



# State of New York County of Broome Government Offices

## Broome County Attorney's Office

Jason T. Garnar, County Executive · Cheryl D. Sullivan, County Attorney

### BOARD OF ACQUISITION AND CONTRACT

JUNE 25, 2025

A meeting of the Broome County Board of Acquisition and Contract was held on Wednesday, June 25, 2025, at 11:00 a.m., in the LEGISLATIVE CONFERENCE ROOM, Sixth Floor, County Office Building, Government Plaza, Binghamton, New York and via Zoom online format. The minutes of this meeting are set forth below.

MEMBERS PRESENT: J. St. Amour for M. Ponticiello; R. Brown, J. Scott

ALSO PRESENT: C. Secor, G. Helton-Knight, Purchasing; P. Roseboom, Law; S. Mastin, M. Haley, Engineering; C. French, Legislature; R. Kennis, IT; via Zoom R. Cronk, Health; K. White, DSS; P. Neferis, DPW; F. Keefe, OFA; M. Craig, Transit

1. The Board reviewed for approval the minutes of the meeting held on June 11, 2025 as prepared and presented.

2.     **VENDOR:**                               MARSHALL MACHINERY  
       **DESCRIPTION:**                   Purhcase Kubota V series UTV & Z700 series zero turn tractor - NYS contract PC69404  
  
       **REQUESTED BY:**                 S. Mastin, Engineering  
       **TERM:**                               one time purchase  
       **COST:**                             NTE \$61,608.64  
       **CA**                                   **8-748**  
       **BAC ACTION:**                   **Ayes-3, Nays-0 Approved, Purchasing to Process**  
       **BUDGET LINE:**                 **15020101/6002102/5202/1520083**  
       **Request Number:**             **11451**

3.     **VENDOR:**                               NEXSTAR MEDIA, INC.  
       **DESCRIPTION:**                   Advertising for cancer services program on WETM television  
  
       **REQUESTED BY:**                 L. Kelly, Health  
       **TERM:**                             8/1/25-9/30/26  
       **COST:**                             NTE \$8,000.00  
       **CA**                                   **10-969**  
       **BAC ACTION:**                   **Ayes-3, Nays-0 Approved, Law to Process**  
       **BUDGET LINE:**                 **25010004/6004137/1011/2510704**  
       **Request Number:**             **11410**

4.     VENDOR:                               COACH & EQUIPMENT BUS SALES  
       DESCRIPTION:                       Purchase additional items not included on NYS contract  
   PC69530  
       REQUESTED BY:                     M. Craig, Transit  
       TERM:                               one time purchase  
       COST:                               NTE \$10,276.00  
       CA                                   14-473E1  
       BAC ACTION:                       Ayes-3, Nays-0 Approved, Purchasing to Process  
       BUDGET LINE:                     31010105/6002208/2040  
       Request Number:                  11442
5.     VENDOR:                               UNITED HEALTH SERVICES  
       DESCRIPTION:                       Provide physical exams & TB tests for Foster Grandparent  
   Program  
       REQUESTED BY:                     F. Keefe, OFA  
       TERM:                               7/1/25-6/30/26  
       COST:                               NTE \$6,999.00  
       CA                                   292-251  
       BAC ACTION:                       Ayes-3, Nays-0 Approved, Law to Process  
       BUDGET LINE:                     34010006/6004138/1011/3410857  
       Request Number:                  11370
6.     VENDOR:                               NU LOOK CARSTAR COLLISION  
       DESCRIPTION:                       RFB 2025-029 auto body repairs  
       REQUESTED BY:                     P. Neferis, DPW  
       TERM:                               6/1/25-5/31/27 with one 2-year renewal  
       COST:                               Per attached rates  
       CA                                   11-1861  
       BAC ACTION:                       Ayes-3, Nays-0 Approved, Law to Process  
       BUDGET LINE:                     09000001/6004130/2070  
       Request Number:                  11458
7.     VENDOR:                               BOTHAR CONSTRUCTION, LLC  
       DESCRIPTION:                       RFB 2024-034 - Tracy Creek Rd. Culvert Replacement -  
   final payment  
       REQUESTED BY:                     M. Haley, DPW  
       TERM:                               N/A  
       COST:                               NTE \$176,607.17  
       CA                                   11-2637  
       BAC ACTION:                       Ayes-3, Nays-0 Approved, Law to Process  
       BUDGET LINE:                     29010105/6002102/5202/2920129  
       Request Number:                  11471

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| 8.  | VENDOR:         | MES SERVICE CO.   |
|     | DESCRIPTION:    | Purchase breathing apparatus for Hazmat team - NYS contract PC69206 |
|     | REQUESTED BY:   | N. Haight, OES  |
|     | TERM:           | one time purchase   |
|     | COST:           | NTE \$22,531.54   |
|     | CA              | 20-Misc.  |
|     | BAC ACTION:     | Ayes-3, Nays-0 Approved, Purchasing to Process                      |
|     | BUDGET LINE:    | 20010003/6002709/1011/2010091                                       |
|     | Request Number: | 11490   |
| 9.  | VENDOR:         | CINTAS FIRE PROTECTION  |
|     | DESCRIPTION:    | Amend fire extinguisher service to add Veterans Center              |
|     | REQUESTED BY:   | S. Mastin, DPW  |
|     | TERM:           | 6/25/25-12/31/25  |
|     | COST:           | Per current rates   |
|     | CA              | 498-3   |
|     | BAC ACTION:     | Ayes-3, Nays-0 Approved, Law to Process                             |
|     | BUDGET LINE:    | various   |
|     | Request Number: | 11476   |
| 10. | VENDOR:         | SENTRY ALARMS, LLC  |
|     | DESCRIPTION:    | Amend security/fire alarm contract to add Veterans Center           |
|     | REQUESTED BY:   | S. Mastin, DPW  |
|     | TERM:           | 6/25/25-12/31/25  |
|     | COST:           | Per current rates   |
|     | CA              | 11-1937   |
|     | BAC ACTION:     | Ayes-3, Nays-0 Approved, Law to Process                             |
|     | BUDGET LINE:    | per current rates   |
|     | Request Number: | 11427   |

## SUPPLEMENTAL ITEM

- |     |                 |   |
|-----|-----------------|---|
| 11. | VENDOR:         | ROGERS SERVICE GROUP                            |
|     | DESCRIPTION:    | On site document destruction - low quote        |
|     | REQUESTED BY:   | K. White, DSS                                   |
|     | TERM:           | 7/1/25-6/30/26 with four 1-year renewal options |
|     | COST:           | NTE \$14,999.00                                 |
|     | CA              | 13-754  |
|     | BAC ACTION:     | Ayes-3, Nays-0 Approved, Law to Process         |
|     | BUDGET LINE:    | 35020006/6004117/1010                           |
|     | Request Number: | 11470   |

**There being no further business at hand the meeting was adjourned at 11:04**

NEXT MEETING: July 9, 2025

A handwritten signature in blue ink, appearing to read 'Pth', is positioned above the printed name.

Peter Roseboom, Secretary  
Board of Acquisition and Contract