

## Types of Jobs

The Senior Helpers Program has workers for private hire registered in the following categories:

- √ Carpenter
- √ Companion
- √ Driver
- √ Electrician
- √ Gardener
- √ Gutter Cleaner
- √ Hairdresser
- √ Handyman
- √ Housekeeper
- √ Mason
- √ Painter
- √ Personal Care Provider
- √ Plumber
- √ Shopper
- √ Snow Removal
- √ Yard Worker

Broome County Office for Aging

60 Hawley Street

Binghamton, NY 13901

(607) 778-6105

[www.gobroomecounty.com/senior](http://www.gobroomecounty.com/senior)

Funding for  
The Senior Helpers Program  
is provided by:  
New York State Office for Aging  
&  
Broome County

September 2013

Broome County  
Office for Aging 

*Hiring a Worker  
through the*

# Senior Helpers Program



Older workers matched with  
in-home job opportunities

Broome County  
Office for Aging  
(607) 778-6105

## How the Program Works

- The Senior Helpers Program matches older workers (ages 55 and over) with jobs registered by private individuals and families.
- Jobs may be one time, short term, long term, part time or full time.
- Workers register with the program and identify the types of work they are able to do.
- The person needing work done contacts the Senior Helpers Program to register a job.
- The program matches an available worker to the jobs which are registered. (If the program has no worker to refer, you will be notified.)
- The worker will contact you to discuss the job. You may ask for references or other proof that the worker can do the job.
- You and the worker negotiate the conditions of the job such as rate of pay, job duties, and schedules.
- You are responsible for determining whether employment taxes are due and to pay such taxes if necessary.
- If you and the worker agree to work together, a match has been made. If there is no match, you may call the program for another referral.

## You Need to Know

You should give careful thought to the hiring decision and check the references of any worker you are considering for a position in your home.

For more advice on hiring helpers to provide household repairs, housekeeping assistance, companionship, or personal care in your home you can consult the additional resource, *Hiring the Help You Need*, distributed by the Office for Aging.

If you are not comfortable interviewing a worker, negotiating wages, etc., you might ask a friend or family member to help you. If you do not want the responsibilities of hiring a worker directly, you could arrange for services through a home health services agency (in the yellow pages).

If you need services for which you cannot afford to pay, call the Senior Resource Line of Broome County Office for Aging at **778-2411**. The Senior Resource Line staff can help determine if other programs could help you.

### PLEASE NOTE

The Broome County Office for Aging functions solely as a clearinghouse to connect workers and employers; OFA does not check references or perform background checks, nor does it guarantee the quality or integrity of the registered workers.

## To Register a Job

Call the Senior Helpers Program between 8:30 and noon, Monday through Friday, to register a job. We will ask for:

- ✓ Your name, address and phone number
- ✓ A short description of the job
- ✓ Any special requirements
- ✓ If someone else is registering the job for you, that person's name and phone number

**The Senior Helpers Program  
is open**

**8:30 to noon  
Monday through Friday**

**Messages can be left on voice  
mail any time. Please give full  
name and phone number.**

**Call 778-6105**