. Drug Court, IDV Court, DV Court, Mental Health Court)
- Rockefeller Drug Resentencing Cases
- Leandra's Law – Ignition Interlock Device (IID)

14000001 **PUBLIC DEFENDER**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Public Defender	AT-6	1	1	1	1	1
Chief Assistant Public Defender	AT-4	1	1	1	1	1
Senior Assistant Public Defender	AT-3	3	3	3	3	3
Assistant Public Defender II	AT-2	3	3	3	3	3
Assistant Public Defender I	AT-1	3	3	3	3	3
Chief Investigator - Public Defender	27 Admin	1	1	1	1	1
Investigator - Public Defender	21 Admin	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Intake Specialist	11 CSEA	3	3	3	3	3
Keyboard Specialist	8 CSEA	2	2	2	2	2
Receptionist Typist	6 CSEA	1	1	1	1	1
Total Full-Time Positions		**21**	**21**	**21**	**21**	**21**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**21**	**21**	**21**	**21**	**21**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 14000000 Public Defender

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000110 PUBLIC DEFENDER SERVICES	2,750	800	1,503	1,000	1,000	1,000
0000002 Departmental Income Total	2,750	800	1,503	1,000	1,000	1,000
0000007 Misc Interfund Revenues						
5000533 UNCLASSIFIED REVENUES	11	0	24	0	0	0
0000007 Misc Interfund Revenues Total	11	0	24	0	0	0
0000008 State Aid						
5000818 MAJOR OFFENCE PUBLIC DEFENDER	22,314	22,100	12,889	19,000	19,000	19,000
0000008 State Aid Total	22,314	22,100	12,889	19,000	19,000	19,000
Rev Totals for Dept 14000000	25,075	22,900	14,416	20,000	20,000	20,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,181,894	1,216,112	1,005,381	1,242,266	1,242,266	1,242,266
6001010 SALARY ADJUSTMENTS	0	0	0	6,000	6,000	6,000
0000010 Personal Service Totals	1,181,894	1,216,112	1,005,381	1,248,266	1,248,266	1,248,266
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	13,104	19,000	10,634	19,000	19,000	19,000
6004012 OFFICE SUPPLIES	8,353	12,000	9,133	10,000	10,000	10,000
6004041 PHOTOGRAPHIC SUPPLIES	0	100	0	100	100	100
6004046 GAS OIL GREASE AND DIESEL FUEL	0	50	10	50	50	50
6004100 POSTAGE AND FREIGHT	0	150	0	100	100	100
6004105 DUES AND MEMBERSHIPS	300	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	5,220	5,500	6,150	6,200	6,200	6,200
6004131 PHOTOGRAPHIC EXPENSES	15	100	69	100	100	100
6004160 MILEAGE AND PARKING-LOCAL	11,851	3,000	1,967	15,000	15,000	15,000
6004161 TRAVEL HOTEL AND MEALS	1,000	500	0	300	300	300
6004162 EDUCATION AND TRAINING	2,050	2,000	995	2,000	2,000	2,000
6004168 OTHER PERSONAL EXPENSES	180	100	0	100	100	100
6004169 DAY TRIP MEAL REIMBURSEMENT	0	50	0	50	50	50

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 14000000 Public Defender

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004196 COPYING MACHINE RENTALS	1,694	5,500	4,571	5,500	5,500	5,500
6004536 WITNESS EXPENSES	13,363	12,000	0	10,000	10,000	10,000
6004538 LEGAL CHARGES AND FEES	208	2,250	215	2,000	2,000	2,000
6004541 STENOGRAPHIC SERVICES	1,806	1,750	2,337	1,750	1,750	1,750
0000040 Contractual Expenditures Totals	59,144	64,050	36,081	72,250	72,250	72,250
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	876	2,406	1,203	2,173	2,173	2,173
6004604 DPW SECURITY CHARGEBACKS	92,044	83,631	41,816	63,391	63,391	63,391
6004605 COUNTY ATTORNEY CHARGEBACKS	646	1,750	110	2,100	2,100	2,100
6004606 TELEPHONE BILLING ACCOUNT	10,227	11,933	4,483	8,916	8,916	8,916
6004609 DATA PROCESSING CHARGEBACKS	42,302	46,133	46,133	42,970	42,970	42,970
6004614 OTHER CHARGEBACK EXPENSES	186	400	49	200	200	200
6004615 GASOLINE CHARGEBACK	2,118	1,977	1,674	2,224	2,224	2,224
6004616 FLEET SERVICE CHARGEBACK	6,628	0	0	2,672	2,672	2,672
6004617 DUPLICATING/PRINTING CHARGEBAC	3,390	3,000	1,443	3,000	3,000	3,000
6004618 OFFICE SUPPLIES CHARGEBACK	6,406	6,200	4,981	6,500	6,500	6,500
6004619 BUILDING SERVICE CHARGEBACK	2,105	82,000	11,046	84,460	84,460	84,460
0000041 Chargeback Expenses Totals	166,928	239,430	112,938	218,606	218,606	218,606
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	2,204	0	0	0	0	0
0000060 Principal on Indebtedness Totals	2,204	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	739	0	0	0	0	0
0000070 Interest on Indebtedness Totals	739	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	126,980	218,899	154,618	223,609	223,609	223,609
6008002 SOCIAL SECURITY	86,879	93,033	74,122	95,034	95,034	95,034
6008004 WORKERS COMPENSATION	8,260	8,737	4,369	7,935	7,935	7,935
6008006 LIFE INSURANCE	395	399	326	399	399	399
6008007 HEALTH INSURANCE	215,477	249,394	173,787	218,150	218,150	218,150
6008009 RETIREE HEALTH INSURANCE	6,539	7,193	5,240	6,623	6,623	6,623
6008010 DISABILITY INSURANCE	1,018	1,032	769	1,032	1,032	1,032

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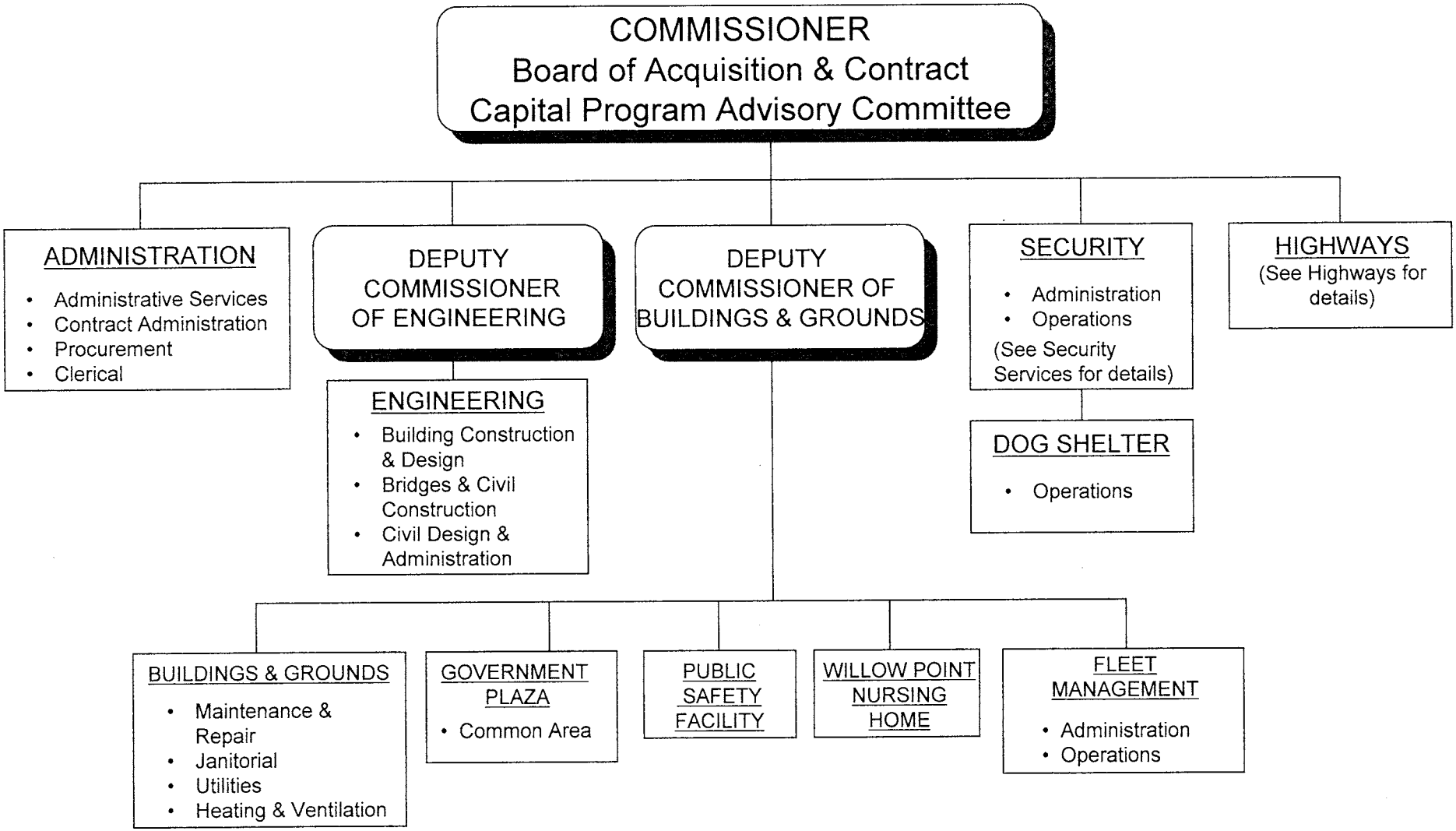
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 14000000 Public Defender

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits Totals	445,548	578,687	413,231	552,782	552,782	552,782
Exp Totals for Dept 14000000	1,856,457	2,098,279	1,567,631	2,091,904	2,091,904	2,091,904
Total for Dept 14000000	-1,831,382	-2,075,379	-1,553,215	-2,071,904	-2,071,904	-2,071,904

PUBLIC WORKS



PUBLIC WORKS
Administration

MISSION STATEMENT

Provide clerical, accounting, contract administration, and related services to the other Divisions of Public Works.

DESCRIPTION

The Division provides staff and support functions to the other Divisions of Public Works and for Department of Public Works Capital Projects.

2012 OBJECTIVES

- Maintain high quality of services rendered to other Divisions of Public Works.

15010001 **PUBLIC WORKS/Administration**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Public Works *	I Admin	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	1	1	1	1
Total Full-Time Positions		**2**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**2**	**2**	**2**	**2**

*Unfunded in current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 01 DPW-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	-18	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	-18	0	0	0	0	0
Rev Total for Div 1501	-18	0	0	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	31,405	31,923	26,483	32,839	32,839	32,839
0000010 Personal Service Totals	31,405	31,923	26,483	32,839	32,839	32,839
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	125	0	0	0	0	0
6004012 OFFICE SUPPLIES	1,392	500	155	500	500	500
6004022 FUEL AND HEATING SUPPLIES	2,316	0	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	118	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	0	0	0	25	25	25
6004106 GENERAL OFFICE EXPENSES	30	0	0	0	0	0
6004115 ELECTRIC CURRENT	452	0	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	65	0	0	0	0	0
6004196 COPYING MACHINE RENTALS	981	1,962	1,278	1,962	1,962	1,962
0000040 Contractual Expenditures Totals	5,479	2,462	1,433	2,487	2,487	2,487
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	3,642	1,484	742	1,630	1,630	1,630
0000041 Chargeback Expenses Totals	3,642	1,484	742	1,630	1,630	1,630
0000080 Employee Benefits						
6008001 STATE RETIREMENT	3,355	5,746	4,061	5,911	5,911	5,911
6008002 SOCIAL SECURITY	2,059	2,442	1,811	2,512	2,512	2,512
6008004 WORKERS COMPENSATION	743	225	113	206	206	206
6008006 LIFE INSURANCE	19	19	16	19	19	19
6008007 HEALTH INSURANCE	15,077	16,508	13,114	16,120	16,120	16,120
6008009 RETIREE HEALTH INSURANCE	61,793	67,972	39,886	52,651	52,651	52,651

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 01 DPW-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008010 DISABILITY INSURANCE	129	129	107	129	129	129
0000080 Employee Benefits Totals	83,175	93,041	59,108	77,548	77,548	77,548
Exp Total for Div 1501	123,701	128,910	87,766	114,504	114,504	114,504
Total for Div 1501	-123,719	-128,910	-87,766	-114,504	-114,504	-114,504

PUBLIC WORKS
Buildings & Grounds

MISSION STATEMENT

Provide a diverse range of efficient and cost-effective high quality services, which will ensure uninterrupted facility utilization while providing an atmosphere of professionalism to both internal and external customers.

DESCRIPTION

Provide primary maintenance operations to the Court House Complex, the Fleet Garage, George Harvey Justice Building, Edwin L. Crawford County Office Building, Public Safety Facility, Dog Shelter, and Intermodal.

Provide secondary maintenance operations to the Binghamton Regional Airport (Edwin A. Link Field), Library, Arena, Forum, Health, Mental Health, Transit, Social Services, Central Foods, Department of Motor Vehicles, WPNH, and Highway Garage.

Under the Government Tripartite Agreement – providing primary maintenance operations of the Governmental Plaza.

2012 OBJECTIVES

- Provide a pleasant, safe, and healthy environment for Broome County employees and external customers.
- To minimize risk to County employees and residents from natural and man-made disasters.
- To maximize facility assets by minimizing equipment failure.

15020101 **PUBLIC WORKS/Building & Grounds**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of Public Works/Building & Grounds	F Admin	1	1	1	1	1
Facilities Manager	22 BAPA	3	3	3	3	3
Arena Maintenance Superintendent	19 BAPA	0	1	1	1	1
Electrician	AFSCME	1	2	2	2	2
Senior Maintenance Mechanic	AFSCME	12	10	10	10	10
Stationary Engineer	AFSCME	3	2	2	2	2
Maintenance Worker	AFSCME	1	1	0	0	0
HVAC Systems Technician III	AFSCME	4	4	4	4	4
HVAC Systems Technician I	AFSCME	1	1	1	1	1
Custodial Supervisor	AFSCME	1	1	1	1	1
Custodial Worker *	AFSCME	14	14	14	14	14
Total Full-Time Positions		**41**	**40**	**39**	**39**	**39**
			PART TIME			
Custodial Worker	AFSCME	5	8	8	8	8
Total Part-Time Positions		**5**	**8**	**8**	**8**	**8**
TOTAL POSITIONS		**46**	**48**	**47**	**47**	**47**

*One unfunded in current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 02 DPW-Bldgs/Grounds

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000186 REIMBURSEMENT - GOVERNMENT PLA	43,904	150,000	0	204,503	204,503	204,503
5000229 BCC CHARGES	6,278	0	0	0	0	0
5000302 BUILDING SERVICE CHARGEBACKS	102,422	503,531	178,260	609,497	609,497	609,497
5000312 RENTAL CHARGEBACKS	60,430	60,430	0	60,430	60,430	60,430
0000002 Departmental Income Totals	213,034	713,961	178,260	874,430	874,430	874,430
0000006 Sale of Prop and Comp for Loss						
5000510 SALE OF SCRAP & EXCESS MATERIA	2,059	0	0	0	0	0
5000516 MINOR SALES - PUBLIC WORKS	6,701	1,000	13	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	8,760	1,000	13	0	0	0
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	2,262	3,142	8,170	0	0	0
0000007 Misc Interfund Revenues Totals	2,262	3,142	8,170	0	0	0
0000008 State Aid						
5000809 STATE AID - COURT FACILITIES	482,935	400,000	459,647	350,000	350,000	350,000
0000008 State Aid Totals	482,935	400,000	459,647	350,000	350,000	350,000
Rev Total for Div 1502	706,991	1,118,103	646,090	1,224,430	1,224,430	1,224,430
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,529,169	1,579,553	1,265,256	1,596,228	1,596,228	1,596,228
6001001 SALARIES PART-TIME	91,460	108,944	91,487	111,112	111,112	111,112
6001002 SALARIES TEMPORARY	29,626	164,000	131,094	166,932	166,932	166,932
6001003 SALARIES OVERTIME	44,485	50,000	70,109	50,000	50,000	50,000
6001004 SALARIES SHIFT DIFFERENTIAL	3,724	5,000	2,580	5,000	5,000	5,000
6001006 OUT OF TITLE PAY	7,826	4,000	2,397	4,000	4,000	4,000
6001009 OTHER PERSONNEL SERVICES	9,250	8,000	8,700	8,700	8,700	8,700
0000010 Personal Service Totals	1,715,540	1,919,497	1,571,623	1,941,972	1,941,972	1,941,972

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 02 DPW-Bldgs/Grounds

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004000 MAT & SUPPLIES-SURFACE TREAT	2,853	0	0	0	0	0
6004010 BOOKS AND SUBSCRIPTIONS	124	500	135	500	500	500
6004012 OFFICE SUPPLIES	2,109	2,500	1,384	2,500	2,500	2,500
6004020 DPW BLDG SERVICE SUPPLIES	356	0	0	0	0	0
6004021 BLDG MAINTENANCE SUPPLIES	53,771	146,000	64,861	88,000	88,000	88,000
6004022 FUEL AND HEATING SUPPLIES	440,809	606,000	340,812	506,000	506,000	506,000
6004023 BLDG AND GROUNDS SUPPLIES	108,644	93,000	84,854	109,000	109,000	109,000
6004040 MOTOR EQUIPMENT SUPPLIES	1,267	2,200	0	2,200	2,200	2,200
6004046 GAS OIL GREASE AND DIESEL FUEL	0	4,500	2,134	4,500	4,500	4,500
6004047 TIRES AND TUBES	134	200	0	200	200	200
6004048 MISC OPERATIONAL SUPPLIES	55,999	15,000	23,827	37,000	37,000	37,000
6004052 UNIFORMS	3,143	11,000	1,923	3,000	3,000	3,000
6004054 SAFETY SUPPLIES	7,745	10,000	3,508	7,200	7,200	7,200
6004055 COMPUTER SOFTWARE AND SUPPLIES	13,005	12,000	60	1,500	1,500	1,500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,264	763	763	1,500	1,500	1,500
6004100 POSTAGE AND FREIGHT	21	400	10	100	100	100
6004105 DUES AND MEMBERSHIPS	50	100	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	30	0	30	0	0	0
6004110 DPW BUILDING SERVICE EXPENSES	0	200	0	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	10,142	65,000	32,871	45,000	45,000	45,000
6004113 WATER AND SEWAGE CHARGES	252,047	170,000	123,072	236,000	236,000	236,000
6004115 ELECTRIC CURRENT	1,155,833	1,115,000	684,786	1,030,000	1,030,000	1,030,000
6004117 BUILDING AND GROUNDS EXPENSES	143,498	196,011	72,096	165,000	165,000	165,000
6004130 MOTOR EQUIP REPAIRS AND MAINT	0	108	350	1,000	1,000	1,000
6004137 ADVERTISING AND PROMOTION EXPE	445	100	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	257,912	91,934	148,717	108,000	108,000	108,000
6004161 TRAVEL HOTEL AND MEALS	1,275	0	0	1,000	1,000	1,000
6004162 EDUCATION AND TRAINING	25	0	597	0	0	0
6004191 OUTSIDE RENTALS-MACHINERY	50	200	0	0	0	0
6004192 SOFTWARE MAINTENANCE	0	0	8,910	10,000	10,000	10,000
6004196 COPYING MACHINE RENTALS	-365	100	684	400	400	400
6004200 PROPERTY LOSS	2,262	670	6,686	0	0	0
6004203 INSURANCE CLAIMS	0	2,472	1,484	0	0	0
6004572 ENGINEERING AND ARCHITECTURAL	0	4,000	0	4,000	4,000	4,000
6004573 OTHER FEES FOR SERVICES	44,480	0	45,370	0	0	0
6004583 TAXES ON COUNTY PROPERTY	0	500	0	0	0	0
0000040 Contractual Expenditures Totals	2,558,928	2,550,458	1,649,924	2,363,600	2,363,600	2,363,600
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	75,411	44,622	22,311	38,779	38,779	38,779

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 02 DPW-Bldgs/Grounds

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004604 DPW SECURITY CHARGEBACKS	84,293	93,754	70,316	92,187	92,187	92,187
6004605 COUNTY ATTORNEY CHARGEBACKS	26,181	131,250	9,792	74,900	74,900	74,900
6004614 OTHER CHARGEBACK EXPENSES	0	1,500	100	5,000	5,000	5,000
6004615 GASOLINE CHARGEBACK	41,987	32,129	38,095	63,330	63,330	63,330
6004616 FLEET SERVICE CHARGEBACK	59,646	0	0	46,760	46,760	46,760
6004619 BUILDING SERVICE CHARGEBACK	0	40,000	18,849	40,000	40,000	40,000
6004626 TRANSPORTATION SERVICES CHARGE	7,816	20,427	0	50,395	50,395	50,395
0000041 Chargeback Expenses Totals	295,334	363,682	159,463	411,351	411,351	411,351
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,067	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,067	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	445	0	0	0	0	0
0000070 Interest on Indebtedness Totals	445	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	177,343	308,820	222,259	312,460	312,460	312,460
6008002 SOCIAL SECURITY	125,749	147,096	115,536	148,941	148,941	148,941
6008004 WORKERS COMPENSATION	31,060	31,968	15,984	31,304	31,304	31,304
6008006 LIFE INSURANCE	720	730	589	703	703	703
6008007 HEALTH INSURANCE	378,574	431,293	320,380	386,589	386,589	386,589
6008009 RETIREE HEALTH INSURANCE	201,622	224,558	186,457	239,788	239,788	239,788
6008010 DISABILITY INSURANCE	0	0	1	0	0	0
6008011 UNEMPLOYMENT INSURANCE	8,346	0	0	0	0	0
0000080 Employee Benefits Totals	923,414	1,144,465	861,206	1,119,785	1,119,785	1,119,785
Exp Total for Div 1502	5,494,728	5,978,102	4,242,216	5,836,708	5,836,708	5,836,708
Total for Div 1502	-4,787,737	-4,859,999	-3,596,126	-4,612,278	-4,612,278	-4,612,278

PUBLIC WORKS
Engineering

MISSION STATEMENT

To provide quality engineering services to maintain and upgrade the County infrastructure (highways, bridges, culverts and facilities); and to serve and support other Public Works Divisions, Broome County Departments, and residents of Broome County.

DESCRIPTION

The Engineering Division provides engineering services and support to other Divisions within the Public Works Department (Highways, Building & Grounds, Solid Waste Management), as well as to other Departments within Broome County (Parks & Recreation, Planning and Economic Development, Willow Point Nursing Facility, Aviation, etc.). A large part of the work effort generated by these departments result from implementation of the County's Capital Improvement Program. These CIP projects can include renovations, rehabilitations, and/or replacement of County infrastructure such as facilities, bridges, culverts and roadways. Projects often involve consultant management from design through construction and project close-out, and typically include technical assistance and trouble-shooting a myriad of pre- and post-construction issues and concerns. We provide additional ongoing support functions such as 239 reviews; field survey and research support; and post-flood inspections and repair coordination of drainage structures.

The Engineering Division is also responsible for maintaining historical records of prior projects, highway right-of-way maps, and easement maps. Division personnel are actively involved with ongoing monitoring and upgrading of County features and structures such as annual watershed inspections, and inspection of culverts with 5-20 foot spans. In addition to providing internal support, the Engineering Division staff provides answers and information to citizen inquiries.

2012 OBJECTIVES

The Engineering Division is committed to furnishing engineering services to Broome County in an efficient and cost-effective manner. We strive for engineering excellence and professional development of staff. Our 2012 objectives include:

- Working in unison with Highways, Parks, and Building & Grounds in regards to their maintenance and capital needs.
- Continuing to re-organize the Division's major reference data bases and filing system for better accessibility and efficiency, including incorporation of more electronic filing and archiving.

15030001 **PUBLIC WORKS/Engineering**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of Public Works/Engineering	G Admin	1	1	1	1	1
Engineer III	28 BAPA	2	2	2	2	2
Engineer II	24 CSEA	2	2	2	2	2
Engineer I *	21 CSEA	4	4	4	4	4
Assistant Engineer	17 CSEA	2	2	2	2	2
Clerk	6 CSEA	1	1	0	0	0
Total Full-Time Positions		**12**	**12**	**11**	**11**	**11**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**12**	**12**	**11**	**11**	**11**

*Two unfunded in current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 03 DPW-Engineering

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000426 MISCELLANEOUS	45	0	0	0	0	0
0000002 Departmental Income Totals	45	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	0	0	12,724	0	0	0
0000007 Misc Interfund Revenues Totals	0	0	12,724	0	0	0
0000008 State Aid						
5000848 HIGHWAY-PUBLIC IMPROVEMENTS	0	0	3,214	0	0	0
0000008 State Aid Totals	0	0	3,214	0	0	0
0000009 Federal Aid						
5000901 FEDERAL AID - OTHER	35,475	0	0	0	0	0
0000009 Federal Aid Totals	35,475	0	0	0	0	0
Rev Total for Div 1503	35,520	0	15,938	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	624,705	612,142	479,052	609,824	609,824	609,824
6001002 SALARIES TEMPORARY	28,334	0	30,410	0	0	0
6001003 SALARIES OVERTIME	6,718	7,150	9,833	2,043	2,043	2,043
0000010 Personal Service Totals	659,757	619,292	519,295	611,867	611,867	611,867
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	162	1,000	120	1,000	1,000	1,000
6004011 DUPLICATING AND PRINTING RM SU	0	1,000	0	1,000	1,000	1,000
6004012 OFFICE SUPPLIES	1,812	2,500	842	1,750	1,750	1,750
6004041 PHOTOGRAPHIC SUPPLIES	112	0	0	0	0	0
6004042 ENGINEERING SUPPLIES	806	2,700	1,707	2,100	2,100	2,100
6004048 MISC OPERATIONAL SUPPLIES	409	950	952	950	950	950

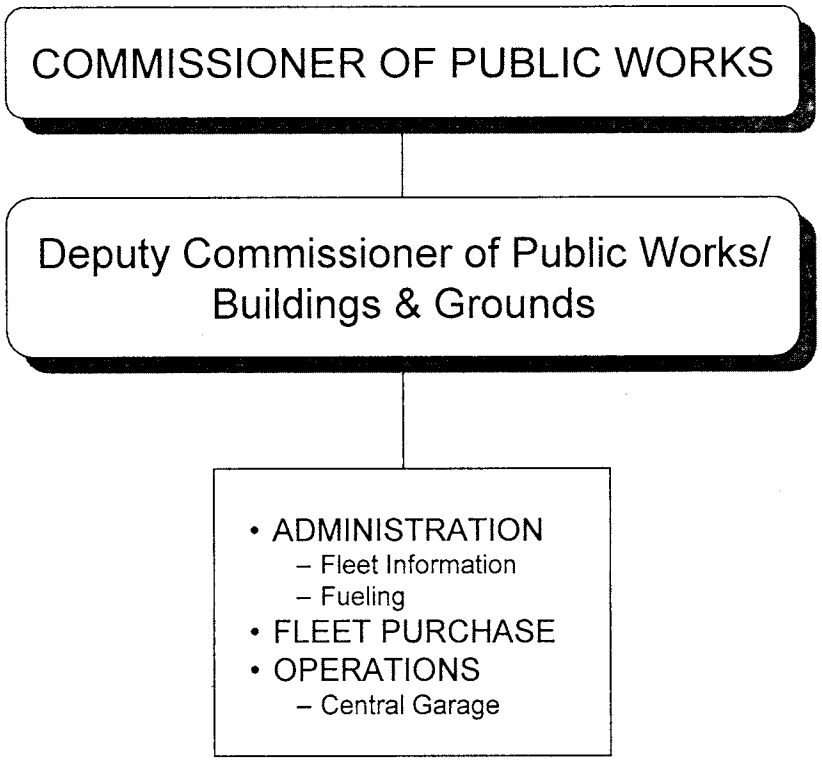
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 15000000 Public Works
DIV 03 DPW-Engineering

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004054 SAFETY SUPPLIES	430	1,240	160	1,240	1,240	1,240
6004055 COMPUTER SOFTWARE AND SUPPLIES	13,230	13,000	8,209	8,600	8,600	8,600
6004056 COMPUTER EQUIPMENT(NON CAPITAL	203	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	99	400	39	400	400	400
6004105 DUES AND MEMBERSHIPS	150	100	0	100	100	100
6004132 ENGINEERING EXPENSES	0	600	0	600	600	600
6004137 ADVERTISING AND PROMOTION EXPE	0	1,000	668	1,000	1,000	1,000
6004138 OTHER OPERATIONAL EXPENSES	0	1,450	136	1,000	1,000	1,000
6004160 MILEAGE AND PARKING-LOCAL	0	200	0	200	200	200
6004161 TRAVEL HOTEL AND MEALS	0	750	0	0	0	0
6004162 EDUCATION AND TRAINING	75	2,500	436	1,700	1,700	1,700
6004196 COPYING MACHINE RENTALS	0	0	746	1,200	1,200	1,200
0000040 Contractual Expenditures Totals	17,488	29,390	14,015	22,840	22,840	22,840
0000041 Chargeback Expenses						
6004615 GASOLINE CHARGEBACK	6,390	4,120	3,561	7,461	7,461	7,461
6004616 FLEET SERVICE CHARGEBACK	13,254	0	0	6,680	6,680	6,680
0000041 Chargeback Expenses Totals	19,644	4,120	3,561	14,141	14,141	14,141
0000080 Employee Benefits						
6008001 STATE RETIREMENT	70,645	110,185	83,722	110,101	110,101	110,101
6008002 SOCIAL SECURITY	48,446	46,829	38,017	46,793	46,793	46,793
6008004 WORKERS COMPENSATION	6,090	5,885	2,943	5,086	5,086	5,086
6008006 LIFE INSURANCE	208	192	160	171	171	171
6008007 HEALTH INSURANCE	121,107	128,953	106,237	124,227	124,227	124,227
6008009 RETIREE HEALTH INSURANCE	154,166	172,661	137,974	181,851	181,851	181,851
6008010 DISABILITY INSURANCE	1,018	903	747	774	774	774
0000080 Employee Benefits Totals	401,680	465,608	369,800	469,003	469,003	469,003
Exp Total for Div 1503	1,098,569	1,118,410	906,671	1,117,851	1,117,851	1,117,851
Total for Div 1503	-1,063,049	-1,118,410	-890,733	-1,117,851	-1,117,851	-1,117,851
Total for Dept 15000000	-5,974,505	-6,107,319	-4,574,625	-5,844,633	-5,844,633	-5,844,633

FLEET MANAGEMENT



PUBLIC WORKS
Fleet Management

MISSION STATEMENT

The Fleet Management division's mission is to provide and maintain a fleet of vehicles that will meet the needs of the individual departments with safety, efficiency, and ease of operation.

DESCRIPTION

We maintain the fleet vehicles from purchase to disposal. Vehicles are purchased according to state contract prices; they are serviced and inspected for safety. Vehicles are disposed of when the vehicle has met its expected life span.

2012 OBJECTIVES

- To continue to provide service to vehicles at a cost less than $.55 per mile.
- To develop a newer more fuel-efficient fleet.
- To continue to purchase new vehicles to meet criteria on alternatively fueled vehicles.
- To reduce the incident ratio on repairs to vehicles.

09000001 **PUBLIC WORKS/Fleet Management**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Head Automotive Mechanic *	17 CSEA	1	1	1	1	1
Automotive Mechanic	13 CSEA	3	3	3	3	3
Total Full-Time Positions		**4**	**4**	**4**	**4**	**4**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**4**	**4**	**4**	**4**	**4**

* Unfunded in current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2070 Fleet Operating
DEPT 09000000 Fleet Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000165 MISCELLANEOUS	2,076	0	2,166	1,000	1,000	1,000
5000189 OTHER LOCAL GOVERNMENTS	25,359	0	7,934	0	0	0
5000229 BCC CHARGES	21,394	40,000	12,780	22,000	22,000	22,000
5000303 CHARGES FOR USE OF COUNTY CAR	137,869	0	0	172,289	172,289	172,289
5000304 CHARGES FOR GAS	445,744	231,664	309,976	603,077	603,077	603,077
5000326 CHARGEBACKS-MOTOR VEH SERVICE	485,566	0	0	89,239	89,239	89,239
5000333 OTHER DEPARTMENTAL CHARGEBACK	0	122,560	0	0	0	0
0000002 Departmental Income Total	1,118,008	394,224	332,856	887,605	887,605	887,605
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	3,299	7,500	3,779	1,500	1,500	1,500
0000003 Use of Money Total	3,299	7,500	3,779	1,500	1,500	1,500
0000006 Sale of Prop and Comp for Loss						
5000516 MINOR SALES - PUBLIC WORKS	833	0	0	0	0	0
5000518 SALE OF EQUIPMENT	11,073	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	11,906	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	10,004	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	10,296	0	0	0	0	0
5000570 EARNINGS ON TEMPORARY INVESTME	391	0	0	0	0	0
0000007 Misc Interfund Revenues Total	20,691	0	0	0	0	0
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	1,331	2,226	-471	2,226	2,226	2,226
0000009 Federal Aid Total	1,331	2,226	-471	2,226	2,226	2,226
Rev Totals for Dept 09000000	1,155,235	403,950	336,164	891,331	891,331	891,331

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2070 Fleet Operating
DEPT 09000000 Fleet Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	158,791	114,854	86,151	120,619	120,619	120,619
6001003 SALARIES OVERTIME	141	1,000	4,039	2,000	2,000	2,000
6001006 OUT OF TITLE PAY	101	350	82	350	350	350
6001008 STAND-BY PAY	0	800	0	0	0	0
6001009 OTHER PERSONNEL SERVICES	0	200	0	0	0	0
0000010 Personal Service Totals	159,033	117,204	90,272	122,969	122,969	122,969
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	200	0	200	200	200
6004012 OFFICE SUPPLIES	167	1,000	5	200	200	200
6004021 BLDG MAINTENANCE SUPPLIES	0	200	0	0	0	0
6004023 BLDG AND GROUNDS SUPPLIES	184	400	0	200	200	200
6004040 MOTOR EQUIPMENT SUPPLIES	94,532	80,000	74,885	80,000	80,000	80,000
6004046 GAS OIL GREASE AND DIESEL FUEL	472,323	400,000	532,542	678,000	678,000	678,000
6004047 TIRES AND TUBES	30,964	32,000	27,758	30,000	30,000	30,000
6004048 MISC OPERATIONAL SUPPLIES	6,042	1,000	694	1,000	1,000	1,000
6004052 UNIFORMS	180	1,200	0	1,000	1,000	1,000
6004054 SAFETY SUPPLIES	78	750	0	750	750	750
6004055 COMPUTER SOFTWARE AND SUPPLIES	2,527	2,000	0	2,000	2,000	2,000
6004117 BUILDING AND GROUNDS EXPENSES	2,234	5,000	846	3,000	3,000	3,000
6004130 MOTOR EQUIP REPAIRS AND MAINT	13,290	15,000	10,412	25,000	25,000	25,000
6004138 OTHER OPERATIONAL EXPENSES	15,469	5,000	6,571	10,000	10,000	10,000
6004162 EDUCATION AND TRAINING	878	0	0	0	0	0
6004200 PROPERTY LOSS	193	0	0	0	0	0
6004504 OTHER FINANCIAL SERVICES	169	275	215	261	261	261
6004573 OTHER FEES FOR SERVICES	124	0	0	0	0	0
0000040 Contractual Expenditures Totals	639,354	544,025	653,928	831,611	831,611	831,611
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	0	0	0	35,580	35,580	35,580
6004602 INSURANCE PREMIUM CHARGEBACK	869	867	434	1,117	1,117	1,117
6004615 GASOLINE CHARGEBACK	1,323	2,090	0	3,000	3,000	3,000
6004616 FLEET SERVICE CHARGEBACK	4,000	0	0	6,680	6,680	6,680
6004626 TRANSPORTATION SERVICES CHARGE	5,000	13,618	0	0	0	0
0000041 Chargeback Expenses Totals	11,192	16,575	434	46,377	46,377	46,377
0000042 Depreciation						
6004804 DEPRECIATION - MOTOR VEHICLES	149,555	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2070 Fleet Operating
DEPT 09000000 Fleet Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004805 DEPRECIATION - MACHINERY & EQU	3,042	0	0	0	0	0
0000042 Depreciation Totals	152,597	0	0	0	0	0
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	85,776	0	88,387	88,387	88,387
0000060 Principal on Indebtedness Totals	0	85,776	0	88,387	88,387	88,387
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	30,748	33,626	26,183	30,395	30,395	30,395
6007001 INTEREST ON BANS	1,395	0	0	0	0	0
0000070 Interest on Indebtedness Totals	32,143	33,626	26,183	30,395	30,395	30,395
0000080 Employee Benefits						
6008001 STATE RETIREMENT	16,465	20,674	15,214	21,711	21,711	21,711
6008002 SOCIAL SECURITY	11,717	8,787	6,571	9,277	9,277	9,277
6008004 WORKERS COMPENSATION	1,013	1,063	532	1,798	1,798	1,798
6008005 WORKERS COMP LT LIABILITY	799	0	0	0	0	0
6008006 LIFE INSURANCE	73	58	48	57	57	57
6008007 HEALTH INSURANCE	30,886	34,849	22,831	28,062	28,062	28,062
6008008 OPEB - HEALTH INSURANCE	17,017	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	30,709	33,016	26,488	40,031	40,031	40,031
6008010 DISABILITY INSURANCE	494	387	320	387	387	387
0000080 Employee Benefits Totals	109,173	98,834	72,004	101,323	101,323	101,323
Exp Totals for Dept 09000000	1,103,492	896,040	842,821	1,221,062	1,221,062	1,221,062
Total for Dept 09000000	51,743	-492,090	-506,657	-329,731	-329,731	-329,731

PURCHASING

PURCHASING AGENT

- PROCUREMENT
- BOARD OF ACQUISITION AND CONTRACT SUPPORT
- LETTER CONTRACTS
- MULTI-MUNICIPAL CONTRACT DEVELOPMENT
- ANNUAL SURPLUS AUCTION
- BID AND RFP SPECIFICATION DEVELOPMENT
- GENERAL CONTRACT ADMINISTRATION
- SUPERVISION AND IMPLEMENTATION OF THE COMPETITIVE BID PROCESS
- PROCUREMENT CARD PROGRAM

PURCHASING

MISSION STATEMENT

To provide quality service through effective teamwork and communication with County departments, political subdivisions, state agencies and vendors in a commitment to obtain the desired goods and services at the lowest possible cost in a professional, ethical, responsive and timely manner and in accordance with all County and state municipal laws.

DESCRIPTION

The Division of Purchasing is responsible, in whole or part for:

- The cost-efficient procurement of over twenty million dollars worth of supplies, materials, equipment and services for Broome County Government.
- Processing of Letter Contracts and all Board of Acquisition and Contract (BAC) requests, processing almost 5,000 purchase orders.
- Supervision of the Procurement Card Program; Copy Machine Lease & Maintenance Programs, Toner Cartridge Contract and Maintenance Supply Contract.
- General Contract Administration including issuance of Notices of Default.
- Being the lead agency for the fax & typewriter maintenance contracts, janitorial supplies, office supplies, and vending services and equipment contracts.
- Supervision and implementation of the competitive bidding process
  - Review and/or preparation of specifications
  - Establishment of standards
  - Publication of Legal Notices
  - Maintain website for bid notice publication and specifications (BidNet)
- Supplier relations, department relations, personnel training and reporting.
- The relocation, scrapping or selling of obsolete or surplus equipment and vehicles through the bidding process or annual auction (open to the political subdivisions) which generates revenue for all participants.

Although not mandated, the Division of Purchasing allows the political subdivisions and any NYS County to participate in purchase contracts. There are currently twenty eight (28) contracts open for their participation. Providing these contracts has eliminated wasteful bidding or shopping, duplication of time, effort, administration costs, advertising expenses, etc. and has resulted in lower prices generated by the combined larger volume. There is legislation in Albany that will provide for "piggybacking" on service contracts which should become law in 2011 and a possibility of legislation to allow use of the Federal contracts.

The Division of Purchasing provides these contracts at no cost to the Political Subdivisions. However, there are considerable County costs associated with this service: personnel, printing, copier, office supplies, telephone, and postage.

2012 OBJECTIVES

- Continue to work with BidNet's e-procurement on-line to place our bid notices, specifications, proposals, and quotes. This system has generated an increase in exposure of our solicitations for prospective bidders and has promoted greater competition. We have placed the bid results on site as well.
- Continue to promote the usage of the procurement card within Broome County departments. This will reduce the small dollar amount purchase orders and the use of petty cash. This is a more efficient and less time consuming way to make small or immediate need purchases and travel expenses.

- Continue efforts to expand the annual auction to include even more towns, villages and County departments. The Highway Department site has proved to be the perfect location. It is hoped interest in participation will grow.
- Continue on-site purchasing seminars for all departments on the rules and regulations governing the purchasing of goods and services in accordance with General Municipal Law 103, 104.
- Be proactive in "buying green" products.
- Continue efforts to decrease the amount of scanners, inkjet printers, printers, and copy and fax machines in use throughout the County departments. The cost to Broome County for leases, maintenance, supplies, equipment and energy could be greatly reduced by implementing the use of multi-function machines.
- Continue to train and advise department fiscal personnel in the new PeopleSoft system.

16000001 **PURCHASING**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Purchasing*	F Admin	1	1	1	1	1
Purchasing Agent	20 BAPA	1	1	1	1	1
Senior Buyer	15 BAPA	1	1	1	1	1
Buyer	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	0	0	0
Total Full-Time Positions		**5**	**5**	**4**	**4**	**4**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**5**	**5**	**4**	**4**	**4**

*Unfunded in the current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 16000000 Purchasing

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000005 Fines and Forfeitures						
5000500 FORFEITURE OF DEPOSITS	2,665	1,500	4,250	1,500	1,500	1,500
0000005 Fines and Forfeitures Total	2,665	1,500	4,250	1,500	1,500	1,500
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	10,902	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	10,902	0	0	0	0	0
Rev Totals for Dept 16000000	13,567	1,500	4,250	1,500	1,500	1,500
0000010 Personal Service						
6001000 SALARIES FULL-TIME	179,519	182,491	152,063	148,061	148,061	148,061
6001002 SALARIES TEMPORARY	7,376	0	0	15,847	15,847	15,847
0000010 Personal Service Totals	186,895	182,491	152,063	163,908	163,908	163,908
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	32	35	34	40	40	40
6004012 OFFICE SUPPLIES	1,443	1,400	403	1,435	1,435	1,435
6004105 DUES AND MEMBERSHIPS	150	150	150	180	180	180
6004106 GENERAL OFFICE EXPENSES	130	100	130	110	110	110
6004137 ADVERTISING AND PROMOTION EXPE	1,948	2,365	1,400	2,425	2,425	2,425
6004138 OTHER OPERATIONAL EXPENSES	375	450	383	465	465	465
6004196 COPYING MACHINE RENTALS	1,693	1,668	1,599	1,668	1,668	1,668
0000040 Contractual Expenditures Totals	5,771	6,168	4,099	6,323	6,323	6,323
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	125	150	75	183	183	183
0000041 Chargeback Expenses Totals	125	150	75	183	183	183
0000080 Employee Benefits						
6008001 STATE RETIREMENT	19,179	32,848	23,322	26,667	26,667	26,667

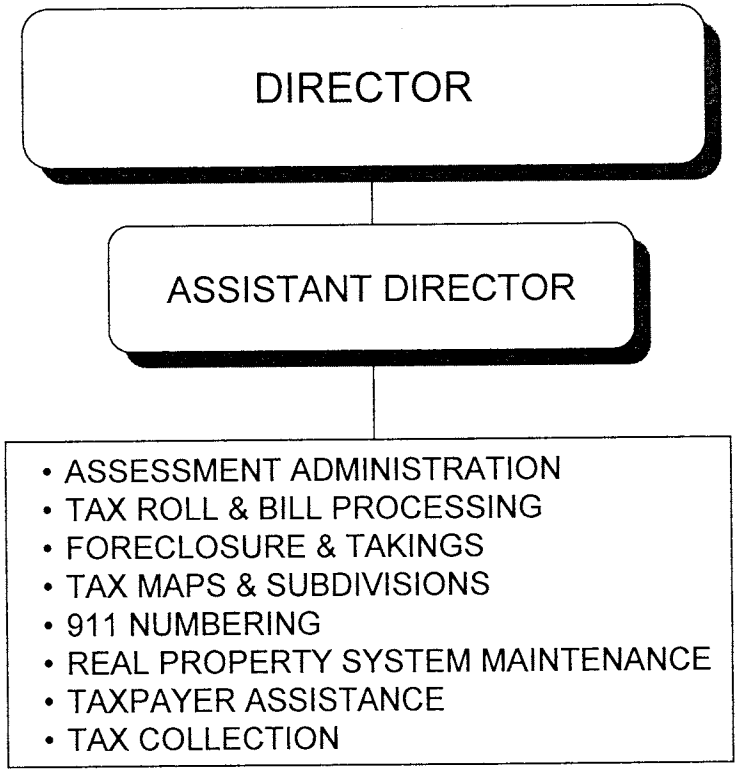
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 16000000 Purchasing

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008002 SOCIAL SECURITY	13,517	13,961	11,009	12,546	12,546	12,546
6008004 WORKERS COMPENSATION	1,282	1,374	687	1,255	1,255	1,255
6008006 LIFE INSURANCE	77	77	64	57	57	57
6008007 HEALTH INSURANCE	22,336	24,455	19,428	17,771	17,771	17,771
6008009 RETIREE HEALTH INSURANCE	29,093	30,768	24,982	40,777	40,777	40,777
6008010 DISABILITY INSURANCE	259	258	213	129	129	129
6008011 UNEMPLOYMENT INSURANCE	2,129	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	1,053	1,053	1,053
0000080 Employee Benefits Totals	87,872	103,741	79,705	100,255	100,255	100,255
Exp Totals for Dept 16000000	280,663	292,550	235,942	270,669	270,669	270,669
Total for Dept 16000000	-267,096	-291,050	-231,692	-269,169	-269,169	-269,169

REAL PROPERTY TAX SERVICE



REAL PROPERTY TAX SERVICES

MISSION STATEMENT

Real Property Tax Agency is mandated by State Real Property Tax Law, Section 1530, and is primarily responsible for coordination of assessment administration in the towns, villages and city. Under the Broome County Charter the agency also has tax enforcement and property recording duties. The agency operates with authority under the New York State Real Property Tax Laws and County Charter. Additionally, Section 1184 establishes procedures to collect back taxes through an installment program, which this department administrates. Taxes are collected by this department for the Binghamton City School District, The Susquehanna Valley School District, the City of Binghamton, and the towns of Kirkwood, Conklin, Dickinson and Union and Fenton.

DESCRIPTION

Assessment Administration - includes the production of assessor field books, tentative and final assessment rolls, annual assessors reports, annual exemption reports, computation of utility, special franchise, state land and railroad assessments for 16 towns and 3 villages, maintenance of ownership records, assessors training and support, Board of Assessment review training, and tax error investigations for 24 County municipalities.

Tax Roll and Bill Processing – includes tax corrections and refunds, special district relevies, tax roll balancing, collector input, tax rolls and bills for 16 towns, 6 villages and 20 school districts, and special district benefit rolls (450 special districts).

Foreclosure – includes title searching, legal notices, mailings, court appearances, financing, accounting, property inspections, tax sale auctions, plus other enforcement duties, on the 86,000 properties in the County dealing, on average, with 800 properties per year.

Taxpayer Assistance – includes helping taxpayers with problems with assessments, correcting errors in property tax bills, problems with tax maps, problems with tax foreclosures as well as answering general assessment administration questions.

Tax Map - includes map changes by deeds including splits, combinations, filing of subdivisions, error investigations, corrections, issuing of maps to 16 towns, 7 villages, etc., sales of maps to public.

County Takings-Social Services Support – includes title searches, preparation of legal papers, vouchers, tax searches, appraisals, court appearances, and record follow-up.

Tax Collection and Investment – includes collecting, posting, balancing daily deposits and investment of collections, plus dealing with taxpayer and escrow companies' problems and reconciliation of tax warrants.

Installment Program – includes the necessary research, implementation, collections, record keeping and statistical analysis to administrate over 700 agreements and also dealing with the public, both those in the program and taxpayers wanting to enter an agreement.

Property Management – includes collection of rents, repairs to maintain the present condition of the property, and deal with tenant issues.

2012 OBJECTIVES

- Continue the process with state and local representatives toward reaching the goal of a common level of assessment and researching ways to bring about this change in the assessment community.

- Using a lockbox system for mail in tax payments thus reducing labor costs in the department.
- Adding School districts to credit card, e-checks and ACH payments for tax payments.

2012 BUDGET HIGHLIGHTS

- The County provides the ability for taxpayers to make payments by credit card and other forms of online payments both to towns and the School districts we collect for.
- Support to town assessors for updates to the version 4 RPS system including the ability to add photographs to property data information.
- Reducing department cost through restructuring of department duties and a change in one position to a reduced grade.
- The Chenango Valley School District is now using our collection services.

17000001 **REAL PROPERTY TAX SERVICES**

Title of Position	Grade/Unit	2010 Actuals	As of 8/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Real Property Tax Svcs III	H Admin	1	1	1	1	1
Assistant Director of Real Property Tax Svcs (40)	20 Admin	1	1	1	1	1
County Receiver of Taxes (40)	19 BAPA	1	1	1	1	1
Tax Map Technician (40)	18 CSEA	1	1	1	1	1
Real Property Appraiser (40)	18 CSEA	2	2	2	2	2
Real Property Tax Services Specialist (40)	16 CSEA	1	1	1	1	1
Real Property Tax Service Assistant (40)	14 CSEA	1	1	1	1	1
Title Searcher/Trainee (40)	10/8 CSEA	1	1	1	1	1
Senior Account Clerk (40)	9 CSEA	1	0	0	0	0
Senior Clerk (40)	8 CSEA	0	1	1	1	1
Total Full-Time Positions		**10**	**10**	**10**	**10**	**10**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**10**	**10**	**10**	**10**	**10**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 17000000 Real Property Tax Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001 Tax Items						
5000001 REAL PROPERTY TAXES	-6,897	0	0	0	0	0
5000002 GAIN FROM SALE-TAX ACQ PROPERT	1,154,627	1,000,000	802,239	1,250,000	1,250,000	1,250,000
5000004 INTEREST & PENAL-REAL PROP TAX	180	0	0	0	0	0
0000001 Tax Items Total	1,147,910	1,000,000	802,239	1,250,000	1,250,000	1,250,000
0000002 Departmental Income						
5000185 DATA PROCESSING TAX SERVICES	137,088	122,960	137,139	119,500	119,500	119,500
5000227 TITLE SEARCH FEES	226,925	225,000	196,192	226,000	226,000	226,000
5000426 MISCELLANEOUS	31,630	9,000	11,171	4,000	4,000	4,000
5000441 TAX COLLECTION FEES	175,326	200,000	130,938	195,000	195,000	195,000
0000002 Departmental Income Total	570,969	556,960	475,440	544,500	544,500	544,500
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	63,011	65,000	32,854	0	0	0
5000460 RENTAL OF REAL PROPERTY INDIVI	11,924	10,000	15,644	11,000	11,000	11,000
0000003 Use of Money Total	74,935	75,000	48,498	11,000	11,000	11,000
0000005 Fines and Forfeitures						
5000500 FORFEITURE OF DEPOSITS	5,175	2,000	3,221	2,800	2,800	2,800
0000005 Fines and Forfeitures Total	5,175	2,000	3,221	2,800	2,800	2,800
0000006 Sale of Prop and Comp for Loss						
5000517 SALES OF REAL PROPERTY	9,000	0	9,801	0	0	0
0000006 Sale of Prop and Comp for Loss Total	9,000	0	9,801	0	0	0
0000008 State Aid						
5000803 PROPERTY TAX ADMINISTRATION	5,206	9,000	8,334	12,000	12,000	12,000
0000008 State Aid Total	5,206	9,000	8,334	12,000	12,000	12,000
Rev Totals for Dept 17000000	1,813,195	1,642,960	1,347,533	1,820,300	1,820,300	1,820,300

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 17000000 Real Property Tax Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	480,469	492,386	403,177	484,017	484,017	484,017
6001002 SALARIES TEMPORARY	70,877	29,337	33,882	33,493	33,493	33,493
6001003 SALARIES OVERTIME	389	0	0	0	0	0
0000010 Personal Service Totals	551,735	521,723	437,059	517,510	517,510	517,510
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	578	400	408	600	600	600
6004012 OFFICE SUPPLIES	9,664	8,000	4,540	7,000	7,000	7,000
6004048 MISC OPERATIONAL SUPPLIES	1,784	0	0	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	4,810	0	155	0	0	0
6004100 POSTAGE AND FREIGHT	410	300	410	410	410	410
6004105 DUES AND MEMBERSHIPS	275	300	275	100	100	100
6004106 GENERAL OFFICE EXPENSES	7,610	6,000	6,343	5,900	5,900	5,900
6004137 ADVERTISING AND PROMOTION EXPE	10,518	11,000	5,206	10,300	10,300	10,300
6004138 OTHER OPERATIONAL EXPENSES	1,004	0	150	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	0	50	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	0	400	0	300	300	300
6004162 EDUCATION AND TRAINING	767	400	590	300	300	300
6004192 SOFTWARE MAINTENANCE	32,130	31,625	27,851	31,200	31,200	31,200
6004194 SOFTWARE RENTAL	21,700	22,000	22,284	21,700	21,700	21,700
6004196 COPYING MACHINE RENTALS	1,301	2,500	1,779	2,300	2,300	2,300
6004538 LEGAL CHARGES AND FEES	1,400	1,800	1,200	1,600	1,600	1,600
6004573 OTHER FEES FOR SERVICES	60	0	0	0	0	0
6004584 TAX ACQUIRED PROPERTY EXPENSES	20,134	26,000	24,625	24,000	24,000	24,000
0000040 Contractual Expenditures Totals	114,145	110,775	95,816	105,710	105,710	105,710
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	344	204	102	250	250	250
6004615 GASOLINE CHARGEBACK	918	847	729	1,363	1,363	1,363
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
6004619 BUILDING SERVICE CHARGEBACK	0	0	0	1,500	1,500	1,500
6004626 TRANSPORTATION SERVICES CHARGE	2,605	0	0	0	0	0
0000041 Chargeback Expenses Totals	6,076	1,051	831	4,449	4,449	4,449

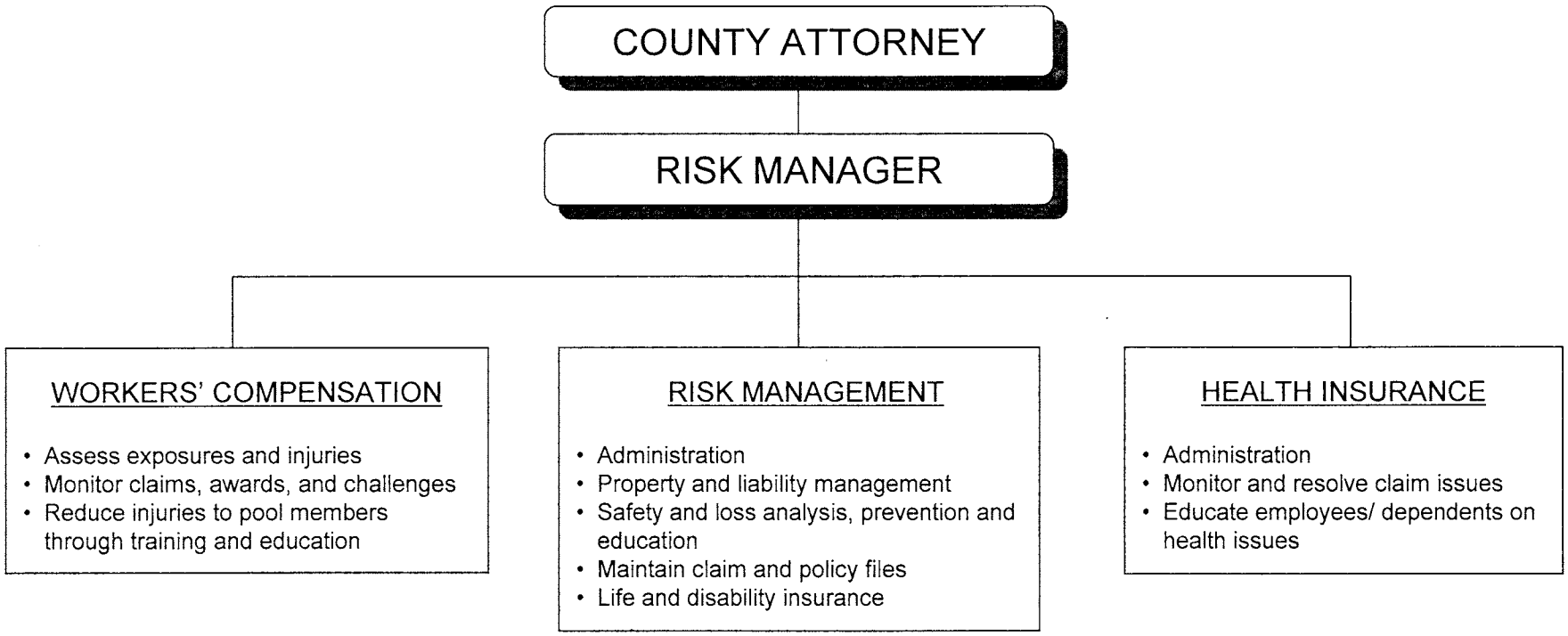
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 17000000 Real Property Tax Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,202	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,202	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	214	0	0	0	0	0
0000070 Interest on Indebtedness Totals	214	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	52,920	88,629	62,362	87,122	87,122	87,122
6008002 SOCIAL SECURITY	40,758	41,314	32,187	39,586	39,586	39,586
6008004 WORKERS COMPENSATION	5,161	5,918	2,959	6,459	6,459	6,459
6008006 LIFE INSURANCE	192	192	158	192	192	192
6008007 HEALTH INSURANCE	90,944	99,554	78,907	93,317	93,317	93,317
6008009 RETIREE HEALTH INSURANCE	85,894	92,304	80,129	121,598	121,598	121,598
6008010 DISABILITY INSURANCE	906	903	727	903	903	903
6008011 UNEMPLOYMENT INSURANCE	604	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	3,035	3,035	3,035
0000080 Employee Benefits Totals	277,379	328,814	257,429	352,212	352,212	352,212
Exp Totals for Dept 17000000	950,751	962,363	791,135	979,881	979,881	979,881
Total for Dept 17000000	862,444	680,597	556,398	840,419	840,419	840,419

RISK AND INSURANCE



RISK & INSURANCE
Risk Management

MISSION STATEMENT

To maintain an effective program of identifying, controlling, and financing risks to the County.

DESCRIPTION

The Office of Risk and Insurance, as part of the Law Department, is responsible for: (1) risk identification through inspections and review of operations; (2) risk control through enforcement of code and regulatory requirements and recommendations for risk containment; (3) risk financing through commercial, funded, or unfunded programs; (4) transferring risk to vendors by requiring and reviewing vendor insurance; and (5) claim investigation to aid in claim denial, settlement, or defense.

The County has been self-insured since 1979 when it established a Risk Management Office by Local Law 16 of 1979.

2012 OBJECTIVES

- Reaffirm County commitment to reducing the total cost of risk through implementation of various strategies founded in the concepts of enterprise risk management.

2012 BUDGET HIGHLIGHTS

- Continuing budget with appropriate inflationary trends.

18010001 **RISK & INSURANCE/Risk Management**
18020001
18030001

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Manager of Risk & Insurance	H Admin	1	1	1	1	1
Workers' Compensation Analyst	22 Admin	1	1	1	1	1
Claims Manager	22 Admin	1	1	1	1	1
Safety Specialist	22 Admin	1	1	1	1	1
Principal Account Clerk	14 Admin	1	1	1	1	1
Secretary	14 Admin	1	1	0	0	0
Sr Account Clerk	10 Admin	0	0	1	1	1
Total Full-Time Positions		**6**	**6**	**6**	**6**	**6**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**6**	**6**	**6**	**6**	**6**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2090 Self Insurance Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000173 SKATING	3	0	0	0	0	0
5000229 BCC CHARGES	133,764	84,170	0	66,257	66,257	66,257
5000300 WORKERS COMP ADMINISTRATION	214,494	198,444	0	199,797	199,797	199,797
5000301 HEALTH CARE ADMINISTRATION	114,418	126,088	0	141,406	141,406	141,406
5000306 INSURANCE CHARGEBACK	1,386,785	873,814	434,330	864,796	864,796	864,796
5000320 COUNTY CONTRIBUTION	174,254	200,720	137,222	200,431	200,431	200,431
5000406 ACTIVE EMPLOYEE CONTRIBUTION	228,316	275,665	182,884	259,692	259,692	259,692
0000002 Departmental Income Total	2,252,034	1,758,901	754,436	1,732,379	1,732,379	1,732,379
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	11,012	45,000	11,344	11,000	11,000	11,000
0000003 Use of Money Total	11,012	45,000	11,344	11,000	11,000	11,000
0000006 Sale of Prop and Comp for Loss						
5000520 INSURANCE RECOVERIES	29,756	71,448	39,622	66,119	66,119	66,119
0000006 Sale of Prop and Comp for Loss Total	29,756	71,448	39,622	66,119	66,119	66,119
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	481	17,961	4,054	18,057	18,057	18,057
5000534 TRANSFER FROM INSURANCE RESERV	138	500,000	0	597,525	597,525	597,525
0000007 Misc Interfund Revenues Total	619	517,961	4,054	615,582	615,582	615,582
Rev Totals for Dept 18000000	2,293,421	2,393,310	809,456	2,425,080	2,425,080	2,425,080
0000010 Personal Service						
6001000 SALARIES FULL-TIME	334,476	339,096	259,743	336,726	336,726	336,726
6001002 SALARIES TEMPORARY	0	4,588	4,588	10,732	10,732	10,732
6001003 SALARIES OVERTIME	3,700	5,947	2,843	0	0	0
0000010 Personal Service Totals	338,176	349,631	267,174	347,458	347,458	347,458

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2090 Self Insurance Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	557	400	338	400	400	400
6004012 OFFICE SUPPLIES	1,076	1,000	952	1,000	1,000	1,000
6004045 TRAINING AND EDUCATIONAL SUPPL	17	500	0	500	500	500
6004054 SAFETY SUPPLIES	3,009	2,000	394	2,000	2,000	2,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	277	0	0	950	950	950
6004105 DUES AND MEMBERSHIPS	350	350	0	350	350	350
6004106 GENERAL OFFICE EXPENSES	628	250	90	250	250	250
6004160 MILEAGE AND PARKING-LOCAL	78	50	0	50	50	50
6004161 TRAVEL HOTEL AND MEALS	1,719	0	360	0	0	0
6004162 EDUCATION AND TRAINING	773	0	265	0	0	0
6004169 DAY TRIP MEAL REIMBURSEMENT	32	100	32	100	100	100
6004196 COPYING MACHINE RENTALS	1,038	1,250	1,153	1,250	1,250	1,250
6004200 PROPERTY LOSS	95,685	210,000	47,170	210,000	210,000	210,000
6004201 INSURANCE PREMIUMS	528,936	475,000	-146,067	423,810	423,810	423,810
6004203 INSURANCE CLAIMS	195,624	400,000	263,078	400,000	400,000	400,000
6004204 COMPENSATION CLAIMS	295,467	476,385	181,522	460,123	460,123	460,123
6004211 PART C PREMIUMS	25,482	0	175,156	0	0	0
6004402 LAB SERVICES	11,802	12,000	9,387	12,000	12,000	12,000
6004504 OTHER FINANCIAL SERVICES	0	0	6,200	0	0	0
6004569 CLAIMS ADMINISTRATION	35,000	36,250	30,167	37,500	37,500	37,500
6004573 OTHER FEES FOR SERVICES	22,682	50,000	14,177	50,000	50,000	50,000
6004574 CLASSROOM AIDES	0	0	60	0	0	0
0000040 Contractual Expenditures Totals	1,220,232	1,665,535	584,434	1,600,283	1,600,283	1,600,283
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	157,300	157,300	0	225,774	225,774	225,774
6004602 INSURANCE PREMIUM CHARGEBACK	133	469	602	504	504	504
6004605 COUNTY ATTORNEY CHARGEBACKS	0	0	0	6,125	6,125	6,125
6004610 PERSONAL SERVICES CHARGEBACKS	0	0	0	26,000	26,000	26,000
6004615 GASOLINE CHARGEBACK	380	201	270	335	335	335
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
0000041 Chargeback Expenses Totals	160,022	157,970	872	260,074	260,074	260,074
0000042 Depreciation						
6004805 DEPRECIATION - MACHINERY & EQU	808	0	0	0	0	0
0000042 Depreciation Totals	808	0	0	0	0	0
0000070 Interest on Indebtedness						

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2090 Self Insurance Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6007005 INTEREST ON CAPITAL LEASE	29	0	0	0	0	0
0000070 Interest on Indebtedness Totals	29	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	35,754	62,780	44,092	60,610	60,610	60,610
6008002 SOCIAL SECURITY	24,090	27,007	18,785	26,580	26,580	26,580
6008004 WORKERS COMPENSATION	2,282	2,410	1,205	2,227	2,227	2,227
6008006 LIFE INSURANCE	115	114	96	115	115	115
6008007 HEALTH INSURANCE	70,807	77,530	62,001	101,564	101,564	101,564
6008008 OPEB - HEALTH INSURANCE	3,732	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	15,890	17,479	13,546	26,169	26,169	26,169
0000080 Employee Benefits Totals	152,670	187,320	139,725	217,265	217,265	217,265
Exp Totals for Dept 18000000	1,871,937	2,360,456	992,205	2,425,080	2,425,080	2,425,080
Total for Dept 18000000	421,484	32,854	-182,749	0	0	0

RISK & INSURANCE
Health Insurance

MISSION STATEMENT

To provide a cost effective alternative to commercial health insurance for eligible current and former County employees.

DESCRIPTION

The health insurance fund (established by Resolution 81-298) is an internal services fund providing for claims administrations, in-patient and outpatient medical costs, and prescription coverage.

2012 OBJECTIVES

- Continue exploring cost savings through increased administrative efficiency.

2012 BUDGET HIGHLIGHTS

- Continuing budget with appropriate inflationary trends.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2080 Health Insurance Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000229 BCC CHARGES	7,236,034	7,306,221	5,720,601	7,355,410	7,355,410	7,355,410
5000233 PART D MEDICARE CREDITS	1,018,328	744,000	0	744,000	744,000	744,000
5000320 COUNTY CONTRIBUTION	27,054,426	27,988,289	23,038,689	27,210,673	27,210,673	27,210,673
5000406 ACTIVE EMPLOYEE CONTRIBUTION	3,290,575	3,409,585	2,861,801	3,337,118	3,337,118	3,337,118
5000407 RETIREE CONTRIBUTION	1,508,445	1,480,693	1,364,255	1,641,166	1,641,166	1,641,166
5000408 SURVIVOR & VESTED CONTRIBUTION	257,250	335,612	244,221	331,192	331,192	331,192
5000409 COBRA CONTRIBUTION	84,584	25,000	29,529	25,000	25,000	25,000
0000002 Departmental Income Total	40,449,642	41,289,400	33,259,096	40,644,559	40,644,559	40,644,559
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	9,620	35,000	36,749	8,000	8,000	8,000
0000003 Use of Money Total	9,620	35,000	36,749	8,000	8,000	8,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	12,316	0	239,036	0	0	0
5000542 PRESCRIPTION REBATES	975,267	1,000,000	609,635	1,300,000	1,300,000	1,300,000
0000007 Misc Interfund Revenues Total	987,583	1,000,000	848,671	1,300,000	1,300,000	1,300,000
Rev Totals for Dept 18000000	41,446,845	42,324,400	34,144,516	41,952,559	41,952,559	41,952,559
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	129	199	119	199	199	199
6004012 OFFICE SUPPLIES	528	950	441	950	950	950
6004054 SAFETY SUPPLIES	2,929	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	50	100	0	100	100	100
6004150 CASE ASSESSMENT	204,328	225,272	187,727	236,536	236,536	236,536
6004160 MILEAGE AND PARKING-LOCAL	10	0	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	382	0	0	0	0	0
6004168 OTHER PERSONAL EXPENSES	1,386	1,320	891	1,320	1,320	1,320
6004201 INSURANCE PREMIUMS	107	0	0	0	0	0
6004207 PRESCRIPTION DRUGS	11,000,409	12,835,969	10,006,171	13,154,574	13,154,574	13,154,574
6004208 MEDICAL CARE	6,613,408	8,595,561	6,112,066	8,600,000	8,600,000	8,600,000
6004209 HOSPITAL CARE	9,756,814	11,227,601	8,683,543	11,378,112	11,378,112	11,378,112
6004211 PART C PREMIUMS	661,747	726,138	646,809	779,760	779,760	779,760

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2080 Health Insurance Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004257 SERVICES TO PARTICIPANTS	7,205,214	8,288,435	6,861,062	9,338,995	9,338,995	9,338,995
6004403 MEDICARE CREDITS	165,937	162,334	129,901	148,606	148,606	148,606
6004503 ACTUARY CONSULTANT	50,936	70,000	50,693	75,000	75,000	75,000
6004569 CLAIMS ADMINISTRATION	676,982	816,770	633,225	857,609	857,609	857,609
6004573 OTHER FEES FOR SERVICES	66,330	80,000	45,600	109,000	109,000	109,000
0000040 Contractual Expenditures Totals	36,407,626	43,030,649	33,358,248	44,680,761	44,680,761	44,680,761
0000041 Chargeback Expenses						
6004605 COUNTY ATTORNEY CHARGEBACKS	0	0	0	35,000	35,000	35,000
6004610 PERSONAL SERVICES CHARGEBACKS	172,245	164,223	0	201,112	201,112	201,112
6004614 OTHER CHARGEBACK EXPENSES	4,000	4,000	0	4,000	4,000	4,000
0000041 Chargeback Expenses Totals	176,245	168,223	0	240,112	240,112	240,112
Exp Totals for Dept 18000000	36,583,871	43,198,872	33,358,248	44,920,873	44,920,873	44,920,873
Total for Dept 18000000	4,862,974	-874,472	786,268	-2,968,314	-2,968,314	-2,968,314

RISK & INSURANCE
Workers' Compensation

MISSION STATEMENT

To provide a professionally managed Workers' Compensation program for Broome County and participating municipalities in accordance with Local Laws 1-1956 & 10-1974.

DESCRIPTION

- Provides claims administration and pays all Workers' Compensation indemnity and medical claims as well as state assessments.
- Processes all requests for coverage under the 207-C General Municipal Law and arranges hearings and reviews determinations when appropriate.
- Processes claims for the County as well as 14 participating municipalities. Cost levied for the County and participating municipalities are levied by Resolution.
- It is accounted for as an Internal Service Fund and was established in 1956 by Local Law 1 of 1956.

2012 OBJECTIVES

- Review of safety program including prevention and post accident review. Monitor departments closely for chronic injuries or dramatic increases in injuries. Increase use of vocational rehabilitation services to assist permanently injured employees in returning to gainful employment.
- Utilize newly implemented Medical Treatment Guidelines to provide the appropriate medical care to the claimants and control costs.
- Keep updated on all proposed legislation that may have a financial impact on our program.

2012 BUDGET HIGHLIGHTS

- Workers' Compensation Reform resulting in an increase in the maximum benefit from $739.83 per week to $772.96 per week effective 7/1/11. The weekly maximum rate has increased from $400 per to $772.96 per week within the last four years. This will result in an increase in indemnity payments and cost to the plan.
- Workers' Compensation reform mandating settlements within two years of a claim (for any cases after 7/07) resulting in the greater possibility of large payments of indemnity over a shorter period of time.
- Reform increasing the medical fee schedule for reimbursement to providers for evaluation and management and chiropractic care. This new fee schedule was put into practice effective December 1, 2010 along with the Medical Treatment Guidelines.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2100 Workers Comp Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000229 BCC CHARGES	212,482	214,359	0	229,241	229,241	229,241
5000300 WORKERS COMP ADMINISTRATION	137,386	27,000	0	25,000	25,000	25,000
5000320 COUNTY CONTRIBUTION	1,893,881	1,994,307	948,056	2,029,350	2,029,350	2,029,350
5000334 WORKERS COMPENSATION - OTHER G	0	135,000	0	125,000	125,000	125,000
5000405 PARTICIPANTS ASSESSMENTS	617,586	666,644	627,767	663,662	663,662	663,662
0000002 Departmental Income Total	2,861,335	3,037,310	1,575,823	3,072,253	3,072,253	3,072,253
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	6,452	30,000	7,317	7,000	7,000	7,000
0000003 Use of Money Total	6,452	30,000	7,317	7,000	7,000	7,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	222,997	190,000	252,792	200,000	200,000	200,000
5000534 TRANSFER FROM INSURANCE RESERV	0	200,000	0	273,000	273,000	273,000
0000007 Misc Interfund Revenues Total	222,997	390,000	252,792	473,000	473,000	473,000
Rev Totals for Dept 18000000	3,090,784	3,457,310	1,835,932	3,552,253	3,552,253	3,552,253
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	127	85	68	85	85	85
6004012 OFFICE SUPPLIES	0	200	0	200	200	200
6004041 PHOTOGRAPHIC SUPPLIES	0	100	0	100	100	100
6004048 MISC OPERATIONAL SUPPLIES	0	250	0	250	250	250
6004054 SAFETY SUPPLIES	0	335	0	335	335	335
6004100 POSTAGE AND FREIGHT	0	75	0	75	75	75
6004105 DUES AND MEMBERSHIPS	105	55	55	55	55	55
6004106 GENERAL OFFICE EXPENSES	21	250	0	250	250	250
6004150 CASE ASSESSMENT	30,000	33,000	25,000	31,500	31,500	31,500
6004161 TRAVEL HOTEL AND MEALS	398	0	0	0	0	0
6004204 COMPENSATION CLAIMS	1,045,080	1,210,000	1,126,178	1,340,000	1,340,000	1,340,000
6004205 MEDICAL CARE AND TREATMENT-COM	732,059	825,000	860,882	825,000	825,000	825,000
6004206 STATE WORKERS COMP ASSESSMENT	468,797	550,000	471,512	550,000	550,000	550,000
6004210 SETTLEMENT PAYMENTS	90,435	125,000	0	125,000	125,000	125,000
6004538 LEGAL CHARGES AND FEES	21,015	33,000	12,028	33,000	33,000	33,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2100 Workers Comp Operating
DEPT 18000000 Risk and Insurance

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004569 CLAIMS ADMINISTRATION	100,000	105,000	69,667	79,800	79,800	79,800
6004573 OTHER FEES FOR SERVICES	0	2,500	0	45,000	45,000	45,000
6004582 JUDGEMENTS AND CLAIMS	109,541	310,000	181,392	310,000	310,000	310,000
0000040 Contractual Expenditures Totals	2,597,578	3,194,850	2,746,782	3,340,650	3,340,650	3,340,650
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	0	5,000	0	5,000	5,000	5,000
6004604 DPW SECURITY CHARGEBACKS	45,000	45,000	33,750	0	0	0
6004610 PERSONAL SERVICES CHARGEBACKS	214,494	198,444	0	199,797	199,797	199,797
6004614 OTHER CHARGEBACK EXPENSES	10,798	13,016	6,494	6,806	6,806	6,806
0000041 Chargeback Expenses Totals	270,292	261,460	40,244	211,603	211,603	211,603
0000080 Employee Benefits						
6008005 WORKERS COMP LT LIABILITY	386,420	0	0	0	0	0
0000080 Employee Benefits Totals	386,420	0	0	0	0	0
Exp Totals for Dept 18000000	3,254,290	3,456,310	2,787,026	3,552,253	3,552,253	3,552,253
Total for Dept 18000000	-163,506	1,000	-951,094	0	0	0

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PUBLIC SAFETY

PUBLIC SAFETY

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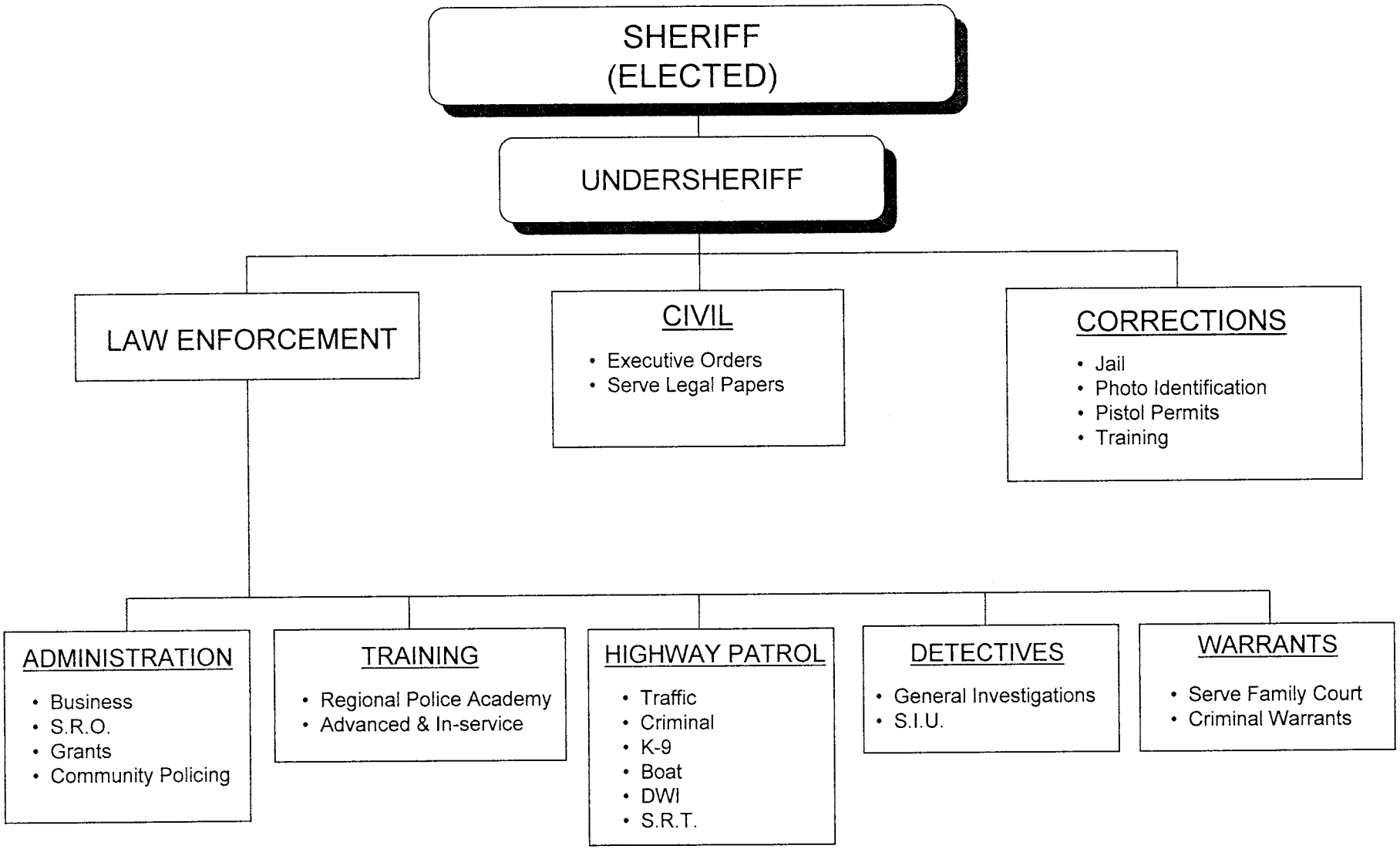
SHERIFF


SHERIFF
(ELECTED)
UNDERSHERIFF
LAW ENFORCEMENT
CIVIL
• Executive Orders
• Serve Legal Papers
CORRECTIONS
• Jail
• Photo Identification
• Pistol Permits
• Training
ADMINISTRATION
• Business
• S.R.O.
• Grants
• Community Policing
TRAINING
• Regional Police Academy
• Advanced & In-service
HIGHWAY PATROL
• Traffic
• Criminal
• K-9
• Boat
• DWI
• S.R.T.
DETECTIVES
• General Investigations
• S.I.U.
WARRANTS
• Serve Family Court
• Criminal Warrants

SHERIFF
Corrections

MISSION STATEMENT

The Corrections Division is required to comply with NYS Correction Law, Title IX of Executive Law Part 7000 (NYSCOC Minimum Standards) and NYS Sheriff's Association Accreditation Standards. The Corrections Division shall operate in compliance with applicable Federal laws and both Federal and NYS case law.

DESCRIPTION

The Corrections Division operates the Broome County Sheriff's Correctional Facility located at 155 Lt. VanWinkle Dr., Binghamton, NY. Inmate supervision is accomplished through "direct supervision" management requiring Corrections Officers to constantly intermingle with offenders. This management concept has resulted in lower costs to the County in terms of vandalism, injuries and other factors associated with jail operations.

Facility capacity is currently 536 beds.

2012 OBJECTIVES

The Sheriff's Office has requested the following enhancements to the 2012 Budget:

- Continue to increase effectiveness of the Corrections Division through: Federal and NYS case law
- Continue the use of double celling to control costs
- Use of cell space to generate revenue through the US Marshall's Service and INS
- Continued tracking of NYS reimbursement and compliance with law regarding the reimbursements and removal from County custody of State-Ready inmates
- Continue internal programs to impact local criminal recidivism while maintaining current budgetary spending.

2012 BUDGET HIGHLIGHTS

- Maintain current spending trend, while continuing to generate revenue to offset operational cost.
- Continue to work with Medical services vendor in controlling costs and associated increases.

23010003 **SHERIFF/Corrections**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Correction Major	F Admin	1	1	1	1	1
Correction Captain	E Admin	1	1	1	1	1
Correction Lieutenant	AFSCME	5	5	5	5	5
Correction Sergeant	AFSCME	16	16	16	16	16
Correction Officer *	AFSCME	138	138	138	138	138
Inmate Records Clerk	10 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Clerk	6 CSEA	2	2	2	2	2
Laundry Worker	6 CSEA	1	1	1	1	1
Library Clerk	5 CSEA	1	1	1	1	1
Total Full-Time Positions		**167**	**167**	**167**	**167**	**167**
			PART TIME			
Chaplain	NA	2	2	2	2	2
Total Part-Time Positions		**2**	**2**	**2**	**2**	**2**
TOTAL POSITIONS		**169**	**169**	**169**	**169**	**169**

* One Unfunded in grant

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 01 Sheriff-Corrections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000113 SHERIFF FEES	6,454	0	0	0	0	0
5000114 SHERIFF ID FEES	11,098	12,000	7,779	8,000	8,000	8,000
5000117 OTHER PUB SAFETY DEPT INCOME	188	0	0	0	0	0
5000208 RESTITUTION/REPARATION SURCHAR	6,561	5,000	4,167	5,000	5,000	5,000
5000323 OTHER LOCAL GOVERNMENTS	57,481	0	0	0	0	0
0000002 Departmental Income Totals	81,782	17,000	11,946	13,000	13,000	13,000
0000004 LIcenses and Permits						
5000480 PISTOL PERMITS	17,399	12,000	20,757	20,000	20,000	20,000
0000004 LIcenses and Permits Totals	17,399	12,000	20,757	20,000	20,000	20,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	4,972	0	199	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	19,164	0	190	0	0	0
0000007 Misc Interfund Revenues Totals	24,136	0	389	0	0	0
0000008 State Aid						
5000808 OTHER STATE AID	11,760	0	0	0	0	0
5000816 FELONY PRISONERS	3,179	18,000	11,546	22,000	22,000	22,000
0000008 State Aid Totals	14,939	18,000	11,546	22,000	22,000	22,000
0000009 Federal Aid						
5000907 PUBLIC SAFETY GRANTS - FEDERAL	-8,828	0	0	0	0	0
5000922 OTHER FEDERAL AID	45,400	30,000	37,200	25,000	25,000	25,000
5000923 MEDICAL ASSISTANCE	23,601	0	-44,439	0	0	0
5000948 U. S. MARSHALL JAIL FACILITY	658,949	800,000	1,281,708	800,000	800,000	900,000
0000009 Federal Aid Totals	719,122	830,000	1,274,469	825,000	825,000	925,000
Rev Total for Div 2301	857,378	877,000	1,319,107	880,000	880,000	980,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 01 Sheriff-Corrections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	8,844,798	9,362,831	7,592,171	9,599,867	9,561,256	9,601,025
6001001 SALARIES PART-TIME	17,087	27,991	12,744	27,991	27,991	27,991
6001002 SALARIES TEMPORARY	15,006	28,104	14,270	28,000	28,000	28,000
6001003 SALARIES OVERTIME	1,043,083	1,378,050	1,074,262	1,378,050	1,378,050	1,280,753
6001004 SALARIES SHIFT DIFFERENTIAL	137,401	156,600	118,115	156,600	156,600	156,600
6001005 DISABILITY 207C	0	0	3,191	0	0	0
6001009 OTHER PERSONNEL SERVICES	0	31,000	30,067	35,000	35,000	35,000
6001012 HOLIDAY OVERTIME PAY	478,960	530,209	243,809	530,209	530,209	530,209
0000010 Personal Service Totals	10,536,335	11,514,785	9,088,629	11,755,717	11,717,106	11,659,578
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,084	8,000	5,727	2,000	2,000	2,000
6004012 OFFICE SUPPLIES	15,332	18,000	15,123	18,000	18,000	18,000
6004021 BLDG MAINTENANCE SUPPLIES	6,902	10,000	4,735	10,000	10,000	10,000
6004023 BLDG AND GROUNDS SUPPLIES	21,782	17,365	19,706	17,365	17,365	17,365
6004032 HSLD LAUNDRY & CLEANING SUPPLI	27,071	40,000	24,949	35,000	35,000	35,000
6004033 CLOTHING AND INMATE SUPPLIES	58,190	56,278	42,475	56,278	56,278	56,278
6004041 PHOTOGRAPHIC SUPPLIES	4,787	4,000	2,801	4,000	4,000	4,000
6004044 QUARTERMASTER SUPPLIES	15,381	15,762	4,436	12,500	12,500	12,500
6004045 TRAINING AND EDUCATIONAL SUPPL	18,181	30,899	31,520	25,000	25,000	25,000
6004046 GAS OIL GREASE AND DIESEL FUEL	3,108	3,500	3,314	5,000	5,000	5,000
6004048 MISC OPERATIONAL SUPPLIES	8,548	15,000	13,427	15,000	15,000	15,000
6004053 RECREATIONAL AND ACTIVITY SUPP	1,695	1,200	2,306	200	200	200
6004055 COMPUTER SOFTWARE AND SUPPLIES	4,046	4,500	471	4,500	4,500	4,500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,188	4,500	-8,187	4,500	4,500	4,500
6004061 ENVIRONMENTAL HEALTH SUPPLIES	7,788	12,000	3,599	12,000	12,000	12,000
6004062 MEDICAL LAB & CLINIC SUPPLIES	1,050	3,000	2,964	3,000	3,000	3,000
6004063 PRESCRIPTION DRUGS	0	1,000	0	1,000	1,000	1,000
6004100 POSTAGE AND FREIGHT	86	1,000	47	300	300	300
6004105 DUES AND MEMBERSHIPS	2,891	3,305	2,790	3,305	3,305	3,305
6004106 GENERAL OFFICE EXPENSES	363	735	333	735	735	735
6004117 BUILDING AND GROUNDS EXPENSES	24,262	31,538	12,150	30,000	30,000	30,000
6004121 LAUNDRY AND DRY CLEANING EXPEN	13,246	15,000	9,514	17,938	17,938	17,938
6004123 MEDICAL HOSPITAL AND LAB EXPEN	2,758	2,000	1,349	2,000	2,000	2,000
6004124 INMATE EXPENSE-OTHER FACILITIE	71,457	191,913	5,040	120,000	120,000	120,000
6004125 RELIGIOUS EXPENSES	72,099	72,099	66,091	72,099	72,099	72,099
6004131 PHOTOGRAPHIC EXPENSES	90	1,000	0	200	200	200
6004136 OPERATIONAL EQUIPMENT REPAIRS	4,486	5,000	4,365	5,000	5,000	5,000
6004138 OTHER OPERATIONAL EXPENSES	10,144	13,000	8,290	13,000	13,000	13,000
6004161 TRAVEL HOTEL AND MEALS	1,614	2,000	280	2,000	2,000	2,000
6004162 EDUCATION AND TRAINING	1,300	0	0	2,000	2,000	2,000
6004165 ADVISORY BD/TRUSTEES EXPENSES	683	500	863	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 01 Sheriff-Corrections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004168 OTHER PERSONAL EXPENSES	50	500	85	500	500	500
6004169 DAY TRIP MEAL REIMBURSEMENT	3,787	4,000	3,410	4,000	4,000	4,000
6004192 SOFTWARE MAINTENANCE	5,849	9,223	861	9,223	9,223	9,223
6004196 COPYING MACHINE RENTALS	2,753	4,734	4,129	4,734	4,734	4,734
6004200 PROPERTY LOSS	346	0	235	0	0	0
6004203 INSURANCE CLAIMS	18,818	0	50	0	0	0
6004402 LAB SERVICES	0	1,000	0	1,000	1,000	1,000
6004406 MEDICAL AND HOSPITAL SERVICES	93,568	230,000	44,035	150,000	150,000	150,000
6004411 PHYSICIAN SERVICES	12,270	17,400	11,850	17,400	17,400	17,400
6004413 OTHER HEALTH AND MEDICAL SERVI	2,563,372	2,734,790	2,400,827	2,758,382	2,758,382	2,758,382
6004573 OTHER FEES FOR SERVICES	1,919	5,000	1,000	5,000	5,000	5,000
6004593 OTHER GOVERNMENTS PAYMENTS	129,773	133,158	118,771	133,158	133,158	133,158
0000040 Contractual Expenditures Totals	3,234,117	3,723,899	2,865,731	3,577,317	3,577,317	3,577,317
0000041 Chargeback Expenses						
6004603 FOOD SERVICE CHARGEBACK SPECIA	0	900	0	0	0	0
6004609 DATA PROCESSING CHARGEBACKS	0	25,000	0	25,000	25,000	25,000
6004614 OTHER CHARGEBACK EXPENSES	42,973	63,415	40,741	63,434	63,434	63,434
6004625 FOOD SERVICE CHARGEBACKS	1,478,906	1,692,202	998,248	1,754,909	1,754,909	1,754,909
0000041 Chargeback Expenses Totals	1,521,879	1,781,517	1,038,989	1,843,343	1,843,343	1,843,343
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	2,506	0	0	0	0	0
0000060 Principal on Indebtedness Totals	2,506	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	758	0	0	0	0	0
0000070 Interest on Indebtedness Totals	758	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	1,225,338	2,067,577	1,417,849	2,014,309	2,007,359	2,014,517
6008002 SOCIAL SECURITY	781,899	880,862	673,505	856,087	853,133	856,175
6008004 WORKERS COMPENSATION	200,141	202,568	101,284	220,870	220,870	220,870
6008006 LIFE INSURANCE	3,097	3,154	2,559	3,154	3,135	3,154
6008007 HEALTH INSURANCE	1,735,659	1,959,635	1,521,358	1,953,315	1,937,195	1,948,469
6008009 RETIREE HEALTH INSURANCE	331,434	364,382	332,759	481,660	481,660	481,660
6008010 DISABILITY INSURANCE	20,684	21,165	16,912	21,170	21,041	21,170

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 01 Sheriff-Corrections

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits Totals	4,298,252	5,499,343	4,066,226	5,550,565	5,524,393	5,546,015
Exp Total for Div 2301	19,593,847	22,519,544	17,059,575	22,726,942	22,662,159	22,626,253
Total for Div 2301	-18,736,469	-21,642,544	-15,740,468	-21,846,942	-21,782,159	-21,646,253

SHERIFF

Law Enforcement

The Law Enforcement Division includes Administration, Highway Patrol, Training & Crime Prevention, Detectives Unit, and Civil Section.

MISSION STATEMENT

The Office of the Sheriff, in order to meet its responsibilities to the public, establishes the following as a statement of commitment. It is the mission of the Office of the Sheriff to:

- Enforce, fairly and impartially, all duly constituted laws of the State of New York and the County of Broome.
- Investigate, identify, apprehend and assist in the prosecution of offenders using modern police methods and technologies.
- Respond quickly, efficiently and professionally to all reported crimes, emergencies, disasters and any other situation required by the public.
- Securely, safely and humanely keep all prisoners committed to the custody of the Sheriff, and to offer those offenders opportunities for self-improvement.
- Offer all employees the ability to improve their performance and experience through professional training while providing the public opportunities of involvement and education.
- Promulgate a safe work environment within the confines of the nature of the work.
- Cooperate with surrounding police and correctional agencies in training and enforcement in order to create an improved criminal justice system.
- Cooperate with all county agencies to improve the County and community while providing services at a cost-effective level.

DESCRIPTION

The Administration Division enforces Broome County's policies and procedures governing intake and distribution of funds on behalf of the Sheriff's Office and all purchasing operations for the department as well as Workers' Compensation claims. Inmate and commissary records are kept in balance according to bookkeeping rules and regulations.

The Highway Patrol Division is responsible 24 hours a day for patrolling 350 miles of county roads, 1008 miles of state highways and 927 miles of town roads. Patrol is the primary law enforcement for 52% of the residents of Broome County. It serves as the primary backup for five municipal agencies within Broome County.

The Detective Division (23020203) is responsible for the investigation of crimes as well as matters that cannot be effectively investigated by the Patrol Division members due to their complexity. It is responsible for initiation of investigations pertaining to narcotics trafficking and vice related crimes. Detectives interview suspects, witnesses and informants with the objective of developing information on reported or suspected criminal activity. Detectives are also responsible for the preparation and submission of case reports for prosecution. Detectives work closely with the Broome County District Attorney's Office as well as local, state and federal agencies to solve crimes and apprehend offenders. The division is also responsible for the management and execution of arrest warrants issued by Broome County Supreme Court, Family Court, and local criminal courts throughout the county and the extradition of prisoners from other states.

The Training & Crime Prevention Division – The Training Academy provides for all State mandated and in-service training within the Broome County Sheriff's Office. The Academy also serves as the central training point for Zone 6, which encompasses (40) police agencies in a seven (7) county region. Training conducted at the Academy includes: firearms, defensive tactics, instructor development, breath test operator, radar operator, supervisor school, basic corrections and recruit schools, in-service schools and seminars on numerous topics. The Academy is dedicated to maintaining the highest level of training available to the law enforcement officers that serve our community.

The Civil Division is mandated to serve and execute all decisions handed down by the courts. Included but not limited to sheriff sales, income and property executions and orders of seizures. Serves all types of civil process, family court orders, and civil arrests including; temporary orders of protection and personal services. Maintains records for the courts.

2012 OBJECTIVES

The Sheriff's Office has requested the following enhancements to the 2012 Budget:

Administration
- Maintain current services

Highway Patrol
- Continue providing effective Law Enforcement services to the residents of Broome County

Detective
- Maintain current services

Training & Crime Prevention
- Increase the number of Law Enforcement Agencies who rely on the Broome County Law Enforcement Academy for all phases of their employee training.
- Increase the number of seminars and in-service training schools that are offered at no cost to the Academy.

Civil
- Continue budget from 2011

2012 BUDGET HIGHLIGHTS

Administration (23020403)
- Maintain current services

Highway Patrol (23020303)
- Maintain current level of services

Detectives Unit (23020203)
- Maintain current level of services

Training & Crime Prevention (23020503)
- Upgrade training aides
- Maintain current level of services

Civil Division (23020103)
- Maintain current level of services

23020103 **SHERIFF/Law Enforcement**
23020203
23020303
23020403
23020503

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Sheriff	Elected	1	1	1	1	1
Undersheriff	G Admin	1	1	1	1	1
Deputy Sheriff Captain	F Admin	1	1	1	1	1
Chief Civil Deputy	26 Admin	1	1	1	1	1
Civil Deputy	19 Admin	2	2	2	2	2
Secretary to Sheriff	14 Admin	1	1	1	1	1
Fiscal Manager	17 BAPA	1	1	1	1	1
Deputy Sheriff Lieutenant	AFSCME	1	1	1	1	1
Deputy Sheriff Detective Sergeant	AFSCME	2	2	2	2	2
Deputy Sheriff Sergeant*	AFSCME	6	7	7	7	7
Deputy Sheriff Detective	AFSCME	10	10	10	10	10
Deputy Sheriff	AFSCME	30	30	30	30	30
Deputy Sheriff Training Director	AFSCME	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	3	3	3	3	3
Stenographic Specialist	8 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	2	2	2	2	2
Total Full-Time Positions		**66**	**67**	**67**	**67**	**67**
			PART TIME			
Stenographic Specialist	8 CSEA	0	1	0	0	0
Total Part-Time Positions		**0**	**1**	**0**	**0**	**0**
TOTAL POSITIONS		**66**	**68**	**67**	**67**	**67**

*One position unfunded in current budget

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
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FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 02 Sheriff-Law Enforcement

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000113 SHERIFF FEES	437,424	401,871	315,977	422,675	422,675	422,675
5000114 SHERIFF ID FEES	97	0	0	0	0	0
5000115 RECORD MONEY	810	560	1,416	4,950	4,950	4,950
5000117 OTHER PUB SAFETY DEPT INCOME	12,010	34,370	17,241	29,355	29,355	29,355
5000333 OTHER DEPARTMENTAL CHARGEBACK	14,275	16,000	4,716	12,000	12,000	12,000
5000426 MISCELLANEOUS	9,387	0	0	0	0	0
0000002 Departmental Income Totals	474,003	452,801	339,350	468,980	468,980	468,980
0000004 LIcenses and Permits						
5000480 PISTOL PERMITS	223	0	0	0	0	0
0000004 LIcenses and Permits Totals	223	0	0	0	0	0
0000005 Fines and Forfeitures						
5000501 (A2625) FORFEITURE OF CRIME PR	4	0	0	0	0	0
0000005 Fines and Forfeitures Totals	4	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	4,522	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	4,522	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	73,507	0	68,562	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	44,683	4,687	16,019	0	0	0
0000007 Misc Interfund Revenues Totals	118,190	4,687	84,581	0	0	0
0000008 State Aid						
5000801 DISTRICT ATTORNEY'S SALARY	-3,651	0	0	0	0	0
0000008 State Aid Totals	-3,651	0	0	0	0	0
0000009 Federal Aid						
5000948 U. S. MARSHALL JAIL FACILITY	-389	0	0	0	0	0

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 02 Sheriff-Law Enforcement

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000009 Federal Aid Totals	-389	0	0	0	0	0
Rev Total for Div 2302	592,902	457,488	423,931	468,980	468,980	468,980
0000010 Personal Service						
6001000 SALARIES FULL-TIME	3,685,108	3,827,217	3,506,942	3,837,505	3,837,505	3,927,691
6001001 SALARIES PART-TIME	0	17,184	0	0	0	0
6001002 SALARIES TEMPORARY	63,457	0	85,552	16,768	16,768	16,768
6001003 SALARIES OVERTIME	414,709	325,818	357,610	273,687	273,687	273,687
6001004 SALARIES SHIFT DIFFERENTIAL	44,855	45,696	17,053	83,451	83,451	83,451
6001005 DISABILITY 207C	281,228	118,916	187,342	118,916	118,916	118,916
6001006 OUT OF TITLE PAY	59	550	0	550	550	550
6001009 OTHER PERSONNEL SERVICES	29,151	38,000	28,606	44,350	44,350	44,350
6001012 HOLIDAY OVERTIME PAY	45,944	50,515	18,489	40,515	40,515	40,515
0000010 Personal Service Totals	4,564,511	4,423,896	4,201,594	4,415,742	4,415,742	4,505,928
0000020 Equipment and Capital Outlay						
6002300 AUTOMOBILES	6,049	0	0	0	0	0
0000020 Equipment and Capital Outlay Totals	6,049	0	0	0	0	0
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	5,736	4,058	3,791	3,947	3,947	3,947
6004012 OFFICE SUPPLIES	26,237	26,202	18,001	25,346	25,346	25,346
6004023 BLDG AND GROUNDS SUPPLIES	0	0	879	0	0	0
6004032 HSLD LAUNDRY & CLEANING SUPPLI	312	0	0	0	0	0
6004033 CLOTHING AND INMATE SUPPLIES	190	0	0	0	0	0
6004040 MOTOR EQUIPMENT SUPPLIES	324	0	0	0	0	0
6004044 QUARTERMASTER SUPPLIES	82,395	83,255	43,517	70,795	70,795	70,795
6004045 TRAINING AND EDUCATIONAL SUPPL	35,592	37,937	33,627	40,608	40,608	40,608
6004046 GAS OIL GREASE AND DIESEL FUEL	1,642	2,000	3,205	2,000	2,000	2,000
6004048 MISC OPERATIONAL SUPPLIES	77,793	39,470	32,017	29,000	29,000	29,000
6004050 ANIMAL FOOD	1,897	2,300	1,402	2,000	2,000	2,000
6004053 RECREATIONAL AND ACTIVITY SUPP	5,050	6,000	5,120	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	1,508	2,500	145	1,500	1,500	1,500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	36,036	500	169	500	500	500
6004100 POSTAGE AND FREIGHT	8,463	9,600	10,891	12,660	12,660	12,660

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BROOME COUNTY GOVERNMENT
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FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 02 Sheriff-Law Enforcement

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004102 TELEPHONE EQUIPMENT	257	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	4,385	3,215	4,315	3,985	3,985	3,985
6004106 GENERAL OFFICE EXPENSES	579	996	534	961	961	961
6004115 ELECTRIC CURRENT	6,048	6,000	4,486	5,000	5,000	5,000
6004117 BUILDING AND GROUNDS EXPENSES	1,986	1,145	725	944	944	944
6004121 LAUNDRY AND DRY CLEANING EXPEN	11,932	11,268	8,125	4,000	4,000	4,000
6004123 MEDICAL HOSPITAL AND LAB EXPEN	0	0	110	0	0	0
6004126 RECREATIONAL AND ACTIVITY EXPE	850	0	850	0	0	0
6004136 OPERATIONAL EQUIPMENT REPAIRS	1,108	1,500	1,356	1,250	1,250	1,250
6004137 ADVERTISING AND PROMOTION EXPE	1,031	1,800	0	500	500	500
6004138 OTHER OPERATIONAL EXPENSES	15,700	15,233	8,043	12,087	12,087	12,087
6004160 MILEAGE AND PARKING-LOCAL	0	158	0	150	150	150
6004161 TRAVEL HOTEL AND MEALS	15,839	2,000	948	2,000	2,000	2,000
6004162 EDUCATION AND TRAINING	10,094	0	677	675	675	675
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	12,016	5,000	12,945	5,000	5,000	5,000
6004165 ADVISORY BD/TRUSTEES EXPENSES	961	600	952	600	600	600
6004168 OTHER PERSONAL EXPENSES	162	300	65	645	645	645
6004169 DAY TRIP MEAL REIMBURSEMENT	688	1,350	400	950	950	950
6004192 SOFTWARE MAINTENANCE	825	825	900	825	825	825
6004194 SOFTWARE RENTAL	9,000	9,000	9,000	9,000	9,000	9,000
6004196 COPYING MACHINE RENTALS	6,038	15,206	13,864	11,514	11,514	11,514
6004200 PROPERTY LOSS	24,802	2,172	11,513	0	0	0
6004203 INSURANCE CLAIMS	13,781	2,515	3,411	0	0	0
6004402 LAB SERVICES	140	1,000	175	1,000	1,000	1,000
6004406 MEDICAL AND HOSPITAL SERVICES	0	450	0	450	450	450
6004411 PHYSICIAN SERVICES	0	450	0	450	450	450
6004537 INVESTIGATIONS EXPENSES	3,064	3,000	2,772	3,000	3,000	3,000
6004568 VETERINARIAN SERVICES	1,494	1,000	2,160	1,000	1,000	1,000
6004573 OTHER FEES FOR SERVICES	900	2,000	0	2,000	2,000	2,000
0000040 Contractual Expenditures Totals	426,855	302,005	241,090	256,342	256,342	256,342
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	286,506	152,508	76,254	175,201	175,201	175,201
6004603 FOOD SERVICE CHARGEBACK SPECIA	288	300	147	0	0	0
6004609 DATA PROCESSING CHARGEBACKS	0	25,000	0	25,000	25,000	25,000
6004615 GASOLINE CHARGEBACK	248,487	160,444	153,534	339,226	339,226	339,226
6004616 FLEET SERVICE CHARGEBACK	163,466	0	0	30,128	30,128	30,128
6004625 FOOD SERVICE CHARGEBACKS	93	0	93	0	0	0
6004626 TRANSPORTATION SERVICES CHARGE	59,921	59,921	0	6,026	6,026	6,026
0000041 Chargeback Expenses Totals	758,761	398,173	230,028	575,581	575,581	575,581

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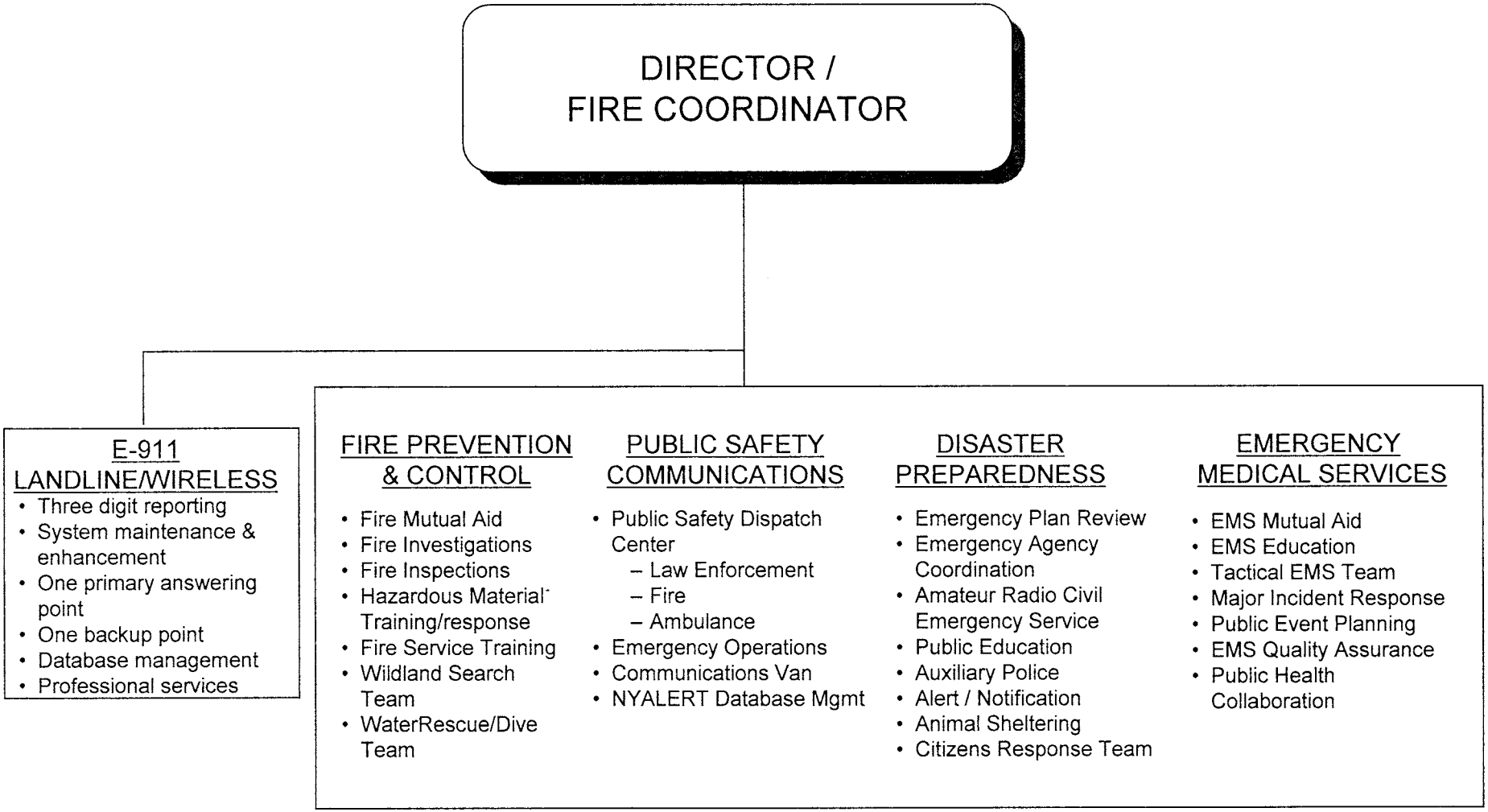
FUND 1010 General Operating
DEPT 23000000 Sheriff
DIV 02 Sheriff-Law Enforcement

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	6,289	0	0	0	0	0
0000060 Principal on Indebtedness Totals	6,289	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	2,302	0	0	0	0	0
0000070 Interest on Indebtedness Totals	2,302	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	552,030	784,612	890,881	750,811	750,811	767,045
6008002 SOCIAL SECURITY	320,445	346,851	307,184	331,426	331,426	338,326
6008004 WORKERS COMPENSATION	81,748	82,739	41,370	85,894	85,894	85,894
6008006 LIFE INSURANCE	1,319	1,197	1,062	1,219	1,219	1,257
6008007 HEALTH INSURANCE	776,431	810,034	655,369	802,920	802,920	825,468
6008009 RETIREE HEALTH INSURANCE	520,797	554,679	442,834	614,223	614,223	614,223
6008010 DISABILITY INSURANCE	1,561	1,032	1,205	1,032	1,032	1,032
6008011 UNEMPLOYMENT INSURANCE	5,670	0	0	0	0	0
0000080 Employee Benefits Totals	2,260,001	2,581,144	2,339,905	2,587,525	2,587,525	2,633,245
Exp Total for Div 2302	8,024,768	7,705,218	7,012,617	7,835,190	7,835,190	7,971,096
Total for Div 2302	-7,431,866	-7,247,730	-6,588,686	-7,366,210	-7,366,210	-7,502,116
Total for Dept 23000000	-26,168,335	-28,890,274	-22,329,154	-29,213,152	-29,148,369	-29,148,369

EMERGENCY SERVICES



EMERGENCY SERVICES
OES - Operations

MISSION STATEMENT

To provide planning, training, resources, response, warning, coordination, and information through communications to the public, elected officials, and public safety agencies, to assist them in preparing for, and mitigating, emergencies and disasters, which affect the residents of Broome County.

DESCRIPTION

The Office of Emergency Services comprises four areas: Communications, Disaster Preparedness, Emergency Medical Services, and Fire Prevention and Control.

Communications – Administers the Broome County Emergency Dispatch/911 Center and assists local agencies in planning for future communications needs. Provides command post communications support at incidents and planned events. Maintains database for NYALERT emergency public notification system.

Disaster Preparedness – Conducts hazard vulnerability studies and maps hazards. Provides disaster planning and assistance for preparedness, response, and recovery. Coordinates alerts and warnings for river flooding, chemical spills, and response during emergencies. Administrates the Animal Response Team, and Community Emergency Response Team.

Emergency Medical Services – Administers New York State certified emergency medical training programs. Plans for delivery of adequate emergency medical services. Administers Mutual Aid Plan among ambulance services and coordinates medical disaster planning, and Medic SWAT Team.

Fire Prevention and Control – Administers and implements County Fire Mutual Aid Plan, County Arson Plan, County Fire Investigations, local New York State Fire Training Program, and County Hazardous Materials Response Team, County Water Rescue Dive Team, and County Wildland Search and Rescue Team. Conducts Fire Code enforcement inspections on County facilities and certain special events.

2012 OBJECTIVES

- Maintain services at present delivery level or higher without substantial increase in budget amounts.
- Continue management of Emergency Public Notification System (NY Alert), Review Comprehensive Emergency Management Plan and update. Enhance emergency operations center to provide better communications with community during disasters.
- Establish, train, and equip the Animal Rescue Team, Community Emergency Response Team, and Medic SWAT program.

2012 BUDGET HIGHLIGHTS

- Continue to upgrade and replace equipment in the public safety communications system.
- Implement County-wide-NIMS-compliant credentialing system for all first responders.

20010003 **EMERGENCY SERVICES/OES - Operations**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Emergency Services/Fire Coordinator	E Admin	1	1	1	1	1
Communications Supervisor	24 Admin	0	0	1	1	1
Senior Emergency Services Dispatcher	18 BAPA	4	4	4	4	4
Emergency Services Dispatcher *	14 CSEA	38	38	37	38	38
Senior Account Clerk	9 CSEA	1	1	0	0	0
Total Full-Time Positions		**44**	**44**	**43**	**44**	**44**
			PART TIME			
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		**44**	**44**	**43**	**44**	**44**

*Two unfunded in current budget

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 01 Emergency Services- Emergency Mgmt

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000114 SHERIFF ID FEES	450	0	0	0	0	0
5000189 OTHER LOCAL GOVERNMENTS	18,142	13,500	6,933	13,500	13,500	13,500
0000002 Departmental Income Totals	18,592	13,500	6,933	13,500	13,500	13,500
0000008 State Aid						
5000835 STATE AID	9,793	0	0	0	0	0
0000008 State Aid Totals	9,793	0	0	0	0	0
0000009 Federal Aid						
5000906 CIVIL DEFENSE	250	109,693	40,025	101,604	101,604	101,604
0000009 Federal Aid Totals	250	109,693	40,025	101,604	101,604	101,604
Rev Total for Div 2001	28,635	123,193	46,958	115,104	115,104	115,104
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,928,969	1,842,400	1,542,144	1,903,781	1,939,987	1,939,987
6001002 SALARIES TEMPORARY	234,265	199,375	238,196	162,819	202,725	202,725
6001003 SALARIES OVERTIME	95,448	118,465	148,765	114,492	114,492	114,492
6001004 SALARIES SHIFT DIFFERENTIAL	20,474	22,867	16,480	22,867	22,867	22,867
6001006 OUT OF TITLE PAY	3,083	1,350	1,989	1,877	1,877	1,877
6001008 STAND-BY PAY	12,684	14,600	10,999	24,840	24,840	14,600
6001009 OTHER PERSONNEL SERVICES	9,542	300	300	0	0	0
0000010 Personal Service Totals	2,304,465	2,199,357	1,958,873	2,230,676	2,306,788	2,296,548
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,500	1,550	235	1,550	1,550	1,550
6004012 OFFICE SUPPLIES	2,500	3,842	0	0	0	0
6004041 PHOTOGRAPHIC SUPPLIES	0	446	0	346	346	346
6004043 ARSON INVESTIGATION SUPPLIES	350	1,035	0	0	1,935	1,935
6004045 TRAINING AND EDUCATIONAL SUPPL	350	600	0	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	131	1,100	115	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	4,474	7,678	246	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 01 Emergency Services- Emergency Mgmt

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004055 COMPUTER SOFTWARE AND SUPPLIES	170	0	1,854	0	0	0
6004101 TELEPHONE	3	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	751	655	655	480	805	805
6004106 GENERAL OFFICE EXPENSES	2,351	4,231	1,091	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	10	0	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	9,873	4,500	12,754	4,500	4,500	4,500
6004160 MILEAGE AND PARKING-LOCAL	2,694	3,400	865	100	3,500	3,500
6004161 TRAVEL HOTEL AND MEALS	1,451	800	440	300	300	300
6004162 EDUCATION AND TRAINING	4,156	3,100	1,145	1,600	1,900	1,900
6004196 COPYING MACHINE RENTALS	1,495	0	0	0	0	0
0000040 Contractual Expenditures Totals	32,259	32,937	19,400	8,876	14,836	14,836
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,661	3,176	1,588	3,321	3,321	3,321
6004615 GASOLINE CHARGEBACK	6,117	5,824	4,365	10,162	10,162	10,162
6004616 FLEET SERVICE CHARGEBACK	15,463	0	0	9,352	9,352	9,352
0000041 Chargeback Expenses Totals	24,241	9,000	5,953	22,835	22,835	22,835
0000080 Employee Benefits						
6008001 STATE RETIREMENT	238,633	369,135	286,732	407,887	414,404	414,404
6008002 SOCIAL SECURITY	170,242	157,152	145,645	168,259	171,029	171,029
6008004 WORKERS COMPENSATION	24,765	26,156	13,078	16,285	16,285	16,285
6008006 LIFE INSURANCE	838	731	665	779	798	798
6008007 HEALTH INSURANCE	383,663	379,186	315,135	403,484	409,455	409,455
6008009 RETIREE HEALTH INSURANCE	47,929	50,029	41,252	54,419	54,419	54,419
6008010 DISABILITY INSURANCE	4,984	4,255	3,901	4,515	4,644	4,644
6008011 UNEMPLOYMENT INSURANCE	7,688	0	0	0	0	0
0000080 Employee Benefits Totals	878,742	986,644	806,408	1,055,628	1,071,034	1,071,034
Exp Total for Div 2001	3,239,707	3,227,938	2,790,634	3,318,015	3,415,493	3,405,253
Total for Div 2001	-3,211,072	-3,104,745	-2,743,676	-3,202,911	-3,300,389	-3,290,149

EMERGENCY SERVICES
E-911

MISSION STATEMENT

To provide for a universal 911 Emergency Telephone Reporting System within Broome County; To provide, within the confines of revenue produced through the 911 surcharge, a communications system and enhancements to public safety agencies in the County with the 911 system.

DESCRIPTION

The 911 system is funded through the 911 telephone bill surcharge and the E911 wireless surcharge. These surcharges provide revenue for the operation and maintenance of the system and enables enhancement of the communications system.

2012 OBJECTIVES

- Continue to provide assistance to municipalities with communications upgrade assistance.

- Conduct comprehensive review of public safety communications systems to develop short and long term plans for upgrades and increased interoperability.

- Expand mobile computer terminals to rest of law enforcement, all EMS, and some fire vehicles.

2012 BUDGET HIGHLIGHTS

- Continue implementation of the automatic vehicle location (AVL) for law enforcement and start to include EMS agencies.

20020003 **EMERGENCY SERVICES/911**
20030003

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Communications Supervisor	24 Admin	1	1	0	0	0
Senior Emergency Services Dispatcher	18 BAPA	2	2	2	2	2
Senior Account Clerk	9 CSEA	0	0	1	1	1
Total Full-Time Positions		**3**	**3**	**3**	**3**	**3**
			PART TIME			
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		**3**	**3**	**3**	**3**	**3**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 02 Emergency Svcs-911 Comm

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000118 FEES FOR SERVICES	1	0	0	0	0	0
0000002 Departmental Income Totals	1	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000535 911 SURCHARGE - LANDLINE	334,223	380,000	276,095	358,127	358,127	358,127
0000007 Misc Interfund Revenues Totals	334,223	380,000	276,095	358,127	358,127	358,127
Rev Total for Div 2002	334,224	380,000	276,095	358,127	358,127	358,127
0000010 Personal Service						
6001000 SALARIES FULL-TIME	172,214	176,793	148,366	146,913	146,913	146,913
6001003 SALARIES OVERTIME	4,446	0	4,565	0	0	0
6001004 SALARIES SHIFT DIFFERENTIAL	364	0	680	0	0	0
6001008 STAND-BY PAY	1,288	0	1,768	0	0	0
6001009 OTHER PERSONNEL SERVICES	600	0	0	0	0	0
0000010 Personal Service Totals	178,912	176,793	155,379	146,913	146,913	146,913
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	305	0	305	305	305
6004012 OFFICE SUPPLIES	0	0	0	3,842	3,842	3,842
6004048 MISC OPERATIONAL SUPPLIES	157	0	0	8,815	8,815	8,815
6004055 COMPUTER SOFTWARE AND SUPPLIES	2,441	0	0	340	340	340
6004106 GENERAL OFFICE EXPENSES	0	0	0	3,885	3,885	3,885
6004161 TRAVEL HOTEL AND MEALS	2,725	0	8	0	0	0
6004162 EDUCATION AND TRAINING	6,886	2,736	2,504	0	0	0
0000040 Contractual Expenditures Totals	12,209	3,041	2,512	17,187	17,187	17,187
0000041 Chargeback Expenses						
6004609 DATA PROCESSING CHARGEBACKS	67,655	71,563	71,562	73,277	73,277	73,277
0000041 Chargeback Expenses Totals	67,655	71,563	71,562	73,277	73,277	73,277

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 02 Emergency Svcs-911 Comm

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	19,083	31,823	23,836	26,444	26,444	26,444
6008002 SOCIAL SECURITY	12,828	13,525	11,291	11,239	11,239	11,239
6008006 LIFE INSURANCE	58	58	48	57	57	57
6008007 HEALTH INSURANCE	43,592	48,197	39,089	48,010	48,010	48,010
0000080 Employee Benefits Totals	75,561	93,603	74,264	85,750	85,750	85,750
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	35,000	35,000	0	35,000	35,000	35,000
0000090 Transfers Totals	35,000	35,000	0	35,000	35,000	35,000
Exp Total for Div 2002	369,337	380,000	303,717	358,127	358,127	358,127
Total for Div 2002	-35,113	0	-27,622	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 03 Emergency Services-911 Wireless

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000541 911 SURCHARGE - WIRELESS	394,477	380,000	269,264	403,500	403,500	403,500
0000007 Misc Interfund Revenues Totals	394,477	380,000	269,264	403,500	403,500	403,500
Rev Total for Div 2003	394,477	380,000	269,264	403,500	403,500	403,500
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	100	0	100	100	100
6004012 OFFICE SUPPLIES	0	1,836	50	500	500	500
6004045 TRAINING AND EDUCATIONAL SUPPL	0	0	0	600	600	600
6004046 GAS OIL GREASE AND DIESEL FUEL	0	0	0	900	900	900
6004048 MISC OPERATIONAL SUPPLIES	4,598	10,855	7,896	7,828	7,828	7,828
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	4,436	3,622	4,508	4,508	4,508
6004101 TELEPHONE	153,570	200,244	156,057	177,036	177,036	177,036
6004102 TELEPHONE EQUIPMENT	1,618	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	0	300	184	300	300	300
6004106 GENERAL OFFICE EXPENSES	-1,691	4,415	299	1,124	1,124	1,124
6004111 BUILDING AND LAND RENTAL	0	15,000	15,000	15,000	15,000	15,000
6004138 OTHER OPERATIONAL EXPENSES	45,471	125,995	117,558	171,831	171,831	171,831
6004161 TRAVEL HOTEL AND MEALS	8	6,381	7,265	7,356	7,356	7,356
6004162 EDUCATION AND TRAINING	0	3,000	810	4,736	4,736	4,736
6004192 SOFTWARE MAINTENANCE	6,095	6,706	429	7,175	7,175	7,175
6004196 COPYING MACHINE RENTALS	0	4,506	2,099	4,506	4,506	4,506
0000040 Contractual Expenditures Totals	209,669	383,774	311,269	403,500	403,500	403,500
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,920	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,920	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	70	0	0	0	0	0
0000070 Interest on Indebtedness Totals	70	0	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 03 Emergency Services-911 Wireless

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Total for Div 2003	211,659	383,774	311,269	403,500	403,500	403,500
Total for Div 2003	182,818	-3,774	-42,005	0	0	0

EMERGENCY SERVICES
Emergency Medical Training

MISSION STATEMENT

To develop and administer a comprehensive program of education, coordination, and operational assistance to Emergency Medical Services agencies in Broome County, in order to assure a cohesive and effective EMS system throughout Broome County.

DESCRIPTION

- Provides education and training to members of EMS agencies throughout Broome County by operating as an official New York State EMS course sponsoring agency, offering programs at the Certified First Responder, Emergency Medical Technician, and Advanced Emergency Medical Technician levels. In addition, the division provides and assists in the provision of continuing education programs for in-service EMS personnel;
- Provides operational assistance and support to EMS agencies. It administers a system of pre-hospital advanced life support in the County, under the direction of a physician Medical Director, thus enacting life-saving advanced medical care to be received by critically ill and injured patients prior to hospital arrival, and provides 24-hour emergency response capability, for assistance and coordination at the scenes of major emergencies.
- Serves as liaison and point of contact between the County's EMS system and entities such as public health, law enforcement, school districts, and the private sector, for emergency planning and response matters (such as those directed toward disasters, pandemics and terrorism).
- Coordinates response by EMS agencies, developing and administering plans for Mutual Aid, Mass Casualty Incident Response and Hazardous Materials emergencies. The Division serves to assure the efficient deployment of EMS resources, such as Advanced Life Support services and helps to oversee the provision of Emergency Medical Dispatch and pre-arrival life-support instructions to callers.

2012 OBJECTIVES

- To continue our support of Emergency Medical Services agencies throughout Broome County through the provision of high-quality original and refresher education leading to certification and recertification at the CFR, EMT and AEMT levels, including collaborative programs with Broome Community College, Binghamton University, UHS Hospitals, and Lourdes Hospital. These programs will function as readily-accessible source for training those individuals who are already members/employees of volunteer and career EMS agencies, as well as a means for attracting additional individuals to the field and, thus, to these agencies.
- To continue to foster the retention of experienced EMS personnel in Broome County through the provision and both "traditional" (classroom and testing-based) means of EMS provider recertification, as well as Continuing Medical Education (CME)-based pathways. This includes not only the provision of dedicated "CME core content" courses, but also the provision of access to all of our courses to those who seek CME opportunities for recertification purposes.

2012 BUDGET HIGHLIGHTS

- The Emergency Medical Training division's budget is being moved from the Health Department to the Office of Emergency Services.

20040003 **EMERGENCY MEDICAL TRAINING**

Title of Position	Grade/Unit	2010 Actuals	4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Emergency Medical Svcs Coord	22 Admin	0	0	1	1	1
Emergency Medical Svcs Officer	11 CSEA	0	0	0	0	0
Keyboard Specialist	8 CSEA	0	0	1	1	1
Total Full-Time Positions		**0**	**0**	**2**	**2**	**2**
			PART TIME			
Emergency Medical Svcs Officer	11 CSEA	0	0	1	1	1
Total Part-Time Positions		**0**	**0**	**1**	**1**	**1**
TOTAL POSITIONS		**0**	**0**	**3**	**3**	**3**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 04 EMS - Emergency Medical Training

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000112 STUDENT TUITION, PT DAY	0	0	0	68,575	68,575	68,575
5000193 SALE OF TRAINING BOOKS	0	0	0	2,250	2,250	2,250
0000002 Departmental Income Totals	0	0	0	70,825	70,825	70,825
0000008 State Aid						
5000823 VOLUNTEER TRAINING	0	0	0	107,250	107,250	107,250
0000008 State Aid Totals	0	0	0	107,250	107,250	107,250
Rev Total for Div 2004	0	0	0	178,075	178,075	178,075
0000010 Personal Service						
6001000 SALARIES FULL-TIME	0	0	0	91,400	91,400	91,400
6001001 SALARIES PART-TIME	0	0	0	17,625	17,625	17,625
0000010 Personal Service Totals	0	0	0	109,025	109,025	109,025
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	0	0	100	100	100
6004012 OFFICE SUPPLIES	0	0	0	3,000	3,000	3,000
6004045 TRAINING AND EDUCATIONAL SUPPL	0	0	0	16,300	16,300	16,300
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	0	0	200	200	200
6004100 POSTAGE AND FREIGHT	0	0	0	100	100	100
6004105 DUES AND MEMBERSHIPS	0	0	0	40	40	40
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	0	0	200	200	200
6004160 MILEAGE AND PARKING-LOCAL	0	0	0	255	255	255
6004161 TRAVEL HOTEL AND MEALS	0	0	0	600	600	600
6004162 EDUCATION AND TRAINING	0	0	0	450	450	450
6004570 INSTRUCTOR SERVICES	0	0	0	69,634	69,634	69,634
0000040 Contractual Expenditures Totals	0	0	0	90,879	90,879	90,879
0000041 Chargeback Expenses						
6004614 OTHER CHARGEBACK EXPENSES	0	0	0	1,900	1,900	1,900
6004615 GASOLINE CHARGEBACK	0	0	0	2,400	2,400	2,400

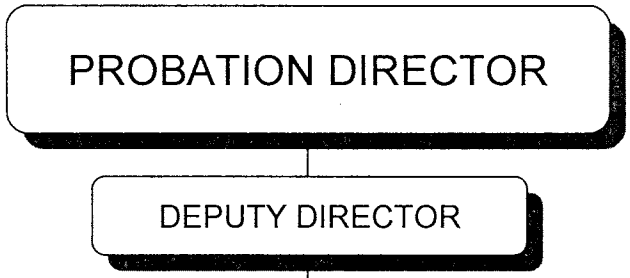
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 20000000 Emergency Services
DIV 04 EMS - Emergency Medical Training

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses Totals	0	0	0	4,300	4,300	4,300
0000080 Employee Benefits						
6008001 STATE RETIREMENT	0	0	0	19,624	19,624	19,624
6008002 SOCIAL SECURITY	0	0	0	8,340	8,340	8,340
6008004 WORKERS COMPENSATION	0	0	0	1,346	1,346	1,346
6008006 LIFE INSURANCE	0	0	0	57	57	57
6008007 HEALTH INSURANCE	0	0	0	32,240	32,240	32,240
6008009 RETIREE HEALTH INSURANCE	0	0	0	16,888	16,888	16,888
6008010 DISABILITY INSURANCE	0	0	0	258	258	258
0000080 Employee Benefits Totals	0	0	0	78,753	78,753	78,753
Exp Total for Div 2004	0	0	0	282,957	282,957	282,957
Total for Div 2004	0	0	0	-104,882	-104,882	-104,882
Total for Dept 20000000	-3,063,367	-3,108,519	-2,813,303	-3,307,793	-3,405,271	-3,395,031

PROBATION



CRIMINAL DIVISION

- Criminal Probation Supervision
- Criminal Investigations
- Specialized DWI Caseload
- Specialized Sex Offender Caseload
- Specialized Domestic Violence Caseload
- Specialized DSS Fraud Caseload
- Specialized Youthful Offender Caseload
- E-Justice (w/DMV access)
- Transfer In/Out of Probation Cases
- Electronic Monitoring
- Sex Offender Registry
- DNA Collection
- Drug and Alcohol Testing
- Coordination/Assessment with Forensic Unit of Mental Health
- Drug, Domestic Violence and Family Treatment Courts
- Probation Tracking System
- Integrated Probation Registrant System (IPRS)
- COMPAS (Correctional Offender Mgt Profiling for Altern. Sanctions)

GRANT

- Pre-Trial Release Program (PTRP)
- Probation Eligible Diversion (PED)

ADMINISTRATION

- Fiscal Management/ Budget
- Personnel
- Restitution Collection and Disbursement to Crime Victims
- DWI Fine Collection (for Broome County Court)
- DWI Supervision Fees
- Records Management

PINS/JD DIVISION

- Court Ordered Investigations
- Family Court Supervision
  - PINS (Persons in Need of Supervision)
  - JD's (Juvenile Delinquents)
  - Support Cases
- Comprehensive Assessments/ Reports
- Diversion Case Management
- Youth Assessment Screening Instrument (YASI)
- Probation Tracking System
- Connections (DSS Case Management System)
- Pre-PINS Parent Orientation
- JD Diversion Victims Satisfaction
- JD Introduction to Supervision Groups
- Electronic Monitoring

PROBATION

MISSION STATEMENT

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, Vehicle and Traffic Law and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, and other human service agencies in Broome County to rehabilitate offenders. The Probation Department has a primary obligation to the community to return offenders back to the courts when they do not abide by the court's sentence and conditions of probation.

DESCRIPTION

The **Criminal Division** component supervises all adults (age 16 and above) placed on probation by the Criminal Courts of Broome County. This division provides pre-sentence/pre-plea investigations as ordered by the courts in Broome County, regardless of disposition. Investigations comprise a legal history, social history, victim impact, evaluative analysis and recommendation. The Criminal Division also provides Pre-Trial Release services as an alternative to incarceration, and thus decreases potential jail days.

Presently the department operates specialized caseloads for DWI's, sex offenders, domestic violence, youthful offenders, and DSS restitution collection. Probation supervision includes office reporting by the probationer, unannounced home visits by probation officers, and contact by the probation officer with collateral sources including, but not limited to, spouses, parents, employers, schools and treatment providers.

2012 OBJECTIVES

- To attempt to manage a criminal caseload with increasingly more serious offenders being placed on probation. The Probation population of 2009-2011 continues the trend towards more violent offenders being placed on probation. Many causes such as serious substance abuse, mental illness, and general aggressive tendencies make for a more volatile probationer.

- To manage non-funded New York State mandates. These include DNA specimen collection, Sex Offender Registry, and implementation of the Correctional Offender Management Profiling for Alternative Sanctions (COMPAS). Probation is also involved with Drug Court, Domestic Violence Court and Family Treatment Court. 2012 will see probation continuing as a participant in "Project Impact", for which no additional revenue is received.

- To continue to use and expand Electronic Monitoring as an alternative to costly incarceration for adults.

- To continue to work with the STOP-DWI Program in an attempt to change the behavior of the DWI offender.

- To continue to promote probation officer safety through offering an in-house two-day "Officer Safety and Survival Training" program to all new officers hired. This will be augmented with all officers using appropriate safety equipment provided by this department.

It is anticipated that the 2012 state aid reimbursement rate for eligible probation expenses will again drop dramatically. We received a 10% cut for 2011 and anticipate greater cuts in 2012.

21010003 **PROBATION**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Probation Director III	G Admin	1	1	1	1	1
Deputy Probation Director III	D Admin	1	1	1	1	1
Probation Supervisor	21 BAPA	2	3	3	3	3
Senior Probation Officer	19 CSEA	4	3	3	3	3
Probation Officer/Trainee	17/16 CSEA	17	18	18	18	18
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Probation Assistant	12 CSEA	0	0	1	0	0
Keyboard Specialist	8 CSEA	5	4	4	4	4
Account Clerk	7 CSEA	3	2	2	2	2
Total Full-Time Positions		**35**	**34**	**35**	**34**	**34**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**35**	**34**	**35**	**34**	**34**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 21000000 Probation
DIV 01 Probation-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000208 RESTITUTION/REPARATION SURCHAR	14,655	16,500	11,741	15,200	15,200	15,200
5000333 OTHER DEPARTMENTAL CHARGEBACK	30,000	54,724	47,366	61,186	61,186	61,186
5000426 MISCELLANEOUS	49,027	0	0	0	0	0
0000002 Departmental Income Totals	93,682	71,224	59,107	76,386	76,386	76,386
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	458	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	458	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	543	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	543	0	0	0	0	0
0000008 State Aid						
5000814 PROBATION SERVICES	329,343	373,048	310,046	376,092	376,092	376,092
0000008 State Aid Totals	329,343	373,048	310,046	376,092	376,092	376,092
Rev Total for Div 2101	424,026	444,272	369,153	452,478	452,478	452,478
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,325,880	1,553,110	1,221,708	1,544,845	1,511,669	1,511,669
6001002 SALARIES TEMPORARY	16,505	16,502	13,785	17,002	17,002	17,002
0000010 Personal Service Totals	1,342,385	1,569,612	1,235,493	1,561,847	1,528,671	1,528,671
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	9,336	10,000	6,044	10,000	10,000	10,000
6004022 FUEL AND HEATING SUPPLIES	0	13,000	0	0	0	0
6004030 FOOD AND BEVERAGES	0	300	19	300	300	300
6004046 GAS OIL GREASE AND DIESEL FUEL	110	200	194	200	200	200
6004048 MISC OPERATIONAL SUPPLIES	815	10,381	-90	11,171	11,171	11,171

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 21000000 Probation
DIV 01 Probation-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004100 POSTAGE AND FREIGHT	0	138	9	138	138	138
6004105 DUES AND MEMBERSHIPS	700	775	700	775	775	775
6004106 GENERAL OFFICE EXPENSES	257	800	10	800	800	800
6004111 BUILDING AND LAND RENTAL	-22,566	150,830	150,830	0	0	0
6004113 WATER AND SEWAGE CHARGES	3,948	1,950	424	0	0	0
6004115 ELECTRIC CURRENT	26,360	13,532	12,323	0	0	0
6004136 OPERATIONAL EQUIPMENT REPAIRS	245	378	222	483	483	483
6004138 OTHER OPERATIONAL EXPENSES	0	260	90	285	285	285
6004160 MILEAGE AND PARKING-LOCAL	10,926	11,532	5,289	11,088	11,088	11,088
6004161 TRAVEL HOTEL AND MEALS	786	5,136	3,971	5,836	5,836	5,836
6004162 EDUCATION AND TRAINING	606	1,200	722	1,880	1,880	1,880
6004169 DAY TRIP MEAL REIMBURSEMENT	216	992	88	992	992	992
6004196 COPYING MACHINE RENTALS	960	3,156	2,634	3,996	3,996	3,996
6004200 PROPERTY LOSS	543	0	0	0	0	0
6004573 OTHER FEES FOR SERVICES	1,133	1,400	1,126	3,250	3,250	3,250
0000040 Contractual Expenditures Totals	34,375	225,960	184,605	51,194	51,194	51,194
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	94	2,597	1,299	3,196	3,196	3,196
6004609 DATA PROCESSING CHARGEBACKS	102,625	111,836	111,836	99,765	99,765	99,765
6004610 PERSONAL SERVICES CHARGEBACKS	21,930	0	0	28,330	28,330	28,330
6004614 OTHER CHARGEBACK EXPENSES	544	500	198	1,350	1,350	1,350
6004615 GASOLINE CHARGEBACK	2,679	2,032	1,493	3,347	3,347	3,347
6004616 FLEET SERVICE CHARGEBACK	11,045	0	0	5,344	5,344	5,344
6004617 DUPLICATING/PRINTING CHARGEBAC	2,221	2,900	3,134	2,500	2,500	2,500
6004618 OFFICE SUPPLIES CHARGEBACK	5,498	6,100	2,565	6,100	6,100	6,100
6004626 TRANSPORTATION SERVICES CHARGE	5,210	0	0	0	0	0
0000041 Chargeback Expenses Totals	151,846	125,965	120,525	149,932	149,932	149,932
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	77,700	0	0	0	0	0
0000060 Principal on Indebtedness Totals	77,700	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	127,820	0	0	0	0	0
0000070 Interest on Indebtedness Totals	127,820	0	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 21000000 Probation
DIV 01 Probation-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	142,863	279,560	182,334	277,762	271,693	271,693
6008002 SOCIAL SECURITY	97,474	118,813	89,309	118,045	115,466	115,466
6008004 WORKERS COMPENSATION	11,064	13,052	10,513	15,482	15,482	15,482
6008006 LIFE INSURANCE	555	652	499	659	640	640
6008007 HEALTH INSURANCE	329,698	428,250	302,228	417,115	401,170	401,170
6008009 RETIREE HEALTH INSURANCE	227,714	244,497	225,103	292,018	292,018	292,018
6008010 DISABILITY INSURANCE	3,275	3,998	2,678	3,870	3,741	3,741
6008011 UNEMPLOYMENT INSURANCE	4,320	0	0	0	0	0
0000080 Employee Benefits Totals	816,963	1,088,822	812,664	1,124,951	1,100,210	1,100,210
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	198,197	109,636	109,636	126,401	126,401	126,401
0000090 Transfers Totals	198,197	109,636	109,636	126,401	126,401	126,401
Exp Total for Div 2101	2,749,286	3,119,995	2,462,923	3,014,325	2,956,408	2,956,408
Total for Div 2101	-2,325,260	-2,675,723	-2,093,770	-2,561,847	-2,503,930	-2,503,930

PROBATION-PINS/JD

MISSION STATEMENT

The Broome County Probation Department is dedicated to the protection of the community by reducing crime and delinquency, along with facilitating the rehabilitation of offenders of the law. This is accomplished through investigation, supervision, and diversion of cases that have violated laws of the Family Court Act, the Penal Law, and other laws of the State of New York. This department works closely with the courts, police agencies, treatment agencies, schools, and other human service agencies in Broome County to rehabilitate juveniles. The Probation Department has a primary obligation to the community to return juveniles back to the court when they do not abide by the court's orders.

DESCRIPTION

The **PINS Unit (Persons In Need of Supervision) of the Juvenile Services Division** provides intake services for individuals seeking to file complaints against those juveniles who are up to the age of 18 and exhibiting behavior difficulties. Probation has been designated the "lead agency" on all PINS complaints. Probation is working very closely with Social Services, Youth Bureau, and County Attorney to develop the 2012 PINS plan. It is the goal of services to divert youth from Family Court, avoid costly detention and institutional placements. The PINS Unit will continue to do court ordered pre-dispositional investigations and court ordered supervision.

The **JD Unit (Juvenile Delinquent) of Juvenile Services** provides intake services for all Juvenile Delinquency (JD) cases referred by police to the department. The process begins by arranging an Appearance Ticket interview with the youth, who can range from 7 to 16 years of age. Appropriate cases are supervised through a voluntary diversion program, in an attempt to resolve the complaint without the intervention of Family Court. The unit conducts predispositional investigations and supervises adjudicated JD and other Family Court cases. The unit also provides adoption, custody, and visitation investigations for Family Court.

2012 OBJECTIVES

- To continue to provide quality services to the PINS/JD caseload. 2010 saw 652 cases opened for services and 2011's projected figure is 528. We are finding that with the change in law, PINS cases will remain with us for a longer period than in prior years.
- To continue to provide mandated and voluntary services for suitable youth ages 7 – 16, and up to 18 years old for PINS.
- To continue to use and expand Electronic Monitoring for Juvenile Delinquents as an alternative to very costly detention.
- To continue to work with other County human service departments in the Juvenile Justice Task Force. Probation will collaborate with these agencies to develop a cost effective plan to implement the revision of Section 735 of the Family Court Act. Community services will be developed and/or enhanced with the ultimate goal to reduce costly placements by timely interventions at the community level.

2012 BUDGET HIGHLIGHTS

- The entire 2012 PINS/JD budget is expected to be reimbursed through the Broome County Social Services Funding stream at 100%.

21020003 **PROBATION/PINS**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Probation Supervisor	21 BAPA	2	2	2	2	2
Senior Probation Officer	19 CSEA	3	3	3	3	3
Probation Officer/Trainee	17/16 CSEA	11	11	11	11	11
Total Full-Time Positions		**16**	**16**	**16**	**16**	**16**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**16**	**16**	**16**	**16**	**16**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 21000000 Probation
DIV 02 Probation-JD/PINS

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000313 CHARGEBACKS - D S S	1,096,410	1,210,766	605,383	1,205,412	1,205,412	1,205,412
0000002 Departmental Income Totals	1,096,410	1,210,766	605,383	1,205,412	1,205,412	1,205,412
Rev Total for Div 2102	1,096,410	1,210,766	605,383	1,205,412	1,205,412	1,205,412
0000010 Personal Service						
6001000 SALARIES FULL-TIME	747,963	774,970	645,356	805,026	805,026	805,026
0000010 Personal Service Totals	747,963	774,970	645,356	805,026	805,026	805,026
0000040 Contractual Expenditures						
6004022 FUEL AND HEATING SUPPLIES	16,579	2,682	4,977	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	0	1,350	0	1,800	1,800	1,800
6004111 BUILDING AND LAND RENTAL	22,566	22,566	18,805	0	0	0
6004115 ELECTRIC CURRENT	8,130	5,550	2,222	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	4,354	20,976	2,789	7,630	7,630	7,630
6004161 TRAVEL HOTEL AND MEALS	2,326	1,152	0	5,424	5,424	5,424
6004162 EDUCATION AND TRAINING	206	1,200	0	1,120	1,120	1,120
6004169 DAY TRIP MEAL REIMBURSEMENT	0	1,280	0	512	512	512
6004573 OTHER FEES FOR SERVICES	160	2,340	400	1,690	1,690	1,690
0000040 Contractual Expenditures Totals	54,321	59,096	29,193	18,176	18,176	18,176
0000041 Chargeback Expenses						
6004614 OTHER CHARGEBACK EXPENSES	900	500	500	1,000	1,000	1,000
0000041 Chargeback Expenses Totals	900	500	500	1,000	1,000	1,000
0000080 Employee Benefits						
6008001 STATE RETIREMENT	80,752	139,495	101,188	144,904	144,904	144,904
6008002 SOCIAL SECURITY	54,433	59,285	47,037	61,582	61,582	61,582
6008004 WORKERS COMPENSATION	0	3,263	0	3,870	3,870	3,870
6008006 LIFE INSURANCE	300	304	254	304	304	304
6008007 HEALTH INSURANCE	145,561	159,458	126,067	155,864	155,864	155,864
6008009 RETIREE HEALTH INSURANCE	11,443	12,587	9,756	12,878	12,878	12,878

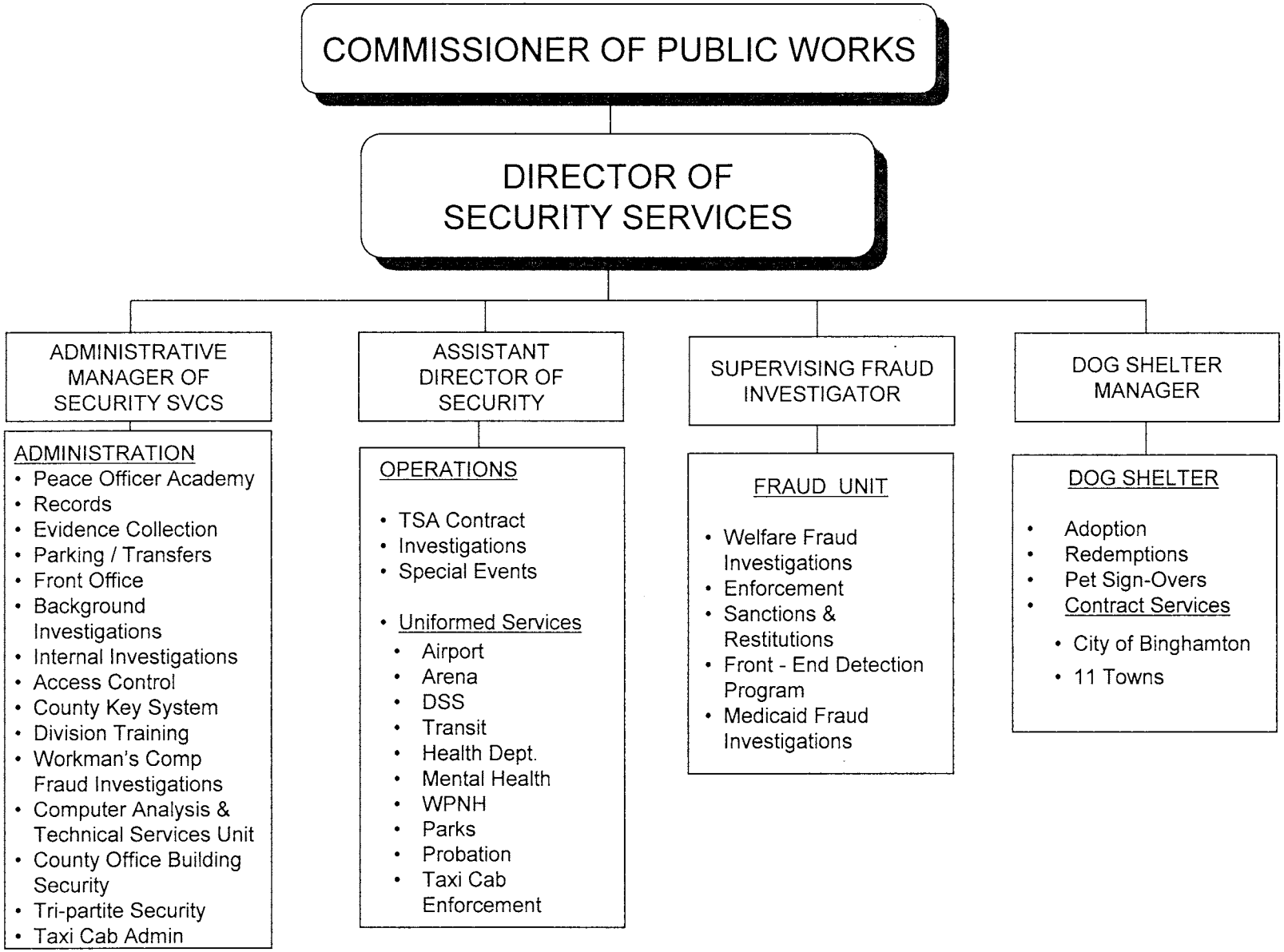
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 21000000 Probation
DIV 02 Probation-JD/PINS

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008010 DISABILITY INSURANCE	1,776	1,808	1,481	1,808	1,808	1,808
0000080 Employee Benefits Totals	294,265	376,200	285,783	381,210	381,210	381,210
Exp Total for Div 2102	1,097,449	1,210,766	960,832	1,205,412	1,205,412	1,205,412
Total for Div 2102	-1,039	0	-355,449	0	0	0
Total for Dept 21000000	-2,326,299	-2,675,723	-2,449,219	-2,561,847	-2,503,930	-2,503,930

SECURITY SERVICES



PUBLIC WORKS
Security

MISSION STATEMENT

Maintain a safe and orderly atmosphere upon County properties and elsewhere by rendering assistance, encouraging compliance, and providing enforcement as necessary. Protect the County facilities and assets from damage and loss. Provide services as required, which are best provided by a security organization, to enhance governmental operations and reduce liability. Provide specific functions as may be required.

DESCRIPTION

The Division consists of five units, which are responsible for unique and separate services. Administrative Services include maintenance and operation of the County ID Card System, Pre-Employment Screening Project, Access Control System, parking lots, evidence retention, lost & found property, Workers' Compensation fraud investigations, security records, and equipment and training. Security Operations include Uniformed Security Services at County facilities such as the Departments of Social Services, Health, Mental Health, Airport, Arena, Forum, Parks, Office Building, Landfill, Willow Point Nursing Home, and BCC. The Case Integrity Unit conducts welfare fraud and internal investigations for the Department of Social Services. The Front Street Shelter provides contracted dog shelter services for eleven towns and the City of Binghamton.

2012 OBJECTIVES

- Continue shared services efforts in the CATS lab and continue to pursue funding avenues.
- Medicaid Fraud-continue efforts to pursue recipient fraud in conjunction with the provider fraud project.
- Continue workplace violence training for all County employees.
- Continue administrative and enforcement of taxi cab regulations.

2012 BUDGET HIGHLIGHTS

- Continue efforts to reduce un-anticipated overtime costs within the division.
- Maintain security efforts at GHJB and Intermodal facilities.
- Evaluate deployment of personnel at facilities and special events for prioritized service.

22000203 **PUBLIC WORKS/Security**
22000103

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Security	F Admin	1	1	1	1	1
Assistant Director of Security	23 Admin	1	1	1	1	1
Administrative Manager of Security Services *	23 Admin	1	1	1	1	1
Supervising Fraud Investigator	23 BAPA	1	1	1	1	1
Security Supervisor	18 BAPA	6	7	7	7	7
Dog Shelter Manager	17 BAPA	1	1	1	1	1
Sr Security Svcs Investigator	20 CSEA	2	2	2	2	2
Security Services Investigator**	17 CSEA	6	6	6	6	6
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Assistant Dog Shelter Manager	12 CSEA	1	1	1	1	1
Security Officer II **	12 CSEA	17	20	20	20	20
Keyboard Specialist**	8 CSEA	2	2	2	2	2
Kennel Person **	7 CSEA	3	2	2	2	2
Security Officer I	7 CSEA	3	3	3	3	3
Total Full-Time Positions		**46**	**49**	**49**	**49**	**49**
			PART TIME			
Security Officer II	12 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1
Total Part-Time Positions		**2**	**2**	**2**	**2**	**2**
TOTAL POSITIONS		**48**	**51**	**51**	**51**	**51**

* Unfunded in current budget
**Unfunded 1 Security Service Investigator
** Unfunded 2 Security Officers
**Unfunded 1 Keyboard Specialist
**Unfunded 1 Kennel Person

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 22000000 Security

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000187 REIMBURSEMENT - ANIMAL SHELTER	222,021	243,884	184,579	243,884	243,884	243,884
5000189 OTHER LOCAL GOVERNMENTS	3,794	0	0	0	0	0
5000197 PARKING OPER CONCESSIONS	0	0	225	0	0	0
5000217 EVENTS - BASEMENT PARKING	319	0	2,322	0	0	0
5000219 DOG LICENSE REVENUE	11,956	14,200	0	0	0	0
5000226 SHELTER REVENUE	79,736	70,000	0	65,000	65,000	65,000
5000230 SECURITY SERVICES - OUTSIDE US	-32,641	14,882	10,218	14,882	14,882	14,882
5000242 TAXI CAB INSPECTIONS	3,155	3,500	4,400	3,500	3,500	3,500
5000308 SECURITY SERVICES	1,945,261	2,206,050	1,195,454	2,151,485	2,151,485	2,151,485
5000333 OTHER DEPARTMENTAL CHARGEBACK	2,867	0	0	0	0	0
5000431 MISCELLANEOUS	0	6,500	278	6,500	6,500	6,500
0000002 Departmental Income Total	2,236,468	2,559,016	1,397,476	2,485,251	2,485,251	2,485,251
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	201	100	147	100	100	100
5000463 PARKING LOT	425	900	840	900	900	900
5000464 PARKING PLAZA	16,462	29,845	85,851	29,845	29,845	29,845
0000003 Use of Money Total	17,088	30,845	86,838	30,845	30,845	30,845
0000004 LIcenses and Permits						
5000482 TAXI CAB LICENSES	60,545	38,500	51,830	38,500	38,500	38,500
0000004 LIcenses and Permits Total	60,545	38,500	51,830	38,500	38,500	38,500
0000007 Misc Interfund Revenues						
5000533 UNCLASSIFIED REVENUES	30,032	30,000	13,568	30,000	30,000	30,000
5000534 TRANSFER FROM INSURANCE RESERV	2,163	0	404	0	0	0
5000561 TRANSFER FROM RESERVE FUND	17,278	6,222	6,222	0	0	0
0000007 Misc Interfund Revenues Total	49,473	36,222	20,194	30,000	30,000	30,000
0000008 State Aid						
5000800 TEMPORARY COURT OFFICERS	265,452	164,400	54,513	0	0	0
5000808 OTHER STATE AID	-1,324	0	0	0	0	0
0000008 State Aid Total	264,128	164,400	54,513	0	0	0

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 22000000 Security

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000009 Federal Aid						
5000901 FEDERAL AID - OTHER	-4,071	0	0	0	0	0
5000907 PUBLIC SAFETY GRANTS - FEDERAL	54,132	155,928	0	164,400	164,400	164,400
0000009 Federal Aid Total	50,061	155,928	0	164,400	164,400	164,400
Rev Totals for Dept 22000000	2,677,763	2,984,911	1,610,851	2,748,996	2,748,996	2,748,996
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,725,647	1,964,540	1,404,356	1,864,857	1,864,857	1,864,857
6001001 SALARIES PART-TIME	15,309	30,882	12,844	31,950	31,950	31,950
6001002 SALARIES TEMPORARY	576,871	639,563	405,671	549,780	549,780	549,780
6001003 SALARIES OVERTIME	102,582	48,517	90,526	38,972	38,972	38,972
6001004 SALARIES SHIFT DIFFERENTIAL	11,866	15,000	11,485	15,000	15,000	15,000
6001008 STAND-BY PAY	7,528	5,773	6,425	5,773	5,773	5,773
6001009 OTHER PERSONNEL SERVICES	13,279	8,500	3,966	8,500	8,500	8,500
0000010 Personal Service Totals	2,453,082	2,712,775	1,935,273	2,514,832	2,514,832	2,514,832
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,168	1,050	209	1,050	1,050	1,050
6004012 OFFICE SUPPLIES	6,735	8,614	4,600	8,614	8,614	8,614
6004021 BLDG MAINTENANCE SUPPLIES	269	500	454	500	500	500
6004022 FUEL AND HEATING SUPPLIES	9,557	15,000	5,463	15,000	15,000	15,000
6004023 BLDG AND GROUNDS SUPPLIES	1,995	5,500	1,263	5,500	5,500	5,500
6004030 FOOD AND BEVERAGES	537	814	500	814	814	814
6004032 HSLD LAUNDRY & CLEANING SUPPLI	49	350	112	350	350	350
6004040 MOTOR EQUIPMENT SUPPLIES	4,938	0	339	0	0	0
6004041 PHOTOGRAPHIC SUPPLIES	1,848	1,000	970	1,000	1,000	1,000
6004046 GAS OIL GREASE AND DIESEL FUEL	47	0	57	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	30,080	47,099	27,538	44,974	44,974	44,974
6004050 ANIMAL FOOD	804	2,000	1,418	2,000	2,000	2,000
6004052 UNIFORMS	14,040	22,892	4,892	22,892	22,892	22,892
6004054 SAFETY SUPPLIES	910	2,400	263	2,400	2,400	2,400
6004055 COMPUTER SOFTWARE AND SUPPLIES	7,587	14,021	458	14,021	14,021	14,021
6004056 COMPUTER EQUIPMENT(NON CAPITAL	549	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	46	50	13	50	50	50
6004105 DUES AND MEMBERSHIPS	480	1,000	135	1,000	1,000	1,000
6004106 GENERAL OFFICE EXPENSES	60	250	60	250	250	250

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 22000000 Security

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004113 WATER AND SEWAGE CHARGES	3,769	5,500	1,786	5,500	5,500	5,500
6004115 ELECTRIC CURRENT	5,256	7,000	3,179	7,000	7,000	7,000
6004117 BUILDING AND GROUNDS EXPENSES	4,274	4,400	4,202	4,400	4,400	4,400
6004130 MOTOR EQUIP REPAIRS AND MAINT	345	0	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	100	100	0	100	100	100
6004138 OTHER OPERATIONAL EXPENSES	11,688	12,768	14,896	12,600	12,600	12,600
6004161 TRAVEL HOTEL AND MEALS	2,772	2,900	1,956	2,900	2,900	2,900
6004162 EDUCATION AND TRAINING	0	1,600	0	1,600	1,600	1,600
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	0	500	0	500	500	500
6004192 SOFTWARE MAINTENANCE	0	695	1,814	695	695	695
6004196 COPYING MACHINE RENTALS	2,188	2,326	2,373	2,670	2,670	2,670
6004200 PROPERTY LOSS	2,163	0	0	0	0	0
6004402 LAB SERVICES	7,899	0	6,825	0	0	0
6004568 VETERINARIAN SERVICES	11,777	16,000	10,173	16,000	16,000	16,000
0000040 Contractual Expenditures Totals	133,930	176,329	95,948	174,380	174,380	174,380
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	68,876	17,036	8,519	18,043	18,043	18,043
6004606 TELEPHONE BILLING ACCOUNT	0	1,590	0	1,032	1,032	1,032
6004609 DATA PROCESSING CHARGEBACKS	3,447	3,754	3,754	3,423	3,423	3,423
6004614 OTHER CHARGEBACK EXPENSES	1,585	100	26	100	100	100
6004615 GASOLINE CHARGEBACK	31,215	21,740	19,178	42,020	42,020	42,020
6004616 FLEET SERVICE CHARGEBACK	39,762	0	7,073	24,498	24,498	24,498
6004617 DUPLICATING/PRINTING CHARGEBAC	162	300	231	300	300	300
6004618 OFFICE SUPPLIES CHARGEBACK	1,360	1,550	1,086	1,500	1,500	1,500
6004619 BUILDING SERVICE CHARGEBACK	4,487	7,000	-4,980	4,500	4,500	4,500
6004626 TRANSPORTATION SERVICES CHARGE	2,606	13,618	0	21,750	21,750	21,750
0000041 Chargeback Expenses Totals	153,500	66,688	34,887	117,166	117,166	117,166
0000080 Employee Benefits						
6008001 STATE RETIREMENT	204,829	358,135	237,578	338,500	338,500	338,500
6008002 SOCIAL SECURITY	181,732	207,748	143,883	192,177	192,177	192,177
6008004 WORKERS COMPENSATION	12,027	15,605	7,803	20,526	20,526	20,526
6008006 LIFE INSURANCE	840	913	684	893	893	893
6008007 HEALTH INSURANCE	391,327	508,879	317,443	404,825	404,825	404,825
6008009 RETIREE HEALTH INSURANCE	51,692	56,468	45,239	92,987	92,987	92,987
6008010 DISABILITY INSURANCE	4,134	5,160	3,314	4,386	4,386	4,386
6008011 UNEMPLOYMENT INSURANCE	10,530	0	0	0	0	0
0000080 Employee Benefits Totals	857,111	1,152,908	755,944	1,054,294	1,054,294	1,054,294

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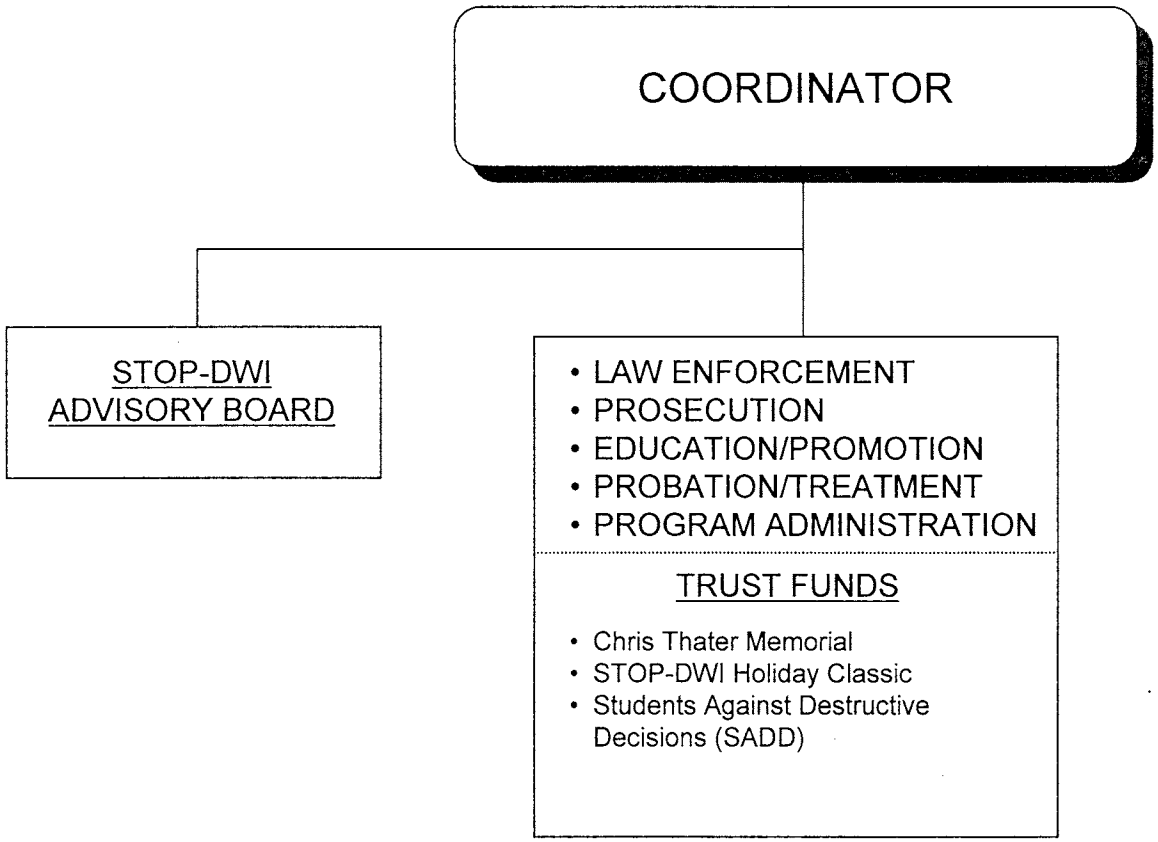
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 22000000 Security

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Totals for Dept 22000000	3,597,623	4,108,700	2,822,052	3,860,672	3,860,672	3,860,672
Total for Dept 22000000	-919,860	-1,123,789	-1,211,201	-1,111,676	-1,111,676	-1,111,676

STOP - DWI


COORDINATOR
STOP-DWI ADVISORY BOARD
• LAW ENFORCEMENT
• PROSECUTION
• EDUCATION/PROMOTION
• PROBATION/TREATMENT
• PROGRAM ADMINISTRATION
TRUST FUNDS
• Chris Thater Memorial
• STOP-DWI Holiday Classic
• Students Against Destructive Decisions (SADD)

STOP-DWI

MISSION STATEMENT

To develop and coordinate a comprehensive DWI counter-measure program to deter the incidence of impaired driving and the occurrence of alcohol/drug related traffic injuries and fatalities.

DESCRIPTION

STOP-DWI stands for "Special Traffic Options Program for Driving While Intoxicated". The STOP-DWI Program was enacted by the State Legislature in 1981 for the purposes of empowering county governments to coordinate local efforts to reduce the incidence of impaired driving within the context of a comprehensive and financially self-sustaining highway safety program.

Pursuant to Article 31 Section 1197 of the New York State Vehicle and Traffic Law and 15 NYCRR Part 172 of the Commissioner's Rules and Regulations, the Broome County STOP-DWI Program develops and coordinates a comprehensive DWI countermeasures program – that places a priority on general deterrence – the prevention of impaired driving through a high visibility enforcement and prosecution effort. To that end, STOP-DWI funds extra police patrols that are dedicated to DWI enforcement. STOP-DWI also provides specialized breath testing equipment and video cameras to police agencies as well. The District Attorney's office receives funds for an additional prosecutor to specialize in DWI cases. STOP-DWI also funds a position with the Broome County Probation Department to deal with recidivist DWI offenders.

In addition, STOP-DWI funds a large print and electronic media campaign in order to heighten public awareness about the dangers of impaired driving and to promote the enforcement and prosecution efforts.

STOP-DWI also sponsors numerous training seminars for prosecutors, police, educators, and treatment professionals who deal with various aspects of the drunk driving issues. STOP-DWI works with area middle and high schools and conducts numerous community outreach programs. The STOP-DWI Program also sponsors a high school basketball tournament, a high school girls softball tournament, a bicycle race, and a 5K Run using the popularity of sports to further promote its STOP-DWI and healthy lifestyles message.

STOP-DWI operates under 15 NYCRR Part 172 of the Commissioners Rules and Regulations which limits funding to only enhancement programs, which reduce the incidence of drunk driving. Broome County's STOP-DWI Program is supported entirely by the fines paid by people convicted of driving while intoxicated and DWI Probation supervision fees.

2012 OBJECTIVES

Enforcement and Adjudication Component:

- Continue the high visibility STOP-DWI Task Force Program involving specially marked patrol vehicles and overtime patrols that are dedicated to DWI enforcement.
- Continue the videotape program in which DWI offenders are videotaped at the scene of arrest and at police stations.
- Purchase specialized breath testing equipment and supplies for DWI enforcement.
- Support specialized crash investigation and reconstruction efforts among Broome County's law enforcement agencies.
- Support the Drug Recognition Expert (DRE) Program with area police agencies.

- Continue the STOP-DWI Prosecution Program with the Broome County District Attorney's Office.
- Continue the STOP-DWI Probation Program with the Broome County Probation Department.
- Continue funding an in-house random drug testing program for DWI Probationers.

Education and Public Awareness Component:

- Continue specialized education programs for enforcement, prosecution, education, and treatment professionals who deal with various aspects of the impaired driving issues.
- Continue to offer TIPS Alcohol Server Training Program to on-premise (bars, taverns) and off-premise (caterers) establishments and to work with licensed establishments on the prevention of impaired driving.
- Conduct community outreach via public speaking engagements, presenting booths at health fairs and trade shows and by making available videos, displays, and printed materials to schools and other organizations.
- Continue to support education and public awareness activities in area middle schools and high schools.
- Conduct a comprehensive electronic and print advertising campaign to promote awareness about the DWI issue.
- Conduct special projects/events such as the STOP-DWI Holiday Classic, STOP-DWI Tournament of Champions and the Chris Thater Memorial to further promote the STOP-DWI and healthy lifestyles message to youth and the community.

Administrative/Evaluation Component:

- Work with the STOP-DWI Advisory Board, local officials and public and private community organizations to develop and coordinate a comprehensive DWI countermeasure program.
- Monitor and evaluate traffic accident, arrest, and conviction data to assess the effectiveness of Broome County's STOP-DWI effort.
- Coordinate local efforts to implement the Ignition Interlock Device (IID) requirements of Leandra's Law.
- Seek private/corporate sponsorship to help finance education and promotional efforts.

2012 BUDGET HIGHLIGHTS

- Application of DWI fine revenues to cover FY2011 program expenses at no cost to local taxpayers.
- Application of DWI Probation Supervision Fees to fund STOP-DWI's Probation programming.
- Application of STOP-DWI fund balance to help finance FY2011 budget.
- Reducing office supply expenditures by consolidating office space into the County Office Building.

24000003 **STOP DWI**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
STOP DWI Coordinator	22 Admin	1	1	1	1	1
STOP DWI Program Manager	17 CSEA	1	0	0	0	0
Secretary	13 CSEA	1	1	1	1	1
Total Full-Time Positions		**3**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**3**	**2**	**2**	**2**	**2**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 24000000 STOP DWI

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000201 MISC ADMIN AND OTHER INCOME	12,000	0	0	0	0	0
5000426 MISCELLANEOUS	50	0	50	0	0	0
0000002 Departmental Income Total	12,050	0	50	0	0	0
0000005 Fines and Forfeitures						
5000491 STOP DWI FINES	368,600	360,000	208,903	355,000	355,000	355,000
5000492 DWI SUPERVISION FEES	44,670	35,000	42,359	42,000	42,000	42,000
0000005 Fines and Forfeitures Total	413,270	395,000	251,262	397,000	397,000	397,000
0000007 Misc Interfund Revenues						
5000561 TRANSFER FROM RESERVE FUND	38,000	11,000	11,000	9,152	9,152	9,152
0000007 Misc Interfund Revenues Total	38,000	11,000	11,000	9,152	9,152	9,152
Rev Totals for Dept 24000000	463,320	406,000	262,312	406,152	406,152	406,152
0000010 Personal Service						
6001000 SALARIES FULL-TIME	166,215	88,396	58,718	96,567	96,567	96,567
6001002 SALARIES TEMPORARY	8,159	0	9,295	0	0	0
0000010 Personal Service Totals	174,374	88,396	68,013	96,567	96,567	96,567
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	869	750	816	750	750	750
6004012 OFFICE SUPPLIES	2,722	4,500	1,486	4,000	4,000	4,000
6004041 PHOTOGRAPHIC SUPPLIES	0	500	0	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	3,541	4,000	642	3,000	3,000	3,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	0	155	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	2,000	440	0	0	0
6004100 POSTAGE AND FREIGHT	121	250	34	500	500	500
6004105 DUES AND MEMBERSHIPS	1,167	1,172	1,043	1,200	1,200	1,200
6004131 PHOTOGRAPHIC EXPENSES	0	500	0	500	500	500
6004136 OPERATIONAL EQUIPMENT REPAIRS	671	500	0	500	500	500
6004137 ADVERTISING AND PROMOTION EXPE	63,499	50,000	48,912	50,000	50,000	50,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 24000000 STOP DWI

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004146 SUBCONTRACTED PROGRAM EXPENSE	103,181	89,000	15,605	76,000	76,000	76,000
6004160 MILEAGE AND PARKING-LOCAL	643	500	51	250	250	250
6004161 TRAVEL HOTEL AND MEALS	784	750	408	250	250	250
6004162 EDUCATION AND TRAINING	125	1,000	200	1,000	1,000	1,000
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	913	1,000	0	1,000	1,000	1,000
6004165 ADVISORY BD/TRUSTEES EXPENSES	243	500	40	500	500	500
6004166 NON-EMPLOYEE EDUCATION AND TRN	758	1,000	600	1,000	1,000	1,000
6004196 COPYING MACHINE RENTALS	1,380	1,500	345	0	0	0
0000040 Contractual Expenditures Totals	180,617	159,422	70,777	140,450	140,450	140,450
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	95	94	47	100	100	100
6004610 PERSONAL SERVICES CHARGEBACKS	84,275	101,000	85,929	109,000	109,000	109,000
0000041 Chargeback Expenses Totals	84,370	101,094	85,976	109,100	109,100	109,100
0000080 Employee Benefits						
6008001 STATE RETIREMENT	9,234	15,911	10,390	17,382	17,382	17,382
6008002 SOCIAL SECURITY	13,016	6,762	4,956	7,387	7,387	7,387
6008004 WORKERS COMPENSATION	970	1,018	509	1,450	1,450	1,450
6008006 LIFE INSURANCE	58	38	29	38	38	38
6008007 HEALTH INSURANCE	19,848	27,116	13,502	27,394	27,394	27,394
6008009 RETIREE HEALTH INSURANCE	695	6,114	4,739	6,255	6,255	6,255
6008010 DISABILITY INSURANCE	261	129	107	129	129	129
0000080 Employee Benefits Totals	44,082	57,088	34,232	60,035	60,035	60,035
Exp Totals for Dept 24000000	**483,443**	**406,000**	**258,998**	**406,152**	**406,152**	**406,152**
Total for Dept 24000000	-20,123	0	3,314	0	0	0

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HEALTH

HEALTH

DEPARTMENT/DIVISION	PAGE
Health	
Administration	210
Environmental Health (Includes Rabies Control)	218
Clinics & Disease Control	223
Emergency Medical Training	229
Maternal Child Health Development	233
Mental Health	
Mental Health Clinic	240
Willow Point Nursing Home	
Administration & General	247
Nursing	256
Dietary	261
Cleanliness & Safety	265
Social Programs	270
Ancillaries	274
Debt Service	278
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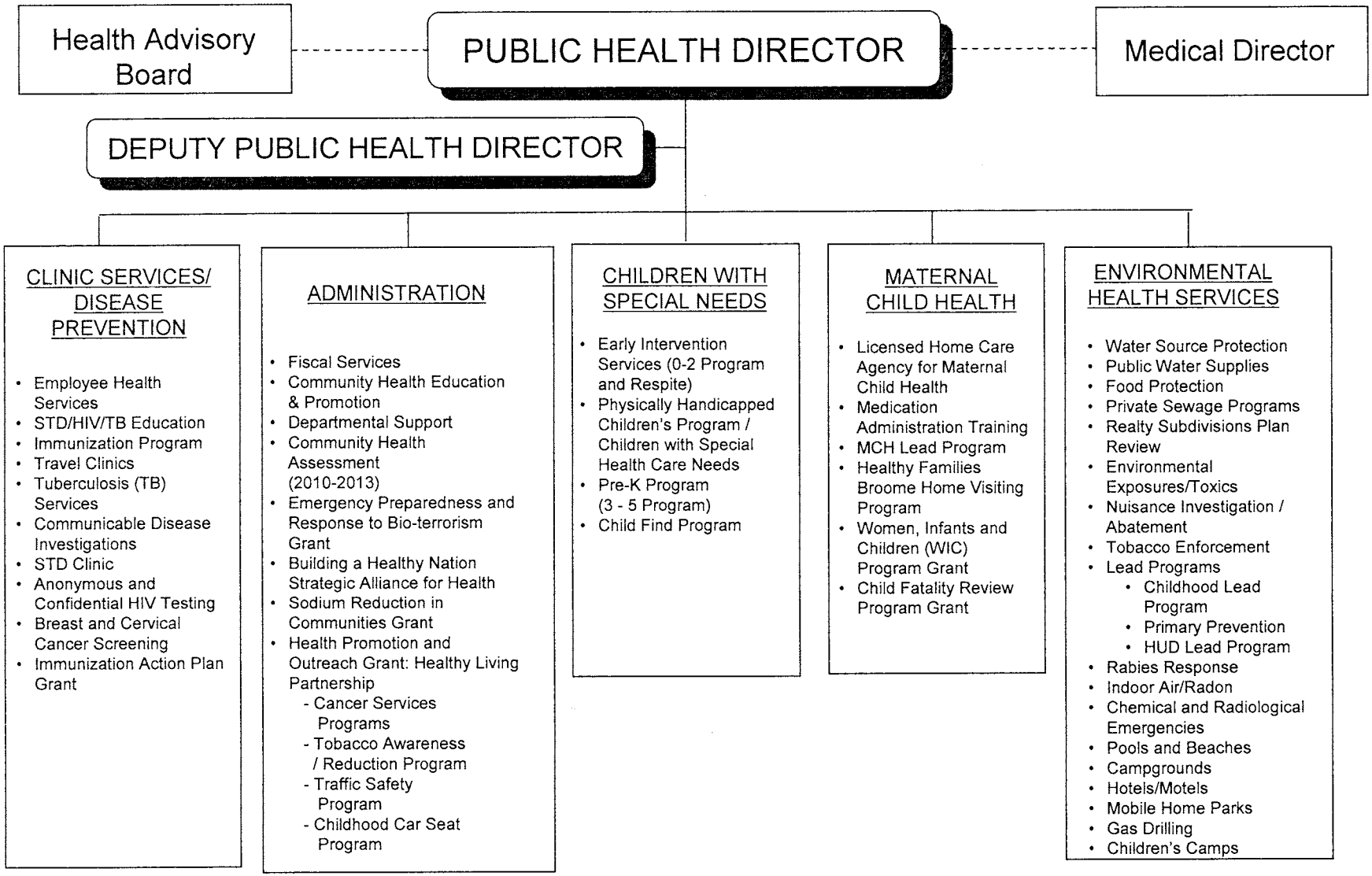
HEALTH


Health Advisory Board
PUBLIC HEALTH DIRECTOR
Medical Director
DEPUTY PUBLIC HEALTH DIRECTOR
CLINIC SERVICES/ DISEASE PREVENTION
• Employee Health Services
• STD/HIV/TB Education
• Immunization Program
• Travel Clinics
• Tuberculosis (TB) Services
• Communicable Disease Investigations
• STD Clinic
• Anonymous and Confidential HIV Testing
• Breast and Cervical Cancer Screening
• Immunization Action Plan Grant
ADMINISTRATION
• Fiscal Services
• Community Health Education & Promotion
• Departmental Support
• Community Health Assessment (2010-2013)
• Emergency Preparedness and Response to Bio-terrorism Grant
• Building a Healthy Nation Strategic Alliance for Health
• Sodium Reduction in Communities Grant
• Health Promotion and Outreach Grant: Healthy Living Partnership
- Cancer Services Programs
- Tobacco Awareness / Reduction Program
- Traffic Safety Program
- Childhood Car Seat Program
CHILDREN WITH SPECIAL NEEDS
• Early Intervention Services (0-2 Program and Respite)
• Physically Handicapped Children's Program / Children with Special Health Care Needs
• Pre-K Program (3 - 5 Program)
• Child Find Program
MATERNAL CHILD HEALTH
• Licensed Home Care Agency for Maternal Child Health
• Medication Administration Training
• MCH Lead Program
• Healthy Families Broome Home Visiting Program
• Women, Infants and Children (WIC) Program Grant
• Child Fatality Review Program Grant
ENVIRONMENTAL HEALTH SERVICES
• Water Source Protection
• Public Water Supplies
• Food Protection
• Private Sewage Programs
• Realty Subdivisions Plan Review
• Environmental Exposures/Toxics
• Nuisance Investigation / Abatement
• Tobacco Enforcement
• Lead Programs
• Childhood Lead Program
• Primary Prevention
• HUD Lead Program
• Rabies Response
• Indoor Air/Radon
• Chemical and Radiological Emergencies
• Pools and Beaches
• Campgrounds
• Hotels/Motels
• Mobile Home Parks
• Gas Drilling
• Children's Camps

HEALTH
Administration

MISSION STATEMENT

Administration exists to establish and maintain the necessary infrastructure to assure the quality and consistency of public health services provided to the community in a cost-effective manner. The department strives to reduce inefficiencies, provide economies, and ensure compliance with regulations, standards and guidelines established by governing bodies. Administration serves as a "hub" between external recipients and internal recipients of services.

Services include: Coordination of community health assessment; public health planning; annual reports; preparation and analysis of complex financial and statistical reports; provision of information and guidance in fiscal matters; coordination of departmental budget process; payroll and personnel processing; accounts payables and receivables; cash management; statistical and financial analysis; billing; claiming; grants management; speaking for and representing the department as a whole; general distribution of communications and written materials; and preparing our department and the community to respond to public health emergencies. Health Department staff regularly participates in emergency preparedness drills/exercises designed to test response protocols and procedures. Staff routinely provides presentations to community groups on emerging public health topics and emergency preparedness. The Emergency Preparedness Program also oversees the development of the Broome County Medical Reserve Corps which is a cadre of medical and non-medical professionals that have volunteered to provide various services during emergencies and disasters.

In addition, the contracted services of the Public Health Medical Director are based in Administration.

DESCRIPTION OF SERVICES

The Administration Division is composed of three units: fiscal, departmental support, and administration.

Fiscal: The fiscal unit is responsible for all facets of the Health Department's finances. Under the direction of the Fiscal Services Administrator, the fiscal staff provide payroll and personnel processing, accounts payable and receivable, cash management, statistical and financial analysis, billing, claiming and grants management. In addition, the unit prepares complex financial and statistical reports, (including cost reports), state aid applications, and various reports for the Health Department programs. Staff provides information and guidance on fiscal matters to the other divisions. Accountants act as liaisons to agency and non-agency staff regarding fiscal and program operations, departmental budget requests, and grant programs. The Fiscal Services Administrator coordinates the budget process fiscal procedures, and personnel activities for the entire Health Department.

Departmental Support: The assigned staff members are responsible for maintaining a clean and safe physical environment for the clients/visitors. Expenses support the infrastructure of the Health Department including information technology, telecommunications, and service contracts.

- Plans, directs, and administers all public health programs and services according to applicable laws and regulations as described in the Broome County Charter, Public Health Law and federal regulations.
- Conducts public health surveillance, investigates public health issues, and evaluates public health interventions targeting chronic disease prevention and control, emerging infectious disease outbreaks, toxic exposures, environmental health problems,

injuries, unintentional child fatalities, communicable diseases, maternal child health morbidity, and tobacco control and preventive cancer services.
- Exercises, tests, refines and implements the Countywide Health Emergency Operations Plan for terrorist threats/incidents, communicable disease outbreaks, and disasters.
- Provides education to medical community to ensure timely identification and diagnosis of symptoms resulting from a biological, chemical, or radiological attack.
- Directs the 2010-2013 Community Health Assessment process and functions as a community liaison in the process.
- Develops and assures compliance with the Municipal Public Health Services Plan and participates in evaluating, planning, and monitoring the health status of the County and its residents.
- Provides direct supervision and direction of departmental community health education and promotion activities. Coordinates and administers health education and health promotion activities in collaboration with other community agencies.
- Provides direct supervision and direction to the fiscal and departmental support staff.

2012 OBJECTIVES

- Engage in meaningful research of community health status, measured by jurisdictional mortality, incidence, or prevalence. Assess County characteristics such as poverty, health disparities, and health literacy to determine health behaviors, adverse health events, and populations at risk.
- Develop a well-trained and competent workforce through assessing training needs and collaborative planning with institutions of higher learning to maintain the technological tools of the public health infrastructure that are necessary to support all essential public health services.
- Increase awareness of chronic disease prevention through evidence-based health promotion and education activities and strategies that encourage lifestyle changes and engages community members where they live, learn, work, play, and pray.
- Build the capacity of community organizations to provide health information and programming as part of "doing business" offering cost-effective programs that impact health outcomes and are easy to replicate.
- Collaborate with institutions of higher learning to bring in expertise in planning and evaluation, epidemiologic studies, data collection, and management.

2012 BUDGET HIGHLIGHTS

- Maintain health education activities to provide for coordination of efforts to prevent diseases and encourage healthy lifestyles by building the capacity of community organizations and by seeking insurance reimbursement where appropriate.
- Improved community health assessment and surveillance activities through coordination with other community agencies.
- Continued maximization of grant funding to support operating budget as the focus of public health shifts from direct services provision to surveillance, assurance, and policy development.
- Prioritization of expenses to reflect identified staff needs for education and technology, while focusing on equitable salary levels for recruiting and retaining staff.

25010004 **HEALTH/Administration**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Public Health	I Admin	1	1	1	1	1
Deputy Director of Public Health	E Admin	1	0	1	0	0
Fiscal Services Administrator (40)	24 Admin	1	1	1	1	1
Supervising Public Health Educator*	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	1	1	1	1	1
Stenographic Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	2	2	2	2	2
Senior Custodial Worker (40)	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	0	0	0
Total Full-Time Positions		**12**	**11**	**11**	**10**	**10**
			PART TIME			
Stenographic Secretary	13 CSEA	0	0	1	1	1
Account Clerk	7 CSEA	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**2**	**2**	**2**
TOTAL POSITIONS		**13**	**12**	**13**	**12**	**12**

*Unfunded in 2012

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 01 Health-Administration

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000118 FEES FOR SERVICES	68,184	105,395	0	61,535	61,535	61,535
5000331 CHARGEBACK TO GRANTS	12,482	30,123	41,490	55,216	55,216	55,216
5000335 COPIER CHARGEBEACK	1,537	1,491	910	1,032	1,032	1,032
5000426 MISCELLANEOUS	141	0	0	0	0	0
0000002 Departmental Income Totals	82,344	137,009	42,400	117,783	117,783	117,783
0000003 Use of Money						
5000461 RENTAL OF REAL PROP-OTHER GOVT	12,941	0	0	0	0	0
5000470 VENDING MACHINE	742	1,000	717	1,000	1,000	1,000
0000003 Use of Money Totals	13,683	1,000	717	1,000	1,000	1,000
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	93	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	93	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	194	0	392	0	0	0
0000007 Misc Interfund Revenues Totals	194	0	392	0	0	0
0000008 State Aid						
5000808 OTHER STATE AID	28,858	49,618	0	26,102	26,102	26,102
5000821 PUBLIC HEALTH WORK	736,278	598,817	458,702	629,372	629,372	629,372
0000008 State Aid Totals	765,136	648,435	458,702	655,474	655,474	655,474
Rev Total for Div 2501	**861,450**	**786,444**	**502,211**	**774,257**	**774,257**	**774,257**
0000010 Personal Service						
6001000 SALARIES FULL-TIME	443,285	450,667	370,208	490,528	421,011	421,011
6001001 SALARIES PART-TIME	28,014	17,449	15,225	39,253	39,253	39,253
6001002 SALARIES TEMPORARY	25,320	26,337	39,209	29,306	29,306	29,306

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 01 Health-Administration

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6001003 SALARIES OVERTIME	8,999	1,233	40,210	1,239	1,239	1,239
0000010 Personal Service Totals	505,618	495,686	464,852	560,326	490,809	490,809
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,806	1,250	920	1,277	1,277	1,277
6004012 OFFICE SUPPLIES	-1,865	8,500	1,850	8,500	8,500	8,500
6004022 FUEL AND HEATING SUPPLIES	16,357	25,934	9,587	20,000	20,000	20,000
6004023 BLDG AND GROUNDS SUPPLIES	6,004	5,000	4,298	5,000	5,000	5,000
6004045 TRAINING AND EDUCATIONAL SUPPL	1,247	0	0	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	223	500	143	500	500	500
6004048 MISC OPERATIONAL SUPPLIES	1,054	0	0	0	0	0
6004051 OPERATIONAL SUPPLIES	35	0	0	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	569	1,050	2,075	600	600	600
6004056 COMPUTER EQUIPMENT(NON CAPITAL	169	3,200	1,649	3,200	3,200	3,200
6004062 MEDICAL LAB & CLINIC SUPPLIES	1,225	0	1,265	0	0	0
6004100 POSTAGE AND FREIGHT	992	1,220	874	1,220	1,220	1,220
6004105 DUES AND MEMBERSHIPS	3,520	4,577	3,600	3,754	3,754	3,754
6004106 GENERAL OFFICE EXPENSES	786	1,630	1,657	800	800	800
6004111 BUILDING AND LAND RENTAL	102,555	463,818	382,486	482,198	482,198	482,198
6004112 BLDG GROUNDS AND EQUIP REPAIR	751	0	0	0	0	0
6004113 WATER AND SEWAGE CHARGES	2,159	2,570	1,257	2,300	2,300	2,300
6004115 ELECTRIC CURRENT	52,774	55,520	23,468	53,000	53,000	53,000
6004117 BUILDING AND GROUNDS EXPENSES	7,654	8,490	4,977	8,458	8,458	8,458
6004136 OPERATIONAL EQUIPMENT REPAIRS	200	0	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	2	0	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	1,189	75	1,062	75	75	75
6004146 SUBCONTRACTED PROGRAM EXPENSE	712	0	6,882	0	0	0
6004147 OTHER PROGRAM EXPENSE	741	0	-644	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	198	162	325	162	162	162
6004161 TRAVEL HOTEL AND MEALS	421	796	134	1,884	1,884	1,884
6004162 EDUCATION AND TRAINING	484	354	71	1,699	1,699	1,699
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	-26	0	0	0	0	0
6004165 ADVISORY BD/TRUSTEES EXPENSES	68	500	62	300	300	300
6004168 OTHER PERSONAL EXPENSES	0	30	0	30	30	30
6004169 DAY TRIP MEAL REIMBURSEMENT	12	0	16	0	0	0
6004195 HARDWARE RENTAL	649	0	371	0	0	0
6004196 COPYING MACHINE RENTALS	821	0	0	2,862	2,862	2,862
6004203 INSURANCE CLAIMS	763	0	0	0	0	0
6004413 OTHER HEALTH AND MEDICAL SERVI	81,762	85,000	62,520	85,000	85,000	85,000
6004500 ACCTG AND COST ALLOCATION SERV	0	0	1,000	1,500	1,500	1,500
6004505 CONTRACTED DATA PROCESSING SER	400	0	-340	0	0	0
0000040 Contractual Expenditures Totals	286,411	670,176	511,565	684,319	684,319	684,319

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 01 Health-Administration

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	494,213	494,213	0	441,213	441,213	441,213
6004602 INSURANCE PREMIUM CHARGEBACK	2,571	1,195	598	1,145	1,145	1,145
6004604 DPW SECURITY CHARGEBACKS	102,869	105,894	79,420	107,523	107,523	107,523
6004605 COUNTY ATTORNEY CHARGEBACKS	45,924	63,334	28,633	55,204	55,204	55,204
6004606 TELEPHONE BILLING ACCOUNT	11,635	10,027	9,538	5,591	5,591	5,591
6004609 DATA PROCESSING CHARGEBACKS	73,873	86,014	37,492	68,815	68,815	68,815
6004610 PERSONAL SERVICES CHARGEBACKS	24,426	57,318	42,193	72,973	72,973	72,973
6004614 OTHER CHARGEBACK EXPENSES	129,954	210,688	55,155	118,478	118,478	118,478
6004615 GASOLINE CHARGEBACK	267	653	851	1,574	1,574	1,574
6004616 FLEET SERVICE CHARGEBACK	787	0	65	1,723	1,723	1,723
6004617 DUPLICATING/PRINTING CHARGEBAC	1,326	15,593	1,636	3,275	3,275	3,275
6004618 OFFICE SUPPLIES CHARGEBACK	1,821	14,747	1,304	2,000	2,000	2,000
6004619 BUILDING SERVICE CHARGEBACK	3,053	2,500	747	4,400	4,400	4,400
6004626 TRANSPORTATION SERVICES CHARGE	192	0	0	0	0	0
0000041 Chargeback Expenses Totals	892,911	1,062,176	257,632	883,914	883,914	883,914
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	139,451	0	0	0	0	0
0000060 Principal on Indebtedness Totals	139,451	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	232,978	0	0	0	0	0
0000070 Interest on Indebtedness Totals	232,978	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	61,224	86,148	72,927	93,793	81,280	81,280
6008002 SOCIAL SECURITY	35,846	37,919	33,591	42,866	37,548	37,548
6008004 WORKERS COMPENSATION	7,187	6,974	-9,723	7,406	7,406	7,406
6008006 LIFE INSURANCE	218	228	212	247	228	228
6008007 HEALTH INSURANCE	113,222	121,479	102,408	124,703	113,429	113,429
6008009 RETIREE HEALTH INSURANCE	205,925	229,142	171,815	238,895	238,895	238,895
6008010 DISABILITY INSURANCE	1,131	1,148	1,022	1,200	1,200	1,200
6008011 UNEMPLOYMENT INSURANCE	9,416	0	-22	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	2,846	2,846	2,846
0000080 Employee Benefits Totals	434,169	483,038	372,230	511,956	482,832	482,832

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 01 Health-Administration

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Total for Div 2501	2,491,538	2,711,076	1,606,279	2,640,515	2,541,874	2,541,874
Total for Div 2501	-1,630,088	-1,924,632	-1,104,068	-1,866,258	-1,767,617	-1,767,617

HEALTH
Environmental Health

MISSION STATEMENT

To promote public health and prevent communicable disease, chronic conditions and injury by providing technical assistance to the regulated community and education to the public in various program areas including, but not limited to, food service, water and air quality, rabies control, lead poisoning prevention, swimming pool inspections and hotel/motel fire safety inspections. The Division is charged with the enforcement of the New York Sate Sanitary Code, the Broome County Sanitary Code and certain parts of the Public Health Law.

DESCRIPTION OF SERVICES

The Division of Environmental Health conducts: routine inspections of 1,725 regulated facilities such as pools, camps, temporary residences and restaurants; responds to complaints of public health nuisances; provides rabies control; enforces the Clean Indoor Air Act and the Adolescent Tobacco Use Prevention Act; reviews plans for public water and private sewage disposal systems; coordinates lead poisoning prevention efforts; conducts communicable disease outbreak investigations; educates facility operators with training courses and the general public with presentations and media releases. The Division of Environmental Health also responds to emergencies and participates in other departmental emergency planning initiatives.

2012 OBJECTIVES

- Continue to monitor and reduce public health hazards found during inspections within program areas, along with increased education and enforcement actions.
- Implement new policies and increase enforcement actions to ensure regulated facilities comply with the New York State Sanitary Code.
- Modify the Broome County Sanitary Code fee schedule to come in line with the permit fees of similar counties as well as to become more equitable between permitted facilities within program areas.
- Modify Environmental Health staff roles to meet increasing demands with limited staff and funding.
- Prioritize program objectives based on risk. Cut or limit non-mandated programs to meet budget constraints.
- Modify inspection protocols to increase program efficiency and minimize excessive travel.

2012 BUDGET HIGHLIGHTS

- Continue to pursue grants to decrease Net to the County support.
- Continue to meet NYSDOH mandates with limited number of staff.
- Maintain compliance with NYS Sanitary Code as well as continue revenue stream by increasing enforcement actions against non-compliant permitted facilities in all program areas.

25050004 **HEALTH/Environmental Health**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Environmental Health Services	C Admin	1	1	1	1	1
Senior Public Health Engineer	28 BAPA	1	1	1	1	1
Groundwater Management Specialist	23 BAPA	1	1	1	1	1
Public Health Engineer	23 BAPA	1	1	1	1	1
Senior Public Health Sanitarian	20 BAPA	2	2	2	2	2
Public Health Sanitarian	17 CSEA	4	2	2	2	2
Public Health Technician	14 CSEA	1	2	2	2	2
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Total Full-Time Positions		**13**	**12**	**12**	**12**	**12**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**13**	**12**	**12**	**12**	**12**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 05 Health-Environmental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000118 FEES FOR SERVICES	190,922	251,142	213,604	249,077	249,077	249,077
5000119 PUBLIC HEALTH FINES	19,100	13,000	13,750	13,000	13,000	13,000
5000331 CHARGEBACK TO GRANTS	18,932	0	1,084	28,853	28,853	28,853
5000333 OTHER DEPARTMENTAL CHARGEBACK	1,445	1,411	0	1,411	1,411	1,411
0000002 Departmental Income Totals	230,399	265,553	228,438	292,341	292,341	292,341
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	276	0	10	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	0	89	89	0	0	0
0000007 Misc Interfund Revenues Totals	276	89	99	0	0	0
0000008 State Aid						
5000821 PUBLIC HEALTH WORK	324,156	305,340	105,298	275,400	275,400	275,400
5000824 RABIES	14,557	17,190	11,088	21,198	21,198	21,198
0000008 State Aid Totals	338,713	322,530	116,386	296,598	296,598	296,598
Rev Total for Div 2505	569,388	588,172	344,923	588,939	588,939	588,939
0000010 Personal Service						
6001000 SALARIES FULL-TIME	565,969	621,197	506,251	645,216	645,216	645,216
6001001 SALARIES PART-TIME	1,151	0	3,911	0	0	0
6001002 SALARIES TEMPORARY	25,732	33,463	4,949	30,402	30,402	30,402
6001003 SALARIES OVERTIME	477	603	0	0	0	0
0000010 Personal Service Totals	593,329	655,263	515,111	675,618	675,618	675,618
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	130	128	130	130	130
6004012 OFFICE SUPPLIES	314	3,000	-366	3,000	3,000	3,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	480	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	-763	2,400	0	2,400	2,400	2,400
6004061 ENVIRONMENTAL HEALTH SUPPLIES	210	380	238	360	360	360
6004062 MEDICAL LAB & CLINIC SUPPLIES	1,268	2,710	3,789	4,900	4,900	4,900

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 05 Health-Environmental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004100 POSTAGE AND FREIGHT	929	4,800	952	4,800	4,800	4,800
6004105 DUES AND MEMBERSHIPS	232	85	15	15	15	15
6004106 GENERAL OFFICE EXPENSES	1,639	2,750	2,209	2,750	2,750	2,750
6004137 ADVERTISING AND PROMOTION EXPE	365	0	337	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	656	75	0	75	75	75
6004160 MILEAGE AND PARKING-LOCAL	1,918	2,750	188	2,775	2,775	2,775
6004161 TRAVEL HOTEL AND MEALS	230	772	298	592	592	592
6004162 EDUCATION AND TRAINING	330	0	97	0	0	0
6004168 OTHER PERSONAL EXPENSES	39	0	0	0	0	0
6004169 DAY TRIP MEAL REIMBURSEMENT	16	500	0	0	0	0
6004196 COPYING MACHINE RENTALS	426	0	652	0	0	0
6004200 PROPERTY LOSS	0	89	89	0	0	0
6004402 LAB SERVICES	2,658	7,030	2,661	6,000	6,000	6,000
6004413 OTHER HEALTH AND MEDICAL SERVI	8,797	21,000	10,208	17,198	17,198	17,198
6004568 VETERINARIAN SERVICES	2,259	2,205	1,503	2,205	2,205	2,205
6004573 OTHER FEES FOR SERVICES	0	1,000	0	0	0	0
0000040 Contractual Expenditures Totals	21,523	52,156	22,998	47,200	47,200	47,200
0000041 Chargeback Expenses						
6004605 COUNTY ATTORNEY CHARGEBACKS	7,796	10,416	6,249	7,796	7,796	7,796
6004606 TELEPHONE BILLING ACCOUNT	5,012	6,208	4,160	5,809	5,809	5,809
6004609 DATA PROCESSING CHARGEBACKS	17,699	35,739	2,932	17,514	17,514	17,514
6004614 OTHER CHARGEBACK EXPENSES	2,736	1,217	1,174	2,635	2,635	2,635
6004615 GASOLINE CHARGEBACK	2,420	4,580	3,077	4,592	4,592	4,592
6004616 FLEET SERVICE CHARGEBACK	6,325	0	0	5,020	5,020	5,020
6004617 DUPLICATING/PRINTING CHARGEBAC	214	1,026	316	218	218	218
6004618 OFFICE SUPPLIES CHARGEBACK	4,113	4,742	2,716	4,113	4,113	4,113
6004626 TRANSPORTATION SERVICES CHARGE	1,167	0	0	0	0	0
0000041 Chargeback Expenses Totals	47,482	63,928	20,624	47,697	47,697	47,697
0000080 Employee Benefits						
6008001 STATE RETIREMENT	62,741	117,946	79,249	121,611	121,611	121,611
6008002 SOCIAL SECURITY	44,907	50,126	38,271	51,685	51,685	51,685
6008004 WORKERS COMPENSATION	8,150	8,717	5,878	8,752	8,752	8,752
6008006 LIFE INSURANCE	226	228	191	228	228	228
6008007 HEALTH INSURANCE	78,887	90,765	71,571	89,620	89,620	89,620
6008009 RETIREE HEALTH INSURANCE	63,087	120,050	84,985	112,182	112,182	112,182
6008010 DISABILITY INSURANCE	797	774	638	774	774	774
0000080 Employee Benefits Totals	258,795	388,606	280,783	384,852	384,852	384,852

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 05 Health-Environmental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Total for Div 2505	921,129	1,159,953	839,516	1,155,367	1,155,367	1,155,367
Total for Div 2505	-351,741	-571,781	-494,593	-566,428	-566,428	-566,428

HEALTH
Clinics & Disease Control

MISSION STATEMENT

The Broome County Health Department Clinic Services Division focuses on prevention of the transmission of infection and communicable diseases through the coordination of community resources, surveillance, health education, consultation, and direct care based on community need.

DESCRIPTION OF SERVICES

The Clinic Division provides specialized clinic services in an outpatient care setting. The primary site is located at 225 Front Street and immunization and outreach services are provided at several locations throughout the County. The division is comprised of seven basic program areas: Communicable Disease, Employee Health, HIV Testing, Immunization, Sexually Transmitted Diseases, and Tuberculosis. The Clinic Division currently manages a grant which enables the department to provide additional HIV testing, both anonymous and confidential, outreach and education on HIV counseling, testing, referral, and partner notification. The Immunization Action Plan grant is designed to increase immunization rates through surveillance and education of local health care providers as well as outreach to homeless shelters and the County corrections facility to improve Hepatitis A and B and Influenza immunization rates.

2012 OBJECTIVES

- Through a coordinated effort, continue to participate in and collaborate with community agencies in a community-wide emergency preparedness response plan including development and implementation of regional stockpile distribution and mass immunization/prophylaxis clinics.
- The community will continue to be served by a system to monitor infectious diseases by subgroup.
- Prevent and minimize vaccine-preventable diseases by providing education, surveillance, and direct service as needed.
- Reduce the transmission of sexually transmitted diseases by providing education, surveillance, and direct services as needed.
- Evaluate for tuberculosis infection and reduce transmission by providing targeted testing, education, surveillance, and direct service to populations at risk.
- Optimize the health and wellbeing of County employees and volunteer firefighters through the provision of comprehensive risk assessment, education, immunizations, and referrals.
- Expand communicable disease surveillance to include school absenteeism for disease trending.
- Provide oral health education and preventive dental services to elementary school children.
- Optimize visits to influenza vaccine clinics by offering clinics early in the season and charging a fee consistent with that of community providers.
- Expand adult immunization rates for tetanus, diphtheria, pertussis, human papilloma virus, pneumococcal disease and herpes zoster (shingles) using ARRA supplied vaccine.
- Continue and expand community presentations on sexually transmitted infections, HIV, bloodborne pathogens and other infectious diseases to high school, adult education and college students, health and social service professionals, and County employees.

2012 BUDGET HIGHLIGHTS

- Continue to contract with the Broome County Correctional Facility to offer STD and HIV testing and education, and Hepatitis, HPV and Influenza vaccines

- Continue to expand revenue collection by establishing and revising contracts with third party payers
- Maximize grant revenues to support the operating budget
- Revise Medicaid billing procedures to accommodate Ambulatory Patient Group methodology
- Develop internal controls and a quality assurance plan that meets Corporate Compliance regulations for Medicaid billing.
- Develop standardized tools for evaluating quality of care, medical necessity and appropriateness of procedures.
- Strengthen internal controls to prevent pended or denied claims and overpayments.

25020004 **HEALTH/Clinics & Disease Control**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Clinic Services	C Admin	1	1	1	1	1
Quality Improvements Nurse	20 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	4	4	4	4	4
HIV Program Representative	14 CSEA	1	1	1	1	1
Senior Registered Professional Nurse	14 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Medical Assistant	13 CSEA	1	1	1	1	1
Medical Assistant	11 CSEA	1	0	0	0	0
Senior Account Clerk Typist	9 CSEA	1	1	1	1	1
Patient Accounts Representative	8 CSEA	2	2	2	2	2
Senior Clerk	8 CSEA	0	0	1	0	0
Clerk	6 CSEA	1	1	0	1	1
Total Full-Time Positions		**16**	**15**	**15**	**15**	**15**
			PART TIME			
Clinical Laboratory Director	NA	1	1	1	1	1
Medical Dir/STD/HIV Clinic	NA	1	1	1	1	1
Medical Director TB	NA	1	1	1	1	1
Medical Director - Employee Health Services	NA	1	1	1	1	1
Nurse Practitioner	27 CSEA	1	1	1	1	1
Public Health Nurse	17 CSEA	1	1	1	1	1
Registered Professional Nurse	14 CSEA	1	1	0	0	0
Receptionist Typist	6 CSEA	1	1	1	1	1
Total Part-Time Positions		**8**	**8**	**7**	**7**	**7**
TOTAL POSITIONS		**24**	**23**	**22**	**22**	**22**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 02 Health-Clinic & Disease Control

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000118 FEES FOR SERVICES	132,849	128,127	59,030	129,642	129,642	129,642
5000311 WORKERS COMP PHYSICALS	13,013	13,760	6,494	10,806	10,806	10,806
5000331 CHARGEBACK TO GRANTS	69,421	72,912	53,361	87,196	87,196	87,196
5000333 OTHER DEPARTMENTAL CHARGEBACK	28,995	30,661	24,413	25,423	25,423	25,423
5000426 MISCELLANEOUS	156	0	0	0	0	0
5000432 BAD DEBT AND CHARITY CARE	307,601	194,577	0	196,254	196,254	196,254
0000002 Departmental Income Totals	552,035	440,037	143,298	449,321	449,321	449,321
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	-267	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	-267	0	0	0	0	0
0000008 State Aid						
5000821 PUBLIC HEALTH WORK	441,875	468,708	462,633	478,721	478,721	478,721
0000008 State Aid Totals	441,875	468,708	462,633	478,721	478,721	478,721
Rev Total for Div 2502	993,643	908,745	605,931	928,042	928,042	928,042
0000010 Personal Service						
6001000 SALARIES FULL-TIME	675,531	696,128	566,873	712,929	712,929	712,929
6001001 SALARIES PART-TIME	46,360	81,946	49,235	76,553	76,553	76,553
6001002 SALARIES TEMPORARY	60,268	57,087	60,507	58,732	58,732	58,732
6001003 SALARIES OVERTIME	-3,497	0	449	0	0	0
6001004 SALARIES SHIFT DIFFERENTIAL	489	624	333	624	624	624
0000010 Personal Service Totals	779,151	835,785	677,397	848,838	848,838	848,838
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	625	639	431	745	745	745
6004012 OFFICE SUPPLIES	3,874	9,231	4,268	5,838	5,838	5,838
6004045 TRAINING AND EDUCATIONAL SUPPL	82	1,500	212	500	500	500
6004055 COMPUTER SOFTWARE AND SUPPLIES	155	976	0	976	976	976
6004056 COMPUTER EQUIPMENT(NON CAPITAL	2,643	885	1,307	885	885	885

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 02 Health-Clinic & Disease Control

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004060 NURSING SUPPLIES	967	0	0	0	0	0
6004062 MEDICAL LAB & CLINIC SUPPLIES	77,161	77,580	64,763	89,538	89,538	89,538
6004063 PRESCRIPTION DRUGS	6,251	11,977	5,173	6,839	6,839	6,839
6004100 POSTAGE AND FREIGHT	707	2,920	634	2,920	2,920	2,920
6004105 DUES AND MEMBERSHIPS	69	25	0	25	25	25
6004106 GENERAL OFFICE EXPENSES	150	265	229	265	265	265
6004123 MEDICAL HOSPITAL AND LAB EXPEN	4,819	2,325	265	1,980	1,980	1,980
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	3,943	332	2,200	2,200	2,200
6004138 OTHER OPERATIONAL EXPENSES	367	300	408	300	300	300
6004146 SUBCONTRACTED PROGRAM EXPENSE	100,000	100,000	40,342	100,000	100,000	100,000
6004160 MILEAGE AND PARKING-LOCAL	694	3,200	1,084	3,200	3,200	3,200
6004161 TRAVEL HOTEL AND MEALS	297	0	0	443	443	443
6004162 EDUCATION AND TRAINING	970	1,000	195	1,000	1,000	1,000
6004165 ADVISORY BD/TRUSTEES EXPENSES	0	300	0	300	300	300
6004169 DAY TRIP MEAL REIMBURSEMENT	16	0	16	0	0	0
6004192 SOFTWARE MAINTENANCE	0	0	0	20,435	20,435	20,435
6004196 COPYING MACHINE RENTALS	1,596	3,603	3,003	3,603	3,603	3,603
6004402 LAB SERVICES	10,686	18,700	4,545	19,700	19,700	19,700
6004406 MEDICAL AND HOSPITAL SERVICES	0	680	0	680	680	680
6004413 OTHER HEALTH AND MEDICAL SERVI	0	450	117	450	450	450
6004593 OTHER GOVERNMENTS PAYMENTS	4,777	4,500	2,841	5,000	5,000	5,000
0000040 Contractual Expenditures Totals	216,906	244,999	130,165	267,822	267,822	267,822
0000041 Chargeback Expenses						
6004606 TELEPHONE BILLING ACCOUNT	11,685	10,220	8,617	9,719	9,719	9,719
6004609 DATA PROCESSING CHARGEBACKS	62,205	74,833	41,995	43,002	43,002	43,002
6004614 OTHER CHARGEBACK EXPENSES	1,283	2,113	886	1,266	1,266	1,266
6004615 GASOLINE CHARGEBACK	99	79	270	213	213	213
6004616 FLEET SERVICE CHARGEBACK	277	0	0	232	232	232
6004617 DUPLICATING/PRINTING CHARGEBAC	1,403	1,391	2,082	1,435	1,435	1,435
6004618 OFFICE SUPPLIES CHARGEBACK	1,566	1,673	1,145	1,566	1,566	1,566
6004619 BUILDING SERVICE CHARGEBACK	532	0	0	0	0	0
6004626 TRANSPORTATION SERVICES CHARGE	52	0	0	0	0	0
6004627 SINGLE AUDIT CHARGEBACK	7,002	6,700	0	6,700	6,700	6,700
0000041 Chargeback Expenses Totals	86,104	97,009	54,995	64,133	64,133	64,133
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,877	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,877	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 02 Health-Clinic & Disease Control

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	430	0	0	0	0	0
0000070 Interest on Indebtedness Totals	430	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	75,205	144,098	92,346	141,162	141,162	141,162
6008002 SOCIAL SECURITY	56,463	63,609	49,075	64,936	64,936	64,936
6008004 WORKERS COMPENSATION	9,911	9,879	7,568	11,445	11,445	11,445
6008006 LIFE INSURANCE	305	398	260	380	380	380
6008007 HEALTH INSURANCE	195,433	240,209	166,579	196,560	196,560	196,560
6008009 RETIREE HEALTH INSURANCE	186,571	132,875	103,126	186,552	186,552	186,552
6008010 DISABILITY INSURANCE	1,780	2,063	1,541	2,064	2,064	2,064
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	6,231	6,231	6,231
0000080 Employee Benefits Totals	525,668	593,131	420,495	609,330	609,330	609,330
Exp Total for Div 2502	1,610,136	1,770,924	1,283,052	1,790,123	1,790,123	1,790,123
Total for Div 2502	-616,493	-862,179	-677,121	-862,081	-862,081	-862,081

HEALTH
Emergency Medical Training

MISSION STATEMENT

To develop and administer a comprehensive program of education, coordination, and operational assistance to Emergency Medical Services agencies in Broome County, in order to assure a cohesive and effective EMS system throughout Broome County.

DESCRIPTION OF SERVICES

See Office of Emergency Services

2012 OBJECTIVES

See Office of Emergency Services

2012 BUDGET HIGHLIGHTS

The Emergency Medical Training division's budget is being moved from the Health Department to the Office of Emergency Services.

25040004 **HEALTH/Emergency Medical Training**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
EMS Coordinator	22 Admin	1	1	0	0	0
EMS Officer	11 CSEA	1	0	0	0	0
Keyboard Specialist	8 CSEA	1	1	0	0	0
Total Full-Time Positions		**3**	**2**	**0**	**0**	**0**
			PART TIME			
EMS Officer	11 CSEA	0	1	0	0	0
Total Part-Time Positions		**0**	**1**	**0**	**0**	**0**
TOTAL POSITIONS		**3**	**3**	**0**	**0**	**0**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 04 Health-Emergency Medical Training

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000112 STUDENT TUITION, PT DAY	71,755	47,055	53,718	0	0	0
5000118 FEES FOR SERVICES	836	0	0	0	0	0
5000193 SALE OF TRAINING BOOKS	1,367	2,250	672	0	0	0
0000002 Departmental Income Totals	73,958	49,305	54,390	0	0	0
0000008 State Aid						
5000821 PUBLIC HEALTH WORK	38,284	22,325	14,842	0	0	0
5000823 VOLUNTEER TRAINING	46,150	109,450	93,165	0	0	0
0000008 State Aid Totals	84,434	131,775	108,007	0	0	0
Rev Total for Div 2504	158,392	181,080	162,397	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	87,125	88,702	73,797	0	0	0
6001001 SALARIES PART-TIME	0	16,904	13,367	0	0	0
0000010 Personal Service Totals	87,125	105,606	87,164	0	0	0
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	23	100	0	0	0	0
6004012 OFFICE SUPPLIES	2,999	3,000	2,039	0	0	0
6004045 TRAINING AND EDUCATIONAL SUPPL	3,000	16,300	5,859	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	200	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	2,808	0	0	0
6004100 POSTAGE AND FREIGHT	88	180	76	0	0	0
6004105 DUES AND MEMBERSHIPS	0	40	0	0	0	0
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	200	0	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	0	250	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	0	300	120	0	0	0
6004162 EDUCATION AND TRAINING	65	200	200	0	0	0
6004570 INSTRUCTOR SERVICES	69,349	70,674	53,537	0	0	0
0000040 Contractual Expenditures Totals	75,524	91,444	64,639	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 04 Health-Emergency Medical Training

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004614 OTHER CHARGEBACK EXPENSES	1,843	3,246	0	0	0	0
6004615 GASOLINE CHARGEBACK	248	1,253	319	0	0	0
6004617 DUPLICATING/PRINTING CHARGEBAC	1	0	0	0	0	0
0000041 Chargeback Expenses Totals	2,092	4,499	319	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	9,310	19,009	13,080	0	0	0
6008002 SOCIAL SECURITY	6,208	8,079	6,325	0	0	0
6008004 WORKERS COMPENSATION	1,104	1,162	998	0	0	0
6008006 LIFE INSURANCE	38	57	48	0	0	0
6008007 HEALTH INSURANCE	30,154	39,332	26,227	0	0	0
6008009 RETIREE HEALTH INSURANCE	7,503	16,508	12,794	0	0	0
6008010 DISABILITY INSURANCE	129	258	151	0	0	0
0000080 Employee Benefits Totals	54,446	84,405	59,623	0	0	0
Exp Total for Div 2504	219,187	285,954	211,745	0	0	0
Total for Div 2504	-60,795	-104,874	-49,348	0	0	0

HEALTH
Maternal Child Health and Development

MISSION STATEMENT

To promote through identification, assessment, education, and service provision, the growth and development of children with special needs and their families. To improve the health of women, infants and children through health teaching, health counseling, and the early identification of real and potential health problems.

DESCRIPTION OF SERVICES

Public Health Nurses provide maternal child home visiting services. Through the Licensed Home Care Services Agency (LHCSA), home visits are made to prenatal, postpartum, and pediatric clients. The nurses provide skilled nursing assessments, discuss concerns and answer questions about health care, child care, child growth and development. Nurses also visit parents who have just lost a child to provide bereavement education and support the family through the grieving process. Other areas of expertise include: bereavement, lactation consultation, child growth and development, home safety, psychosocial assessment, community referrals for substance abuse, domestic violence, mental health, and ongoing parent education.

The Healthy Families Broome Program is part of a statewide initiative, Healthy Families New York. This program is a comprehensive prevention program that focuses on the safety of children while supporting families. Two nurses trained by Prevent Child Abuse New York serve as Family Assessment Workers. The nurses offer eligible expectant families a home visit. During the home visit, the nurse completes an in-depth psychosocial assessment with the expectant parents to assess their strengths, needs, and challenges. The nurse provides referrals to community agencies and eligibility is determined for the long term home visiting program.

Certified Medication Administration Training (MAT) is available for child care providers to educate them on appropriate medication administration techniques utilizing the curriculum developed by SUNY Training Strategies Group.

Early Intervention Program Service Coordinators work closely with families of children with developmental delays and/or diagnosed conditions with a high probability of delay, to identify the families' concerns and priorities for their children. The Early Intervention Program is a federally mandated statewide program offering therapeutic and support services for infants and children up to three years of age with special needs and their families.

The Child Find component of Early Intervention Program focuses on ensuring at-risk children: (a) are engaged in primary health care; (b) will receive appropriate developmental surveillance and screening from a primary care provider; (c) are referred to Early Intervention for a multi-disciplinary evaluation when indicated; and (d) have health insurance coverage.

From Early Intervention, a child may transition into the Preschool Program for children aged three to five with suspected or confirmed delays, which will affect learning. Resources, including special education and parent education, are available to assist parents of preschool children with disabilities to help them prepare their children for the transition to school (kindergarten). Participation in quality learning experiences is important for all children in order to achieve high educational standards. Allowing children with and without disabilities opportunities to learn together, whenever possible, is desirable and of benefit to all children.

The Broome County Health Department was awarded funding to initiate a Child Fatality Review Team (CFRT) co-chaired with the

Broome County Coroner. Building upon the local Family Violence Prevention Council partnerships, the Health Department along with key stakeholders, local DSS/Mental Health Commissioner, Forensic Pathologist, County Attorney, District Attorney, Sheriff, State Police, Medical Director, Pediatric Neonatologist and Emergency Medical Services, meet monthly to review unexpected unexplained child deaths. This team has discussed 28 child abuse fatality cases since 2009 and has developed a formal process to identify system-based impediments to child health and safety that will ultimately reduce the number of child deaths. Some interventions targeted at preventing child deaths have been recommended and implemented by the Family Violence Prevention Council., Mothers and Babies Perinatal Network, Broome County Health Department Maternal Child Health Division, and the Sheriff's Department.

The Children with Special Health Care Needs (CSHCN) Program assists families in ascertaining community resources. It also provides outreach throughout the community to increase awareness of resources available.

An additional program in this division is the Physically Handicapped Children's Program (PHCP). This program ensures access to health care for chronically ill and disabled children between birth and twenty-one years of age. Diagnostic services are available to all children, but parents must meet financial eligibility criteria to receive assistance for treatment of a chronic condition. The PHCP also serves as a vehicle for Medicaid eligible children to receive orthodontic services.

2012 OBJECTIVES

- Reduce fetal, infant and child death by early identification of problems, developing and implementing interventions and providing community education.
- Increase the number of children screened for lead poisoning at age 1 and 2 through by providing information to parents in collaboration with Environmental Health staff.
- Eliminate childhood lead poisoning through primary prevention, early identification, and continued services to children with elevated blood levels.
- Maximize use of preventive health services through education and collaboration with local health care providers, the Clinic Division, Department of Social Services, schools, NYS Department of Health, and child care providers.
- Increasing need for the Early Intervention Program demands assurance of adequate capacity of needed services for infants and children identified as having developmental and/or learning delays and/or being at risk for developmental delays.
- Continue conservative fiscal management of the Children with Special Health Care Needs programs while meeting State and Federal regulations.
- Continue to attain state performance standards in the Early Intervention Program.
- Facilitate efficient use of providers' time by determining how, through data entry, to sort by zip code where providers are servicing children in order to cluster based on location of providers.
- Offer Kempe assessment to expectant and new families to assess their strengths and challenges. Offer families information regarding local community resources and connect eligible families to Healthy Families Broome home visiting program.
- Implement Quality Assurance Corporate Compliance Plan in the division to ensure program integrity, accuracy, appropriate authorization of service and quality of care.
- Maternal Child Health / Licensed Home Care Services Agency
    - Increase the number of prenatal visits to ensure early and continuous comprehensive prenatal care to reduce infant mortality, decrease low-birth-weight babies, and increase positive birth outcomes.
    - Increase the number of evaluation visits to postpartum/ newborn clients to minimize environmental hazards to reproduction/growth/development through evaluation of home settings, health habits and nutrition status.

- Continue to provide training in medication administration to child care providers.
- Ensure appropriate newborn bloodspot screening, follow-up testing, and referral to services.

2012 BUDGET HIGHLIGHTS

- Continue to identify vulnerable families and implement areas of collaboration with Department of Social Services and other human service providers to prevent child abuse/neglect.
- Continue to pursue contracts with managed care organizations to maximize resources by billing for licensed home care agency services.
- Continue to develop better infrastructure to supplement operating budget costs with third party insurance revenue, state aid and grant funding.
- Continue to assist families in ascertaining community resources to meet their health care needs, through referrals and linkages with community agencies.
- More community agencies and pediatricians do developmental screenings for children birth to age three. These agencies and physicians make appropriate referrals to the Early Intervention Program. Child Find numbers are slightly increasing as more diligence is given to follow-up with families and physicians as well as registering families who have not been eligible for the Early Intervention Program.
- Completion of NYEIS, the new Early Intervention Program software from the NYS Department of Health. Training on the new system has begun.
- Completion of transition of the new preschool software program from private contractor to Broome County Information Technology. Both will facilitate increased capacity for retrieving data and completing reports to assist in better management of each program, fiscally, as well as programmatically.
- Loss of one of the preschool evaluating agencies will challenge the department to meet the needs of preschoolers with disabilities in a timely manner. We will work with the remaining agencies and NYS Education Department to assist in meeting the needs.
- Use local data to expand resources and motivate action toward elimination of lead poisoning in collaboration with the Environmental Health Division and more community agencies.
- Facilitate increase in Broome County service coordination billable time by streamlining the method of documenting time and activity.

25060004 **HEALTH/Maternal Child Health and Development**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Public Health Nurse	17 CSEA	3	3	3	3	3
Preschool Special Education Program Coord.	17 CSEA	1	1	1	1	1
Early Intervention Service Coordinator*	16 CSEA	6	6	6	6	6
Secretary	13 CSEA	1	1	1	1	1
Health Information Technician	11 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Total Full-Time Positions		**13**	**13**	**13**	**13**	**13**
			PART TIME			
Director of Children w/Spec. Needs Program	C Admin	1	1	1	1	1
Dir of Maternal Child Health & Development	C Admin	1	1	1	1	1
WIC Nurtrition Services Director	21 BAPA	1	0	0	0	0
Supervising Public Health Nurse	20 BAPA	0	1	1	1	1
Children w/Spec. Needs Program Supervisor	20 BAPA	1	1	1	1	1
Public Health Nurse	17 CSEA	2	2	2	2	2
Secretary	13 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Health Program Specialist	8 CSEA	1	1	1	1	1
Total Part-Time Positions		**9**	**9**	**9**	**9**	**9**
TOTAL POSITIONS		**22**	**22**	**22**	**22**	**22**

* Unfund in 2012

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 06 Health-Maternal Child Health & Dev

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000112 STUDENT TUITION, PT DAY	2,270	2,100	3,480	3,350	3,350	3,350
5000118 FEES FOR SERVICES	682,386	1,925,441	707,959	1,844,607	1,844,607	1,844,607
5000331 CHARGEBACK TO GRANTS	42,393	56,457	42,889	37,112	37,112	37,112
5000333 OTHER DEPARTMENTAL CHARGEBACK	296,357	298,707	93,014	298,027	298,027	298,027
5000335 COPIER CHARGEBEACK	1,478	812	939	440	440	440
5000426 MISCELLANEOUS	150	0	315	0	0	0
0000002 Departmental Income Totals	1,025,034	2,283,517	848,596	2,183,536	2,183,536	2,183,536
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	5	0	233	0	0	0
0000003 Use of Money Totals	5	0	233	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	88,692	0	135,679	0	0	0
0000007 Misc Interfund Revenues Totals	88,692	0	135,679	0	0	0
0000008 State Aid						
5000808 OTHER STATE AID	340,298	475,967	254,970	368,653	368,653	368,653
5000811 EDUCATION-HANDICAPPED CHILDREN	3,502,502	3,487,844	1,951,224	3,473,030	3,473,030	3,473,030
5000821 PUBLIC HEALTH WORK	226,455	264,456	109,659	135,953	135,953	135,953
0000008 State Aid Totals	4,069,255	4,228,267	2,315,853	3,977,636	3,977,636	3,977,636
Rev Total for Div 2506	5,182,986	6,511,784	3,300,361	6,161,172	6,161,172	6,161,172
0000010 Personal Service						
6001000 SALARIES FULL-TIME	517,263	599,422	398,305	524,411	524,411	524,411
6001001 SALARIES PART-TIME	214,891	252,016	211,432	260,760	260,760	260,760
6001002 SALARIES TEMPORARY	52,842	14,533	5,470	24,292	24,292	24,292
6001003 SALARIES OVERTIME	3,871	0	206	1,977	1,977	1,977
0000010 Personal Service Totals	788,867	865,971	615,413	811,440	811,440	811,440

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 06 Health-Maternal Child Health & Dev

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	73	110	0	110	110	110
6004012 OFFICE SUPPLIES	2,957	3,000	1,629	3,000	3,000	3,000
6004045 TRAINING AND EDUCATIONAL SUPPL	-925	1,500	0	1,500	1,500	1,500
6004051 OPERATIONAL SUPPLIES	31	0	0	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	137,348	30,000	0	30,000	30,000	30,000
6004060 NURSING SUPPLIES	0	1,000	0	1,000	1,000	1,000
6004062 MEDICAL LAB & CLINIC SUPPLIES	1,031	0	23	0	0	0
6004100 POSTAGE AND FREIGHT	279	245	108	300	300	300
6004105 DUES AND MEMBERSHIPS	352	150	160	210	210	210
6004106 GENERAL OFFICE EXPENSES	150	120	150	3,096	3,096	3,096
6004138 OTHER OPERATIONAL EXPENSES	64	0	0	0	0	0
6004146 SUBCONTRACTED PROGRAM EXPENSE	870,495	894,907	765,932	902,458	902,458	902,458
6004149 CASE ADMINISTRATION	72,372	74,393	17,547	30,000	30,000	30,000
6004160 MILEAGE AND PARKING-LOCAL	13,756	19,364	9,441	19,534	19,534	19,534
6004161 TRAVEL HOTEL AND MEALS	66	0	-84	0	0	0
6004162 EDUCATION AND TRAINING	255	0	170	350	350	350
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	15,959	24,507	7,483	18,150	18,150	18,150
6004165 ADVISORY BD/TRUSTEES EXPENSES	32	0	0	0	0	0
6004196 COPYING MACHINE RENTALS	2,721	5,049	4,302	0	0	0
6004405 REHAB AND THERAPY SERVICES	3,138,116	3,350,028	2,016,901	3,138,115	3,138,115	3,138,115
6004406 MEDICAL AND HOSPITAL SERVICES	0	2,500	325	0	0	0
6004413 OTHER HEALTH AND MEDICAL SERVI	429,026	485,259	191,961	432,486	432,486	432,486
6004571 EDUCATION OF HANDICAPPED CHILD	3,357,040	3,737,072	2,091,680	3,656,547	3,656,547	3,656,547
6004573 OTHER FEES FOR SERVICES	2,228	14,171	1,566	14,171	14,171	14,171
6004574 CLASSROOM AIDES	247,882	313,092	94,502	367,262	367,262	367,262
0000040 Contractual Expenditures Totals	8,291,308	8,956,467	5,203,796	8,618,289	8,618,289	8,618,289
0000041 Chargeback Expenses						
6004606 TELEPHONE BILLING ACCOUNT	12,456	11,485	10,053	12,018	12,018	12,018
6004609 DATA PROCESSING CHARGEBACKS	50,085	74,860	30,391	57,282	57,282	57,282
6004614 OTHER CHARGEBACK EXPENSES	1,706	1,012	620	1,446	1,446	1,446
6004615 GASOLINE CHARGEBACK	226	77	290	502	502	502
6004616 FLEET SERVICE CHARGEBACK	632	0	0	529	529	529
6004617 DUPLICATING/PRINTING CHARGEBAC	5,094	5,402	3,150	5,107	5,107	5,107
6004618 OFFICE SUPPLIES CHARGEBACK	6,269	8,938	3,684	6,269	6,269	6,269
6004626 TRANSPORTATION SERVICES CHARGE	110	0	0	0	0	0
0000041 Chargeback Expenses Totals	76,578	101,774	48,188	83,153	83,153	83,153

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 25000000 Health
DIV 06 Health-Maternal Child Health & Dev

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	2,014	0	0	0	0	0
0000060 Principal on Indebtedness Totals	2,014	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	87	0	0	0	0	0
0000070 Interest on Indebtedness Totals	87	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	82,451	155,876	97,434	146,060	146,060	146,060
6008002 SOCIAL SECURITY	56,692	66,248	44,206	62,076	62,076	62,076
6008004 WORKERS COMPENSATION	10,337	9,879	7,087	12,118	12,118	12,118
6008006 LIFE INSURANCE	345	446	257	404	404	404
6008007 HEALTH INSURANCE	196,690	266,889	177,683	248,482	248,482	248,482
6008009 RETIREE HEALTH INSURANCE	43,113	71,138	55,133	79,031	79,031	79,031
6008010 DISABILITY INSURANCE	1,911	2,450	1,436	2,225	2,225	2,225
0000080 Employee Benefits Totals	391,539	572,926	383,236	550,396	550,396	550,396
Exp Total for Div 2506	9,550,393	10,497,138	6,250,633	10,063,278	10,063,278	10,063,278
Total for Div 2506	-4,367,407	-3,985,354	-2,950,272	-3,902,106	-3,902,106	-3,902,106
Total for Dept 25000000	-7,026,524	-7,448,820	-5,275,402	-7,196,873	-7,098,232	-7,098,232

MENTAL HEALTH

COMMISSIONER

DEPUTY COMMISSIONER

CONTRACT AGENCIES

MENTAL HEALTH

- Mental Health Association
  - Self Help Independence
  - BEAR and Rural BEAR
  - Compeer Youth Mentoring
  - Multicultural Initiative
- Catholic Charities
  - Residential
  - Aging Out ICM
  - Flex Team
  - Supportive Case Management
  - CCSI
  - 4 Seasons
  - Intensive Case Management
  - (Crisis Sitters) Alternative Crisis Support
  - (Single Entry) Bridger
  - CORE Services
- Vocational Rehabilitation Services
- Family & Children's Society
  - Family Support Center
  - In Home MH Services
- Children's Home of Wyoming Conference
  - Intensive Family Support
- Community Options

DEVELOPMENTAL DISABILITIES

- ACHIEVE (ARC)
  - Workshop
  - Community Residence / ICF Programs
  - Summer Camp

ALCOHOLISM / SUBSTANCE ABUSE

- Addiction Center of Broome County
  - Outpatient
  - Rehabilitation
- Fairview Recovery Services
  - Crisis Center
  - Supportive Living
  - Fairview Halfway House
  - Merrick Halfway House
  - Shelter Plus Care
- Lourdes Hospital Preventive Services
  - Student Assistance Program
  - Methamphetamine Prevention & Awareness Demonstration Project

COMMUNITY MENTAL HEALTH

MENTAL HEALTH CENTER

- Adult Clinic
- Forensic Unit

GRANTS

- Mental Health Case Management
- Mentally Ill Chemical Abuse
- Mental Health/Juvenile Justice
- VIP
- Drug Free Community Services (KYDS)
- Forensic Transitional Mgmt Services
- CDSU
- Families First
- Mental Health Quality Assurance & Accountability Project
- Prison Reentry Coordinator Program
- Dual Recovery Coordinator
- Mental Health/Juvenile Justice (Lourdes)

MENTAL HEALTH

Mental Health Clinic (Includes the Adult Clinic and the Forensic Unit)

MISSION STATEMENT

To plan, organize, and oversee a comprehensive continuum of care for consumers of public mental hygiene services in Broome County. This continuum of care will provide for the health and safety of Broome County citizens.

VISION

Planning: Broome County Mental Health Department will engage in a participatory planning process to develop mental hygiene services in Broome County. The planning process will include government officials, providers, community representatives, and recipients or their families.

Accountability: The department will assure that state and/or local oversight mechanisms are in place to assure that services are delivered in a responsible, efficient manner.

Coordination: The department will assure that all mental hygiene service providers in Broome County will coordinate and collaborate for the delivery of services that are responsive to the needs of recipients, including culturally diverse populations.

County Operations: The department's primary role is to facilitate and oversee the continuum of care for consumers of mental hygiene services in Broome County. The department will only provide direct services as the provider of last resort.

Over the last decade the role of this department has shifted. Historically, the department was a service provider only. We now have a significant role in contract management for services provided for us by not-for profit agencies.

DESCRIPTION

The Mental Health Commissioner/Local Government Unit (LGU) is responsible for planning, developing, coordinating and evaluating all local services for the three disabilities encompassed by Mental Hygiene (OMH, OPWDD, & OASAS). This requires interaction on the state level with three separate agencies: Office of Mental Health (OMH), Office of People With Developmental Disabilities (OPWDD), and the Office of Alcoholism and Substance Abuse Services (OASAS). Funding from these agencies, the County, and other sources are managed to enable the Mental Health Department and other agencies to provide necessary services. Interaction, coordination and collaboration are also required with diverse public and private organizations that receive contracts, funding and/or provide services in the Broome County community.

The Mental Health Center provides a variety of County operated direct services for the individuals who suffer from mental illness. These services are provided to a large population of County residents who have no ability to obtain the services elsewhere whether because these are the only such services available in the County or because of the individual's ability to pay for these services. Client Fee Revenue, federal, state and County funding allow the provision of mental health services to those individuals.

The licensed programs of the Mental Health Department will provide an estimated 20,000 face-to-face contacts during 2012. An estimated 2,000 plus adults living in Broome County suffer from serious and

persistent mental illness. In Broome County it is estimated over 7,500 adults suffer from emotional problems of some kind.

Approximately 85%-90% of all recipients of services at the Mental Health Center receive Medicaid or pay for services on a sliding scale fee. These individuals would not be able to receive critical mental health treatment if it were not offered through these programs. The remainder of recipients who have third party coverage seek specialized services within the department. These services may be scarce or available only through the Mental Health Department.

Demands for services offered by the department have stabilized primarily because of the growth of services in the not-for-profit and state sector. Community Mental Health programs respond to priority referrals within 1-5 days in an effort to maintain people in the community and reduce unnecessary hospitalizations. Since inpatient stays cost $500-800/day, preventing hospitalizations reduces health care costs while improving the quality of life for our affected citizens.

The Adult Clinic provides mental health services to residents who are at least 18 years of age and have a diagnosed mental illness. Services include assessment and treatment planning; individual, group and family therapy; crisis intervention; medication and case management. An interdisciplinary team consisting of psychiatrists, clinical psychologists, psychiatric social workers, psychiatric nurses and paraprofessionals provide these services.

The Forensic Unit performs court-ordered mental health evaluations as required under NYS Mental Hygiene Law. The staff also works with seriously mentally ill individuals released from correctional facilities to transition to appropriate community services.

2012 OBJECTIVES

- Maintain productivity levels while implementing technology and automation
- Focus on the safety of those clients we serve and the employees serving them, as well as the safety of County residents
- Focus on achieving measurable improvements by implementing continuous quality enhancements

2012 BUDGET HIGHLIGHTS

Despite an annual increase of 2.53% in Salaries and a 1.2% increase in Fringe Benefits, the Department of Mental Health was able to recognize a 0% increase in County Support.

The Department of Mental Health is making the following recommendations in 2012:

(1) Elimination of a full-time Clinical Social Worker position and a part-time Clinical Social Worker position.
(2) Conversion of a Nurse Practitioner position from full-time to part-time.

26000004 **MENTAL HEALTH/Clinic**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Comm. Mental Health Svcs	I Admin	1	1	1	1	1
Deputy Commissioner of Comm. Mental Hlth Svcs	G Admin	1	1	1	1	1
Staff Psychiatrist	NA	2	2	2	2	2
Staff Psychologist	29 BAPA	1	1	1	1	1
Mental Health Clinical Services Director	24 BAPA	1	1	1	1	1
Mental Health Program Coordinator	23 BAPA	1	1	1	1	1
Management Associate	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Health Information Administrator	14 BAPA	1	1	1	1	1
Nurse Practitioner	27 CSEA	4	3	3	3	3
Clinical Social Worker	21 CSEA	10	9	8	8	8
Intensive Case Manager	18 CSEA	1	1	1	1	1
Caseworker	16 CSEA	1	0	0	0	0
Secretary	13 CSEA	3	2	2	1	1
Data Entry Machine Operator	8 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	4	3	3	3	3
Account Clerk	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	3	3	3	3	3
Receptionist Typist	6 CSEA	1	1	1	1	1
Total Full-Time Positions		**39**	**34**	**33**	**32**	**32**
			PART TIME			
Staff Psychiatrist	NA	6	6	6	6	6
Nurse Practitioner	27 CSEA	0	1	1	1	1
Clinical Social Worker	21 CSEA	4	4	3	3	3
Keyboard Specialist	8 CSEA	1	1	1	1	1
Clerk	6 CSEA	3	3	3	3	3
Custodial Worker	6 CSEA	2	2	2	0	0
Total Part-Time Positions		**16**	**17**	**16**	**14**	**14**
TOTAL POSITIONS		**55**	**51**	**49**	**46**	**46**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 26000000 Mental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000120 MENTAL HEALTH FEES	2,568,502	3,088,228	1,389,817	2,925,383	2,925,383	2,925,383
5000129 RENTAL CAR CONCESSION FEES	1,024	0	0	0	0	0
5000333 OTHER DEPARTMENTAL CHARGEBACK	189,234	164,353	196,272	203,158	203,158	203,158
5000426 MISCELLANEOUS	5,245	5,000	7,862	28,414	28,414	28,414
0000002 Departmental Income Total	2,764,005	3,257,581	1,593,951	3,156,955	3,156,955	3,156,955
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	21	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	339	0	0	0	0	0
0000007 Misc Interfund Revenues Total	360	0	0	0	0	0
0000008 State Aid						
5000827 MENTAL HEALTH ADMINISTRATION	104,582	84,754	27,190	83,544	83,544	83,544
0000008 State Aid Total	104,582	84,754	27,190	83,544	83,544	83,544
0000009 Federal Aid						
5000916 FEDERAL AID - MENTAL HEALTH CL	342,314	159,212	36,799	159,212	159,212	159,212
0000009 Federal Aid Total	342,314	159,212	36,799	159,212	159,212	159,212
Rev Totals for Dept 26000000	3,211,261	3,501,547	1,657,940	3,399,711	3,399,711	3,399,711
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,845,690	1,961,099	1,422,709	1,875,180	1,835,436	1,835,436
6001001 SALARIES PART-TIME	343,930	399,004	315,249	410,950	382,150	382,150
6001002 SALARIES TEMPORARY	0	930	2,817	930	930	930
6001003 SALARIES OVERTIME	1,818	1,000	1,792	1,000	1,000	1,000
6001004 SALARIES SHIFT DIFFERENTIAL	1,090	2,028	781	2,028	2,028	2,028
6001009 OTHER PERSONNEL SERVICES	0	4,000	0	3,480	3,480	3,480
0000010 Personal Service Totals	2,192,528	2,368,061	1,743,348	2,293,568	2,225,024	2,225,024

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 26000000 Mental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	1,096	2,150	125	1,500	1,500	1,500
6004012 OFFICE SUPPLIES	13,720	17,850	8,054	17,850	17,850	17,850
6004021 BLDG MAINTENANCE SUPPLIES	32,537	1,000	0	1,000	1,000	1,000
6004022 FUEL AND HEATING SUPPLIES	11,124	26,898	6,857	26,898	26,898	26,898
6004023 BLDG AND GROUNDS SUPPLIES	5,249	4,000	2,182	4,000	4,000	4,000
6004030 FOOD AND BEVERAGES	94	2,000	103	250	250	250
6004046 GAS OIL GREASE AND DIESEL FUEL	0	150	0	150	150	150
6004048 MISC OPERATIONAL SUPPLIES	0	1,000	0	1,000	1,000	1,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	555	0	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,644	5,000	0	5,000	5,000	5,000
6004062 MEDICAL LAB & CLINIC SUPPLIES	281	250	163	250	250	250
6004100 POSTAGE AND FREIGHT	44	250	10	250	250	250
6004105 DUES AND MEMBERSHIPS	5,313	5,992	5,292	5,992	5,992	5,992
6004106 GENERAL OFFICE EXPENSES	2,962	4,000	2,758	4,000	4,000	4,000
6004111 BUILDING AND LAND RENTAL	79,800	236,248	213,936	204,750	204,750	204,750
6004115 ELECTRIC CURRENT	30,199	47,250	25,339	47,250	47,250	47,250
6004117 BUILDING AND GROUNDS EXPENSES	55,260	3,000	8,813	12,000	12,000	12,000
6004137 ADVERTISING AND PROMOTION EXPE	3,068	3,000	82	3,000	3,000	3,000
6004138 OTHER OPERATIONAL EXPENSES	161	832	33	150	150	150
6004160 MILEAGE AND PARKING-LOCAL	628	325	0	325	325	325
6004161 TRAVEL HOTEL AND MEALS	740	0	12	2,365	2,365	2,365
6004162 EDUCATION AND TRAINING	0	0	0	2,500	2,500	2,500
6004165 ADVISORY BD/TRUSTEES EXPENSES	724	1,080	352	1,080	1,080	1,080
6004168 OTHER PERSONAL EXPENSES	60	0	0	0	0	0
6004169 DAY TRIP MEAL REIMBURSEMENT	0	0	53	0	0	0
6004196 COPYING MACHINE RENTALS	1,895	8,658	7,937	8,658	8,658	8,658
6004200 PROPERTY LOSS	319	0	0	0	0	0
6004573 OTHER FEES FOR SERVICES	131,053	69,440	69,618	85,144	85,144	85,144
0000040 Contractual Expenditures Totals	378,526	440,373	351,719	435,362	435,362	435,362
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	1,642	1,113	557	108	108	108
6004604 DPW SECURITY CHARGEBACKS	58,497	89,416	41,948	91,950	91,950	91,950
6004605 COUNTY ATTORNEY CHARGEBACKS	22,140	30,625	15,460	30,625	30,625	30,625
6004606 TELEPHONE BILLING ACCOUNT	25,622	23,260	22,521	28,278	28,278	28,278
6004609 DATA PROCESSING CHARGEBACKS	122,645	123,057	61,529	115,248	115,248	115,248
6004610 PERSONAL SERVICES CHARGEBACKS	5,938	6,283	4,712	6,283	6,283	6,283
6004614 OTHER CHARGEBACK EXPENSES	146	216	1,027	621	621	621
6004615 GASOLINE CHARGEBACK	260	1,693	97	937	937	937
6004616 FLEET SERVICE CHARGEBACK	4,418	0	0	1,336	1,336	1,336
6004617 DUPLICATING/PRINTING CHARGEBAC	4,093	6,374	3,138	7,616	7,616	7,616
6004618 OFFICE SUPPLIES CHARGEBACK	3,099	7,300	2,313	8,000	8,000	8,000

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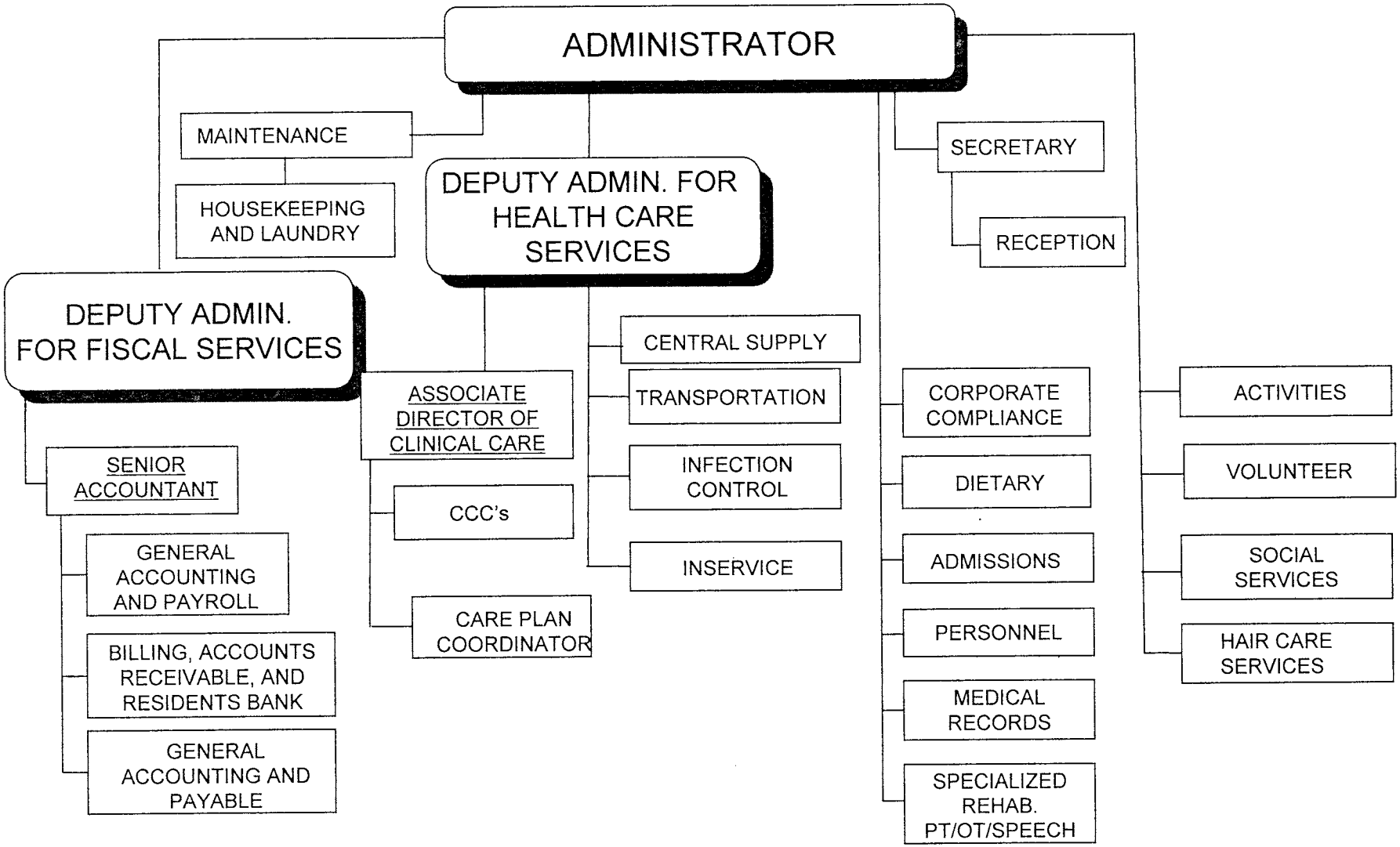
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 26000000 Mental Health

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004619 BUILDING SERVICE CHARGEBACK	11,806	4,000	0	8,000	8,000	8,000
6004627 SINGLE AUDIT CHARGEBACK	5,777	6,300	0	6,326	6,326	6,326
0000041 Chargeback Expenses Totals	266,083	299,637	153,302	305,328	305,328	305,328
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	27,274	0	0	0	0	0
0000060 Principal on Indebtedness Totals	27,274	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	92,671	0	0	0	0	0
0000070 Interest on Indebtedness Totals	92,671	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	221,764	385,346	248,870	378,339	366,001	366,001
6008002 SOCIAL SECURITY	160,093	176,805	127,870	171,145	165,902	165,902
6008004 WORKERS COMPENSATION	29,275	47,176	41,728	51,657	51,657	51,657
6008006 LIFE INSURANCE	757	779	566	741	703	703
6008007 HEALTH INSURANCE	325,648	349,785	263,964	339,606	317,515	317,515
6008009 RETIREE HEALTH INSURANCE	216,061	241,626	183,837	250,964	250,964	250,964
6008010 DISABILITY INSURANCE	4,056	3,999	2,838	3,612	3,354	3,354
6008011 UNEMPLOYMENT INSURANCE	8,973	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	2,845	2,845	2,845
0000080 Employee Benefits Totals	966,627	1,205,516	869,673	1,198,909	1,158,941	1,158,941
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	354,479	373,625	373,625	351,688	351,688	351,688
0000090 Transfers Totals	354,479	373,625	373,625	351,688	351,688	351,688
Exp Totals for Dept 26000000	4,278,188	4,687,212	3,491,667	4,584,855	4,476,343	4,476,343
Total for Dept 26000000	-1,066,927	-1,185,665	-1,833,727	-1,185,144	-1,076,632	-1,076,632

WILLOW POINT NURSING HOME



WILLOW POINT NURSING HOME

MISSION STATEMENT

It is the mission of the Willow Point Nursing Home to serve those frail, elderly, and disabled individuals who live in Broome County and are in need of long-term, skilled care and/or short term rehabilitation. This includes a comprehensive, interdisciplinary approach to care planning with emphasis on quality of life and preservation of both dignity and independence for residents.

Staff members are committed to meeting the physical, emotional, social, and spiritual needs of the residents.

DESCRIPTION

Willow Point Nursing Home is a long-term care facility owned and operated by Broome County Government. The facility is situated on 7½ acres, with three large, interconnected buildings, currently licensed for 333 resident beds. The Commission on Health Care Facilities in the 21st Century, a.k.a. the Berger Commission, recommended, and then mandated that Willow Point Nursing Home construct a new facility. As plans for a new facility continue to develop, the New York State Department of Health (NYSDOH) informed the Nursing Home that it had to work toward reducing its certified bed capacity to the 300 level immediately. A plan to reduce Willow Point's bed complement by 10 beds every six months until the 300 level is reached was accepted by the NYSDOH. Subsequent to acceptance of the plan, the NYSDOH furnished operating certificates which have WPNH decertifying 20 beds on July 1st of each year, except for 2011 which requires closing 30 beds. On July 1, 2009, Willow Point reduced its beds by 20 to a certified level of 353 beds. On July 1, 2010, Willow Point reduced its bed complement to 333 beds. On July 1, 2011, the bed complement will be reduced to 303 beds.

2012 OBJECTIVES

The Budget reflects revenues driven by the case mix index. Each nursing unit is staffed based on the ratio of CNAs to residents; the master-staffing plan is continually adjusted to reflect resident acuity levels. Currently there are no plans to close the remaining three (3) beds in 2012.

2012 BUDGET HIGHLIGHTS

The facility continues to adapt to changes in the revenue streams, especially Medicare and Medicaid.

The Center for Medicare and Medicaid Services (CMS) has recalibrated the Service Intensity Weights (SIW) to put more emphasis in certain Resource Utilization Groups (RUG) on Nursing services and less on Therapy services. The results of the recalibration and the resulting RUG prices were published in August 2010. The RUG prices are being revised for 2011-2012. The Medicaid rate calculation is experiencing an even greater transition. The Medicaid rate setting methodology made huge strides when it was decided that the base year utilized for rate setting was to be updated from 1983 to 2002. This change is referred to as 'Rebasing'. The facility received rate sheets that resulted from the change for the period of April 1, 2009 through December 31, 2009. The statewide increase from these rates was subsequently limited to a maximum statewide impact of $210 million. Carve-outs were developed for each facility's rate to keep the total impact to the State at that level. Those rates, however, have not been implemented. Delays such as this create an environment where it is difficult, at best, to plan for the future. To add to the difficulty, NYS is replacing Rebasing with an entirely different methodology referred to as "regional Pricing". This was subsequently abandoned as well, and replaced with a "State-wide Pricing" system. The State current plan is to replace the "Rebasing" methodology with the new "State-

wide Pricing" methodology by 10/1/11, but no later than 1/1/12. The State is planning on implementing the "Rebasing" methodology for the period of April 1, 2009 through the time when the "State-wide Pricing" go into effect.

WILLOW POINT NURSING HOME
Administration and General

MISSION STATEMENT

The Administrative Office implements policies of the nursing home to ensure that the appropriate level of programming, daily operational decisions, and management of resources are utilized in accordance with Broome County policy, as well as state and federal regulatory mandates governing the operation of the Home. The office of Administration oversees, monitors, and evaluates the quality of care delivered to residents, with a distinct emphasis on maintaining the highest practicable physical, mental, and psychosocial well-being of each resident.

DESCRIPTION

The **WPNH Administrative** team directs the daily operation of the facility. The team plans, develops, and implements projects to enhance residents' quality of life , provide the highest possible level of care in the facility; and searches for the most efficient and effective methods to meet these goals.

Fiscal Services is responsible for all facets of the nursing home's finances. Under the direction of the Deputy Nursing Home Administrator for Fiscal Services, the fiscal staff provides payroll, accounts payable and receivable, cash receipts, statistical and financial analysis, resident banking services, computer processing, compiles annual financial statements, the gatekeeper of the annual budget, and submits mandated Medicaid and Medicare cost reports.

The **Medical Director** is responsible for implementation of resident medical care policies, medical care in the facility, and works with the **Health Information Management Department. Health Information Management, in conjunction with the Medical Director,** coordinates physician services, assure documentation compliance and appropriate physician visits, analyzes and audits medical records for appropriateness and timeliness, verify licensure and credentials for the medical staff, compile and analyze closed records, fulfill requests for record copies, code diagnoses according to ICD-9 coding, updates resident demographic data, participates on long term care medical records committees, and coordinates the annual medical staff meeting.

Barber and Beautician services are provided through contract at a minimal cost to residents. A barbershop/beauty parlor is maintained on the premises at no cost to Broome County.

The **Volunteer Coordinator** recruits, screens, and orients volunteers; then assigns them on the basis of interest and ability. Over 100 volunteers provide a variety of services to the facility. Volunteers conduct and assist with religious services, as well as social events. They provide musical entertainment, friendly visits, pet visitation, gardening, and shopping. Volunteers also help manage and staff the gift shop.

2012 OBJECTIVES

- To continue to provide high quality resident care.
- To continue to comply with state and federal regulatory requirements, including adapting to a new survey process scheduled to be implemented in 2012.

2012 BUDGET HIGHLIGHTS

- Concurrent planning and monitoring decreases in Willow Point's certified bed capacity and the construction of a new 300 bed nursing home as recommended and then mandated by the Commission on Health Care Facilities in the 21st Century (Berger Commission).

27 010104 **WILLOW POINT NURSING HOME/Administration & General**
010304
010504
010604

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Nursing Home Administrator	O Admin	1	1	1	1	1
Deputy NH Administrator-Fiscal Services	F Admin	1	1	1	1	1
Personnel Coordinator (40)	14 ADMIN	1	1	1	1	1
Personnel Clerk	9 ADMIN	1	1	1	1	1
Senior Accountant (40)	18 BAPA	1	1	1	1	1
Fiscal Manager (40)	17 BAPA	1	1	1	1	1
Health Information Administrator (40)	14 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	2	2	2	2	2
Admission Coordinator	16 CSEA	1	1	1	1	1
RPN NH - Admissions	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Health Information Technician	11 CSEA	2	2	2	2	2
Senior Account Clerk	9 CSEA	3	3	3	3	3
Billing Specialist	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	1	1	1	1	1
Total Full-Time Positions		**21**	**21**	**21**	**21**	**21**
			PART TIME			
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1
Account Clerk Typist	7 CSEA	2	2	2	2	2
Clerk	6 CSEA	4	4	4	4	4
Total Part-Time Positions		**7**	**7**	**7**	**7**	**7**
TOTAL POSITIONS		**28**	**28**	**28**	**28**	**28**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 01 Willow Point-Admin & General

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000105 XEROX MACHINE	3,356	1,300	226	1,000	1,000	1,000
5000125 MEDICARE PART B	289,817	417,633	143,643	418,000	418,000	418,000
5000210 SNF MEDICARE	2,568,307	3,891,207	2,049,399	3,819,729	3,819,729	3,819,729
5000211 SNF MEDICAID	-7,754	0	0	0	0	0
5000212 SNF PRIVATE	3,201,421	3,048,869	2,390,169	3,081,578	3,081,578	3,081,578
5000218 SNF NAMI-PATIENT SHARE	3,233,513	2,443,992	2,158,389	2,355,236	2,355,236	2,355,236
5000232 CONTRACTUAL ALLOWANCE	32,976	0	48,187	0	0	0
5000238 COMMERCIAL INSURANCE	491,333	472,675	324,173	400,966	400,966	400,966
5000426 MISCELLANEOUS	115,242	100,000	182,470	223,874	223,874	223,874
5000431 MISCELLANEOUS	1	0	2	0	0	0
0000002 Departmental Income Totals	9,928,212	10,375,676	7,296,658	10,300,383	10,300,383	10,300,383
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	19,602	8,500	1,220	2,000	2,000	2,000
5000470 VENDING MACHINE	8,581	10,684	6,346	8,106	8,106	8,106
0000003 Use of Money Totals	28,183	19,184	7,566	10,106	10,106	10,106
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	8	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	8	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	1	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	23,007	0	20,000	0	0	0
5000570 EARNINGS ON TEMPORARY INVESTME	6,981	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	29,989	0	20,000	0	0	0
0000009 Federal Aid						
5000949 SNF MEDICAID - FEDERAL	14,373,666	13,590,701	10,132,096	13,097,146	13,097,146	13,097,146
0000009 Federal Aid Totals	14,373,666	13,590,701	10,132,096	13,097,146	13,097,146	13,097,146
Rev Total for Div 2701	24,360,058	23,985,561	17,456,320	23,407,635	23,407,635	23,407,635

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 01 Willow Point-Admin & General

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	869,076	897,359	674,586	920,504	920,504	920,504
6001001 SALARIES PART-TIME	102,807	100,870	81,346	104,879	104,879	104,879
6001003 SALARIES OVERTIME	6,892	20,777	2,060	16,779	16,779	16,779
6001012 HOLIDAY OVERTIME PAY	683	2,237	284	2,978	2,978	2,978
0000010 Personal Service Totals	979,458	1,021,243	758,276	1,045,140	1,045,140	1,045,140
0000020 Equipment and Capital Outlay						
6002400 OFFICE MACHINES	0	0	70	0	0	0
6002503 COMPUTER EQUIPMENT	0	13,440	1,521	13,373	13,373	13,373
6002504 SOFTWARE	0	0	3,353	0	0	0
6002703 OTHER INSTITUTIONAL EQUIPMENT	0	500	0	0	0	0
0000020 Equipment and Capital Outlay Totals	0	13,940	4,944	13,373	13,373	13,373
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	922	973	870	885	885	885
6004012 OFFICE SUPPLIES	11,572	11,400	5,981	10,685	10,685	10,685
6004030 FOOD AND BEVERAGES	81	0	0	0	0	0
6004031 KITCHEN AND DINING ROOM SUPPLI	454	0	0	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	1,858	2,450	808	1,600	1,600	1,600
6004053 RECREATIONAL AND ACTIVITY SUPP	628	500	336	450	450	450
6004055 COMPUTER SOFTWARE AND SUPPLIES	3,003	5,819	1,342	2,760	2,760	2,760
6004100 POSTAGE AND FREIGHT	113	250	84	175	175	175
6004101 TELEPHONE	558	900	652	1,275	1,275	1,275
6004105 DUES AND MEMBERSHIPS	27,553	28,255	30,069	30,755	30,755	30,755
6004106 GENERAL OFFICE EXPENSES	13,779	13,005	12,242	13,903	13,903	13,903
6004126 RECREATIONAL AND ACTIVITY EXPE	2,709	2,700	2,620	2,400	2,400	2,400
6004137 ADVERTISING AND PROMOTION EXPE	7,903	10,000	2,623	8,900	8,900	8,900
6004160 MILEAGE AND PARKING-LOCAL	5	50	0	20	20	20
6004161 TRAVEL HOTEL AND MEALS	990	3,000	1,058	2,600	2,600	2,600
6004162 EDUCATION AND TRAINING	468	3,600	2,513	3,350	3,350	3,350
6004168 OTHER PERSONAL EXPENSES	400	360	436	335	335	335
6004195 HARDWARE RENTAL	0	0	0	14,700	14,700	14,700
6004196 COPYING MACHINE RENTALS	7,194	8,644	7,021	9,342	9,342	9,342
6004200 PROPERTY LOSS	7,100	0	0	0	0	0
6004203 INSURANCE CLAIMS	15,907	0	20,000	0	0	0
6004411 PHYSICIAN SERVICES	73,428	73,431	61,190	73,431	73,431	73,431

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 01 Willow Point-Admin & General

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004500 ACCTG AND COST ALLOCATION SERV	0	0	0	1,500	1,500	1,500
6004504 OTHER FINANCIAL SERVICES	1,643	25,000	453	20,000	20,000	20,000
6004537 INVESTIGATIONS EXPENSES	5,188	9,010	3,930	8,460	8,460	8,460
6004573 OTHER FEES FOR SERVICES	13,973	31,000	10,754	25,500	25,500	25,500
6004580 BAD DEBT EXPENSE	529,790	0	0	0	0	0
6004588 INTEREST AND PENALTIES	4,025	0	0	0	0	0
6004592 STATE REVENUE REFUND	1,070,924	1,151,808	1,154,387	1,555,019	1,555,019	1,555,019
6004594 LOSS ON DISPOSITION OF ASSETS	899	0	0	0	0	0
0000040 Contractual Expenditures Totals	1,803,067	1,382,155	1,319,369	1,788,045	1,788,045	1,788,045
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	952,141	1,003,590	0	844,858	844,858	844,858
6004602 INSURANCE PREMIUM CHARGEBACK	37,023	39,215	19,608	50,086	50,086	50,086
6004606 TELEPHONE BILLING ACCOUNT	0	49,881	38,558	56,145	56,145	56,145
6004609 DATA PROCESSING CHARGEBACKS	254,693	286,276	143,138	290,519	290,519	290,519
6004610 PERSONAL SERVICES CHARGEBACKS	23,974	26,358	18,751	26,730	26,730	26,730
6004614 OTHER CHARGEBACK EXPENSES	13,672	16,505	8,603	13,023	13,023	13,023
6004617 DUPLICATING/PRINTING CHARGEBAC	12,151	15,000	6,568	15,000	15,000	15,000
6004618 OFFICE SUPPLIES CHARGEBACK	7,215	7,700	4,971	8,000	8,000	8,000
6004625 FOOD SERVICE CHARGEBACKS	425	0	44	0	0	0
0000041 Chargeback Expenses Totals	1,301,294	1,444,525	240,241	1,304,361	1,304,361	1,304,361
0000042 Depreciation						
6004801 DEPRECIATION - BUILDINGS	48,910	0	0	0	0	0
6004802 DEPRECIATION - BLDG IMPROVEMEN	360,352	0	0	0	0	0
6004803 DEPRECIATION - IMPROV O/T BLDG	4,587	0	0	0	0	0
6004804 DEPRECIATION - MOTOR VEHICLES	4,204	0	0	0	0	0
6004805 DEPRECIATION - MACHINERY & EQU	202,836	0	0	0	0	0
0000042 Depreciation Totals	620,889	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	102,399	184,155	126,242	188,115	188,115	188,115
6008002 SOCIAL SECURITY	68,848	79,194	55,110	78,282	78,282	78,282
6008004 WORKERS COMPENSATION	11,726	11,495	5,795	11,958	11,958	11,958
6008005 WORKERS COMP LT LIABILITY	-164,148	0	0	0	0	0
6008006 LIFE INSURANCE	470	475	398	475	475	475
6008007 HEALTH INSURANCE	250,093	284,519	223,214	286,410	286,410	286,410
6008008 OPEB - HEALTH INSURANCE	1,457,773	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	91,272	98,048	76,029	100,291	100,291	100,291

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 01 Willow Point-Admin & General

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008010 DISABILITY INSURANCE	2,154	2,193	1,812	2,193	2,193	2,193
6008011 UNEMPLOYMENT INSURANCE	3,619	0	0	0	0	0
0000080 Employee Benefits Totals	1,824,206	660,079	488,600	667,724	667,724	667,724
Exp Total for Div 2701	6,528,914	4,521,942	2,811,430	4,818,643	4,818,643	4,818,643
Total for Div 2701	17,831,144	19,463,619	14,644,890	18,588,992	18,588,992	18,588,992

WILLOW POINT NURSING HOME
Nursing

MISSION STATEMENT

The mission of the Nursing division is to provide the highest quality of nursing care while recognizing the resident and families as integral components of the care process. We strive to rehabilitate and maintain all residents at their highest practicable level of functioning in a therapeutic and safe environment.

DESCRIPTION

The Nursing Unit, headed by the Deputy Nursing Home Administrator for Health Services, provides leadership in resident care supervised by Clinical Care Coordinators (nurse managers). The professional nursing staff, in conjunction with the attending physician, develops and implements plans of care for each resident. Staff duties include administering medications, treatments, maintaining infection control, monitoring and documentation relating to the care of residents, and as mandated by state and federal regulations.

The Nursing unit employs Certified Nursing Assistants whose duties include observation and personal care of residents. Nursing Assistants maintain daily records which provide medical staff with necessary information about the progress of the residents. Certified Nursing Assistants are certified through New York State, which involves completing a State approved 100-hour course; and obtaining a passing grade on both an oral and written exam. Additionally 6 hours of mandatory inservice continuing education every six (6) months is required to maintain licensing status for all Certified Nursing Assistants.

Hospice-Willow Point Nursing Home works with the Hospice Program currently contracted with Lourdes Hospital, and provides specialized and individualized care to those residents with terminal illness.

The Inservice Unit is responsible for the orientation and continued educational programs for all employees. Various community resources and consultants are used for presentation of programs.

The Alzheimer's/Dementia Unit provides specialized care to those residents with dementia who are experiencing memory loss, impairment of functional abilities and other cognitive skills. The goal is to maintain each resident at the highest practicable level of functioning for the longest period of time possible.

Infection Control Unit monitors all departments for infection control compliance. The department provides an ongoing employee health program, administers the resident and staff flu vaccine, administers resident pneumococcal vaccine, and administers the resident, staff, and volunteer Mantoux testing program. The department also reviews the Occupational Exposure Control Program and monitors compliance, oversees the administration of Hepatitis B vaccination program and assists with employee education regarding Infection Control issues, as well as maintains documentation compliance.

The Subacute/Short-Term Rehabilitation Unit is intended to address residents acutely impacted by a clinical event. Whether the need for services is for extensive nursing services or for rehabilitation services provided by physical, occupational, speech language, or clinical staff, comprehensive care to ensure a positive outcome is provided to all participants. It is our express ambition to manage this unit in accordance with these guidelines to ensure that every resident of the Subacute Unit receives full attention and support throughout the recovery period.

2012 OBJECTIVES

- Implement RUGS IV program with goal of increasing revenue
- Recognize the impact and implementation of the QIS survey; utilize clinical pathways. Prepare facility for Quality Indicator survey. Strive for a deficiency free survey.

- Develop strategies to empower employees to become more responsible, improve productivity, and ultimately, to improve overall organizational performance.
- Strive for a deficiency free survey.
- Provide quality care to meet the needs of the resident population within budget guidelines
- Continue to standardize and implement documentation protocols.
- Continue to develop staff education programs to improve overall clinical performance, and delivery of quality care to residents.

2012 BUDGET HIGHLIGHTS

- Grow the inhouse "Evercare Program"
- Expand the implementation of the resource CareTracker program

27 060104 **WILLOW POINT NURSING HOME/Nursing**
060204
060304

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy NH Administrator-for Health Services	F Admin	1	1	1	1	1
Associate Director of Clinical Care	20 BAPA	1	1	1	1	1
MDS Coordinator	18 BAPA	1	1	1	1	1
Clinical Care Coordinator II / I	18/17 BAPA	7	7	6	6	6
Supervising Nurse II / I	16/15 BAPA	3	3	3	3	3
Senior RPN	16 CSEA	1	1	1	1	1
Charge Nurse RPN/Sr LPN	15/11 CSEA	23	23	21	21	21
Senior LPN	11 CSEA					
Registered Professional Nurse	14 CSEA					
RPN (WPNH)/LPN	14/10 CSEA	45	43	43	43	43
Licensed Practical Nurse	10 CSEA					
Program Assistant	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	2	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Senior Clerk	8 CSEA	1	1	1	1	1
Certified Nursing Assistant/Nursing Assistant Trainee	6 CSEA	140	130	127	127	127
Clerk	6 CSEA	7	7	4	4	4
Total Full-Time Positions		**234**	**221**	**212**	**212**	**212**
			PART TIME			
Supervising Nurse I / II	16 BAPA	2	2	2	2	2
Registered Professional Nurse(NH)	14 CSEA					
RPN (WPNH)/LPN	14/10 CSEA	22	21	19	19	19
Licensed Practical Nurse	10 CSEA					
Certified Nursing Assistant/Nursing Assistant Trainee	6 CSEA	64	55	41	41	41
Total Part-Time Positions		**88**	**78**	**62**	**62**	**62**
TOTAL POSITIONS		**322**	**299**	**274**	**274**	**274**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 06 Willow Point-Nursing

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	2,599	0	8,708	0	0	0
5000531 GIFTS AND DONATIONS	6	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	2,605	0	8,708	0	0	0
0000008 State Aid						
5000808 OTHER STATE AID	3,760	4,000	1,200	4,000	4,000	4,000
0000008 State Aid Totals	3,760	4,000	1,200	4,000	4,000	4,000
Rev Total for Div 2706	6,365	4,000	9,908	4,000	4,000	4,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	6,637,355	7,304,023	4,942,309	7,223,325	7,223,325	7,223,325
6001001 SALARIES PART-TIME	1,030,786	1,144,512	634,245	958,756	958,756	958,756
6001002 SALARIES TEMPORARY	46,351	0	38,307	58,694	58,694	58,694
6001003 SALARIES OVERTIME	938,094	13,976	749,309	13,591	13,591	13,591
6001004 SALARIES SHIFT DIFFERENTIAL	0	0	0	32,782	32,782	32,782
6001008 STAND-BY PAY	10,290	12,740	8,313	10,920	10,920	10,920
6001009 OTHER PERSONNEL SERVICES	42,842	52,800	38,936	48,400	48,400	48,400
6001012 HOLIDAY OVERTIME PAY	61,382	72,980	40,841	67,638	67,638	67,638
6001968 RETIREMENT INCENTIVE	-32,000	0	0	0	0	0
0000010 Personal Service Totals	8,735,100	8,601,031	6,452,260	8,414,106	8,414,106	8,414,106
0000020 Equipment and Capital Outlay						
6002505 HOSPITAL MEDICAL AND LAB EQUIP	0	14,248	5,888	8,610	8,610	8,610
6002703 OTHER INSTITUTIONAL EQUIPMENT	0	4,000	112	0	0	0
0000020 Equipment and Capital Outlay Totals	0	18,248	6,000	8,610	8,610	8,610
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	774	305	236	245	245	245
6004012 OFFICE SUPPLIES	3,918	3,500	2,258	3,150	3,150	3,150
6004045 TRAINING AND EDUCATIONAL SUPPL	1,400	1,337	554	860	860	860
6004048 MISC OPERATIONAL SUPPLIES	2,673	10,932	8,065	7,880	7,880	7,880

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 06 Willow Point-Nursing

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004055 COMPUTER SOFTWARE AND SUPPLIES	3,196	3,395	2,956	2,885	2,885	2,885
6004062 MEDICAL LAB & CLINIC SUPPLIES	299,423	339,217	208,809	314,117	314,117	314,117
6004100 POSTAGE AND FREIGHT	155	665	244	875	875	875
6004106 GENERAL OFFICE EXPENSES	21,217	32,350	17,399	19,099	19,099	19,099
6004123 MEDICAL HOSPITAL AND LAB EXPEN	2,982	8,600	1,777	5,700	5,700	5,700
6004126 RECREATIONAL AND ACTIVITY EXPE	188	0	0	0	0	0
6004143 TRANSPORTATION SERVICES	0	1,500	70	400	400	400
6004161 TRAVEL HOTEL AND MEALS	294	1,000	0	1,000	1,000	1,000
6004162 EDUCATION AND TRAINING	3,491	3,000	3,302	2,500	2,500	2,500
6004168 OTHER PERSONAL EXPENSES	2,900	4,000	1,880	4,000	4,000	4,000
6004169 DAY TRIP MEAL REIMBURSEMENT	0	50	24	75	75	75
6004191 OUTSIDE RENTALS-MACHINERY	19,349	30,540	15,108	29,580	29,580	29,580
6004196 COPYING MACHINE RENTALS	7,596	9,684	8,070	9,684	9,684	9,684
6004594 LOSS ON DISPOSITION OF ASSETS	5,100	0	0	0	0	0
0000040 Contractual Expenditures Totals	374,656	450,075	270,752	402,050	402,050	402,050
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	214	0	0	0	0	0
0000070 Interest on Indebtedness Totals	214	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	903,791	1,547,959	999,614	1,514,531	1,514,531	1,514,531
6008002 SOCIAL SECURITY	639,512	657,893	467,584	643,699	643,699	643,699
6008004 WORKERS COMPENSATION	409,987	401,958	201,996	415,871	415,871	415,871
6008006 LIFE INSURANCE	4,746	5,396	3,664	5,130	5,130	5,130
6008007 HEALTH INSURANCE	2,113,738	2,849,296	1,656,561	2,385,515	2,385,515	2,385,515
6008009 RETIREE HEALTH INSURANCE	961,778	1,065,403	843,774	1,101,640	1,101,640	1,101,640
6008010 DISABILITY INSURANCE	29,840	34,830	21,104	33,024	33,024	33,024
6008011 UNEMPLOYMENT INSURANCE	110,158	0	0	0	0	0
0000080 Employee Benefits Totals	5,173,550	6,562,735	4,194,297	6,099,410	6,099,410	6,099,410
Exp Total for Div 2706	14,283,520	15,632,089	10,923,309	14,924,176	14,924,176	14,924,176
Total for Div 2706	-14,277,155	-15,628,089	-10,913,401	-14,920,176	-14,920,176	-14,920,176

WILLOW POINT NURSING HOME
Dietary

MISSION STATEMENT

The Dietary Division provides food service that meets the daily nutritional needs of residents and ensures that special dietary needs are recognized. Food is served in a manner that is nutritious, appetizing, visually pleasing and of sufficient variety to ensure resident satisfaction and maintain acceptable parameters of nutritional status. Consideration is given to food habits, preferences, ethnic groups, activities and holidays.

DESCRIPTION

Under the direction of the Central Food and Nutrition Services, the dietary division provides food and beverage for the residents of the facility. Hot food is ordered from the Central Food Nutrition Facility while all cold food is prepared onsite. A liberalized diet is utilized for those residents with stable medical conditions as recommended by the American Dietetic Association. Diet adjustments are made for those residents requiring further restrictions due to specific disease states.

2012 OBJECTIVES

- Continue to develop and provide staff education to improve cost control measures and provide quality nutritional services.
- Continue to maintain sanitation standards and temperature controls by adhering to existing quality assurance standards.
- Develop strategies for empowering employees in order to encourage responsibility, improve productivity, and ultimately improve overall organizational performance.
- Implement a change in the food delivery system that will improve food quality and service, while reducing the financial burden of the current food delivery system.

2012 BUDGET HIGHLIGHTS

- Provide quality nutritional services to meet the specialized needs of the resident population within budget guidelines.

27 050104 **WILLOW POINT NURSING HOME/Dietary**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Food Service Manager	14 BAPA	1	1	1	1	1
Dietetic Technician	11 CSEA	4	4	3	3	3
Assistant Food Service Manager	10 CSEA	1	1	1	1	1
Stores Clerk	10 CSEA	1	1	1	1	1
Senior Food Service Helper	9 CSEA	4	4	4	4	4
Clerk	6 CSEA	1	1	1	1	1
Food Service Helper	5 CSEA	15	13	12	12	12
Total Full-Time Positions		**27**	**25**	**23**	**23**	**23**
			PART TIME			
Food Service Helper	5 CSEA	23	21	20	20	20
Total Part-Time Positions		**23**	**21**	**20**	**20**	**20**
TOTAL POSITIONS		**50**	**46**	**43**	**43**	**43**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 05 Willow Point-Dietary

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000427 CAFETERIA FEES	2,012	1,122	632	1,616	1,616	1,616
0000002 Departmental Income Totals	2,012	1,122	632	1,616	1,616	1,616
Rev Total for Div 2705	2,012	1,122	632	1,616	1,616	1,616
0000010 Personal Service						
6001000 SALARIES FULL-TIME	795,931	762,610	561,828	724,571	724,571	724,571
6001001 SALARIES PART-TIME	268,416	223,197	204,716	224,020	224,020	224,020
6001003 SALARIES OVERTIME	10,150	28,939	10,984	29,614	29,614	29,614
6001004 SALARIES SHIFT DIFFERENTIAL	0	5,256	0	4,421	4,421	4,421
6001009 OTHER PERSONNEL SERVICES	6,225	5,800	5,958	6,950	6,950	6,950
6001012 HOLIDAY OVERTIME PAY	8,009	12,762	5,674	13,137	13,137	13,137
0000010 Personal Service Totals	1,088,731	1,038,564	789,160	1,002,713	1,002,713	1,002,713
0000020 Equipment and Capital Outlay						
6002700 KITCHEN AND DINING ROOM EQUIPM	0	8,200	4,319	4,800	4,800	4,800
0000020 Equipment and Capital Outlay Totals	0	8,200	4,319	4,800	4,800	4,800
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	2,155	2,520	2,134	2,520	2,520	2,520
6004030 FOOD AND BEVERAGES	-9,018	200	1,544	2,000	2,000	2,000
6004031 KITCHEN AND DINING ROOM SUPPLI	2,652	9,350	3,051	6,000	6,000	6,000
6004045 TRAINING AND EDUCATIONAL SUPPL	0	100	355	0	0	0
6004054 SAFETY SUPPLIES	3,613	4,500	3,722	3,800	3,800	3,800
6004055 COMPUTER SOFTWARE AND SUPPLIES	1,720	1,710	1,710	1,710	1,710	1,710
6004106 GENERAL OFFICE EXPENSES	926	1,000	288	1,000	1,000	1,000
6004162 EDUCATION AND TRAINING	248	900	340	800	800	800
6004196 COPYING MACHINE RENTALS	1,200	3,384	2,820	3,384	3,384	3,384
6004594 LOSS ON DISPOSITION OF ASSETS	1,304	0	0	0	0	0
0000040 Contractual Expenditures Totals	4,800	23,664	15,964	21,214	21,214	21,214
0000041 Chargeback Expenses						

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 05 Willow Point-Dietary

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004625 FOOD SERVICE CHARGEBACKS	1,542,809	1,644,116	1,035,735	1,619,140	1,619,140	1,619,140
0000041 Chargeback Expenses Totals	1,542,809	1,644,116	1,035,735	1,619,140	1,619,140	1,619,140
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	813	0	0	0	0	0
0000070 Interest on Indebtedness Totals	813	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	102,791	196,477	118,734	180,487	180,487	180,487
6008002 SOCIAL SECURITY	79,668	83,498	57,028	76,709	76,709	76,709
6008004 WORKERS COMPENSATION	12,921	12,668	7,501	15,299	15,299	15,299
6008006 LIFE INSURANCE	683	665	528	646	646	646
6008007 HEALTH INSURANCE	252,358	273,290	204,177	255,797	255,797	255,797
6008009 RETIREE HEALTH INSURANCE	69,858	82,848	48,535	66,891	66,891	66,891
6008010 DISABILITY INSURANCE	4,560	4,386	3,408	4,257	4,257	4,257
6008011 UNEMPLOYMENT INSURANCE	15,978	0	0	0	0	0
0000080 Employee Benefits Totals	538,817	653,832	439,911	600,086	600,086	600,086
Exp Total for Div 2705	3,175,970	3,368,376	2,285,089	3,247,953	3,247,953	3,247,953
Total for Div 2705	-3,173,958	-3,367,254	-2,284,457	-3,246,337	-3,246,337	-3,246,337

WILLOW POINT NURSING HOME
Cleanliness and Safety

MISSION STATEMENT

The Housekeeping and Laundry Unit is responsible for maintaining a hygienically safe and sanitary environment for the residents of the facility.

The Maintenance Unit is responsible for providing general and preventive maintenance for the physical plant, equipment and grounds.

DESCRIPTION

The Housekeeping Unit is charged with the responsibility of providing a safe and sanitary environment for residents and staff of the facility. The duties include all the basic cleaning functions.

The Maintenance Unit has the responsibility of providing general and preventive maintenance for all equipment, buildings and grounds, which are the property of Broome County.

The Laundry Unit launders residents' clothing, facility draperies, and miscellaneous resident care items. Laundry also controls the contracted linen supply.

2012 OBJECTIVES

- Continue to improve the quality of housekeeping services and expand cost containment measures.

2012 BUDGET HIGHLIGHTS

- Continue routine maintenance and renovations of the facilities.

27 030204 **WILLOW POINT NURSING HOME/Cleanliness & Safety**
030304
030404

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Housekeeping Supervisor	14 BAPA	1	1	1	1	1
Assistant Housekeeping Supervisor	11 CSEA	1	1	1	1	1
Maintenance Mechanic	10 CSEA	4	4	4	4	4
Custodial Worker	6 CSEA	27	26	25	25	25
Laundry Worker	6 CSEA	5	3	3	3	3
Clerk	6 CSEA	1	1	1	1	1
Total Full-Time Positions		**39**	**36**	**35**	**35**	**35**
			PART TIME			
Custodial Worker	6 CSEA	6	6	5	5	5
Laundry Worker	6 CSEA	1	1	1	1	1
Total Part-Time Positions		**7**	**7**	**6**	**6**	**6**
TOTAL POSITIONS		**46**	**43**	**41**	**41**	**41**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 03 Willow Point-Cleanliness/Safety

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000003 Use of Money						
5000470 VENDING MACHINE	15	0	0	0	0	0
0000003 Use of Money Totals	15	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss						
5000510 SALE OF SCRAP & EXCESS MATERIA	1,821	623	1,518	2,285	2,285	2,285
0000006 Sale of Prop and Comp for Loss Totals	1,821	623	1,518	2,285	2,285	2,285
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	200	0	15	0	0	0
5000531 GIFTS AND DONATIONS	15	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	0	2,747	3,108	0	0	0
0000007 Misc Interfund Revenues Totals	215	2,747	3,123	0	0	0
Rev Total for Div 2703	2,051	3,370	4,641	2,285	2,285	2,285
0000010 Personal Service						
6001000 SALARIES FULL-TIME	993,845	1,041,992	751,850	1,069,552	1,069,552	1,069,552
6001001 SALARIES PART-TIME	96,509	77,582	67,296	68,119	68,119	68,119
6001002 SALARIES TEMPORARY	26	0	0	0	0	0
6001003 SALARIES OVERTIME	11,493	32,426	7,392	29,641	29,641	29,641
6001008 STAND-BY PAY	7,240	7,280	6,140	7,320	7,320	7,320
6001009 OTHER PERSONNEL SERVICES	6,850	7,100	6,708	6,600	6,600	6,600
6001012 HOLIDAY OVERTIME PAY	8,135	10,770	5,735	9,428	9,428	9,428
6001968 RETIREMENT INCENTIVE	32,000	0	0	0	0	0
0000010 Personal Service Totals	1,156,098	1,177,150	845,121	1,190,660	1,190,660	1,190,660
0000020 Equipment and Capital Outlay						
6002600 MAINTENANCE EQUIPMENT	0	0	764	650	650	650
6002603 DPW BUILDING AND GROUNDS EQUIP	0	0	324	0	0	0
6002604 BUILDING AND GROUNDS EQUIPMENT	0	0	0	750	750	750
6002700 KITCHEN AND DINING ROOM EQUIPM	0	8,750	7,985	8,250	8,250	8,250
6002701 LAUNDRY AND CLEANING EQUIPMENT	0	11,000	13,298	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 03 Willow Point-Cleanliness/Safety

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000020 Equipment and Capital Outlay Totals	0	19,750	22,371	9,650	9,650	9,650
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	741	450	379	200	200	200
6004021 BLDG MAINTENANCE SUPPLIES	37,520	48,500	20,390	42,900	42,900	42,900
6004022 FUEL AND HEATING SUPPLIES	167,016	210,000	114,893	195,000	195,000	195,000
6004023 BLDG AND GROUNDS SUPPLIES	52,238	55,750	31,426	50,600	50,600	50,600
6004032 HSLD LAUNDRY & CLEANING SUPPLI	29,274	44,500	20,305	40,750	40,750	40,750
6004040 MOTOR EQUIPMENT SUPPLIES	151	0	200	0	0	0
6004041 PHOTOGRAPHIC SUPPLIES	0	25	0	0	0	0
6004045 TRAINING AND EDUCATIONAL SUPPL	180	0	0	0	0	0
6004047 TIRES AND TUBES	1,581	0	0	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	9,509	8,000	6,595	6,620	6,620	6,620
6004054 SAFETY SUPPLIFS	1,744	2,090	829	1,200	1,200	1,200
6004060 NURSING SUPPLIES	32,761	50,000	0	0	0	0
6004061 ENVIRONMENTAL HEALTH SUPPLIES	190,152	185,500	154,139	169,000	169,000	169,000
6004062 MEDICAL LAB & CLINIC SUPPLIES	12,180	24,000	17,400	19,750	19,750	19,750
6004106 GENERAL OFFICE EXPENSES	91	150	0	100	100	100
6004112 BLDG GROUNDS AND EQUIP REPAIR	25,790	43,850	19,581	37,150	37,150	37,150
6004113 WATER AND SEWAGE CHARGES	58,850	62,500	42,829	60,000	60,000	60,000
6004115 ELECTRIC CURRENT	276,599	279,250	192,164	279,250	279,250	279,250
6004116 TAXES	3,454	3,150	3,458	3,600	3,600	3,600
6004117 BUILDING AND GROUNDS EXPENSES	65,848	78,210	37,930	81,010	81,010	81,010
6004121 LAUNDRY AND DRY CLEANING EXPEN	227,993	195,000	213,610	245,000	245,000	245,000
6004123 MEDICAL HOSPITAL AND LAB EXPEN	9,737	12,500	7,604	7,750	7,750	7,750
6004130 MOTOR EQUIP REPAIRS AND MAINT	0	0	500	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	109	500	185	0	0	0
6004191 OUTSIDE RENTALS-MACHINERY	1,032	50	600	1,500	1,500	1,500
6004196 COPYING MACHINE RENTALS	1,398	1,398	1,165	1,398	1,398	1,398
6004203 INSURANCE CLAIMS	0	2,747	3,108	0	0	0
6004594 LOSS ON DISPOSITION OF ASSETS	2,620	0	0	0	0	0
0000040 Contractual Expenditures Totals	1,208,568	1,308,120	889,290	1,242,778	1,242,778	1,242,778
0000041 Chargeback Expenses						
6004614 OTHER CHARGEBACK EXPENSES	0	0	0	4,500	4,500	4,500
6004615 GASOLINE CHARGEBACK	2,639	0	2,232	5,695	5,695	5,695
6004616 FLEET SERVICE CHARGEBACK	11,045	9,234	0	8,016	8,016	8,016
6004619 BUILDING SERVICE CHARGEBACK	13,511	0	0	119,056	119,056	119,056
6004626 TRANSPORTATION SERVICES CHARGE	5,211	0	0	0	0	0
0000041 Chargeback Expenses Totals	32,406	9,234	2,232	137,267	137,267	137,267

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 03 Willow Point-Cleanliness/Safety

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	118,340	211,886	136,192	214,319	214,319	214,319
6008002 SOCIAL SECURITY	84,011	90,049	60,754	91,081	91,081	91,081
6008004 WORKERS COMPENSATION	33,923	33,259	14,306	30,727	30,727	30,727
6008006 LIFE INSURANCE	708	722	574	703	703	703
6008007 HEALTH INSURANCE	328,413	383,624	289,196	342,276	342,276	342,276
6008009 RETIREE HEALTH INSURANCE	180,217	195,546	150,959	196,378	196,378	196,378
6008010 DISABILITY INSURANCE	4,570	4,773	3,673	4,644	4,644	4,644
6008011 UNEMPLOYMENT INSURANCE	6,654	0	0	0	0	0
0000080 Employee Benefits Totals	756,836	919,859	655,654	880,128	880,128	880,128
Exp Total for Div 2703	3,153,908	3,434,113	2,414,668	3,460,483	3,460,483	3,460,483
Total for Div 2703	-3,151,857	-3,430,743	-2,410,027	-3,458,198	-3,458,198	-3,458,198

WILLOW POINT NURSING HOME
Social Programs

MISSION STATEMENT

The Social Services and Recreation Departments will continue to meet the social, emotional, personal, and recreational needs of residents from point of entry to the time of discharge.

DESCRIPTION

The responsibility of the Social Services Department is to work with residents, family members, friends, and staff members in order to meet adjustment needs. Staff members identify personal and social needs, psychosocial needs, and arrange for appropriate services to meet those needs. In addition, Social Services staff conducts inservice training for nursing facility staff, and develops and leads support groups for residents and family members.

The **Recreation Department** provides an ongoing program of activities designed to meet the interests and the physical, mental and psychosocial well-being of each resident. These programs for residents include large and small groups and 1:1 activities incorporating all ages, interests and abilities.

2012 OBJECTIVES

- Work with Admissions personnel to develop a marketing strategy to increase community awareness of Willow Point Nursing Home services.
- Enhance recreation programming to increase the quantity and quality of 1:1 and independent activities for bedridden and room-bound residents. Increase the quality of assessment and care planning for activity interventions and appropriate follow through by the interdisciplinary team. Participate in the interdisciplinary approach to total management of residents; especially those who are in need of increased stimuli and are at risk for falls, elopement, or having behavioral issues or psychosocial needs.

2012 BUDGET HIGHLIGHTS

- Continued development of facility social work programs/groups for residents, families, and staff by the Social Services Department.

27 070104 **WILLOW POINT NURSING HOME/Social Programs**
070304

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of NH Social Services (40)	21 BAPA	1	1	1	1	1
Director Therapeutic Recreational Services	15 BAPA	1	1	1	1	1
Social Work Assistant	14 CSEA	5	4	4	4	4
Assistant Director of Activities	9 CSEA	1	1	1	1	1
Leisure Time Activities Leader	7 CSEA	6	6	6	6	6
Total Full-Time Positions		**14**	**13**	**13**	**13**	**13**
			PART TIME			
Social Work Assistant	14 CSEA	1	1	0	0	0
Leisure Time Activities Leader	7 CSEA	1	0	0	0	0
Clerk	6 CSEA	2	2	2	2	2
Unit Aide	NA	7	7	7	7	7
Total Part-Time Positions		**11**	**10**	**9**	**9**	**9**
TOTAL POSITIONS		**25**	**23**	**22**	**22**	**22**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 07 Willow Point-Social Programs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000109 CABLE TV	11,795	11,510	9,220	10,341	10,341	10,341
0000002 Departmental Income Totals	11,795	11,510	9,220	10,341	10,341	10,341
Rev Total for Div 2707	11,795	11,510	9,220	10,341	10,341	10,341
0000010 Personal Service						
6001000 SALARIES FULL-TIME	500,251	474,253	365,975	495,228	495,228	495,228
6001001 SALARIES PART-TIME	109,956	68,092	82,467	77,310	77,310	77,310
6001002 SALARIES TEMPORARY	21,537	49,243	31,266	28,304	28,304	28,304
6001003 SALARIES OVERTIME	3,384	0	1,684	3,985	3,985	3,985
6001004 SALARIES SHIFT DIFFERENTIAL	0	0	0	144	144	144
6001008 STAND-BY PAY	0	0	30	0	0	0
6001012 HOLIDAY OVERTIME PAY	874	0	891	461	461	461
0000010 Personal Service Totals	636,002	591,588	482,313	605,432	605,432	605,432
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	308	175	75	150	150	150
6004012 OFFICE SUPPLIES	1,007	950	438	825	825	825
6004030 FOOD AND BEVERAGES	1,782	1,300	1,176	1,300	1,300	1,300
6004053 RECREATIONAL AND ACTIVITY SUPP	2,650	1,900	1,613	1,711	1,711	1,711
6004055 COMPUTER SOFTWARE AND SUPPLIES	314	275	200	250	250	250
6004100 POSTAGE AND FREIGHT	3	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	371	245	0	245	245	245
6004125 RELIGIOUS EXPENSES	3,000	3,000	2,500	3,000	3,000	3,000
6004126 RECREATIONAL AND ACTIVITY EXPE	16,011	17,042	13,947	16,917	16,917	16,917
6004131 PHOTOGRAPHIC EXPENSES	33	100	0	90	90	90
6004138 OTHER OPERATIONAL EXPENSES	396	510	401	400	400	400
6004143 TRANSPORTATION SERVICES	638	1,000	622	1,000	1,000	1,000
6004161 TRAVEL HOTEL AND MEALS	0	200	0	100	100	100
6004162 EDUCATION AND TRAINING	364	1,625	984	1,525	1,525	1,525
6004169 DAY TRIP MEAL REIMBURSEMENT	0	0	32	50	50	50
6004191 OUTSIDE RENTALS-MACHINERY	23	50	23	50	50	50
6004573 OTHER FEES FOR SERVICES	4,400	5,000	3,667	5,000	5,000	5,000
0000040 Contractual Expenditures Totals	31,300	33,372	25,678	32,613	32,613	32,613

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 07 Willow Point-Social Programs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004625 FOOD SERVICE CHARGEBACKS	7	50	5	50	50	50
0000041 Chargeback Expenses Totals	7	50	5	50	50	50
0000080 Employee Benefits						
6008001 STATE RETIREMENT	61,819	106,486	69,395	103,885	103,885	103,885
6008002 SOCIAL SECURITY	46,325	45,253	35,064	46,315	46,315	46,315
6008004 WORKERS COMPENSATION	7,645	7,496	3,639	7,511	7,511	7,511
6008006 LIFE INSURANCE	319	380	240	342	342	342
6008007 HEALTH INSURANCE	132,869	146,422	105,568	129,504	129,504	129,504
6008009 RETIREE HEALTH INSURANCE	65,310	72,004	63,238	83,374	83,374	83,374
6008010 DISABILITY INSURANCE	1,902	2,322	1,387	1,558	1,558	1,558
6008011 UNEMPLOYMENT INSURANCE	3,164	0	0	0	0	0
0000080 Employee Benefits Totals	319,353	380,363	278,531	372,489	372,489	372,489
Exp Total for Div 2707	986,662	1,005,373	786,527	1,010,584	1,010,584	1,010,584
Total for Div 2707	-974,867	-993,863	-777,307	-1,000,243	-1,000,243	-1,000,243

WILLOW POINT NURSING HOME
Ancillaries

MISSION STATEMENT

Ancillary Programs provide an array of required rehabilitation services and programs designed to address issues of pain and debility, striving to maintain optimal functional levels.

DESCRIPTION

The **Physical Therapy** Department provides evaluations and treatments that are designed to restore and maintain the physical functions that have been lost or impaired, such as the ability to walk or stand. Techniques used include gait and balance training, manual skills and therapeutic exercise. The Department also addresses the causes of pain, wound issues, and community re-entry concerns.

The **Occupational Therapy** Department provides treatment and training programs designed to restore and maintain residents' ability to function independently. These abilities include activities of daily living, self-care retraining, eye-hand coordination, strength and walk tolerance, range of motion, cognitive processing and home skills. Treatments include the use of assistive and adaptive devices, orthotic and prosthetic devices, positioning, sensory stimulation, reality orientation, visual perceptual training, and therapeutic activities and exercises, activities of daily living/self-care retraining, and cognitive processing activities..

The (contracted) **Speech and Language Pathologist** performs evaluations of hearing and speech disorders; as well as addresses concerns with swallowing dysfunction and diet management. Therapy may be recommended to improve communication of speech and language or to provide an alternative means of communication. Inservices are provided by a licensed audiologist or licensed speech-language pathologist.

The facility contracts with a **Pharmacy** that provides all necessary medications for each resident on a unit dose basis. Services also cover a monthly review by a Pharmacist for policy review, resident drug review, survey of stack drugs, and handling of controlled medications.

A part-time **Dentist** is under contract to provide dental care to the residents and inservice to the staff. A full dental office is maintained at Willow Point.

2012 OBJECTIVES

- Continue to proactively address the needs of the resident population to support maximum functional recovery.
- Operate efficiently within budget allowance to meet equipment needs.
- Operate effectively within the most current requirements of third party payors.
- Maintain productivity of line clinicians at 75% or better.

2012 BUDGET HIGHLIGHTS

- Acclimate new clinician to full operational standards.
- Provide therapy services up to 6X/week addressing rehabilitative needs more comprehensively.

27 020304 **WILLOW POINT NURSING HOME/Ancillaries**
020504

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Rehabilitation Services	28 BAPA	1	1	1	1	1
Physical Therapist	25 CSEA	1	1	1	1	1
Occupational Therapist	24 CSEA	1	1	1	1	1
Occupational Therapy Assistant (COTA)	16 CSEA	1	1	1	1	1
Physical Therapy Assistant	13 CSEA	4	4	4	4	4
Physical Therapy Aide	7 CSEA	3	3	3	3	3
Total Full-Time Positions		**11**	**11**	**11**	**11**	**11**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**11**	**11**	**11**	**11**	**11**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 02 Willow Point-Ancillaries

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	58	0	0	0	0	0
5000531 GIFTS AND DONATIONS	2	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	60	0	0	0	0	0
Rev Total for Div 2702	60	0	0	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	448,767	507,455	370,468	527,183	527,183	527,183
6001003 SALARIES OVERTIME	8,343	20,349	14,869	7,658	7,658	7,658
6001009 OTHER PERSONNEL SERVICES	1,750	2,000	1,917	2,000	2,000	2,000
6001012 HOLIDAY OVERTIME PAY	620	0	441	0	0	0
0000010 Personal Service Totals	459,480	529,804	387,695	536,841	536,841	536,841
0000020 Equipment and Capital Outlay						
6002505 HOSPITAL MEDICAL AND LAB EQUIP	0	17,025	14,703	8,000	8,000	8,000
0000020 Equipment and Capital Outlay Totals	0	17,025	14,703	8,000	8,000	8,000
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	310	420	297	250	250	250
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	80	82	100	100	100
6004062 MEDICAL LAB & CLINIC SUPPLIES	57,438	50,515	47,418	39,725	39,725	39,725
6004064 UNIT DOSAGE SNF	491,066	490,000	377,694	490,000	490,000	490,000
6004100 POSTAGE AND FREIGHT	25	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	200	200	0	200	200	200
6004106 GENERAL OFFICE EXPENSES	2,982	3,133	2,270	3,133	3,133	3,133
6004123 MEDICAL HOSPITAL AND LAB EXPEN	1,627	600	974	600	600	600
6004162 EDUCATION AND TRAINING	0	1,400	0	250	250	250
6004191 OUTSIDE RENTALS-MACHINERY	13,289	18,000	10,727	5,000	5,000	5,000
6004402 LAB SERVICES	37,507	44,000	25,788	44,000	44,000	44,000
6004405 REHAB AND THERAPY SERVICES	71,933	73,800	59,698	51,000	51,000	51,000
6004411 PHYSICIAN SERVICES	63,192	65,200	52,660	65,200	65,200	65,200
6004413 OTHER HEALTH AND MEDICAL SERVI	1,192	4,000	282	3,000	3,000	3,000
6004573 OTHER FEES FOR SERVICES	48,257	59,750	16,124	59,750	59,750	59,750
6004594 LOSS ON DISPOSITION OF ASSETS	5,893	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 02 Willow Point-Ancillaries

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures Totals	794,911	811,098	594,014	762,208	762,208	762,208
0000080 Employee Benefits						
6008001 STATE RETIREMENT	48,712	95,364	62,244	96,632	96,632	96,632
6008002 SOCIAL SECURITY	32,975	40,530	27,782	41,071	41,071	41,071
6008004 WORKERS COMPENSATION	3,846	3,770	2,088	4,310	4,310	4,310
6008006 LIFE INSURANCE	186	209	166	209	209	209
6008007 HEALTH INSURANCE	111,564	151,300	97,392	129,308	129,308	129,308
6008009 RETIREE HEALTH INSURANCE	56,899	62,691	48,333	63,369	63,369	63,369
6008010 DISABILITY INSURANCE	1,129	1,290	960	1,290	1,290	1,290
0000080 Employee Benefits Totals	255,311	355,154	238,965	336,189	336,189	336,189
Exp Total for Div 2702	1,509,702	1,713,081	1,235,377	1,643,238	1,643,238	1,643,238
Total for Div 2702	-1,509,642	-1,713,081	-1,235,377	-1,643,238	-1,643,238	-1,643,238

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 04 Willow Point-Debt Svc

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	53,970	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	53,970	0	0	0	0	0
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	4,639	12,014	0	12,014	12,014	12,014
0000009 Federal Aid Totals	4,639	12,014	0	12,014	12,014	12,014
Rev Total for Div 2704	58,609	12,014	0	12,014	12,014	12,014
0000040 Contractual Expenditures						
6004504 OTHER FINANCIAL SERVICES	588	1,484	1,483	1,406	1,406	1,406
0000040 Contractual Expenditures Totals	588	1,484	1,483	1,406	1,406	1,406
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	219,645	0	223,007	223,007	223,007
6006001 PRINCIPAL ON BANS	0	0	0	44,180	44,180	44,180
0000060 Principal on Indebtedness Totals	0	219,645	0	267,187	267,187	267,187
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	94,839	117,759	82,741	102,815	102,815	102,815
6007001 INTEREST ON BANS	13,194	0	0	2,771	2,771	2,771
0000070 Interest on Indebtedness Totals	108,033	117,759	82,741	105,586	105,586	105,586
Exp Total for Div 2704	108,621	338,888	84,224	374,179	374,179	374,179
Total for Div 2704	-50,012	-326,874	-84,224	-362,165	-362,165	-362,165

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 2050 WPNH Operating
DEPT 27000000 Willow Point
DIV 09 Willow Point-Intergovt Transfers

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000567 IGT REVENUE	10,000	6,037,190	7,810,466	6,059,477	6,059,477	6,059,477
0000007 Misc Interfund Revenues Totals	10,000	6,037,190	7,810,466	6,059,477	6,059,477	6,059,477
Rev Total for Div 2709	10,000	6,037,190	7,810,466	6,059,477	6,059,477	6,059,477
Total for Div 2709	10,000	6,037,190	7,810,466	6,059,477	6,059,477	6,059,477
Total for Dept 27000000	**-5,296,347**	**40,905**	**4,750,563**	**18,112**	**18,112**	**18,112**

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TRANSPORTATION

TRANSPORTATION

DEPARTMENT/DIVISION	PAGE
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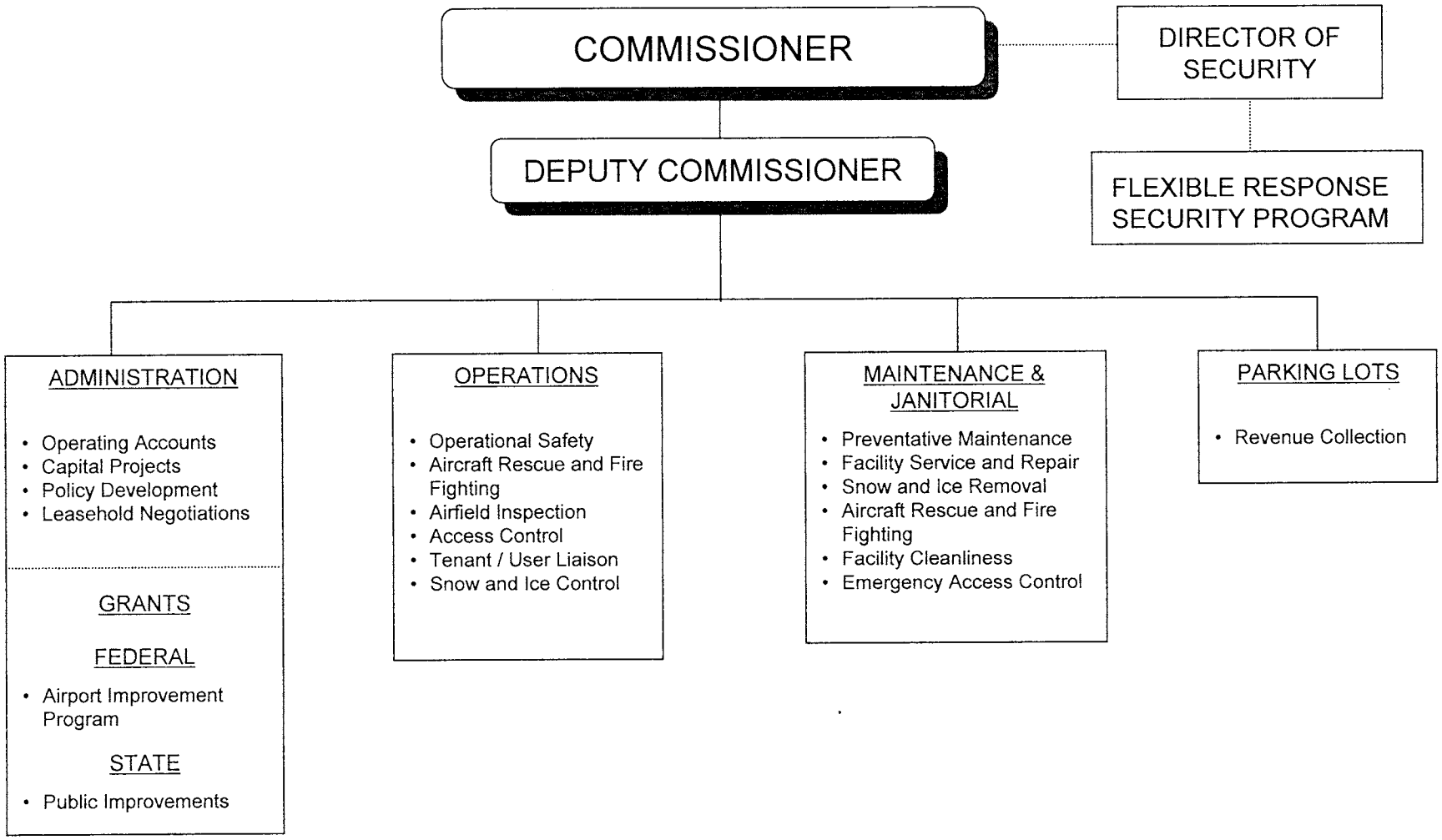
Highways	
County Roads	290
Road Machinery	299
Public Transportation (Transit)	304

AVIATION


COMMISSIONER
DIRECTOR OF SECURITY
DEPUTY COMMISSIONER
FLEXIBLE RESPONSE SECURITY PROGRAM
ADMINISTRATION
• Operating Accounts
• Capital Projects
• Policy Development
• Leasehold Negotiations
GRANTS
FEDERAL
• Airport Improvement Program
STATE
• Public Improvements
OPERATIONS
• Operational Safety
• Aircraft Rescue and Fire Fighting
• Airfield Inspection
• Access Control
• Tenant / User Liaison
• Snow and Ice Control
MAINTENANCE & JANITORIAL
• Preventative Maintenance
• Facility Service and Repair
• Snow and Ice Removal
• Aircraft Rescue and Fire Fighting
• Facility Cleanliness
• Emergency Access Control
PARKING LOTS
• Revenue Collection

AVIATION

MISSION STATEMENT

To provide the citizens of Broome County and Greater Binghamton with safe, clean, and efficient travel facilities, to serve as an economic driver for the region and to provide aviation related services responsive to the needs of our community.

DESCRIPTION

The operation of the airport is provided for in Article X of the Broome County Charter. The airport is regulated by the Federal Aviation Administration and the Transportation Security Administration under Title 14 of the code of Federal Regulations, as well as various other state and federal authorities involving safety, environmental, and funding concerns.

The Department maintains two intersecting runways, twelve taxiways, three aircraft aprons, and all required lighting/signage. The department also maintains; a 74,000 square foot passenger terminal, three large aircraft hangars, 15 T-hangars, a 7,500 square foot aircraft/rescue/fire-fighting facility, a 24,000 square foot maintenance building, and a 70,000 gallon fuel farm. Additionally the Department is responsible for the roadway serving the facility, water /sewer services, and a total of 900 parking spaces in the public, car rental, and employee parking lots.

Three (3) airlines (Delta Connection, United Express, and US Airways Express) currently provide service at the airport and their activities are complimented by FAA Air Traffic and Facilities Office, a Transportation Security Administration Office, a Civil Air Patrol office, United States Customs and Border Patrol Office, three car rental agencies, a restaurant, ground transportation services, National Weather Service Office, and Atlantic Aviation - a provider of general/business aviation services.

2012 OBJECTIVES

- To meet and maintain our high standards of providing a safe, secure and efficient air transportation facility;
- To complete the Runway 16-34 Runway Safety Area Improvement Project which will not only upgrade our safety area system but also extend the length of our primary runway;
- Continue our program that is focused on preparing designated airport property for aeronautical and non-aeronautical business development. We shall also aggressively pursue new airport tenants to ensure long term airport budget stability and affordable operating rates for the airport users;
- To maintain and build upon the current level of commercial air service and passenger traffic through air service/airport marketing campaigns to ensure that the services provided at our facility meet the needs of the community and promote the use of the Greater Binghamton Airport;
- To increase the economic competitiveness of our operation by implementing a natural resource utilization program to prepare operationally for the changes in the aviation industry that lie ahead.

2012 BUDGET HIGHLIGHTS

- Funding of appropriations for airport marketing and air service development activities;
- More focus on a Energy Savings Program designed to reduce our usage and therefore our utility expenses;
- Implementation of a new revenue utilizing a renewable natural resource, which involves the harvesting of timber through a forestry management program overseen by a licensed forester.
- Continuation of the US Customs program through the support of the Industrial Development Agency

28010005 **AVIATION**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Aviation	H Admin	1	1	1	1	1
Deputy Commissioner of Aviation	E Admin	1	1	1	1	1
Airport Operations Supervisor	20 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Airport Maintenance Supervisor	16 BAPA	1	1	1	1	1
Airport Parking Manager	9 BAPA	1	1	1	1	1
Airport Operations Specialist/Trainee	15/14 CSEA	5	5	5	5	5
Airport Equipment Mechanic	14 CSEA	1	1	1	1	1
Secretary (40)	13 CSEA	1	1	1	1	1
Airport Maintenance Mechanic	11 CSEA	5	5	5	5	5
Airport Custodial Worker	7 CSEA	3	3	3	3	3
Total Full-Time Positions		**21**	**21**	**21**	**21**	**21**
			PART TIME			
Account Clerk	7 CSEA	1	1	1	1	1
Airport Parking Attendant	6 CSEA	2	2	2	2	2
Total Part-Time Positions		**3**	**3**	**3**	**3**	**3**
TOTAL POSITIONS		**24**	**24**	**24**	**24**	**24**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2010 Aviation Operating
DEPT 28000000 Aviation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000126 FARES & FEES	141,063	154,000	118,930	154,000	154,000	154,000
5000129 RENTAL CAR CONCESSION FEES	469,373	405,000	352,078	440,000	440,000	440,000
5000130 RESTAURANT/LOUNGE CONCESSION F	416	0	0	0	0	0
5000132 GROUND TRANSPORT CONCESSION FE	7,450	0	0	0	0	0
5000133 ADVERTISING FEES	40,498	44,000	29,226	35,000	35,000	35,000
5000136 SPACE RENTAL-AIRLINES	928,537	956,893	797,156	985,600	985,600	985,600
5000137 SPACE RENTAL-OTHER	204,528	202,027	166,380	207,178	207,178	207,178
5000139 MISC TERMINAL AREA INCOME	4,378	4,380	3,283	4,380	4,380	4,380
5000140 LANDING FEES - SIGNATORY	273,781	276,540	203,436	289,590	289,590	289,590
5000141 LANDING FEES - NON-SIGNATORY	25,763	28,000	20,732	33,000	33,000	33,000
5000142 FUEL FLOWAGE FEE	23,453	32,000	18,354	26,000	26,000	26,000
5000144 HANGAR RENTAL	324,488	330,978	273,367	216,987	216,987	216,987
5000145 HANGAR TAX REIMBURSEMENT	68,715	80,000	72,676	73,941	73,941	73,941
5000146 AIRCRAFT T-HANGAR RENTAL	24,750	25,200	20,700	31,500	31,500	31,500
5000147 FREIGHT BLDG RENTAL	2,675	2,700	2,500	600	600	600
5000149 SERVICE CTR/STORAGE/WASH RACK	24,203	25,180	20,169	25,180	25,180	25,180
5000195 FACILITY RENTALS	4,920	4,920	4,100	5,100	5,100	5,100
5000196 GROUND RENTALS	25,995	26,520	24,175	29,938	29,938	29,938
5000197 PARKING OPER CONCESSIONS	854,655	924,000	786,804	965,250	965,250	965,250
5000201 MISC ADMIN AND OTHER INCOME	3,690	2,000	1,371	2,000	2,000	2,000
5000428 OTHER CHARGES	3,996	1,900	10,739	53,400	53,400	53,400
5000431 MISCELLANEOUS	0	0	5,677	0	0	0
0000002 Departmental Income Total	3,457,327	3,526,238	2,931,853	3,578,644	3,578,644	3,578,644
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	1,618	3,250	1,258	1,000	1,000	1,000
5000460 RENTAL OF REAL PROPERTY INDIVI	38,935	40,168	33,482	40,178	40,178	40,178
5000470 VENDING MACHINE	3,429	3,000	2,488	2,925	2,925	2,925
0000003 Use of Money Total	43,982	46,418	37,228	44,103	44,103	44,103
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	3,920	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	3,920	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	523	0	0	0	0	0
5000531 GIFTS AND DONATIONS	33,071	0	0	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	136,940	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2010 Aviation Operating
DEPT 28000000 Aviation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
5000534 TRANSFER FROM INSURANCE RESERV	6,725	67,921	70,919	0	0	0
5000537 PASSENGER FACILITIES CHARGES	488,535	15,500	0	15,900	15,900	15,900
5000539 CONSOLIDATED FACILITIES CHARGE	112,388	27,172	0	26,053	26,053	26,053
5000570 EARNINGS ON TEMPORARY INVESTME	11,420	0	0	0	0	0
5000580 UNUSED CAPITAL FUND	0	244,028	0	316,224	316,224	316,224
5000600 CAPITAL CONTRIBUTIONS	2,239,584	0	0	0	0	0
0000007 Misc Interfund Revenues Total	3,029,186	354,621	70,919	358,177	358,177	358,177
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	18,182	30,423	-6,436	30,423	30,423	30,423
0000009 Federal Aid Total	18,182	30,423	-6,436	30,423	30,423	30,423
Rev Totals for Dept 28000000	6,552,597	3,957,700	3,033,564	4,011,347	4,011,347	4,011,347
0000010 Personal Service						
6001000 SALARIES FULL-TIME	922,615	956,303	706,013	982,323	982,323	982,323
6001001 SALARIES PART-TIME	63,262	66,282	49,503	64,697	64,697	64,697
6001002 SALARIES TEMPORARY	43,198	37,935	25,159	37,935	37,935	37,935
6001003 SALARIES OVERTIME	101,428	125,852	79,951	115,241	115,241	115,241
6001004 SALARIES SHIFT DIFFERENTIAL	6,130	6,600	5,499	6,600	6,600	6,600
6001008 STAND-BY PAY	14,823	13,744	14,342	18,340	18,340	18,340
0000010 Personal Service Totals	1,151,456	1,206,716	880,467	1,225,136	1,225,136	1,225,136
0000040 Contractual Expenditures						
6004000 MAT & SUPPLIES-SURFACE TREAT	0	0	14,994	0	0	0
6004002 MAT & SUPPLIES-PAINT	477	0	4,435	0	0	0
6004005 SNOW REMOVAL MATERIALS & SUPPL	84,445	108,000	58,629	108,000	108,000	108,000
6004010 BOOKS AND SUBSCRIPTIONS	5,095	2,200	5,060	2,100	2,100	2,100
6004012 OFFICE SUPPLIES	3,075	3,700	2,158	3,700	3,700	3,700
6004021 BLDG MAINTENANCE SUPPLIES	29,254	47,400	38,139	31,900	31,900	31,900
6004022 FUEL AND HEATING SUPPLIES	119,337	183,239	121,140	231,239	231,239	231,239
6004023 BLDG AND GROUNDS SUPPLIES	20,243	21,050	19,859	26,050	26,050	26,050
6004030 FOOD AND BEVERAGES	1,487	1,000	290	1,000	1,000	1,000
6004040 MOTOR EQUIPMENT SUPPLIES	15,640	27,000	19,342	26,000	26,000	26,000
6004046 GAS OIL GREASE AND DIESEL FUEL	52,937	51,700	56,630	75,000	75,000	75,000

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2010 Aviation Operating
DEPT 28000000 Aviation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004047 TIRES AND TUBES	4,710	9,146	11,348	2,000	2,000	2,000
6004048 MISC OPERATIONAL SUPPLIES	16,079	10,600	19,057	10,400	10,400	10,400
6004052 UNIFORMS	4,973	6,500	3,277	5,700	5,700	5,700
6004054 SAFETY SUPPLIES	434	500	200	500	500	500
6004055 COMPUTER SOFTWARE AND SUPPLIES	559	2,000	1,593	2,000	2,000	2,000
6004056 COMPUTER EQUIPMENT(NON CAPITAL	142	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	882	600	598	600	600	600
6004101 TELEPHONE	1,028	1,800	806	1,200	1,200	1,200
6004105 DUES AND MEMBERSHIPS	1,865	2,700	2,526	2,700	2,700	2,700
6004111 BUILDING AND LAND RENTAL	130,866	130,866	119,960	130,866	130,866	130,866
6004112 BLDG GROUNDS AND EQUIP REPAIR	34,527	20,200	19,670	23,800	23,800	23,800
6004113 WATER AND SEWAGE CHARGES	45,066	36,400	29,396	37,856	37,856	37,856
6004114 HEATING AND AIR COND PLANT EXP	5,052	10,124	10,055	5,175	5,175	5,175
6004115 ELECTRIC CURRENT	282,532	308,368	211,570	282,507	282,507	282,507
6004116 TAXES	98,191	107,436	103,823	105,630	105,630	105,630
6004117 BUILDING AND GROUNDS EXPENSES	29,898	34,055	21,517	35,394	35,394	35,394
6004130 MOTOR EQUIP REPAIRS AND MAINT	2,723	2,500	779	2,500	2,500	2,500
6004136 OPERATIONAL EQUIPMENT REPAIRS	2,713	5,000	4,530	5,000	5,000	5,000
6004137 ADVERTISING AND PROMOTION EXPE	94,043	80,000	64,527	80,000	80,000	80,000
6004138 OTHER OPERATIONAL EXPENSES	99,198	22,200	19,670	20,550	20,550	20,550
6004146 SUBCONTRACTED PROGRAM EXPENSE	132,400	133,500	133,911	133,500	133,500	133,500
6004147 OTHER PROGRAM EXPENSE	9,214	20,200	5,388	20,200	20,200	20,200
6004160 MILEAGE AND PARKING-LOCAL	493	500	328	300	300	300
6004161 TRAVEL HOTEL AND MEALS	4,980	0	0	6,000	6,000	6,000
6004162 EDUCATION AND TRAINING	5,920	0	2,879	8,500	8,500	8,500
6004165 ADVISORY BD/TRUSTEES EXPENSES	1,455	1,500	1,232	1,500	1,500	1,500
6004169 DAY TRIP MEAL REIMBURSEMENT	46	0	0	0	0	0
6004191 OUTSIDE RENTALS-MACHINERY	494	0	710	0	0	0
6004196 COPYING MACHINE RENTALS	616	2,220	1,994	2,220	2,220	2,220
6004200 PROPERTY LOSS	4,422	0	70,298	0	0	0
6004203 INSURANCE CLAIMS	1,267	621	621	0	0	0
6004502 BOND AND NOTE ISSUE EXPENSE	107	0	0	0	0	0
6004504 OTHER FINANCIAL SERVICES	15,190	16,457	14,720	19,004	19,004	19,004
6004573 OTHER FEES FOR SERVICES	0	0	1,850	0	0	0
6004580 BAD DEBT EXPENSE	387	0	0	0	0	0
0000040 Contractual Expenditures Totals	1,364,462	1,411,282	1,219,509	1,450,591	1,450,591	1,450,591
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	125,808	98,087	49,044	84,750	84,750	84,750
6004604 DPW SECURITY CHARGEBACKS	74,702	81,933	61,450	85,580	85,580	85,580
6004614 OTHER CHARGEBACK EXPENSES	690	1,124	965	690	690	690
6004619 BUILDING SERVICE CHARGEBACK	2,315	0	0	35,000	35,000	35,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2010 Aviation Operating
DEPT 28000000 Aviation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses Totals	203,515	181,144	111,459	206,020	206,020	206,020
0000042 Depreciation						
6004801 DEPRECIATION - BUILDINGS	1,124,089	0	0	0	0	0
6004803 DEPRECIATION - IMPROV O/T BLDG	3,072,996	0	0	0	0	0
6004804 DEPRECIATION - MOTOR VEHICLES	271,639	0	0	0	0	0
6004805 DEPRECIATION - MACHINERY & EQU	28,830	0	0	0	0	0
0000042 Depreciation Totals	4,497,554	0	0	0	0	0
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	259,189	0	254,942	254,942	254,942
6006001 PRINCIPAL ON BANS	0	0	0	31,666	31,666	31,666
6006007 PRINCIPAL ON COMPONENT UNIT LO	0	0	22,010	16,576	16,576	16,576
0000060 Principal on Indebtedness Totals	0	259,189	22,010	303,184	303,184	303,184
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	68,816	195,452	152,079	185,468	185,468	185,468
6007001 INTEREST ON BANS	14,070	0	0	5,957	5,957	5,957
6007005 INTEREST ON CAPITAL LEASE	315	0	0	0	0	0
6007007 INTEREST ON ON COMPONENT UNIT	2,129	0	1,125	246	246	246
0000070 Interest on Indebtedness Totals	85,330	195,452	153,204	191,671	191,671	191,671
0000080 Employee Benefits						
6008001 STATE RETIREMENT	117,958	210,380	145,319	215,170	215,170	215,170
6008002 SOCIAL SECURITY	84,524	92,313	63,819	93,723	93,723	93,723
6008004 WORKERS COMPENSATION	24,145	22,390	11,195	19,498	19,498	19,498
6008006 LIFE INSURANCE	434	460	366	460	460	460
6008007 HEALTH INSURANCE	209,983	235,704	191,598	236,165	236,165	236,165
6008008 OPEB - HEALTH INSURANCE	119,101	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	137,803	155,860	110,930	143,382	143,382	143,382
6008010 DISABILITY INSURANCE	2,266	2,322	1,876	2,322	2,322	2,322
6008011 UNEMPLOYMENT INSURANCE	2,494	0	0	0	0	0
0000080 Employee Benefits Totals	698,708	719,429	525,103	710,720	710,720	710,720
Exp Totals for Dept 28000000	8,001,025	3,973,212	2,911,752	4,087,322	4,087,322	4,087,322

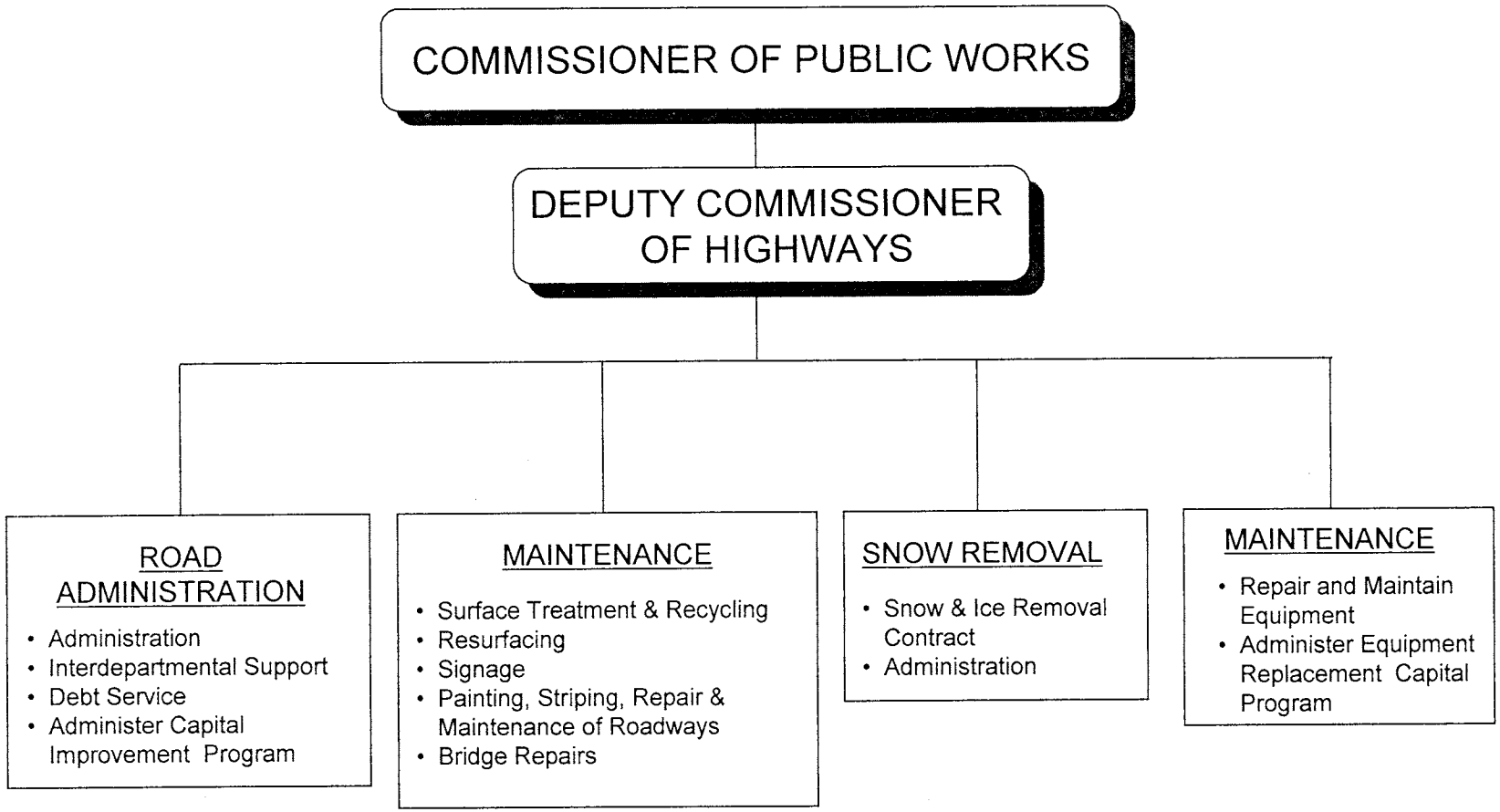
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2010 Aviation Operating
DEPT 28000000 Aviation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Dept 28000000	-1,448,428	-15,512	121,812	-75,975	-75,975	-75,975

HIGHWAYS


COMMISSIONER OF PUBLIC WORKS
DEPUTY COMMISSIONER OF HIGHWAYS
ROAD ADMINISTRATION
• Administration
• Interdepartmental Support
• Debt Service
• Administer Capital Improvement Program
MAINTENANCE
• Surface Treatment & Recycling
• Resurfacing
• Signage
• Painting, Striping, Repair & Maintenance of Roadways
• Bridge Repairs
SNOW REMOVAL
• Snow & Ice Removal Contract
• Administration
MAINTENANCE
• Repair and Maintain Equipment
• Administer Equipment Replacement Capital Program

PUBLIC WORKS
Highways/County Roads

MISSION STATEMENT

To provide a highway road system to move people and goods throughout the county, in a cost effective, efficient and professional manner, to enhance community growth, economic well-being and quality of life.

DESCRIPTION

Responsible for the maintenance and up-keep of 343.24 centerline miles of roads. The Highway Division is also responsible for maintaining 104 bridges with spans of twenty (20) feet or more, 130 culverts with diameters ranging from five (5) to twenty (20) feet and 3,500 culverts with diameters of five (5) feet or less. This involves the inspection and evaluation of county roads and bridges, and planning, reconstruction, repair and maintenance projects.

The Highway Division is responsible for the administration; operation and maintenance of highway bridge and capital projects; this includes road widening and straightening, resurfacing and patching of existing county roads to ensure that maintenance is at required standards and safety levels. Emphasis is also placed on snow and ice control. In case of natural disasters, the division also assists other local municipalities with specialized equipment and expertise.

Revenues attributed to the operation of county Highway Division County Road fund are derived primarily from the sale of supplies such as road signs, sand/salt mix to other local governments, and highway work permit fees for work completed by utility companies and others in highway right-of-way. State Aid revenues fund the highway operating and capital aid under the State Consolidated Local Highway Assistance Program (CHIPS). An interfund transfer from the general fund is received to balance the Highway Division County Road Fund.

2012 OBJECTIVES

- Continue to develop and implement an annual highway maintenance program that will ensure preservation of the existing system at an acceptable level of service and standard of construction and extend the useful life of the existing system
- In-house Design/Construction/Reconstruction of county highways, as required, utilizing county forces, to conform to acceptable standards of service and construction in accordance with ASSHTO Geometric Design and NYSDOT Standard Specifications.
- Rehabilitation of guiderail system to NYSDOT Standards, 40,000 feet of various Broome County roads.
- Preserve the load capacity of county bridges and improve/replace unsafe or inadequate structures in accordance with ASSHTO Geometric Design and NYSDOT Geometric Design Policy for Bridges.
- Rehabilitate and stabilize approximately one hundred (100) miles of highway shoulders.
- Resurface and/or provide surface treatment, truing and leveling resurfacing to county highways as required, per industry standard and Broome County five year policy. Approximately twenty eight miles.
- Provide effective 24 hour a day snow and ice control for county roads during the winter season and maintain contracts with various towns for snowplowing and ice control per NYS 24 hour bare road policy.
- Involve BMTS with Pavement Management System and traffic counts.
- Develop a bridge cleaning and maintenance program for county bridges.
- Ensure that legible pavement markings are provided along county highways per the Manual of Uniform Traffic Control Devices.

- Implement Bridge Management System as provided by NYSDOT for local bridges.
- Ensure clear sight lines by cutting grass, trees and brush along approximately 700 miles of county right-of-way in accordance with Section 102 of NYS Highway Law.
- Review requests and issue permits for work within right-of-ways by utilities and contractors. This amounts to approximately 85 permits annually.

2012 BUDGET HIGHLIGHTS

- In 2011 the Highway Division took back the performance of snow and ice removal of over 100 miles of roadway. In 2012 we will attempt to continue this process with no impact to the current appropriations as shown in the 2012 Proposed Highway Division Operating Budget.

- The Highway Divisions 2012 Proposed Operating Budget has a zero increase in Net County Support over that in approved 2011 Operating Budget.

29010205 **PUBLIC WORKS/Highways/County Roads**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of Public Works/Highway	F Admin	1	1	1	1	1
Management Associate**	AFSCME	1	1	1	1	1
Assistant General Highway Supervisor	AFSCME	2	2	2	2	2
Highway Crew Supervisor	AFSCME	5	5	5	5	5
Paint Crew Supervisor - DPW	AFSCME	1	1	1	1	1
Painter - DPW	AFSCME	2	2	2	2	2
Public Works Office Assistant	AFSCME	2	2	2	2	2
Carpenter	AFSCME	1	1	1	1	1
Assistant Carpenter	AFSCME	1	1	1	1	1
Laborer *	AFSCME	5	5	5	5	5
Motor Equipment Operator III	AFSCME	10	10	10	10	10
Motor Equipment Operator II	AFSCME	18	18	18	18	18
Motor Equipment Operator I	AFSCME	12	12	12	12	12
Total Full-Time Positions		**61**	**61**	**61**	**61**	**61**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**61**	**61**	**61**	**61**	**61**

*Three unfunded in 2012
** Unfund in 2012

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3120 County Road Operating
DEPT 29000000 Highway
DIV 01 Highway-County Roads

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000191 B C COUNTRY FARES	6,092	0	-1,457	0	0	0
5000214 ROADWAY USE FEES	6,619	11,000	0	20,000	20,000	20,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	28,663	36,205	10,574	46,205	46,205	46,205
5000429 SALE OF SUPPLIES TO OTHER GOVT	0	3,480	10,974	8,000	8,000	8,000
0000002 Departmental Income Totals	41,374	50,685	20,091	74,205	74,205	74,205
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	2,395	16,000	5,173	4,000	4,000	4,000
5000462 RENTAL OF EQUIPMENT OTHER GOVT	8,726	10,000	0	10,000	10,000	10,000
0000003 Use of Money Totals	11,121	26,000	5,173	14,000	14,000	14,000
0000006 Sale of Prop and Comp for Loss						
5000512 MINOR SALES OTHER	1,581	0	5,382	0	0	0
5000516 MINOR SALES - PUBLIC WORKS	2,823	4,500	0	10,000	10,000	10,000
5000518 SALE OF EQUIPMENT	10,038	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	14,442	4,500	5,382	10,000	10,000	10,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	3,449	0	0	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	313,610	0	0	0	0	0
5000533 UNCLASSIFIED REVENUES	1,578	0	268	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	60,506	0	4,103	0	0	0
5000562 TRANSFER FROM GENERAL FUND	6,217,677	7,204,694	7,204,694	7,656,003	7,656,003	6,886,003
5000564 TRANSFER SPECIAL REVENUE FUND	14,155	0	0	0	0	0
5000570 EARNINGS ON TEMPORARY INVESTME	60,640	25,000	0	25,000	25,000	25,000
0000007 Misc Interfund Revenues Totals	6,671,615	7,229,694	7,209,065	7,681,003	7,681,003	6,911,003
0000008 State Aid						
5000846 CONSOLIDATED HIGHWAY AID	2,365,205	2,145,546	565,141	2,145,546	2,145,546	2,145,546
5000852 OTHER STATE AID - TRANSPORTATI	42	0	0	0	0	0
0000008 State Aid Totals	2,365,247	2,145,546	565,141	2,145,546	2,145,546	2,145,546
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	53,021	137,320	0	137,320	137,320	137,320

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3120 County Road Operating
DEPT 29000000 Highway
DIV 01 Highway-County Roads

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000009 Federal Aid Totals	53,021	137,320	0	137,320	137,320	137,320
Rev Total for Div 2901	9,156,820	9,593,745	7,804,852	10,062,074	10,062,074	9,292,074
0000010 Personal Service						
6001000 SALARIES FULL-TIME	2,616,097	2,629,919	2,144,970	2,601,033	2,601,033	2,601,033
6001002 SALARIES TEMPORARY	19,191	0	20,536	0	0	0
6001003 SALARIES OVERTIME	126,834	178,995	234,165	175,000	175,000	175,000
6001004 SALARIES SHIFT DIFFERENTIAL	7,837	20,000	6,841	10,000	10,000	10,000
6001006 OUT OF TITLE PAY	17,694	12,800	15,050	13,000	13,000	13,000
6001008 STAND-BY PAY	380	0	0	0	0	0
6001009 OTHER PERSONNEL SERVICES	12,925	10,000	12,825	12,825	12,825	12,825
0000010 Personal Service Totals	2,800,958	2,851,714	2,434,387	2,811,858	2,811,858	2,811,858
0000020 Equipment and Capital Outlay						
6002201 ROADS	0	0	-1,978	0	0	0
0000020 Equipment and Capital Outlay Totals	0	0	-1,978	0	0	0
0000040 Contractual Expenditures						
6004000 MAT & SUPPLIES-SURFACE TREAT	561,016	350,000	356,138	350,000	350,000	350,000
6004001 MAT & SUPPLIES-SIGNS & POSTS	22,071	19,200	17,921	15,000	15,000	15,000
6004002 MAT & SUPPLIES-PAINT	98,414	74,222	73,773	70,000	70,000	70,000
6004003 MAT & SUPPLIES-GUIDE RAILS	10,656	44,438	0	30,000	30,000	30,000
6004004 MATERIAL & SUPPLIES-OTHER	73,504	90,000	48,567	90,000	90,000	90,000
6004005 SNOW REMOVAL MATERIALS & SUPPL	758,111	450,000	423,307	431,896	431,896	431,896
6004010 BOOKS AND SUBSCRIPTIONS	186	0	166	0	0	0
6004012 OFFICE SUPPLIES	1,868	1,350	1,725	1,350	1,350	1,350
6004022 FUEL AND HEATING SUPPLIES	41,738	68,923	30,384	55,000	55,000	55,000
6004023 BLDG AND GROUNDS SUPPLIES	0	473	0	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	0	0	-12,579	0	0	0
6004052 UNIFORMS	2,087	3,500	2,578	2,500	2,500	2,500
6004054 SAFETY SUPPLIES	3,268	12,708	3,157	8,000	8,000	8,000
6004055 COMPUTER SOFTWARE AND SUPPLIES	4,726	500	27	500	500	500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	881	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	150	300	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3120 County Road Operating
DEPT 29000000 Highway
DIV 01 Highway-County Roads

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004106 GENERAL OFFICE EXPENSES	1,521	0	1,524	0	0	0
6004110 DPW BUILDING SERVICE EXPENSES	783	0	0	0	0	0
6004113 WATER AND SEWAGE CHARGES	2,179	2,000	1,492	2,000	2,000	2,000
6004115 ELECTRIC CURRENT	44,808	60,000	28,628	48,000	48,000	48,000
6004116 TAXES	268	500	184	400	400	400
6004117 BUILDING AND GROUNDS EXPENSES	5,013	2,911	3,430	4,500	4,500	4,500
6004130 MOTOR EQUIP REPAIRS AND MAINT	2	0	0	0	0	0
6004132 ENGINEERING EXPENSES	7,063	0	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	857	0	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	22,787	18,320	26,381	18,320	18,320	18,320
6004161 TRAVEL HOTEL AND MEALS	24	0	0	0	0	0
6004162 EDUCATION AND TRAINING	345	0	425	0	0	0
6004191 OUTSIDE RENTALS-MACHINERY	428,850	396,337	75,242	44,457	44,457	44,457
6004196 COPYING MACHINE RENTALS	1,740	1,392	886	2,000	2,000	2,000
6004203 INSURANCE CLAIMS	59,145	0	4,103	0	0	0
6004413 OTHER HEALTH AND MEDICAL SERVI	0	1,661	0	1,661	1,661	1,661
6004504 OTHER FINANCIAL SERVICES	6,722	16,957	16,956	16,065	16,065	16,065
0000040 Contractual Expenditures Totals	2,160,783	1,615,692	1,104,415	1,191,649	1,191,649	1,191,649
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	32,425	25,420	12,710	24,998	24,998	24,998
6004626 TRANSPORTATION SERVICES CHARGE	7,816	6,809	0	0	0	0
0000041 Chargeback Expenses Totals	40,241	32,229	12,710	24,998	24,998	24,998
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	943,104	1,809,923	1,809,923	1,818,185	1,818,185	1,818,185
6006001 PRINCIPAL ON BANS	1,098,395	0	0	905,833	905,833	205,833
0000060 Principal on Indebtedness Totals	2,041,499	1,809,923	1,809,923	2,724,018	2,724,018	2,024,018
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	699,393	1,137,795	1,060,717	1,016,294	1,016,294	1,016,294
6007001 INTEREST ON BANS	392,716	0	0	112,325	112,325	42,325
0000070 Interest on Indebtedness Totals	1,092,109	1,137,795	1,060,717	1,128,619	1,128,619	1,058,619
0000080 Employee Benefits						
6008001 STATE RETIREMENT	289,311	464,947	363,798	499,687	499,687	499,687
6008002 SOCIAL SECURITY	204,588	200,814	178,017	212,367	212,367	212,367

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3120 County Road Operating
DEPT 29000000 Highway
DIV 01 Highway-County Roads

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008004 WORKERS COMPENSATION	94,654	93,346	46,673	97,340	97,340	97,340
6008006 LIFE INSURANCE	1,134	1,133	916	1,083	1,083	1,083
6008007 HEALTH INSURANCE	621,107	682,948	540,485	650,168	650,168	650,168
6008009 RETIREE HEALTH INSURANCE	638,259	703,204	547,699	720,287	720,287	720,287
6008011 UNEMPLOYMENT INSURANCE	430	0	0	0	0	0
0000080 Employee Benefits Totals	1,849,483	2,146,392	1,677,588	2,180,932	2,180,932	2,180,932
Exp Total for Div 2901	9,985,073	9,593,745	8,097,762	10,062,074	10,062,074	9,292,074
Total for Div 2901	-828,253	0	-292,910	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3120 County Road Operating
DEPT 29000000 Highway
DIV 01 Highway-County Roads

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Dept 29000000	-828,253	0	-292,910	0	0	0

30020105 **PUBLIC WORKS/Highways/Road Machinery**

Title of Position	Grade/Unit	2010 Actuals	As of 5/24/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Equipment Service Supervisor	AFSCME	1	1	1	1	1
Office Manager	AFSCME	1	0	0	0	0
Stores Clerk	AFSCME	2	2	2	2	2
Equipment Mechanic - III	AFSCME	6	6	6	6	6
Equipment Mechanic - II	AFSCME	2	2	2	2	2
Equipment Mechanic - I *	AFSCME	2	2	2	2	2
Total Full-Time Positions		14	13	13	13	13
			PART TIME			
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		14	13	13	13	13

*One unfunded in current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3160 Road Machinery Operating
DEPT 30000000 Road Machinery
DIV 02 Highway-Road Machinery

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000189 OTHER LOCAL GOVERNMENTS	2,534	6,000	1,506	4,000	4,000	4,000
0000002 Departmental Income Totals	2,534	6,000	1,506	4,000	4,000	4,000
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	907	12,500	2,397	3,000	3,000	3,000
0000003 Use of Money Totals	907	12,500	2,397	3,000	3,000	3,000
0000006 Sale of Prop and Comp for Loss						
5000516 MINOR SALES - PUBLIC WORKS	488	0	0	0	0	0
5000518 SALE OF EQUIPMENT	0	0	0	10,000	10,000	10,000
0000006 Sale of Prop and Comp for Loss Totals	488	0	0	10,000	10,000	10,000
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	46,479	0	0	0	0	0
5000562 TRANSFER FROM GENERAL FUND	2,283,523	2,133,002	2,133,002	2,232,598	2,232,598	2,232,598
5000570 EARNINGS ON TEMPORARY INVESTME	3,542	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	2,333,544	2,133,002	2,133,002	2,232,598	2,232,598	2,232,598
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	7,858	20,351	0	20,351	20,351	20,351
0000009 Federal Aid Totals	7,858	20,351	0	20,351	20,351	20,351
Rev Total for Div 3002	2,345,331	2,171,853	2,136,905	2,269,949	2,269,949	2,269,949
0000010 Personal Service						
6001000 SALARIES FULL-TIME	564,304	558,030	456,576	581,454	581,454	581,454
6001003 SALARIES OVERTIME	13,082	19,123	38,599	20,000	20,000	20,000
6001004 SALARIES SHIFT DIFFERENTIAL	2,536	1,820	2,280	2,400	2,400	2,400
6001006 OUT OF TITLE PAY	4,342	5,000	410	2,000	2,000	2,000
6001008 STAND-BY PAY	10	0	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3160 Road Machinery Operating
DEPT 30000000 Road Machinery
DIV 02 Highway-Road Machinery

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6001009 OTHER PERSONNEL SERVICES	2,650	2,600	2,475	2,600	2,600	2,600
0000010 Personal Service Totals	586,924	586,573	500,340	608,454	608,454	608,454
0000040 Contractual Expenditures						
6004006 GARAGE & SHOP OPERATIONAL SUPP	26,199	17,600	15,432	17,600	17,600	17,600
6004010 BOOKS AND SUBSCRIPTIONS	0	440	0	0	0	0
6004012 OFFICE SUPPLIES	939	1,144	963	1,144	1,144	1,144
6004021 BLDG MAINTENANCE SUPPLIES	5,925	7,040	4,419	6,040	6,040	6,040
6004023 BLDG AND GROUNDS SUPPLIES	715	0	145	0	0	0
6004040 MOTOR EQUIPMENT SUPPLIES	254,318	215,600	207,624	250,000	250,000	250,000
6004041 PHOTOGRAPHIC SUPPLIES	240	0	0	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	311,461	400,000	387,553	400,000	400,000	400,000
6004047 TIRES AND TUBES	39,435	23,155	18,325	22,880	22,880	22,880
6004048 MISC OPERATIONAL SUPPLIES	502	2,500	0	1,000	1,000	1,000
6004054 SAFETY SUPPLIES	7,744	2,376	1,072	2,376	2,376	2,376
6004055 COMPUTER SOFTWARE AND SUPPLIES	958	660	0	1,000	1,000	1,000
6004056 COMPUTER EQUIPMENT(NON CAPITAL	266	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	78	88	26	88	88	88
6004105 DUES AND MEMBERSHIPS	0	66	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	800	0	800	0	0	0
6004110 DPW BUILDING SERVICE EXPENSES	353	0	0	0	0	0
6004114 HEATING AND AIR COND PLANT EXP	5,751	265	0	0	0	0
6004117 BUILDING AND GROUNDS EXPENSES	8,740	10,000	5,445	10,000	10,000	10,000
6004121 LAUNDRY AND DRY CLEANING EXPEN	745	0	0	0	0	0
6004130 MOTOR EQUIP REPAIRS AND MAINT	16,324	25,000	16,529	25,000	25,000	25,000
6004133 UNIFORM AND CLOTHING ALLOWANCE	2,400	3,432	1,800	2,432	2,432	2,432
6004138 OTHER OPERATIONAL EXPENSES	10,017	8,800	5,593	8,800	8,800	8,800
6004161 TRAVEL HOTEL AND MEALS	0	0	306	0	0	0
6004196 COPYING MACHINE RENTALS	973	984	777	1,200	1,200	1,200
6004504 OTHER FINANCIAL SERVICES	996	2,513	2,513	2,381	2,381	2,381
6004573 OTHER FEES FOR SERVICES	459	0	0	0	0	0
0000040 Contractual Expenditures Totals	696,338	721,663	669,322	751,941	751,941	751,941
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	179,511	309,679	309,678	312,719	312,719	312,719
6006001 PRINCIPAL ON BANS	101,497	0	0	33,333	33,333	33,333
0000060 Principal on Indebtedness Totals	281,008	309,679	309,678	346,052	346,052	346,052
0000070 Interest on Indebtedness						

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3160 Road Machinery Operating
DEPT 30000000 Road Machinery
DIV 02 Highway-Road Machinery

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6007000 INTEREST ON SERIAL BONDS	116,437	179,899	169,261	161,018	161,018	161,018
6007001 INTEREST ON BANS	36,442	0	0	6,271	6,271	6,271
0000070 Interest on Indebtedness Totals	152,879	179,899	169,261	167,289	167,289	167,289
0000080 Employee Benefits						
6008001 STATE RETIREMENT	57,241	105,819	75,843	109,556	109,556	109,556
6008002 SOCIAL SECURITY	43,524	44,973	37,210	46,565	46,565	46,565
6008004 WORKERS COMPENSATION	28,274	27,882	13,941	29,076	29,076	29,076
6008006 LIFE INSURANCE	214	230	185	228	228	228
6008007 HEALTH INSURANCE	95,712	114,945	85,717	106,167	106,167	106,167
6008009 RETIREE HEALTH INSURANCE	87,066	80,730	83,264	104,621	104,621	104,621
0000080 Employee Benefits Totals	312,031	374,579	296,160	396,213	396,213	396,213
0000090 Transfers						
6009001 TRANSFER TO CAPITAL FUND	2,922	0	0	0	0	0
0000090 Transfers Totals	2,922	0	0	0	0	0
Exp Total for Div 3002	2,032,102	2,172,393	1,944,761	2,269,949	2,269,949	2,269,949
Total for Div 3002	313,229	-540	192,144	0	0	0

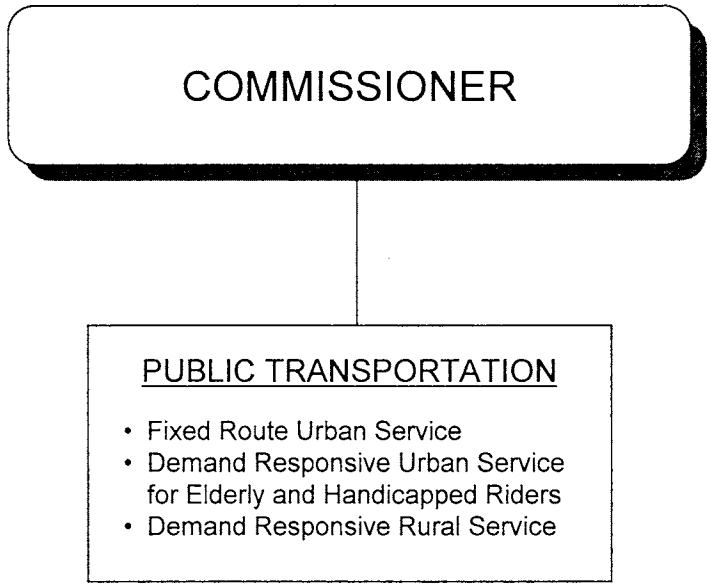
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 3160 Road Machinery Operating
DEPT 30000000 Road Machinery
DIV 02 Highway-Road Machinery

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Dept 30000000	313,229	-540	192,144	0	0	0

PUBLIC TRANSPORTATION



PUBLIC TRANSPORTATION

MISSION STATEMENT

To provide safe, clean, and affordable public transportation to the community in the most effective and cost efficient manner.

DESCRIPTION

In 1968, Broome County assumed the ownership and operation of transit service from the Triple Cities Traction Corporation and authorized the Department of Public Transportation (BC Transit) by County Charter, Article X of the Broome County Charter.

The Department of Public Transportation operates our community's fixed route and specialized public transportation services. By operating the Department of Public Transportation as an Enterprise Fund, the department generates most of the annual funding requirements through ridership revenues and state/federal funding sources. Accordingly, the department only relies on a minimum of financial support from Broome County as required by federal guidelines.

Transit's main facilities are located on Old Mill Road in the Town of Vestal. The Department operates a network of 19 fixed routes built around a central transfer point, The Greater Binghamton Transportation Center, in downtown Binghamton. The fixed route service operates seven days a week with extended hours into the evening and requires 38 buses at peak hours. BC Transit maintains a fleet of 43 wheelchair accessible transit coach buses for this service, providing over 2 million rides annually.

Under contract with Serafini Transportation Corp., the department also provides BC Lift and OFA mini bus transportation to disabled and elderly customers in the community's urbanized area. These services utilize 10 fourteen seat vehicles and provide over 78,000 rides per year. The Department of Public Transportation also provides a non-scheduled rural transportation service, BC Country, which utilizes 8 fourteen seat vehicles and provides for over 30,000 rides per year.

2012 OBJECTIVES

- To provide services that meet the needs of our riders while faced with severe funding reductions
- To maintain the highest standards for safe and efficient operation
- To implement and sustain improved bus maintenance performance

2012 BUDGET HIGHLIGHTS

- Eight full time positions and one part time position eliminated.
- Modifications made to schedules to substantially reduce fuel usage.

31010105 PUBLIC TRANSPORTATION (Transit)

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Transportation	G Admin	1	1	1	1	1
Director of Transit Operations	23 Admin	1	1	1	1	1
Director of Transit Maintenance	23 Admin	1	1	1	1	1
Director of Transit Administration	23 Admin	1	1	1	1	1
Public Transportation Analyst*	22 Admin	1	1	1	1	1
Transit Supervisor	18 BAPA	3	3	3	3	3
Transit Mechanic Supervisor	17 CSEA	2	2	2	2	2
Principal Account Clerk	13 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	0	0	0
Senior Dispatcher	12 CSEA	1	1	1	1	1
Dispatcher	10 CSEA	3	3	2	2	2
Senior Account Clerk	9 CSEA	2	2	1	1	1
Transit Route Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk Typist	7 CSEA	1	1	1	1	1
Stores Clerk**	ATU	1	1	1	1	1
Coach Operator	ATU	48	45	40	40	40
Senior Transit Mechanic	ATU	10	10	10	10	10
Transit Mechanic	ATU	1	1	1	1	1
Transit Mechanic Helper	ATU	3	3	3	3	3
Total Full-Time Positions		**84**	**81**	**73**	**73**	**73**
			PART TIME			
Custodial Worker	6 CSEA	1	1	1	1	1
Coach Operator	ATU	16	15	14	14	14
Passenger Van Operator	ATU	10	10	10	10	10
Total Part-Time Positions		**27**	**26**	**25**	**25**	**25**
TOTAL POSITIONS		**111**	**107**	**98**	**98**	**98**

* Unfunded in current budget

**** Unfund for 2012**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2040 Transit Operating
DEPT 31000000 Public Transportation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000126 FARES & FEES	1,666,928	1,495,000	1,091,210	1,495,000	1,495,000	1,495,000
5000128 ADVERTISING REVENUES	127,912	110,000	71,020	130,000	130,000	130,000
5000137 SPACE RENTAL-OTHER	39,881	101,268	92,631	120,160	120,160	120,160
5000190 B C LIFT AND FARES	0	125,100	96,376	125,100	125,100	125,100
5000191 B C COUNTRY FARES	0	55,000	35,101	55,000	55,000	55,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	17,903	15,000	17,719	30,000	30,000	30,000
5000420 SUNY - OCC. CONTRACT	443,841	380,000	172,500	387,600	387,600	387,600
5000421 BINGHAMTON SD CONTRACT	225,400	225,000	207,502	229,500	229,500	229,500
5000428 OTHER CHARGES	580,955	600,000	627,014	600,000	600,000	600,000
5000440 CHARGEBACK OF SERVICES PROVIDE	43,848	175,000	131,503	175,000	175,000	175,000
0000002 Departmental Income Total	3,146,668	3,281,368	2,542,576	3,347,360	3,347,360	3,347,360
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	1,038	4,500	1,017	1,000	1,000	1,000
5000470 VENDING MACHINE	1,759	1,000	6,514	1,000	1,000	1,000
0000003 Use of Money Total	2,797	5,500	7,531	2,000	2,000	2,000
0000006 Sale of Prop and Comp for Loss						
5000510 SALE OF SCRAP & EXCESS MATERIA	747	4,490	1,526	5,000	5,000	5,000
5000518 SALE OF EQUIPMENT	10,017	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	10,764	4,490	1,526	5,000	5,000	5,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	4,303	0	299	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	100,456	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	48,762	25,324	163,774	0	0	0
5000562 TRANSFER FROM GENERAL FUND	1,260,956	1,054,913	1,054,913	1,102,857	1,102,857	1,066,113
5000570 EARNINGS ON TEMPORARY INVESTME	3,394	0	0	0	0	0
5000600 CAPITAL CONTRIBUTIONS	7,845,701	0	0	0	0	0
0000007 Misc Interfund Revenues Total	9,263,572	1,080,237	1,218,986	1,102,857	1,102,857	1,066,113
0000008 State Aid						
5000804 MASS TRANSIT	361,003	384,000	86,798	384,000	384,000	384,000
5000805 MASS TRANSIT SUPPLEMENTAL	3,503,824	3,264,000	578,916	3,450,750	3,450,750	3,456,887
0000008 State Aid Total	3,864,827	3,648,000	665,714	3,834,750	3,834,750	3,840,887

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2040 Transit Operating
DEPT 31000000 Public Transportation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000009 Federal Aid						
5000902 MASS TRANSIT	3,030,768	3,000,000	13,500	2,960,000	2,960,000	2,960,000
5000903 SECTION 18	0	63,000	0	76,100	76,100	76,100
5000947 TANF AID	193,401	0	0	0	0	0
5000952 ARRA DEBT REIMBURSEMENT	13,365	22,362	-4,731	22,362	22,362	22,362
0000009 Federal Aid Total	3,237,534	3,085,362	8,769	3,058,462	3,058,462	3,058,462
Rev Totals for Dept 31000000	19,526,162	11,104,957	4,445,102	11,350,429	11,350,429	11,319,822
0000010 Personal Service						
6001000 SALARIES FULL-TIME	3,787,957	3,633,258	2,314,498	3,354,854	3,354,854	3,354,854
6001001 SALARIES PART-TIME	759,010	542,655	685,009	356,966	356,966	370,210
6001002 SALARIES TEMPORARY	135,919	19,650	91,845	19,990	19,990	19,990
6001003 SALARIES OVERTIME	94,488	83,014	79,380	86,508	86,508	86,508
6001004 SALARIES SHIFT DIFFERENTIAL	22,981	17,650	16,097	17,650	17,650	17,650
0000010 Personal Service Totals	4,800,355	4,296,227	3,186,829	3,835,968	3,835,968	3,849,212
0000020 Equipment and Capital Outlay						
6002709 OTHER OPERATIONAL EQUIPMENT	0	33,500	0	0	0	0
0000020 Equipment and Capital Outlay Totals	0	33,500	0	0	0	0
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	272	190	185	190	190	190
6004011 DUPLICATING AND PRINTING RM SU	1,775	1,190	41	1,190	1,190	1,190
6004012 OFFICE SUPPLIES	1,752	3,010	-1,754	3,010	3,010	3,010
6004020 DPW BLDG SERVICE SUPPLIES	0	490	0	490	490	490
6004021 BLDG MAINTENANCE SUPPLIES	230	990	1,008	990	990	990
6004022 FUEL AND HEATING SUPPLIES	40,273	73,700	33,828	81,600	81,600	81,600
6004023 BLDG AND GROUNDS SUPPLIES	18,970	10,010	12,716	15,010	15,010	15,010
6004040 MOTOR EQUIPMENT SUPPLIES	527,236	525,000	375,290	577,500	577,500	577,500
6004041 PHOTOGRAPHIC SUPPLIES	0	190	154	190	190	190
6004044 QUARTERMASTER SUPPLIES	601	0	0	0	0	0
6004045 TRAINING AND EDUCATIONAL SUPPL	0	190	0	190	190	190

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2040 Transit Operating
DEPT 31000000 Public Transportation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004046 GAS OIL GREASE AND DIESEL FUEL	1,106,946	1,470,800	1,194,979	1,497,000	1,497,000	1,500,536
6004047 TIRES AND TUBES	71,986	70,000	55,164	90,000	90,000	90,000
6004048 MISC OPERATIONAL SUPPLIES	125,039	33,000	65,436	33,000	33,000	33,000
6004052 UNIFORMS	13,783	14,990	11,794	14,990	14,990	14,990
6004054 SAFETY SUPPLIES	2,792	12,990	17,824	2,990	2,990	2,990
6004055 COMPUTER SOFTWARE AND SUPPLIES	2,369	990	399	990	990	990
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	3,732	3,000	3,000	3,000
6004100 POSTAGE AND FREIGHT	41	800	214	800	800	800
6004105 DUES AND MEMBERSHIPS	2,569	2,600	2,605	2,600	2,600	2,600
6004106 GENERAL OFFICE EXPENSES	141	500	273	500	500	500
6004111 BUILDING AND LAND RENTAL	3,300	0	0	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	6,747	7,500	4,660	12,500	12,500	12,500
6004113 WATER AND SEWAGE CHARGES	9,641	17,200	13,579	11,400	11,400	11,400
6004115 ELECTRIC CURRENT	72,910	120,065	66,474	91,445	91,445	91,445
6004116 TAXES	397	610	397	610	610	610
6004117 BUILDING AND GROUNDS EXPENSES	29,930	9,500	17,631	13,180	13,180	13,180
6004121 LAUNDRY AND DRY CLEANING EXPEN	2,515	2,900	1,752	2,900	2,900	2,900
6004130 MOTOR EQUIP REPAIRS AND MAINT	111,851	30,000	30,351	50,000	50,000	50,000
6004132 ENGINEERING EXPENSES	190	0	219	0	0	0
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	900	90	900	900	900
6004137 ADVERTISING AND PROMOTION EXPE	1,070	2,000	0	1,000	1,000	1,000
6004138 OTHER OPERATIONAL EXPENSES	13,472	15,100	32,473	15,100	15,100	15,100
6004144 DIAL-A-BUS-HANDICAPPED	843,558	891,000	709,037	925,000	925,000	925,000
6004160 MILEAGE AND PARKING-LOCAL	958	25	-134	25	25	25
6004161 TRAVEL HOTEL AND MEALS	774	1,900	2,827	1,900	1,900	1,900
6004162 EDUCATION AND TRAINING	721	1,490	1,011	1,490	1,490	1,490
6004169 DAY TRIP MEAL REIMBURSEMENT	214	0	60	200	200	200
6004192 SOFTWARE MAINTENANCE	23,230	30,500	11,825	60,090	60,090	60,090
6004196 COPYING MACHINE RENTALS	1,560	1,700	1,436	1,700	1,700	1,700
6004200 PROPERTY LOSS	16,108	12,725	27,636	0	0	0
6004203 INSURANCE CLAIMS	33,375	13,299	135,138	0	0	0
6004400 MEDICAL AND PHYSICAL EXAMS	4,665	3,000	3,785	3,000	3,000	3,000
6004504 OTHER FINANCIAL SERVICES	1,695	2,762	2,162	2,617	2,617	2,617
0000040 Contractual Expenditures Totals	3,095,656	3,385,806	2,836,297	3,521,287	3,521,287	3,524,823
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	548,779	331,636	165,818	324,590	324,590	324,590
6004604 DPW SECURITY CHARGEBACKS	134,325	129,014	96,741	134,436	134,436	134,436
6004614 OTHER CHARGEBACK EXPENSES	0	1,900	0	1,900	1,900	1,900
6004619 BUILDING SERVICE CHARGEBACK	22,860	55,100	44,979	102,128	102,128	102,128
0000041 Chargeback Expenses Totals	705,964	517,650	307,538	563,054	563,054	563,054

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2040 Transit Operating
DEPT 31000000 Public Transportation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000042 Depreciation						
6004801 DEPRECIATION - BUILDINGS	538,657	0	0	0	0	0
6004803 DEPRECIATION - IMPROV O/T BLDG	24,300	0	0	0	0	0
6004804 DEPRECIATION - MOTOR VEHICLES	1,644,608	0	0	0	0	0
6004805 DEPRECIATION - MACHINERY & EQU	130,352	0	0	0	0	0
0000042 Depreciation Totals	2,337,917	0	0	0	0	0
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	146,396	0	141,666	141,666	141,666
6006001 PRINCIPAL ON BANS	0	0	0	60,902	60,902	16,902
0000060 Principal on Indebtedness Totals	0	146,396	0	202,568	202,568	158,568
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	33,459	131,013	102,556	125,812	125,812	125,812
6007001 INTEREST ON BANS	12,179	0	0	9,699	9,699	5,299
0000070 Interest on Indebtedness Totals	45,638	131,013	102,556	135,511	135,511	131,111
0000080 Employee Benefits						
6008001 STATE RETIREMENT	482,718	760,845	557,335	649,118	649,118	649,118
6008002 SOCIAL SECURITY	354,736	335,860	233,455	285,444	285,444	286,457
6008004 WORKERS COMPENSATION	348,141	426,512	213,256	434,743	434,743	434,743
6008005 WORKERS COMP LT LIABILITY	120,506	0	0	0	0	0
6008006 LIFE INSURANCE	2,001	1,499	1,550	1,805	1,805	1,805
6008007 HEALTH INSURANCE	823,552	896,240	652,979	740,773	740,773	740,773
6008008 OPEB - HEALTH INSURANCE	338,089	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	601,312	667,439	520,778	678,868	678,868	678,868
6008010 DISABILITY INSURANCE	1,660	1,680	1,373	1,290	1,290	1,290
6008011 UNEMPLOYMENT INSURANCE	11,972	4,990	0	0	0	0
0000080 Employee Benefits Totals	3,084,687	3,095,065	2,180,726	2,792,041	2,792,041	2,793,054
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	163,510	300,000	300,000	300,000	300,000	300,000
0000090 Transfers Totals	163,510	300,000	300,000	300,000	300,000	300,000

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2040 Transit Operating
DEPT 31000000 Public Transportation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Totals for Dept 31000000	14,233,727	11,905,657	8,913,946	11,350,429	11,350,429	11,319,822
Total for Dept 31000000	5,292,435	-800,700	-4,468,844	0	0	0

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ECONOMIC ASSISTANCE AND OPPORTUNITY

ECONOMIC ASSISTANCE AND OPPORTUNITY

DEPARTMENT/DIVISION	PAGE
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Community Alternative Systems Agency (CASA)	319
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Certification	343
Services	348
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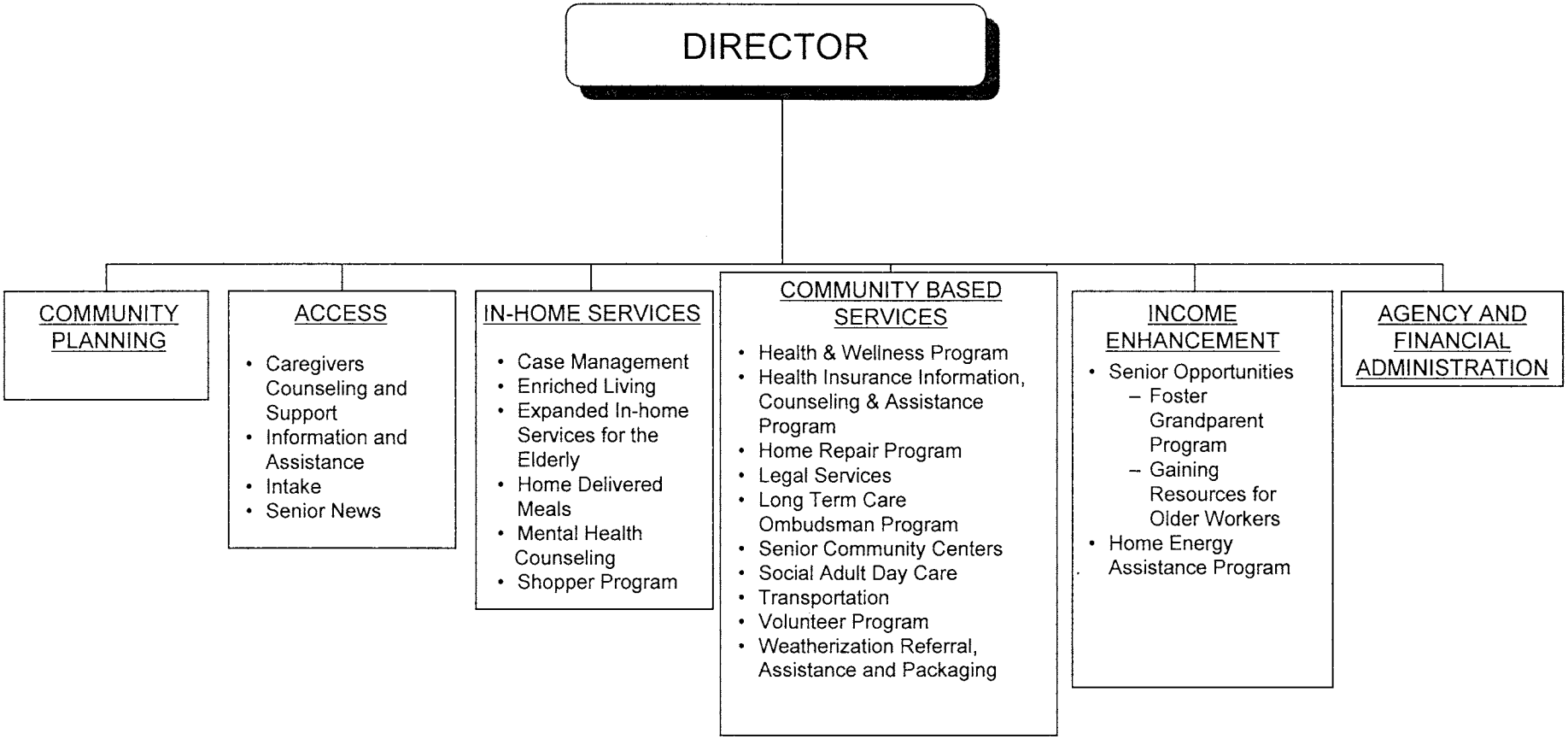
Veterans Services	357

AGING (OFA)


DIRECTOR
COMMUNITY PLANNING
ACCESS
• Caregivers Counseling and Support
• Information and Assistance
• Intake
• Senior News
IN-HOME SERVICES
• Case Management
• Enriched Living
• Expanded In-home Services for the Elderly
• Home Delivered Meals
• Mental Health Counseling
• Shopper Program
COMMUNITY BASED SERVICES
• Health & Wellness Program
• Health Insurance Information, Counseling & Assistance Program
• Home Repair Program
• Legal Services
• Long Term Care Ombudsman Program
• Senior Community Centers
• Social Adult Day Care
• Transportation
• Volunteer Program
• Weatherization Referral, Assistance and Packaging
INCOME ENHANCEMENT
• Senior Opportunities
– Foster Grandparent Program
– Gaining Resources for Older Workers
• Home Energy Assistance Program
AGENCY AND FINANCIAL ADMINISTRATION

OFFICE FOR AGING

MISSION STATEMENT

To improve and enrich the quality of life for all older persons residing in Broome County by promoting the dignity and independence of the older person and ensuring comprehensive and coordinated services are readily available while fostering public awareness of the value and contribution of older persons to the community.

DESCRIPTION

The Broome County Office for Aging is one of 59 Area Agencies on Aging in New York State. The agency is dedicated to being a focal point for information, advocacy, and coordination of aging services. Services are provided directly by the agency and through contracts with 18 community organizations. Through several locations and programs, the Office for Aging annually provides services to 23% of the senior citizen population of the County.

Office for Aging services fall into four main categories:

1. **Access**
   Caregiver Counseling and Support, Information and Assistance, Intake, and *Senior News* monthly newsletter.
2. **In-home Services**
   Case Management, Enriched Living, Expanded In-home Services for the Elderly, Home Delivered Meals, Mental Health Services, and Shopper Program.
3. **Community Based Services**
   Health and Wellness Programs, Health Insurance Information, Counseling and Assistance Program, Home Repair Program, Legal Services, Senior Community Centers, Social Adult Day Care, Transportation, Volunteer Program and WRAP.
4. **Benefit Programs**
   Senior Opportunities - GROW and Foster Grandparent Program and Energy Assistance (HEAP).

2012 OBJECTIVES

- To adjust services based on available funding and service requests.
- To serve as a leader in coordinating community efforts to define and prioritize needs and plan services to meet those needs of the growing elderly population in Broome County.
- To improve our education and outreach efforts to assure we are reaching those who are most in need of service, including those who are frail, low income, minority, isolated, and those who are caregivers of the elderly.

2012 BUDGET HIGHLIGHTS

- The budget reflects expenditures at the 2011 level. We identified $145,900 in expense increases/revenue decreases that were not in our control that had to be absorbed. We neutralized these increases with several expense cuts and revenue increases to arrive at the zero budget increase. Most notable was the elimination of personal care services to 10 clients, the elimination of a full time Aging Services Program Coordinator being reduced to part time status and several increases in revenue projections throughout our nutrition grants, which do represent some risk. All budgets trimmed travel and M&O expenses, as well as a reduction in hours in some part time positions in grants.

34010006 **AGING, OFFICE FOR THE (OFA)**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of OFA	F Admin	1	1	1	1	1
Fiscal Services Administrator	24 Admin	1	1	1	1	1
Aging Services Program Coordinator	20 BAPA	1	1	0	0	0
Caseworker	16 CSEA	1	1	1	1	1
Secretary *	13 CSEA	1	1	1	1	1
Aging Services Representative *	11 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	0	0	0	0
Keyboard Specialist	8 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	1	1	1	1	1
Total Full-Time Positions		**9**	**8**	**7**	**7**	**7**
			PART TIME			
Senior Account Clerk	9 CSEA	0	1	1	1	1
Leisure Time Activities Leader	7 CSEA	1	1	1	1	1
Total Part-Time Positions		**1**	**2**	**2**	**2**	**2**
TOTAL POSITIONS		**10**	**10**	**9**	**9**	**9**

*Unfunded in current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 34000000 Office for Aging

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000106 MORTGAGE TAX	1,050,371	1,125,000	811,289	1,100,000	1,100,000	1,100,000
5000324 OFA CHARGEBACKS 1-3	63,041	63,944	60,347	70,803	70,803	70,803
0000002 Departmental Income Total	1,113,412	1,188,944	871,636	1,170,803	1,170,803	1,170,803
Rev Totals for Dept 34000000	1,113,412	1,188,944	871,636	1,170,803	1,170,803	1,170,803
0000010 Personal Service						
6001000 SALARIES FULL-TIME	302,590	298,428	248,264	246,407	246,407	246,407
6001001 SALARIES PART-TIME	18,833	35,378	34,285	39,620	39,620	39,620
6001002 SALARIES TEMPORARY	0	0	0	30,000	30,000	30,000
6001968 RETIREMENT INCENTIVE	16,000	0	0	0	0	0
0000010 Personal Service Totals	337,423	333,806	282,549	316,027	316,027	316,027
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	154	154	235	177	177	177
6004012 OFFICE SUPPLIES	1,781	3,807	2,344	3,799	3,799	3,799
6004021 BLDG MAINTENANCE SUPPLIES	0	275	0	150	150	150
6004022 FUEL AND HEATING SUPPLIES	14,319	20,900	14,559	20,400	20,400	20,400
6004023 BLDG AND GROUNDS SUPPLIES	145	650	81	500	500	500
6004031 KITCHEN AND DINING ROOM SUPPLI	0	250	0	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	451	1,175	644	1,210	1,210	1,210
6004100 POSTAGE AND FREIGHT	0	100	34	100	100	100
6004101 TELEPHONE	3,879	3,840	3,291	3,985	3,985	3,985
6004105 DUES AND MEMBERSHIPS	836	675	693	675	675	675
6004106 GENERAL OFFICE EXPENSES	2,145	2,145	624	788	788	788
6004113 WATER AND SEWAGE CHARGES	1,586	2,000	1,377	1,800	1,800	1,800
6004114 HEATING AND AIR COND PLANT EXP	4,424	0	0	0	0	0
6004115 ELECTRIC CURRENT	28,795	35,500	22,069	34,200	34,200	34,200
6004117 BUILDING AND GROUNDS EXPENSES	25,315	25,931	23,565	27,381	27,381	27,381
6004137 ADVERTISING AND PROMOTION EXPE	14	175	0	125	125	125
6004138 OTHER OPERATIONAL EXPENSES	623	1,234	975	1,139	1,139	1,139
6004160 MILEAGE AND PARKING-LOCAL	12	750	191	510	510	510
6004165 ADVISORY BD/TRUSTEES EXPENSES	250	250	25	250	250	250
6004196 COPYING MACHINE RENTALS	685	3,200	2,574	3,008	3,008	3,008
0000040 Contractual Expenditures Totals	85,414	103,011	73,281	100,197	100,197	100,197

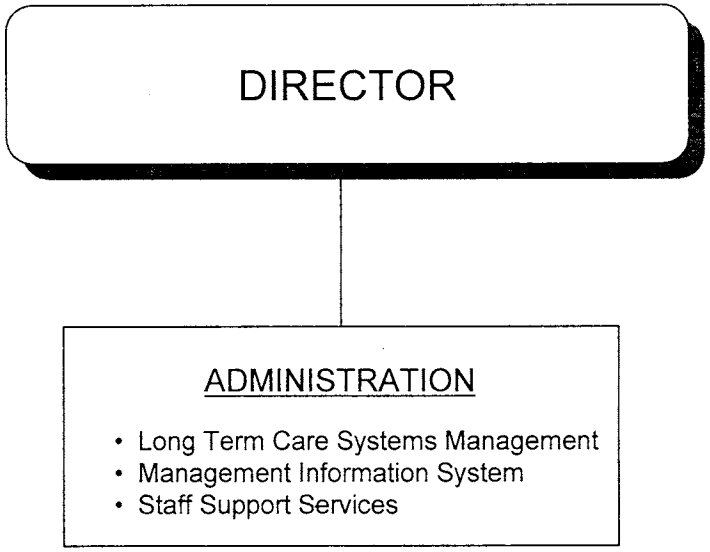
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 34000000 Office for Aging

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	2,953	2,610	1,305	2,406	2,406	2,406
0000041 Chargeback Expenses Totals	2,953	2,610	1,305	2,406	2,406	2,406
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,592	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,592	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	212	0	0	0	0	0
0000070 Interest on Indebtedness Totals	212	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	35,445	56,773	35,642	48,055	48,055	48,055
6008002 SOCIAL SECURITY	21,997	25,535	20,579	24,176	24,176	24,176
6008004 WORKERS COMPENSATION	6,699	3,338	1,571	3,313	3,313	3,313
6008006 LIFE INSURANCE	138	154	126	154	154	154
6008007 HEALTH INSURANCE	56,566	61,022	47,915	54,091	54,091	54,091
6008009 RETIREE HEALTH INSURANCE	218,629	246,773	186,699	275,182	275,182	275,182
6008010 DISABILITY INSURANCE	535	645	521	645	645	645
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	5,062	5,062	5,062
0000080 Employee Benefits Totals	340,009	394,240	293,053	410,678	410,678	410,678
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	964,374	918,020	918,020	804,237	804,237	804,237
0000090 Transfers Totals	964,374	918,020	918,020	804,237	804,237	804,237
Exp Totals for Dept 34000000	1,731,977	1,751,687	1,568,208	1,633,545	1,633,545	1,633,545
Total for Dept 34000000	-618,565	-562,743	-696,572	-462,742	-462,742	-462,742

COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)



COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)

MISSION STATEMENT

CASA serves as a central access point for providing long term care needs assessments for chronically impaired individuals and their families in order to promote maximum independence in a fiscally responsible manner by utilizing all applicable community resources. CASA nurses and case managers provide comprehensive assessment of individuals of all ages regardless of income, care planning and case management services based on client condition and need, with respect and consideration for the personal wishes of clients and their families. CASA assists individuals to live as independently as possible. CASA informs the consumer and their families of available resources and coordinates an individualized plan of care, in partnership with the consumer, their family and the provider community to help meet their needs.

As a central access point for long term care needs, CASA seeks to provide:

- Improved quality of life for the chronically impaired and their informal supports based on informed choices of all community resources.
- Efficient, cost-effective long term care system that advocates for individual's independence while recognizing constraints and avoiding unjustified or duplication of expenditures or services.
- Effective and cooperative coordination among service providers to meet the needs and challenges of serving people with chronic conditions and disabilities by recognizing the value and benefits of each type of service and their contribution to the quality of consumer care.

Limits of Authority: Prior payment approval for personal care aide service and Long Term Home Health Care Program (LTHHCP) services. Payment authority for Medicaid in regard to the following programs: ALP (Assisted Living Program), medical day care, PERS (Personal Emergency Response System), nursing home respite, Consumer Directed Personal Assistance (CDPAP), Private Duty Nursing Program (PDN) and the Care at Home (CAH) program for children. CASA is directly responsible for approximately $10,000,000 in Medicaid community care expenditures.

DESCRIPTION OF SERVICES

CASA assumes all responsibilities pursuant to NYS Social Services Regulation 18 NYCRR 505.14 (Personal Care Services - Scope and Procedures), except that Social Services retains authority to monitor CASA's performance. CASA assumes responsibility, in conjunction with the relevant provider agency, for the coordination and implementation of the Long Term Home Health Care Program in Broome County, in conformance with guidelines and limitations set under Department of Social Services regulations. CASA, as the central entry point into the long-term care system, provides case management, assessment, care planning, and evaluation of long-term care needs of the elderly and chronically ill, encouraging families to remain involved in their care, and seeking placement at the appropriate level of community resource. CASA was first established in 1983 by Resolution No. 65 and is designed to contain the growth in Medicaid expenditures for long-term care.

CASA's primary focus is on assessing clients of all ages to ensure appropriate utilization of long-term care services.

2012 OBJECTIVES

- To maintain our leadership position as one of the most efficient cost effective counties in NYS when it comes to Medicaid home care; especially when compared to similar sized counties.

2012 BUDGET HIGHLIGHTS

- CASA operations have a significant impact on containing the rate of growth in Medicaid home care expenditures to which CASA authorizes payment.

- CASA staff authorizes approximately $10 million dollars of Medicaid home care related services annually.

- CASA will become fully grant funded and will no longer be in the operating budget.

32010006 **COMMUNITY ALTERNATIVE SYSTEMS AGENCY (CASA)**

Title of Position	Grade/Unit	2010 Actuals	4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
CASA Director	25 Admin	1	1	0	0	0
Clinical Nurse Specialist	20 BAPA	1	1	0	0	0
Management Associate	18 BAPA	1	1	0	0	0
Assistant Supervising Public Health Nurse	19 CSEA	1	1	0	0	0
Public Health Nurse	17 CSEA	10	10	0	0	0
Senior Registered Professional Nurse	16 CSEA	6	6	0	0	0
Caseworker/Trainee	16/14 CSEA	1	1	0	0	0
Secretary	13 CSEA	1	1	0	0	0
Keyboard Specialist	8 CSEA	4	4	0	0	0
Total Full-Time Positions		**26**	**26**	**0**	**0**	**0**
			PART TIME			
Caseworker/Trainee	16/14 CSEA	1	1	0	0	0
Total Part-Time Positions		**1**	**1**	**0**	**0**	
TOTAL POSITIONS		**27**	**27**	**0**	**0**	**0**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 32000000 CASA

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000215 HOME HEALTH CARE FEES	2,300	3,000	2,700	0	0	0
5000301 HEALTH CARE ADMINISTRATION	502	0	0	0	0	0
5000316 CHARGEBACK - D S S	1,873,965	2,193,017	1,296,815	0	0	0
5000426 MISCELLANEOUS	15	0	0	0	0	0
0000002 Departmental Income Total	1,876,782	2,196,017	1,299,515	0	0	0
Rev Totals for Dept 32000000	1,876,782	2,196,017	1,299,515	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	980,912	1,082,769	808,853	0	0	0
6001001 SALARIES PART-TIME	24,266	28,417	20,467	0	0	0
6001002 SALARIES TEMPORARY	14,452	0	23,326	0	0	0
6001003 SALARIES OVERTIME	357	0	0	0	0	0
0000010 Personal Service Totals	1,019,987	1,111,186	852,646	0	0	0
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	235	442	231	0	0	0
6004012 OFFICE SUPPLIES	5,508	5,540	4,169	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	182	1,643	0	0	0	0
6004060 NURSING SUPPLIES	357	178	124	0	0	0
6004100 POSTAGE AND FREIGHT	55	36	0	0	0	0
6004105 DUES AND MEMBERSHIPS	100	100	100	0	0	0
6004106 GENERAL OFFICE EXPENSES	155	420	224	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	608	400	25	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	0	300	0	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	19,441	21,240	15,697	0	0	0
6004161 TRAVEL HOTEL AND MEALS	415	0	0	0	0	0
6004162 EDUCATION AND TRAINING	1,831	0	1,243	0	0	0
6004169 DAY TRIP MEAL REIMBURSEMENT	72	80	0	0	0	0
6004196 COPYING MACHINE RENTALS	2,316	2,316	2,123	0	0	0
6004505 CONTRACTED DATA PROCESSING SER	13,533	22,597	16,989	0	0	0
0000040 Contractual Expenditures Totals	44,808	55,292	40,925	0	0	0
0000041 Chargeback Expenses						

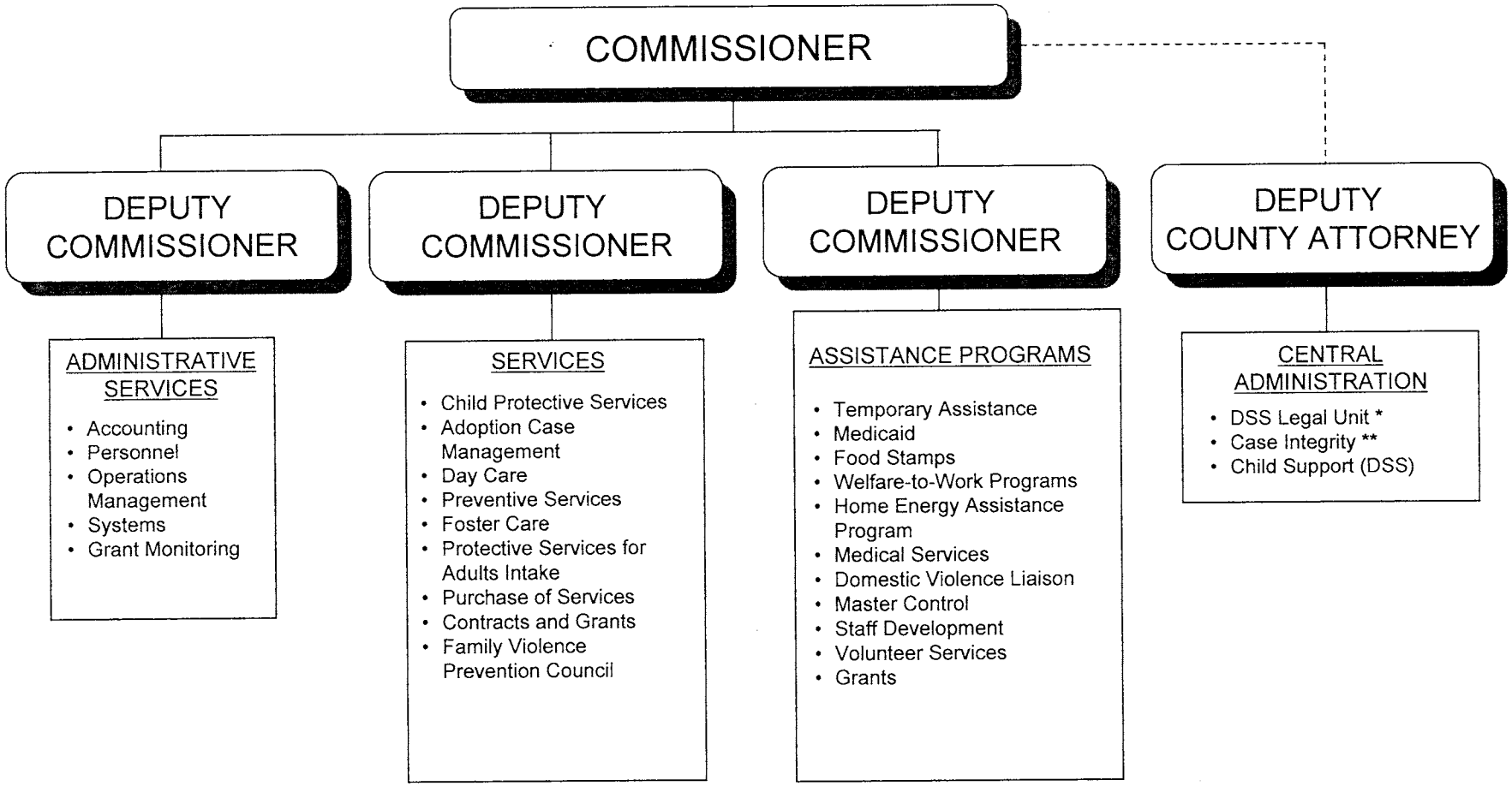
REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 32000000 CASA

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004601 INDIRECT COSTS	170,833	185,000	0	0	0	0
6004602 INSURANCE PREMIUM CHARGEBACK	385	310	155	0	0	0
6004605 COUNTY ATTORNEY CHARGEBACKS	445	2,010	3,526	0	0	0
6004606 TELEPHONE BILLING ACCOUNT	10,866	12,310	6,951	0	0	0
6004609 DATA PROCESSING CHARGEBACKS	56,120	86,498	86,498	0	0	0
6004614 OTHER CHARGEBACK EXPENSES	1,034	1,535	494	0	0	0
6004615 GASOLINE CHARGEBACK	0	1,500	0	0	0	0
6004617 DUPLICATING/PRINTING CHARGEBAC	8,579	7,500	6,281	0	0	0
6004618 OFFICE SUPPLIES CHARGEBACK	5,150	5,575	4,565	0	0	0
6004619 BUILDING SERVICE CHARGEBACK	0	1,000	0	0	0	0
6004621 BUILDING AND LAND RENTAL CHARG	34,230	34,230	0	0	0	0
0000041 Chargeback Expenses Totals	287,642	337,468	108,470	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	109,777	200,015	130,068	0	0	0
6008002 SOCIAL SECURITY	75,061	85,007	61,470	0	0	0
6008004 WORKERS COMPENSATION	7,572	7,631	3,816	0	0	0
6008006 LIFE INSURANCE	474	494	387	0	0	0
6008007 HEALTH INSURANCE	251,113	292,983	219,189	0	0	0
6008009 RETIREE HEALTH INSURANCE	84,009	95,884	82,226	0	0	0
6008010 DISABILITY INSURANCE	2,758	2,967	2,321	0	0	0
0000080 Employee Benefits Totals	530,764	684,981	499,477	0	0	0
Exp Totals for Dept 32000000	1,883,201	2,188,927	1,501,518	0	0	0
Total for Dept 32000000	-6,419	7,090	-202,003	0	0	0

SOCIAL SERVICES



* In Law Department Budget
** In Department of Public Works/Security

SOCIAL SERVICES
Central Administration

MISSION STATEMENT

Staff Development
The Staff Development, Planning and Volunteer Services Unit is committed to improving the organization through its employees and to provide services and resources that enable the organization to realize its goals. This division is results-oriented and focuses on continuous improvement in training, planning, and volunteer services.

Family Violence Prevention Council
The mission of the Family Violence Prevention Council is to reduce the incidence and severity of family violence in Broome County including child abuse and neglect, domestic violence and elder abuse, by developing and implementing a comprehensive, coordinated community program for preventing, as well as identifying, assessing, and treating all forms of family violence.

Operations
The Operations Unit is committed to providing quality service and support to the staff and customers of the organization. This unit focuses on continuous improvement in safety and environmental concerns for the organization.

DESCRIPTION

Staff Development
The Staff Development and Planning Unit are located in Suite 203 on the 2nd floor of the Main Street office and serves all employees of the department. The development and maintenance of the department's educational program is a major function of the unit. In addition, to the specific duties performed by the unit related to training, planning, and volunteer services, the unit is considered the lead office for major initiatives such as process reengineering, grant writing, organizational communication, and team facilitation.

Family Violence Prevention Council
The Family Violence Prevention Council office and staff are located in the lower level of the Thomas P. Hoke Human Services Building. There are approximately 40 members of the council and an additional group of volunteers that are members to the ten standing committees of the council. Members of the council serve a three year term and the council meets at least six times per year. Committees convene at least six times per year as well.

Operations
The Operations Office is located on the 2nd floor of the Main Street office and serves all employees of the department. Operations include janitorial, maintenance, and courier and mail service, as well as scheduling and maintenance of the agency fleet for staff use in local and out of County travel. Operations tracks and maximizes fleet operations and monitors conditions for safety, security, and cleanliness. In addition, facility projects are coordinated with the landlord, DPW, and vendors.

2012 OBJECTIVES

Staff Development
Training
- Provide mandatory training programs to 100% of all new employees.
- Maintain educational opportunities for employees through Broome Community College and Binghamton University.

- Provide optimum uses of electronic communication options throughout the training curriculum.

Volunteer Services
- Increase the current level of volunteer service to the department by 3%.

Family Violence Prevention Council
The council has five functions:

INTERAGENCY COORDINATION AND MANGEMENT OF CASES
To provide interagency coordination to maximize institutional responses to family violence by encouraging and / or developing mechanisms to facilitate sharing of information among agencies and coordinating the management of cases.

PROGRAM DEVELOPMENT
To encourage and support the coordinated development of programs and services to provide prompt professional crisis intervention, treatment and prevention services for family violence, the County will review and assess community needs and develop and implement a plan to address those needs.

TRAINING OF PROFESSIONALS
To facilitate early intervention in instances of suspected family violence by: supporting and/or providing training for all professionals to increase their skills in identification/assessment, reporting/referral procedures and appropriate responses.

COMMUNITY EDUCATION
To facilitate the expansion, development and implementation of education and public information programs designed to inform the community of critical family violence issues, heighten community awareness of resources available to prevent and treat family violence, promote community support for actions directed toward preventing and responding to family violence.

ADVOCACY
To affect the formulation of local, state, and federal policy and legislation relating to all aspects of family violence including funding for programs.

The work of the ten committees focuses on these functions.

Operations
- Continue to maximize the high level of fleet usage
- Continue to purge and destroy old documents and make space for high-density filing systems.

2012 BUDGET HIGHLIGHTS

Staff Development
- None.

Family Violence Prevention Council
- Projects of the Family Violence Prevention Council are funded by donations from the community.

Operations
- None.

35 35020006 **SOCIAL SERVICES/Central Administration**

Title of Position	Grade/Unit	2010 Actuals	As of 6/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Social Services*	J Admin	1	1	1	1	1
Staff Development Director	19 BAPA	1	1	1	1	1
Family Violence Prevention Coordinator	20 CSEA	1	1	1	1	1
Staff Development Specialist	17 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Social Services Operations Coordinator	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	1	1	1	1	1
Courier	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	1	1	1	1
Custodial Worker	AFSCME	1	1	1	1	1
Total Full-Time Positions		**10**	**10**	**10**	**10**	**10**
			PART TIME			
Keyboard Specialist	8 CSEA	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**1**	**1**	**1**
TOTAL POSITIONS		**11**	**11**	**11**	**11**	**11**

* Position is a shared position and shared funding with Mental Health Department

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 02 Soc Svcs-Central Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000152 REPAYMENTS OF TANF	982,735	1,737,945	972,700	1,387,212	1,387,212	1,387,212
5000183 MISCELLANEOUS CONTRIBUTIONS	-476	0	0	0	0	0
5000220 REMOTE ACCESS CHARGE	1	0	0	0	0	0
5000239 CSE PLACEMENTS	80,217	59,400	155,187	176,333	176,333	176,333
5000331 CHARGEBACK TO GRANTS	290,303	419,776	133,119	231,469	231,469	231,469
5000333 OTHER DEPARTMENTAL CHARGEBACK	5,938	6,283	6,145	6,283	6,283	6,283
5000426 MISCELLANEOUS	29,284	5,179	3,500	5,908	5,908	5,908
0000002 Departmental Income Totals	1,388,002	2,228,583	1,270,651	1,807,205	1,807,205	1,807,205
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	39,282	30,967	16,288	25,527	25,527	25,527
5000471 COMMISSIONS	5,165	6,872	4,857	6,499	6,499	6,499
0000003 Use of Money Totals	44,447	37,839	21,145	32,026	32,026	32,026
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	221	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	221	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000533 UNCLASSIFIED REVENUES	16,064	13,880	35,479	16,700	16,700	16,700
5000534 TRANSFER FROM INSURANCE RESERV	1,437	0	4,453	0	0	0
0000007 Misc Interfund Revenues Totals	17,501	13,880	39,932	16,700	16,700	16,700
0000008 State Aid						
5000855 SOCIAL SERVICES ADMINISTRATION	4,303,133	5,026,999	2,875,512	5,941,922	5,941,922	5,941,922
0000008 State Aid Totals	4,303,133	5,026,999	2,875,512	5,941,922	5,941,922	5,941,922
0000009 Federal Aid						
5000923 MEDICAL ASSISTANCE	-47	0	0	0	0	0
5000925 SOCIAL SERVICES ADMINISTRATION	11,273,980	9,960,759	8,943,807	9,368,647	9,368,647	9,368,647
5000926 A 87 FEDERAL REVENUE	393,033	334,830	331,825	417,997	417,997	417,997
0000009 Federal Aid Totals	11,666,966	10,295,589	9,275,632	9,786,644	9,786,644	9,786,644

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 02 Soc Svcs-Central Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Rev Total for Div 3502	17,420,270	17,602,890	13,482,872	17,584,497	17,584,497	17,584,497
0000010 Personal Service						
6001000 SALARIES FULL-TIME	457,338	466,627	385,122	477,781	477,781	477,781
6001001 SALARIES PART-TIME	15,871	16,225	13,523	16,746	16,746	16,746
6001009 OTHER PERSONNEL SERVICES	275	275	275	275	275	275
0000010 Personal Service Totals	473,484	483,127	398,920	494,802	494,802	494,802
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	740	1,600	448	1,600	1,600	1,600
6004012 OFFICE SUPPLIES	4,013	6,700	3,101	12,000	12,000	12,000
6004020 DPW BLDG SERVICE SUPPLIES	0	600	0	600	600	600
6004022 FUEL AND HEATING SUPPLIES	22,928	40,400	18,863	40,400	40,400	40,400
6004023 BLDG AND GROUNDS SUPPLIES	15,878	17,153	10,972	17,153	17,153	17,153
6004045 TRAINING AND EDUCATIONAL SUPPL	798	1,500	909	1,500	1,500	1,500
6004046 GAS OIL GREASE AND DIESEL FUEL	2,230	5,500	1,515	5,500	5,500	5,500
6004048 MISC OPERATIONAL SUPPLIES	671	0	0	0	0	0
6004054 SAFETY SUPPLIES	293	160	0	360	360	360
6004055 COMPUTER SOFTWARE AND SUPPLIES	120	6,940	0	9,290	9,290	9,290
6004056 COMPUTER EQUIPMENT(NON CAPITAL	1,091	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	7,025	7,250	7,159	7,250	7,250	7,250
6004101 TELEPHONE	102	565	191	565	565	565
6004105 DUES AND MEMBERSHIPS	5,096	5,196	1,159	5,400	5,400	5,400
6004106 GENERAL OFFICE EXPENSES	2,105	5,000	2,620	5,000	5,000	5,000
6004111 BUILDING AND LAND RENTAL	714,997	729,478	668,688	743,959	743,959	743,959
6004115 ELECTRIC CURRENT	136,608	161,099	100,208	161,099	161,099	161,099
6004117 BUILDING AND GROUNDS EXPENSES	90,832	91,129	25,639	25,564	25,564	25,564
6004137 ADVERTISING AND PROMOTION EXPE	267	1,000	0	1,000	1,000	1,000
6004138 OTHER OPERATIONAL EXPENSES	796	1,000	307	1,000	1,000	1,000
6004160 MILEAGE AND PARKING-LOCAL	97	210	4	210	210	210
6004161 TRAVEL HOTEL AND MEALS	535	0	735	1,300	1,300	1,300
6004162 EDUCATION AND TRAINING	139	1,200	254	1,200	1,200	1,200
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	2,265	2,952	1,481	3,042	3,042	3,042
6004165 ADVISORY BD/TRUSTEES EXPENSES	1,371	1,900	942	1,900	1,900	1,900
6004168 OTHER PERSONAL EXPENSES	120	120	60	120	120	120
6004169 DAY TRIP MEAL REIMBURSEMENT	0	300	0	300	300	300
6004192 SOFTWARE MAINTENANCE	20,565	20,565	21,137	21,708	21,708	21,708

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 02 Soc Svcs-Central Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004195 HARDWARE RENTAL	3,335	3,600	2,779	3,600	3,600	3,600
6004196 COPYING MACHINE RENTALS	16,858	22,306	17,693	19,778	19,778	19,778
6004200 PROPERTY LOSS	1,437	0	4,453	0	0	0
6004500 ACCTG AND COST ALLOCATION SERV	0	0	7,000	7,000	7,000	7,000
6004505 CONTRACTED DATA PROCESSING SER	0	1,500	0	1,500	1,500	1,500
6004538 LEGAL CHARGES AND FEES	4,949	0	0	0	0	0
6004573 OTHER FEES FOR SERVICES	55,200	66,800	30,370	67,692	67,692	67,692
6004591 CASH SHORT AND OVER	-6	0	0	0	0	0
6005003 DISCOVERY CENTER	10,958	5,500	5,500	5,500	5,335	5,335
6005016 BROOME CO COOP EXT ASSN	397,372	308,501	308,501	308,501	299,246	299,246
6005019 ACCORD DISPUTE RESOLUTION CENT	9,652	4,800	3,600	4,800	4,656	4,656
0000040 Contractual Expenditures Totals	1,531,437	1,522,524	1,246,288	1,487,391	1,477,827	1,477,827
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	22,025	26,314	13,157	18,993	18,993	18,993
6004604 DPW SECURITY CHARGEBACKS	990,845	1,183,836	512,175	1,114,047	1,114,047	1,114,047
6004605 COUNTY ATTORNEY CHARGEBACKS	888,932	1,068,046	741,562	1,182,773	1,182,773	1,182,773
6004606 TELEPHONE BILLING ACCOUNT	17,497	17,263	12,709	20,752	20,752	20,752
6004609 DATA PROCESSING CHARGEBACKS	322,546	346,926	173,463	368,416	368,416	368,416
6004614 OTHER CHARGEBACK EXPENSES	2,061	4,000	5,270	6,300	6,300	6,300
6004615 GASOLINE CHARGEBACK	45,072	31,736	41,391	65,123	65,123	65,123
6004616 FLEET SERVICE CHARGEBACK	61,852	0	0	37,408	37,408	37,408
6004617 DUPLICATING/PRINTING CHARGEBAC	33,331	47,004	23,703	41,232	41,232	41,232
6004618 OFFICE SUPPLIES CHARGEBACK	86,512	125,190	58,409	125,190	125,190	125,190
6004619 BUILDING SERVICE CHARGEBACK	2,394	4,000	27,737	69,648	69,648	69,648
6004626 TRANSPORTATION SERVICES CHARGE	20,842	34,043	0	32,669	32,669	32,669
6004627 SINGLE AUDIT CHARGEBACK	28,503	37,000	0	37,740	37,740	37,740
0000041 Chargeback Expenses Totals	2,522,412	2,925,358	1,609,576	3,120,291	3,120,291	3,120,291
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	6,868	0	0	0	0	0
0000060 Principal on Indebtedness Totals	6,868	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	2,700	0	0	0	0	0
0000070 Interest on Indebtedness Totals	2,700	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 02 Soc Svcs-Central Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	50,547	86,914	61,132	89,014	89,014	89,014
6008002 SOCIAL SECURITY	34,584	36,939	29,062	37,830	37,830	37,830
6008004 WORKERS COMPENSATION	3,367	5,327	1,878	5,407	5,407	5,407
6008006 LIFE INSURANCE	207	209	173	209	209	209
6008007 HEALTH INSURANCE	87,846	95,806	82,126	103,989	103,989	103,989
6008009 RETIREE HEALTH INSURANCE	82,374	90,438	70,193	92,484	92,484	92,484
6008010 DISABILITY INSURANCE	1,036	1,032	853	1,032	1,032	1,032
0000080 Employee Benefits Totals	259,961	316,665	245,417	329,965	329,965	329,965
Exp Total for Div 3502	4,796,862	5,247,674	3,500,201	5,432,449	5,422,885	5,422,885
Total for Div 3502	12,623,408	12,355,216	9,982,671	12,152,048	12,161,612	12,161,612

SOCIAL SERVICES
Administrative Services

MISSION STATEMENT

The Administrative Services Unit of the Department of Social Services ensures the department's compliance with fiscal and operation policies dictated by the federal and state governments regarding claims, and revenue. It is this department's goal to assist our County government in understanding and pursuing the most advantageous use of our welfare funding.

DESCRIPTION

Administrative Services is responsible for a variety of functions. Included are: budget preparation, fiscal planning, accounting, security, operations management, resources, third party health insurance, and personnel as provided for in Article XVII (1) (a) of the New York State Constitution, and various sections, Title 18 of the New York State Code Rules and Regulations.

2012 OBJECTIVES

- Prepare a budget that will meet the needs of our clients and be financially sound.
- Provide timely and accurate payments to clients and to providers on behalf of our clients in all program areas.
- Prepare monthly claims for state and federal reimbursement of program and administrative expenditures.
- To assist external auditors in their audit of department records.
- Maintain individual personnel files for all employees which includes: personnel data records (PDR), leave of absences and disability forms, bi-weekly payroll, and computerized sick and vacation records for more accurate and efficient record keeping.
- Review requests for indigent burials of honorably discharged veterans, as well as family members who have died without sufficient means to afford funeral services. This was previously handled by the Dept. of Veteran Services.

2012 BUDGET HIGHLIGHTS

- Ongoing reengineering effort to focus on efficiencies and cost reductions.
- Continue department wide imaging program to increase efficiencies and reduce dependence on paper files.
- Fiscal measurement reporting has been rolled out and will continue to be reviewed on a monthly basis.
- Continue documenting, updating, and flow charting all financial processes to enhance departmental controls and to optimize process efficiencies.

35 35010006 **SOCIAL SERVICES/Administrative Services**

Title of Position	Grade/Unit	2010 Actuals	As of 6/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Comm. of Social Services/Admin. Services	G Admin	1	1	1	1	1
Accounting Supervisor Grade A	21 BAPA	1	1	1	1	1
Senior Accountant	18 BAPA	1	1	1	1	1
Accountant (County)	16 CSEA	1	1	1	1	1
Resource Consultant	14 CSEA	1	1	1	1	1
Computer Operator	13 CSEA	1	1	1	1	1
Principal Account Clerk	13 CSEA	4	4	4	4	4
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	6	5	5	5	5
Keyboard Specialist	8 CSEA	2	2	2	2	2
Senior Clerk	8 CSEA	4	3	3	3	3
Account Clerk	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	1	1	1	1	1
Total Full-Time Positions		**25**	**23**	**23**	**23**	**23**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**25**	**23**	**23**	**23**	**23**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 01 Soc Svcs-Admin Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000183 MISCELLANEOUS CONTRIBUTIONS	-4,294	0	38,009	0	0	0
0000002 Departmental Income Totals	-4,294	0	38,009	0	0	0
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	510	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	510	0	0	0	0	0
Rev Total for Div 3501	-3,784	0	38,009	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	781,670	851,011	625,980	850,109	850,109	850,109
6001003 SALARIES OVERTIME	4,090	3,090	1,367	3,090	3,090	3,090
0000010 Personal Service Totals	785,760	854,101	627,347	853,199	853,199	853,199
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	6,576	7,910	2,552	7,638	7,638	7,638
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	700	0	700	700	700
6004056 COMPUTER EQUIPMENT(NON CAPITAL	995	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	0	600	0	200	200	200
6004161 TRAVEL HOTEL AND MEALS	2,838	0	0	2,750	2,750	2,750
6004162 EDUCATION AND TRAINING	904	0	0	975	975	975
6004169 DAY TRIP MEAL REIMBURSEMENT	16	250	16	250	250	250
0000040 Contractual Expenditures Totals	11,329	9,460	2,568	12,513	12,513	12,513
0000041 Chargeback Expenses						
6004606 TELEPHONE BILLING ACCOUNT	9,410	9,107	7,234	11,171	11,171	11,171
0000041 Chargeback Expenses Totals	9,410	9,107	7,234	11,171	11,171	11,171
0000080 Employee Benefits						
6008001 STATE RETIREMENT	83,412	153,738	95,539	153,572	153,572	153,572

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 01 Soc Svcs-Admin Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008002 SOCIAL SECURITY	56,540	65,338	45,616	65,290	65,290	65,290
6008004 WORKERS COMPENSATION	6,470	9,704	3,426	9,323	9,323	9,323
6008006 LIFE INSURANCE	413	437	320	437	437	437
6008007 HEALTH INSURANCE	206,424	252,235	162,725	223,850	223,850	223,850
6008009 RETIREE HEALTH INSURANCE	244,142	234,131	200,413	241,965	241,965	241,965
6008010 DISABILITY INSURANCE	2,514	2,838	1,808	2,709	2,709	2,709
6008011 UNEMPLOYMENT INSURANCE	6,840	0	0	0	0	0
0000080 Employee Benefits Totals	606,755	718,421	509,847	697,146	697,146	697,146
Exp Total for Div 3501	1,413,254	1,591,089	1,146,996	1,574,029	1,574,029	1,574,029
Total for Div 3501	-1,417,038	-1,591,089	-1,108,987	-1,574,029	-1,574,029	-1,574,029

SOCIAL SERVICES
Support Services

MISSION STATEMENT

Master Control

To provide vital, diversified service to all divisions in the department.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

The Child Support Enforcement Unit (CSEU) and the Support Collection Unit (SCU) are responsible for establishing and enforcing support orders against legally responsible relatives, and on behalf of public assistance applicants/recipients, as well as for non-applicant/recipient individuals who make application for child support services. These units are also responsible for establishment of paternity for all children born out of wedlock for these applicants as well, as necessary. The CSEU also has a responsibility to secure a court order for third party health insurance on behalf of all children in receipt of public assistance and Medicaid only benefits. Additionally, the SCU has primary responsibility to collect, monitor, and enforce all support as ordered made payable through it by any court of competent jurisdiction.

Medical Services

Within the scope of the Medicaid program provide access to appropriate, quality health care services for the Medicaid recipient by directing recipients to health and education services, identify trends and needs in the community health care system, work collaboratively with community providers to develop programs and health services, maximize all payer sources as well as federally supported categories of medical assistance.

Welfare Management System (WMS)

The Welfare Management System (WMS) Division administers local Department of Social Services electronic data processing and Administrative systems. This division also coordinates the interface between the WMS, the Medicaid Management Information System (MMIS), the Electronic Medicaid Eligibility Verification System (EMEVS), the Electronic Benefit Issuance Control Subsystem (EBICS), the Client Notice System (CNS), and in the mechanism for issuance of the Common Benefit Identification Card (CBIC).

Additionally, the division maintains the overall responsibility for all Electronic Data Processing (EDP) procedures that affect the department, including maximizing the efficiency of the department by designing and implementing personal computer applications. Electronic Benefit Transfer (EBT) is a procedure which allows recipients the ability to redeem benefits directly from authorized vendors and ATM machines. The Welfare Management System is authorized under Title 18, Part 655.1, Chapter 2 subchapter g, of the New York State Social Services Law.

DESCRIPTION

Master Control

This unit prepares public assistance, non-public assistance food stamps, and Medicaid applications for eligibility appointments for incoming clients, assigning case numbers, and entering each one into the master control database. Master control prepares statistical reports, orders and distributes state and local forms and provides County agencies with client identification numbers and Medicaid eligibility dates. This unit is responsible for checking obituaries and issues notices to various divisions within the department. Master Control is responsible for the agency telephone switchboard and is the records custodian for all active, ancillary, and closed public assistance, non-

public assistance food stamps, and Medicaid cases. The unit also houses two scanning stations and is responsible for scanning all temporary assistance openings and denials, all front end Medicaid denials, welfare to work paperwork, temporary assistance recertification and miscellaneous paperwork from TA undercare. The Master Control staff is also responsible for the finger imaging of all applicants for the assistance programs, and the issuing of benefit cards for expedited food stamps, public assistance, and Medicaid applicants.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

CSEU: location of non-custodial parents (NCP), financial investigation of NCP, health insurance investigation, non-support and/or paternity petition preparation and filing, arrange (County provided) legal representation as necessary and appropriate, assistance with identifying and obtaining any and all supportive information or documentation, preparation of any and all other documentation as necessary, monitor and maintain case, update and re-investigate as needed. SCU: Receive order of support from various courts, create and maintain support account, collect and disburse support payments, prepare and file non-payment violation petitions. Submits accounts for eligible enforcement processes, including but not limited to income execution for immediate wage withholding, federal and NYS Tax Intercept, property execution, and revocation of driving privileges.

2012 OBJECTIVES

Master Control

- Provide ongoing records management for Social Services case documents.
- Provide support services for Temporary Assistance, Medical Assistance, and Non-Public Assistance Food Stamp case preparation and department-wide telephone support.
- Continue inputting case numbers and corresponding information into the Master Control database.
- Continue scanning Temporary Assistance and Food Stamp cases as they close and/or are denied to aid in our space problem.
- Continue to provide excellent customer service to all.
- Continue to finger image applicants according to the AFIS plan of operation.

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

- To continue to meet or exceed federal and New York State mandated performances measures through intensive review of cases identified by NYS's Department of Child Support Enforcement. Review of over 2,000 cases will result in additional petition filings for paternity and support, in addition to securing court orders for third party health insurance. Approval of overtime funding will assist in case review. Securing orders for child support and third party health insurance are a potential cost avoidance for Broome County.

Medical Services

- Maintain operations of the Mandatory Medicaid Managed Care Program that allows for increased access to primary care services for the TANF, Safety Net, and SSI populations.
- Implement the Mandatory Managed Care Enrollment for the SSI population.
- Continue the operations of the Managed Care Enrollment Team to provide information to clients about Mandatory Managed Care and Family Health Plus benefits, plan options and provider networks so clients are able to make an informed choice and avoid auto assignments into managed care plans.
- Process eligibility for the Medicaid for Pregnant Women Program and Family Planning Benefit Program recipients.

Welfare Management System (WMS)

- Continue implementation of various applications including Connections (Build 18) and voice recognition software.
- Develop applications for the Viking.

- Implement records imaging solution for the department.
- Continue Human Services Enterprise Network (HSEN) Development to fully integrate the state and local systems.
- Continue development of reports using the Sidney on SQL Server and COGNOS Impromptu.
- Process all applications and authorizations in data entry within a 24 to 36 hour timeframe.

2012 BUDGET HIGHLIGHTS

Master Control

- Provide case file management support for 12,000 Assistance Program applicants
- Scan, index, commit, and quality control assurance for 175,000 documents per month

Child Support Enforcement Unit (CSEU)/Support Collection Unit (SCU)

- Continue to increase the unit's Paternity Establishment Percentage (PEP) from 94.14% to 95.00%. This figure represents a 1.42% increase over the previous year. The minimum federal performance standard for this category is 90.00%.
- Continue to increase the unit's Support Enforcement Performance (SEP) to meet or exceed the minimum federal performance standard of 80%. Broome is currently at 90.54% after a 3.78% increase last year.

Medical Services

- By December 31, 2012 targeted enrollment for Broome's Medicaid Managed Care Program: 25,000 mandatory enrollees, pending plan capacity.
- By December 31, 2012 targeted enrollment for Family Health Plus: 3,300.
- Maintain health plan auto-assignments rate below 20% of total enrollment.
- Determine presumptive eligibility for 1,000 Medicaid for Pregnant Women Program recipients: 85% of the eligibility determinations will be conducted in the first trimester of pregnancy.

Welfare Management System (WMS)

- Provide 18,069 authorizations per month
- Perform 361,380 transactions per month

35 35060006 **SOCIAL SERVICES/Support Services**

Title of Position	Grade/Unit	2010 Actuals	As of 6/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Welfare Management Systems Coordinator	20 BAPA	1	1	1	1	1
Coordinator of Child Support Enforcement	20 BAPA	1	1	1	1	1
Supervising Support Investigator	17 BAPA	1	1	1	1	1
Support Collection Supervisor	17 BAPA	1	1	1	1	1
Coordinator of Volunteer Services	16 BAPA	1	1	1	1	1
Senior Support Investigator	16 CSEA	1	1	1	1	1
Assistant Support Collection Supervisor	13 CSEA	1	1	1	1	1
Family Courts Liaison	12 CSEA	2	2	2	2	2
Social Services Examiner	11 CSEA	1	1	1	1	1
Support Investigator	11 CSEA	10	10	10	10	10
Child Support Specialist	9 CSEA	5	5	5	5	5
Senior Account Clerk	9 CSEA	2	2	2	2	2
Data Entry Machine Operator	8 CSEA	5	5	5	5	5
Keyboard Specialist	8 CSEA	3	3	3	3	3
Senior Clerk	8 CSEA	1	1	1	1	1
Account Clerk	7 CSEA	3	3	3	3	3
Telephone Operator	7 CSEA	1	1	1	1	1
Clerk	6 CSEA	1	1	1	1	1
Total Full-Time Positions		**41**	**41**	**41**	**41**	**41**
			PART TIME			
Systems Analyst	24 BAPA	1	1	1	1	1
Total Part-Time Positions		**1**	**1**	**1**	**1**	**1**
TOTAL POSITIONS		**42**	**42**	**42**	**42**	**42**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 06 Soc Svcs-Support Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,292,906	1,404,856	1,131,073	1,407,532	1,407,532	1,407,532
6001001 SALARIES PART-TIME	45,493	46,360	38,497	47,753	47,753	47,753
6001003 SALARIES OVERTIME	21,933	23,952	20,059	23,165	23,165	23,165
0000010 Personal Service Totals	1,360,332	1,475,168	1,189,629	1,478,450	1,478,450	1,478,450
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	30,771	32,000	23,484	31,251	31,251	31,251
6004055 COMPUTER SOFTWARE AND SUPPLIES	21,362	24,929	15,543	24,929	24,929	24,929
6004100 POSTAGE AND FREIGHT	1,020	1,071	1,570	1,125	1,125	1,125
6004106 GENERAL OFFICE EXPENSES	0	200	2,029	3,392	3,392	3,392
6004161 TRAVEL HOTEL AND MEALS	922	0	153	1,800	1,800	1,800
6004162 EDUCATION AND TRAINING	278	0	288	650	650	650
6004168 OTHER PERSONAL EXPENSES	60	150	0	150	150	150
6004169 DAY TRIP MEAL REIMBURSEMENT	0	200	0	200	200	200
6004196 COPYING MACHINE RENTALS	2,684	7,110	5,565	6,910	6,910	6,910
6004402 LAB SERVICES	17,922	24,000	16,492	24,000	24,000	24,000
6004573 OTHER FEES FOR SERVICES	17,111	0	12,230	18,000	18,000	18,000
0000040 Contractual Expenditures Totals	92,130	89,660	77,354	112,407	112,407	112,407
0000041 Chargeback Expenses						
6004606 TELEPHONE BILLING ACCOUNT	15,316	14,684	11,352	18,223	18,223	18,223
6004614 OTHER CHARGEBACK EXPENSES	0	23,000	0	0	0	0
0000041 Chargeback Expenses Totals	15,316	37,684	11,352	18,223	18,223	18,223
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	3,681	0	0	0	0	0
0000060 Principal on Indebtedness Totals	3,681	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	296	0	0	0	0	0
0000070 Interest on Indebtedness Totals	296	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 06 Soc Svcs-Support Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits						
6008001 STATE RETIREMENT	145,354	265,530	181,614	261,601	261,601	261,601
6008002 SOCIAL SECURITY	98,540	112,850	85,146	113,097	113,097	113,097
6008004 WORKERS COMPENSATION	10,046	16,596	5,655	16,667	16,667	16,667
6008006 LIFE INSURANCE	751	798	650	798	798	798
6008007 HEALTH INSURANCE	343,844	406,683	304,024	377,463	377,463	377,463
6008009 RETIREE HEALTH INSURANCE	144,688	146,597	116,967	130,251	130,251	130,251
6008010 DISABILITY INSURANCE	4,282	4,644	3,570	4,644	4,644	4,644
6008011 UNEMPLOYMENT INSURANCE	2,220	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	5,107	5,107	5,107
0000080 Employee Benefits Totals	749,725	953,698	697,626	909,628	909,628	909,628
Exp Total for Div 3506	2,221,480	2,556,210	1,975,961	2,518,708	2,518,708	2,518,708
Total for Div 3506	-2,221,480	-2,556,210	-1,975,961	-2,518,708	-2,518,708	-2,518,708

SOCIAL SERVICES
Certification
(Includes Public Assistance, Medical Assistance, Food Stamps, Welfare to Work and Child Assistance Program)

MISSION STATEMENT

Temporary Assistance
To determine initial and continuing eligibility for cash grant programs, including emergency assistance, within statutory time limits and ensuring program integrity; to utilize diversion such as one time cash assistance or referral to other programs/benefits. To enable recipients to achieve self-sufficiency by utilizing aggressive case management with the assistance of the Welfare to Work unit. Temporary assistance is administered under the authority of the New York State Social Services Law and Title 18 of the New York Code of Rules and Regulations.

Medical Assistance
To determine initial and continuing eligibility for medical assistance, within statutory time limits, responsively and accurately to facilitate self-sufficiency; to utilize third party health insurance and Medicare benefits; to maximize federal reimbursement through the utilization of federal categories; to involve eligible Medicaid recipients in managed care. Medical assistance is administered under the authority of the New York State Health Department Law and Title 18 of the New York Code of Rules and Regulations.

Food Stamps
To determine initial and continuing eligibility for food stamps, within statutory time limits, responsively and accurately; to refer appropriate food stamp recipients to the Welfare to Work unit for participation in employment programs to facilitate self-sufficiency; to increase participation in the program in line with New York State directives; to comply with additional NYS program initiatives such as e-filing, and other facilitated application services; to comply with current program requirements of Automated Finger Imaging, Electronic Benefit Transfer and Home Energy Assistance Program (HEAP). Food stamps are administered under the authority of the New York State Social Services Law, Title 18 of the New York Code of Rules and Regulations, and Title 7 of the United States Code of Rules and Regulations.

Welfare to Work
To enable applicants and recipients of public assistance and food stamps to achieve their maximum level of self-support through the provision of the services, training, education, and supportive services needed to help them overcome barriers to employment and meet the mandates of federal welfare reform legislation. Programs include work experience, job search, job development and on the job training. The departments' welfare to work program also includes the Food Stamp Employment and Training Program.

2012 OJECTIVES

For all assistance programs areas: To make a renewed effort to establish the most efficient business processes to ensure our expanding caseload is well served at our current staffing levels.

Temporary Assistance
- Reduce the need for temporary assistance by assisting applicants in achieving self-sufficiency through diversion.
- Ensure assessment and participation of clients in work programs through integration with the Welfare to Work unit.
- Ensure Temporary Assistance applicants are provided benefits in a professional, efficient manner within prescribed timeframes.

Medical Assistance

- Defray costs by maximizing other health care alternatives such as third party insurance, managed care, Medicare, and community clinics.
- Continue the "application assistance" model to enhance access to public health insurance programs.
- Continue public relations campaign with community providers.
- Phase-in the community Medical renewal process via the State Enrollment Center.

Food Stamps

- Increase client participation in the program as mandated by New York State directives including the Working Families Initiative.
- Maintain program integrity and statutory timeframes for case determination.
- Ensure compliance with all applicable regulatory requirements.

Welfare to Work

- Continually monitor processes and work activities to ensure efforts assist the agency in meeting participation rates mandated by state and federal legislation.
- Promote and implement policies that will immediately engage all employable applicants in work activities that will lead to the elimination or reduction in their need for Public Assistance and/or Food Stamps.
- Interface Welfare to Work and other assistance program staff and community agencies to coordinate Welfare to Work activities.

2012 BUDGET HIGHLIGHTS

Temporary Assistance

- Require 100% of employable applicants to participate in welfare to work activities within 5 days of application.
- Divert 15% of new applicants to other resources to eliminate the need for Temporary Assistance.
- Continue to refer 100% of new applicants to the FEDS/EVR process.

Medical Assistance

- Refer 100% of eligible Medicaid recipients to managed care programs.
- Make initial determinations for chronic care Medicaid within the state statutory time frame of 90 days from application.
- Make initial determinations for community Medicaid within the state statutory time frame of 45 days from application date.

Food Stamps

- Maintain determinations for Food Stamps within the NYS statutory time limit of 30 days from application date.
- Review and process 100% of Food Stamp applications eligible for expedited service within 5 business days.
- Bring error rate to state acceptable standards through enhanced quality control and staff training.

Welfare to Work

- Engage 50% of the TANF recipients in employment or work activities
- Enable 600 recipients to secure employment
- Outreach to local employers and educate them on transitional services available to low income households
- Secure SSI/SSD for 150 disabled TANF and Safety Net recipients.

35 35030006 **SOCIAL SERVICES/Certification**

Title of Position	Grade/Unit	2010 Actuals	As of 6/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of Social Services	E Admin	1	1	1	1	1
Head Social Services Examiner	21 BAPA	1	1	1	1	1
Senior Employment Coordinator	21 BAPA	1	1	1	1	1
Employment Coordinator	18 BAPA	1	1	1	1	1
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	1	1	1	1	1
Senior Caseworker	18 CSEA	2	2	2	2	2
Principal Social Services Examiner	17 CSEA	6	6	6	6	6
Quality Control Coordinator	17 CSEA	1	0	0	0	0
Caseworker/Trainee	16/14 CSEA	12	10	10	10	10
Job Developer	16 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Senior Social Services Examiner	13 CSEA	16	16	16	16	16
Social Services Examiner	11 CSEA	28	28	28	28	28
Community Services Worker	8 CSEA	1	0	0	0	0
Keyboard Specialist	8 CSEA	4	5	5	5	5
Clerk	6 CSEA	2	2	2	2	2
Total Full-Time Positions		**80**	**77**	**77**	**77**	**77**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**80**	**77**	**77**	**77**	**77**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 03 Soc Svcs-Certification

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	3,876	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	3,876	0	0	0	0	0
Rev Total for Div 3503	3,876	0	0	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	2,886,674	3,066,813	2,458,956	3,067,077	3,067,077	3,067,077
6001003 SALARIES OVERTIME	2,733	4,200	6,933	3,000	3,000	3,000
0000010 Personal Service Totals	2,889,407	3,071,013	2,465,889	3,070,077	3,070,077	3,070,077
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	135	135	135	135	135
6004012 OFFICE SUPPLIES	15,011	22,000	5,291	16,700	16,700	16,700
6004023 BLDG AND GROUNDS SUPPLIES	398	307	233	517	517	517
6004048 MISC OPERATIONAL SUPPLIES	16	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	4,687	6,846	4,659	6,846	6,846	6,846
6004111 BUILDING AND LAND RENTAL	23,537	63,437	54,318	73,384	73,384	73,384
6004117 BUILDING AND GROUNDS EXPENSES	17,344	15,532	768	9,552	9,552	9,552
6004138 OTHER OPERATIONAL EXPENSES	31	18	21	22	22	22
6004160 MILEAGE AND PARKING-LOCAL	5	0	0	0	0	0
6004161 TRAVEL HOTEL AND MEALS	78	510	24	500	500	500
6004162 EDUCATION AND TRAINING	75	0	0	150	150	150
6004169 DAY TRIP MEAL REIMBURSEMENT	24	200	55	150	150	150
0000040 Contractual Expenditures Totals	61,206	108,985	65,504	107,956	107,956	107,956
0000041 Chargeback Expenses						
6004604 DPW SECURITY CHARGEBACKS	11,225	14,488	4,753	17,214	17,214	17,214
6004606 TELEPHONE BILLING ACCOUNT	37,066	34,817	28,157	44,167	44,167	44,167
6004617 DUPLICATING/PRINTING CHARGEBAC	0	0	235	0	0	0
6004619 BUILDING SERVICE CHARGEBACK	22	0	2,479	8,022	8,022	8,022
0000041 Chargeback Expenses Totals	48,313	49,305	35,624	69,403	69,403	69,403

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 03 Soc Svcs-Certification

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,811	0	0	0	0	0
0000060 Principal on Indebtedness Totals	1,811	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	53,785	0	0	0	0	0
0000070 Interest on Indebtedness Totals	53,785	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	309,653	552,782	376,857	552,612	552,612	552,612
6008002 SOCIAL SECURITY	212,521	234,932	180,947	234,856	234,856	234,856
6008004 WORKERS COMPENSATION	22,796	35,231	12,345	34,463	34,463	34,463
6008006 LIFE INSURANCE	1,420	1,463	1,196	1,463	1,463	1,463
6008007 HEALTH INSURANCE	589,112	670,180	511,844	645,720	645,720	645,720
6008009 RETIREE HEALTH INSURANCE	389,170	392,165	330,188	415,949	415,949	415,949
6008010 DISABILITY INSURANCE	9,001	9,288	7,416	9,417	9,417	9,417
6008011 UNEMPLOYMENT INSURANCE	31,273	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	7,004	7,004	7,004
0000080 Employee Benefits Totals	1,564,946	1,896,041	1,420,793	1,901,484	1,901,484	1,901,484
Exp Total for Div 3503	4,619,468	5,125,344	3,987,810	5,148,920	5,148,920	5,148,920
Total for Div 3503	-4,615,592	-5,125,344	-3,987,810	-5,148,920	-5,148,920	-5,148,920

SOCIAL SERVICES
Services

MISSION STATEMENT

The Services Division provides support, counseling, case management, and case planning to children, adults, and families whose health and safety are at risk due to abuse, neglect, maltreatment, or dysfunction.

DESCRIPTION

Whenever possible, services are provided to prevent out of home placement. If placement out of the home is required, the lowest level of care, that is appropriate, is sought for the shortest duration possible. Services are provided in accordance with federal and state mandates, laws, and regulations. Service includes the following areas: child protective services, adult protective services, foster care, day care, adoption, preventive, home-finding, and auxiliary services.

2012 OBJECTIVES

- Investigate all reports of child abuse and neglect
- Reduce residential placements and detention placements
- Provide supportive and rehabilitative services to families whose health and safety is at risk and to reduce the likelihood of out of home placement and hard to place individuals
- Promote permanency for all children in care
- Provide affordable quality child care to low income families.
- Provide services to victims of domestic violence
- Implement performance improvement plans for child welfare outcomes and Title IV-E determinations
- Continue to implement computer systems in child welfare and day care.

2012 BUDGET HIGHLIGHTS

- Decrease care days
- Decrease detention days
- Continue successful Preventive Program
- Investigate 3,800 reports of child abuse and neglect
- Investigate 600 reports of adult abuse and neglect
- Provide services to 3,000 cases per month
- Provide purchase of services to 400 cases per month
- Free 35 children for adoption
- Place 40 children for adoption
- Provide day care to 1200 children per month
- Reduce residential placement by 9-18 children

35 35050006 **SOCIAL SERVICES/Services**

Title of Position	Grade/Unit	2010 Actuals	As of 6/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Comm. of Social Services	E Admin	1	1	1	1	1
Case Supervisor Grade A	23 BAPA	2	2	2	2	2
Office Manager	16 BAPA	1	1	1	1	1
Case Supervisor Grade B	20 CSEA	13	11	11	11	11
Senior Caseworker	18 CSEA	22	20	20	20	20
Principal Social Services Examiner	17 CSEA	1	1	1	1	1
Caseworker/Trainee	16/14 CSEA	65	58	57	57	57
Secretary	13 CSEA	2	2	2	2	2
Social Services Examiner	11 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	2	2	2	2	2
Community Service Worker	8 CSEA	6	6	6	6	6
Keyboard Specialist	8 CSEA	7	6	5	5	5
Total Full-Time Positions		**123**	**111**	**109**	**109**	**109**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**123**	**111**	**109**	**109**	**109**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 05 Soc Svcs- Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service						
6001000 SALARIES FULL-TIME	4,614,476	4,807,465	3,842,361	4,781,689	4,781,689	4,781,689
6001002 SALARIES TEMPORARY	0	35,000	8,086	35,000	35,000	35,000
6001003 SALARIES OVERTIME	96,290	100,000	82,728	100,000	100,000	100,000
6001008 STAND-BY PAY	14,505	14,820	11,580	14,820	14,820	14,820
0000010 Personal Service Totals	4,725,271	4,957,285	3,944,755	4,931,509	4,931,509	4,931,509
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	10,039	15,050	7,143	12,550	12,550	12,550
6004040 MOTOR EQUIPMENT SUPPLIES	1,343	500	0	500	500	500
6004041 PHOTOGRAPHIC SUPPLIES	1,270	1,400	214	1,400	1,400	1,400
6004048 MISC OPERATIONAL SUPPLIES	147	500	0	500	500	500
6004055 COMPUTER SOFTWARE AND SUPPLIES	0	0	150	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	2,485	2,500	2,500	2,500
6004102 TELEPHONE EQUIPMENT	2,225	4,529	2,076	4,529	4,529	4,529
6004106 GENERAL OFFICE EXPENSES	0	0	138	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	0	300	25	300	300	300
6004147 OTHER PROGRAM EXPENSE	137	0	1,365	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	11,183	34,000	5,084	25,000	25,000	25,000
6004161 TRAVEL HOTEL AND MEALS	2,781	2,177	866	9,000	9,000	9,000
6004162 EDUCATION AND TRAINING	554	0	305	3,800	3,800	3,800
6004164 NON-EMPLOYEE TRAVEL HOTEL & ME	491	3,900	219	1,000	1,000	1,000
6004169 DAY TRIP MEAL REIMBURSEMENT	2,009	2,500	695	2,500	2,500	2,500
6004400 MEDICAL AND PHYSICAL EXAMS	22,564	30,400	15,309	30,400	30,400	30,400
6004413 OTHER HEALTH AND MEDICAL SERVI	230	500	0	500	500	500
6004538 LEGAL CHARGES AND FEES	0	5,000	3,366	5,000	5,000	5,000
0000040 Contractual Expenditures Totals	54,973	100,756	39,440	99,479	99,479	99,479
0000041 Chargeback Expenses						
6004606 TELEPHONE BILLING ACCOUNT	55,033	54,079	41,482	64,144	64,144	64,144
0000041 Chargeback Expenses Totals	55,033	54,079	41,482	64,144	64,144	64,144
0000080 Employee Benefits						
6008001 STATE RETIREMENT	504,417	892,311	609,084	887,659	887,659	887,659
6008002 SOCIAL SECURITY	343,255	379,233	285,996	377,256	377,256	377,256
6008004 WORKERS COMPENSATION	38,573	60,955	19,351	56,207	56,207	56,207
6008006 LIFE INSURANCE	2,096	2,109	1,716	2,071	2,071	2,071

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 05 Soc Svcs- Svcs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008007 HEALTH INSURANCE	1,051,284	1,153,670	937,137	1,154,867	1,154,867	1,154,867
6008009 RETIREE HEALTH INSURANCE	556,967	621,464	478,743	624,186	624,186	624,186
6008010 DISABILITY INSURANCE	13,611	13,803	10,833	13,545	13,545	13,545
6008011 UNEMPLOYMENT INSURANCE	5,471	0	0	0	0	0
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	15,640	15,640	15,640
0000080 Employee Benefits Totals	2,515,674	3,123,545	2,342,860	3,131,431	3,131,431	3,131,431
Exp Total for Div 3505	7,350,951	8,235,665	6,368,537	8,226,563	8,226,563	8,226,563
Total for Div 3505	-7,350,951	-8,235,665	-6,368,537	-8,226,563	-8,226,563	-8,226,563

SOCIAL SERVICES
Social Services Programs

MISSION STATEMENT

To promote self-sufficiency and assure the protection of vulnerable individuals. We strive to have an organization, which values the needs of the customers, the contributions of the staff, and the participation of the community. This vision shall be achieved through a culture, which encourages continuous improvement.

2012 OBJECTIVES

- Provide supportive transitional services, such as childcare, transportation, medical assistance and other benefits that enable recipients to increase and sustain their ability to maintain employment and become self-sufficient
- Educate and enroll recipients in managed care
- Reduce the local cost of assistance payments through aggressive procurement of alternative benefits and enhanced FEDS programs
- Aggressively work with TANF recipients to ensure progress toward self-sufficiency during the 5-year limitation
- Reduce care days in foster care with emphasis on reducing residential and detention placements

2012 BUDGET HIGHLIGHTS

- POS contractual lines kept to a minimal COLA increase
- Continued funding of CHPS Preventive Program
- Continued funding of the SHINE program to divert/reduce residential placement of JD/PINS children
- Seek alternative and reduced cost methods of operating programs

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 04 Soc Svcs-Intergov Transfers

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004305 MMIS MEDICAL ASSISTANCE	0	2,500,000	3,000,000	2,500,000	2,500,000	2,500,000
0000040 Contractual Expenditures Totals	0	2,500,000	3,000,000	2,500,000	2,500,000	2,500,000
Exp Total for Div 3504	0	2,500,000	3,000,000	2,500,000	2,500,000	2,500,000
Total for Div 3504	0	-2,500,000	-3,000,000	-2,500,000	-2,500,000	-2,500,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 07 Soc Svcs-Social Svcs Programs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000152 REPAYMENTS OF TANF	78,219	84,430	56,046	75,782	75,782	75,782
5000154 REPAYMENTS OF AID-CHILD CARE	570,547	608,920	243,751	374,968	374,968	374,968
5000156 REPAYMENTS OF SAFETY NET	1,492,004	1,219,296	944,426	1,248,991	1,248,991	1,248,991
5000157 REPAYMENTS OF ADULTS	2,306	2,779	880	1,001	1,001	1,001
5000158 REPAYMENTS OF BURIALS	50,676	55,891	30,572	52,791	52,791	52,791
5000159 REPAYMENTS OF SERV FOR RECIPIE	163	0	0	0	0	0
5000243 REPAYMENTS OF AID-JD/PINS	0	182,403	196,126	191,904	191,904	191,904
5000244 REPAYMENTS OF VA BURIALS	0	0	0	13,040	13,040	13,040
5000336 VA BURIALS CHARGEBACK	0	0	0	142,332	142,332	142,332
5000433 LITIGATION RECOVERY	5,749	0	111,344	0	0	0
0000002 Departmental Income Totals	2,199,664	2,153,719	1,583,145	2,100,809	2,100,809	2,100,809
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	39,740	13,335	34,839	14,958	14,958	14,958
5000543 PRIOR YEAR REFUNDS - TANF	0	13,334	6,508	14,957	14,957	14,957
5000544 PRIOR YEAR REFUNDS - SN	0	13,334	14,757	14,957	14,957	14,957
0000007 Misc Interfund Revenues Totals	39,740	40,003	56,104	44,872	44,872	44,872
0000008 State Aid						
5000853 MEDICAL ASSISTANCE	0	0	-10,272	0	0	0
5000854 TANF	5,666,347	2,904,268	586,660	0	0	0
5000855 SOCIAL SERVICES ADMINISTRATION	141,489	220,748	46,781	273,633	273,633	273,633
5000857 CHILD CARE SCHOOL DISTRICTS	215,860	240,394	154,572	134,893	134,893	134,893
5000858 CHILD CARE/FOSTER CARE (ADC)	5,731,533	5,046,150	3,659,738	5,113,507	5,113,507	5,113,507
5000859 JUVENILE DELINQUENT	533,679	541,624	205,601	870,145	870,145	870,145
5000861 SAFETY NET	5,442,469	5,946,648	2,468,976	3,602,368	3,602,368	3,602,368
5000862 EMERGENCY AID TO ADULTS	99,318	101,111	73,712	101,999	101,999	101,999
5000863 BURIALS	74,582	92,250	50,139	48,285	48,285	48,285
5000881 TANF DAY CARE	0	746,866	759,362	749,914	749,914	749,914
5000882 JD/PINS HOMES/INSTITUTIONS-ADC	0	470,312	522,395	1,013,615	1,013,615	1,013,615
5000883 JD/PINS-CW	0	104,339	0	0	0	0
5000884 POS	0	1,862,911	1,343	2,019,552	1,785,708	1,785,708
5000885 VA BURIALS	0	0	0	16,182	16,182	16,182
0000008 State Aid Totals	17,905,277	18,277,621	8,519,007	13,944,093	13,710,249	13,710,249
0000009 Federal Aid						
5000924 TANF	7,612,955	579,637	8,574,718	11,946,046	11,946,046	11,946,046
5000925 SOCIAL SERVICES ADMINISTRATION	300,197	98,275	187,259	106,302	106,302	106,302

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 07 Soc Svcs-Social Svcs Programs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
5000927 FOSTER CARE (ADC)	5,436,612	4,907,279	3,095,348	4,799,139	4,799,139	4,799,139
5000928 SAFETY NET	113,145	87,408	193,823	310,224	310,224	310,224
5000929 SERVICES FOR RECIPIENTS	429,896	660,578	1,769,696	844,505	844,505	844,505
5000951 FEDERAL AID-HEALTH OTHER	2,443,010	0	0	0	0	0
5000953 EAF TANF	0	4,195,488	-2,372,536	0	0	0
5000954 EAF JD/PINS	0	2,009,993	1,947,104	2,009,993	2,009,993	2,009,993
5000955 EAF POS	0	1,018,379	4,445,913	959,126	959,126	959,126
5000956 JD/PINS HOMES/INSTITUTIONS-ADC	0	979,472	494,998	1,032,442	1,032,442	1,032,442
0000009 Federal Aid Totals	16,335,815	14,536,509	18,336,323	22,007,777	22,007,777	22,007,777
Rev Total for Div 3507	36,480,496	35,007,852	28,494,579	38,097,551	37,863,707	37,863,707
0000040 Contractual Expenditures						
6004300 PURCHASE OF SERVICES	1,366,318	1,417,619	1,051,332	1,786,671	1,409,503	1,409,503
6004302 TANF DAY CARE	1,363,335	1,265,400	1,111,977	1,268,448	1,268,448	1,268,448
6004305 MMIS MEDICAL ASSISTANCE	30,989,757	37,767,211	30,803,878	38,462,543	38,462,543	38,462,543
6004306 SECURE DETENTION	292,935	360,000	115,663	448,700	448,700	448,700
6004308 TANF	10,355,536	10,416,000	10,116,096	11,744,328	11,744,328	11,744,328
6004309 EAF/TANF	207,821	277,500	187,055	277,500	277,500	277,500
6004311 INST PLACEMENT SCHOOL DISTRICT	656,454	550,000	411,456	560,000	560,000	560,000
6004312 FOSTER CARE HOMES/INSTITUTE-CW	1,992,506	2,197,258	1,544,063	2,150,800	2,150,800	2,150,800
6004313 FOSTER CARE HOMES/INSTITUTE-AD	9,490,342	10,190,449	7,888,231	9,828,623	9,828,623	9,828,623
6004314 FOSTER CARE NS DET (HASKINS)	748,248	748,248	685,894	642,400	642,400	642,400
6004315 FOSTER CARE NS DET OUT/COUNTY	302,015	335,000	95,296	77,468	77,468	77,468
6004316 JD/PINS INSTITUTIONS-ADC	2,686,681	2,017,330	1,497,823	2,094,400	2,094,400	2,094,400
6004317 JD CARE IN INSTITUTIONS	259,140	283,273	99,355	119,661	119,661	119,661
6004318 STATE TRAINING SCHOOLS	464,688	704,713	0	642,000	642,000	642,000
6004319 SAFETY NET	12,623,933	13,200,000	11,427,791	14,020,800	14,020,800	14,020,800
6004320 EMERGENCY AID FOR ADULTS	200,724	205,000	204,264	205,000	205,000	205,000
6004321 BURIALS	432,701	538,125	467,311	511,895	511,895	511,895
6004326 EAF/POS	1,420,490	1,500,189	1,063,533	1,434,879	1,434,879	1,434,879
6004327 EAF/FOSTER CARE	3,168,543	4,308,610	2,683,433	3,124,137	3,124,137	3,124,137
6004328 EAF/JD/PINS	4,071,514	3,029,941	2,796,747	3,333,422	3,333,422	3,333,422
6004330 VA BURIALS	0	0	38,904	171,554	171,554	171,554
6004573 OTHER FEES FOR SERVICES	446,000	446,000	408,833	656,464	656,464	656,464
0000040 Contractual Expenditures Totals	83,539,681	91,757,866	74,698,935	93,561,693	93,184,525	93,184,525

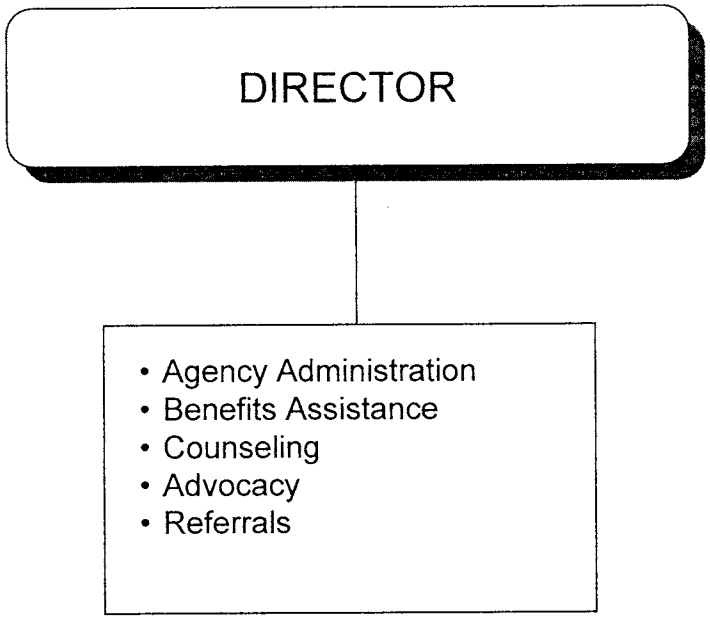
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 35000000 Social Services
DIV 07 Soc Svcs-Social Svcs Programs

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004610 PERSONAL SERVICES CHARGEBACKS	1,695,885	1,871,867	1,047,168	1,877,245	1,877,245	1,877,245
6004614 OTHER CHARGEBACK EXPENSES	152,200	180,000	146,200	180,000	180,000	180,000
0000041 Chargeback Expenses Totals	1,848,085	2,051,867	1,193,368	2,057,245	2,057,245	2,057,245
Exp Total for Div 3507	85,387,766	93,809,733	75,892,303	95,618,938	95,241,770	95,241,770
Total for Div 3507	-48,907,270	-58,801,881	-47,397,724	-57,521,387	-57,378,063	-57,378,063
Total for Dept 35000000	-51,888,923	-66,454,973	-53,856,348	-65,337,559	-65,184,671	-65,184,671

VETERANS SERVICES



VETERANS SERVICES

MISSION STATEMENT

To provide counseling and assistance to veterans and their dependents by making them aware of federal, state and local benefits and to assist facilitating claims for benefits to the Department of Veterans Affairs.

DESCRIPTION

The Veterans Service Agency renders a wide variety of services to an estimated 16, 000 veterans and their families, of all wars and conflicts, as well as peacetime service. Service is also extended to active duty servicemen/women and their families. Professional assistance and advice is given in the filing of applications for benefits under existing federal, state, and local laws and regulations. It is also a primary function of the office to familiarize veterans and their families of the Department of Veteran's Affairs benefits available to them.

The Veterans Service Agency assists veterans and their families in applying for such benefits as service connected compensation, nonservice connected pensions, widow benefits, referrals for VA Healthcare services, certification of documents, replacement of Separation of Military Service papers, re-employment rights, conversion of government insurance, waiver of insurance, Veterans Affairs home loan applications, tax exemption, insurance benefits, headstones or markers, burial benefits, memorial flags, military funerals, and death gratuity pay.

2012 OBJECTIVES

- Coordinate all veterans groups, service organizations in Broome County and County departments to maximize service to veterans and minimize duplication of efforts.
- Review nursing home cases to ensure that veterans and widows are receiving accurate pensions and attendance allowance.
-
-
- Review Military Service eligibility for indigent burials of honorably discharged veterans, as well as family members who have died without sufficient means to afford funeral expenses.
- Ensure all honorably discharged veterans' graves have adequate flag holders, flags and headstones for those without markers.
- Maintain professional counseling and make appropriate referrals for veteran's healthcare and mental health evaluations.
- Maintain education in veterans' benefits and a good veterans' benefits library to better assist veterans in applying for, maintaining, and appealing adverse decisions regarding benefits.
- Continue striving to expand services by conducting home visits to veterans and dependents whose disabilities inhibit their ability to leave their home, and counseling veterans at the local outreach center.

2012 BUDGET HIGHLIGHTS

- In providing advocacy services and representation in the development and presentation of claims before the Department of Veterans Affairs, the Veterans Service Agency has played a pivotal role in improving the economic well being of veterans and their dependents residing in Broome County. According to statistics released by the Office of Policy, Planning, and Preparedness of the Department of Veterans Affairs, total expenditures in 2009 was $24,467,000 in compensation and pension payments made to Broome County veterans and dependents (2011 statistics not yet released). This is accomplished by aggressive representation and advocacy services provided to Broome County's estimated 16,000 veterans.

- The Compensation and Pension category includes expenditures for the following programs: Disability for service-connected injuries; dependency and indemnity compensation for spouses due to veterans' service-connected deaths; pension for non-service

connected disabilities; burial benefits; and other benefits to veterans and their survivors.

- In addition, in our continual effort to provide enhanced services to our veterans, this office continues to provide support to the Disabled American Veterans Transportation Service. The DAV transport is composed of volunteer drivers operating a shuttle service from veteran's homes to the Syracuse VA Medical Center. The vehicles, fuel, and maintenance are provided by the Syracuse VA Medical Center.

36000006 **VETERANS SERVICES**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Veterans Director	24 Admin	1	1	1	1	1
Secretary	13 CSEA	1	0	0	0	0
Keyboard Specialist	8 CSEA	0	0	1	1	1
Total Full-Time Positions		**2**	**1**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**1**	**2**	**2**	**2**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 36000000 Veterans Services

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000224 TRANSFER TAX	284,078	400,000	321,492	375,000	375,000	375,000
0000002 Departmental Income Total	284,078	400,000	321,492	375,000	375,000	375,000
0000007 Misc Interfund Revenues						
5000561 TRANSFER FROM RESERVE FUND	0	0	0	100,000	100,000	100,000
0000007 Misc Interfund Revenues Total	0	0	0	100,000	100,000	100,000
0000008 State Aid						
5000867 VETERANS SERVICE AGENCIES	12,532	7,500	0	12,982	12,982	12,982
5000872 BURIALS	25,650	10,000	6,264	14,616	14,616	14,616
0000008 State Aid Total	38,182	17,500	6,264	27,598	27,598	27,598
Rev Totals for Dept 36000000	322,260	417,500	327,756	502,598	502,598	502,598
0000010 Personal Service						
6001000 SALARIES FULL-TIME	77,698	57,781	48,136	83,201	83,201	83,201
6001002 SALARIES TEMPORARY	10,648	10,056	9,209	10,056	10,056	10,056
0000010 Personal Service Totals	88,346	67,837	57,345	93,257	93,257	93,257
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	300	0	400	400	400
6004012 OFFICE SUPPLIES	831	1,000	816	1,000	1,000	1,000
6004023 BLDG AND GROUNDS SUPPLIES	185	0	0	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	556	600	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	279	0	0	0	0	0
6004102 TELEPHONE EQUIPMENT	80	0	0	0	0	0
6004105 DUES AND MEMBERSHIPS	170	190	60	100	100	100
6004106 GENERAL OFFICE EXPENSES	910	1,500	347	1,500	1,500	1,500
6004147 OTHER PROGRAM EXPENSE	18,637	15,000	10,719	15,000	15,000	15,000
6004160 MILEAGE AND PARKING-LOCAL	0	50	4	50	50	50
6004161 TRAVEL HOTEL AND MEALS	92	0	196	0	0	0
6004162 EDUCATION AND TRAINING	0	0	175	0	0	0

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 36000000 Veterans Services

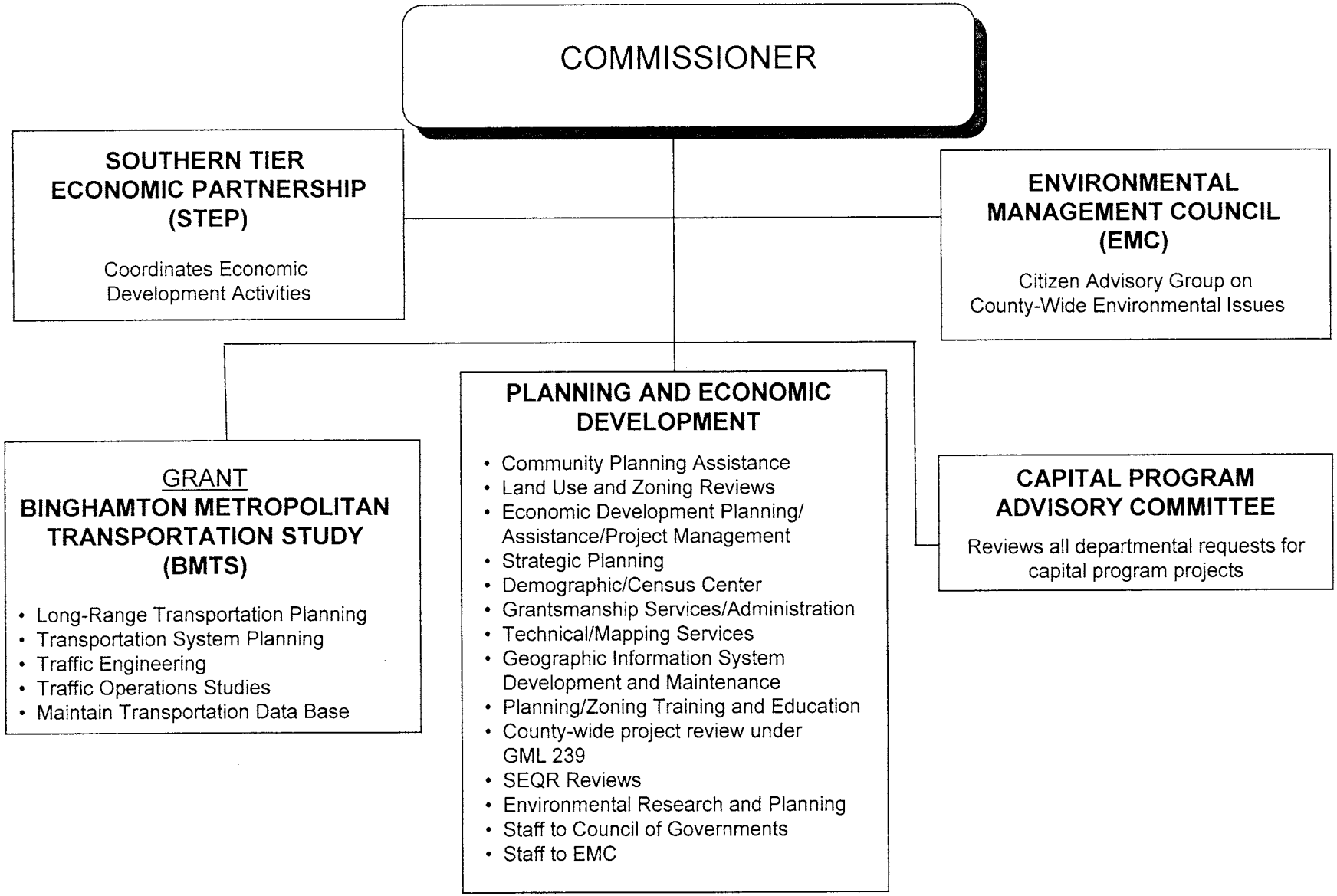
Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004321 BURIALS	132,780	133,300	81,464	0	0	0
0000040 Contractual Expenditures Totals	154,520	151,940	93,781	18,050	18,050	18,050
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	130	128	64	165	165	165
6004621 BUILDING AND LAND RENTAL CHARG	14,450	14,450	0	14,450	14,450	14,450
6004630 VA BURIALS CHARGEBACK	0	0	0	142,332	142,332	142,332
0000041 Chargeback Expenses Totals	14,580	14,578	64	156,947	156,947	156,947
0000080 Employee Benefits						
6008001 STATE RETIREMENT	8,897	10,401	8,801	15,138	15,138	15,138
6008002 SOCIAL SECURITY	7,032	4,420	4,322	7,205	7,205	7,205
6008004 WORKERS COMPENSATION	742	739	370	558	558	558
6008006 LIFE INSURANCE	29	19	16	38	38	38
6008007 HEALTH INSURANCE	8,186	6,048	4,804	17,180	17,180	17,180
6008009 RETIREE HEALTH INSURANCE	15,890	17,479	13,546	17,881	17,881	17,881
6008010 DISABILITY INSURANCE	63	0	0	129	129	129
0000080 Employee Benefits Totals	40,839	39,106	31,859	58,129	58,129	58,129
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	0	0	0	100,000	100,000	100,000
0000090 Transfers Totals	0	0	0	100,000	100,000	100,000
Exp Totals for Dept 36000000	298,285	273,461	183,049	426,383	426,383	426,383
Total for Dept 36000000	23,975	144,039	144,707	76,215	76,215	76,215

HOME AND
COMMUNITY SERVICES

HOME AND COMMUNITY SERVICES

DEPARTMENT/DIVISION	PAGE
Planning and Economic Development	364
Solid Waste Management	370

PLANNING & ECONOMIC DEVELOPMENT



PLANNING & ECONOMIC DEVELOPMENT

MISSION STATEMENT

To enhance the sound and orderly economic, physical and environmental development of Broome County and its constituent municipalities. Provide technical planning and environmental services and assistance to the County Executive, County Legislature and municipal jurisdictions and by implementing projects and programs designed to improve the economy, environment and physical infrastructure of the County.

DESCRIPTION

The Department of Planning and Economic Development extends professional services to Broome County Government, its departments and municipalities as well as to other public and private entities. Its three Divisions, the Division of Planning & Economic Development, Environmental Management Council and Binghamton Metropolitan Transportation Study, provide assistance in land-use planning, zoning, grantsmanship, economic development, transportation planning, environmental studies and recommendations, 239 Reviews, community assistance, GIS Mapping and research and infrastructure development. Advisory guidance is provided by the Southern Tier Economic Partnership, Environmental Management Council and BMTS Advisory Committee.

2012 OBJECTIVES

- Closely collaborate with economic development entities in the region to continue implementation of a coordinated approach to economic development.
- Effectively manage the Hotel-Motel fund to maximize its impact by leveraging the fund with other resources.
- Coordinate the County's response to natural gas exploration and extraction with an emphasis on mitigating impacts and maximizing the economic gain.
- Aggressively pursue state, federal and other grant funding to meet County goals and objectives.
- Work with municipal officials to coordinate 239 reviews, zoning and subdivision reviews.
- Administer the expanded Susquehanna Heritage Area program to protect and preserve our cultural resources.
- Conduct training and workshops for municipal officials.
- Continue to expand the County's GIS capabilities.
- Collaborate with local municipalities to carry out the Local Waterfront Revitalization Plan.
- Complete a Broome County Open Space Plan.
- Initiate a FEMA mandated update to the Multi-Jurisdictional Hazard Mitigation Plan.
- Continued implementation of federally mandated Stormwater Management Plan.
- Initiate Step III of the Brandywine Corridor BOA.
- Initiate Step III of the Endicott Johnson Industrial Spine BOA.
- Assist with construction of Airport Corridor sewer line.

2012 BUDGET HIGHLIGHTS

- Continue the effective collaboration with the Broome County Industrial Development Agency for economic development services.
- Initiate the second inter-municipal agreement for GIS Services with the City of Binghamton.

37000007 **PLANNING & ECONOMIC DEVELOPMENT**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Comm. Of Planning & Economic Development	H Admin	1	1	1	1	1
GIS Administrator	24 BAPA	1	1	1	1	1
Chief Planner	23 BAPA	1	1	1	1	1
Senior Planner	21 CSEA	1	2	2	2	2
Senior Environmental Planner *	21 CSEA	1	1	1	1	1
Planner	18 CSEA	1	0	0	0	0
Sr. Account Clerk	9 CSEA	1	1	1	1	1
Total Full-Time Positions		7	7	7	7	7
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**7**	**7**	**7**	**7**	**7**

*Unfunded in current budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 37000000 Planning and Econ Development

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000176 RENTAL CONTRACTS	15,980	16,000	9,240	15,840	15,840	15,840
5000189 OTHER LOCAL GOVERNMENTS	12,500	4,000	0	4,000	4,000	4,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	1,330	2,500	0	0	0	0
0000002 Departmental Income Total	29,810	22,500	9,240	19,840	19,840	19,840
0000006 Sale of Prop and Comp for Loss						
5000513 MINOR SALES - PLANNING	10,839	20,000	20,792	20,000	20,000	20,000
0000006 Sale of Prop and Comp for Loss Total	10,839	20,000	20,792	20,000	20,000	20,000
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	75	0	0	0	0	0
0000007 Misc Interfund Revenues Total	75	0	0	0	0	0
Rev Totals for Dept 37000000	40,724	42,500	30,032	39,840	39,840	39,840
0000010 Personal Service						
6001000 SALARIES FULL-TIME	385,633	332,979	279,894	346,415	346,415	346,415
6001002 SALARIES TEMPORARY	12,286	0	0	0	0	0
0000010 Personal Service Totals	397,919	332,979	279,894	346,415	346,415	346,415
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	852	1,500	388	1,500	1,500	1,500
6004012 OFFICE SUPPLIES	4,172	4,250	1,119	4,750	4,750	4,750
6004042 ENGINEERING SUPPLIES	0	1,500	795	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	0	100	0	0	0	0
6004055 COMPUTER SOFTWARE AND SUPPLIES	3,884	3,100	0	3,100	3,100	3,100
6004056 COMPUTER EQUIPMENT(NON CAPITAL	788	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	267	700	67	800	800	800
6004105 DUES AND MEMBERSHIPS	21,110	2,400	1,265	12,900	12,900	12,900
6004106 GENERAL OFFICE EXPENSES	611	1,800	736	2,300	2,300	2,300
6004111 BUILDING AND LAND RENTAL	19,454	0	0	0	0	0
6004115 ELECTRIC CURRENT	751	0	0	0	0	0

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 37000000 Planning and Econ Development

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004117 BUILDING AND GROUNDS EXPENSES	289	0	0	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	449	0	24	500	500	500
6004138 OTHER OPERATIONAL EXPENSES	5,136	2,000	661	2,000	2,000	2,000
6004160 MILEAGE AND PARKING-LOCAL	33	1,500	0	500	500	500
6004161 TRAVEL HOTEL AND MEALS	5,218	0	0	500	500	500
6004162 EDUCATION AND TRAINING	665	0	100	1,500	1,500	1,500
6004169 DAY TRIP MEAL REIMBURSEMENT	154	200	0	700	700	700
6004196 COPYING MACHINE RENTALS	62	3,800	1,290	3,800	3,800	3,800
6004255 CONTRACTED SERVICES	23,024	142,600	56,062	131,000	131,000	131,000
6004573 OTHER FEES FOR SERVICES	14,817	20,000	3,893	0	0	0
0000040 Contractual Expenditures Totals	101,736	185,450	66,400	165,850	165,850	165,850
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	3,073	1,905	953	1,995	1,995	1,995
6004606 TELEPHONE BILLING ACCOUNT	1,776	0	0	0	0	0
6004615 GASOLINE CHARGEBACK	565	535	235	717	717	717
6004616 FLEET SERVICE CHARGEBACK	2,209	0	0	1,336	1,336	1,336
0000041 Chargeback Expenses Totals	7,623	2,440	1,188	4,048	4,048	4,048
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	7,298	0	0	0	0	0
0000060 Principal on Indebtedness Totals	7,298	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	16,449	0	0	0	0	0
0000070 Interest on Indebtedness Totals	16,449	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	45,106	60,014	41,497	62,355	62,355	62,355
6008002 SOCIAL SECURITY	29,486	25,246	20,769	26,501	26,501	26,501
6008004 WORKERS COMPENSATION	4,685	7,275	1,962	6,562	6,562	6,562
6008006 LIFE INSURANCE	134	114	96	115	115	115
6008007 HEALTH INSURANCE	67,901	57,472	45,656	55,862	55,862	55,862
6008009 RETIREE HEALTH INSURANCE	20,521	23,593	18,284	24,136	24,136	24,136
6008010 DISABILITY INSURANCE	568	387	320	387	387	387
6008011 UNEMPLOYMENT INSURANCE	4,279	0	0	0	0	0

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 37000000 Planning and Econ Development

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000080 Employee Benefits Totals	172,680	174,101	128,584	175,918	175,918	175,918
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	44,445	50,000	0	50,000	50,000	50,000
0000090 Transfers Totals	44,445	50,000	0	50,000	50,000	50,000
Exp Totals for Dept 37000000	748,150	744,970	476,066	742,231	742,231	742,231
Total for Dept 37000000	-707,426	-702,470	-446,034	-702,391	-702,391	-702,391

SOLID WASTE MANAGEMENT

COMMISSIONER OF PUBLIC WORKS

DEPUTY COMMISSIONER

RECYCLING

- County-wide Recycling Program:
  - Broome Recycling Contract
  - Curbside & Drop-off Sites
  - Education & Outreach
  - Technical Assistance
  - Market Research
  - Pilot Programs
- Hazardous Waste Program:
  - HW Hauler Contract
  - Facility Operations
  - Residential Program
  - Commercial/Institutional Program
  - Site Health/Safety
  - Education & Outreach
  - Battery Drop-off
  - Electronics Recycling
- Medical Waste Program
- Grant Applications

GRANTS

- Municipal Waste Reduction & Recycling Coordinator
- EPF Recycling Equipment
- Household Hazardous Waste (HHW) State Assistance Program

ADMINISTRATION

- Fiscal Management
- Engineering Oversight
- Planning and Development
- Landfill Design/Permitting
- Host Community Benefits
- Buffer Property Management
- Resource Recovery Liaison
- Local Law Implementation
- Grant Management
- Legal Counsel

LANDFILLING

- Operations:
  - Landfilling & Daily Cover
  - Scale Revenues & Billing
  - Hauler/Customer Service
  - Recycling and Composting
  - Pallet/Mulch Processing
  - Leachate Hauling
  - Residential Drop-off Service
  - Groundwater Monitoring
  - Equipment, Building & Ground Maintenance
  - Bird Mitigation, Illegal Dumping, Nuisance Control
  - Contract Administration
- Leachate Treatment Facility
- Landfill Gas Management & Electrical Generation
- Landfill Closure/Remediation
- Implementation of Grant Programs

GRANTS

- Title 3 Grant (Colesville Landfill)
- (EQBA) Colesville Landfill Closure
- (EQBA) Grants

SOLID WASTE MANAGEMENT

MISSION STATEMENT

To provide the community with an integrated program for managing solid waste in an economically sound and environmentally safe manner.

DESCRIPTION

Since its inception in 1989, the Division of Solid Waste Management has been responsible for the evolution of the system of financing the County's solid waste operations, from a property tax-supported service with tipping fees covering only a modest portion of the program costs, to a full-fledged "enterprise fund" where the cost of current operations are financed through user fees.

Within the framework of ongoing changes to State and Federal regulations governing the solid waste industry, the Division of Solid Waste Management has effectively contained costs, remaining economically competitive while still remaining in compliance.

The landfill is operated in an efficient manner that focuses on maximum compaction of the waste, which results in the most effective use of airspace. With respect to recycling goals mandated by New York State in the Solid Waste Management Act of 1988, Broome County has already exceeded the State recycling goal.

A solid waste management system is critical to Broome County's infrastructure in order to support public health, safety and welfare interests in the County and to preserve the County's present and future economic development potential. Safe, environmentally sound and stable solid waste disposal is not only critical to the residents of this County; it is essential to commercial and industrial entities that would do business in our community.

The Division of Solid Waste Management oversees:

- Implementation of the comprehensive Broome County Solid Waste Management System.
- The County's material recovery programs including reduction, reuse, recycling, and composting.
- The operations and maintenance of the County's sanitary landfill and solid waste disposal facilities which serve the entire County and are located at the intersection of the towns of Barker, Maine and Nanticoke.
- The implementation and management of all charges and/or user fees imposed by the County Legislature for solid waste disposal or handling.
- The coordination of all engineering services for the County's Solid Waste Management operations.
- The procurement, evaluation, and selection for the Legislature's consideration such firms as necessary to provide professional services in connection with the County's solid waste management programs.
- Public education and outreach to all County residents and businesses.
- A Materials Recovery Facility (MRF) located in the City of Binghamton, 19 Emma Street and operated by WM/Recycle America
- Operate and maintain a permanent household hazardous waste (HHW) facility to provide proper disposal of hazardous waste and end of use electronics from residence and Conditionally Exempt Small Quantity Generators (CESQG).

2012 OBJECTIVES

- Continue to administer the solid waste management system for our community.
- Manage gas and leachate collection efficiently and effectively.

- Maximize the generation of electricity from the collection of additional landfill gas.
- To minimize the release of greenhouse gases and participate in federal "cap and trade" programs to the extent feasible.
- Increase the leaf and yard waste-composting program at the landfill and investigate food waste composting opportunities.
- Continue efficient management of the Hazardous Waste Facility and Leachate Treatment Facility.
- Continue management of the Countywide-recycling program.
- Continue improvement of the Division's comprehensive health and safety programs.
- Continue to maximize compaction techniques in the landfill in order to make the most efficient use of airspace.
- Match revenue with expense.
- Operate our leachate treatment facility as efficiently as possible and evaluate alternative opportunities for leachate management and disposal.
- Continue the investigation of Alternative Daily Cover options.
- Investigate future grant opportunities

38010007 EXECUTIVE / SOLID WASTE MANAGEMENT
38050007
38040007

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Deputy Commissioner of PW - Solid Waste Management	F Admin	1	1	1	1	1
Materials Recovery Manager	21 CSEA	1	1	1	1	1
Solid Waste Management Specialist	21 CSEA	1	1	1	1	1
Solid & Hazardous Waste Facility Tech.	19 CSEA	1	1	1	1	1
Secretary	13 CSEA	1	1	1	1	1
Sanitary Landfill Supervisor	AFSCME	1	1	1	1	1
Equipment Mechanic III	AFSCME	1	1	1	1	1
Laborer	AFSCME	3	3	3	3	3
Landfill Clerk	AFSCME	3	3	3	3	3
Motor Equipment Operator III *	AFSCME	8	8	8	8	8
Motor Equipment Operator II	AFSCME	1	1	1	1	1
		22	22	22	22	22
			PART TIME			
Total Part-Time Positions		0	0	0	0	0
TOTAL POSITIONS		22	22	22	22	22

* Unfund 1 MEO III in 2012

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2020 SWM Operating
DEPT 38000000 Solid Waste Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000189 OTHER LOCAL GOVERNMENTS	51,213	32,000	18,034	35,000	35,000	35,000
5000223 TIPPING FEES	8,624,693	8,063,606	6,182,201	7,844,025	7,844,025	7,844,025
5000225 DISPOSAL FEES	29,117	40,000	17,466	31,000	31,000	31,000
5000333 OTHER DEPARTMENTAL CHARGEBACK	0	20,000	0	29,300	29,300	29,300
5000426 MISCELLANEOUS	0	0	0	15,000	15,000	15,000
5000431 MISCELLANEOUS	55,115	89,585	43,524	56,795	56,795	56,795
5000440 CHARGEBACK OF SERVICES PROVIDE	20,630	16,500	10,233	9,500	9,500	9,500
0000002 Departmental Income Total	8,780,768	8,261,691	6,271,458	8,020,620	8,020,620	8,020,620
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	41,639	225,000	28,485	60,000	60,000	60,000
0000003 Use of Money Total	41,639	225,000	28,485	60,000	60,000	60,000
0000004 LIcenses and Permits						
5000481 PERMITS	28,438	18,360	21,000	28,955	28,955	28,955
0000004 LIcenses and Permits Total	28,438	18,360	21,000	28,955	28,955	28,955
0000006 Sale of Prop and Comp for Loss						
5000510 SALE OF SCRAP & EXCESS MATERIA	51,064	52,500	77,111	58,000	58,000	58,000
5000518 SALE OF EQUIPMENT	22,780	5,000	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	73,844	57,500	77,111	58,000	58,000	58,000
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	89	0	0	0	0	0
5000532 PREMIUM & ACCRUED INT ON OBLIG	281,019	0	0	0	0	0
5000536 PAYMENTS PENALTIES	-1,561	0	0	0	0	0
5000540 GAIN FROM DISPOSITION OF ASSET	30,000	0	0	0	0	0
5000564 TRANSFER SPECIAL REVENUE FUND	57	0	0	0	0	0
5000570 EARNINGS ON TEMPORARY INVESTME	11,555	35,000	0	0	0	0
5000600 CAPITAL CONTRIBUTIONS	2,639	0	0	0	0	0
0000007 Misc Interfund Revenues Total	323,798	35,000	0	0	0	0
0000008 State Aid						
5000808 OTHER STATE AID	-136,512	317,911	76,157	318,794	318,794	318,794

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2020 SWM Operating
DEPT 38000000 Solid Waste Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
5000809 STATE AID - COURT FACILITIES	23	0	0	0	0	0
0000008 State Aid Total	-136,489	317,911	76,157	318,794	318,794	318,794
0000009 Federal Aid						
5000901 FEDERAL AID - OTHER	-26,072	0	0	0	0	0
5000952 ARRA DEBT REIMBURSEMENT	36,227	60,616	-12,823	60,616	60,616	60,616
0000009 Federal Aid Total	10,155	60,616	-12,823	60,616	60,616	60,616
Rev Totals for Dept 38000000	9,122,153	8,976,078	6,461,388	8,546,985	8,546,985	8,546,985
0000010 Personal Service						
6001000 SALARIES FULL-TIME	980,041	1,001,264	711,422	983,417	983,417	983,417
6001002 SALARIES TEMPORARY	151,751	181,709	126,623	189,671	189,671	189,671
6001003 SALARIES OVERTIME	34,006	61,302	67,607	64,297	64,297	64,297
6001004 SALARIES SHIFT DIFFERENTIAL	0	330	0	330	330	330
6001006 OUT OF TITLE PAY	11,599	13,311	10,680	11,686	11,686	11,686
6001009 OTHER PERSONNEL SERVICES	3,025	3,325	3,025	3,500	3,500	3,500
0000010 Personal Service Totals	1,180,422	1,261,241	919,357	1,252,901	1,252,901	1,252,901
0000020 Equipment and Capital Outlay						
6002300 AUTOMOBILES	50,542	0	0	0	0	0
6002303 CONSTRUCTION MOTOR EQUIPMENT	105,132	60,000	12,596	300,000	300,000	300,000
6002709 OTHER OPERATIONAL EQUIPMENT	54,590	0	0	0	0	0
0000020 Equipment and Capital Outlay Totals	210,264	60,000	12,596	300,000	300,000	300,000
0000040 Contractual Expenditures						
6004000 MAT & SUPPLIES-SURFACE TREAT	43,655	29,500	1,793	33,000	33,000	33,000
6004001 MAT & SUPPLIES-SIGNS & POSTS	430	3,000	0	1,000	1,000	1,000
6004010 BOOKS AND SUBSCRIPTIONS	199	734	410	734	734	734
6004011 DUPLICATING AND PRINTING RM SU	873	2,000	730	2,000	2,000	2,000
6004012 OFFICE SUPPLIES	3,883	3,200	3,263	4,300	4,300	4,300
6004021 BLDG MAINTENANCE SUPPLIES	16,532	6,000	5,134	6,000	6,000	6,000
6004022 FUEL AND HEATING SUPPLIES	16,434	36,000	24,403	22,000	22,000	22,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 2020 SWM Operating
DEPT 38000000 Solid Waste Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004023 BLDG AND GROUNDS SUPPLIES	2,174	3,100	1,325	2,600	2,600	2,600
6004030 FOOD AND BEVERAGES	142	300	117	300	300	300
6004040 MOTOR EQUIPMENT SUPPLIES	115,948	150,000	121,403	175,000	175,000	175,000
6004041 PHOTOGRAPHIC SUPPLIES	0	100	0	200	200	200
6004045 TRAINING AND EDUCATIONAL SUPPL	1,207	1,600	0	1,600	1,600	1,600
6004046 GAS OIL GREASE AND DIESEL FUEL	227,779	225,000	268,118	344,000	344,000	344,000
6004047 TIRES AND TUBES	31,110	26,000	24,647	31,700	31,700	31,700
6004048 MISC OPERATIONAL SUPPLIES	131,680	92,790	38,843	88,900	88,900	88,900
6004049 LEACHATE SUPPLIES	32,033	51,000	20,891	41,000	41,000	41,000
6004052 UNIFORMS	872	2,800	0	2,800	2,800	2,800
6004054 SAFETY SUPPLIES	7,463	7,699	4,204	8,150	8,150	8,150
6004055 COMPUTER SOFTWARE AND SUPPLIES	8,017	200	0	200	200	200
6004056 COMPUTER EQUIPMENT(NON CAPITAL	12,025	0	0	0	0	0
6004100 POSTAGE AND FREIGHT	516	450	995	650	650	650
6004105 DUES AND MEMBERSHIPS	1,733	1,578	911	1,584	1,584	1,584
6004106 GENERAL OFFICE EXPENSES	90	105	90	105	105	105
6004112 BLDG GROUNDS AND EQUIP REPAIR	8,542	8,900	3,156	9,000	9,000	9,000
6004113 WATER AND SEWAGE CHARGES	22,332	21,500	13,965	25,300	25,300	25,300
6004115 ELECTRIC CURRENT	28,130	34,850	16,432	33,150	33,150	33,150
6004117 BUILDING AND GROUNDS EXPENSES	3,290	5,500	5,862	4,000	4,000	4,000
6004121 LAUNDRY AND DRY CLEANING EXPEN	2,380	3,306	2,757	3,350	3,350	3,350
6004130 MOTOR EQUIP REPAIRS AND MAINT	30,986	23,500	6,667	32,000	32,000	32,000
6004132 ENGINEERING EXPENSES	46,657	0	0	0	0	0
6004135 LONG TERM MAINT & CLOSURE COST	1,139,383	0	0	0	0	0
6004136 OPERATIONAL EQUIPMENT REPAIRS	2,083	20,000	1,495	10,000	10,000	10,000
6004137 ADVERTISING AND PROMOTION EXPE	19,887	21,100	8,796	21,100	21,100	21,100
6004138 OTHER OPERATIONAL EXPENSES	151,833	182,200	97,323	151,500	151,500	151,500
6004140 MRF PROCESSING EXPENSES	366,502	403,990	314,955	239,470	239,470	239,470
6004146 SUBCONTRACTED PROGRAM EXPENSE	620,986	650,088	665,828	589,517	589,517	589,517
6004147 OTHER PROGRAM EXPENSE	50,685	51,200	50,317	73,200	73,200	73,200
6004160 MILEAGE AND PARKING-LOCAL	20	50	13	1,025	1,025	1,025
6004161 TRAVEL HOTEL AND MEALS	915	0	1,395	3,900	3,900	3,900
6004162 EDUCATION AND TRAINING	3,776	0	1,575	4,835	4,835	4,835
6004168 OTHER PERSONAL EXPENSES	300	300	0	300	300	300
6004191 OUTSIDE RENTALS-MACHINERY	176,521	180,000	176,251	180,000	180,000	180,000
6004196 COPYING MACHINE RENTALS	174,467	3,159	2,896	3,159	3,159	3,159
6004200 PROPERTY LOSS	0	0	0	500	500	500
6004255 CONTRACTED SERVICES	919	4,305	919	4,305	4,305	4,305
6004400 MEDICAL AND PHYSICAL EXAMS	0	2,000	0	2,000	2,000	2,000
6004502 BOND AND NOTE ISSUE EXPENSE	3,397	0	0	3,500	3,500	3,500
6004504 OTHER FINANCIAL SERVICES	6,845	7,485	5,859	7,092	7,092	7,092
6004541 STENOGRAPHIC SERVICES	633	0	0	0	0	0
6004572 ENGINEERING AND ARCHITECTURAL	9,044	20,000	13,590	30,000	30,000	30,000
6004573 OTHER FEES FOR SERVICES	1,965	0	0	2,000	2,000	2,000
6004580 BAD DEBT EXPENSE	314	0	0	0	0	0

BROOME COUNTY GOVERNMENT
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FUND 2020 SWM Operating
DEPT 38000000 Solid Waste Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004593 OTHER GOVERNMENTS PAYMENTS	778,424	806,745	403,530	810,570	810,570	810,570
6004594 LOSS ON DISPOSITION OF ASSETS	871	0	0	0	0	0
0000040 Contractual Expenditures Totals	4,306,882	3,093,334	2,310,858	3,012,596	3,012,596	3,012,596
0000041 Chargeback Expenses						
6004601 INDIRECT COSTS	266,217	530,000	0	390,000	390,000	390,000
6004602 INSURANCE PREMIUM CHARGEBACK	24,257	14,347	7,174	12,071	12,071	12,071
6004604 DPW SECURITY CHARGEBACKS	74,865	76,605	57,454	78,836	78,836	78,836
6004605 COUNTY ATTORNEY CHARGEBACKS	53,498	52,500	33,206	58,450	58,450	58,450
6004606 TELEPHONE BILLING ACCOUNT	9,080	9,057	7,356	9,940	9,940	9,940
6004609 DATA PROCESSING CHARGEBACKS	25,701	28,117	28,117	36,954	36,954	36,954
6004614 OTHER CHARGEBACK EXPENSES	30,677	34,842	435	32,845	32,845	32,845
6004615 GASOLINE CHARGEBACK	2,656	470	2,221	0	0	0
6004616 FLEET SERVICE CHARGEBACK	11,045	0	0	0	0	0
6004617 DUPLICATING/PRINTING CHARGEBAC	1,703	2,900	1,904	2,000	2,000	2,000
6004618 OFFICE SUPPLIES CHARGEBACK	2,435	6,200	1,828	3,500	3,500	3,500
6004619 BUILDING SERVICE CHARGEBACK	0	2,500	5,280	10,000	10,000	10,000
6004626 TRANSPORTATION SERVICES CHARGE	7,816	0	0	0	0	0
0000041 Chargeback Expenses Totals	509,950	757,538	144,975	634,596	634,596	634,596
0000042 Depreciation						
6004801 DEPRECIATION - BUILDINGS	38,407	0	0	0	0	0
6004803 DEPRECIATION - IMPROV O/T BLDG	2,864,186	0	0	0	0	0
6004804 DEPRECIATION - MOTOR VEHICLES	314,604	0	0	0	0	0
6004805 DEPRECIATION - MACHINERY & EQU	148,307	0	0	0	0	0
0000042 Depreciation Totals	3,365,504	0	0	0	0	0
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	2,181,041	0	2,257,495	2,257,495	2,257,495
6006001 PRINCIPAL ON BANS	0	0	0	417,841	417,841	417,841
0000060 Principal on Indebtedness Totals	0	2,181,041	0	2,675,336	2,675,336	2,675,336
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	754,985	944,627	556,558	751,007	751,007	751,007
6007001 INTEREST ON BANS	18,568	0	0	116,911	116,911	116,911
6007005 INTEREST ON CAPITAL LEASE	89,052	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
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FUND 2020 SWM Operating
DEPT 38000000 Solid Waste Management

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000070 Interest on Indebtedness Totals	862,605	944,627	556,558	867,918	867,918	867,918
0000080 Employee Benefits						
6008001 STATE RETIREMENT	116,109	202,952	143,653	204,012	204,012	204,012
6008002 SOCIAL SECURITY	86,099	86,254	66,889	85,383	85,383	85,383
6008004 WORKERS COMPENSATION	71,240	64,794	32,398	62,114	62,114	62,114
6008005 WORKERS COMP LT LIABILITY	1,426	0	0	0	0	0
6008006 LIFE INSURANCE	461	460	371	437	437	437
6008007 HEALTH INSURANCE	262,238	286,889	218,011	261,100	261,100	261,100
6008008 OPEB - HEALTH INSURANCE	126,901	0	0	0	0	0
6008009 RETIREE HEALTH INSURANCE	52,725	57,327	44,695	57,950	57,950	57,950
6008010 DISABILITY INSURANCE	517	516	427	516	516	516
0000080 Employee Benefits Totals	717,716	699,192	506,444	671,512	671,512	671,512
0000090 Transfers						
6009000 TRANSFER TO GENERAL FUND	2,480,616	0	0	0	0	0
0000090 Transfers Totals	2,480,616	0	0	0	0	0
Exp Totals for Dept 38000000	13,633,959	8,996,973	4,450,788	9,414,859	9,414,859	9,414,859
Total for Dept 38000000	-4,511,806	-20,895	2,010,600	-867,874	-867,874	-867,874

CULTURE AND RECREATION

CULTURE AND RECREATION

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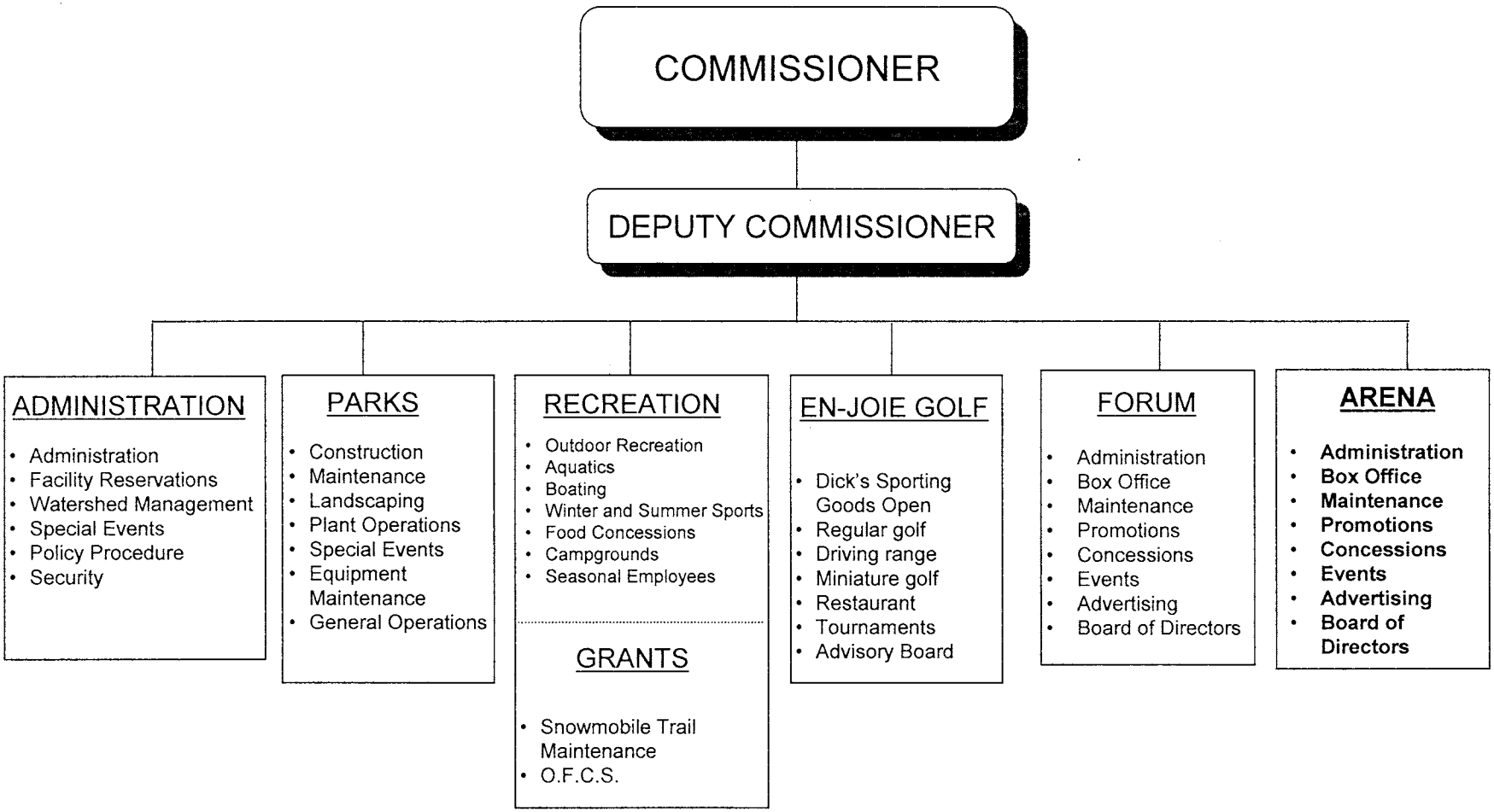
PARKS & RECREATION
VETERANS MEMORIAL ARENA



PARKS & RECREATION
Veterans' Arena

MISSION STATEMENT

To provide diversified entertainment to the community and surrounding areas at the maximum possible safety, efficiency and revenue.

DESCRIPTION

The Department of Parks and Recreation is a regional based parks and recreation system serving a population of roughly 185,000 people. The system consists of twenty-three watersheds, 14 park locations totaling over 4000 acres, one eighteen hole golf course, three beaches, a campground, a performing arts theater, a 6910 seat arena, cross-country skiing, swimming, one ice rink, boating, professional hockey, and many other leisure activities. The Arena is accounted for under the special revenue fund.

Located conveniently in downtown Binghamton, home of the AHL Binghamton Senators, and the STOP DWI Holiday Classic, the Broome County Veterans Memorial Arena continues to bring quality entertainment to Binghamton, NY. Aside from professional and scholastic sports, the Arena is also host to an array of other events, including concerts, family shows, ice shows, and trade shows. With its versatile seating of 4,910 permanent seats and 2,000 portable seats the arena truly is the area's premier multi-purpose venue.

2012 OBJECTIVES/HIGHLIGHTS

- Continue our partnership with the American Hockey League Binghamton Senators.
- Continue with a concessionaire to manage concession operation.
- Increase the number of concerts.
- Increase the number of multi-show family events.
- Continue to provide a facility for community/scholastic events.
- Capital improvement request to reflect our need for additional professional equipment/facilities for a more diversified use of the facility.

39010008 **PARKS & RECREATION/Veterans' Arena**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Arena Manager	E Admin	1	1	1	1	1
Asststant Arena Manager	16 CSEA	1	1	1	1	1
Secretary**	13 CSEA	1	1	1	1	1
Arena Maintenance Superintendent*	19 BAPA	1	0	0	0	0
Box Office Manager	19 BAPA	1	1	1	1	1
Assistant Box Office Manager	11 BAPA	1	1	1	1	1
Total Full-Time Positions		**6**	**5**	**5**	**5**	**5**
			PART TIME			
Custodial Worker***	6 CSEA	4	4	4	4	4
Total Part-Time Positions		**4**	**4**	**4**	**4**	**4**
TOTAL POSITIONS		**10**	**9**	**9**	**9**	**9**

* Position moved under DPW-Buildings and Grounds
** Unfunded in 2012
*** 2 positions unfunded in 2012

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3110 Arena Operating
DEPT 39000000 Arena

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000177 RENTALS & FEES	379,571	426,000	263,077	426,000	426,000	426,000
5000178 CONCESSIONS	67,499	92,000	55,995	93,000	93,000	93,000
5000179 CHARGES FOR SERVICES	3,770	4,000	2,015	5,000	5,000	5,000
5000180 CHARGES FOR EVENT STAFF	31,177	35,000	22,792	37,000	37,000	37,000
5000240 FACILITY USER FEE	67,393	145,000	58,732	150,000	150,000	150,000
0000002 Departmental Income Total	549,410	702,000	402,611	711,000	711,000	711,000
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	1,143	3,500	1,013	800	800	800
5000471 COMMISSIONS	30,119	20,000	44,431	30,000	30,000	30,000
5000472 ADVERTISING	0	25,000	0	25,000	25,000	25,000
0000003 Use of Money Total	31,262	48,500	45,444	55,800	55,800	55,800
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	25,926	0	0	0	0	0
5000562 TRANSFER FROM GENERAL FUND	1,291,986	936,099	936,099	704,691	704,691	703,151
5000570 EARNINGS ON TEMPORARY INVESTME	3,608	0	0	0	0	0
0000007 Misc Interfund Revenues Total	1,321,520	936,099	936,099	704,691	704,691	703,151
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	4,383	11,352	0	11,352	11,352	11,352
0000009 Federal Aid Total	4,383	11,352	0	11,352	11,352	11,352
Rev Totals for Dept 39000000	1,906,575	1,697,951	1,384,154	1,482,843	1,482,843	1,481,303
0000010 Personal Service						
6001000 SALARIES FULL-TIME	291,235	251,532	207,919	254,767	212,690	212,690
6001001 SALARIES PART-TIME	96,941	99,916	75,195	94,549	53,045	53,045
6001002 SALARIES TEMPORARY	114,471	132,652	98,207	132,652	132,652	132,652
6001003 SALARIES OVERTIME	3,217	4,000	3,218	3,000	3,000	3,000
6001004 SALARIES SHIFT DIFFERENTIAL	1,764	2,000	1,598	2,000	2,000	2,000
6001009 OTHER PERSONNEL SERVICES	600	845	400	845	845	845

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3110 Arena Operating
DEPT 39000000 Arena

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010 Personal Service Totals	508,228	490,945	386,537	487,813	404,232	404,232
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	449	500	449	500	500	500
6004012 OFFICE SUPPLIES	1,404	1,000	946	1,000	1,000	1,000
6004021 BLDG MAINTENANCE SUPPLIES	13,942	16,000	17,740	16,000	16,000	16,000
6004022 FUEL AND HEATING SUPPLIES	134,065	173,277	111,426	143,277	143,277	143,277
6004023 BLDG AND GROUNDS SUPPLIES	15,097	27,000	13,594	22,000	22,000	22,000
6004040 MOTOR EQUIPMENT SUPPLIES	14	1,200	145	1,200	1,200	1,200
6004046 GAS OIL GREASE AND DIESEL FUEL	0	100	0	100	100	100
6004048 MISC OPERATIONAL SUPPLIES	121	500	285	500	500	500
6004052 UNIFORMS	35	0	0	0	0	0
6004054 SAFETY SUPPLIES	35	200	0	200	200	200
6004055 COMPUTER SOFTWARE AND SUPPLIES	899	500	0	500	500	500
6004100 POSTAGE AND FREIGHT	105	200	92	200	200	200
6004105 DUES AND MEMBERSHIPS	405	400	405	400	400	400
6004106 GENERAL OFFICE EXPENSES	158	0	79	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	139	8,000	3,241	5,000	5,000	5,000
6004113 WATER AND SEWAGE CHARGES	30,464	28,000	28,065	25,000	25,000	25,000
6004114 HEATING AND AIR COND PLANT EXP	104,523	75,000	77,819	75,000	75,000	75,000
6004115 ELECTRIC CURRENT	251,448	443,620	345,962	400,000	400,000	400,000
6004117 BUILDING AND GROUNDS EXPENSES	28,283	52,852	34,207	40,000	40,000	40,000
6004130 MOTOR EQUIP REPAIRS AND MAINT	1,981	0	0	2,000	2,000	2,000
6004133 UNIFORM AND CLOTHING ALLOWANCE	993	2,500	599	1,500	1,500	1,500
6004137 ADVERTISING AND PROMOTION EXPE	7,370	3,000	7,134	3,000	3,000	3,000
6004138 OTHER OPERATIONAL EXPENSES	896	0	0	0	0	0
6004162 EDUCATION AND TRAINING	80	0	0	0	0	0
6004196 COPYING MACHINE RENTALS	1,286	1,362	1,230	1,600	1,600	1,600
6004504 OTHER FINANCIAL SERVICES	556	0	1,402	1,329	1,329	1,329
0000040 Contractual Expenditures Totals	594,748	835,211	644,820	740,306	740,306	740,306
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	16,802	12,717	6,359	15,033	15,033	15,033
6004615 GASOLINE CHARGEBACK	0	0	0	1,200	1,200	1,200
0000041 Chargeback Expenses Totals	16,802	12,717	6,359	16,233	16,233	16,233
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	16,800	85,509	85,510	75,200	75,200	75,200
6006001 PRINCIPAL ON BANS	378,900	0	0	27,356	27,356	25,956

REPORT:BP032

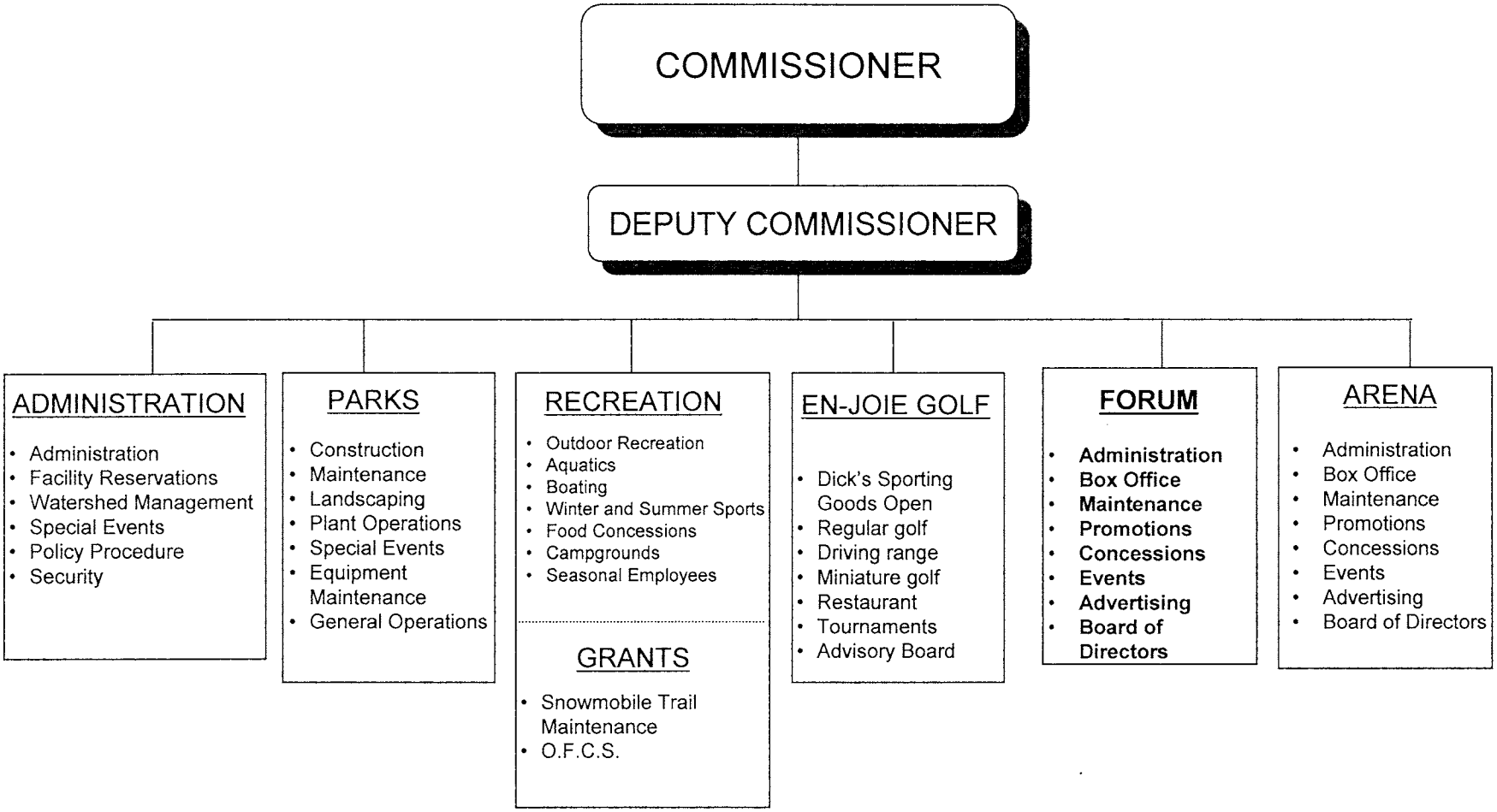
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3110 Arena Operating
DEPT 39000000 Arena

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6006008 PRINCIPAL ON CAPITAL LEASE	114,495	0	0	0	0	0
0000060 Principal on Indebtedness Totals	510,195	85,509	85,510	102,556	102,556	101,156
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	30,614	69,135	67,298	62,534	62,534	62,534
6007001 INTEREST ON BANS	30,288	0	0	466	466	326
6007005 INTEREST ON CAPITAL LEASE	67,695	0	0	0	0	0
0000070 Interest on Indebtedness Totals	128,597	69,135	67,298	63,000	63,000	62,860
0000080 Employee Benefits						
6008001 STATE RETIREMENT	44,398	63,380	47,113	62,876	47,832	47,832
6008002 SOCIAL SECURITY	36,877	37,607	28,149	36,872	30,477	30,477
6008004 WORKERS COMPENSATION	3,900	3,952	1,976	3,644	3,644	3,644
6008006 LIFE INSURANCE	193	173	145	171	114	114
6008007 HEALTH INSURANCE	79,403	91,732	54,564	69,721	50,551	50,551
6008009 RETIREE HEALTH INSURANCE	6,923	6,816	3,619	23,511	23,511	23,511
6008010 DISABILITY INSURANCE	778	774	621	774	387	387
6008011 UNEMPLOYMENT INSURANCE	356	0	0	0	0	0
0000080 Employee Benefits Totals	172,828	204,434	136,187	197,569	156,516	156,516
0000090 Transfers						
6009003 TRANSFER TO ENTERPRISE FUND	57	0	0	0	0	0
6009006 TRNSFERS TO SPECIAL REVENUE FU	14,155	0	0	0	0	0
0000090 Transfers Totals	14,212	0	0	0	0	0
Exp Totals for Dept 39000000	1,945,610	1,697,951	1,326,711	1,607,477	1,482,843	1,481,303
Total for Dept 39000000	-39,035	0	57,443	-124,634	0	0

PARKS & RECREATION

FORUM (PERFORMING ARTS THEATRE)



PARKS & RECREATION
Forum (Performing Arts Theater)

MISSION STATEMENT

To provide diversified arts entertainment to Broome County and surrounding areas at the maximum safety, efficiency, and revenue. Also to provide a facility for local arts groups to perform.

DESCRIPTION

The Historically Registered Forum Theatre is home to the Binghamton Philharmonic, Tri-Cities Opera, Broadway Theatre League, and various dance groups. Located in Historic Downtown Binghamton this restored vaudeville house provides an intimate setting for these Broome County Arts Groups as well as other touring concerts and family shows. Built in 1919 and a seating capacity of 1,527 the Forum Theatre still remains as a central cultural facility for the region.

2012 OBJECTIVES

- Maintain a first class arts theater
- Continue to market Forum for various shows/concerts
- Increase usage in the summer months
- Complete yearly facility inspection list
- Install all new seating in the theatre
- Address equipment repairs and replacement as per DPW Buildings and Grounds
- Marquee replacement

42010008 **PARKS & RECREATION/Forum (Performing Arts Theatre)**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Maintenance Worker	7 CSEA	1	1	1	1	1
Total Full-Time Positions		**1**	**1**	**1**	**1**	**1**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**1**	**1**	**1**	**1**	**1**

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 42000000 Forum

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000177 RENTALS & FEES	74,931	76,000	52,372	76,000	76,000	76,000
5000178 CONCESSIONS	9,544	7,000	7,710	10,000	10,000	10,000
5000179 CHARGES FOR SERVICES	4,134	3,500	2,099	4,000	4,000	4,000
5000180 CHARGES FOR EVENT STAFF	7,551	5,000	6,604	7,000	7,000	7,000
5000240 FACILITY USER FEE	46,051	85,000	60,827	85,000	85,000	85,000
0000002 Departmental Income Total	142,211	176,500	129,612	182,000	182,000	182,000
Rev Totals for Dept 42000000	142,211	176,500	129,612	182,000	182,000	182,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	37,230	37,761	31,374	38,904	38,904	38,904
6001003 SALARIES OVERTIME	612	1,000	2,023	1,000	1,000	1,000
6001004 SALARIES SHIFT DIFFERENTIAL	35	120	43	120	120	120
6001009 OTHER PERSONNEL SERVICES	200	200	200	200	200	200
0000010 Personal Service Totals	38,077	39,081	33,640	40,224	40,224	40,224
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	40	670	0	500	500	500
6004021 BLDG MAINTENANCE SUPPLIES	1,958	8,000	326	4,000	4,000	4,000
6004022 FUEL AND HEATING SUPPLIES	35,423	43,000	23,209	40,000	40,000	40,000
6004023 BLDG AND GROUNDS SUPPLIES	3,724	5,000	2,790	4,000	4,000	4,000
6004048 MISC OPERATIONAL SUPPLIES	0	1,000	0	500	500	500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	832	0	0	0
6004100 POSTAGE AND FREIGHT	24	0	76	0	0	0
6004106 GENERAL OFFICE EXPENSES	82	0	0	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	0	6,000	0	6,000	6,000	6,000
6004113 WATER AND SEWAGE CHARGES	2,393	2,500	2,009	2,500	2,500	2,500
6004114 HEATING AND AIR COND PLANT EXP	11,493	0	5,062	2,500	2,500	2,500
6004115 ELECTRIC CURRENT	35,648	42,000	18,306	42,000	42,000	42,000
6004117 BUILDING AND GROUNDS EXPENSES	7,197	4,000	2,724	4,000	4,000	4,000
6004133 UNIFORM AND CLOTHING ALLOWANCE	1,100	160	0	160	160	160
6004138 OTHER OPERATIONAL EXPENSES	0	500	50	500	500	500
6004162 EDUCATION AND TRAINING	50	0	40	0	0	0
6004196 COPYING MACHINE RENTALS	503	420	398	420	420	420
0000040 Contractual Expenditures Totals	99,635	113,250	55,822	107,080	107,080	107,080

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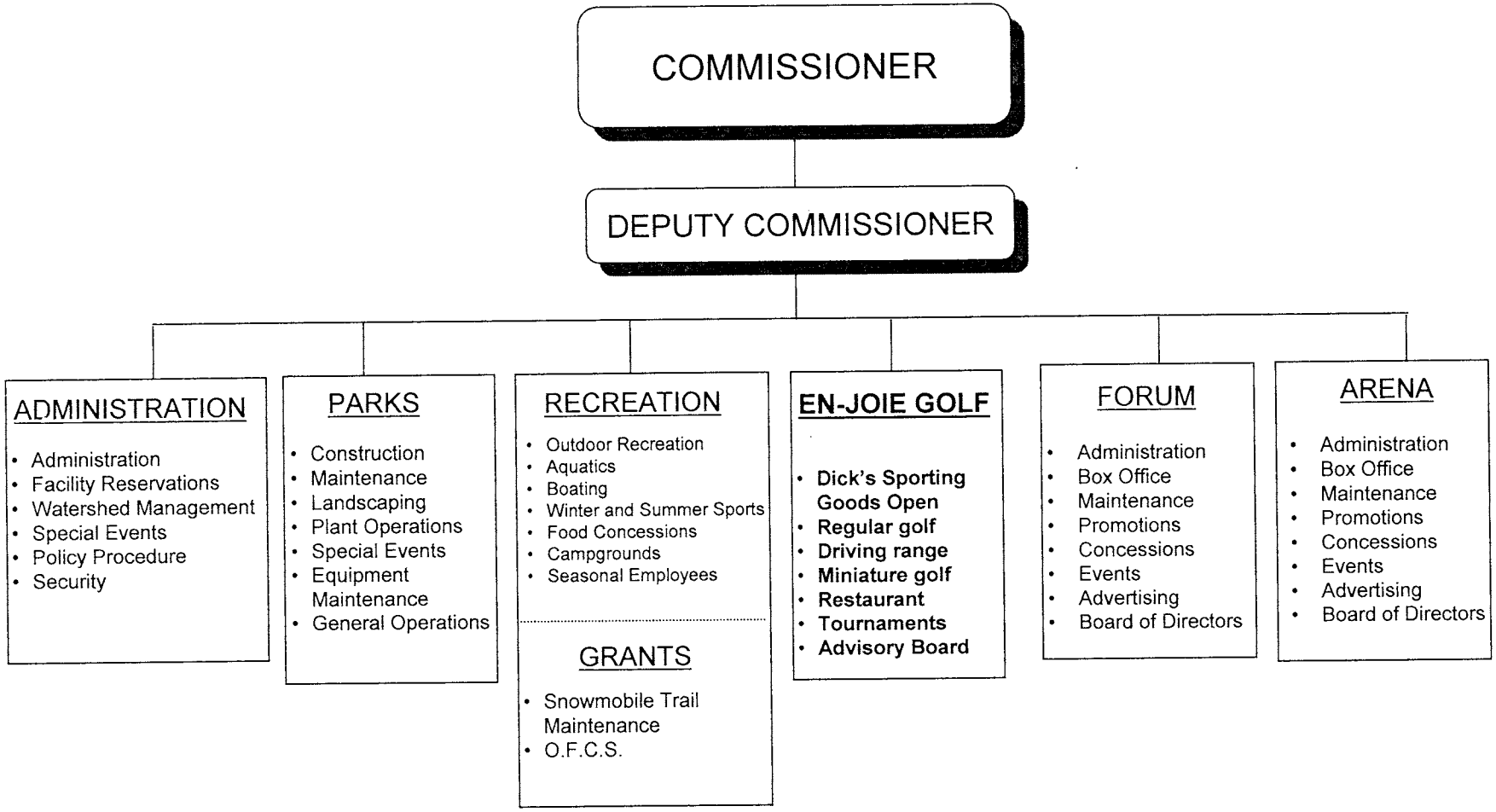
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 42000000 Forum

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	34,590	21,468	10,734	21,898	21,898	21,898
0000041 Chargeback Expenses Totals	34,590	21,468	10,734	21,898	21,898	21,898
0000080 Employee Benefits						
6008001 STATE RETIREMENT	4,056	6,797	5,160	7,003	7,003	7,003
6008002 SOCIAL SECURITY	2,709	2,990	2,396	2,976	2,976	2,976
6008006 LIFE INSURANCE	19	19	16	19	19	19
6008007 HEALTH INSURANCE	15,160	16,508	13,040	16,120	16,120	16,120
6008010 DISABILITY INSURANCE	130	129	106	129	129	129
0000080 Employee Benefits Totals	22,074	26,443	20,718	26,247	26,247	26,247
Exp Totals for Dept 42000000	194,376	200,242	120,914	195,449	195,449	195,449
Total for Dept 42000000	-52,165	-23,742	8,698	-13,449	-13,449	-13,449

PARKS & RECREATION
En-Joie Golf Course



EN-JOIE GOLF COURSE

MISSION STATEMENT

The En-Joie Golf Club is in business to provide its members and patrons with a very high quality golfing experience.

DESCRIPTION

En-Joie Golf Club is a championship golf course nestled along the Susquehanna River in Endicott. En-Joie has been the focal point of golf in the Southern Tier and has a storied history within the golf community.

The golf course features over 50 sand bunkers, numerous water hazards, bent grass greens and narrow tree-lined fairways that are sure to challenge any golfer. The facility includes a practice driving range, large putting green, full-service snack bar and grill room, men's and women's locker rooms, and a professionally run golf shop.

En-Joie offers annual membership and is also open to the public. The golf course is open from early-April through late-November.

2012 OBJECTIVES

- Providing an extremely relaxing and enjoyable environment for the game of golf.
- Promoting the game of golf.
- Providing superior customer service to all members and guests.
- Providing innovative and technically sound golf instruction.
- Offering new and appealing merchandise to the public.
- Maintaining the best conditioned and manicured championship golf course in the County.
- Hosting charity, corporate, and municipal outings.
- Continually improving goodwill and faith within the surrounding community.

41010008 **PARKS & RECREATION/En-Joie Golf Course**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Golf	NA	1	1	1	1	1
Superintendent of Golf	NA	1	1	1	1	1
Total Full-Time Positions		**2**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**2**	**2**	**2**	**2**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3140 EnJoie Operating
DEPT 41000000 En Joie Golf Course

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000234 DRIVING RANGE FEES	34,418	38,000	26,997	35,000	35,000	35,000
5000235 GREENS FEES	383,950	364,000	269,966	375,500	375,500	375,500
5000236 ANNUAL MEMBERSHIP	233,162	225,000	220,029	225,000	225,000	225,000
5000237 GOLF CART RENTALS	159,248	155,000	114,175	157,000	157,000	157,000
5000238 COMMERCIAL INSURANCE	1,775	0	700	0	0	0
5000426 MISCELLANEOUS	11,644	4,000	4,725	8,000	8,000	8,000
5000434 MERCHANDISE SALES	31,045	36,000	30,212	33,000	33,000	33,000
0000002 Departmental Income Total	855,242	822,000	666,804	833,500	833,500	833,500
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	340	500	180	100	100	100
5000465 TOURNAMENT RENTALS	102,031	102,500	0	104,000	104,000	104,000
5000467 RESTAURANT RENTAL	17,000	23,000	13,000	23,000	23,000	23,000
0000003 Use of Money Total	119,371	126,000	13,180	127,100	127,100	127,100
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	2,330	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	8,636	0	8,750	0	0	0
5000580 UNUSED CAPITAL FUND	4,529	0	0	0	0	0
0000007 Misc Interfund Revenues Total	15,495	0	8,750	0	0	0
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	394	1,019	0	1,019	1,019	1,019
0000009 Federal Aid Total	394	1,019	0	1,019	1,019	1,019
Rev Totals for Dept 41000000	990,502	949,019	688,734	961,619	961,619	961,619
0000010 Personal Service						
6001000 SALARIES FULL-TIME	128,945	132,810	108,856	132,810	132,810	132,810
6001002 SALARIES TEMPORARY	271,929	266,000	264,493	269,000	269,000	269,000
0000010 Personal Service Totals	400,874	398,810	373,349	401,810	401,810	401,810

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3140 EnJoie Operating
DEPT 41000000 En Joie Golf Course

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000040 Contractual Expenditures						
6004012 OFFICE SUPPLIES	523	500	448	500	500	500
6004021 BLDG MAINTENANCE SUPPLIES	14,713	2,000	740	3,000	3,000	3,000
6004022 FUEL AND HEATING SUPPLIES	6,106	7,000	7,251	8,000	8,000	8,000
6004023 BLDG AND GROUNDS SUPPLIES	75,028	90,000	68,266	90,000	90,000	90,000
6004040 MOTOR EQUIPMENT SUPPLIES	10,994	13,500	11,418	14,000	14,000	14,000
6004046 GAS OIL GREASE AND DIESEL FUEL	16,712	14,500	20,302	16,000	16,000	16,000
6004047 TIRES AND TUBES	518	1,000	575	1,000	1,000	1,000
6004048 MISC OPERATIONAL SUPPLIES	6,891	7,000	6,755	8,000	8,000	8,000
6004053 RECREATIONAL AND ACTIVITY SUPP	19,364	20,000	22,357	22,000	22,000	22,000
6004054 SAFETY SUPPLIES	433	500	641	500	500	500
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	650	0	0	0
6004100 POSTAGE AND FREIGHT	0	100	0	100	100	100
6004101 TELEPHONE	0	50	14	25	25	25
6004104 TELEPHONE LONG DISTANCE	26	0	6	25	25	25
6004105 DUES AND MEMBERSHIPS	1,526	2,000	2,026	2,000	2,000	2,000
6004112 BLDG GROUNDS AND EQUIP REPAIR	4,529	10,000	897	8,000	8,000	8,000
6004113 WATER AND SEWAGE CHARGES	20,223	14,000	13,218	18,000	18,000	18,000
6004115 ELECTRIC CURRENT	31,210	27,000	31,701	34,000	34,000	34,000
6004117 BUILDING AND GROUNDS EXPENSES	8,554	15,000	10,302	9,000	9,000	9,000
6004130 MOTOR EQUIP REPAIRS AND MAINT	0	0	1,633	0	0	0
6004137 ADVERTISING AND PROMOTION EXPE	13,849	15,000	10,529	15,000	15,000	15,000
6004138 OTHER OPERATIONAL EXPENSES	13,033	2,000	2,547	3,000	3,000	3,000
6004161 TRAVEL HOTEL AND MEALS	304	0	0	0	0	0
6004162 EDUCATION AND TRAINING	185	0	0	0	0	0
6004190 COUNTY RENTALS-MACHINERY	112,144	115,000	129,735	115,000	115,000	115,000
6004192 SOFTWARE MAINTENANCE	1,400	1,400	1,400	1,400	1,400	1,400
6004200 PROPERTY LOSS	8,636	0	0	0	0	0
6004203 INSURANCE CLAIMS	12,500	0	8,750	0	0	0
6004504 OTHER FINANCIAL SERVICES	6,006	7,626	8,570	7,620	7,620	7,620
0000040 Contractual Expenditures Totals	385,407	365,176	360,731	376,170	376,170	376,170
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	22,813	21,435	10,718	11,065	11,065	11,065
6004609 DATA PROCESSING CHARGEBACKS	6,989	7,510	7,510	7,031	7,031	7,031
6004614 OTHER CHARGEBACK EXPENSES	26	7,500	34	100	100	100
6004617 DUPLICATING/PRINTING CHARGEBAC	76	250	21	100	100	100
6004618 OFFICE SUPPLIES CHARGEBACK	0	55	5	50	50	50
6004619 BUILDING SERVICE CHARGEBACK	9,515	0	0	8,300	8,300	8,300
0000041 Chargeback Expenses Totals	39,419	36,750	18,288	26,646	26,646	26,646

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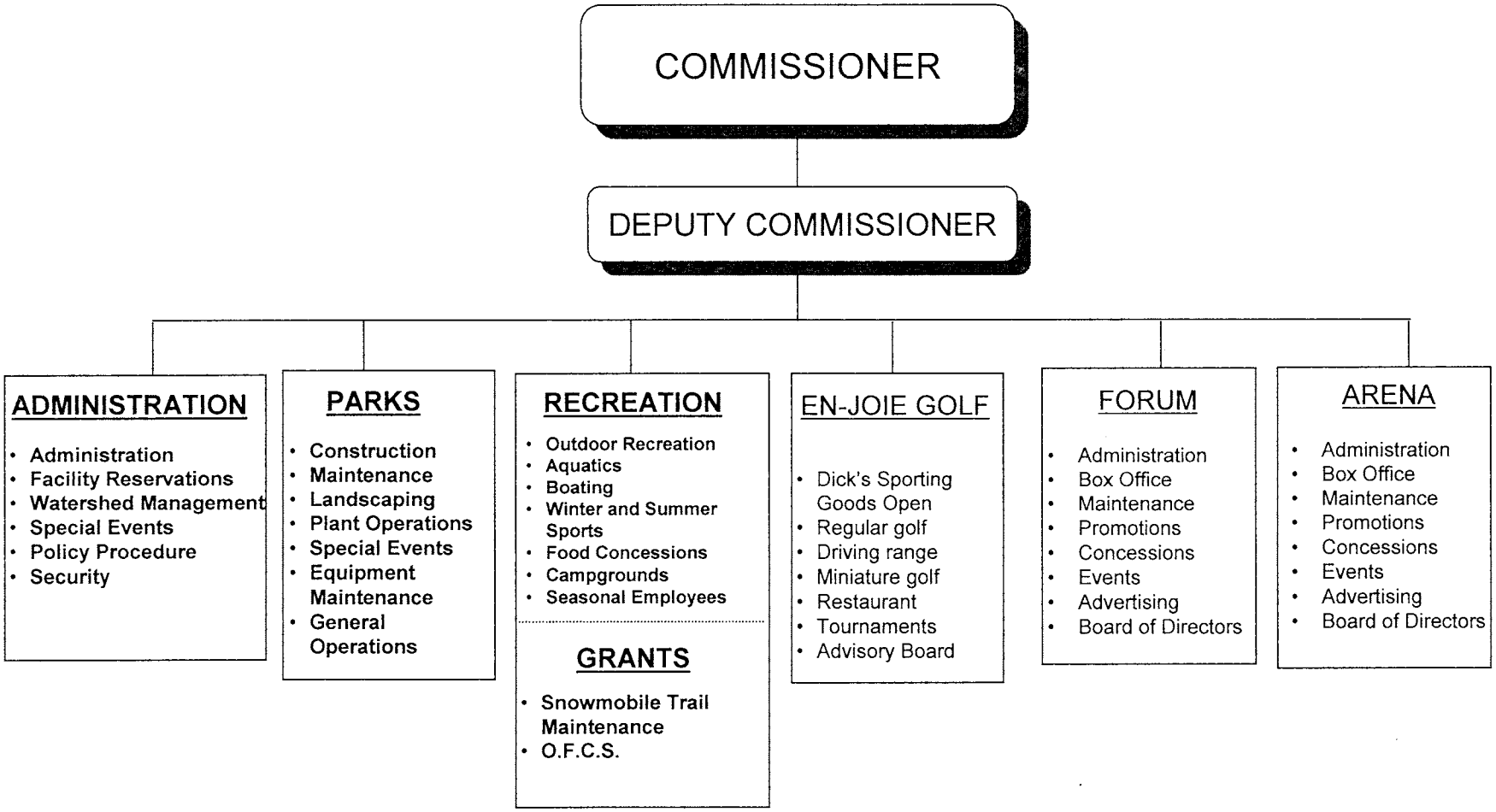
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3140 EnJoie Operating
DEPT 41000000 En Joie Golf Course

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	0	6,139	6,139	5,900	5,900	5,900
6006001 PRINCIPAL ON BANS	9,394	0	0	0	0	0
0000060 Principal on Indebtedness Totals	9,394	6,139	6,139	5,900	5,900	5,900
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	2,279	5,811	5,811	5,601	5,601	5,601
6007001 INTEREST ON BANS	3,229	0	0	0	0	0
0000070 Interest on Indebtedness Totals	5,508	5,811	5,811	5,601	5,601	5,601
0000080 Employee Benefits						
6008001 STATE RETIREMENT	15,936	23,209	18,703	23,674	23,674	23,674
6008002 SOCIAL SECURITY	30,216	30,213	28,170	30,639	30,639	30,639
6008004 WORKERS COMPENSATION	3,257	3,496	1,748	3,745	3,745	3,745
6008006 LIFE INSURANCE	0	48	0	0	0	0
6008007 HEALTH INSURANCE	27,440	30,044	23,867	29,339	29,339	29,339
6008011 UNEMPLOYMENT INSURANCE	39,493	25,000	0	32,000	32,000	32,000
0000080 Employee Benefits Totals	116,342	112,010	72,488	119,397	119,397	119,397
Exp Totals for Dept 41000000	956,944	924,696	836,806	935,524	935,524	935,524
Total for Dept 41000000	33,558	24,323	-148,072	26,095	26,095	26,095

PARKS & RECREATION



PARKS & RECREATION
Administration

MISSION STATEMENT

The Administrative Division of the Parks and Recreation Department provides the support services for the entire department as well as interfacing with the County Executive, Legislature, Law Department and the community. It also provides for flood and erosion control to the County's watershed areas.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of roughly 185,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf Course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 6910 seat arena, cross-country skiing, swimming, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains twenty-three flood control structures. These include watersheds on Brandywine Creek; Brixius Creek; Deposit Watersheds (3 sites); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9) and Patterson Creek.

2012 OBJECTIVES

- Continue to provide quality facilities to the residents of Broome County
- Maintain present level of service to the residents of Broome County
- Continue to maintain the County's 23 watersheds for the health and safety of all Broome County residents

2012 BUDGET HIGHLIGHTS

- Maintain present level of service
- Continue to look for new revenue streams to offset our 2012 net County support
- Continue to maintain watersheds in-house
- Continue to administer the following grant:
  - NYS Snowmobile Trail Maintenance

43010008 **PARKS & RECREATION/Administration**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Commissioner of Parks & Recreation*	G Admin	1	1	1	1	1
Deputy Commissioner of Parks & Recreatic	F Admin	0	0	1	1	0
Deputy Commissioner of Parks & Recreatic	E Admin	1	1	0	0	1
Director of Recreation	C Admin	1	0	0	0	0
Secretary	13 CSEA	1	1	1	1	1
Senior Account Clerk	9 CSEA	1	0	0	0	0
Total Full-Time Positions		**5**	**3**	**3**	**3**	**3**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**5**	**3**	**3**	**3**	**3**

*Unfunded in current budget

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 01 Parks & Rec-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000165 MISCELLANEOUS	4,780	114,038	4,719	5,080	5,080	5,080
5000196 GROUND RENTALS	1,682	0	3,222	5,000	5,000	5,000
0000002 Departmental Income Totals	6,462	114,038	7,941	10,080	10,080	10,080
0000006 Sale of Prop and Comp for Loss						
5000518 SALE OF EQUIPMENT	9,190	4,000	0	4,000	4,000	4,000
0000006 Sale of Prop and Comp for Loss Totals	9,190	4,000	0	4,000	4,000	4,000
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	251	0	0	0	0	0
0000007 Misc Interfund Revenues Totals	251	0	0	0	0	0
0000008 State Aid						
5000874 PARKS - YOUTH PROGRAMS	21,654	21,895	0	19,000	19,000	19,000
0000008 State Aid Totals	21,654	21,895	0	19,000	19,000	19,000
Rev Total for Div 4301	37,557	139,933	7,941	33,080	33,080	33,080
0000010 Personal Service						
6001000 SALARIES FULL-TIME	151,392	112,949	93,189	116,440	116,440	114,708
0000010 Personal Service Totals	151,392	112,949	93,189	116,440	116,440	114,708
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	123	400	174	400	400	400
6004012 OFFICE SUPPLIES	1,164	1,875	841	1,800	1,800	1,800
6004023 BLDG AND GROUNDS SUPPLIES	0	0	29	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	0	50	48	50	50	50
6004100 POSTAGE AND FREIGHT	2	25	18	25	25	25
6004105 DUES AND MEMBERSHIPS	0	200	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	324	500	335	500	500	500

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 01 Parks & Rec-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004112 BLDG GROUNDS AND EQUIP REPAIR	0	0	688	0	0	0
6004115 ELECTRIC CURRENT	1,414	0	0	0	0	0
6004117 BUILDING AND GROUNDS EXPENSES	-200	0	0	0	0	0
6004131 PHOTOGRAPHIC EXPENSES	0	50	0	50	50	50
6004137 ADVERTISING AND PROMOTION EXPE	0	200	200	200	200	200
6004138 OTHER OPERATIONAL EXPENSES	278	0	703	0	0	0
6004162 EDUCATION AND TRAINING	120	0	70	0	0	0
6004196 COPYING MACHINE RENTALS	228	1,800	869	0	0	0
6004203 INSURANCE CLAIMS	1,091	0	0	0	0	0
0000040 Contractual Expenditures Totals	4,544	5,100	3,975	3,025	3,025	3,025
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	29,896	15,050	7,525	15,481	15,481	15,481
0000041 Chargeback Expenses Totals	29,896	15,050	7,525	15,481	15,481	15,481
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	632	0	0	0	0	0
0000060 Principal on Indebtedness Totals	632	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	399	0	0	0	0	0
0000070 Interest on Indebtedness Totals	399	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	13,355	20,331	14,295	20,959	20,959	20,647
6008002 SOCIAL SECURITY	11,081	8,641	6,707	8,907	8,907	8,775
6008004 WORKERS COMPENSATION	67,880	64,911	32,456	55,745	55,745	55,745
6008006 LIFE INSURANCE	45	38	32	38	38	38
6008007 HEALTH INSURANCE	34,906	33,016	26,227	32,240	32,240	32,240
6008009 RETIREE HEALTH INSURANCE	46,449	56,607	43,872	57,913	57,913	57,913
6008010 DISABILITY INSURANCE	129	129	107	129	129	129
0000080 Employee Benefits Totals	173,845	183,673	123,696	175,931	175,931	175,487
Exp Total for Div 4301	360,708	316,772	228,385	310,877	310,877	308,701

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 01 Parks & Rec-Admin

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Total for Div 4301	-323,151	-176,839	-220,444	-277,797	-277,797	-275,621

PARKS & RECREATION
Recreation

MISSION STATEMENT

To provide a safe and varied recreational experience that is family oriented yet can meet the needs of youth, senior citizens, and the disabled on a regional basis.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of roughly 185,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf Course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 6910 seat arena, cross-country skiing, swimming, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots.

Parks and Recreation also operates and maintains twenty-three flood control structures. These include watersheds on Brandywine Creek; Brixius Creek; Deposit Watersheds (3 sites); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9); and Patterson Creek.

2012 OBJECTIVES

- Maintain 2011 levels of advertising for department
- Continued efforts working with YMCA on aquatics programming and staffing
- Conduct the following special events:
    - Crappie Derby
    - Relay for Life and other fundraising walks and runs
    - American Powerboat Racing Championship
    - Collegiate and High School Rowing Championships
    - Spiedie Fest/Balloon Rally
    - Hometown Holiday Festival of Lights
    - Broome County Parks Triathlon
- Continue to develop partnerships in the community with groups such as: Whitney Point Youth Association, CYO, Harpursville Youth, YMCA, Town of Chenango Parks Department, Otsiningo Farmers Market and Grippen Park BMX.

2012 BUDGET HIGHLIGHTS

- Search for new partnerships for additional special events throughout the community
- Maintain or reduce present level of net County support
- Continue to install playground structures at our facilities
- Develop new marketing avenues and leisure entertainment activities for families

43020008 **PARKS & RECREATION/Recreation**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Director of Nature Interpretation	15 BAPA	1	1	1	1	1
Naturalist	14 CSEA	1	1	1	1	1
Total Full-Time Positions		**2**	**2**	**2**	**2**	**2**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**2**	**2**	**2**	**2**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 02 Parks & Rec-Recreation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000165 MISCELLANEOUS	3,768	5,000	1,127	5,000	5,000	5,000
5000168 FOOD CONCESSION	44,569	50,000	37,207	53,000	53,000	53,000
5000169 BOAT CONCESSION	34,629	35,000	28,829	38,000	38,000	38,000
5000170 CAMPING	38,960	43,000	31,486	46,260	46,260	46,260
5000171 SHELTER RENTAL	38,038	35,000	37,743	42,000	42,000	42,000
5000172 SKI CONCESSION	5,082	6,000	7,246	8,000	8,000	8,000
5000184 YOUTH SUMMER SKILLS PROGRAMS	0	9,000	0	8,000	8,000	8,000
5000197 PARKING OPER CONCESSIONS	0	0	0	0	120,000	0
5000202 SWIMMING LESSONS	0	150	0	150	150	150
0000002 Departmental Income Totals	165,046	183,150	143,638	200,410	320,410	200,410
0000007 Misc Interfund Revenues						
5000534 TRANSFER FROM INSURANCE RESERV	8,137	126	329	0	0	0
0000007 Misc Interfund Revenues Totals	8,137	126	329	0	0	0
Rev Total for Div 4302	173,183	183,276	143,967	200,410	320,410	200,410
0000010 Personal Service						
6001000 SALARIES FULL-TIME	92,634	94,462	78,457	97,212	97,212	97,212
6001002 SALARIES TEMPORARY	186,991	184,400	180,888	187,000	210,625	187,000
6001003 SALARIES OVERTIME	3,439	4,800	4,869	4,000	4,000	4,000
6001009 OTHER PERSONNEL SERVICES	1,000	3,800	900	3,400	3,400	3,400
0000010 Personal Service Totals	284,064	287,462	265,114	291,612	315,237	291,612
0000040 Contractual Expenditures						
6004021 BLDG MAINTENANCE SUPPLIES	6,638	0	0	0	0	0
6004022 FUEL AND HEATING SUPPLIES	1,883	0	0	0	0	0
6004023 BLDG AND GROUNDS SUPPLIES	5,057	0	0	0	0	0
6004030 FOOD AND BEVERAGES	3,081	23,000	11,696	23,000	23,000	23,000
6004040 MOTOR EQUIPMENT SUPPLIES	916	0	0	0	0	0
6004046 GAS OIL GREASE AND DIESEL FUEL	395	0	0	0	0	0
6004048 MISC OPERATIONAL SUPPLIES	1,959	5,000	3,938	5,000	5,000	5,000
6004053 RECREATIONAL AND ACTIVITY SUPP	2,891	7,000	2,315	6,000	6,000	6,000
6004080 GENERAL EDUCATION SUPPLIES	1,453	0	0	0	0	0

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 02 Parks & Rec-Recreation

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004115 ELECTRIC CURRENT	2,534	0	0	0	0	0
6004117 BUILDING AND GROUNDS EXPENSES	1,564	0	0	0	0	0
6004126 RECREATIONAL AND ACTIVITY EXPE	30	500	10	500	500	500
6004137 ADVERTISING AND PROMOTION EXPE	300	500	0	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	284	0	0	0	0	0
6004147 OTHER PROGRAM EXPENSE	400	0	425	0	0	0
6004162 EDUCATION AND TRAINING	20	0	0	0	0	0
6004203 INSURANCE CLAIMS	7,335	126	202	0	0	0
0000040 Contractual Expenditures Totals	36,740	36,126	18,586	34,500	34,500	34,500
0000080 Employee Benefits						
6008001 STATE RETIREMENT	11,657	16,967	14,924	17,534	17,534	17,534
6008002 SOCIAL SECURITY	20,873	22,403	19,559	22,308	22,308	22,308
6008006 LIFE INSURANCE	38	38	32	38	38	38
6008007 HEALTH INSURANCE	30,154	33,016	26,227	32,050	32,050	32,050
6008010 DISABILITY INSURANCE	129	129	107	129	129	129
6008011 UNEMPLOYMENT INSURANCE	452	0	0	0	0	0
0000080 Employee Benefits Totals	63,303	72,553	60,849	72,059	72,059	72,059
Exp Total for Div 4302	384,107	396,141	344,549	398,171	421,796	398,171
Total for Div 4302	-210,924	-212,865	-200,582	-197,761	-101,386	-197,761

PARKS & RECREATION
Parks

MISSION STATEMENT

To provide the skilled support services that maintain the various buildings and grounds in the Parks & Recreation Department using the most efficient and cost effective methods available while providing for the safety and health of the patron.

DESCRIPTION

Article XI provides for a Department of Parks and Recreation, including the Veterans' Arena and Forum. It is a regionally based parks and recreation system serving a population of roughly 185,000 people. This park system consists of: Nathaniel Cole (317 acres) on County Route 63 in the Town of Colesville; Dorchester (1142 acres) in the Town of Triangle; Finch Hollow in the Town of Maine (12 acres); Greenwood (415 acres) on County Route 320 in the Town of Nanticoke; Grippen and Roundtop (46 acres) and En-Joie Golf course in the Village of Endicott; Hawkins Pond (307 acres) in the Town of Windsor; and Otsiningo (150 acres) in the Town of Dickinson. This system also includes an eighteen hole golf course, three beaches, a campground, a performing arts theater, a 6910 seat arena, cross-country skiing, swimming, boating, professional hockey, and many other leisure activities. Annually, over two million people use this system.

The department is also responsible for Aqua-Terra (466 undeveloped acres) in the Town of Binghamton and in the Town of Dickinson both the BAGSAI Complex (softball fields) and the Community Garden Plots. Parks and Recreation also operates and maintains twenty-three flood control structures. These include watersheds on Brandywine Creek; Brixius Creek; Deposit Watersheds (3 sites); Finch Hollow Creek (2); Little Choconut Creek (6); Nanticoke Creek (9); and Patterson Creek.

2012 OBJECTIVES

- Continue to raise the visibility of the department through: promotional literature, public service announcements, participation by department personnel in public forums relevant to our mission, outreach to, and cooperation with, current and potential parks user groups, and whatever other cost-effective means are at our disposal.
- Facilitate maintenance of facilities through regular park inspections and consultation with Risk Manager
- Maintain 23 watersheds for the health and safety of Broome County residents
- Maintain roadway improvement program
- Continue development and implementation of capital projects
- Continue to enhance efficiency and promote cost-savings by forming partnerships with recreation groups, local municipalities and other County departments
- Continue to host and help organize the Broome County Employee's Picnic, keeping in mind its twin goals of enhancing employee camaraderie and morale while providing workers with a valuable leisure activity
- Maintain a comprehensive schedule of special events, ranging from established events such as the Spiedie Fest and Balloon Rally to new ones such as the Broome County Parks Triathlon.

2012 BUDGET HIGHLIGHTS

- Purchase necessary equipment
- Maintain park system with present levels of funding
- Continue allocating resources for maintenance of the Arena/Forum
- Capital improvement request for parks construction projects, surface rehabilitation and equipment replacement, and repairs and renovations

43030008 **PARKS & RECREATION/Parks**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Assistant Recreation Facility Manager	16 CSEA	1	1	1	1	1
Park Operations Manager	AFSCME	1	1	1	1	1
Park Manager	AFSCME	4	2	2	2	2
Assistant Park Manager	AFSCME	3	3	3	3	3
Construction Worker	AFSCME	3	3	3	3	3
Motor Equipment Operator III	AFSCME	1	0	0	0	0
Park Equipment Maintenance Mechanic	AFSCME	1	1	1	1	1
Park Technician	AFSCME	7	5	5	5	5
Senior Park Technician	AFSCME	4	3	3	3	3
Total Full-Time Positions		**25**	**19**	**19**	**19**	**19**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**25**	**19**	**19**	**19**	**19**

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 03 Parks & Rec-Parks

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000171 SHELTER RENTAL	360	0	0	0	0	0
0000002 Departmental Income Totals	360	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss						
5000510 SALE OF SCRAP & EXCESS MATERIA	514	0	0	0	0	0
0000006 Sale of Prop and Comp for Loss Totals	514	0	0	0	0	0
0000007 Misc Interfund Revenues						
5000530 REFUNDS OF PRIOR YEARS EXPENDI	256	0	120	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	1,625	75	1,341	0	0	0
0000007 Misc Interfund Revenues Totals	1,881	75	1,461	0	0	0
Rev Total for Div 4303	2,755	75	1,461	0	0	0
0000010 Personal Service						
6001000 SALARIES FULL-TIME	1,082,190	890,746	715,457	887,587	887,587	887,587
6001002 SALARIES TEMPORARY	65,673	68,500	74,631	68,500	68,500	68,500
6001003 SALARIES OVERTIME	32,637	28,500	37,723	28,500	28,500	28,500
6001004 SALARIES SHIFT DIFFERENTIAL	2,164	2,000	1,315	2,000	2,000	2,000
6001009 OTHER PERSONNEL SERVICES	8,617	8,500	3,600	8,500	8,500	8,500
0000010 Personal Service Totals	1,191,281	998,246	832,726	995,087	995,087	995,087
0000040 Contractual Expenditures						
6004021 BLDG MAINTENANCE SUPPLIES	28,589	67,042	27,216	66,700	44,700	44,700
6004022 FUEL AND HEATING SUPPLIES	27,598	20,072	20,683	20,072	20,072	20,072
6004023 BLDG AND GROUNDS SUPPLIES	23,334	35,500	29,421	35,000	30,000	30,000
6004030 FOOD AND BEVERAGES	3,352	0	1,047	0	0	0
6004040 MOTOR EQUIPMENT SUPPLIES	27,143	34,950	18,205	35,000	35,000	35,000
6004046 GAS OIL GREASE AND DIESEL FUEL	4,908	30,000	14,665	30,000	20,000	20,000
6004047 TIRES AND TUBES	4,064	5,000	2,441	5,000	5,000	5,000
6004048 MISC OPERATIONAL SUPPLIES	7,603	5,440	3,379	5,000	5,000	5,000
6004053 RECREATIONAL AND ACTIVITY SUPP	236	1,000	29	1,000	1,000	1,000

REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 03 Parks & Rec-Parks

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004054 SAFETY SUPPLIES	70	0	0	0	0	0
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	912	0	0	0
6004100 POSTAGE AND FREIGHT	21	0	0	0	0	0
6004106 GENERAL OFFICE EXPENSES	25	0	113	0	0	0
6004112 BLDG GROUNDS AND EQUIP REPAIR	1,196	100	866	100	100	100
6004113 WATER AND SEWAGE CHARGES	9,222	5,500	3,675	7,000	7,000	7,000
6004114 HEATING AND AIR COND PLANT EXP	105	100	0	0	0	0
6004115 ELECTRIC CURRENT	32,624	35,000	29,908	35,000	35,000	35,000
6004117 BUILDING AND GROUNDS EXPENSES	31,609	23,000	25,804	23,000	23,000	23,000
6004130 MOTOR EQUIP REPAIRS AND MAINT	3,702	1,000	0	1,000	1,000	1,000
6004133 UNIFORM AND CLOTHING ALLOWANCE	1,822	5,120	946	4,000	4,000	4,000
6004138 OTHER OPERATIONAL EXPENSES	1,928	4,000	61	3,500	3,500	3,500
6004162 EDUCATION AND TRAINING	60	0	20	0	0	0
6004196 COPYING MACHINE RENTALS	434	0	290	0	0	0
6004200 PROPERTY LOSS	1,625	0	1,341	0	0	0
0000040 Contractual Expenditures Totals	211,270	272,824	181,022	271,372	234,372	234,372
0000041 Chargeback Expenses						
6004614 OTHER CHARGEBACK EXPENSES	0	0	4,117	0	0	0
6004615 GASOLINE CHARGEBACK	29,744	16,821	19,062	29,406	29,406	29,406
6004626 TRANSPORTATION SERVICES CHARGE	5,211	6,809	0	11,792	11,792	11,792
0000041 Chargeback Expenses Totals	34,955	23,630	23,179	41,198	41,198	41,198
0000080 Employee Benefits						
6008001 STATE RETIREMENT	114,019	153,872	117,542	159,730	159,730	159,730
6008002 SOCIAL SECURITY	88,581	73,620	60,744	73,207	73,207	73,207
6008006 LIFE INSURANCE	440	366	304	366	366	366
6008007 HEALTH INSURANCE	255,823	291,312	188,392	227,644	227,644	227,644
6008009 RETIREE HEALTH INSURANCE	196,157	216,326	192,473	253,963	253,963	253,963
6008010 DISABILITY INSURANCE	131	129	108	258	258	258
0000080 Employee Benefits Totals	655,151	735,625	559,563	715,168	715,168	715,168
0000090 Transfers						
6009001 TRANSFER TO CAPITAL FUND	11,092	0	0	0	0	0
0000090 Transfers Totals	11,092	0	0	0	0	0

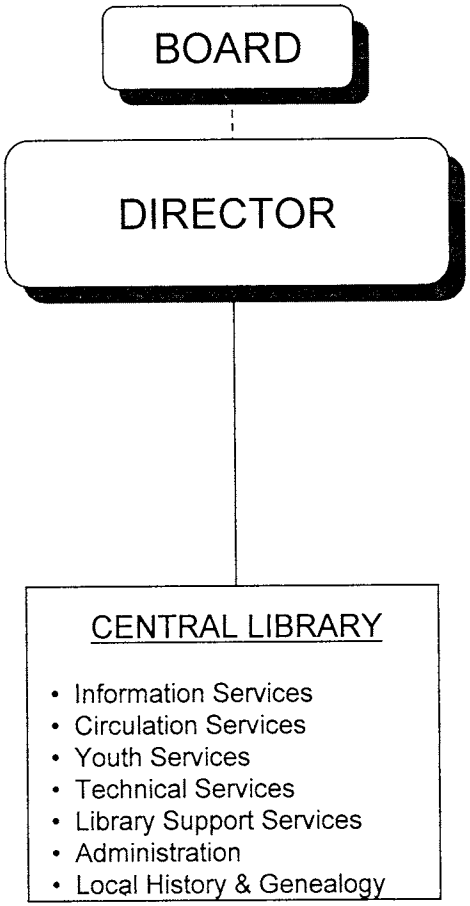
REPORT:BP033

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT AND DIVISION

FUND 1010 General Operating
DEPT 43000000 Parks and Recreation
DIV 03 Parks & Rec-Parks

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Total for Div 4303	2,103,749	2,030,325	1,596,490	2,022,825	1,985,825	1,985,825
Total for Div 4303	-2,100,994	-2,030,250	-1,595,029	-2,022,825	-1,985,825	-1,985,825
Total for Dept 43000000	-2,635,069	-2,419,954	-2,016,055	-2,498,383	-2,365,008	-2,459,207

LIBRARY


BOARD
DIRECTOR
CENTRAL LIBRARY
• Information Services
• Circulation Services
• Youth Services
• Technical Services
• Library Support Services
• Administration
• Local History & Genealogy

CENTRAL LIBRARY

MISSION STATEMENT

To provide materials and services to ensure community residents meet their personal, educational, professional and recreational information needs.

DESCRIPTION

The Library provides information for economic development within the community. Materials in various formats are provided to assist individuals and businesses in effectively responding to the changing marketplace. Special attention is devoted to currency of small business materials.

The Library serves as the gateway to reading and early literacy for children and young adults. Consideration is given to stimulating interest and appreciation of reading through programming and collection development.

The Library is the source of free recreational reading and life long learning for community residents. Emphasis is placed on providing a broad range of current fiction, non-fiction, and informational support in a variety of formats for all ages and reading levels. Programming classes and collection development tools are employed to meet the needs of this diverse community.

The Library houses a unique group of local history and genealogy materials, joining collections of the Library, Broome County Historical Society, Broome County Historian and City of Binghamton Historian. This allows researchers access to a wide range of materials on the history of the local Broome County area and family histories.

The Library is comprised of two defined service areas. As part of County government, the Library serves the citizens residing within the political jurisdiction of Broome County. According to the 2010 U.S. census, this encompasses a geographical area of 707 square miles and a population of 200,600 from ages newborn to over 100. In addition, since Broome County also serves as the Central Library for the Four County Library System, its service area effectively includes the residents of Chenango, Delaware and Otsego Counties, an additional 3,343 square miles and 161,132 residents.

To meet the needs of this diverse patron base, the Library features the following service areas:

Information Services

- Broad based one-on-one or group research assistance
- Accommodation of all ages and reading levels
- Extensive research collection
- Magazine collection
- Electronic online resources
- Business files/research tools
- Approachable and knowledgeable staff
- Clear signage
- Adequate phone lines
- Accessible shelving
- Adequate casual seating
- Classes and workshops for adults covering a variety of interests, including basic computer classes

Youth Services
- Variety of materials and formats
- Multiple copies of popular titles
- Youth-friendly staff
- Easy accessibility
- Ample and inviting space
- Variety of early literacy classes and programs for ages 0-14
- Summer reading series to enhance school instruction throughout the year

Popular Materials
- Current and popular materials in a variety of formats
- Sufficient multiple copies to meet demand
- Monthly Community Book Club featuring library materials
- Reader's advisory service
- Browsing encouraged
- Attractive monthly displays of materials

Local History & Genealogy Center
- Cooperative materials collection
- Extensive primary source documents, photographic, digital and archival materials
- Regional focus for genealogical and migration materials
- Educational programs for local groups and schools
- Periodical collection dealing with genealogy and history
- Digitization projects for rare and archival materials
- Indexing and abstracting of original materials for online database
- Microfilm copies of local newspapers, and census documents

2012 OBJECTIVES

- Continue to provide valuable research assistance, encourage reading in the community, materials searching support and youth literacy services to Broome County and the Four County Region
- Continue to provide quality services to the 41 libraries in the Four County Library System as well as the Central Library
- Educate the public in the variety of electronic resources available in the Library
- Update Library collection for currency and relevancy
- Implement services that will maximize use of the Ahearn Business Resource Center
- Increase the Library's visibility within the community through programming, outreach and partnering
- Automate the local history index to an online database and add to Library database and website
- Continue creating the platform for a digitization project for the 170,000 obituary file collection
- Increase workshops and educational programs for school service groups, i.e. Books and Babies grant project

2012 BUDGET HIGHLIGHTS

- Reduced staffing by 1 full-time position to implement cost saving measures
- Continued resource sharing with the 41 libraries in the Four County Library System
- Contained controllable costs at 2011 levels
- Formed a partnership with Literacy Volunteers of Broome/Tioga Counties to drop the illiteracy rate in Broome County
- Energy saving measures dropped electric consumption by 15%

40000008 **LIBRARY/Central Library**

Title of Position	Grade/Unit	2010 Actuals	As of 4/30/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Library Director III	F Admin	1	1	1	1	1
Librarian III	20 CSEA	1	1	1	1	1
Librarian II	18 CSEA	2	2	2	2	2
Librarian I*	16 CSEA	3	3	3	3	3
Library Assistant	13 CSEA	1	1	1	1	1
Principal Library Clerk	12 CSEA	2	1	1	1	1
Custodial Supervisor	11 CSEA	1	0	0	0	0
Senior Account Clerk	9 CSEA	1	1	1	1	1
Keyboard Specialist	8 CSEA	1	0	0	0	0
Senior Library Clerk	8 CSEA	3	3	3	3	3
Library Clerk*	6 CSEA	7	7	7	7	7
Page	5 CSEA	1	1	1	1	1
Total Full-Time Positions		**24**	**21**	**21**	**21**	**21**
			PART TIME			
Librarian I	16 CSEA	1	0	0	0	0
Computer Hardware Tech	16 CSEA	1	1	1	1	1
Custodial Worker	6 CSEA	3	4	4	4	4
Library Clerk	6 CSEA	6	5	5	5	5
County Historian	NA	1	1	1	1	1
Deputy County Historian	NA	1	1	1	1	1
Total Part-Time Positions		**13**	**12**	**12**	**12**	**12**
TOTAL POSITIONS		**37**	**33**	**33**	**33**	**33**

* One position unfunded for 2012 budget

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3150 Library Operating
DEPT 40000000 County Library

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000002 Departmental Income						
5000100 LIBRARY COPY FEES	11,263	5,500	7,951	6,000	6,000	6,000
5000177 RENTALS & FEES	4,762	6,000	5,964	4,000	4,000	4,000
5000189 OTHER LOCAL GOVERNMENTS	655,229	662,109	331,055	662,109	662,109	662,109
5000312 RENTAL CHARGEBACKS	0	15,000	15,000	15,000	15,000	15,000
5000426 MISCELLANEOUS	49,022	40,000	38,658	40,000	40,000	40,000
5000431 MISCELLANEOUS	2	0	8,322	0	0	0
0000002 Departmental Income Total	720,278	728,609	406,950	727,109	727,109	727,109
0000003 Use of Money						
5000451 INTEREST AND EARNINGS	1,983	10,000	2,592	2,000	2,000	2,000
5000470 VENDING MACHINE	2,678	1,000	2,519	3,000	3,000	3,000
5000471 COMMISSIONS	836	4,129	847	1,500	1,500	1,500
0000003 Use of Money Total	5,497	15,129	5,958	6,500	6,500	6,500
0000006 Sale of Prop and Comp for Loss						
5000512 MINOR SALES OTHER	5	8	0	0	0	0
0000006 Sale of Prop and Comp for Loss Total	5	8	0	0	0	0
0000007 Misc Interfund Revenues						
5000531 GIFTS AND DONATIONS	1,947	1,500	3,652	1,500	1,500	1,500
5000532 PREMIUM & ACCRUED INT ON OBLIG	1,604	0	0	0	0	0
5000534 TRANSFER FROM INSURANCE RESERV	6,342	0	0	0	0	0
5000562 TRANSFER FROM GENERAL FUND	1,550,046	1,418,056	1,418,056	1,352,849	1,352,849	1,352,849
5000570 EARNINGS ON TEMPORARY INVESTME	77	0	0	0	0	0
0000007 Misc Interfund Revenues Total	1,560,016	1,419,556	1,421,708	1,354,349	1,354,349	1,354,349
0000008 State Aid						
5000808 OTHER STATE AID	110,261	104,067	46,432	54,000	54,000	54,000
0000008 State Aid Total	110,261	104,067	46,432	54,000	54,000	54,000
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	271	0	0	702	702	702
0000009 Federal Aid Total	271	0	0	702	702	702

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3150 Library Operating
DEPT 40000000 County Library

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Rev Totals for Dept 40000000	2,396,328	2,267,369	1,881,048	2,142,660	2,142,660	2,142,660
0000010 Personal Service						
6001000 SALARIES FULL-TIME	711,153	765,944	601,101	726,207	726,207	726,207
6001001 SALARIES PART-TIME	84,899	115,826	79,656	131,893	131,893	131,893
6001002 SALARIES TEMPORARY	15,501	0	3,079	0	0	0
6001003 SALARIES OVERTIME	74	130	0	0	0	0
0000010 Personal Service Totals	811,627	881,900	683,836	858,100	858,100	858,100
0000040 Contractual Expenditures						
6004001 MAT & SUPPLIES-SIGNS & POSTS	135	0	0	0	0	0
6004010 BOOKS AND SUBSCRIPTIONS	430	1,500	318	1,500	1,500	1,500
6004012 OFFICE SUPPLIES	12,859	34,000	15,283	30,570	30,570	30,570
6004021 BLDG MAINTENANCE SUPPLIES	2,110	1,500	1,538	2,500	2,500	2,500
6004022 FUEL AND HEATING SUPPLIES	18,204	40,250	10,582	33,331	33,331	33,331
6004023 BLDG AND GROUNDS SUPPLIES	4,480	7,000	3,755	7,000	7,000	7,000
6004030 FOOD AND BEVERAGES	18	100	19	50	50	50
6004055 COMPUTER SOFTWARE AND SUPPLIES	53,439	70,062	51,224	70,062	70,062	70,062
6004056 COMPUTER EQUIPMENT(NON CAPITAL	0	0	12,633	0	0	0
6004070 BOOKS ADULT SERVICES	54,160	72,012	49,844	72,012	72,012	72,012
6004071 JUVENILE BOOKS	29,151	69,316	33,228	69,316	69,316	69,316
6004073 SUBSCRIPTIONS	12,937	19,502	6,372	15,502	15,502	15,502
6004074 AUDIOVISUAL MATERIALS	36,714	30,000	31,253	34,000	34,000	34,000
6004075 ELECTRONIC ACCESS MATERIALS	19,076	25,000	17,357	11,900	11,900	11,900
6004076 LOCAL HISTORY	237	2,400	506	250	250	250
6004100 POSTAGE AND FREIGHT	2,207	6,445	1,136	4,000	4,000	4,000
6004105 DUES AND MEMBERSHIPS	2,212	1,360	2,187	2,624	2,624	2,624
6004106 GENERAL OFFICE EXPENSES	8,022	14,730	10,949	12,120	12,120	12,120
6004112 BLDG GROUNDS AND EQUIP REPAIR	766	2,000	1,543	2,000	2,000	2,000
6004113 WATER AND SEWAGE CHARGES	2,330	3,500	1,435	3,700	3,700	3,700
6004115 ELECTRIC CURRENT	71,139	107,448	39,093	97,680	97,680	97,680
6004117 BUILDING AND GROUNDS EXPENSES	28,511	35,219	8,046	18,412	18,412	18,412
6004136 OPERATIONAL EQUIPMENT REPAIRS	0	500	0	500	500	500
6004137 ADVERTISING AND PROMOTION EXPE	58	500	175	0	0	0
6004138 OTHER OPERATIONAL EXPENSES	591	1,000	1,243	1,320	1,320	1,320
6004147 OTHER PROGRAM EXPENSE	27	0	0	0	0	0
6004160 MILEAGE AND PARKING-LOCAL	0	1,000	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3150 Library Operating
DEPT 40000000 County Library

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6004161 TRAVEL HOTEL AND MEALS	169	0	0	200	200	200
6004162 EDUCATION AND TRAINING	768	0	288	600	600	600
6004165 ADVISORY BD/TRUSTEES EXPENSES	295	450	175	450	450	450
6004196 COPYING MACHINE RENTALS	4,200	7,200	3,591	7,200	7,200	7,200
6004203 INSURANCE CLAIMS	6,000	0	0	0	0	0
6004504 OTHER FINANCIAL SERVICES	34	0	87	83	83	83
6004573 OTHER FEES FOR SERVICES	7,893	15,894	8,681	19,494	19,494	19,494
0000040 Contractual Expenditures Totals	379,172	569,888	312,541	518,376	518,376	518,376
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	6,157	4,984	2,942	9,494	9,494	9,494
6004604 DPW SECURITY CHARGEBACKS	103,854	106,166	79,625	94,776	94,776	94,776
6004606 TELEPHONE BILLING ACCOUNT	12,918	12,586	9,317	13,256	13,256	13,256
6004609 DATA PROCESSING CHARGEBACKS	78,991	84,516	84,516	78,057	78,057	78,057
6004614 OTHER CHARGEBACK EXPENSES	162	20	0	175	175	175
6004617 DUPLICATING/PRINTING CHARGEBAC	310	2,200	650	2,000	2,000	2,000
6004618 OFFICE SUPPLIES CHARGEBACK	3,536	4,400	2,300	4,400	4,400	4,400
6004619 BUILDING SERVICE CHARGEBACK	9,026	25,000	6,996	10,000	10,000	10,000
0000041 Chargeback Expenses Totals	214,954	239,872	186,346	212,158	212,158	212,158
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	2,958	7,311	7,312	7,280	7,280	7,280
6006001 PRINCIPAL ON BANS	34,649	0	0	0	0	0
6006008 PRINCIPAL ON CAPITAL LEASE	1,965	0	0	0	0	0
0000060 Principal on Indebtedness Totals	39,572	7,311	7,312	7,280	7,280	7,280
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	2,575	4,893	4,893	4,630	4,630	4,630
6007001 INTEREST ON BANS	2,416	0	0	0	0	0
6007005 INTEREST ON CAPITAL LEASE	1,095	0	0	0	0	0
0000070 Interest on Indebtedness Totals	6,086	4,893	4,893	4,630	4,630	4,630
0000080 Employee Benefits						
6008001 STATE RETIREMENT	80,299	146,886	98,855	140,327	140,327	140,327
6008002 SOCIAL SECURITY	58,603	65,709	49,387	65,645	65,645	65,645
6008004 WORKERS COMPENSATION	13,108	12,267	6,134	8,829	8,829	8,829
6008006 LIFE INSURANCE	365	399	299	361	361	361

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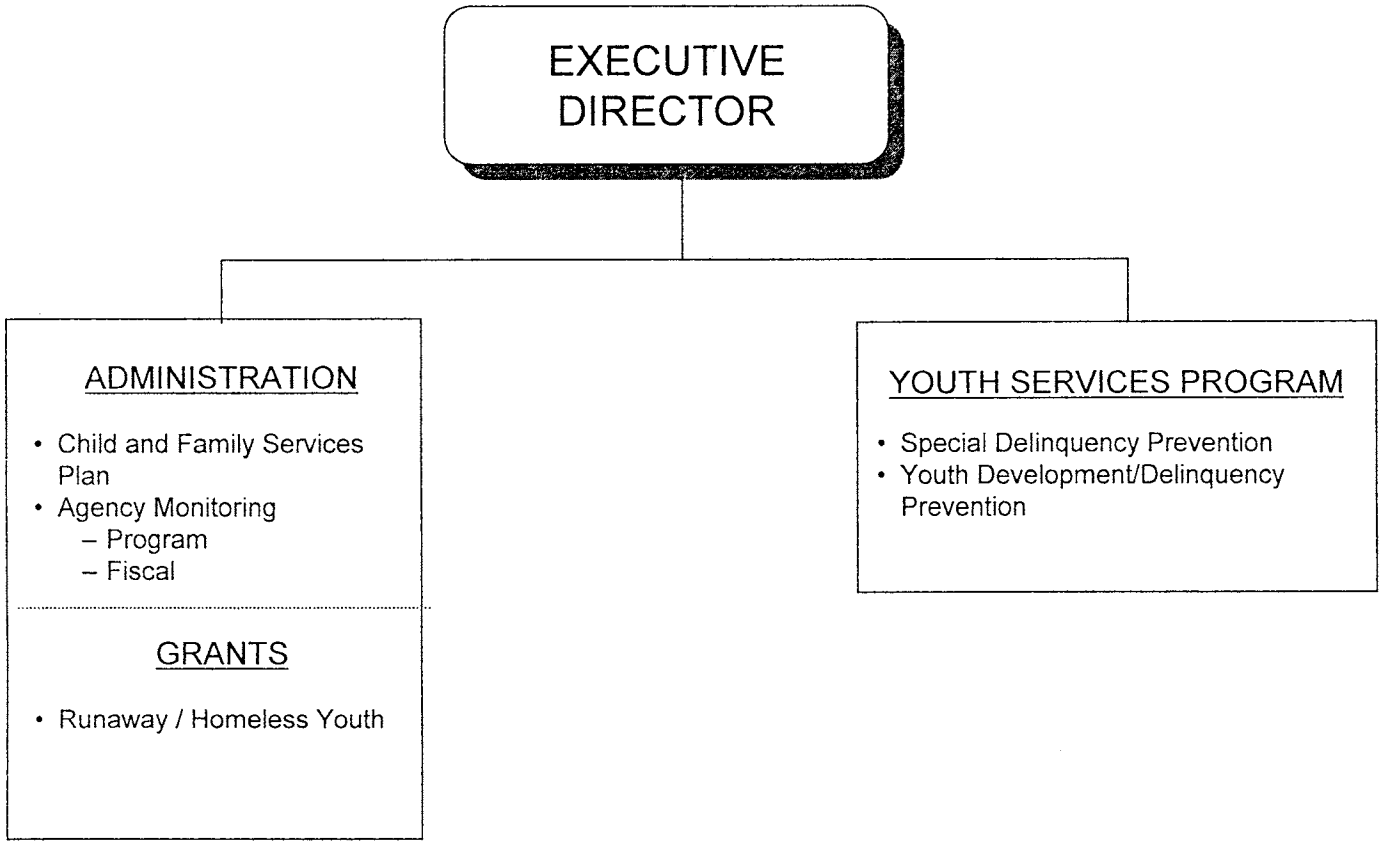
BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 3150 Library Operating
DEPT 40000000 County Library

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6008007 HEALTH INSURANCE	226,242	277,071	194,614	248,909	248,909	248,909
6008009 RETIREE HEALTH INSURANCE	218,985	251,173	118,944	268,045	268,045	268,045
6008010 DISABILITY INSURANCE	87	0	107	0	0	0
6008012 EMPLOYEE TUITION REIMBURSEMENT	0	10,000	0	10,000	10,000	10,000
0000080 Employee Benefits Totals	597,689	763,505	468,340	742,116	742,116	742,116
Exp Totals for Dept 40000000	2,049,100	2,467,369	1,663,268	2,342,660	2,342,660	2,342,660
Total for Dept 40000000	347,228	-200,000	217,780	-200,000	-200,000	-200,000

YOUTH BUREAU



YOUTH BUREAU

MISSION STATEMENT

The Broome County Youth Bureau's mission is to promote and encourage the development of a comprehensive system of services to youth and their families through planning, funding, coordination, evaluation and advocacy.

DESCRIPTION

The Broome County Youth Bureau was established by a resolution adopted by the Broome County Legislature on July 6, 1971. The Youth Bureau is responsible for distributing Office of Children & Family Services funds to local agencies that provide services for youth in accordance with the Broome County Child & Family Services Plan. Local agencies apply to the County (Youth Bureau) for funds. Applications are evaluated by the Youth Bureau Advisory Board and approved by the County Legislature. The Youth Bureau then applies to the NYS Office of Children and Family Services or the Division of Criminal Justice for program funding and enters into contracts with the agencies. The Youth Bureau also leads the efforts in planning for services for youth throughout Broome County.

2012 OBJECTIVES

- Continue our partnership between Cornell University Cooperative Extension of Broome County to facilitate a spring and fall series of Advancing Youth Development training.
- Continue to strengthen and streamline our Request for Proposal process.
- Continue working with the Department of Social Services to strengthen the continuum of services and activities for children, youth and families identified in our Child and Family Services Plan.
- Continue to lead the effort to define goals, gather data and develop a comprehensive continuum for runaway and homeless youth, including the implementation of a program for runaway/homeless youth under age 21.
- Continue to monitor and evaluate all residential services provided for runaway and homeless youth under age of 21.
- Educate the community regarding youth issues, needs and problems and advocate for the adoption of strong legislation to better serve our youth.
- Continue to act as lead entity in planning efforts for youth in Broome County including the assessment of local youth needs and the development of strategies to address those needs.

2012 BUDGET HIGHLIGHTS

- Continue to document statistics pertaining to Youth Services and programs. This data is essential in reviewing trends and recommending funds that address gaps in the community.
- Continue to maintain Youth Services Program costs to state aid support level.
- Continue to act as the lead entity in planning efforts for youth in Broome County.

44010008 **Youth Bureau**

Title of Position	Grade/Unit	2010 Actuals	As of 7/1/2011 Current Authorized	2012 Requested	2012 Recommended	2012 Adopted
			FULL TIME			
Executive Director Youth Bureau	A Admin	1	1	1	1	1
Youth Services Specialist	18 CSEA	1	0	0	0	0
Total Full-Time Positions		**2**	**1**	**1**	**1**	**1**
			PART TIME			
Total Part-Time Positions		**0**	**0**	**0**	**0**	**0**
TOTAL POSITIONS		**2**	**1**	**1**	**1**	**1**

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 44000000 Youth Bureau

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000008 State Aid						
5000821 PUBLIC HEALTH WORK	2,148	0	0	0	0	0
5000873 YOUTH BUREAU	0	41,134	0	37,717	37,717	37,717
5000875 YOUTH SERVICE PROGRAMS	-923	199,466	0	145,365	145,365	145,365
0000008 State Aid Total	1,225	240,600	0	183,082	183,082	183,082
Rev Totals for Dept 44000000	1,225	240,600	0	183,082	183,082	183,082
0000010 Personal Service						
6001000 SALARIES FULL-TIME	53,305	52,675	42,584	51,642	51,642	51,642
0000010 Personal Service Totals	53,305	52,675	42,584	51,642	51,642	51,642
0000040 Contractual Expenditures						
6004010 BOOKS AND SUBSCRIPTIONS	0	50	0	25	25	25
6004012 OFFICE SUPPLIES	0	300	167	450	450	450
6004030 FOOD AND BEVERAGES	0	150	0	50	50	50
6004105 DUES AND MEMBERSHIPS	602	602	602	602	602	602
6004106 GENERAL OFFICE EXPENSES	30	0	0	0	0	0
6004141 YOUTH SERVICE PROGRAMS	0	199,466	0	145,365	145,365	145,365
6004160 MILEAGE AND PARKING-LOCAL	0	500	0	250	250	250
6004161 TRAVEL HOTEL AND MEALS	30	0	0	450	450	450
6004162 EDUCATION AND TRAINING	0	0	0	300	300	300
6004165 ADVISORY BD/TRUSTEES EXPENSES	56	150	0	150	150	150
6004169 DAY TRIP MEAL REIMBURSEMENT	0	50	0	25	25	25
6004196 COPYING MACHINE RENTALS	855	2,600	2,013	0	0	0
0000040 Contractual Expenditures Totals	1,573	203,868	2,782	147,667	147,667	147,667
0000041 Chargeback Expenses						
6004602 INSURANCE PREMIUM CHARGEBACK	3	2	2	2	2	2
0000041 Chargeback Expenses Totals	3	2	2	2	2	2
0000060 Principal on Indebtedness						
6006008 PRINCIPAL ON CAPITAL LEASE	1,154	0	0	0	0	0

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 44000000 Youth Bureau

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000060 Principal on Indebtedness Totals	1,154	0	0	0	0	0
0000070 Interest on Indebtedness						
6007005 INTEREST ON CAPITAL LEASE	262	0	0	0	0	0
0000070 Interest on Indebtedness Totals	262	0	0	0	0	0
0000080 Employee Benefits						
6008001 STATE RETIREMENT	5,497	9,481	6,163	9,296	9,296	9,296
6008002 SOCIAL SECURITY	4,078	4,030	3,246	3,951	3,951	3,951
6008004 WORKERS COMPENSATION	796	788	394	359	359	359
6008006 LIFE INSURANCE	19	19	14	19	19	19
6008007 HEALTH INSURANCE	0	6,114	389	4,896	4,896	4,896
6008009 RETIREE HEALTH INSURANCE	6,228	6,473	5,303	6,966	6,966	6,966
6008011 UNEMPLOYMENT INSURANCE	3,240	0	0	0	0	0
0000080 Employee Benefits Totals	19,858	26,905	15,509	25,487	25,487	25,487
Exp Totals for Dept 44000000	76,155	283,450	60,877	224,798	224,798	224,798
Total for Dept 44000000	-74,930	-42,850	-60,877	-41,716	-41,716	-41,716

UNALLOCATED ITEMS

UNALLOCATED ITEMS

DEPARTMENT/DIVISION	PAGE
Special Objects of Expense	426
Other--Contractual Agencies	429
Debt Service	433
Interfund Transfers	436

UNALLOCATED ITEMS

SPECIAL OBJECTS
OTHER CONTRACT AGENCIES
DEBT SERVICE
INTERFUND TRANSFERS

EXECUTIVE

SPECIAL OBJECTS OF EXPENSE

- Municipal Association Dues
- Unallocated Fringes
- Landfill Closure Costs (Prior Benefit)
- Contingency

OTHER CONTRACT AGENCIES

- Aid to Local Libraries
- Four County Library
- Broome County Arts Council
- Broome County Historical Society
- Southern Tier Zoological Society
- Soil Conservation District
- Promotions of Industry & Conventions
  - Convention Bureau

FINANCE

SPECIAL OBJECTS OF EXPENSE

- Tax Advertising Expense
- Judgment & Claims
- Taxes Acquired Property Expense
- Other Community College Tuition
- Contributions to BCC
- Hotel Motel Tax

DEBT SERVICE (GENERAL FUND)

- Issue Expense
- Serial Bonds
- Bond Anticipation Notes (BANS)
- Capital Notes
- Certificates of Participation (COPS)
- Budget Notes

INTERFUND TRANSFERS

- Capital Fund (General Fund)
- Enterprise Fund
- Special Revenue Fund

UNALLOCATED ITEMS

Introduction

Unallocated Items present the miscellaneous expenditure and revenue items, which are not appropriately presented elsewhere in a specific department. This section of the budget contains three components designated as departments for accounting convenience, but without such recognition in the Charter. The three components are: **Special Objects of Expense; Debt Service;** and **Interfund Transfers.**

SPECIAL OBJECTS OF EXPENSE

Introduction

This unit contains the most varied of the expenditure and revenue items arranged by function or program.

Appropriations

General Government

The administration of property taxes requires several expenditure accounts. **Tax Advertising and Expenses** are the advertising and other legal expenses incurred in enforcing property tax collection. **Tax Acquired Property Expenses** are expenses incurred in the maintenance of property acquired by the County for non-payment of taxes.

Judgments and Claims are payments for judgments against the County.

Municipal Association Dues are for the County's membership in the New York State Association of Counties and any other County wide memberships. Additional memberships specific to a particular department are shown in each department. Cost of membership is generally based upon population.

The **Contingent Account** is established according to Article VI, Section 604, B, (2) and operated according to Section 609 of the Administrative Code. It is the County Executive's estimate of unexpected expenditures, which may arise during the year.

Education

Other Community College Tuition is Broome County's **mandated** share of the costs of Broome's citizens attending another New York community college. This amount serves as the sponsor share required to match state aid and tuition to finance local community colleges.

Contributions to Broome Community College (BCC) is the County's share of operating costs for the budget year. Although presented as a contractual expenditure, this is essentially an interfund transfer of resources required to balance the Community College fund. Because the Community College's fiscal year is the same as its academic year, the County Legislature adopts BCC's budget during the summer and commits the County to appropriate the local sponsor's share in the upcoming budget year. The Community College's capital and debt service requirements are also presented in this section of the budget (see **Debt Service** and **Interfund Transfers** below).

Public Safety

Justices and Constables record the **mandated** quarterly payment of court costs incurred by town courts operating outside of normal

County Court hours. This account is administered by the Law Department. The payments are made to the state as reimbursement.

Undistributed

Certain employee fringe benefit calculations are aggregated upon a Countywide or fund level in **Unallocated Employee Benefits** instead of a departmental basis. **Unemployment** and **State Retirement** are unallocated costs as are the costs for **Health Insurance** and Medicare for retired employees whose department may no longer exist (i.e., Courts or Chenango Bridge Nursing Home).

Other Chargeback Expense is payment to the Solid Waste Management fund for costs associated with Solid Waste Expense before implementation of the tipping fee. The costs cannot be assigned to the tipping fee because the benefit received preceded current use (Colesville Landfill closure, etc.).

The amount in **Salary and Fringe Benefit accounts** represents the cost of implementing salary and fringe benefit adjustments not included in department budgets. These accounts are also used to balance requested and/or base budgets with recommended and adopted increases.

Revenue

There is a recovery of **Charges for Tax Advertising** from the sale of property acquired for tax purposes.

Other Contract Agencies

Introduction

Section 224 of County Law permits counties to support the services of specified types of non-profit organizations; corporations, associations, and agencies provided the services are rendered within the supporting County.

Economic Assistance & Opportunity

The **Convention Bureau** is a unit of the Broome County Chamber of Commerce. It is responsible for attracting meetings, conferences, trade shows and visitors to our community. The staff attends selected trade shows, participates in information centers, conducts sales blitzes, and produces a variety of promotional material on Broome County. The County's support for this bureau is offset by the collection of a hotel/motel tax.

Culture & Recreation

The **Aid to Local Libraries** compensates municipally funded libraries in Broome County for the added expense of non-resident use. This expense funds non-resident taxpayer supported expense of operating local libraries.

The **Four County Library System (FCLS)** utilizes Broome County funds to defray the cost of bookmobile service to thirteen communities, nursing homes and correctional facilities, most of which do not have ready access to public library service. FCLS pays the other costs of this program from its own funds. The funds also provide delivery service to each of the public libraries in Broome, enabling them to share their resources more efficiently, thereby providing better service.

The **Broome County Arts Council** is a private non-profit service organization, which raises money from local contributors and awards 90% of those funds as grants to local non-profit arts and cultural institutions, organizations and individual artists in Broome County. Other service include public advocacy for the arts, grants seminars, board trainings, arts promotion for economic development, educations and community building; public clearinghouse for events, grant and artist opportunities and referrals.

The **Southern Tier Zoological Society, Inc. (Ross Park Zoo)** Provides a wide variety of animals, horticulture exhibits, an outreach program via a Zoo-mobile, guided and non-guided tours, picnic facilities, a free carousel and leases space to the Discovery Center. Annually, it reaches school children via on-site programs, participates in endangered species programs, and a variety of special events. Opened in 1875, it is the only facility of it's kind within seventy miles and the nation's fifth oldest.

Home & Community

The **Broome County Soil and Water Conservation District** provides two services. The District's main goal is to provide technical information relative to the land occupiers of the County, including farmers, residents, public landholder, etc. Technical information is available on a one-on-one basis, including information on soils, drainage, water storage, critical area seeding, tree planting for forestry purposes, fish stocking and land management techniques to reduce erosion. Special efforts encourage the use of no-till and minimum tillage techniques. The District specializes in application of critical and recreational area hydro seeding, especially on public properties. Other ongoing programs include a yearly tree seedling sale, reforestation tree planting, and fish stocking (both for private and public waters). When stream protection is completed for County or towns, all costs are charged to the municipality involved.

The **Broome County Historical Society** provides research of local history and genealogy center at the Broome County Public Library and the Roberson Museum. Using publications, exhibition and educational programs to collect, preserve and interpret the history of Broome County.

The **Roberson Museum and Science Center** provides exhibitions and education to the community regarding our cultural heritage and various other programs.

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 90000000 Special Objects

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001 Tax Items						
5000004 INTEREST & PENAL-REAL PROP TAX	6	0	0	0	0	0
5000011 HOTEL/MOTEL OCCUPANCY TAX	1,539,056	1,020,000	776,248	1,020,000	1,020,000	1,020,000
5000012 OCC TAX ECO DEV	0	680,000	467,486	680,000	680,000	680,000
0000001 Tax Items Total	1,539,062	1,700,000	1,243,734	1,700,000	1,700,000	1,700,000
0000002 Departmental Income						
5000103 CHGS FOR TAX ADV/REDEMPTION EX	13,482	17,000	14,434	17,000	17,000	17,000
0000002 Departmental Income Total	13,482	17,000	14,434	17,000	17,000	17,000
0000007 Misc Interfund Revenues						
5000561 TRANSFER FROM RESERVE FUND	115,000	0	0	0	0	0
0000007 Misc Interfund Revenues Total	115,000	0	0	0	0	0
Rev Totals for Dept 90000000	1,667,544	1,717,000	1,258,168	1,717,000	1,717,000	1,717,000
0000010 Personal Service						
6001000 SALARIES FULL-TIME	0	0	0	0	0	-97,000
6001011 DISCRETIONARY SALARY SAVINGS	0	-2,660,000	0	-2,660,000	-2,660,000	-2,661,416
0000010 Personal Service Totals	0	-2,660,000	0	-2,660,000	-2,660,000	-2,758,416
0000040 Contractual Expenditures						
6004137 ADVERTISING AND PROMOTION EXPE	13,591	10,000	11,357	10,000	10,000	10,000
6004182 OTHER COMM COLLEGES TUITION	778,372	950,000	647,132	850,000	850,000	850,000
6004183 CONTRIBUTION TO BROOME COMM CO	6,791,937	6,791,937	6,791,937	6,791,937	6,791,937	6,791,937
6004305 MMIS MEDICAL ASSISTANCE	0	-2,580,000	0	0	0	0
6004500 ACCTG AND COST ALLOCATION SERV	6,000	6,500	6,500	4,500	4,500	4,500
6004535 JUSTICES AND CONSTABLE FEES	8,990	10,000	4,850	10,000	10,000	10,000
6004581 CONTINGENT FUND	0	100,000	0	100,000	100,000	100,000
6004582 JUDGEMENTS AND CLAIMS	0	2,000	0	2,000	2,000	2,000
6004584 TAX ACQUIRED PROPERTY EXPENSES	0	593	0	0	0	0
6004585 TAX ADVERTISING AND EXPENSE	0	17,000	0	17,000	17,000	17,000
6004586 MUNICIPAL ASSN DUES	27,000	27,000	27,000	27,000	27,000	27,000

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 90000000 Special Objects

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
6005000 BROOME COUNTY ARTS COUNCIL	157,807	90,000	67,500	90,000	87,300	87,300
6005015 BROOME COUNTY HISTORICAL SOCIE	39,375	20,000	20,000	20,000	19,400	19,400
6005017 SOIL CONSERVATION SERVICE	68,425	50,000	50,000	50,000	48,500	73,500
6005022 CONVENTION BUREAU	371,875	334,688	334,688	334,688	324,647	324,647
6005023 FOUR COUNTY LIBRARY SYSTEM	43,750	20,000	20,000	20,000	19,400	19,400
6005024 AID TO LOCAL LIBRARIES	489,877	150,000	101,747	150,000	145,500	159,500
6005025 SO TIER ZOOLOGICAL SOC	328,125	295,313	295,313	375,000	286,454	286,454
6005026 MARKETING/ECONOMIC DEVELOPMENT	143,176	306,000	247,839	342,000	342,000	342,000
6005035 BROWNFIELD REMEDIATION MUNICIP	379,598	374,000	145,394	204,720	204,720	204,720
6005038 ROBERSON MUSEUM & SCIENCE CEN	26,250	0	0	30,000	0	0
0000040 Contractual Expenditures Totals	9,674,148	6,975,031	8,771,257	9,428,845	9,290,358	9,329,358
0000041 Chargeback Expenses						
6004616 FLEET SERVICE CHARGEBACK	0	-66,722	0	-141,289	-141,289	-141,289
0000041 Chargeback Expenses Totals	0	-66,722	0	-141,289	-141,289	-141,289
0000080 Employee Benefits						
6008001 STATE RETIREMENT	0	-1,368,889	0	561,810	561,810	544,350
6008002 SOCIAL SECURITY	0	0	0	0	0	-7,421
6008007 HEALTH INSURANCE	0	-1,853,922	0	-1,320,178	-1,320,178	-1,320,178
6008009 RETIREE HEALTH INSURANCE	140,089	0	101,628	0	0	0
6008011 UNEMPLOYMENT INSURANCE	0	50,000	0	50,000	50,000	50,000
6008013 HEALTH INS - RETIRE INCENTIVE	0	0	0	49,506	49,506	49,506
0000080 Employee Benefits Totals	140,089	-3,172,811	101,628	-658,862	-658,862	-683,743
0000090 Transfers						
6009002 TRANSFER TO GRANT FUND	30,000	0	0	0	0	0
0000090 Transfers Totals	30,000	0	0	0	0	0
Exp Totals for Dept 90000000	9,844,237	1,075,498	8,872,885	5,968,694	5,830,207	5,745,910
Total for Dept 90000000	-8,176,693	641,502	-7,614,717	-4,251,694	-4,113,207	-4,028,910

Debt Service
(General Fund only)

Introduction

This unit presents the repayment of principal and interest costs incurred by the General Fund. It also includes debt service for the community college. Debt service related to projects undertaken for the New York State Courts System is a County responsibility and included here.

Bond and Note Issue Expenses for issuing debt for the entire County are presented here. These costs are for legal advice (commonly referred to as bond counsel), financial advice and the advertising and printing costs of the debt instruments.

A detailed description of **Principal and Interest** as well as the various debt instruments (**Serial Bond, Bond Anticipation Note,** etc.) is supplied in the **Supplementary** section of the budget. It should be noted that these costs are backed by the full faith and credit of the County. **Other Financial Fees** are MBBA costs associated with the 2010 borrowing and **ARRA Debt Reimbursement** is federal aid that is associated with the same issuance.

Additionally, transactions involving the financing of the Public Safety Facility Project through **Certificates of Participation** (COP's) is provided for in this budget.

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 91000000 Debt Service (General Fund)

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000532 PREMIUM & ACCRUED INT ON OBLIG	333,294	0	0	0	0	0
5000566 TRANSFER OF COPS RESERVE	207,706	207,005	207,698	207,005	207,005	207,005
5000570 EARNINGS ON TEMPORARY INVESTME	64,174	0	0	50,000	50,000	50,000
0000007 Misc Interfund Revenues Total	605,174	207,005	207,698	257,005	257,005	257,005
0000009 Federal Aid						
5000952 ARRA DEBT REIMBURSEMENT	56,349	145,939	0	145,939	145,939	145,939
0000009 Federal Aid Total	56,349	145,939	0	145,939	145,939	145,939
Rev Totals for Dept 91000000	661,523	352,944	207,698	402,944	402,944	402,944
0000040 Contractual Expenditures						
6004502 BOND AND NOTE ISSUE EXPENSE	132,295	90,000	28,412	80,000	80,000	80,000
6004504 OTHER FINANCIAL SERVICES	7,144	18,021	18,020	17,073	17,073	17,073
6004588 INTEREST AND PENALTIES	21,046	0	968	0	0	0
0000040 Contractual Expenditures Totals	160,485	108,021	47,400	97,073	97,073	97,073
0000060 Principal on Indebtedness						
6006000 PRINCIPAL ON SERIAL BONDS	942,532	2,143,622	2,143,622	2,160,175	2,160,175	2,160,175
6006001 PRINCIPAL ON BANS	1,896,971	0	0	475,220	475,220	240,887
0000060 Principal on Indebtedness Totals	2,839,503	2,143,622	2,143,622	2,635,395	2,635,395	2,401,062
0000070 Interest on Indebtedness						
6007000 INTEREST ON SERIAL BONDS	708,276	1,330,431	1,186,053	1,149,860	1,149,860	1,149,860
6007001 INTEREST ON BANS	240,886	0	0	48,700	48,700	25,800
6007006 INTEREST ON COPS	847,613	847,613	847,613	847,613	847,613	847,613
6007008 INTEREST ON TANS	24,000	200,000	0	400,000	400,000	400,000
0000070 Interest on Indebtedness Totals	1,820,775	2,378,044	2,033,666	2,446,173	2,446,173	2,423,273

REPORT:BP032

BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 91000000 Debt Service (General Fund)

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
Exp Totals for Dept 91000000	4,820,763	4,629,687	4,224,688	5,178,641	5,178,641	4,921,408
Total for Dept 91000000	-4,159,240	-4,276,743	-4,016,990	-4,775,697	-4,775,697	-4,518,464

Interfund Transfers
(General Fund only)

Introduction

This unit presents the resources to be moved from the General Fund to support operations in other funds or to fund the General Fund's capital projects. The interfund transfer is the mechanism that allocates general revenues to the various capital, special and proprietary subfunds. Certain end of the accounting period adjustments may also occur in these accounts.

All government operating funds must balance – revenues must equal expenditures. If a transfer or contribution from the General Fund is required to balance an operating subfund, it is listed as required tax support in **Schedules 1 and 2 – the Summary by Funds**.

The reader should note that these transfers are not used when calculating the total size of the County's operating budget. The transfer is both an appropriation to the General Fund and a revenue required by another subfund needed to support its total spending needs. Because it has a "doubling" effect on both appropriations and revenue, common practice removes such internal transfers.

Unlike the operating subfunds, the transfer required by the community college is presented as a contractual appropriation (an obligation incurred when the community college's budget is adopted during the previous summer). It is presented under **Special Objects of Expense** as a contractual expense item. This "transfer" is counted as part of the County's operating budget because the college's total operating costs are not included in the operating budget due to the different fiscal periods.

Presented in this section of the budget, are Transfers to Capital for projects sponsored by the General Fund departments and by Broome Community College. These amounts will appear under subobject 9004 **Transfer to Capital**. The details of the transfers required for the Capital fund are listed by department in the **Capital Budget** and in the **Capital Program**. The required amounts are appropriated in the proper fund. (No down payment is required on Capital Projects per State Law.)

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BROOME COUNTY GOVERNMENT
REVENUE AND APPROPRIATION SUMMARY
BY DEPARTMENT

FUND 1010 General Operating
DEPT 92000000 Interfund Transfers

Account	2010 Actuals	2011 Budget	2011 YTD Actuals As of 09/06/11	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000007 Misc Interfund Revenues						
5000580 UNUSED CAPITAL FUND	348,781	0	0	0	0	0
5000581 UNUSED GRANT	18,763	0	0	0	0	0
0000007 Misc Interfund Revenues Total	367,544	0	0	0	0	0
Rev Totals for Dept 92000000	367,544	0	0	0	0	0
0000090 Transfers						
6009003 TRANSFER TO ENTERPRISE FUND	1,260,956	1,054,913	1,054,913	1,102,857	1,102,857	1,066,113
6009004 CONTB TO COMM COLLEGE	629,485	0	0	0	0	0
6009006 TRNSFERS TO SPECIAL REVENUE FU	11,343,232	11,691,851	11,691,851	11,946,141	11,946,141	11,174,601
0000090 Transfers Totals	13,233,673	12,746,764	12,746,764	13,048,998	13,048,998	12,240,714
Exp Totals for Dept 92000000	13,233,673	12,746,764	12,746,764	13,048,998	13,048,998	12,240,714
Total for Dept 92000000	-12,866,129	-12,746,764	-12,746,764	-13,048,998	-13,048,998	-12,240,714

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CAPITAL BUDGET

CAPITAL BUDGET

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CAPITAL BUDGET

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
AVIATION										
RENTAL CAR SERVICE FACILITY REPLACEMENT This project includes both design and construction of a new facility used by car rental companies to service vehicles. This project will replace the existing unit with a prefab building and equip it with utilities and fixtures to meet the intended utilization. Project funded with airport generated revenues	$400,000	$0	$0	$0	$400,000	$400,000	$0	25	11 (b)	0.0000 %
SNOW REMOVAL EQUIPMENT REPLACEMENT This project will consist of the purchase of replacement pieces of snow removal equipment. This new equipment will replace existing equipment that has exceeded its useful life. Project funded with Federal, State or airport generated revenues	$500,000	$0	$0	$0	$500,000	$500,000	$0	10	28	0.0000 %
WEST APRON REHAB-DESIGN This project consists of the design work associated with the rehabilitation of the pavement found on the airport's primary parking apron for business and charter aircraft. It will include evaluating environmental status, surveying, the design of the scope of the project and the development of bid specifications. Project funded with Federal, State or airport generated revenues	$200,000	$0	$0	$0	$200,000	$200,000	$0	30	15	0.0000 %
AVIATION 2012 Total	**$1,100,000**	**$0**	**$0**	**$0**	**$1,100,000**	**$1,100,000**	**$0**			**0.0000 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
BCC										
ELECTRICAL INFRASTRUCTURE Replace aging & obsolete components & establish contingent opportunities to assure continuous availabiltiy of power throughout campus; approximately 25% of underground wiring is from 1970 and updating is recommended. A campus-wide power outage including a main transformer failure on the primary electrical loop closed the campus this past year. This is a critical facilities improvement need.	$500,000	$0	$250,000	$250,000	$0	$500,000	$30,900	10	13	0.0455 %
HVAC UPGRADES/REPLACE Replace aged and failing systems across campus with new energy efficient units; Highest priority is to replace chiller and improve air handling system in Business Building ($700K). Note: the Business Building HVAC portion is a critical facility improvement project that will reduce energy costs with increased efficiency.	$700,000	$0	$350,000	$350,000	$0	$700,000	$53,259	10	13	0.0784 %
ROOFS REPLACE IV Replace 1986 AT roof at end of it's useful life and abate any asbestos found. It's leaking and needing regular repair. There has been interior damage and costly equipment has been at risk from leaks several times this year. The remainder of funds will be provided by existing capital projects. Funds not used to replace the roof will be used for next roof replacement. This is a critical need and is a description revision & cost reduction to project included in 2011-2016 BCCIP. Reallocation of BCC SUNY capital funding for match. Reductions in energy cost based on prior roof projects	$250,000	$0	$125,000	$125,000	$0	$250,000	$24,282	15	12(2)	0.0358 %

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2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
WATER & SEWER RENOVATIONS/UPGRADES Assess and update aging water and sewer lines for 55 year old campus to reduce the growing risk of a campus wide emergency, to improve reliability and to provide exterior building water shut-offs for all buildings to allow ability to isolate individual buildings; current aged campus water & sewer systems are comprised of repairs and changes, waterline leaks are becoming more frequent. Sewer lines run through original abandoned septic tanks. This is a critical need. Reduction of water loss to leakage.	$500,000	$0	$250,000	$250,000	$0	$500,000	$16,545	30	4	0.0244 %
BCC 2012 Total	**$1,950,000**	**$0**	**$975,000**	**$975,000**	**$0**	**$1,950,000**	**$124,986**			**0.1841 %**
DPW - ENGINEERING										
WATERSHED ANNUAL MAINTENANCE Annual Maintenance to address sediment and other safety issues. On a primary basis utilize in-house staff and equipment when possible. This maintenance is mandated by federal and state regulations for safety.	$75,000	$0	$0	$75,000	$0	$75,000	$9,270	10	3	0.0137 %
WATERSHED REGULATORY COMPLIANCE Address specific safety issues at a specific County Watershed dam site identified by federal and state agencies. This is an engineering design phase to comply with mandated federal and state rules and regulations. Another phase to follow in 2014 and 2016.	$225,000	$0	$0	$225,000	$0	$225,000	$27,810	10	3	0.0410 %
DPW - ENGINEERING 2012 Total	**$300,000**	**$0**	**$0**	**$300,000**	**$0**	**$300,000**	**$37,079**			**0.0546 %**

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2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
DPW - ENGINEERING B&G										
COUNTY BUILDING LIGHTING RETROFIT To continue lighting retrofiit in County Office Building for energy effiency.	$80,000	$0	$0	$80,000	$0	$80,000	$9,888	10	12	0.0146 %
COUNTY BUILDING RENOVATIONS Purchase materials and supplies for unanticipated repairs/modifications to County buildings due to unforeseen situations of code compliance, office renovations, structural features and material failures.	$250,000	$0	$0	$250,000	$0	$250,000	$30,900	10	35	0.0455 %
SYSTEMATIC ROOF REPLACEMENT AT COUNTY A large majority of roofs at the County are reaching the end of their useful life. This project addresses the need to systematically replace the roofs to reduce damage caused by leaks.	$100,000	$0	$0	$100,000	$0	$100,000	$9,026	15	12 (2)	0.0133 %
DPW - ENGINEERING B&G 2012 Total	**$430,000**	**$0**	**$0**	**$430,000**	**$0**	**$430,000**	**$49,813**			**0.0734 %**
DPW - FLEET MANAGEMENT										
DPW FLEET REPLACEMENT Replace vehicles including but not limited to cars, light trucks and vans. $150,000 in vehicles to be purchased through the Department of Social Services.	$240,000	$70,500	$42,000	$127,500	$0	$240,000	$28,680	5	29	0.0422 %
DPW - FLEET MANAGEMENT 2012 Total	**$240,000**	**$70,500**	**$42,000**	**$127,500**	**$0**	**$240,000**	**$28,680**			**0.0422 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
DPW - HIGHWAYS										
AIRPORT ROAD RECONSTRUCTION (DESIGN) Design for reconstruction/rehab of Airport Rd from the City of Binghamton line to Lewis Road. This four lane portion is in desperate need of rehab.	$500,000	$0	$0	$500,000	$0	$500,000	$45,128	15	62 (b)	0.0665 %
HIGHWAY RECONSTRUCTION/REHABILITATION Reconstruct/Rehab County highways as needed based on pavement condition. Sufficiency and priority.	$2,225,000	$0	$0	$2,225,000	$0	$2,225,000	$200,819	15	20 c	0.2957 %
DPW - HIGHWAYS 2012 Total	**$2,725,000**	**$0**	**$0**	**$2,725,000**	**$0**	**$2,725,000**	**$245,947**			**0.3622 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
DPW - HIGHWAYS/ENGINEERING/BRIDGES										
EAST WINDSOR RD. BRIDGE Design phase for for replacement/rehabilitation of two bridges on East Windsor Road over tributary to Susquehanna River (BIN 3349180 replacement and BIN 3349190 rehabilitation) based on NYSDOT biennial inspections and bridge ratings. Professional Services for replacement/rehabilitation of bridges (BIN 3349180 and BIN 3349190	$500,000	$0	$0	$500,000	$0	$500,000	$36,954	20	62 (b)	0.0544 %
HOOPER RD. BRIDGE REPLACEMENT (DESIGN) Design phase for rehabilitation of Hooper Road Bridge over NYS Rt 17C (BIN 3358710) - Based on NYSDOT biennial inspections and bridge rating project has received State and Federal Aid for design and construction - County to upfront entire project amount and then receive 80% reimbursement from Federal and 15% reimbursement from State funds (PIN 9753.69) - Final cost to County $15,000 after reimbursements. In addition, project needs to be coordinated/synched with NYSDOT project in Hooper Rd. area.	$300,000	$240,000	$45,000	$15,000	$0	$300,000	$1,109	20	62 (b)	0.0016 %
UNANTICIPATED BRIDGE/CULVERT REPAIRS Repair and/or replacement of County bridges and culverts to address structual and/or saftey flags resulting from NYSDOT biennial inspection of Bridges and County DPW inspection of culverts with 5 foot and over span. Repair and/or replacement of County bridges and culverts to address structual and safety flags	$300,000	$0	$0	$300,000	$0	$300,000	$22,172	20	10	0.0327 %
DPW - HIGHWAYS/ENGINEERING/BRIDGES 2012 Total	**$1,100,000**	**$240,000**	**$45,000**	**$815,000**	**$0**	**$1,100,000**	**$60,235**			**0.0887 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
DPW - HIGHWAYS/ROAD MACHINERY										
HIGHWAY EQUIPMENT REPLACEMENT Replace road maintenance and snow removal equipment as necessary. 2011 Capital was reduced and increased snow removal workload highlighted age of equipment with increased breakdowns. Also updated equipment will facilitate one person snow plowing (labor reduction).	$825,000	$0	$0	$825,000	$0	$825,000	$74,461	15	28	0.1097 %
DPW - HIGHWAYS/ROAD MACHINERY 2012 Total	**$825,000**	**$0**	**$0**	**$825,000**	**$0**	**$825,000**	**$74,461**			**0.1097 %**
INFORMATION TECHNOLOGY										
COMPUTER EQUIPMENT REPLACEMENT/UPDATE Replace equipment that can no longer be supported. This includes the UPS that supports all equipment in the computer room. Replace firewalls and other equipment to secure our network. Continue to expand the roll out of virtual desktops to reduce the need to continually replace outdated computers. Microsoft Enterprise Agreement	$650,000	$0	$0	$650,000	$0	$650,000	$146,213	5	32	0.2153 %
INFORMATION TECHNOLOGY 2012 Total	**$650,000**	**$0**	**$0**	**$650,000**	**$0**	**$650,000**	**$146,213**			**0.2153 %**
OFFICE OF MANAGEMENT & BUDGET										
UPDATE TAX RECEIVABLE DATABASE Update 30 year old technology to allow county to integrate with towns to improve Tax Receivable Management to better facilitate tax collection and reporting.	$93,940	$0	$0	$93,940	$0	$93,940	$21,131	5	32	0.0311 %
OFFICE OF MANAGEMENT & BUDGET 2012 Total	**$93,940**	**$0**	**$0**	**$93,940**	**$0**	**$93,940**	**$21,131**			**0.0311 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
PARKS & RECREATION										
PARKS FACILITIES REPAIRS AND RENOVATIONS Funds unanticipated repairs/renovations/maintenance at all County parks. This project would include but not be limited to, upgrades to bathroom facilities, HVAC and plumbing upgrades, roof replacement, water system upgrades, sewer system replacements and athletic field renovations.	$75,000	$0	$0	$75,000	$0	$75,000	$16,871	5	35	0.0248 %
PARKS SURFACE REHABILITATION Replace systematically asphalt or stone and oil overlays for roads, parking lots and walkways at the County parks. Complete within the fiscal period with no stated impact upon operating budget.	$75,000	$0	$0	$75,000	$0	$75,000	$6,769	15	19 c	0.0100 %
PARKS & RECREATION 2012 Total	**$150,000**	**$0**	**$0**	**$150,000**	**$0**	**$150,000**	**$23,640**			**0.0348 %**
PARKS & RECREATION/ARENA										
ARENA REPAIRS/RENOVATIONS Repairs, renovations and systematic maintenance at the Arena to better maintain operations and the facility. The facility has not been maintained adequately.	$150,000	$0	$0	$150,000	$0	$150,000	$18,540	10	35	0.0273 %
REPAIR/REPLACE HVAC EQUIPMENT To replace and repair inefficient and undersized equipment that has passed its useful life and is necessary for operation.	$450,000	$0	$0	$450,000	$0	$450,000	$55,619	10	13	0.0819 %
PARKS & RECREATION/ARENA 2012 Total	**$600,000**	**$0**	**$0**	**$600,000**	**$0**	**$600,000**	**$74,159**			**0.1092 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources				Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
		Fed	State	County	Fees/Other					
SHERIFF-ROAD PATROL										
BODY ARMOR VESTS Purchase approximately 55 body armor vests plus 16 tactical vests (SWAT) to be used by our officers. This is a contractual item of the Law Officers' Association to be replaced every five (5) years from its issue date. The last purchase was received in the spring of 2006.	$97,400	$0	$0	$97,400	$0	$97,400	$21,909	5	86	0.0323 %
VEHICLE REPLACEMENT Replacement of Sheriff's road patrol and other police vehicles. Replace 5 vehicles in excess of 200,000 miles Crown Vics and Tahoes.	$160,000	$0	$0	$160,000	$0	$160,000	$57,710	3	77	0.0850 %
SHERIFF-ROAD PATROL 2012 Total	**$257,400**	**$0**	**$0**	**$257,400**	**$0**	**$257,400**	**$79,620**			**0.1172 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

2012 Adopted Capital Program

Project Title and Description	Estimated Project Cost	Funding Sources: Fed	State	County	Fees/Other	Bond Authority	Annual Added To Taxes	YPU	LFL Sect 11	Percent Increase Taxes
SOLID WASTE MANAGEMENT										
COLESVILLE LANDFILL REMEDIATION Continue operational and maintenance of the groundwater treatment system, monitoring and testing of groundwater contaminant levels at the hazardous waste landfill, in accordance with the 1991 U.S. Enviromental Protection Agency's record and the NYSDEC Consent Agreement as amended.	$550,000	$0	$0	$0	$550,000	$550,000	$0	25	6	0.0000 %
DESIGN & CONSTRUCTION REVIEW SECT IV CELL Design and construction review of Section IV Cell III and IV per Part 360 Regulations in anticipation of Section IV Cell II reaching capacity. Design & Construction Review of Section IV Cell II & IV.	$1,000,000	$0	$0	$0	$1,000,000	$1,000,000	$0	25	6	0.0000 %
LANDFILL EQUIPMENT Includes but is not limited to the purchase of (1) pickup, (1) slope mower, & (1) excavator.	$355,000	$0	$0	$0	$355,000	$355,000	$0	10	6	0.0000 %
LANDFILL GROUNDWATER REMEDIATION FEAS Conduct feasibility study of Section 1 of the landfill. Only required if contamination can be detected. Funds are accounted for as part of long term maintenance and closure. Moved from 2011.	$350,000	$0	$0	$0	$350,000	$350,000	$0	25	6	0.0000 %
SOLID WASTE MANAGEMENT 2012 Total	**$2,255,000**	**$0**	**$0**	**$0**	**$2,255,000**	**$2,255,000**	**$0**			**0.0000 %**
2012 CAPITAL PROGRAM GRAND TOTAL	**$12,676,340**	**$310,500**	**$1,062,000**	**$7,948,840**	**$3,355,000**	**$12,676,340**	**$965,964**			**1.4225 %**

"Property Tax" is calculated with the YPU and Bond amount. This does not include any portion of a project that is supported by fees.

SUMMARY OF DEBT

Schedule A

SUMMARY OF DEBT
as of December 31, 2011

	Bond Anticipation Notes	Serial Bonds	Certificates of Participation	Total Debt	Percent of Total
General Fund					
Community College	$ 77,700	$ 5,365,030	$ -	$ 5,442,730	4.63%
All Other General Fund	1,979,533	21,752,558	16,145,000	39,877,091	33.91%
Total General Fund	2,057,233	27,117,588	16,145,000	45,319,821	38.54%
Aviation	475,000	3,841,127		4,316,127	3.67%
Central Foods	40,808	550,019		590,827	0.50%
County Road	3,375,000	23,075,076		26,450,076	22.49%
En-Joie Golf Course	-	111,415		111,415	0.10%
Fleet Management	-	747,570		747,570	0.64%
Library	-	98,191		98,191	0.08%
Road Machinery	500,000	3,701,304		4,201,304	3.57%
Solid Waste	9,322,565	19,601,926		28,924,491	24.59%
Transit	422,538	2,528,401		2,950,939	2.51%
Veterans' Arena	25,956	1,249,675		1,275,631	1.08%
Willow Point Nursing Facility	220,900	2,401,308		2,622,208	2.23%
Total Fund	14,382,767	57,906,012	-	72,288,779	61.46%
Total	**$ 16,440,000**	**$ 85,023,600**	**$ 16,145,000**	**$ 117,608,600**	**100.00%**

Schedule B

HISTORY OF DEBT SERVICE

	2008 Actual Payments	2009 Actual Payments	2010 Actual Payments	2011 Budget Adopted	2012 Budget Recommended
General Fund					
Community College	$ 569,064	$ 647,243	$ 623,130	$ 695,774	665,929
All Other General Fund	2,905,981	3,830,854	4,414,542	3,625,892	3,758,405
Total General Fund	3,475,045	4,478,097	5,037,672	4,321,666	4,424,334
Arena	78,408	291,013	428,230	154,644	164,016
* Aviation	125,508	193,531	298,031	454,641	478,033
* Central Food and Nutrition Services	132,663	113,862	109,938	65,999	72,886
County Road	2,568,109	3,110,477	2,790,409	2,947,718	3,082,637
En-Joie Golf Course	-	13,439	12,354	11,950	11,501
* Fleet Management	228,266	221,401	153,711	119,402	118,782
Library	40,819	38,440	40,844	12,204	11,910
Road Machinery	314,064	394,111	383,064	489,578	513,341
* Solid Waste	3,008,797	3,104,839	3,327,963	3,125,668	3,543,254
* Transit	104,975	585,495	784,339	277,409	289,679
* Willow Point Nursing Facility	286,688	402,018	457,731	337,404	372,773
Total	**$ 10,363,342**	**$ 12,946,723**	**$ 13,824,286**	**$ 12,318,283**	**13,083,146**

* In the Proprietary funds principal charges, included here for comparison, reduce liabilities and are not an expense.

Schedule C

Serial Bonds

Summary of Serial Bond Issues	2012 Principal Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Principal Ending Balance
General Fund					
Community College	$ 5,365,030	$ 439,426	$ 113,226	$ 104,532	$ 4,925,604
All Other General Fund	21,752,558	1,720,748	482,983	449,119	20,031,810
Total General Fund	27,117,588	2,160,174	596,209	553,651	24,957,414
Aviation	3,841,127	254,942	95,226	90,242	3,586,185
Central Food and Nutrition Services	550,019	37,845	13,554	12,813	512,174
County Road	23,075,076	1,818,185	525,956	490,338	21,256,891
En-Joie Golf Course	111,415	5,900	2,859	2,742	105,515
Fleet Management	747,570	88,387	16,034	14,361	659,183
Library	98,191	7,280	2,386	2,244	90,911
Road Machinery	3,701,304	312,719	83,551	77,467	3,388,585
Solid Waste Management	19,601,926	2,257,495	396,383	354,624	17,344,431
Transit	2,528,401	141,666	64,316	61,496	2,386,735
Veterans' Arena	1,249,675	75,200	32,019	30,515	1,174,475
Willow Point Nursing Facility	2,401,308	223,007	53,567	49,248	2,178,301
Total	**$ 85,023,600**	**$ 7,382,800**	**$ 1,882,059**	**$ 1,739,741**	**$ 77,640,800**

Total 2012 Serial Bond Principal Payment	$ 7,382,800
Total 2012 Serial Bond Interest Payment	3,621,800
2012 Serial Bonds Grand Total	$ 11,004,600

Serial Bonds

Serial Bonds

1997 Issue (Matures 2016)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Solid Waste					
Leachate Treatment Facilities	8,600	2,800	232	157	5,800
Total Solid Waste	8,600	2,800	232	157	5,800
Total 1997 Issue	**$ 8,600**	**$ 2,800**	**$ 232**	**$ 157**	**$ 5,800**

Serial Bonds

2002 Issue (Matures 2019)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Student Activities/Athletic Facility	$ 217,915	$ 217,915	$ 4,358	$ -	$ -
All Other General Fund					
Public Safety Facility	25,643	25,643	513	-	-
GHJB Reno/Construct Annex	404,479	404,479	8,090	-	-
Reconstruct Gov't Plaza Deck	54,682	54,682	1,094	-	-
Network Upgrade & Equipment Replace	6,382	6,382	128	-	-
DMV Building Acquisition	9,867	9,867	197	-	-
COB Elevator Upgrade	10,713	10,713	214	-	-
COB Fire Alarm System Replacement	16,070	16,070	322	-	-
Forum Roof System Replacement	54,162	54,162	1,083	-	-
Total Other General Fund	581,998	581,998	11,641	-	0
Total General Fund	799,913	799,913	15,999	-	0
County Road					
Highway Reconstruction/Rehabilitation	105	105	2	-	-
Highway Reconstruction/Rehabilitation	8,057	8,057	161	-	-
Bridge Cleaning & Painting	5,408	5,408	108	-	-
Bridge Reconstruction/Rehabilitation	19,349	19,349	387	-	-
Highway Reconstruction	16,008	16,008	320	-	-
Highway Reconstruction/Rehabilitation	89,755	89,755	1,795	-	-
Highway Reconstruction/Rehabilitation	95,229	95,229	1,905	-	-
Federal Bridge Aid Program	85,706	85,706	1,714	-	-
Highway Reconstruction/Rehabilitation	107,133	107,133	2,143	-	-
Total County Roads	426,750	426,750	8,535	-	-
Road Machinery					
Highway Maintenance Facility	21,377	21,377	428	-	-
Highway Equipment Replacement	8,864	8,864	177	-	-
Highway Equipment Replacement	28,692	28,692	574	-	-
Total Road Machinery	58,933	58,933	1,179	-	-
Veterans' Arena					
Arena Improvements	9,523	9,523	190	-	-
Total Veterans' Arena	9,523	9,523	190	-	-

Serial Bonds

2002 Issue (Matures 2019) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Transit					
Transit Coach Replacement	1,121	1,121	22	-	-
Total Transit	1,121	1,121	22	-	-
Willow Point					
Elevator Renovation	3,809	3,809	76	-	-
Parking Lot Construction	24,654	24,654	493	-	-
Roof Repairs And Renovation	726	726	15	-	-
Resident Lift Program Equipment	4,761	4,761	95	-	-
WPNH Building Feasibility Study	6,269	6,269	125	-	-
Total Willow Point	40,219	40,219	804	-	-
Solid Waste					
Leachate Treatment Facility	2,745	2,745	55	-	-
Landfill Gas Recovery System	9,387	9,387	188	-	-
Leachate Storage Tank Design	1,341	1,341	27	-	-
Landfill Water Supply	347,543	347,543	6,951	-	-
Landfill Public Sewer System	28,271	28,271	565	-	-
Salt/Sand Storage Facility	7,795	7,795	156	-	-
Landfill Equipment	58,613	58,613	1,172	-	-
Landfill New Construction	113,085	113,085	2,262	-	-
Total Solid Waste	568,780	568,780	11,376	-	-
Aviation					
Airport Utility Enhancement	4,761	4,761	95	-	-
Total Aviation	4,761	4,761	95	-	-
Total 2002 Issue	**$ 1,910,000**	**$ 1,910,000**	**$ 38,200**	**$ -**	**$ -**

Serial Bonds

2004 Issue (Matures 2016)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Solid Waste					
Nanticoke Landfill	$ 286,620	$ 73,775	$ 5,696	4,441	$ 212,845
Install Leachate Storage	114,508	57,966	2,276	1,180	56,542
Nanticoke Improvements	349,158	67,451	6,938	5,878	281,707
Compost Station	44,304	7,499	880	768	36,805
Total Solid Waste	794,590	206,691	15,790	12,268	587,899
Aviation					
Runway Extension 16-34	40,410	8,309	803	670	32,101
Total Aviation	40,410	8,309	803	670	32,101
Total 2004 Issue	**$ 835,000**	**$ 215,000**	**$ 16,593**	**$ 12,938**	**$ 620,000**

Serial Bonds

2005 Issue (Matures 2017)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Student Activities/Athletic Facility	$ 198,712	$ 29,752	$ 3,858	$ 3,300	$ 168,960
Roof Replacement Phase I	187,258	28,037	3,635	3,110	159,221
Original Boiler Replacement Phase I	119,274	17,858	2,316	1,981	101,415
Total Community College	505,243	75,647	9,809	8,391	429,596
All Other General Fund					
COB Elevator Controls Upgrade	75,462	11,298	1,465	1,253	64,164
COB Fire Alarm System Replacement	119,297	17,861	2,316	1,981	101,435
Communications Van Replacement	25,624	3,836	498	426	21,787
Parks Equipment Replacement	84,782	12,694	1,646	1,408	72,088
Federal EPA Oil Spill Plan Compliance	80,319	12,026	1,559	1,334	68,294
County Buildings Renovations	129,084	19,327	2,506	2,144	109,757
Microwave System Replacement	321,274	48,102	6,237	5,335	273,172
Computer Equipment Replacement Phase IV	218,008	32,641	4,232	3,620	185,367
Watershed Reconstruction Repair	43,027	6,442	835	714	36,585
County Buildings Renovations	143,427	21,474	2,785	2,382	121,953
COB - Parking Area Repairs - Design Phase	100,399	15,032	1,949	1,667	85,367
Systematic Roof Replacement At County Facilities	344,221	51,538	6,683	5,716	292,684
Vehicle Locator System	200,797	30,064	3,898	3,334	170,733
Computer Equipment Replacement & Update Technology	438,885	65,711	8,520	7,288	373,174
Grippen Ice Rink Rehabilitation	57,371	8,590	1,114	953	48,781
Parks Equipment Replacement	106,136	15,891	2,060	1,762	90,245
Parks Playground Equipment and Shelters	86,057	12,884	1,671	1,429	73,172
Parks Surface Rehabilitation	97,529	14,602	1,893	1,620	82,926
Emergency Surveillance Equipment Improvements	29,390	4,400	571	488	24,990
Electronic Document Mgt. System - DSS	137,517	20,589	2,670	2,284	116,927
County Buildings Renovations Equipment	34,422	5,154	668	572	29,268
Western Broome Senior Citizen Center	67,698	10,136	1,314	1,124	57,562
Total Other General Fund	2,940,725	440,292	57,090	48,834	2,500,434
Total General Fund	3,445,968	515,939	66,899	57,225	2,930,030

Serial Bonds

2005 Issue (Matures 2017) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
County Road					
Old Vestal Road Improvement	12,378	1,853	240	205	10,525
Bridge Reconstruction/Rehabilitation	111,665	16,719	2,168	1,854	94,946
Highway Recon./Rehab. Caldwell Hill Rd.	178,098	26,665	3,457	2,958	151,432
Road Reconstruction/Rehabilitation	157,769	23,621	3,063	2,620	134,147
Highway Reconstruction	1,033,243	154,699	20,059	17,158	878,544
Hooper Rd. Bridge Reconstruction	516,335	77,307	10,024	8,574	439,029
Lester Ave. Bridge Reconstruction	629,516	94,252	12,221	10,454	535,263
Highway Reconstruction	573,706	85,898	11,138	9,527	487,809
Airport Rd. Bridge Reconstruction	286,854	42,948	5,569	4,764	243,905
Bevier St. Bridge Recon. - Design	286,854	42,948	5,569	4,764	243,905
Bridge Repair and Culvert Replacement/Recon.	143,426	21,474	2,784	2,382	121,952
Colesville Rd./South St. Bridge Replace./Rehab. - Design	57,370	8,590	1,114	953	48,781
Total County Roads	3,987,215	596,974	77,406	66,213	3,390,240
Road Machinery					
Highway Equipment Replacement	28,817	4,315	560	479	24,503
Highway Equipment Replacement	225,215	33,720	4,372	3,740	191,495
Highway Equipment Replacement	128,511	19,241	2,495	2,134	109,270
Highway Equipment Replacement	526,087	78,767	10,213	8,736	447,320
Total Road Machinery	908,630	136,043	17,640	15,089	772,587
Library					
DYNIX Upgrade	21,496	3,218	417	357	18,278
Total Library	21,496	3,218	417	357	18,278
Transit					
Electronic Fare Box Replacement	74,583	11,167	1,448	1,239	63,416
Total Transit	74,583	11,167	1,448	1,239	63,416

Serial Bonds

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Willow Point					
Parking Lot Construction	6,476	970	126	107	5,506
Fire Alarm System	275,379	41,231	5,346	4,573	234,148
Replacement of Chillers and Cooling Towers	90,360	13,529	1,754	1,501	76,831
Generator Replacement	68,844	10,307	1,337	1,143	58,537
Bathing/Toileting Suite Renovations	143,427	21,474	2,784	2,382	121,953
Nurses Stations Renovations	86,056	12,884	1,671	1,429	73,172
WPNH Med Room Renovation	86,056	12,884	1,671	1,429	73,172
Total Willow Point	756,598	113,279	14,689	12,564	643,318
Solid Waste					
Landfill Gas Recovery Facility	362,002	54,200	7,028	6,012	307,802
Landfill Public Water Supply	1,429,873	214,083	27,759	23,745	1,215,789
Landfill Public Sewer System	53,031	7,940	1,029	881	45,090
Landfill Construction	1,699,859	254,507	33,000	28,228	1,445,353
Partial Landfill Closure	1,136,501	170,159	22,064	18,873	966,342
Landfill Equipment Replacement	91,793	13,743	1,782	1,524	78,050
Gas Recovery	143,427	21,474	2,784	2,382	121,954
Landfill Property Acquisition	149,770	22,424	2,908	2,487	127,346
Total Solid Waste	5,066,256	758,530	98,354	84,132	4,307,726
Aviation					
Airport Utility Enhancement	162,636	24,350	3,157	2,701	138,286
Airport Utility Enhancement Project, Phase II	201,688	30,197	3,915	3,349	171,491
Runway 16/34 Rehabilitation - Design	2,420	362	47	40	2,058
Runway 16/34 Rehabilitation - Construction	73,149	10,952	1,420	1,215	62,198
Total Aviation	439,893	65,861	8,539	7,305	374,033
Fleet Management					
Fleet Replacement	114,741	17,179	2,228	1,905	97,562
Fleet Replacement	389,547	58,324	7,562	6,469	331,223
Total Fleet Management	504,288	75,503	9,790	8,374	428,785
Central Foods					
Renovations For Structural Improvements	90,072	13,486	1,749	1,496	76,586
Total Central Foods	90,072	13,486	1,749	1,496	76,586
Total 2005 Issue	**$ 15,295,000**	**$ 2,290,000**	**$ 296,931**	**$ 253,994**	**$ 13,004,999**

Serial Bonds

2010 Tax Exempt Issue (Matures 2021)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Technology Initiative	$ 23,365	$ 2,160	$ 538	$ 495	$ 21,205
Update Master Plan	3,853	356	89	82	3,497
Wales Building Renovation	73,872	6,830	1,701	1,565	67,042
Original Boiler Replacement Phase II	269,799	24,947	6,214	5,715	244,852
Feasibility Study	15,676	1,449	361	332	14,227
Energy Management Improvements	64,898	6,001	1,495	1,375	58,897
Roof Replacement - Phase II	322,400	29,810	7,426	6,829	292,590
West Gym Bleachers	81,515	7,537	1,877	1,727	73,978
Roadway & Lot Upgrades	39,973	3,696	921	847	36,277
Roof Replacement III	151,011	13,963	3,478	3,199	137,048
Science Building	156,006	14,425	3,593	3,305	141,581
Alms Building Demo & Site Restoration	140,038	12,948	3,225	2,966	127,090
Direct Digital Control	104,505	9,663	2,407	2,214	94,842
Natural Gas Piping Replacement	130,632	12,079	3,009	2,767	118,553
Total Community College	1,577,543	145,864	36,334	33,417	1,431,679

Serial Bonds

2010 Tax Exempt Issue (Matures 2021) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
All Other General Fund					
COB - Parking Area Repairs - Design Phase	68,201	6,306	1,571	1,445	61,895
Grippen Ice Rink Rehabilitation	154,875	14,320	3,567	3,281	140,555
Watershed Annual Maintenance	23,514	2,174	542	498	21,340
County Buildings Renovations	62,704	5,798	1,444	1,328	56,906
County Office Building Carpet	1,158	107	27	25	1,051
Public Safety Facility	31,292	2,893	721	663	28,399
Systematic Roof Replacement At County	114,957	10,629	2,648	2,435	104,328
Electronic Voting Machines	31,584	2,920	727	669	28,664
Fire Radio System Replacement Phase I	156,758	14,494	3,610	3,321	142,264
Regional Public Safety Training Facility	22,642	2,094	521	480	20,548
Parks Equipment Replacement	28,216	2,609	650	598	25,607
Parks Surface Rehabilitation	10,416	963	240	221	9,453
Forum Repairs/Renovations	9,405	870	217	199	8,535
Equipment Replacement (FEMA 06/06 Flood)	346,611	32,049	7,983	7,342	314,562
Parks Equipment Replacement (FEMA 06/06 Flood)	1,093	101	25	23	992
Watershed Annual Maintenance	29,871	2,762	688	633	27,109
County Buildings Renovations	39,828	3,683	917	844	36,145
County Office Building - Parking Area	2,391,613	221,139	55,084	50,661	2,170,474
Petroleum Storage Reg. Compliance	25,082	2,319	578	531	22,763
Public Safety Facility Repairs/Renovations	22,095	2,043	509	468	20,052
Computer Equipment Replacement & Update Technology	83,605	7,730	1,926	1,771	75,875
Voice Mail System Replacement - Unified	19,613	1,813	452	415	17,800
Parks Equipment Replacement	7,315	676	168	155	6,639
Black Creek Security Update At Jail	62,313	5,762	1,435	1,320	56,551
Watershed Regulatory Compliance Part 1	41,802	3,865	963	885	37,937
County Buildings Renovations	47,028	4,348	1,083	996	42,680
Petroleum Bulk Storage	15,676	1,449	361	332	14,227
Public Safety Facility Repairs/Renovations	23,514	2,174	542	498	21,340
Systematic Roof Replacement At County	45,284	4,187	1,043	959	41,097
Network Switches & PC Replacement	252,382	23,336	5,813	5,346	229,046
Parks Equipment Replacement	23,514	2,174	542	498	21,340
Portable Radio Replacement	12,511	1,157	288	265	11,354
Replace Financial, HR/Payroll Systems (Software)	582,264	53,839	13,411	12,334	528,425
Replace Financial, HR/Payroll Systems (Hardware)	83,605	7,730	1,926	1,771	75,875
Parks Upgrade	24,385	2,255	562	517	22,130
ERP System Phase II	1,716,507	158,716	39,535	36,361	1,557,791
Replace Oil-Water Separator at Fleet	32,919	3,044	758	697	29,875
External Building Repairs - Front Street Dog Shelter	23,514	2,174	542	498	21,340

Serial Bonds

2010 Tax Exempt Issue (Matures 2021) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Parks Facilities Repairs & Renovations	16,720	1,546	385	354	15,174
Sheriff's Vehicle Replacement	69,670	6,442	1,605	1,476	63,228
Security at GHJB	31,770	2,938	732	673	28,832
Employee Timekeeper System/Scheduler	86,217	7,972	1,986	1,826	78,245
System Upgrades and Network Management	188,111	17,393	4,333	3,985	170,718
Tape Library and Computer Equipment	39,712	3,672	915	841	36,040
Hazardous Materials Response Vehicle	78,379	7,247	1,805	1,660	71,132
Vehicle Replacement	104,505	9,663	2,407	2,214	94,842
Forum Repairs/Renovations	47,028	4,348	1,083	996	42,680
Forum Seating	130,632	12,079	3,009	2,767	118,553
Parks Surface Rehabilitation	39,190	3,624	903	830	35,566
Parks Facilities Repairs and Renovations	26,126	2,416	602	553	23,710
Parks Vehicle Replacement	26,126	2,416	602	553	23,710
Total Other General Fund	7,553,852	698,458	173,982	160,013	6,855,394
Total General Fund	9,131,395	844,322	210,317	193,430	8,287,073
County Road					
Highway Reconstruction	58,885	5,445	1,356	1,247	53,440
Colesville Rd./South St. Bridge Replace./Rehab.-Design	16,567	1,532	382	351	15,035
Highway Reconstruction	766,376	70,862	17,651	16,234	695,514
Bevier St. Bridge Reconstruction	607,317	56,155	13,988	12,865	551,162
South Street Bridge	108,163	10,001	2,491	2,291	98,162
Bridge Reconstruction	117,267	10,843	2,701	2,484	106,424
Road Reconstruction (FEMA - 06/06 Flood)	32,024	2,961	738	678	29,063
Bridge Reconstruction (FEMA - 11/06 Flood)	213,715	19,761	4,922	4,527	193,954
Highway Reconstruction/Repair	692,143	63,998	15,942	14,662	628,145
Repair Highway Culverts & Bridges	199,142	18,413	4,587	4,218	180,729
Highway Fire Alarm Suppression System	11,049	1,022	254	234	10,027
Highway Reconstruction/Rehabilitation	789,980	73,045	18,195	16,734	716,935
Colesville Rd. Bridge Replacement	489,752	45,284	11,280	10,374	444,468
Unanticipated Bridge Repairs	117,569	10,871	2,708	2,490	106,698
2nd Street, Deposit, Drainage	317,001	29,311	7,301	6,715	287,690
Highway Reconstruction/Rehabilitation	1,063,604	98,346	24,497	22,530	965,258
Nanticoke Drive Bridge Reconstruction	278,246	25,728	6,409	5,894	252,518
Highway Building Renovations	20,901	1,933	481	443	18,968
Vestal-Endicott Bridge Painting	1,373,011	126,955	31,624	29,084	1,246,056
Unanticipated Bridge/Culvert Repairs	156,758	14,494	3,610	3,321	142,264
Highway Reconstruction/Rehabilitation	1,162,626	107,501	26,778	24,628	1,055,125
Total County Roads	8,592,096	794,461	197,895	182,006	7,797,635

Serial Bonds

2010 Tax Exempt Issue (Matures 2021) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Road Machinery					
Highway Equipment Replacement	107,628	9,952	2,479	2,280	97,676
Highway Equipment Replacement	146,308	13,528	3,370	3,099	132,780
Highway Equipment Replacement	414,365	38,314	9,544	8,777	376,051
Highway Vehicles Replacement	79,947	7,392	1,841	1,694	72,555
Highway Equipment Replacement	525,142	48,557	12,095	11,124	476,585
Total Road Machinery	1,273,390	117,743	29,329	26,974	1,155,647
Library					
Computer Replacement - Public - Phase I	5,120	473	118	108	4,647
Computer Replacement - Staff - Phase I	1,829	169	42	39	1,660
Computer Replacement - Staff - Phase II	2,494	231	57	53	2,263
Parking Lot Surface Treatment	3,448	319	79	73	3,129
Replacement of Decker Room Carpet	5,329	493	123	113	4,836
Security Cameras	1,167	108	27	25	1,059
Library Improvements & Renovations	24,538	2,269	565	520	22,269
Total Library	43,925	4,062	1,012	930	39,863
Veterans' Arena					
Arena Primary Electric Repairs	23,514	2,174	542	498	21,340
Arena Repairs/Renovations	10,451	966	241	221	9,485
Arena Repairs/Renovations	25,082	2,319	578	531	22,763
Arena Window Replacement - Wall At North End	221,218	20,455	5,095	4,686	200,763
Arena Repairs/Renovations	31,352	2,899	722	664	28,453
Arena Roof Systems Repair/Resurfacing	62,703	5,797	1,444	1,328	56,906
Arena Spotlights	9,405	870	217	199	8,535
Arena (Safety) Improvements	209,010	19,326	4,814	4,427	189,684
Arena Bathroom Renovations for ADA	39,190	3,624	903	830	35,566
Arena Repairs/Renovations	78,378	7,247	1,805	1,660	71,131
Total Veterans' Arena	710,303	65,677	16,360	15,046	644,626
En-Joie Golf Course					
Golf Course Reconstruction	63,814	5,900	1,470	1,352	57,914
Total En-Joie Golf Course	63,814	5,900	1,470	1,352	57,914

Serial Bonds

2010 Tax Exempt Issue (Matures 2021) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Transit					
Intermodal Transit Terminal	1,049,701	97,059	24,177	22,236	952,642
5 - 24 Passenger Buses	276,378	25,555	6,366	5,855	250,823
Transit Building Renovations	73,154	6,764	1,685	1,550	66,390
Total Transit	1,399,233	129,378	32,227	29,640	1,269,855
Willow Point					
WPNH Room Renovations	151,708	14,028	3,494	3,214	137,680
New 380 Bed Facility	271,715	25,124	6,258	5,756	246,591
New Electrical Beds	37,447	3,462	862	793	33,985
WPNH Resident Contained Smoking Area	31,352	2,899	722	664	28,453
HVAC Repairs	52,253	4,832	1,204	1,107	47,421
Kiosk Stations	25,082	2,319	578	531	22,763
Resident Furniture & Room Care Equipment	12,541	1,160	289	266	11,381
WPNH Renovations And Repairs	61,135	5,653	1,408	1,295	55,482
HVAC Replacement/Repairs	58,784	5,435	1,354	1,245	53,349
Therapy Module - Software & Hardware	11,258	1,041	259	238	10,217
WPNH Building Improvements	38,458	3,556	886	815	34,902
Total Willow Point	751,733	69,509	17,314	15,924	682,224
Solid Waste					
Landfill Construction	38,326	3,544	883	812	34,782
Leachate Treatment Plant Outfall	554,214	51,245	12,765	11,740	502,969
SEIS Options For Section IV Access	47,996	4,438	1,105	1,017	43,558
Colesville Landfill Remediation (Part 2)	111,194	10,281	2,561	2,355	100,913
Colesville Landfill Remediation (Part 2)	50,162	4,638	1,155	1,063	45,524
Design Section III Closure	133,245	12,320	3,069	2,823	120,925
Landfill Rain Cap Section IV	99,281	9,180	2,287	2,103	90,101
Scale House Road And Facility	973,471	90,011	22,421	20,621	883,460
Solid Waste Management Plan Update	78,379	7,247	1,805	1,660	71,132
Landfill Road Reconstruction	1,219,232	112,736	28,082	25,827	1,106,496
Colesville Landfill Remediation (Part 2)	105,812	9,784	2,437	2,241	96,028
Construction of Section II & III Closure	250,813	23,191	5,777	5,313	227,622
Colesville Landfill Remediation	130,632	12,079	3,009	2,767	118,553
Total Solid Waste	3,792,757	350,694	87,356	80,342	3,442,063

Serial Bonds

2010 Tax Exempt Issue (Matures 2021) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Aviation					
Airport Parking Lot Rehabilitation	448,087	41,432	10,320	9,492	406,655
Airport Corporate Hangar Improvements	232,804	21,526	5,362	4,931	211,278
Terminal Building Rehab.	47,028	4,348	1,083	996	42,680
Snow Removal Equipment	7,805	722	180	165	7,083
Terminal Buiding Improvements	188,111	17,393	4,333	3,985	170,718
T-Hangar Improvements	391,897	36,236	9,026	8,302	355,661
North Apron Rehabilitation Phase I	261,264	24,157	6,017	5,534	237,107
Main Apron Rehabilitation-Reconstruction	326,580	30,197	7,522	6,918	296,383
Total Aviation	1,903,576	176,011	43,844	40,323	1,727,565
Fleet Management					
Fleet Replacement	34,836	3,221	802	738	31,615
Fleet Replacement	104,505	9,663	2,407	2,214	94,842
Total Fleet Management	139,341	12,884	3,209	2,952	126,457
Central Foods					
Central Foods Building Renovations	222,418	20,566	5,123	4,711	201,852
Reconstruction of Central Foods	41,019	3,793	945	869	37,226
Total Central Foods	263,437	24,359	6,068	5,580	239,078
Total 2010 Tax Exempt Issue	**$ 28,065,000**	**$ 2,595,000**	**$ 646,400**	**$ 594,500**	**$ 25,470,000**

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Technology Initiative	$ 14,533	$ -	$ 424	$ 424	$ 14,533
Update Master Plan	2,396	-	70	70	2,396
Wales Building Renovation	45,945	-	1,341	1,341	45,945
Original Boiler Replacement Phase II	167,801	-	4,899	4,899	167,801
Feasibility Study	9,749	-	285	285	9,749
Energy Management Improvements	40,363	-	1,178	1,178	40,363
Roof Replacement - Phase II	200,516	-	5,854	5,854	200,516
West Gym Bleachers	50,697	-	1,480	1,480	50,697
Roadway & Lot Upgrades	24,861	-	726	726	24,861
Roof Replacement III	93,921	-	2,742	2,742	93,921
Science Building	97,028	-	2,833	2,833	97,028
Alms Building Demo & Site Restoration	87,097	-	2,543	2,543	87,097
Direct Digital Control	64,998	-	1,898	1,898	64,998
Natural Gas Piping Replacement	81,247	-	2,372	2,372	81,247
Total Community College	981,152	-	28,644	28,644	981,152

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
All Other General Fund					
COB - Parking Area Repairs - Design Phase	42,417	-	1,238	1,238	42,417
Grippen Ice Rink Rehabilitation	96,324	-	2,812	2,812	96,324
Watershed Annual Maintenance	14,624	-	427	427	14,624
County Buildings Renovations	38,998	-	1,139	1,139	38,998
County Office Building Carpet	720	-	21	21	720
Public Safety Facility	19,462	-	568	568	19,462
Systematic Roof Replacement At County	71,497	-	2,087	2,087	71,497
Electronic Voting Machines	19,644	-	573	573	19,644
Fire Radio System Replacement Phase I	97,496	-	2,846	2,846	97,496
Regional Public Safety Training Facility	14,082	-	411	411	14,082
Parks Equipment Replacement	17,549	-	512	512	17,549
Parks Surface Rehabilitation	6,478	-	189	189	6,478
Forum Repairs/Renovations	5,850	-	171	171	5,850
Equipment Replacement (FEMA 06/06 Flood)	215,574	-	6,294	6,294	215,574
Parks Equipment Replacement (FEMA 06/06 Flood)	680	-	20	20	680
Watershed Annual Maintenance	18,578	-	542	542	18,578
County Buildings Renovations	24,771	-	723	723	24,771
County Office Building - Parking Area	1,487,461	-	43,425	43,425	1,487,461
Petroleum Storage Reg. Compliance	15,599	-	455	455	15,599
Public Safety Facility Repairs/Renovations	13,742	-	401	401	13,742
Computer Equipment Replacement & Update Technology	51,997	-	1,518	1,518	51,997
Voice Mail System Replacement - Unified	12,198	-	356	356	12,198
Parks Equipment Replacement	4,550	-	133	133	4,550
Black Creek Security Update At Jail	38,755	-	1,131	1,131	38,755
Watershed Regulatory Compliance Part 1	25,999	-	759	759	25,999
County Buildings Renovations	29,249	-	854	854	29,249
Petroleum Bulk Storage	9,749	-	285	285	9,749
Public Safety Facility Repairs/Renovations	14,624	-	427	427	14,624
Systematic Roof Replacement At County	28,167	-	822	822	28,167
Network Switches & PC Replacement	156,968	-	4,583	4,583	156,968
Parks Equipment Replacement	14,624	-	427	427	14,624
Portable Radio Replacement	7,782	-	227	227	7,782
Replace Financial, HR/Payroll Systems (Software)	362,139	-	10,572	10,572	362,139
Replace Financial, HR/Payroll Systems (Hardware)	51,997	-	1,518	1,518	51,997
Parks Upgrade	15,166	-	443	443	15,166
ERP System Phase II	1,067,579	-	31,167	31,167	1,067,579
Replace Oil-Water Separator at Fleet	20,474	-	598	598	20,474
External Building Repairs - Front Street Dog Shelter	14,624	-	427	427	14,624

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Parks Facilities Repairs & Renovations	10,400	-	304	304	10,400
Sheriff's Vehicle Replacement	43,331	-	1,265	1,265	43,331
Security at GHJB	19,760	-	577	577	19,760
Employee Timekeeper System/Scheduler	53,622	-	1,565	1,565	53,622
System Upgrades and Network Management	116,995	-	3,416	3,416	116,995
Tape Library and Computer Equipment	24,699	-	721	721	24,699
Hazardous Materials Response Vehicle	48,748	-	1,423	1,423	48,748
Vehicle Replacement	64,998	-	1,898	1,898	64,998
Forum Repairs/Renovations	29,249	-	854	854	29,249
Forum Seating	81,246	-	2,372	2,372	81,246
Parks Surface Rehabilitation	24,374	-	712	712	24,374
Parks Facilities Repairs and Renovations	16,249	-	474	474	16,249
Parks Vehicle Replacement	16,249	-	474	474	16,249
Total Other General Fund	4,698,107	-	137,158	137,158	4,698,107
Total General Fund	5,679,259	-	165,802	165,802	5,679,259
County Road					
Highway Reconstruction	36,623	-	1,069	1,069	36,623
Colesville Rd./South St. Bridge Replace./Rehab.-Design	10,304	-	301	301	10,304
Highway Reconstruction	476,647	-	13,915	13,915	476,647
Bevier St. Bridge Reconstruction	377,720	-	11,027	11,027	377,720
South Street Bridge	67,272	-	1,964	1,964	67,272
Bridge Reconstruction	72,935	-	2,129	2,129	72,935
Road Reconstruction (FEMA - 06/06 Flood)	19,918	-	581	581	19,918
Bridge Reconstruction (FEMA - 11/06 Flood)	132,919	-	3,880	3,880	132,919
Highway Reconstruction/Repair	430,478	-	12,567	12,567	430,478
Repair Highway Culverts & Bridges	123,856	-	3,616	3,616	123,856
Highway Fire Alarm Suppression System	6,872	-	201	201	6,872
Highway Reconstruction/Rehabilitation	491,327	-	14,344	14,344	491,327
Colesville Rd. Bridge Replacement	304,601	-	8,893	8,893	304,601
Unanticipated Bridge Repairs	73,122	-	2,135	2,135	73,122
2nd Street, Deposit, Drainage	197,159	-	5,756	5,756	197,159
Highway Reconstruction/Rehabilitation	661,507	-	19,312	19,312	661,507
Nanticoke Drive Bridge Reconstruction	173,055	-	5,052	5,052	173,055
Highway Building Renovations	12,999	-	380	380	12,999
Vestal-Endicott Bridge Painting	853,943	-	24,930	24,930	853,943
Unanticipated Bridge/Culvert Repairs	97,496	-	2,846	2,846	97,496
Highway Reconstruction/Rehabilitation	723,094	-	21,110	21,110	723,094
Total County Roads	5,343,847	-	156,010	156,010	5,343,847

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Road Machinery					
Highway Equipment Replacement	66,938	-	1,954	1,954	66,938
Highway Equipment Replacement	90,996	-	2,657	2,657	90,996
Highway Equipment Replacement	257,714	-	7,524	7,524	257,714
Highway Vehicles Replacement	49,723	-	1,452	1,452	49,723
Highway Equipment Replacement	326,612	-	9,535	9,535	326,612
Total Road Machinery	791,983	-	23,121	23,121	791,983
Library					
Computer Replacement - Public - Phase I	3,185	-	93	93	3,185
Computer Replacement - Staff - Phase I	1,137	-	33	33	1,137
Computer Replacement - Staff - Phase II	1,552	-	45	45	1,552
Parking Lot Surface Treatment	2,145	-	63	63	2,145
Replacement of Decker Room Carpet	3,315	-	97	97	3,315
Security Cameras	726	-	21	21	726
Library Improvements & Renovations	15,262	-	446	446	15,262
Total Library	27,322	-	798	798	27,322
Veterans' Arena					
Arena Primary Electric Repairs	14,624	-	427	427	14,624
Arena Repairs/Renovations	6,500	-	190	190	6,500
Arena Repairs/Renovations	15,599	-	455	455	15,599
Arena Window Replacement - Wall At North End	137,586	-	4,017	4,017	137,586
Arena Repairs/Renovations	19,499	-	569	569	19,499
Arena Roof Systems Repair/Resurfacing	38,998	-	1,139	1,139	38,998
Arena Spotlights	5,850	-	171	171	5,850
Arena (Safety) Improvements	129,994	-	3,795	3,795	129,994
Arena Bathroom Renovations for ADA	24,374	-	712	712	24,374
Arena Repairs/Renovations	48,748	-	1,423	1,423	48,748
Total Veterans' Arena	441,772	-	12,897	12,897	441,772
En-Joie Golf Course					
Golf Course Reconstruction	39,688	-	1,159	1,159	39,688
Total En-Joie Golf Course	39,688	-	1,159	1,159	39,688

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Transit					
Intermodal Transit Terminal	652,859	-	19,060	19,060	652,859
5 - 24 Passenger Buses	171,894	-	5,018	5,018	171,894
Transit Building Renovations	45,498	-	1,328	1,328	45,498
Total Transit	870,251	-	25,406	25,406	870,251
Willow Point					
WPNH Room Renovations	94,355	-	2,755	2,755	94,355
New 380 Bed Facility	168,993	-	4,934	4,934	168,993
New Electrical Beds	23,291	-	680	680	23,291
WPNH Resident Contained Smoking Area	19,499	-	569	569	19,499
HVAC Repairs	32,499	-	949	949	32,499
Kiosk Stations	15,599	-	455	455	15,599
Resident Furniture & Room Care Equipment	7,800	-	228	228	7,800
WPNH Renovations And Repairs	38,023	-	1,110	1,110	38,023
HVAC Replacement/Repairs	36,560	-	1,067	1,067	36,560
Therapy Module - Software & Hardware	7,001	-	204	204	7,001
WPNH Building Improvements	23,919	-	698	698	23,919
Total Willow Point	467,539	-	13,649	13,649	467,539
Solid Waste					
Landfill Construction	23,837	-	696	696	23,837
Leachate Treatment Plant Outfall	344,693	-	10,063	10,063	344,693
SEIS Options For Section IV Access	29,851	-	871	871	29,851
Colesville Landfill Remediation (Part 2)	69,157	-	2,019	2,019	69,157
Colesville Landfill Remediation (Part 2)	31,199	-	911	911	31,199
Design Section III Closure	82,871	-	2,419	2,419	82,871
Landfill Rain Cap Section IV	61,747	-	1,803	1,803	61,747
Scale House Road And Facility	605,449	-	17,676	17,676	605,449
Solid Waste Management Plan Update	48,748	-	1,423	1,423	48,748
Landfill Road Reconstruction	758,301	-	22,138	22,138	758,301
Colesville Landfill Remediation (Part 2)	65,810	-	1,921	1,921	65,810
Construction of Section II & III Closure	155,994	-	4,554	4,554	155,994
Colesville Landfill Remediation	81,246	-	2,372	2,372	81,246
Total Solid Waste	2,358,903	-	68,866	68,866	2,358,903

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Aviation					
Airport Parking Lot Rehabilitation	278,687	-	8,136	8,136	278,687
Airport Corporate Hangar Improvements	144,793	-	4,227	4,227	144,793
Terminal Building Rehab.	29,249	-	854	854	29,249
Snow Removal Equipment	4,855	-	142	142	4,855
Terminal Buiding Improvements	116,995	-	3,416	3,416	116,995
T-Hangar Improvements	243,740	-	7,116	7,116	243,740
North Apron Rehabilitation Phase I	162,493	-	4,744	4,744	162,493
Main Apron Rehabilitation-Reconstruction	203,116	-	5,930	5,930	203,116
Total Aviation	1,183,928	-	34,564	34,564	1,183,928
Fleet Management					
Fleet Replacement	21,665	-	633	633	21,665
Fleet Replacement	64,998	-	1,898	1,898	64,998
Total Fleet Management	86,663	-	2,530	2,530	86,663
Central Foods					
Central Foods Building Renovations	138,334	-	4,039	4,039	138,334
Reconstruction of Central Foods	25,511	-	745	745	25,511
Total Central Foods	163,845	-	4,783	4,783	163,845
Total 2010 Federally Taxable Issue - BABs	**$ 17,455,000**	**$ -**	**$ 509,586**	**$ 509,586**	**$ 17,455,000**

Serial Bonds

2010 Federally Taxable Issue - Recovery Zone Economic Development Bonds (RZEDBs) (Matures 2025)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Technology Initiative	$ 2,897	$ -	$ 85	$ 85	$ 2,897
Update Master Plan	478	-	14	14	478
Wales Building Renovation	9,160	-	267	267	9,160
Original Boiler Replacement Phase II	33,455	-	977	977	33,455
Feasibility Study	1,944	-	57	57	1,944
Energy Management Improvements	8,047	-	235	235	8,047
Roof Replacement - Phase II	39,977	-	1,167	1,167	39,977
West Gym Bleachers	10,108	-	295	295	10,108
Roadway & Lot Upgrades	4,957	-	145	145	4,957
Roof Replacement III	18,725	-	547	547	18,725
Science Building	19,344	-	565	565	19,344
Alms Building Demo & Site Restoration	17,364	-	507	507	17,364
Direct Digital Control	12,958	-	378	378	12,958
Natural Gas Piping Replacement	16,198	-	473	473	16,198
Total Community College	195,612	-	5,711	5,711	195,612

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
All Other General Fund					
COB - Parking Area Repairs - Design Phase	8,457	-	247	247	8,457
Grippen Ice Rink Rehabilitation	19,204	-	561	561	19,204
Watershed Annual Maintenance	2,916	-	85	85	2,916
County Buildings Renovations	7,775	-	227	227	7,775
County Office Building Carpet	144	-	4	4	144
Public Safety Facility	3,881	-	113	113	3,881
Systematic Roof Replacement At County	14,254	-	416	416	14,254
Electronic Voting Machines	3,916	-	114	114	3,916
Fire Radio System Replacement Phase I	19,438	-	567	567	19,438
Regional Public Safety Training Facility	2,808	-	82	82	2,808
Parks Equipment Replacement	3,499	-	102	102	3,499
Parks Surface Rehabilitation	1,292	-	38	38	1,292
Forum Repairs/Renovations	1,166	-	34	34	1,166
Equipment Replacement (FEMA 06/06 Flood)	42,979	-	1,255	1,255	42,979
Parks Equipment Replacement (FEMA 06/06 Flood)	136	-	4	4	136
Watershed Annual Maintenance	3,704	-	108	108	3,704
County Buildings Renovations	4,939	-	144	144	4,939
County Office Building - Parking Area	296,555	-	8,658	8,658	296,555
Petroleum Storage Reg. Compliance	3,110	-	91	91	3,110
Public Safety Facility Repairs/Renovations	2,740	-	80	80	2,740
Computer Equipment Replacement & Update Technology	10,367	-	303	303	10,367
Voice Mail System Replacement - Unified	2,432	-	71	71	2,432
Parks Equipment Replacement	907	-	26	26	907
Black Creek Security Update At Jail	7,727	-	226	226	7,727
Watershed Regulatory Compliance Part 1	5,183	-	151	151	5,183
County Buildings Renovations	5,831	-	170	170	5,831
Petroleum Bulk Storage	1,944	-	57	57	1,944
Public Safety Facility Repairs/Renovations	2,916	-	85	85	2,916
Systematic Roof Replacement At County	5,615	-	164	164	5,615
Network Switches & PC Replacement	31,295	-	914	914	31,295
Parks Equipment Replacement	2,916	-	85	85	2,916
Portable Radio Replacement	1,551	-	45	45	1,551
Replace Financial, HR/Payroll Systems (Software)	72,199	-	2,108	2,108	72,199
Replace Financial, HR/Payroll Systems (Hardware)	10,367	-	303	303	10,367
Parks Upgrade	3,024	-	88	88	3,024
ERP System Phase II	212,843	-	6,214	6,214	212,843
Replace Oil-Water Separator at Fleet	4,082	-	119	119	4,082
External Building Repairs - Front Street Dog Shelter	2,916	-	85	85	2,916

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Parks Facilities Repairs & Renovations	2,073	-	61	61	2,073
Sheriff's Vehicle Replacement	8,639	-	252	252	8,639
Security at GHJB	3,939	-	115	115	3,939
Employee Timekeeper System/Scheduler	10,691	-	312	312	10,691
System Upgrades and Network Management	23,325	-	681	681	23,325
Tape Library and Computer Equipment	4,924	-	144	144	4,924
Hazardous Materials Response Vehicle	9,719	-	284	284	9,719
Vehicle Replacement	12,958	-	378	378	12,958
Forum Repairs/Renovations	5,831	-	170	170	5,831
Forum Seating	16,198	-	473	473	16,198
Parks Surface Rehabilitation	4,859	-	142	142	4,859
Parks Facilities Repairs and Renovations	3,240	-	95	95	3,240
Parks Vehicle Replacement	3,240	-	95	95	3,240
Total Other General Fund	936,664	-	27,345	27,345	936,664
Total General Fund	1,132,276	-	33,056	33,056	1,132,276
County Road					
Highway Reconstruction	7,302	-	213	213	7,302
Colesville Rd./South St. Bridge Replace./Rehab.-Design	2,054	-	60	60	2,054
Highway Reconstruction	95,029	-	2,774	2,774	95,029
Bevier St. Bridge Reconstruction	75,306	-	2,199	2,199	75,306
South Street Bridge	13,412	-	392	392	13,412
Bridge Reconstruction	14,541	-	425	425	14,541
Road Reconstruction (FEMA - 06/06 Flood)	3,971	-	116	116	3,971
Bridge Reconstruction (FEMA - 11/06 Flood)	26,500	-	774	774	26,500
Highway Reconstruction/Repair	85,824	-	2,506	2,506	85,824
Repair Highway Culverts & Bridges	24,693	-	721	721	24,693
Highway Fire Alarm Suppression System	1,370	-	40	40	1,370
Highway Reconstruction/Rehabilitation	97,956	-	2,860	2,860	97,956
Colesville Rd. Bridge Replacement	60,728	-	1,773	1,773	60,728
Unanticipated Bridge Repairs	14,578	-	426	426	14,578
2nd Street, Deposit, Drainage	39,307	-	1,148	1,148	39,307
Highway Reconstruction/Rehabilitation	131,885	-	3,850	3,850	131,885
Nanticoke Drive Bridge Reconstruction	34,502	-	1,007	1,007	34,502
Highway Building Renovations	2,592	-	76	76	2,592
Vestal-Endicott Bridge Painting	170,250	-	4,970	4,970	170,250
Unanticipated Bridge/Culvert Repairs	19,438	-	567	567	19,438
Highway Reconstruction/Rehabilitation	144,163	-	4,209	4,209	144,163
Total County Roads	1,065,401	-	31,104	31,104	1,065,401

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Road Machinery					
Highway Equipment Replacement	13,346	-	390	390	13,346
Highway Equipment Replacement	18,142	-	530	530	18,142
Highway Equipment Replacement	51,380	-	1,500	1,500	51,380
Highway Vehicles Replacement	9,913	-	289	289	9,913
Highway Equipment Replacement	65,116	-	1,901	1,901	65,116
Total Road Machinery	157,897	-	4,610	4,610	157,897
Library					
Computer Replacement - Public - Phase I	635	-	19	19	635
Computer Replacement - Staff - Phase I	227	-	7	7	227
Computer Replacement - Staff - Phase II	309	-	9	9	309
Parking Lot Surface Treatment	428	-	12	12	428
Replacement of Decker Room Carpet	661	-	19	19	661
Security Cameras	145	-	4	4	145
Library Improvements & Renovations	3,043	-	89	89	3,043
Total Library	5,448	-	159	159	5,448
Veterans' Arena					
Arena Primary Electric Repairs	2,916	-	85	85	2,916
Arena Repairs/Renovations	1,296	-	38	38	1,296
Arena Repairs/Renovations	3,110	-	91	91	3,110
Arena Window Replacement - Wall At North End	27,431	-	801	801	27,431
Arena Repairs/Renovations	3,888	-	113	113	3,888
Arena Roof Systems Repair/Resurfacing	7,775	-	227	227	7,775
Arena Spotlights	1,166	-	34	34	1,166
Arena (Safety) Improvements	25,917	-	757	757	25,917
Arena Bathroom Renovations for ADA	4,859	-	142	142	4,859
Arena Repairs/Renovations	9,719	-	284	284	9,719
Total Veterans' Arena	88,077	-	2,571	2,571	88,077
En-Joie Golf Course					
Golf Course Reconstruction	7,913	-	231	231	7,913
Total En-Joie Golf Course	7,913	-	231	231	7,913

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Transit					
Intermodal Transit Terminal	130,161	-	3,800	3,800	130,161
5 - 24 Passenger Buses	34,270	-	1,000	1,000	34,270
Transit Building Renovations	9,071	-	265	265	9,071
Total Transit	173,502	-	5,065	5,065	173,502
Willow Point					
WPNH Room Renovations	18,811	-	549	549	18,811
New 380 Bed Facility	33,692	-	984	984	33,692
New Electrical Beds	4,643	-	136	136	4,643
WPNH Resident Contained Smoking Area	3,888	-	113	113	3,888
HVAC Repairs	6,479	-	189	189	6,479
Kiosk Stations	3,110	-	91	91	3,110
Resident Furniture & Room Care Equipment	1,555	-	45	45	1,555
WPNH Renovations And Repairs	7,581	-	221	221	7,581
HVAC Replacement/Repairs	7,289	-	213	213	7,289
Therapy Module - Software & Hardware	1,396	-	41	41	1,396
WPNH Building Improvements	4,769	-	139	139	4,769
Total Willow Point	93,213	-	2,721	2,721	93,213
Solid Waste					
Landfill Construction	4,752	-	139	139	4,752
Leachate Treatment Plant Outfall	68,721	-	2,006	2,006	68,721
SEIS Options For Section IV Access	5,951	-	174	174	5,951
Colesville Landfill Remediation (Part 2)	13,788	-	403	403	13,788
Colesville Landfill Remediation (Part 2)	6,220	-	182	182	6,220
Design Section III Closure	16,522	-	482	482	16,522
Landfill Rain Cap Section IV	12,311	-	359	359	12,311
Scale House Road And Facility	120,708	-	3,524	3,524	120,708
Solid Waste Management Plan Update	9,719	-	284	284	9,719
Landfill Road Reconstruction	151,182	-	4,414	4,414	151,182
Colesville Landfill Remediation (Part 2)	13,120	-	383	383	13,120
Construction of Section II & III Closure	31,100	-	908	908	31,100
Colesville Landfill Remediation	16,198	-	473	473	16,198
Total Solid Waste	470,292	-	13,730	13,730	470,292

Serial Bonds

2010 Federally Taxable Issue - Build America Bonds (BABs) (Matures 2025) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Aviation					
Airport Parking Lot Rehabilitation	55,562	-	1,622	1,622	55,562
Airport Corporate Hangar Improvements	28,867	-	843	843	28,867
Terminal Building Rehab.	5,831	-	170	170	5,831
Snow Removal Equipment	968	-	28	28	968
Terminal Buiding Improvements	23,325	-	681	681	23,325
T-Hangar Improvements	48,594	-	1,419	1,419	48,594
North Apron Rehabilitation Phase I	32,396	-	946	946	32,396
Main Apron Rehabilitation-Reconstruction	40,495	-	1,182	1,182	40,495
Total Aviation	236,038	-	6,891	6,891	236,038
Fleet Management					
Fleet Replacement	4,320	-	126	126	4,320
Fleet Replacement	12,958	-	378	378	12,958
Total Fleet Management	17,278	-	504	504	17,278
Central Foods					
Central Foods Building Renovations	27,579	-	805	805	27,579
Reconstruction of Central Foods	5,086	-	148	148	5,086
Total Central Foods	32,665	-	954	954	32,665
Total 2010 Federally Taxable Issue - RZEDBs	**$ 3,480,000**	**$ -**	**$ 101,596**	**$ 101,596**	**$ 3,480,000**

Serial Bonds

2011 Issue (Matures 2016)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Solid Waste					
Leachate Treatment Facilities	1,103,504	252,815	18,197	14,404	850,689
House Hazardous Waste/Maintenance Facility	150,478	34,475	2,481	1,964	116,003
Landfill Gas Recovery Facility	55,047	12,611	908	719	42,436
Leachate Storage Tank Design	160,509	36,773	2,647	2,095	123,736
Landfill Buffer Purchase	145,462	33,326	2,399	1,899	112,136
Total Solid Waste	1,615,000	370,000	26,631	21,081	1,245,000
Total 2011 Issue	**$ 1,615,000**	**$ 370,000**	**$ 26,631**	**$ 21,081**	**$ 1,245,000**

Serial Bonds

2011 Issue (Matures 2019)

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
General Fund					
Community College					
Student Activities/Athletic Facility	$ 1,887,565	$ -	$ 28,370	$ 28,370	$ 1,887,565
All Other General Fund					
Public Safety Facility	222,116	-	3,338	3,338	222,116
GHJB Reno/Construct Annex	3,503,554	-	52,658	52,658	3,503,554
Reconstruct Gov't Plaza Deck	473,650	-	7,119	7,119	473,650
Network Upgrade & Equipment Replace	55,282	-	831	831	55,282
DMV Building Acquisition	85,472	-	1,285	1,285	85,472
COB Elevator Upgrade	92,797	-	1,395	1,395	92,797
COB Fire Alarm System Replacement	139,196	-	2,092	2,092	139,196
Forum Roof System Replacement	469,144	-	7,051	7,051	469,144
Total Other General Fund	5,041,211	-	75,768	75,768	5,041,211
Total General Fund	6,928,776	-	104,138	104,138	6,928,776
County Road					
Highway Reconstruction/Rehabilitation	910	-	14	14	910
Highway Reconstruction/Rehabilitation	69,793	-	1,049	1,049	69,793
Bridge Cleaning & Painting	46,846	-	704	704	46,846
Bridge Reconstruction/Rehabilitation	167,603	-	2,519	2,519	167,603
Highway Reconstruction	138,659	-	2,084	2,084	138,659
Highway Reconstruction/Rehabilitation	740,731	-	11,133	11,133	740,731
Highway Reconstruction/Rehabilitation	824,867	-	12,398	12,398	824,867
Federal Bridge Aid Program	742,383	-	11,158	11,158	742,383
Highway Reconstruction/Rehabilitation	927,975	-	13,947	13,947	927,975
Total County Roads	3,659,767	-	55,006	55,006	3,659,767
Road Machinery					
Highway Maintenance Facility	185,168	-	2,783	2,783	185,168
Highway Equipment Replacement	76,778	-	1,154	1,154	76,778
Highway Equipment Replacement	248,525	-	3,735	3,735	248,525
Total Road Machinery	510,471	-	7,672	7,672	510,471

Serial Bonds

2011 Issue (Matures 2019) Continued

	2012 Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Ending Balance
Transit					
Transit Coach Replacement	9,711	-	146	146	9,711
Total Transit	9,711	-	146	146	9,711
Willow Point					
Parking Lot Construction	196,462	-	2,953	2,953	196,462
Resident Lift Program Equipment	41,242	-	620	620	41,242
WPNH Building Feasibility Study	54,302	-	816	816	54,302
Total Willow Point	292,006	-	4,389	4,389	292,006
Solid Waste					
Leachate Treatment Facility	23,779	-	357	357	23,779
Landfill Gas Recovery System	81,314	-	1,222	1,222	81,314
Leachate Storage Tank Design	11,616	-	175	175	11,616
Landfill Water Supply	3,010,397	-	45,246	45,246	3,010,397
Landfill Public Sewer System	244,883	-	3,681	3,681	244,883
Salt/Sand Storage Facility	67,522	-	1,015	1,015	67,522
Landfill Equipment	507,707	-	7,631	7,631	507,707
Landfill New Construction	979,530	-	14,722	14,722	979,530
Total Solid Waste	4,926,748	-	74,048	74,048	4,926,748
Aviation					
Airport Utility Enhancement	32,521	-	489	489	32,521
Total Aviation	32,521	-	489	489	32,521
Total 2011 Issue	**$ 16,360,000**	**$ -**	**$ 245,888**	**$ 245,888**	**$ 16,360,000**

Schedule D

CERTIFICATES OF PARTICIPATION

	2012 Principal Beginning Balance	Principal Payment	Interest Payments First	Interest Payments Second	2012 Principal Ending Balance
1994 Issue (Matures 2022)					
General Fund					
Public Safety Facility	$ 16,145,000	$ -	$ 423,807	$ 423,807	$ 16,145,000

Offset by interest earnings on reserve budgeted in account 5000566. $207,005

Schedule E

Bond Anticipation Notes
Issue Date 5/11/11
Maturity Date 5/10/12

		Amount Outstanding
All Other General Fund		
10 Employee Timekeeper System/Scheduler	$	6,175
11 Virtual Desktop/Server Replacement & Licensing		495,000
10 Watershed Regulatory Compliance		224,000
10 Courthouse Air Handler Replacement		280,000
10 Systematic Roof Replacement at County		100,000
11 Watershed Annual Maintenance		75,000
11 Courthouse Steps		100,000
11 Spill Prevention/Petroleum Bulk Storage		250,000
10 Forum Seating		9,357
11 Forum Repairs/Renovations		225,000
2006 Otsiningo Picnic Shelter No. 2		40,001
11 Otsiningo Bathroom		100,000
11 Parks Facilities Repairs & Renovations		75,000
Total All Other General Fund		1,979,533
Community College (BCC)		
Hazardous Materials		77,700
Total Community College		77,700
Total General Fund	**$**	**2,057,233**
Willow Point Nursing Home		
10 Replacement Equipment/Furnishings	$	124,900
11 Betterments & Improvements		96,000
Total Willow Point Nursing Home	**$**	**220,900**
Veteran's Arena		
Replace Arena Window - Wall At North	$	25,956
Total Veteran's Arena	**$**	**25,956**
Road Machinery		
2011 Highway Equipment Replacement	$	500,000
Total Road Machinery	**$**	**500,000**

		Amount Outstanding
Solid Waste		
08 Scale House Road And Facility		188,895
2008 Landfill Road Reconstruction		208,000
2009 Construction of Section II & III Closure		1,517,963
10 Colesville Landfill Remediation		9,357
10 Landfill Equipment		350,000
10 Design/Construction Review for Section IV Cells II & I		1,000,000
11 Colesville Landfill Remediation		550,000
11 Construction Section IV Cell II		5,498,350
Total Solid Waste	**$**	**9,322,565**
Aviation		
10 Hangar Improvements		200,000
11 Runway 34 Safety Area Improvements		275,000
Total Aviation	**$**	**475,000**
County Road		
10 Flood Reconstruction		450,000
11 Highway Reconstruction/Rehabilitation		2,225,000
11 Killawog Rd & Oregon Hill Rd Bridges		100,000
11 Unanticipated Bridge/Culvert Repairs		300,000
11 West Hill Rd Bridge Rehabilitation/Scouring		300,000
Total County Road	**$**	**3,375,000**
Transit		
2006 Intermodal Transit Terminal	$	422,538
Total Transit	**$**	**422,538**
Central Foods		
2006 Central Foods Building Renovations	$	40,808
Total Central Foods	**$**	**40,808**
Total Bond Anticipation Notes	**$**	**16,440,000**

Schedule F

Bond Anticipation Notes/Capital Notes Payment Schedule

Project Title	Fund	Department	Total BAN 4/16/2009	Principal Paydown 4/16/2010	Interest Due 4/16/2010
General	1010	91000099	1,979,533	233,117	24,824.60
General BCC	1010	91000099	77,700	7,770	974.41
Total General			2,057,233	240,887	25,799.01
Arena	3110	39020008	25,956	25,956	325.50
County Road	3120	29010505	3,375,000	205,833	42,324.63
Road Machinery	3160	30020305	500,000	33,333	6,270.32
Aviation	2010	28040005	475,000	31,666	5,956.80
Solid Waste	2020	38020007	9,322,565	417,841	116,910.86
Transit	2040	31010505	422,538	16,902	5,298.89
Willow Point NH	2050	27040004	220,900	44,180	2,770.23
Central Foods	2060	02020001	40,808	8,162	511.76
Grand Total BANs & Capital Notes			16,440,000	1,024,760	206,168.00

Note: If using this schedule for budget purposes, you must round up when determining the interest appropriation.

Schedule G

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

Serial Bonds	Resolution	Debt Authorized	Debt Unborrowed
Arena/Forum			
Arena (Safety) Improvements	10-35	400,000	14,971
Arena Bathroom Renovations for ADA	10-35	75,000	2,807
Arena Repairs/Renovations	10-35	150,000	5,613
Forum Repairs/Renovations	10-592	1,000,000	775,000
Aviation			
Airport Utility Enhancement Project, Phase II	03-179	850,000	467,000
Hangar Improvements	10-35	375,000	175,000
Main Apron Rehabilitation. - Construction	10-35	5,000,000	1,472,442
Runway Safety Area Improvements Design	10-322	1,000,000	363,071
Runway 16 Threshold Relocation - Design	10-592	550,000	550,000
Runway 34 Safety Area Improvements	10-592	11,000,000	10,723,400
Broome Community College			
Roof Replacement Phase II	07-816	621,000	20,420
Roof Replacement III	08-744	600,000	321,815
Science Building	08-744	21,000,000	18,189,000
Direct Digital Control	10-35	465,000	265,000
Natural Gas Piping Replacement	10-35	500,000	257,352
Hazardous Materials	10-592	515,000	437,300
Wales Building Upgrades	10-592	3,000,000	3,000,000
Central Foods			
Building Renovations	05-742	774,160	20,992
Building Reconstruction	07-46	150,000	46,182
County Road			
Nanticoke Drive Bridge Rehabilitation	08-744	1,100,000	569,829
Highway Reconstruction/Rehabilitation	10-35	2,225,000	47,884
Killawog Rd. & Oregon Rd. Bridges	10-592	600,000	500,000
Elections			
Electronic Voting Machines	05-742	2,161,000	642,781
Emergency Services			
Fire Radio System replacement Phase I	05-742	500,000	11,227
Hazardous Materials Response Vehicle	10-35	150,000	5,613
Information Technology			
Systems Upgrade and Network Management	10-35	360,000	13,472

Statement of
Authorized and Unborrowed Debt
For Open Capital Projects

Serial Bonds	**Resolution**	**Debt Authorized**	**Debt Unborrowed**
PW-Buildings & Grounds			
County Office Building - Parking Area	07-06	4,600,000	171,286
Courthouse Air Handler Replacement	10-35	300,000	20,000
Upgrade of Access Control System at Courthouse	10-35	200,000	200,000
PW-Engineering			
Upgrade Watershed Dam 23 (Savin-2)	07-816	1,000,000	750,000
Watershed Regulatory Compliance	10-35	225,000	1,000
PW-Fleet			
Fleet Replacement	10-35	200,000	5,062
Public Transportation			
Intermodal Transit Terminal	05-742, 10-37, and 10-321	4,981,000	327,354
5 - 24 Passenger Buses	08-744	700,000	50,869
Purchase of up to 10 Transit buses plus 4 Hybrid Cutaway Buses	08-744 & 09-317	4,051,619	210,679
Road Machinery			
Vehicle Replacement	09-316	153,000	5,726
Highway Equipment Replacement	10-35	1,005,000	37,609
Solid Waste			
Landfill New Construction	00-538	9,088,000	2,475
Design Section III Closure	07-816	275,000	9,543
Construction Section IV Cell II	10-592	5,500,000	1,650
Willow Point Nursing Home			
Residents' Rooms Renovations	01-686	317,000	10,865
New 380 Bed Facility	05-742	55,933,113	55,349,555
Total		**$ 143,649,892**	**$ 96,051,843**

* Pending legislative approval.

Schedule H

Authorized Capital Projects
Open as of August 31, 2011

	CIP Year*	Total Appropriations	Available Appropriations
Arena/Forum			
Arena Primary Electric Replacement	2006	75,000	49,890
Arena Repairs/Renovations	2007	100,000	29,262
Arena Repairs/Renovations	2008	100,000	100,000
Arena (Safety) Improvements	2010	400,000	1,370
Arena Repairs/Renovations	2010	150,000	150,000
Forum Repairs/Renovations	2010	90,000	22,512
Forum Seating	2010	250,000	12,250
Forum Repairs/Renovations	2011	1,000,000	
		2,165,000	365,284
Aviation			
Utility Enhancement, Phase II	2003	850,000	498,248
Corporate Hangar Improvements	2007, 2008a	750,000	2,542
Terminal Building Rehabilitation	2008	100,000	6,514
Terminal Building Rehabilitation	2009	360,000	221,139
T-Hanger Improvements	2009	750,000	700,000
North Apron Rehabilitation-Phase I	2009	500,000	448,500
Hangar Improvements	2010	375,000	303,140
Main Apron Rehabilitation-Construction	2010	5,000,000	800,193
Runway Safety Area Improvements Design	2010	1,000,000	248,304
Security Upgrades	2010	160,000	10,986
SRE Building Improvements	2010	150,000	12,729
Runway 16 Threshold Relocation - Design	2011	550,000	550,000
Runway 34 Safety Area Improvements	2011	11,000,000	10,998,400
		21,545,000	14,800,694

Schedule H

Authorized Capital Projects
Open as of August 31, 2011

	CIP Year*	Total Appropriations	Available Appropriations
Broome Community College			
Roof Replacement - BCC	2002	408,000	67,452
Original Boiler Replacement Phase I	2005	415,800	4,251
Update Master Plan	2006	250,000	18,199
Wales Building Renovation	2006	400,000	78,834
Original Boiler Replacement Phase II	2007	540,000	1,584
Feasibility Study	2007	50,000	49,949
Energy Management Improvements	2008	207,000	207,000
Roof Replacement	2008	621,000	16,853
West Gym Bleachers	2008	260,000	54,708
Roadway and Lot Upgrades	2009	85,000	85,000
Roof Replacement III	2009	600,000	430,225
Science Building	2009	21,000,000	19,496,074
Alms Building Demolition	2009	350,000	94,705
Direct Digital Control	2010	465,000	465,000
Natural Gas Piping Replacement	2010	500,000	343,673
Hazardous Materials	2011	515,000	515,000
Wales Building Upgrades	2011	3,000,000	3,000,000
		29,666,800	24,928,507
Central Food and Nutrition Services			
Building Renovations	2006	774,160	41,345
Building Reconstruction	2007	150,000	56,132
		924,160	97,477
DPW-Fleet			
Fleet Replacement	2010	200,000	3,401
Elections			
Electronic Voting Machines	2006	2,161,000	643,842
		2,161,000	643,842
Emergency Services			
Microwave System Replacement	2004	700,000	36,343
State Road Radio Tower	2004	65,000	63,619
Vehicle Locator System	2005	350,000	345,413
Fire Radio System replacement Phase I	2006	500,000	374,632
Equipment Replacement	2006, 2009a	1,054,636	300,000
Hazardous Materials Response Vehicle	2010	150,000	2,858
		2,819,636	1,122,865

Schedule H

Authorized Capital Projects
Open as of August 31, 2011

	CIP Year*	Total Appropriations	Available Appropriations	
Information Technology				
Update Comp. Tech. & Replace Equipment	2002	550,000	46,259	
Network Switches & PC Replacement	2008	805,000	7,824	
Replace Financial, HR/Payroll Systems (Software)	2008	1,857,200	1,203	
Replace Financial, HR/Payroll Systems (Hardware)	2008	200,000	2,814	
Financial Systems Replacement	2009	3,520,000	527,868	
Employee Timekeeper System/Scheduler	2010	165,000	165,000	
Tape Library and Computer Equipment	2010	76,000	76,000	
Virtual Desktop/Server Replacements & Licenses	2011	495,000	263,525	
		7,668,200	1,090,493	
Highway				
Building Renovations	2009, 2010a	80,000	1,309	
Vehicle Replacement	2009	153,000	27,771	
		233,000	29,080	
Highways/Bridges				
Bridge Reconstruction/Rehabilitation	2001	1,889,628	530,393	
Colesville Rd./South St. Bridge Replacement/Rehab. - Design	2005	400,000	691	
East Windsor Road Bridges/Rogers Road	2006	600,000	600,000	
Highway Culverts & Bridges Repairs	2007	500,000	0	(2)
Colesville Rd. Bridge Replacement	2008	1,250,000	347,933	
Nanticoke Drive Bridge Rehabilitation	2009, 2010a	1,630,372	1,493,383	
Unanticipated Bridge/Culvert Repairs	2010	300,000	132,437	
Flood Reconstruction	2010	450,000	307,238	
Killawog Rd & Oregon Hill Rd Bridges	2011	600,000	600,000	
Unanticipated Bridge/Culvert Repairs	2011	300,000	300,000	
West Hill Rd Bridge Rehabilitation/Scour	2011	300,000	280,296	
		8,220,000	4,592,371	
Highways/Roads				
Hooper Road Turning Lane and Signal	2009	450,000	0	(1)
2nd Street, Deposit, Drainage	2009	650,000	60,798	
Highway Reconstruction/Rehabilitation	2009, 2009a	2,350,000	21,546	
Highway Reconstruction/Rehabilitation	2010	2,225,000	6,239	
Highway Reconstruction/Rehabilitation	2011	2,225,000	1,340,194	
		7,900,000	1,428,777	
Library				
Equipment	2007	29,685	382	
Improvement and Renovations	2009, 2009a	50,000	8,829	
		79,685	9,211	

Schedule H

Authorized Capital Projects
Open as of August 31, 2011

	CIP Year*	Total Appropriations	Available Appropriations
Parks & Recreation			
Otsiningo Picnic Shelter No. 2	2006	50,000	21,673
Equipment Replacement	2007	20,000	1,499
Equipment Replacement	2008	75,000	75,000
Surface Rehabilitation	2010	75,000	48,753
Park Facilities Repairs and Renovations	2010	50,000	40,966
Otsiningo Bathroom	2011	100,000	67,619
Parks Facilities Repairs & Renovations	2011	75,000	75,000
		445,000	330,510
Public Transportation			
Transit Coach Replacement	2004, 2007a	3,310,000	143,263
Transit Fleet Additions	2005	834,000	183,752
Intermodal Transit Terminal	2006, 2009a, 2010a	14,106,000	149,973
5 - 24 Passenger Buses	2008	700,000	59,471
Building Renovations	2008	175,000	1,101
		19,125,000	537,560
Public Works			
Watershed Annual Maintenance	2007	75,000	21,291
County Office Building - Parking Area	2007	4,600,000	4,546,012
Upgrade Watershed Dam 23 (Savin-2)	2008	1,000,000	1,000,000
External Building Repairs - Front Street	2009	50,000	36,057
Watershed Regulatory Compliance	2010	225,000	105,151
Courthouse Air Handler Replacement	2010	300,000	25,986
Systematic Roof Replacement at County	2010	100,000	91,040
Upgrade of Court Access Control System	2010	200,000	200,000
Watershed Annual Maintenance	2011	75,000	75,000
Courthouse Steps	2011	100,000	100,000
Spill Prevention/Petroleum Bulk Storage	2011	250,000	250,000
		6,975,000	6,450,537
Road Machinery			
Highway Equipment Replacement	2007	350,000	3,507
Highway Equipment Replacement	2008	915,000	18
Highway Equipment Replacement	2010	1,005,000	6,085
Highway Equipment Replacement	2011	500,000	441
		2,770,000	10,051
Social Services			
Electronic Document Management System	2005	470,000	73,164

Schedule H

Authorized Capital Projects
Open as of August 31, 2011

	CIP Year*	Total Appropriations	Available Appropriations
Solid Waste			
Design Section III Closure	2008	275,000	44,716
Scale House Road and Facility	2008	2,000,000	13
Landfill Road Reconstruction	2008, 2010a	2,700,000	203,269
Construction of Section II & III Closure	2009, 2011a	2,500,000	1,157,818
Colesville Landfill Remediation	2010	250,000	94,651
Landfill Equipment	2010	350,000	94,740
Design/Construction Review - Section IV, Cells II & III	2010	1,000,000	488,760
Colesville Landfill Remediation	2011	550,000	550,000
Construction Section IV Cell II	2011	5,500,000	4,845,023
		15,125,000	7,478,990
Willow Point Nursing Facility			
WPNF Resident Room Renovation	1996,96a	2,805,000	255,490
Bathing Toileting Suite Renovations	2005	250,000	179,420
New 380 Bed Facility	2006	55,933,113	55,622,547
New Electrical Beds	2006	250,000	1,044
HVAC Repairs	2008	125,000	10,079
HVAC Replacement/Repairs	2009	125,000	121,948
Therapy Module - Software & Hardware	2009	26,930	9,446
Building Improvements	2009	92,000	34,702
Replacement of Equipmment/Furnishings	2010	124,900	89,196
Betterments & Improvements	2011	96,000	74,398
		59,827,943	56,398,269

* "a" signifies a budget amendment.
1 - As of 8/31/11 the project had $12,670.53 in outstanding encumbrances. Encumbrances are a reduction to available appropriations.
2 - As of 8/31/11 the project had $3,000 in outstanding encumbrances. Encumbrances are a reduction to available appropriations.

Schedule I

DEBT STATEMENT SUMMARY

Summary of Indebtedness, Debt Limit and Net Debt - Contracting Margin, as of 08/31/11.

Five-Year Average Full Valuation		$ 8,063,747,810
Debt Limit - 7% thereof		564,462,347
Bonds	36,023,600	
MBBA Bonds	49,000,000	
Bond Anticipation Notes	16,440,000	
Certificates of Participation	16,145,000	
Total Net Indebtedness Subject to Debt Limit		117,608,600
Net Debt-Contracting Margin		$ 446,853,747
The percent of debt contracting power exhausted is		20.84%

Note: Certificates of Participation are included but are not mandatory in the calculation of the margin.

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	Pay Date Advance Refunding	December 31 End Liab Prin Bal
2011						
2002 Issue (Matures 2019)		03/01	03/01	09/01	07/28	
Student Activities/Athletic Facility	$ 2,242,470	$ 209,928	$ 50,568	$ 4,358	$ 1,814,627	217,915
Total 2002 Issue	2,242,470	209,928	50,568	4,358	1,814,627	217,915
2005 Issue (Matures 2017)		04/15	04/15	10/15	07/28	
Student Activities/Athletic Facility	$ 227,229	$ 28,517	$ 4,392	$ 3,858		198,712
Roof Replacement Phase I	214,131	26,874	4,139	3,635		187,257
Original Boiler Replacement Phase I	136,391	17,117	2,636	2,316		119,274
Total 2005 Issue	577,751	72,508	11,167	9,809	-	505,243
2010 Issue (Matures 2021)		04/15	04/15	10/15	07/28	
Technology Initiative	$ 25,613	$ 2,248	$ 572	$ 538		23,365
Update Master Plan	4,224	371	94	89		3,853
Wales Building Renovation	80,979	7,107	1,808	1,701		73,872
Original Boiler Replacement Phase II	295,755	25,956	6,603	6,214		269,799
Feasibility Study	17,184	1,508	384	361		15,676
Energy Management Improvements	71,142	6,244	1,588	1,495		64,898
Roof Replacement Phase II	353,417	31,017	7,891	7,426		322,400
West Gym Bleachers	89,357	7,842	1,995	1,877		81,515
Roadway and Lot Upgrades	43,819	3,846	978	921		39,973
Roof Replacement III	165,539	14,528	3,696	3,478		151,011
Science Building	171,015	15,009	3,818	3,593		156,006
09 Alms Building Demo & Site Restoration	153,510	13,472	3,427	3,225		140,038
10 Direct Digital Control	114,559	10,054	2,558	2,407		104,505
10 Natural Gas Piping Replacement	143,199	12,567	3,197	3,009		130,632
Total 2010 Issue	1,729,312	151,769	38,611	36,334	-	1,577,543
2010 Issue (Matures 2025)		04/15	04/15	10/15	07/28	
Technology Initiative	$ 17,429	$ -	$ 509	$ 509		17,429
Update Master Plan	2,874	-	84	84		2,874
Wales Building Renovation	55,105	-	1,609	1,609		55,105
Original Boiler Replacement Phase II	201,256	-	5,876	5,876		201,256
Feasibility Study	11,693	-	341	341		11,693
Energy Management Improvements	48,411	-	1,413	1,413		48,411
Roof Replacement Phase II	240,493	-	7,021	7,021		240,493
West Gym Bleachers	60,805	-	1,775	1,775		60,805
Roadway and Lot Upgrades	29,818	-	871	871		29,818
Roof Replacement III	112,646		3,289	3,289		112,646
Science Building	116,372	-	3,397	3,397		116,372
09 Alms Building Demo & Site Restoration	104,461	-	3,050	3,050		104,461
10 Direct Digital Control	77,956	-	2,276	2,276		77,956
10 Natural Gas Piping Replacement	97,445	-	2,845	2,845		97,445
Total 2010 Issue	1,176,764	-	34,356	34,356	-	1,176,764

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	Pay Date Advance Refunding	December 31 End Liab Prin Bal
2011 Continued						
2011 Refunding Issue (Matures 2019)		02/15	02/15	08/15	07/28	
Student Activities/Athletic Facility	$ -	$ -	$ -	$ 2,679.36	$ -	1,887,565
Total 2011 Issue	-	-	-	2,679	-	1,887,565
Total Serial Bonds	**$ 5,726,297**	**$ 434,205**	**$ 134,702**	**$ 87,536**	**$ 1,814,627**	**$ 5,365,030**
05/11 Bond Anticipation Note (Matures 05/12)						
Hazardous Materials	$ -	$ - *	$ -			77,700
Total Bond Anticipation Notes	**$ -**	**$ - ***	**$ -**	**$ -**	**$ -**	**$ 77,700**
Total Serial Bonds and Bond Anticipation Notes	**$ 5,726,297**	**$ 434,205**	**$ 134,702**	**$ 87,536**	**$ 1,814,627**	**$ 5,442,730**

* Principal payment is comprised of budgeted principal payments, plus unbudgeted paydowns, plus remaining BAN proceeds reissued as serial bonds.

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	Pay Date Advance Refunding	December 31 End Liab Prin Bal
2012						
2002 Issue (Matures 2019)		03/01	03/01	09/01	07/28	
Student Activities/Athletic Facility	$ 217,915	$ 217,915	$ 4,358	$ -	$ -	$ -
Total 2002 Issue	217,915	217,915	4,358	-	-	-
2005 Issue (Matures 2017)		04/15	04/15	10/15	07/28	
Student Activities/Athletic Facility	$ 198,712	$ 29,752	$ 3,858	$ 3,300		168,960
Roof Replacement Phase I	187,257	28,037	3,635	3,110		159,220
Original Boiler Replacement Phase I	119,274	17,858	2,316	1,981		101,416
Total 2005 Issue	505,243	75,647	9,809	8,391	$ -	429,596
2010 Issue (Matures 2021)		04/15	04/15	10/15	07/28	
Technology Initiative	$ 23,365	$ 2,160	$ 538	$ 495		21,205
Update Master Plan	3,853	356	89	82		3,497
Wales Building Renovation	73,872	6,830	1,701	1,565		67,042
Original Boiler Replacement Phase II	269,799	24,947	6,214	5,715		244,852
Feasibility Study	15,676	1,449	361	332		14,227
Energy Management Improvements	64,898	6,001	1,495	1,375		58,897
Roof Replacement Phase II	322,400	29,810	7,426	6,829		292,590
West Gym Bleachers	81,515	7,537	1,877	1,727		73,978
Roadway and Lot Upgrades	39,973	3,696	921	847		36,277
Roof Replacement III	151,011	13,963	3,478	3,199		137,048
Science Building	156,006	14,425	3,593	3,305		141,581
09 Alms Building Demo & Site Restoration	140,038	12,948	3,225	2,966		127,090
10 Direct Digital Control	104,505	9,663	2,407	2,214		94,842
10 Natural Gas Piping Replacement	130,632	12,079	3,009	2,767		118,554
Total 2010 Issue	1,577,543	145,864	36,334	33,418	-	1,431,679

Schedule 1

Community College Debt Liability and Payment History
By Year, Issue and Project

	January 1 Begin Liab Prin Bal	Pay Date Principal Payment	Pay Date 1st Int Pay	Pay Date 2nd Int Pay	Pay Date Advance Refunding	December 31 End Liab Prin Bal
2012 Continued						
2010 Issue (Matures 2025)		04/15	04/15	10/15	07/28	
Technology Initiative	$ 17,429	$ -	$ 509	$ 509		17,429
Update Master Plan	2,874	-	84	84		2,874
Wales Building Renovation	55,105	-	1,609	1,609		55,105
Original Boiler Replacement Phase II	201,256	-	5,876	5,876		201,256
Feasibility Study	11,693	-	341	341		11,693
Energy Management Improvements	48,411	-	1,413	1,413		48,411
Roof Replacement Phase II	240,493	-	7,021	7,021		240,493
West Gym Bleachers	60,805	-	1,775	1,775		60,805
Roadway and Lot Upgrades	29,818	-	871	871		29,818
Roof Replacement III	112,646		3,289	3,289		112,646
Science Building	116,372	-	3,397	3,397		116,372
09 Alms Building Demo & Site Restoration	104,461	-	3,050	3,050		104,461
10 Direct Digital Control	77,956	-	2,276	2,276		77,956
10 Natural Gas Piping Replacement	97,445	-	2,845	2,845		97,445
Total 2010 Issue	1,176,764	-	34,356	34,356	-	1,176,764
2011 Refunding Issue (Matures 2019)		02/15	02/15	08/15	07/28	
Student Activities/Athletic Facility	$ 1,887,565	$ -	$ 28,370	$ 28,370	$ -	1,887,565
Total 2011 Issue	1,887,565	-	28,370	28,370	-	1,887,565
Total Serial Bonds	**$ 5,365,030**	**$ 439,426**	**$ 113,227**	**$ 104,535**	**$ -**	**$ 4,925,604**
05/11 Bond Anticipation Note (Matures 05/12)		05/11	05/11		07/28	
Hazardous Materials	$ 77,700	$ 7,770 *	$ 974			69,930
Total Bond Anticipation Notes	**$ 77,700**	**$ 7,770 ***	**$ 974**	**$ -**	**$ -**	**$ 69,930**
Total Serial Bonds and Bond Anticipation Notes	**$ 5,442,730**	**$ 447,196**	**$ 114,201**	**$ 104,535**	**$ -**	**$ 4,995,534**

* Principal payment is comprised of budgeted principal payments, plus unbudgeted paydowns, plus remaining BAN proceeds reissued as serial bonds.

Schedule 2

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Pay Date 1st Int Pay	Pay Date Principal Payment	Summer Pay Date Advance Refunding	Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
2010-2011						
		09/01	03/01	07/28	03/01	
2002 Issue (Matures 2019)						
Student Activities/Athletic Facility	$ 2,242,470	$ 50,568	$ 209,928	$ 1,814,627	$ 50,568	$ 217,915
Total 2002 Issue	2,242,470	50,568	209,928	1,814,627	50,568	217,915
		10/15	04/15		04/15	
2005 Issue (Matures 2017)						
Student Activities/Athletic Facility	$ 227,229	$ 4,392	$ 28,517	$ -	$ 4,392	$ 198,712
Roof Replacement Phase I	214,131	4,139	26,874	-	4,139	187,257
Original Boiler Replacement Phase I	136,391	2,636	17,117	-	2,636	119,274
Total 2005 Issue	577,751	11,167	72,508	-	11,167	505,243
		10/15	04/15		04/15	
2010 Issue (Matures 2021)						
Technology Initiative	$ 25,613	$ 538	$ 2,248	$ -	$ 572	$ 23,365
Update Master Plan	4,224	89	371	-	94	3,853
Wales Building Renovation	80,979	1,701	7,107	-	1,808	73,872
Original Boiler Replacement Phase II	295,755	6,214	25,956	-	6,603	269,799
Feasibility Study	17,184	361	1,508	-	384	15,676
Energy Management Improvements	71,142	1,495	6,244	-	1,588	64,898
Roof Replacement Phase II	353,417	7,426	31,017	-	7,891	322,400
West Gym Bleachers	89,357	1,877	7,842	-	1,995	81,515
Roadway and Lot Upgrades	43,819	921	3,846	-	978	39,973
Roof Replacement III	165,539	3,478	14,528	-	3,696	151,011
Science Building	171,015	3,593	15,009	-	3,818	156,006
09 Alms Building Demo & Site Restoration	153,510	3,225	13,472	-	3,427	140,038
10 Direct Digital Control	114,559	2,407	10,054	-	2,558	104,505
10 Natural Gas Piping Replacement	143,199	3,009	12,567	-	3,197	130,632
Total 2010 Issue	1,729,312	36,334	151,769	-	38,611	1,577,543

Schedule 2

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Pay Date 1st Int Pay	Pay Date Principal Payment	Summer Pay Date Advance Refunding	Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
2010-2011 Continued						
2010 Issue (Matures 2025)						
Technology Initiative	$ 17,429	$ 296	$ -	$ -	$ 509	$ 17,429
Update Master Plan	2,874	49	-	-	84	2,874
Wales Building Renovation	55,105	937	-	-	1,609	55,105
Original Boiler Replacement Phase II	201,256	3,422	-	-	5,876	201,256
Feasibility Study	11,693	199	-	-	341	11,693
Energy Management Improvements	48,411	823	-	-	1,413	48,411
Roof Replacement Phase II	240,493	4,090	-	-	7,021	240,493
West Gym Bleachers	60,805	1,034	-	-	1,775	60,805
Roadway and Lot Upgrades	29,818	507	-	-	871	29,818
Roof Replacement III	112,646	1,916	-	-	3,289	112,646
Science Building	116,372	1,979	-	-	3,397	116,372
09 Alms Building Demo & Site Restoration	104,461	1,776	-	-	3,050	104,461
10 Direct Digital Control	77,956	1,326	-	-	2,276	77,956
10 Natural Gas Piping Replacement	97,445	1,657	-	-	2,845	97,445
Total 2010 Issue	1,176,764	20,011	-	-	34,356	1,176,764
		02/15	02/15	07/28	08/15	
2011 Refunding Issue (Matures 2019)						
Student Activities/Athletic Facility	$ -	$ -	$ -	$ -	$ 2,679	$ 1,887,565
Total 2011 Issue	-	-	-	-	2,679	1,887,565
Total Serial Bonds	**$ 5,726,297**	**$ 118,080**	**$ 434,205**	**$ 1,814,627**	**$ 137,381**	**$ 5,365,030**
			05/11		05/11	
05/11 Bond Anticipation Note (Matures 05/12) *						
Hazardous Materials	$ -		$ -	$ -	$ -	$ 77,700
Total Bond Anticipation Notes	**$ -**		**$ -**	**$ -**	**$ -**	**$ 77,700**
Total Serial Bonds and Bond Anticipation Notes	**$ 5,726,297**	**$ 118,080**	**$ 434,205**	**$ 1,814,627**	**$ 137,381**	**$ 5,442,730**

*April 2011 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Schedule 2

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Pay Date 1st Int Pay	Pay Date Principal Payment	Summer Pay Date Advance Refunding	Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
2011-2012						
		09/01	03/01	07/28	03/01	
2002 Issue (Matures 2019)						
Student Activities/Athletic Facility	$ 217,915	$ 4,358	$ 217,915	$ -	$ 4,358	$ -
Total 2002 Issue	217,915	4,358	217,915	-	4,358	-
		10/15	04/15		04/15	
2005 Issue (Matures 2017)						
Student Activities/Athletic Facility	$ 198,712	$ 3,858	$ 29,752	$ -	$ 3,858	$ 168,960
Roof Replacement Phase I	187,257	3,635	28,037	-	3,635	159,220
Original Boiler Replacement Phase I	119,274	2,316	17,858	-	2,316	101,416
Total 2005 Issue	505,243	9,809	75,647	-	9,809	429,596
		10/15	04/15		04/15	
2010 Issue (Matures 2021)						
Technology Initiative	$ 23,365	$ 538	$ 2,160	$ -	$ 538	$ 21,205
Update Master Plan	3,853	89	356	-	89	3,497
Wales Building Renovation	73,872	1,701	6,830	-	1,701	67,042
Original Boiler Replacement Phase II	269,799	6,214	24,947	-	6,214	244,852
Feasibility Study	15,676	361	1,449	-	361	14,227
Energy Management Improvements	64,898	1,495	6,001	-	1,495	58,897
Roof Replacement Phase II	322,400	7,426	29,810	-	7,426	292,590
West Gym Bleachers	81,515	1,877	7,537	-	1,877	73,978
Roadway and Lot Upgrades	39,973	921	3,696	-	921	36,277
Roof Replacement III	151,011	3,478	13,963	-	3,478	137,048
Science Building	156,006	3,593	14,425	-	3,593	141,581
09 Alms Building Demo & Site Restoration	140,038	3,225	12,948	-	3,225	127,090
10 Direct Digital Control	104,505	2,407	9,663	-	2,407	94,842
10 Natural Gas Piping Replacement	130,632	3,009	12,079	-	3,009	118,554
Total 2010 Issue	1,577,543	36,334	145,864	-	36,334	1,431,679

Schedule 2

Community College Debt Liability and Payment Schedule
By Fiscal Year, Issue and Project

BCC Fiscal Year: September 1 - August 31

	September 1 Begin Liab Prin Bal	Pay Date 1st Int Pay	Pay Date Principal Payment	Summer Pay Date Advance Refunding	Pay Date 2nd Int Pay	August 31 End Liab Prin Bal
2011-2012 Continued						
2010 Issue (Matures 2025)						
Technology Initiative	$ 17,429	$ 509	$ -	$ -	$ 509	$ 17,429
Update Master Plan	2,874	84	-	-	84	2,874
Wales Building Renovation	55,105	1,609	-	-	1,609	55,105
Original Boiler Replacement Phase II	201,256	5,876	-	-	5,876	201,256
Feasibility Study	11,693	341	-	-	341	11,693
Energy Management Improvements	48,411	1,413	-	-	1,413	48,411
Roof Replacement Phase II	240,493	7,021	-	-	7,021	240,493
West Gym Bleachers	60,805	1,775	-	-	1,775	60,805
Roadway and Lot Upgrades	29,818	871	-	-	871	29,818
Roof Replacement III	112,646	3,289	-	-	3,289	112,646
Science Building	116,372	3,397	-	-	3,397	116,372
09 Alms Building Demo & Site Restoration	104,461	3,050	-	-	3,050	104,461
10 Direct Digital Control	77,956	2,276	-	-	2,276	77,956
10 Natural Gas Piping Replacement	97,445	2,845	-	-	2,845	97,446
Total 2010 Issue	1,176,764	34,356	-	-	34,356	1,176,764
		02/15	02/15	07/28	08/15	
2011 Refunding Issue (Matures 2019)						
Student Activities/Athletic Facility	$ 1,887,565	$ 28,370	$ -	$ -	$ 28,370	$ 1,887,565
Total 2011 Issue	1,887,565	28,370	-	-	28,370	1,887,565
Total Serial Bonds	**$ 5,365,030**	**$ 113,227**	**$ 439,426**	**$ -**	**$ 113,227**	**$ 4,925,604**
			05/11		05/11	
05/11 Bond Anticipation Note (Matures 05/12) *						
Hazardous Materials	$ 77,700		$ 7,770	$ -	$ 974	$ 69,930
Total Bond Anticipation Notes	**$ 77,700**		**$ 7,770**	**$ -**	**$ 974**	**$ 69,930**
Total Serial Bonds and Bond Anticipation Notes	**$ 5,442,730**	**$ 113,227**	**$ 447,196**	**$ -**	**$ 114,201**	**$ 4,995,534**

*April 2011 BAN amounts represent current short-term borrowing.
There is no estimate made of additional need for borrowing, for these or other projects.

Schedule 3

Statement of Community College
Authorized and Unborrowed Debt
For Community College projects open as of August 31, 2011

Serial Bonds and Bond Anticipation Notes

	Authorizing Resolution	Total Debt Authorized	Debt Unborrowed
Roof Replacement Phase II	07-816	621,000	20,420
Roof Replacement III	08-744	600,000	321,815
Science Building	08-744	21,000,000	18,189,000
Direct Digital Control	10-35	465,000	265,000
Natural Gas Piping Replacement	10-35	500,000	257,352
Hazardous Materials	10-592	515,000	437,300
Wales Building Upgrades	10-592	3,000,000	3,000,000
		$26,701,000	**$22,490,887**

Schedule 4

Community College Authorized Capital Projects
Open as of August 31, 2011

	CIP Year	Total Appropriations	Available Appropriations as of 08/31/11
Roof Replacement - BCC	2002	408,000	67,452
Original Boiler Replacement Phase I	2005	415,800	4,251
Update Master Plan	2006	250,000	18,199
Wales Building Renovation	2006	400,000	78,834
Original Boiler Replacement Phase II	2007	540,000	1,584
Feasibility Study	2007	50,000	49,949
Energy Management Improvements	2008	207,000	207,000
Roof Replacement	2008	621,000	16,853
West Gym Bleachers	2008	260,000	54,708
Roadway and Lot Upgrades	2009	85,000	85,000
Roof Replacement III	2009	600,000	430,225
Science Building	2009	21,000,000	19,496,074
Alms Building Demolition	2009	350,000	94,705
Direct Digital Control	2010	465,000	465,000
Natural Gas Piping Replacement	2010	500,000	343,673
Hazardous Materials	2011	515,000	515,000
Wales Building Upgrades	2011	3,000,000	3,000,000
Total		**$ 29,666,800**	**$ 20,604,834**

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SUPPLEMENTARY INFORMATION

SUPPLEMENTARY INFORMATION

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Public Defender	
911 Emergency Services	
Taxicab Fees	

PERSONNEL CHANGES

ADOPTED PERSONNEL CHANGES

#	Department	Department	Account	#	Title	Grade/ Union	Action	Reason	Savings
1	Arena	39010008	6001001	2	Custodial Worker	6 CSEA	Unfund	Create savings	$ 65,710
2	Arena	39010008	6001000	1	Secretary	13 CSEA	Unfund	Create savings	$ 58,924
3	CASA	32010006	6001000	1	CASA Director	25 ADMIN	Move to grant	Efficiency	$ -
4	CASA	32010006	6001000	1	Clinical Nurse Specialist	20 BAPA	Move to grant	Efficiency	$ -
5	CASA	32010006	6001000	1	Management Associate	18 BAPA	Move to grant	Efficiency	$ -
6	CASA	32010006	6001000	1	Assistant Supervising Public Health Nurse	19 CSEA	Move to grant	Efficiency	$ -
7	CASA	32010006	6001000	10	Public Health Nurse	17 CSEA	Move to grant	Efficiency	$ -
8	CASA	32010006	6001000	6	Senior Registered Professional Nurse	16 CSEA	Move to grant	Efficiency	$ -
9	CASA	32010006	6001000	1	Caseworker/Trainee	16/14 CSEA	Move to grant	Efficiency	$ -
10	CASA	32010006	6001000	1	Secretary	13 CSEA	Move to grant	Efficiency	$ -
11	CASA	32010006	6001000	4	Keyboard Specialist	8 CSEA	Move to grant	Efficiency	$ -
12	CASA	32010006	6001001	1	Caseworker/Trainee	16/14 CSEA	Move to grant	Efficiency	$ -
13	Central Foods	02010001	6001000	1	Assistant Cook	7 CSEA	Abolish	Create savings	$ 34,339
14	County Clerk	04020001	6001001	1	Motor Vehicle Clerk	8 CSEA	Abolish	Create savings	$ 16,228
15	County Clerk	04030001	6001000	1	Clerk	6 CSEA	Abolish	Create savings	$ 41,102
16	DPW B&G	15020101	6001000	1	Maintenance Worker	AFSCME	Abolish	Create savings	$ 50,627
17	DPW-Engineering	15030001	6001000	1	Clerk	6 CSEA	Abolish	Create savings	$ 38,573
18	DPW-Highway	29010205	6001000	1	Management Associate	AFSCME	Unfund	Create savings	$ 79,375
19	DPW-Highway	29010205	6001000	1	Laborer	AFSCME	Unfund	Create savings	$ 36,893
20	DPW-Security	22000103	6001000	1	Kennel Person	7 CSEA	Unfund	Create savings	$ 39,918
21	DPW-Security	22000203	6001000	1	Security Services Investigator	17 CSEA	Unfund	Create savings	$ 58,687
22	DPW-Security	22000203	6001000	1	Keyboard Specialist	8 CSEA	Unfund	Create savings	$ 44,274
23	DPW-Security	22000203	6001000	2	Security Officer II	12 CSEA	Unfund	Create savings	$ 106,636
24	DPW-Solid Waste	38040007	6001000	1	MEO III	AFSCME	Unfund	Create savings	$ 74,776
25	Emergency Services	20010003	6001000	1	Sr Account Clerk	9 CSEA	move to 911	Create savings	$ 56,262
26	Emergency Services	20020003	6001000	1	Communications Supervisor	24 ADMIN	move to operating	Efficiency	$ (100,196)
27	Health	25010004	6001000	1	Keyboard Specialist	8 CSEA	Abolish	Create savings	$ 46,953
28	Health	25010004	6001001	1	Stenographic Secretary	13 CSEA	Create	Efficiency	$ (22,985)
29	Health	25020004	6001001	1	Registered Professional Nurse	14 CSEA	Abolish	Create savings	$ 17,837
30	Health	25060004	6001000	1	Early Intervention Service Coordinator	16 CSEA	Unfund	Create savings	$ 58,814
31	Information Technology	10020001	6001000	1	Systems Analyst	26 BAPA	Unfund	Create savings	$ 109,463
32	Information Technology	10020001	6001000	1	Management Associate	18 BAPA	Downgrade to PT	Create savings	$ 53,249
33	Library	40000008	6001000	1	Library Clerk	6 CSEA	Unfund	Create savings	$ 41,159
34	Mental Health	26000004	6001001	2	Custodial Worker	6 CSEA	Abolish	Create savings	$ 42,306
35	Mental Health	26000004	6001000	1	Clinical Social Worker	21 CSEA	Abolish	Create savings	$ 90,345
36	Mental Health	26000004	6001000	1	Secretary	13 CSEA	Abolish	Create savings	$ 66,206
37	Mental Health	26000004	6001001	1	Clinical Social Worker	21 CSEA	Abolish	Create savings	$ 41,818
38	Office For Aging	34010006	6001001	1	Aging Services Program Coordinator	20 BAPA	move to temporary line	Efficiency	
39	Public Transportation	31010105	6001000	1	Secretary	13 CSEA	Abolish	Create savings	$ 62,914
40	Public Transportation	31010105	6001000	1	Stores Clerk	ATU	Unfund	Create savings	$ 48,053
41	Public Transportation	31010105	6001000	5	Coach Operator	ATU	Abolish	Create savings	$ 310,559
42	Public Transportation	31010105	6001000	1	Dispatcher	10 CSEA	Abolish	Create savings	$ 52,271
43	Public Transportation	31010105	6001000	1	Sr Account Clerk	9 CSEA	Abolish	Create savings	$ 46,325
44	Public Transportation	31010105	6001001	1	Coach Operator	ATU	Abolish	Create savings	$ 41,209
45	Purchasing	16000001	6001000	1	Secretary	13 CSEA	Downgrade FT to temp PT	Create savings	$ 39,870
46	Risk & Insurance	18020001	6001000	1	Secretary	14 ADMIN	Downgrade to Senior Account clerk	Create savings	$ 5,334
47	Sheriff	23020403	6001001	1	Stenographic Specialist	8 CSEA	move to temporary line	Efficiency	
48	Social Services	35050006	6001000	1	Caseworker/Trainee	16/14 CSEA	Abolish	Create savings	$ 77,660
49	Social Services	35050006	6001000	1	Keyboard Specialist	8 CSEA	Abolish	Create savings	$ 48,640

ADOPTED PERSONNEL CHANGES

#	Department	Department	Account	#	Title	Grade/ Union	Action	Reason	Savings
50	Veteran's Services	36000006	6001000	1	Keyboard Specialist	8 CSEA	Create	Efficiency	$ (42,349)
51	WPNH	27030204	6001000	1	Custodial Worker	6 CSEA	Abolish	Create savings	$ 47,810
52	WPNH	27030204	6001001	1	Custodial Worker	6 CSEA	Abolish	Create savings	$ 13,842
53	WPNH	27050104	6001000	1	Dietary Technician	11 CSEA	Abolish	Create savings	$ 64,641
54	WPNH	27050104	6001000	1	Food Service Helper	5 CSEA	Abolish	Create savings	$ 38,549
55	WPNH	27050104	6001001	1	Food Service Helper	5 CSEA	Abolish	Create savings	$ 20,344
56	WPNH	27060304	6001000	1	Clinical Care Coordinator II/I	18/17 BAPA	Abolish	Create savings	$ 64,158
57	WPNH	27060304	6001000	2	Charge Nurse RPN/Sr LPN	15/11 CSEA	Abolish	Create savings	$ 119,582
58	WPNH	27060304	6001000	3	Clerk	6 CSEA	Abolish	Create savings	$ 152,007
59	WPNH	27060304	6001001	2	RPN/LPN	14/10 CSEA	Abolish	Create savings	$ 55,402
60	WPNH	27060304	6001000	3	Certified Nursing Assistant	6 CSEA	Abolish	Create savings	$ 156,079
61	WPNH	27060304	6001001	14	Certified Nursing Assistant	6 CSEA	Abolish	Create savings	$ 317,170
62	WPNH	27070304	6001001	1	Social Work Assistant	14 CSEA	Abolish	Create savings	$ 26,327

PERSONNEL SUMMARY

2012 PERSONNEL SERVICES SUMMARY

	2010 ACTUALS		CURRENT THRU April 30, 2011		2012 REQUESTED		2012 RECOMMENDED		2012 ADOPTED	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
GENERAL FUND										
LEGISLATURE	4	19	4	19	4	19	4	19	4	19
EXECUTIVE	10	0	7	0	7	0	7	0	7	0
COUNTY CLERK	30	11	28	8	27	7	27	7	27	7
DISTRICT ATTORNEY	29	0	29	0	29	0	29	0	29	0
AUDIT AND CONTROL	11	1	9	1	9	1	9	1	9	1
CORONERS	0	4	0	4	0	4	0	4	0	4
ELECTIONS	6	2	6	2	6	2	6	2	6	2
OFFICE OF MANAGEMENT & BUDGET	0	0	14	0	14	0	14	0	14	0
FINANCE	13	0	13	0	0	0	0	0	0	0
INFORMATION TECHNOLOGY	35	1	32	1	31	2	31	2	31	2
LAW (COUNTY ATTORNEY)	23	0	22	0	22	0	22	0	22	0
PERSONNEL	13	1	11	1	11	1	11	1	11	1
PUBLIC DEFENDER	21	0	21	0	21	0	21	0	21	0
PUBLIC WORKS (INCLUDING SECURITY)	101	7	103	10	101	10	101	10	101	10
PURCHASING	5	0	5	0	4	0	4	0	4	0
REAL PROPERTY TAX SERVICES	10	0	10	0	10	0	10	0	10	0
SHERIFF	233	2	235	3	235	2	235	2	235	2
EMERGENCY SERVICES	47	0	47	0	49	1	49	1	49	1
PROBATION	51	0	50	0	51	0	50	0	50	0
STOP DWI	3	0	2	0	2	0	2	0	2	0
HEALTH	57	18	53	19	51	18	50	18	50	18
MENTAL HEALTH	39	16	34	17	33	16	32	14	32	14
AGING, OFFICE FOR THE (OFA)	9	1	8	2	7	2	7	2	7	2
COMMUNITY ALTERNATIVE SYS. AGENCY (CASA)	26	1	26	1	0	0	0	0	0	0
SOCIAL SERVICES	279	2	262	2	260	2	260	2	260	2
VETERANS' SERVICES	2	0	1	0	2	0	2	0	2	0
PLANNING & ECONOMIC DEVELOPMENT	7	0	7	0	7	0	7	0	7	0
PARKS & RECREATION	33	0	25	0	25	0	25	0	25	0
YOUTH BUREAU	2	0	1	0	1	0	1	0	1	0
GENERAL FUND TOTAL	**1,099**	**86**	**1,065**	**90**	**1,019**	**87**	**1,016**	**85**	**1,016**	**85**

2012 PERSONNEL SERVICES SUMMARY

	2010 ACTUALS		CURRENT THRU April 30, 2011		2012 REQUESTED		2012 RECOMMENDED		2012 ADOPTED	
	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME	FULL TIME	PART TIME
ENTERPRISE FUND										
AVIATION	21	3	21	3	21	3	21	3	21	3
PUBLIC TRANSPORTATION (TRANSIT)	84	27	81	26	73	25	73	25	73	25
SOLID WASTE MANAGEMENT	22	0	22	0	22	0	22	0	22	0
WILLOW POINT NURSING HOME	346	136	327	123	315	104	315	104	315	104
ENTERPRISE FUND TOTAL	**473**	**166**	**451**	**152**	**431**	**132**	**431**	**132**	**431**	**132**
INTERNAL SERVICES FUND										
CENTRAL FOOD & NUTRITION SERVICES	25	20	23	20	22	20	22	20	22	20
PUBLIC WORKS/FLEET MANAGEMENT	4	0	4	0	4	0	4	0	4	0
RISK & INSURANCE	6	0	6	0	6	0	6	0	6	0
INTERNAL SERVICES FUND TOTAL	**35**	**20**	**33**	**20**	**32**	**20**	**32**	**20**	**32**	**20**
SPECIAL REVENUE FUND										
LIBRARY	24	13	21	12	21	12	21	12	21	12
PUBLIC WORKS/HIGHWAYS	75	0	74	0	74	0	74	0	74	0
PARKS & RECREATION/VETERAN'S ARENA	6	4	5	4	5	4	5	4	5	4
PARKS & RECREATION/EN-JOIE GOLF COURSE	2	0	2	0	2	0	2	0	2	0
SPECIAL REVENUE FUND TOTAL	**107**	**17**	**102**	**16**	**102**	**16**	**102**	**16**	**102**	**16**
	1,714	**289**	**1,651**	**278**	**1,584**	**255**	**1,581**	**253**	**1,581**	**253**
TOTAL HEAD COUNT	**2,003**		**1,929**		**1,839**		**1,834**		**1,834**	

FINANCIAL SUMMARIES

Report : BP060

Type : EXPENSE

Budget Yr: 2012

Broome County Government

Appropriation by Character

Character	Character Title	2010 Actuals	2011 Budget	2011 Actuals as of 9/6/2011	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000010	Personal Service	81,747,634	80,855,103	66,426,788	79,097,258	78,895,566	78,807,455
0000020	Equipment and Capital Outlay	6,049	174,663	66,953	344,433	344,433	344,433
0000040	Contractual Expenditures	178,567,795	195,954,834	157,060,829	200,683,996	200,107,358	200,149,894
0000041	Chargeback Expenses	15,011,722	15,957,759	7,669,098	16,209,262	16,209,262	16,209,262
0000042	Depreciation	11,149,225	0	0	0	0	0
0000060	Principal on Indebtedness	6,392,245	7,292,500	4,384,194	9,403,870	9,403,870	8,424,137
0000070	Interest on Indebtedness	4,953,966	5,226,033	4,284,619	5,173,272	5,173,272	5,075,832
0000080	Employee Benefits	43,385,739	47,708,028	37,292,304	48,705,302	48,559,650	48,588,680
0000090	Transfers	17,697,722	14,708,654	14,623,654	15,000,981	15,000,981	14,192,697
		358,912,097	**367,877,574**	**291,808,439**	**374,618,374**	**373,694,392**	**371,792,390**

Report : BP160

Type : REVENUE

Budget Yr: 2012

Broome County Government

Revenue by Character

Character	Character Title	2010 Actuals	2011 Budget	2011 Actuals as of 9/6/2011	2012 Budget Requested	2012 Budget Recommended	2012 Budget Adopted
0000001	Tax Items	136,492,108	149,471,906	129,859,745	7,100,000	153,180,631	152,100,776
0000002	Departmental Income	105,654,585	111,273,904	77,541,674	108,459,951	108,579,951	108,459,951
0000003	Use of Money	510,829	888,065	393,887	476,080	476,080	476,080
0000004	LIcenses and Permits	106,605	68,860	93,587	87,455	87,455	87,455
0000005	Fines and Forfeitures	422,354	448,500	258,733	451,300	451,300	451,300
0000006	Sale of Prop and Comp for Loss	204,506	165,269	156,831	176,904	176,904	176,904
0000007	Misc Interfund Revenues	31,094,197	22,663,311	23,299,118	23,376,090	23,376,090	22,567,806
0000008	State Aid	36,315,489	37,660,480	17,918,579	33,776,385	33,542,541	33,548,678
0000009	Federal Aid	46,919,913	43,188,464	39,088,307	49,626,417	49,626,417	49,726,417
		357,720,586	**365,828,759**	**288,610,461**	**223,530,582**	**369,497,369**	**367,595,367**

Report ID: BCBP064
Budget Yr: 2012

Broome County Government
APPROPRIATION SUMMARY BY DEPARTMENT

DEPARTMENT	DEPARTMENT TITLE	2010 ACTUALS	2011 BUDGET	2011 YTD ACTUALS AS OF 09/06/2011	2012 BUDGET REQUESTED	2012 BUDGET RECOMMENDED	2012 BUDGET ADOPTED
01	Audit and Control	3,701,263	3,285,219	2,769,969	3,235,993	3,235,993	3,235,993
02	Central Foods	4,326,042	4,529,710	3,356,085	4,525,114	4,525,114	4,525,114
03	Coroners	340,148	344,699	283,200	344,622	344,622	344,622
04	County Clerk	2,172,369	2,260,221	1,787,076	2,269,676	2,269,676	2,269,676
05	County Executive	991,620	782,029	603,012	739,148	739,148	739,148
06	District Attorney	2,730,727	2,904,999	2,209,736	2,812,038	2,812,038	2,812,038
07	Elections	1,262,696	1,260,116	697,227	1,361,517	1,333,138	1,333,138
08	Finance	928,982	0	0	0	0	0
09	Fleet Management	1,103,492	896,040	842,821	1,221,062	1,221,062	1,221,062
10	Information Technology	5,220,826	5,327,987	4,056,422	5,255,856	5,255,856	5,255,856
11	Law	2,039,643	2,267,153	1,831,097	2,297,601	2,297,601	2,297,601
12	Legislative	703,952	738,940	584,650	764,138	764,138	750,138
13	Personnel	815,835	832,556	692,527	880,705	880,705	880,705
14	Public Defender	1,856,457	2,098,279	1,567,631	2,091,904	2,091,904	2,091,904
15	Public Works	6,716,998	7,225,422	5,236,653	7,069,063	7,069,063	7,069,063
16	Purchasing	280,663	292,550	235,942	270,669	270,669	270,669
17	Real Property Tax Services	950,751	962,363	791,135	979,881	979,881	979,881
18	Risk and Insurance	40,930,144	49,015,638	37,137,479	50,898,206	50,898,206	50,898,206
20	Emergency Services	3,820,703	3,991,712	3,405,620	4,362,599	4,460,077	4,449,837
21	Probation	3,846,735	4,330,761	3,423,755	4,219,737	4,161,820	4,161,820
22	Security	3,597,623	4,108,700	2,822,052	3,860,672	3,860,672	3,860,672
23	Sheriff	27,618,615	30,224,762	24,072,192	30,562,132	30,497,349	30,597,349
24	STOP DWI	483,443	406,000	258,998	406,152	406,152	406,152
25	Health	14,792,383	16,425,045	10,191,225	15,649,283	15,550,642	15,550,642
26	Mental Health	4,278,188	4,687,212	3,491,667	4,584,855	4,476,343	4,476,343
27	Willow Point	29,747,297	30,013,862	20,540,624	29,479,256	29,479,256	29,479,256
28	Aviation	8,001,025	3,973,212	2,911,752	4,087,322	4,087,322	4,087,322
29	Highway	9,985,073	9,593,745	8,097,762	10,062,074	10,062,074	9,292,074
30	Road Machinery	2,032,102	2,172,393	1,944,761	2,269,949	2,269,949	2,269,949
31	Public Transportation	14,230,223	11,905,657	8,913,946	11,350,429	11,350,429	11,319,822
32	CASA	1,883,201	2,188,927	1,501,518	0	0	0
34	Office for Aging	1,699,977	1,751,687	1,568,208	1,633,545	1,633,545	1,633,545
35	Social Services	105,789,781	119,065,715	95,871,808	121,019,607	120,632,875	120,632,875
36	Veterans Services	298,285	273,461	183,049	426,383	426,383	426,383
37	Planning and Econ Development	707,318	744,970	476,066	742,231	742,231	742,231
38	Solid Waste Management	13,058,099	8,996,973	4,450,788	9,414,859	9,414,859	9,414,859
39	Arena	1,945,610	1,697,951	1,326,711	1,607,477	1,482,843	1,481,303
40	County Library	2,048,240	2,467,369	1,663,268	2,342,660	2,342,660	2,342,660
41	En Joie Golf Course	956,944	924,696	836,806	935,524	935,524	935,524
42	Forum	194,376	200,242	120,914	195,449	195,449	195,449
43	Parks and Recreation	2,849,420	2,743,238	2,169,424	2,731,873	2,718,498	2,692,697
44	Youth Bureau	76,155	283,450	60,877	224,798	224,798	224,798
45	Office of Management & Budget	0	1,229,964	979,168	1,235,982	1,235,982	1,235,982
90	Special Objects	9,844,237	1,075,498	8,872,885	5,968,694	5,830,207	5,745,910
91	Debt Service (General Fund)	4,820,763	4,629,687	4,224,688	5,178,641	5,178,641	4,921,408
92	Interfund Transfers	13,233,673	12,746,764	12,746,764	13,048,998	13,048,998	12,240,714
95	Treasurers	0	0	-1,519	0	0	0
		358,912,097	367,877,574	291,808,439	374,618,374	373,694,392	371,792,390

Report ID: BCBP164
Budget Yr: 2012

Broome County Government
REVENUE SUMMARY BY DEPARTMENT

DEPARTMENT	DEPARTMENT TITLE	2010 ACTUALS	2011 BUDGET	2011 YTD ACTUALS AS OF 09/06/2011	2012 BUDGET REQUESTED	2012 BUDGET RECOMMENDED	2012 BUDGET ADOPTED
01	Audit and Control	987,335	1,005,000	821,123	955,766	955,766	955,766
02	Central Foods	4,174,864	4,646,384	2,863,744	4,725,778	4,725,778	4,725,778
04	County Clerk	3,982,807	4,098,373	3,071,343	4,198,258	4,198,258	4,198,258
05	County Executive	2,135,199	2,506,174	0	2,266,376	2,266,376	2,266,376
06	District Attorney	139,480	272,551	113,832	464,725	464,725	464,725
07	Elections	309,002	300,500	300,105	536,500	536,500	536,500
08	Finance	137,312,168	0	0	0	0	0
09	Fleet Management	1,155,235	403,950	345,165	891,331	891,331	891,331
10	Information Technology	2,287,934	2,567,731	1,655,381	2,508,332	2,508,332	2,508,332
11	Law	1,136,564	1,446,000	917,160	1,469,348	1,469,348	1,469,348
12	Legislative	1,418	1,200	984	1,000	1,000	1,000
13	Personnel	69,058	45,135	48,061	94,022	94,022	94,022
14	Public Defender	25,075	22,900	14,416	20,000	20,000	20,000
15	Public Works	742,493	1,118,103	662,028	1,224,430	1,224,430	1,224,430
16	Purchasing	13,567	1,500	4,250	1,500	1,500	1,500
17	Real Property Tax Services	1,813,195	1,642,960	1,347,533	1,820,300	1,820,300	1,820,300
18	Risk and Insurance	46,831,050	48,175,020	36,789,904	47,929,892	47,929,892	47,929,892
20	Emergency Services	757,336	883,193	592,317	1,054,806	1,054,806	1,054,806
21	Probation	1,520,436	1,655,038	974,536	1,657,890	1,657,890	1,657,890
22	Security	2,677,798	2,984,911	1,610,891	2,748,996	2,748,996	2,748,996
23	Sheriff	1,450,280	1,334,488	1,743,038	1,348,980	1,348,980	1,448,980
24	STOP DWI	463,320	406,000	262,312	406,152	406,152	406,152
25	Health	7,765,859	8,976,225	4,915,823	8,452,410	8,452,410	8,452,410
26	Mental Health	3,211,261	3,501,547	1,657,940	3,399,711	3,399,711	3,399,711
27	Willow Point	24,450,950	30,054,767	25,291,187	29,497,368	29,497,368	29,497,368
28	Aviation	6,552,597	3,957,700	3,033,564	4,011,347	4,011,347	4,011,347
29	Highway	9,156,820	9,593,745	7,809,667	10,062,074	10,062,074	9,292,074
30	Road Machinery	2,345,331	2,171,853	2,136,905	2,269,949	2,269,949	2,269,949
31	Public Transportation	19,526,842	11,104,957	4,445,102	11,350,429	11,350,429	11,319,822
32	CASA	1,876,782	2,196,017	1,299,515	0	0	0
34	Office for Aging	1,113,599	1,188,944	871,636	1,170,803	1,170,803	1,170,803
35	Social Services	53,900,858	52,610,742	42,015,460	55,682,048	55,448,204	55,448,204
36	Veterans Services	322,260	417,500	327,756	502,598	502,598	502,598
37	Planning and Econ Development	40,724	42,500	30,032	39,840	39,840	39,840
38	Solid Waste Management	9,122,153	8,976,078	6,461,388	8,546,985	8,546,985	8,546,985
39	Arena	1,906,575	1,697,951	1,384,154	1,482,843	1,482,843	1,481,303
40	County Library	2,396,328	2,267,369	1,881,048	2,142,660	2,142,660	2,142,660
41	En Joie Golf Course	990,502	949,019	688,734	961,619	961,619	961,619
42	Forum	142,211	176,500	129,612	182,000	182,000	182,000
43	Parks and Recreation	215,484	323,284	153,369	233,490	353,490	233,490
44	Youth Bureau	1,225	240,600	0	183,082	183,082	183,082
45	Office of Management & Budget	0	147,794,406	128,473,565	4,915,000	150,995,631	149,915,776
90	Special Objects	1,667,544	1,717,000	1,258,168	1,717,000	1,717,000	1,717,000
91	Debt Service (General Fund)	661,523	352,944	207,698	402,944	402,944	402,944
92	Interfund Transfers	367,544	0	0	0	0	0
94	Agency	0	0	15	0	0	0
		357,720,586	365,828,759	288,610,461	223,530,582	369,497,369	367,595,367

Report : BP042

Type : EXPENSE

Budget Yr: 2012

Broome County Government

Appropriation by Subfund

Subfund	Subfund Title	2010 Actuals	2011 Budget	2011 Actuals as of 9/6/2011	2012 Requested	2012 Recommended	2012 Adopted
1010	General Operating	230,546,950	241,690,328	199,787,155	246,424,442	245,625,094	244,525,239
2010	Aviation Operating	8,001,025	3,973,212	2,911,752	4,087,322	4,087,322	4,087,322
2020	SWM Operating	13,058,099	8,996,973	4,450,788	9,414,859	9,414,859	9,414,859
2040	Transit Operating	14,231,079	11,905,657	8,913,946	11,350,429	11,350,429	11,319,822
2050	WPNH Operating	29,747,297	30,013,862	20,540,624	29,479,256	29,479,256	29,479,256
2060	Central Kitchen Operating	4,326,042	4,529,710	3,356,085	4,525,114	4,525,114	4,525,114
2070	Fleet Operating	1,103,492	896,040	842,821	1,221,062	1,221,062	1,221,062
2080	Health Insurance Operating	36,578,013	43,198,872	33,358,248	44,920,873	44,920,873	44,920,873
2090	Self Insurance Operating	1,870,681	2,360,456	992,205	2,425,080	2,425,080	2,425,080
2100	Workers Comp Operating	2,481,450	3,456,310	2,787,026	3,552,253	3,552,253	3,552,253
3110	Arena Operating	1,945,610	1,697,951	1,326,711	1,607,477	1,482,843	1,481,303
3120	County Road Operating	9,985,073	9,593,745	8,097,762	10,062,074	10,062,074	9,292,074
3140	EnJoie Operating	956,944	924,696	836,806	935,524	935,524	935,524
3150	Library Operating	2,048,240	2,467,369	1,663,268	2,342,660	2,342,660	2,342,660
3160	Road Machinery Operating	2,032,102	2,172,393	1,944,761	2,269,949	2,269,949	2,269,949
9010	Treasures	0	0	-1,519	0	0	0
		358,912,097	367,877,574	291,808,439	374,618,374	373,694,392	371,792,390

Report : BP142

Type : REVENUE

Budget Yr: 2012

Broome County Government

Revenue by Subfund

Subfund	Subfund Title	2010 Actuals	2011 Budget	2011 Actuals as of 9/6/2011	2012 Requested	2012 Recommended	2012 Adopted
1010	General Operating	229,110,154	241,829,966	195,488,860	99,658,307	245,625,094	244,525,239
2010	Aviation Operating	6,553,312	3,957,700	3,038,419	4,011,347	4,011,347	4,011,347
2020	SWM Operating	9,120,583	8,976,078	6,461,388	8,546,985	8,546,985	8,546,985
2040	Transit Operating	19,527,562	11,104,957	4,445,102	11,350,429	11,350,429	11,319,822
2050	WPNH Operating	24,450,950	30,054,767	25,291,187	29,497,368	29,497,368	29,497,368
2060	Central Kitchen Operating	4,175,051	4,646,384	2,863,744	4,725,778	4,725,778	4,725,778
2070	Fleet Operating	1,155,235	403,950	336,164	891,331	891,331	891,331
2080	Health Insurance Operating	41,446,845	42,324,400	34,144,516	41,952,559	41,952,559	41,952,559
2090	Self Insurance Operating	2,293,421	2,393,310	809,456	2,425,080	2,425,080	2,425,080
2100	Workers Comp Operating	3,090,784	3,457,310	1,835,932	3,552,253	3,552,253	3,552,253
3110	Arena Operating	1,906,575	1,697,951	1,384,154	1,482,843	1,482,843	1,481,303
3120	County Road Operating	9,156,820	9,593,745	7,804,852	10,062,074	10,062,074	9,292,074
3140	EnJoie Operating	991,635	949,019	688,734	961,619	961,619	961,619
3150	Library Operating	2,396,328	2,267,369	1,881,048	2,142,660	2,142,660	2,142,660
3160	Road Machinery Operating	2,345,331	2,171,853	2,136,905	2,269,949	2,269,949	2,269,949
		357,720,586	365,828,759	288,610,461	223,530,582	369,497,369	367,595,367

Report ID: BCBP070
Budget Yr: 2012

Broome County Government
APPROPRIATION SUMMARY BY FUNCTION

FUNCTION	FUNCTION TITLE	2010 ACTUALS	2011 BUDGET	2011 YTD ACTUALS AS OF 09/06/2011	2012 BUDGET REQUESTED	2012 BUDGET RECOMMENDED	2012 BUDGET ADOPTED
00000001	General Government Function	76,939,448	83,548,750	65,554,014	88,043,079	88,014,700	88,000,700
00000002	Education Function	17,120,702	18,239,075	13,689,702	17,705,215	17,705,215	17,705,215
00000003	Public Safety Function	39,376,109	43,071,935	33,987,467	43,421,292	43,396,070	43,485,830
00000004	Health Function	39,267,475	40,628,981	27,972,883	39,650,116	39,442,963	39,442,963
00000005	Transportation Function	34,248,423	27,645,007	21,868,221	27,769,774	27,769,774	26,969,167
00000006	Economic Assistance and Opp	110,745,644	124,498,391	100,005,177	124,173,250	123,776,477	123,776,477
00000007	Home and Community Svcs	13,833,842	9,791,943	4,976,854	10,207,090	10,205,590	10,230,590
00000008	Culture and Community Services	9,155,929	8,892,259	6,682,560	8,722,781	8,457,826	8,444,485
00000099	Unallocated Function	18,224,525	11,561,233	17,071,561	14,925,777	14,925,777	13,736,963
		358,912,097	367,877,574	291,808,439	374,618,374	373,694,392	371,792,390

Report ID: BCBP170
Budget Yr: 2012

Broome County Government
REVENUE SUMMARY BY FUNCTION

FUNCTION	FUNCTION TITLE	2010 ACTUALS	2011 BUDGET	2011 YTD ACTUALS AS OF 09/06/2011	2012 BUDGET REQUESTED	2012 BUDGET RECOMMENDED	2012 BUDGET ADOPTED
00000001	General Government Function	203,066,840	216,009,887	177,396,608	73,984,558	220,065,189	218,985,334
00000002	Education Function	5,182,986	6,511,784	3,300,361	6,161,172	6,161,172	6,161,172
00000003	Public Safety Function	6,869,170	7,263,630	5,183,094	7,216,824	7,216,824	7,316,824
00000004	Health Function	30,245,084	36,020,755	28,564,589	35,188,317	35,188,317	35,188,317
00000005	Transportation Function	37,581,590	26,828,255	17,425,238	27,693,799	27,693,799	26,893,192
00000006	Economic Assistance and Opp	58,815,641	57,488,203	45,337,035	58,430,449	58,196,605	58,196,605
00000007	Home and Community Svcs	9,162,877	9,018,578	6,491,420	8,586,825	8,586,825	8,586,825
00000008	Culture and Community Services	5,652,325	5,654,723	4,236,917	5,185,694	5,305,694	5,184,154
00000099	Unallocated Function	1,144,073	1,032,944	675,199	1,082,944	1,082,944	1,082,944
		357,720,586	365,828,759	288,610,461	223,530,582	369,497,369	367,595,367

HISTORICAL TAX LEVY

HISTORICAL TAX LEVY / RATES

YEAR	COUNTY TAX LEVY	COUNTY TAXABLE ASSESSED VALUE	FULL VALUE	TAX RATE PER 1000	FULL VALUE TAX RATE
1980	10,694,530	482,680,921	2,264,500,003	27.970630	4.72269
1981	9,668,308	488,323,468	2,425,685,304	19.798983	3.98580
1982	12,512,505	489,959,629	2,722,430,188	25.537829	4.59608
1983	14,383,543	496,064,929	2,977,959,026	28.995283	4.83000
1984	15,750,734	500,500,135	2,999,108,269	31.469990	5.25181
1985	16,741,000	507,362,527	3,111,190,865	32.996130	5.38090
1986	19,422,860	512,121,910	3,318,704,840	37.926243	5.85254
1987	22,103,593	525,258,814	3,523,940,038	42.081337	6.27241
1988	28,879,709	539,735,218	3,893,090,676	53.507177	7.41820
1989	30,317,677	554,862,377	4,209,937,950	54.639994	7.20145
1990	43,712,596	563,482,065	4,889,787,284	77.575843	8.93957
1991	43,755,573	566,072,704	5,521,813,003	77.300000	7.92413
1992	40,791,901	560,602,191	5,834,987,050	72.760000	6.99092
1993	40,791,901	561,953,086	7,174,960,391	72.589513	5.68531
1994	39,650,691	3,822,490,093	7,153,261,011	10.373000	5.54302
1995	43,576,188	3,778,396,235	6,728,670,219	11.532985	6.47620
1996	42,602,336	3,755,912,650	6,673,999,187	11.342739	6.38333
1997	41,140,835	3,693,525,069	6,625,071,798	11.138637	6.20987
1998	38,865,664	3,620,216,875	6,518,537,857	10.735728	5.96233
1999	37,745,365	3,604,640,914	5,739,871,863	10.582773	6.57599
2000	37,182,608	3,517,335,943	5,744,826,235	10.571242	6.47236
2001	36,777,199	3,519,624,466	5,928,970,906	10.449183	6.20296
2002	36,709,717	3,549,699,395	6,120,595,205	10.341641	5.99774
2003	46,764,650	3,578,389,676	6,623,303,776	13.068630	7.06062
2004	51,282,493	3,590,168,635	6,589,906,744	14.284146	7.78198
2005	51,263,059	3,619,869,899	6,881,481,919	14.161575	7.44942
2006	53,277,881	3,601,928,784	6,998,440,377	14.791487	7.61282
2007	55,301,343	3,623,898,760	7,388,569,323	15.260179	7.48472
2008	58,326,387	3,642,795,622	8,363,852,580	16.011435	6.81912
2009	60,340,186	3,676,914,823	9,256,213,918	16.410548	6.51888
2010	64,331,918	5,474,666,923	9,997,585,274	11.750837	6.43475
2011	67,918,995	5,485,197,941	10,001,025,665	12.382232	6.79120
2012	67,906,109	5,511,599,459	9,732,723,098	12.320581	6.97709

PROPERTY TAX LEVY BY MUNICIPALITY

2012 ADOPTED TAX LEVY BY MUNICIPALITY

MUNICIPALITY	2011 Equal RATE	COUNTY TAXABLE ADJUSTED DISTRIBUTED	2012 FULL VALUE	FULL VALUE AS PERCENT	COUNTY LEVY	2011 CARRYOVER ADJUSTMENT	ADJUSTED COUNTY LEVY	COUNTY TAXABLE	**2012 TAX RATE PER $1000**
CITY OF BINGHAMTON	78.00	1,232,051,429	$1,579,553,114	16.229151%	$11,020,585	(243,804)	$10,776,781	1,231,923,979	**$8.747927**
TOWN OF BARKER	64.27	83,787,117	$130,367,383	1.339462%	$909,577	14,718	$924,295	83,776,567	**$11.032858**
TOWN OF BINGHAMTON	65.00	219,360,199	$337,477,229	3.467417%	$2,354,588	28,370	$2,382,958	219,354,299	**$10.863512**
TOWN OF CHENANGO	67.25	482,571,698	$717,578,733	7.372777%	$5,006,566	250,201	$5,256,767	482,537,948	**$10.893997**
TOWN OF COLESVILLE	7.70	18,746,063	$243,455,364	2.501387%	$1,698,595	(37,692)	$1,660,903	18,708,788	**$88.776622**
TOWN OF CONKLIN	69.00	172,710,621	$250,305,248	2.571766%	$1,746,386	(74,304)	$1,672,082	172,699,181	**$9.682049**
TOWN OF DICKINSON	65.00	150,119,084	$230,952,437	2.372926%	$1,611,361	23,736	$1,635,097	150,098,634	**$10.893484**
TOWN OF FENTON	68.00	193,539,492	$284,616,900	2.924302%	$1,985,780	75,113	$2,060,893	193,525,342	**$10.649215**
TOWN OF KIRKWOOD	79.50	267,400,087	$336,352,311	3.455859%	$2,346,739	36,533	$2,383,272	267,389,663	**$8.913104**
TOWN OF LISLE	59.00	69,782,835	$118,275,992	1.215229%	$825,215	(25,873)	$799,342	69,770,035	**$11.456810**
TOWN OF MAINE	66.13	160,143,119	$242,164,100	2.488120%	$1,689,585	(142,605)	$1,546,980	160,112,544	**$9.661829**
TOWN OF NANTICOKE	59.00	40,531,223	$68,696,988	0.705829%	$479,301	(15,262)	$464,039	40,528,223	**$11.449774**
TOWN OF SANFORD	62.50	146,886,909	$235,019,054	2.414708%	$1,639,734	78,737	$1,718,471	146,864,285	**$11.701082**
TOWN OF TRIANGLE	63.00	75,383,310	$119,656,048	1.229409%	$834,843	40,946	$875,789	75,378,810	**$11.618504**
TOWN OF UNION	4.70	125,200,947	$2,663,849,936	27.369780%	$18,585,752	(237,606)	$18,348,146	123,946,817	**$148.032410**
TOWN OF VESTAL	100.00	1,863,943,392	$1,863,943,392	19.151124%	$13,004,782	195,659	$13,200,444	1,863,919,392	**$7.082090**
TOWN OF WINDSOR	68.00	211,174,142	$310,550,209	3.190754%	$2,166,717	33,133	$2,199,850	211,156,292	**$10.418112**
2012 TOTALS	56.81%	$5,513,331,667	$9,732,814,438	100.000000%	$67,906,106	$0	$67,906,109	$5,511,690,799	**$12.320377**

PROPERTY TAX EXEMPTION SUMMARY

Broome County Property Tax Exemption Summary
Equalized Total Assessed Value
2012

Exemption Code	Exemption Name	Total Equalized Value of Exemptions	Payment in Lieu of Taxes
12100	NYS-GENERALLY	909,250,825	
13100	CO-GENERALLY	159,398,987	
13230	CO O/S LIMITS-SPECIFIED USES	20,641	
13350	CITY-GENERALLY	107,126,347	
13440	CITY O/S-LIMITS - SEWER OR WATER	87,199,600	
13500	TOWN-GENERALLY	61,354,332	
13510	TOWN-CEMETERY LAND	101,384	
13650	VG-GENERALLY	44,639,466	
13740	VG O/S LIMITS - SEWER OR WATER	1,726,336	
13800	SCHOOL DISTRICT	469,659,648	
13850	BOCES	21,511,460	
13870	SPEC DIST USED FOR PURPOSES ESTAB	3,008,057	
13890	PUBLIC AUTHORITY - LOCAL	240,897	
14100	USA-GENERALLY	5,360,556	
14110	USA-SPECIFIED USES	23,238,887	
17650	FACILITIES DEVELOPMENT CORP	708,500	
18020	MUNICIPAL INDUSTRIAL DEV AGENCY	225,388,186	850,000
18060	URBAN REN. OWNER-MUN U R AGENCY	525,641	
18080	MUN HSNG AUTH-FEDERAL/MUN AIDED	23,131,282	
21600	RES OF CLERGY-RELIG CORP OWNER	6,831,680	
25110	NONPROF CORP-RELIG(CONST PROT)	367,998,012	
25120	NONPROF CORP-EDUCL(CONST PROT)	24,984,825	
25130	NONPROF CORP-CHAR(CONST PROT)	24,969,814	
25210	NONPROF COPR-HOSPITAL	182,246,954	
25220	NONPROF CORP-CEMETERY	213	
25230	NONPROF CORP-MORAL/MENTAL IMP	23,035,213	
25300	NONPROF CORP-SPECIFIED USES	143,419,611	
25400	FRATERNAL ORGANIZATION	390,289	
25600	NONPROFIT HEALTH MAINTENANCE ORG	4,528,754	
26050	AGRICULTURAL SOCIETY	3,554,838	
26100	VETERANS ORGANIZATION	8,780,243	
26250	HISTORICAL SOCIET	197,180	
26400	INC VOLUNTEER FIRE CO OR DEPT	19,887,030	
27200	RAILROAD-WHOLLY EXEMPT	601	
27350	PRIVATELY OWNED CEMETERY LAND	23,729,813	
28111	NOT-FOR-PROFIT HOUSING COMPANY	540,000	
28550	NOT-FOR-PROFIT HOUS CO-SR CITS CTR	1,514,894	
29150	OPERA HOUSE	1,102,406	
29300	HOSP CORP FOR BENEFIT OF CITY	55,810,616	
32252	NYS OWNED REFORESTATION LAND	6,518,979	

Exemption Code	Exemption Name	Total Equalized Value of Exemptions	Payment in Lieu of Taxes
32301	NYS LAND TAXABLE FOR SCHOOL ONLY	649,594	
41001	VETERANS EXEMPTION INCR/DECR IN	19,262,821	
41101	VETS EX BASED ON ELIGIBLE FUNDS	26,969,601	
41112	VET PRO RATA: FUL VALUE ASSMT	69,155	
41121	ALT VET EX-WAR PERIOD-NON-COMBAT	50,638,830	
41122	ALT VET EX-WAR PERIOD-NON-COMBAT	814,234	
41131	ALT VET EX-WAR PERIOD-COMBAT	69,778,852	
41132	ALT VET EX-WAR PERIOD-COMBAT	1,397,662	
41141	ALT VET EX-WAR PERIOD-DISABILITY	14,521,616	
41142	ALT VET EX WAR PERIOD-DISABILITY	75,063	
41151	COLD WAR VETERANS (10%)	160,341	
41152	COLD WAR VETERANS (10%)	543,018	
41171	COLD WAR VETERANS (DISABLED)	77,547	
41172	COLD WAR VETERANS (DISABLED)	59,611	
41300	PARAPALEGIC VETS	1,448,649	
41400	CLERGY	683,195	
41700	AGRICULTURAL BUILDING	1,615,802	
41720	AGRICULTURAL DISTRICT	11,466,185	
41730	AGRIC LAND-INDIV NOT IN AG DIST	2,099,258	
41800	PERSONS AGE 65 OR OVER	58,715,171	
41801	PERSONS AGE 65 OR OVER	15,128,971	
41802	PERSONS AGE 65 OR OVER	76,601,551	
41805	PERSONS AGE 65 OR OVER	8,661,341	
41822	LIVING QUARTERS FOR PARENTS AND GRAND	73,529	
41930	DISABILITIES AND LIMITED INCOMES	1,976,245	
41931	DISABILITIES AND LIMITED INCOMES	661,617	
41932	DISABILITIES AND LIMITED INCOMES	5,647,398	
41935	DISABILITIES AND LIMITED INCOMES	416,731	
42100	SILOS,MANURE STORAGE TANKS	307,951	
42120	TEMPORARY GREENHOUSES	258,669	
47450	FOREST/REF LAND-FISHER ACT	21,151	
47460	FOREST LAND CERTD AFTER 8/74	6,206,076	
47610	BUSINESS INVESTMENT PROPERTY POST 8/5	96,000	
47611	BUSINESS INVESTMENT PROPERTY POST 8/5	26,795	
47670	PROPERTY IMPRVMNT IN EMPIRE ZONE	52,814,352	
47671	PROPERTY IMPRVMNT IN EMPIRE ZONE	76,923	
47900	FAIR POLLUTION CONTROL FACILITY	44,617,885	
49500	SOLOR OR WIND ENERGY SYSTEM	27,229	
50000	SYSTEM CODE	144,644,560	
	Total Exemptions Exclusive of System Exemptions:	3,518,299,616	
	Total System Exemptions:	**144,644,560**	
	Total:	**3,662,944,176**	

Values have been equalized using the uniform percentage of value. The exempt amounts do not take into consideration, payments in lieu of taxes or other payments for municipal services

CONSOLIDATED COUNTY FEES

Veteran's Memorial Arena

RENTAL RATES	January - May & October - December		
Flat Rate/Day		$ 3,500	per day
Multi-day rental	Monday - Thursday		
Day 1		$ 2,500	
Day 2		$ 2,000	
Day 3 +		$ 1,500	additional per day
	Friday - Sunday		
Day 1		$ 3,500	
Day 2		$ 3,000	
Day 3 +		$ 2,500	
Move-in/ Rehearsal		$ 2,000	per day
Concourse only		$ 1,700	per day

	June - September		
Flat Rate/Day		$ 3,000	per day
Multi-day rental	Monday - Thursday		
Day 1		$ 2,000	
Day 2		$ 1,500	
Day 3 +		$ 1,000	additional per day
	Friday - Sunday		
Day 1		$ 2,500	
Day 2		$ 2,000	
Day 3 +		$ 1,500	
Move-in/ Rehearsal		$ 1,500	per day
Concourse only		$ 1,500	per day

Ticketed Events (concert) 1 Day Event

Attendance		
0 - 3,500	$ 4,000	rent + expenses
3,501 - 4,000	$ 5,000	rent + expenses
4,001 - 4,500	$ 6,000	rent + expenses
4,501 +	$ 7,000	rent + expenses

Box Office Usage

Box Office Usage	$ 850	
Day of show sellers	$ 100	(per day)
Ticket Master charges		
Box Office	$ 0.08	(per ticket)
Remotes	$ 0.15	(per ticket)
Phone	3.25%	**
BO Window	4%	**
Group Sales	10%	(and expenses)

User Fees

Internet	$125.00
Exhibitor Elec. Drops	$35.00/day/drop
Head Usher	$12.50 per hour, super.
Ushers	$10.00 per hour
Legal Fee	$100.00
House Spotlights	$125.00 each
House Forklift	$150.00 per day
Tables	$5.00 each
Pipe & Drape	$3.00 per linear foot
Pyrotechnics Permit	$150.00 per show
Phone Lines	$50.00 per line
Steet Permit	$10.00
Ice Time Rental	$175.00 per hour
VIDEO SYSTEM:	
Usage Fee	$356.00
Director	$47.00 per hr
Camera Operator	$47.00 per hr
Graphics Coordinator	$47.00 per hr
Instant Replay Operator	$47.00 per hr
Audio	$47.00 per hr
Producer	$71.00
Record Fee	$25.00 (2 copies)
Additional copies	$5.00 each

Contractual Expenses

Local I.A.T.S.E. #54	Building setups	
	Show move-in/move-out	
	Show setup	
	Performances	
Police	$25	per hour,per officer
Medical/Ambulance	$140	per hour
T-shirt security	$18	per hour per officer
Concessions	American Vending, John Palmiter	

** Subject to automatic increases equal to increases in the inter-bank rates

Broome County Forum

Rental Rates

One day show	$ 1,500.00	
2 day show	$ 1,300.00	
3 day show	$ 1,000.00	
More than 3 day show	$ 1,000.00	(additional per day)
2 shows in a day	$ 700.00	additional
Rehearsal day	$ 200.00	(5 hours)
	$ 75.00	(per hour over)

Any organization renting the Forum Theatre for 10 or more performances will have the fee for second show of day waived

Reduced Weekday (Monday through Thursday)

One day show	$ 1,500.00	
2 day show	$ 1,000.00	
3 day show	$ 700.00	
More than 3 day show	$ 700.00	(additional per day)

User Fees

Spotlights	$ 125.00	Each, per show Lycian 1279
Internet	$125.00 per day	
Phone Lines	$50.00 per line, per day	
Tables	$5.00 per table, per event	
Pipe & Drape	$3.00 per linear foot	
Contract/Legal Fee	$100.00	

Box Office Fees

Box Office Usage	$ 300.00	(per run max)
Day of show sellers	$ 75.00	(per seller)

Contractual Expenses

Local I.A.T.S.E. #54	Building setups show move-in/move out show setup performances	
Police	$ 25.00	per hour
T-Shirt Security	$ 18.00	(per hour)
Concessions	Food Consultants Inc. American Food & Vending John Palmiter	
Event Staff	$ 10.00	(per hour)
Event Staff Supervisor	$ 12.50	(per hour)

Non-Profit Rates

First show of day	$ 1,000.00	
Second show of day	$ 500.00	
T-shirt security	$ 18.00	(per hour)

Parks and Recreation Fees

Camping	Greenwood	
	$18.00	Non-electric
	$22.00	Electric
	$ 5.00	Reservation Fee (1 time per site/per stay)
	$1,800	**Seasonal Rate (Memorial Day-Labor Day), Limit 5 sites/season**

Shelters		
	$25.00	Weekdays
	$80.00	Weekends/Holidays

Boat Rentals	Deposit	Per Hour	Per day
Canoes, Rowboats	$ 10.00	**$ 5.00**	**$ 20.00**
Paddleboats, Kayaks	$ 10.00	**$ 8.00**	N/A
Sailboats	$ 25.00	**$ 8.00**	**$ 30.00**
Senior Citizen Rowboats	$ 5.00	**$ 3.00**	**$ 10.00**
(62 yrs +, Mon-Fri, no holidays)			

Sailing Lessons		
	$ 50.00	Per lesson (includes ARC registration fee)

Cross Country Skiing		
	$ 5.00	Rental per hour (skis & snowshoes)
	$ 5.00	Trail fee per day (non-renters)
	$ 35.00	Season pass

En-Joie Golf Fee
2012

Membership

Adult Membership		$1,450
Husband and Wife		$2,075
Seniors – over 62		$1,275
Seniors: Husband/Wife over 62		$1,825
Intermediate (19-24)		$875
Junior (under 18)		$575

Daily Fee

Adult	Monday thru Thursday	$35.00
Adult	Monday thru Thursday w/cart	$49.00
Senior	Monday thru Thursday	$31.00
Senior	Monday thru Thursday w/cart	$45.00
Junior	Monday thru Thursday	$26.00
Junior	Monday thru Thursday w/cart	$40.00
Twilight Rate	Monday-Friday after 4:00 pm	$40.00

Weekend

Adult	Friday with cart	$56.00
Adult	Sat, Sun & Holiday with cart	$62.00
Senior	Friday with cart	$52.00
Senior	Sat, Sun & Holiday with cart	$58.00
Junior	Friday with cart*	$44.00
Junior	Sat, Sun & Holiday with cart*	$48.00
Twilight Rate	Sat, Sun & Holidays after 3:00 pm	$44.00
	*Drivers License Required	

Miscellaneous

Cart per person – daily	$14.00

Tee Time may be made seven (7) days in advance.

Riding carts mandatory Friday, Saturday, Sunday and Holidays until **1:00 pm**.

Frequent Play Cards 10 (ten) rounds

Weekdays		$300.00
Weekends		$475.00
Seniors - Weekends		$450.00
Seniors - Weekdays		$270.00
	Locker Fee	$50.00
	Club Storage	$40.00
	Handicaps	$25.00

Pre-paid discount Cart Cards will be made available to Members at a reduced rate!

9 hole rates available

FINANCE DEPARTMENT - TAX COLLECTION FEES

Town & County Unpaid Taxes

Date Paid	Description	Fee
January	Original Tax	
February	Interest	1% per month
March	Handling Charges	plus $1.00
April	Late Charge	plus 5%
August	Advertising Fee	$7.00
October	Tax Sale Amount	
November	Interest	1% per month
November	Title Search Fee	$150.00
November	Redemption Fee	$1.00
	Tax Certificates	$20.00

School Unpaid Taxes

Last Amount on Bill (1st part of November)	
Penalty	plus 7%

Village Unpaid Taxes

Base Amount of Bill	
Interest depending on Village	plus 7%, 9% or 12%
Late Notice	plus $1.00
New Total	
Penalty	plus 7%
Added to next Town & County Tax Bill	

County Clerk Fee Schedule

· BUSINESS CERTIFICATES PARTNERSHIP OR INDIVIDUAL	
Form	$1.00
File certificate	$25.00
File amended certificate	$25.00
File discontinuance no fee	
Certify a prepared copy	$5.20

· CERTIFICATION OF DOCUMENT	
Other than cover by special law	$5.20

· CIVIL ACTION	
Issuance of index number	$210.00
Request for judicial intervention	$95.00
Note of Issue	$30.00
Jury demand	$65.00
Notice of Appeal	$65.00
Dissolution of Marriage Certificate	$5.00
Separation Agreements	$5.00
Motion/cross motion/Order to show cause	$45.00
Stipulation of settlement or voluntary discontinuance	$35.00
Certificate of Divorce	$5.00

· JUDGMENTS/EXECUTIONS	
Docket and enter, taxing costs	$45.00
Satisfaction of judgment no fee	
Transcript of judgment:	
Filing	$10.00
Issue a transcript	$5.00
Certificate of:	
Disposition, cancellation or Assignment	
To issue or file	$5.00
Exemplified Judgment	$15.00

OTHER REAL ESTATE TAXES

MORTGAGE TAX
1% of the amount of the mortgage

If a bank, credit union, or lending agency is involved, they pay 1/4% and the borrower pays 3/4%

TRANSFER TAX
The rate is $5 per $1,000

· REAL ESTATE	
Leases, Easements, Power of Attorney	
Release of lien of estate tax:	
Record	$45.00
Plus 5.00/per printed side of each page	
Plus 50 cents per notation	
Transfer Tax Affidavit (TP584)	
One original One copy	$10.00
Real Property Transfer Report (RP5217)	
Residential	$125.00
All others	$250.00
Small Claims assessment review	$30.00
Miscellaneous filing	$5.00

· LIENS	
Attachment (notice of) –	
File and record	$20.00
Cancel no fee	
Building and Loan Agreement	
File original or amendment	$25.00
Discharge no fee	
Common Charge Lien, filing	$5.00
Crime Victim Lien no fee	
State Tax Lien no fee	
Federal Tax Lien	$40.00
Hospital Lien no fee	
Lis Pendens	$45.00
Plus .50 per notation	
Mechanics Lien	
Filing	$15.00
Discharge no fee	
Affidavit of service	$5.00
Notice of Lending Filing	$15.00

· MORTGAGES	
Record (including recording page)	$45.00
Plus 5.00/per page	
Plus .50/per notation	
Assignment (including recording page)	$45.00
Plus 5.00/per page	
Plus .50/per notation	
Plus $3.50 each additional mortgage	
Consolidation extension, modification Subordination, corrections, etc.	$45.00
Plus 5.00/per page - .50 per notation	
Affidavits filed with mortgage	$5.00
Discharge (Including recording page)	$45.00
Plus 5.00/per page - .50/per notation	
Plus $13.50/each additional mortgage	
Release part of mortgaged premises (Including recording page)	$45.00
Plus 5.00/per page - .50/per notation	
Estoppel Certificate (Including recording page)	$45.00
Plus 5.00/per page - .50/per notation	

· SEARCHES	
Each two year period	$5.00
Per name/Per category	
Ex. Deed, mortgage, DBA	

· PASSPORTS $75.00	
Photos 7.00 – photo service available @ Clerk's Office	$7.00

· FAX DOCUMENTS	
Per page 1.00	$1.00

· COPIES	
Of recorded and filed documents .65/page. Minimum of 1.30	To file no fee
To prepare and certify a copy 1.25/page. Minimum of 5.00	
Maps	$5.00
Certified copies are additional	$5.20

· UCC UNIFORM COMMERCIAL CODE	
UCC-1 Original Financing Statement with Addendum	$40.00
UCC-3 Amendment – Continue, Assign or Terminate with Addendum	$40.00
UCC-11 Written search request	$25.00
Copies/per document	$5.00

· WAGE ASSIGNMENTS	
Filing	$5.00
Satisfaction no fee	
Satisfaction or cancel no fee	
Notice of lending, filing	$15.00
Public welfare lien no fee	
Surety Bond	$5.00

· NOTARY PUBLIC	
File Certificate of Appointment	$60.00
File Certificate of official character	$5.00
Issue Certificate of appointment	$5.00
Certificate authenticating notary	$3.00

SURVEY MAPS	
Filing	$10.00
Requirements: Linen or Mylar original 8 ½ x 11 minimum 34 x 44 maximum	
Subdivision maps with five or more lots require health department seal.	
Copies	$5.00
Certified Copy Additional	$5.20

OTHER	
Remote Access Fee Per Annum	$250/month
Credit Card Fees + Internet fee	$1.90
Oath of Office	No fee
Oath for Commissioner of Deeds	$1.00

Common Department of Motor Vehicles Fees

Civil Penalty Fees* (AKA - Insurance Lapse)	
First 30 days	$8 per day
31 - 60 days	$10/day + $240
61 - 90 days	$12/day + $540
License/Permit/ID Fees*	
Original Licenses/Permits Fees*	$64.25/$120.00
License Renewal (CDL)**	$164.50
License Renewal (Class D, DJ)**	$64.50
License Renewal (Class A, B or C)**	$164.50/$180.50
License Renewal (Class E)**	$112.50/$128.50
License Renewal (Class EM)	$120.50
License Renewal (Class M, MJ, DM or DJMJ)*	$72.50/$88.50
Non Driver ID (4 year/8 year)	$9/$13
Non Driver ID (10 yr-62 or older or SSI Recip.)	$6.50
Other	
In-Transit Permit Fees	$12.50
Plate (General)	$25.00
Registration (Boats - based on size)	$22.50/$93.75
Registration (ATV)***	$12.50
Registration (Snowmobile)***	$100.00
Registration (Trailer)	Based on weight
Title	$50.00
Plate Surrender (Co. Fee)	$1

*See www.NYSDMV.com public website for more details.

**If also Class DM, e.g., add $8 to renewal fee

***Fees vary based on membership in trail organizations

Registration Fees for Passenger Vehicles (On and after September 1, 2009)

Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee
0000 - 1650	$26.00	3551 - 3650	$59.00	5551 - 5650	$107.50
1651 - 1750	$27.50	3651 - 3750	$61.50	5651 - 5750	$110.00
1751 - 1850	$29.00	3751 - 3850	$64.00	5751 - 5850	$112.50
1851 - 1950	$31.00	3851 - 3950	$66.50	5851 - 5950	$115.00
1951 - 2050	$32.50	3951 - 4050	$69.00	5951 - 6050	$117.00
2051 - 2150	$34.00	4051 - 4150	$71.00	6051 - 6150	$119.50
2151 - 2250	$35.50	4151 - 4250	$73.50	6151 - 6250	$122.00
2251 - 2350	$37.50	4251 - 4350	$76.00	6251 - 6350	$124.50
2351 - 2450	$39.00	4351 - 4450	$78.50	6351 - 6450	$127.00
2451 - 2550	$40.50	4451 - 4550	$81.00	6451 - 6550	$129.50
2551 - 2650	$42.00	4551 - 4650	$83.50	6551 - 6650	$131.50
2651 - 2750	$43.50	4651 - 4750	$85.50	6651 - 6750	$134.00
2751 - 2850	$45.50	4751 - 4850	$88.00	6751 - 6850	$136.50
2851 - 2950	$47.00	4851 - 4950	$90.50	6851 - 6950	$139.00
2951 - 3050	$48.50	4951 - 5050	$93.00	6951 or more	$140.00
3051 - 3150	$50.00	5051 - 5150	$95.50		
3151 - 3250	$52.00	5151 - 5250	$98.00		
3251 - 3350	$53.50	5251 - 5350	$100.50		
3351 - 3450	$55.00	5351 - 5450	$102.50		
3451 - 3550	$56.50	5451 - 5550	$105.00		

*Fees based on gross weight (Annual = $.81/100 lbs)

Registration Fees for Commercial Vehicles*

Weight of Vehicle (lbs.)	2-year Fee	Weight of Vehicle (lbs.)	2-year Fee
000 - 500	$7.00	9,001 - 9,500	$ 137.00
501 - 1,000	$14.50	9,501 - 10,000	$ 144.00
1,001 - 1,500	$21.50	10,001 - 10,500	$ 151.00
1,501 - 2,000	$29.00	10,501 - 11,000	$ 158.50
2,001 - 2,500	$36.00	11,001 - 11,500	$ 165.50
2,501 - 3,000	$43.00	11,501 - 12,000	$ 173.00
3,001 - 3,500	$50.50	12,001 - 12,500	$ 180.00
3,501 - 4,000	$57.50	12,501 - 13,000	$ 187.00
4,001 - 4,500	$65.00	13,001 - 13,500	$ 194.50
4,501 - 5,000	$72.00	13,501 - 14,000	$ 201.50
5,001 - 5,500	$79.00	14,001 - 14,500	$ 209.00
5,501 - 6,000	$86.50	14,501 - 15,000	$ 216.00
6,001 - 6,500	$93.50	15,001 - 15,500	$ 223.00
6,501 - 7,000	$101.00	15,501 - 16,000	$ 230.50
7,001 - 7,500	$108.00	16,001 - 16,500	$ 237.50
7,501 - 8,000	$115.00	16,501 - 17,000	$ 245.00
8,001 - 8,500	$122.50	17,001 - 17,500	$ 252.00
8,501 - 9,000	$129.50	17,501 - 18,000	$ 259.00

* Based on gross weight (Annual = $3.60/500 lbs)

Vehicle Use Taxes for Passenger Vehicles
for All Original Registrations and Renewals

Broome - For passenger vehicles that weight 3500 lbs
$10 for two years ($5/year)

For passenger vehicles that weigh 3501 or more
$20 for two years ($10/year)

Vehicle Use Taxes for Commercial Vehicles
for All Original Registrations and Renewals

Broome - $20 for two years ($10/year)

Broome County Health Department
Environmental Health Services Division
Fee Schedule

PERMITS	Fee
FOOD SERVICE	
High Risk Food	$ 300.00
High Risk Food (Seasonal)	$ 150.00
Medium Risk Food	$ 200.00
Medium Risk Food (Seasonal)	$ 100.00
Low Risk Food	$ 100.00
Low Risk Food (Seasonal)	$ 50.00
Temporary Food	$ 50.00
POOLS/BEACHES	
Bathers 100	$ 155.00
Bathers more than 100	$ 309.00
HOTELS/MOTELS	
Base Fee	$ 203.00
Room Fee (20 or more)	$ 15.00
MOBILE HOME PARKS (Base Fee)	
Sites: 1 - 20	$ 215.00
Sites: 21 - 40	$ 285.00
Sites: 41 - 75	$ 835.00
Sites 76 and above	$ 1,075.00
PRIVATE WATER (Surcharge)	
Sites: 41-75	$ 60.00
Sites 76 and above	$ 120.00
PRIVATE SEWAGE (Surcharge)	
Sites 41-75	$ 60.00
Sites 76 and above	$ 120.00
TRAVEL TRAILER	
Base Fee	$ 60.00
Per Site	$ 1.00
CHILDREN'S CAMPS	$ 100.00

PLAN REVIEW	Fee
Food Service	$ 50.00
Pools/Beaches	$ 250.00
Spa	$ 200.00
Hotels/Motels/Per Room	$ 15.00
Traver Trailer Camp/Per Site	$ 10.00
Mobile Home Parks/Per Site	$ 25.00
Children's Camps	$ 400.00
Individual Sewage Systems	
New Constructon	$ 50.00
Existing Construction	$ 190.00
Commercial Enginnering Plan	$ 75.00
Mass Gatherings	$ 26,000.00
LAND DEVELOPMENT/Per SITE	
Private Water/Private Sewer	$ 40.00
Private Sewer/Public Water	$ 30.00
Private Water/Public Sewer	$ 20.00
Proposed Public Water/Sewer	$ 15.00
Existing Public Water/Sewer	$ 12.50
COMMUNITY WATER	
New Source	$ 500.00
Distribution	$ 250.00
MISCELLANEOUS	
Record Search/Per Page	$ 0.25
Environmental Record Search	$ 150.00

Maternal Child Health and Development Division
Fee Schedule

	Fee
Medication Administration Training	
Classroom Full Day Training	$ 100.00
Independent Study	$ 70.00
Licensed Home Care Services Agency	
Prenatal Home visit	$ 80.00
Postpartum/Newborn Home visit	$ 80.00
Health Guidance/Lead	$ 80.00
Pediatric Home visit	$ 80.00

Clinic Division
Fee Schedule

Service	Fee	
Initial Pre-Employment Physical Examination	$ 110.00	
TB MD Initial Visit	$ 110.00	
STD Screen	$ 110.00	
Initial Pre-Employment Physical Examination(Section 72)	$ 80.00	
Travel Immunization Visit	$ 80.00	(+ vaccine cost)
TB Repeat MD Visit	$ 50.00	
EKG Evaluation	$ 50.00	
HIV Post-Test Counseling - Positive or Reactive	$ 50.00	
Group Travel (groups of ten or more)	$ 50.00	
Limited Visit	$ 50.00	
TB Medication Refills (Nurse/Directly Observed Therapy)	$ 35.00	
Brief Nurse Visit	$ 35.00	
Education and Counseling	$ 35.00	
HIV Counseling	$ 35.00	
HIV Rapid Test	$ 35.00	
Lead Screening	$ 25.00	
Health Assessment (Employee Health)	$ 25.00	
Vaccine Administration		
Single Dose (VFC)	$ 17.00	
Multiple Dose (VFC)	$ 25.00	
Single Dose (Non VFC)	$ 22.00	
Multiple dose (Non VFC)	$ 33.00	
Mass Flu	$ 13.63	
Mass Pneumonia	$ 25.65	

Clinic Division
Fee Schedule (Continued)

Service	Fee
Dental Services	
Prophylaxis	$ 43.00
Sealant	$ 43.00
Fluoride Varnish	$ 30.00
Additional Charges (if not part of physical exam)	
Urinalysis Micro	$ 10.00
Urinalysis Macro	$ 5.00
Vision Screen	$ 10.00
Hearing Screen	$ 15.00
Pulmonary Function Test with Interpretation	$ 50.00
Mantoux Test	$ 10.00
Mantoux Assessment	$ 10.00
Flu Vaccine	$ 11.37
MMR	$ 51.00
Tetanus	$ 20.00
Tdap	$ 35.00
Pneumovac	$ 49.73
Hepatitis A	$ 23.00
Hepatitis B	$ 30.00
Hepatitis A&B	$ 43.00
Varicella	$ 84.00
Meningococcal Vaccine	$ 105.00
Zostavax	$ 154.00
Travel	
Meningococcal Vaccine	$ 105.00
Typhoid Vaccine	$ 54.00
Yellow Fever Vaccine	$ 86.00
Hepatitis A	$23.00
Polio	$ 26.00
Rabies	$ 178.00
Venipuncture	$ 10.00

NYS Cancer Services Program	
Assessment, Education and CBE	$ 34.00
Assessment, Education & Pelvic Exam with Pap Test	$ 34.00

Sliding fee scale for all patients, except travel and out-of-county, which are full fee. Rates are based on Medicare Physician Fee Schedule.

Vaccines that are not state supplied are charged at full cost of vaccine and may be subject to change.

Vaccine and administration rates are determined based on actual costs, Medicare and provider rates and may be subject to change.

Laboratory costs are based on contracted services and laboratory costs may change with contract renewals.

Landfill Tip Fee Breakdown

Tipping Fees			$40 per ton
Asbestos (A)	$	100.00	$4 minimum residents
Asbestos Bulk	$	60.00	$4 minimum commercial
Auto Fluff (AF)	$	15.00	$10 minimum Freon Units
Incinerator Ash	$	15.00	
Residential Aggregates (AG)	$	45.00	
Animal Waste (AW)	$	100.00	
Compost Bing (BIN)	$	45.00	
Construction & Demo Debris ©	$	40.00	
AG / AS Construction (CA) (non-Fri)	$	40.00	
Contaminated Debris (CD)	$	40.00	
Contaminated Soil (CS)	$	27.00	
Contaminated Soil Bury (CSB)	$	27.00	
Contaminated Commercial Garbage (CX)	$	40.00	
Ditch Dirt (DD)	$	-	
Flood Debris (FD)	$	-	
Glass Aggregate #1 (GL1)	$	2.00	
Glass Aggregate #2 (GL2)	$	4.00	
Municipal Cleanup Construction (MCC)	$	40.00	
Municipal Cleanup Garbage (MCX)	$	40.00	
Municipal Cleanup Tires (MCT)	$	125.00	
Pallets (P)	$	45.00	
Grit/Sludge (S)	$	40.00	
Stabilized Sludge/Grit (SG)	$	37.50	
Tree Stumps (ST)	$	40.00	
Tires (T)	$	125.00	
Car Tire (T1)	$	1.75	
Truck Tire (T2)	$	7.00	
Safety Vest (V)	$	5.00	
Commercial Garbage (X)	$	40.00	
Leaf & Yard Waste (Y)	$	20.00	

BROOME COUNTY MENTAL HEALTH DEPARTMENT
SELF-PAY SLIDING SCALE

HOUSEHOLD GROSS INCOME	FAMILY SIZE 1	FAMILY SIZE 2	FAMILY SIZE 3	FAMILY SIZE 4	FAMILY SIZE 5	FAIMLY SIZE 6	FAMILY SIZE 7+
Medicaid Eligible	$0	$0	$0	$0	$0	$0	$0
Under $8,000	$5	$5	$5	$5	$5	$5	$5
8,000 - 9,999	$10	$5	$5	$5	$5	$5	$5
10,000 - 11,999	$15	$10	$5	$5	$5	$5	$5
12,000 - 13,999	$20	$15	$10	$5	$5	$5	$5
14,000 - 15,999	$25	$20	$15	$10	$5	$5	$5
16,000 - 17,999	$30	$25	$20	$15	$10	$5	$5
18,000 - 19,999	$35	$30	$25	$20	$15	$10	$5
20,000 - 21,999	$40	$35	$30	$25	$20	$15	$10
22,000 - 23,999	$50	$40	$35	$30	$25	$20	$15
24,000 - 25,999	$60	$50	$40	$35	$30	$25	$20
26,000 - 27,999	$70	$60	$50	$40	$35	$30	$25
28,000 - 29,999	$80	$70	$60	$50	$40	$35	$30
30,000 - 34,999	$90	$80	$70	$60	$50	$40	$35
35,000 - 39,999	$100	$90	$80	$70	$60	$50	$40
40,000 - 44,999	$110	$100	$90	$80	$70	$60	$50
45,000 - 49,999	$120	$110	$100	$90	$80	$70	$60
50,000 - 54,999	$130	$120	$110	$100	$90	$80	$70
55,000 - 64,999	$140	$130	$120	$110	$100	$90	$80
65,000 - 69,999	$150	$140	$130	$120	$110	$100	$90
70,000 and Over	$165	$150	$140	$130	$120	$110	$100

Broome County Office for Aging

2012 Fees & Suggested Contributions Update

	Current 2011 Fee	Proposed 2012 Fee	2011 Suggested Contribution	2012 Proposed Suggested Contribution	Comments
Congregate Meals	n/a	n/a	$3.00	$3.00	Meals served at senior centers
Home Delivered Meals	n/a	n/a	$3.00	$3.00	Meals on Wheels - raised 1/01/10
LTHHC Home Delivered Meals	$4.90 - $5.35	$4.90 - $5.35	n/a	n/a	Meals on Wheels -LTHHC clients
LTHHC Congregate Meals	$5.41	$5.41	n/a	n/a	Meals served at senior centers-LTHHC
Adult Day Care	n/a	n/a	$18.00	$18.00	One day of service
Adult Day Care - Private Pay	$42.00	$42.00	n/a	n/a	One day of service
Adult Day Care - LTHHC	$42.00	$42.00	n/a	n/a	One day of service
Transportation	n/a	n/a	$1.25/one way ride	$1.25/one way ride	Raised to current level 1/01/10
EISEP (Contribution)	n/a	n/a	$2.25-$6.00 /hour	$2.25-$6.00 /hour	one hour of personal care service
EISEP (Cost share)	Varies by client's income		n/a	n/a	one hour of personal care service
Senior News Ads	Varies by ad size/#	No change planned	n/a	n/a	Business advertisements
Sr. News Sub./Misc	n/a	n/a	$9.00 annually	$9.00 annually	12 monthly issues of "Senior News"
Respite	n/a	n/a	$13-$48/day	$13-$48/day	4 hours of caregiver respite service

BROOME COUNTY GIS & MAPPING

Fee Schedule for Services and Data

Prints

	A Size	*B Size*	*C Size*	*D Size*	*E Size*	*Custom*
-Existing Map Project/PDF or Single Historic Photo Tile:	$0.50	$1.00	$2.00	$4.00	$8.00	$2.00/foot
-Tax Parcel Sheet Map (or portion):	$3.00	$3.50	$4.00	< - - $5.00 - - >		NA

Existing map projects, photo tiles, and tax parcel sheet maps already exist in digital format and require no alteration, just printing.
A = 8.5" x 11" | B = 11" x 17" | C = 17" x 22" | D = 22" x 34" | E = 34" x 44" | Custom = anything over 44" (E size)

Copies

	8.5" x 11" / 14"	*11" x 17"*	*Large*
-Existing Paper Maps or Documents:	$0.25	$0.50	$5.00

Large copies made using the Engineering copier; actual sizes vary.

New Map Projects

-Under One Half (1/2) Hour: $6.00 -Over One Half (1/2) Hour: $20.00 per hour

New map projects generally include the following: adding GIS layers and/or imagery, labeling of features, selection and/or categorization of features by attributes or location, layout setup (map extent, title, north arrow, scale bar, scale, etc.), exporting to PDF and so on. Fee does not include prints. ANY alterations to an existing map project will be considered a new map project for fee purposes.

Data Manipulation

-Joining, Geocoding, or Creation of X Y data from tabular data: $5.00
-Other manipulation not listed above: $20.00 per hour, minimum of $5.00

Source data can include most existing County or user-supplied data in digital format. Preferred formats include Txt, Excel, or DBF. User-supplied data must be formatted properly and will not be reformatted or cleaned up by Broome County. Output data provided in ESRI shapefile and/or tabular format. A list of un-joined or non-geocoded records can be provided to the user at no additional cost if requested. Fee is for data manipulation and resulting digital data only; map projects and prints supplied at the rates above (additional fees will apply if joining to County GIS data that has an associated fee in this schedule; ex: parcels).

GIS Data, Imagery, & Other Data

No fee for GIS data except:

-Parcels:
All County Parcels with Attributes: $2,500.00 Yearly updates: $500.00
All County Parcels Boundaries Only: $250.00 Yearly updates: $50.00
Individual Parcels (user-defined selection): $0.03 per parcel record, minimum $10.00

-DEMs or any DEM-derived product (contours, slope, etc.): $100.00

-Aerial Photos (1937, 1944, 1965, 1973, 1981, 1989, 1999):
All Images for a Single Year: $500.00 (georeferenced OR non-georeferenced) | Individual Image: $5.00 (non-georeferenced)

-Subsurface Rights and Leases Database*:
Initial Purchase: $5,000.00 Monthly Updates: $500.00 per calendar year

*A license agreement is required for this database. Monthly 'Updates' are provided by re-supplying the entire database to the user; the County will not extract data from the database. The initial purchase of the database includes monthly updates for that calendar year, if any. The fee for subsequent updates is based on the calendar year the most recent update was purchased or if none, the calendar year of the initial purchase. Ex: Initial database purchased in 2010. Updates requested in 2013. The fee for updates would be $500 x 3 calendar years = $1,500.

DATA ARE PROVIDED "AS IS" WITHOUT ANY SUPPORT WHATSOEVER AND WITHOUT WARRANTY AS TO THEIR PERFORMANCE, MERCHANTABILITY OR FITNESS FOR ANY PARTICULAR PURPOSE. THE ENTIRE RISK AS TO THE RESULTS AND PERFORMANCE OF THE DATA IS ASSUMED BY USER. BROOME COUNTY SHALL NOT BE LIABLE FOR ANY INDIRECT, SPECIAL, INCIDENTAL, COMPENSATORY OR CONSEQUENTIAL DAMAGES OR ANY THIRD PARTY CLAIMS WHICH MAY RESULT FROM THE USE OF THE DATA, EVEN IF BROOME COUNTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH POTENTIAL LOSS OR DAMAGE.

Government & Non Profit Fees

-Prints or Copies: no charge for up to 5 copies or prints of a particular map or document. Over 5 copies or prints, one half (1/2) the fee will be charged.
-Tax Map prints: one quarter (1/4) the fee charged. PDF files provided at no cost. Map updates provided to local Assessors at no cost per State law.
-New Map Projects: no charge for projects taking up to 2 hours to complete. Fees for projects requiring more than 2 hours will be determined on a case by case basis.
-GIS Data & Imagery ONLY: no charge.

Educational (Student) Fees

-No charge for GIS data. One half (1/2) charge for all else.

IMPORTANT NOTE REGARDING GIS MAPS & DATA

-Any new digital products or files produced in accordance with this fee schedule constitute the creation of a new public record per NYS FOIL. Therefore they, and any associated data used in their creation (including user-supplied data), are subject to release. This release can occur without the prior notification or consent of the original requestor. Per FOIL, the County is not obligated to create new records and therefore not all requests may be honored.

Broome County Sheriff's Office

Description	Fees	
Records Money	.25 per page for accident reports	
Other Public Safety Income		
5th Avoidable Alarm	$25.00	
6th and up	$50.00	
Sheriff ID Fees	$10.00	
Pistol Permits	$10.00	(County's portion per Penal Law)
State Readies	$40.00	per day
Other Local Governments	$85.00	base rate per day inmate house
	$250.00	Medical per day inmate house
	$150.00	Special housing per day
US Marshall Jail Facility	$97.26	per day

Sheriff Fees

INCOME EXECUTION - 1ST STAGE	$40.00
INCOME EXECUTION - 2ND STAGE	$40.00
INCOME EXECUTION - 2ND STAGE ONLY	$40.00
PROPERTY EXECUTION LEVY	$90.00*
PROPERTY EXECUTION / SALE - DEPOSIT	$350.00
PROPERTY EXECUTION REAL PROPERTY DEPOSIT	$550.00
POSTINGS OF NOTICE OF SALE	$15.00*
SUMMONS (WITH COMPLAINT, NOTICE & PETITION)	$15.00*
INFORMATION SUBPOENA	$45.00*
SUBPOENA (DUCES TECUM)	$15.00*
CITATION	$15.00*
3 DAY NOTICE OR 30 DAY NOTICE TO TENANT	$22.00*
SHOW CAUSE ORDER	$45.00*
NOTICE OF MOTION	$45.00*
WRIT OF HABEAS CORPUS (CONTEMPT ORDER)	$45.00*
ORDER/WARRANT OF ARREST	$65.00*
ANY OTHER MANDATE ORDERS	$45.00*
ORDER OF SEIZURE	$90.00*
ADDITIONAL DEFENDANT SERVED	$40.00
WITH SUMMONS AND COMPLAINT	$15.00
EACH ADDITIONAL SERVICE	$15.00
ORDER OF ATTACHMENT	$85.00*
ADDITIONAL LEVY	$40.00
WITH SUMMONS AND COMPLAINT	$15.00
EACH ADDITIONAL SERVICE	$15.00
NOTICE OF APPEAL	$30.00*
NOTICE OF PETITION/PETITION TO RECOVER	$47.00*
ADDITIONAL TENANT	$15.00
WARRANT OF EVICTION	$112.00*
ADDITIONAL TENANT	$30.00

MILEAGE CHART

AIRPORT	$17.00	MAINE	$20.00
CASTLE CREEK	$14.00	MARATHON	$35.00
CENTER VILLAGE	$26.00	MCCLURE	$30.50
CHENANGO BRIDGE	$8.50	MURPHY ROAD	$12.00
CHENANGO FORKS	$16.00	NANTICOKE	$26.00
CITY OF BINGHAMTON	$6.00	NINEVEH	$28.00
COLESVILLE ROAD	$16.50	NORTH SANFORD	$33.00
CONKLIN	$12.00	PORT CRANE	$13.00
CONKLIN FORKS	$14.00	PORT DICKINSON	$6.00
CORBETTSVILLE	$16.50	PIERCE CREEK RD	$12.00
DAMASCUS	$29.00	RICHFORD	$30.50
DEPOSIT	$34.00	ROSS CORNERS	$14.00
EAST MAINE	$20.00	SANITARIA SPRINGS	$16.00
ENDICOTT	$12.00	TRACEY CREEK RD	$16.50
ENDWELL	$9.50	TRIANGLE	$29.00
GLEN AUBREY	$23.50	TUNNEL RD	$23.50
GLENDALE	$14.00	UNION CENTER	$15.50
HARPURSVILLE	$24.50	VESTAL CENTER	$19.50
HAWLEYTON	$12.00	VESTAL	$14.00
JOHNSON CITY	$7.00	WEST CORNERS	$13.00
KATTELVILLE ROAD	$13.00	WHITNEY POINT	$26.00
KILLAWOG	$30.50	WINDSOR	$26.00
KIRKWOOD	$13.00		
LISLE	$28.00		

*Additional Fee for serving incarcerated individual $5.00

Audit & Control - Weights & Measures

		Fee
1.	**Scales**	
(I)	Up to and including 15 kg (33 lb) capacity:	
(a)	for each of the first five scales per establishment	$ 20
(b)	for each scale per establishment after the first five	$ 10
(II)	Over 15 kg (33 lb) and including 300 kg (661 lb) capacity	$ 40
(III)	Over 300 kg (661 lb) and including 1,500 kg (3,307 lb) capacity	$ 100
(IV)	Over 1,500 kg (3,307 lb) and including 7,000 kg (15,432 lb) capacity	$ 140
(V)	Over 7,000 kg (15,432 lb) and including 23,000 kg (50,706 lb) capacity	$ 160
(VI)	Over 23,000 kg (50,706 lb) capacity	$ 200
(VII)	Tank, batch and crane scales	$ 200
2.	**Weights - field standard (Class F)**	
(I)	Up to and including 3 kg (7 lb)	$ 8
(II)	Over 3 kg (7 lb) and including 30 kg (66 lb)	$ 16
(III)	Over 30 kg (66 lb) and including 300 kg (661 lb)	$ 32
(IV)	Over 300 kg (661 lb) and including 1,200 kg (2,646 lb)	$ 60
3.	**Linear field measures**	
(I)	Up to 1 m (39 in)	$ 4
(II)	Over 1 m (39 in) and including 16 m (52 ft)	$ 8
(III)	Over 16 m (52 ft) and including 31 m (102 ft)	$ 12
(IV)	Over 31 m (102 ft)	$ 20
(V)	Fabric measuring devices	$ 20
(VI)	Wire and cordage measuring devices	$ 40
4.	**Liquid measures and devices**	
(I)	Liquid measures 20 L (5 gal) or less	$ 8
(II)	Liquid pump (hand-operated) 20 L (5 gal) or less	$ 20
5.	**Petroleum dispensing and measuring devices**	
(I)	Single dispensing pump	$ 20
(II)	Dual dispensing pump	$ 40
(III)	Blend dispensing pump	$ 40
(IV)	Grease and oil pump	$ 8

		Fee
6.	**Vehicles**	
(I)	Metering systems 300 L/min (79 gpm) or less	$ 100
	"Re-seal" - adopted by the Broome County Legislature 11/20/03	$ 25
(II)	Metering systems over 300 L/min (79 gpm)	$ 120
(III)	Compartment calibration:	
(a)	Up to and including 3,000 L (793 gal) capacity	$ 40
(b)	Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	$ 80
(c)	Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	$ 120
(d)	Over 12,000 L (3,170 gal) capacity	$ 240
7.	**Stationary petroleum metering systems**	
(I)	Up to 400 L/min (106 gpm)	$ 100
(II)	Over 400 L/min (106 gpm) and including 2,000 L/min (528 gpm)	$ 120
(III)	Over 2,000 L/min (528 gpm) and including 4,000 L/min (1,057 gpm)	$ 140
(IV)	Over 4,000 L/min (1,057 gpm)	$ 160
8.	**Bulk milk tanks**	
(I)	Up to 3,000 L (793 gal) capacity	$ 40
(II)	Over 3,000 L (793 gal) and including 6,000 L (1,585 gal) capacity	$ 80
(III)	Over 6,000 L (1,585 gal) and including 12,000 L (3,170 gal) capacity	$ 120
(IV)	Over 12,000 L (3,170 gal) capacity	$ 240
9.	**Timing devices**	
(I)	All commercially used devices where time is a basis for charge except for:	$ 4
(II)	Devices owned or operated by governmental agencies	N/C
10.	**Taxi meters**	
(I)	Any taxi meter used to calculate the value of a measured ride	$ 40

Broome County Fee Schedule

GREATER BINGHAMTON AIRPORT

Short Term Parking Rates			
First Fifteen Minutes	Free		
16 Minutes through 60 Minutes	$	1.25	
Second - Fifth Hour	$	1.50	per hour
After Fifth Hour	$	1.75	per hour
Maximum Daily	$	9.00	per day
Maximum Weekly	$	54.00	per week
Long Term Rates			
First & Second Hour	$	1.50	per hour
After Three Hours	$	2.00	per hour
Maximum Daily	$	7.00	per day
Maximum Weekly	$	42.00	per week

WILLOW POINT NURSING HOME

Semi-private Room Daily Rate	$	240.00
Plus: NYS Assessment (6%)	$	14.40
Total	$	254.40
Private Room Daily Rate	$	250.00
Plus: NYS Assessment (6%)	$	15.00
Total	$	265.00
Cable Television (per month)	$	5.00
Guest Meals:		
Regular	$	3.50
Holday	$	6.50
Hair Care Price List:		
Haircut - Man's	$	6.75
Haircut - Woman's	$	9.25
Shampoo & Set	$	9.50
Permanent	$	25.00
Conditioner	$	2.00
Tint or Six Week Color	$	19.00
Six Week Rinse	$	10.00
Shampoo	$	3.50
Color Rinse	$	1.25

FRONT STREET DOG SHELTER

Adoption Fee	$215.00	
Redemption Fees:		
First Impoundment	$44 first 24 hours	
	$6 each additional or part of 24 hours day 2 & 3	
	$11 day 4 +	
Second Impoundment	$55 first 24 hours	
	$6 each additional or part of 24 hours day 2 & 3	
	$11 day 4 +	
Third Impoundment	$66 first 24 hours	
	$6 each additional or part of 24 hours day 2 & 3	
	$11 day 4 +	
Emergency Boarding	$22/day for single dog	Max 30 days
	$19/day for multiple dogs	Max 30 days
Prearranged Boarding	$22/day for single dog	
	+ $2 for food if not provided by owner	
	$19/day for multiple dogs	
	+ $2/dog for food if not provided by owner	
Bath Fee	$17	
Accepting Unwanted Dogs:		
Owners outside Broome County	$30/ adoptable dog	
Dog adopted from other shelter	$30/ adoptable dog	
Owner Requested Euthanasia	$40/per dog	
Vaccination Fee	$44/redeemed or unredeemed	

SECURITY

Taxicab Fees					
Business License		$250.00			Annual
Driver's License	New App.	$ 120.00	Renewal	$ 60.00	
	Re-issuing	$ 25.00	Replace	$ 25.00	
Vehicle License	Non-hybrid	$ 300.00	Hybrid	$ 100.00	Annual
	Transfer	$ 25.00	Replace	$ 25.00	
Vehicle Inspection	Inspection	$ 25.00	Re-inspect	$ 25.00	
	Replacement	$ 25.00			

Broome County Fee Schedule

Civil Service Exams

Open-competitive	$	15.00
Promotional	$	7.50
Uniformed OC	$	25.00
Uniformed Prom	$	12.50

*Unemployed DSS recipients who are primarily responsible for their household may receive waivers

Legislature

Directory of County, Town and Village Officials	First, free. $3.00 each additional
Freedom of Information Request	$.25/page
FOI CD	$2.00
FOI Photograph (Polaroid)	$2.00
FOI Digital Photograph (Standard Paper)	$0.28
FOI Digital Photograph (photographic paper)	$0.50
Budget Book (hard copy)	$20.00
Budget Book (CD)	$2.00
Capital Improvement Program	$3.50

Real Property

Small Maps	$	3.00
Large Maps	$	5.00
Planametric Map:		
Small Maps	$	3.00
Large Maps	$	5.00
Full County Maps-Disk	$	500.00
Title Search Fee	$	150.00
Tax Installment Certification	$	10.00
Full Sheet Ariel Maps	$	20.00
Tax Receipt (pick up)	$	1.00
Tax Receipt (mail or fax)	$	2.00
Copies	$	0.25

Real Property Tax Bill Processing Charges

Maintenance	$	0.85
Paper	$	0.06
Folding	$	0.05
Stuffing	$	0.07
Sealing	$	0.07
Printing	$	0.09
Additional Insert	$	0.07

911 Emergency Services

Wireline phones	$.35/month
Wireless phones	$.30/month

Public Transportation (Bus Fees)

Peak	$	1.50
Off Peak	$	0.75
Transfers	-	
Seniors and disabled (Off Peak)	$	0.75
1 Ride Pass (22 for $25)	$	30.00
12 Ride Pass	$	15.00
31-day Pass (Unlimited)	$	52.50
Student Pass (31-day)	$	33.00
Seniors & Disabled (31-day)	$	33.00
BC Country	$	3.00
BC Country Seniors & Disabled	$	2.00
BC Lift	$	2.50

Public Defender

Court Ordered Revenue	
Misdemeanors	$60/hour
Felonies	$75/hour
Parole Matters	$75/hour

Broome County Library

Overdues	
Adult materials	.10/day/item
Print	.10/day/item
CDs	.10/day/item
Books on tape	.10/day/item
Interlibrary loan (ILL)	$.50/day/item
VC/DVD	$2.00/day/item
Children's materials	.10/day/item
Print	.10/day/item
CDs	$.10/day/item
VC/DVD	$2.00/day/item
Maximum fines	
Hardcover books and AV	$10.00
VC/DVD	$20.00
Paperbacks and periodicals	$5.00
Youth Services hardcover books	$5.00
Interlibrary loan (ILL)	No Limit
Repair for recirculation	Varies
Processing fees	$10.00
Lost card	$3.00
Returned check fee	$20.00
Photocopies (public machines)	.25/copy
Microfilm Prints	.25/copy
Computer paper (for public computers)	.15/sheet
Room Rental (May include additional charges)	
Broome County Government	Free
City of Binghamton	Free
Profit Corporations half day	various*
Profit Corporations full day	various*
Non-Profit Groups half day	various*
Non-Profit Groups full day	various*

*depending on size of rented room