



Broome County
Memorandum

To: All Department Heads
From: Kristin Figuerado, Law Dept.
Date: November 16, 2023
Subject: Board of Acquisition and Contract (BAC) 2024 Schedule

PLEASE CIRCULATE TO ALL APPROPRIATE DEPT. PERSONNEL:

The following is a schedule for calendar year 2024 meetings of the BAC, subject to change at the request of the BAC members. All meetings are scheduled for 11:00 a.m. and are held in the Legislative Conference Room on the Sixth Floor and also via Zoom format.

2024 BAC Meeting

Wednesday, January 10, 2024
Wednesday, January 24, 2024
Wednesday, February 14, 2024
Wednesday, February 28, 2024
Wednesday, March 13, 2024
Wednesday, March 27, 2024
Wednesday, April 10, 2024
Wednesday, April 24, 2024
Wednesday, May 8, 2024
Wednesday, May 22, 2024
Wednesday, June 12, 2024
Wednesday, June 26, 2024
Wednesday, July 10, 2024
Wednesday, July 24, 2024
Wednesday, August 14, 2024
Wednesday, August 28, 2024
Wednesday, September 11, 2024
Wednesday, September 25, 2024
Wednesday, October 9, 2024
Wednesday, October 23, 2024
Wednesday, November 13, 2024
Tuesday, November 26, 2024*
Wednesday, December 11, 2024
Monday, December 23, 2024*

Deadline to Purchasing

Friday, December 29, 2023
Monday, January 15, 2024
Monday, February 5, 2024
Monday, February 19, 2024
Monday, March 4, 2024
Monday, March 18, 2024
Monday, April 1, 2024
Monday, April 15, 2024
Monday, April 29, 2024
Monday, May 13, 2024
Monday, June 3, 2024
Friday, June 14, 2024
Friday, June 28, 2024
Monday, July 15, 2024
Monday, August 5, 2024
Monday, August 19, 2024
Friday, August 30, 2024
Monday, September 16, 2024
Monday, September 30, 2024
Monday, October 14, 2024
Friday, November 1, 2024
Thursday, November 14, 2024
Monday, December 2, 2024
Thursday, December 12, 2024

Please Note: The deadline for submission of the requests to the Purchasing Dept. for each meeting has been set. Any appropriate requests must be submitted to the Purchasing Dept. no later than close of business on the dates listed above.

BAC meetings are scheduled every second and fourth Wednesday of each month (**unless otherwise noted**)*. There will be 24 scheduled meetings in 2024.

In the event the County Office Building is closed the day of a scheduled meeting by action of the County Executive, the meeting will be held the next business day thereafter at 11:00 a.m.