

BROOME COUNTY BOARD OF ACQUISITION AND CONTRACT
September 24, 2020

A meeting of the Broome County Board of Acquisition and Contract was held on Thursday, September 24, 2020, at 11:00 a.m., via Zoom online format. The minutes for this meeting are set forth below.

MEMBERS PRESENT: K. McManus, L. Boulton, R. O'Donnell

ALSO PRESENT: A. Suer, Law Dept.; R. Laabs, Purchasing Dept.; H. Miller, DPW; K. Andrews, J. Dutcher, Information Technology; J. Buckler, Emergency Services; S. Arnold, WPRNC; J. Mihalko, C. Dzedzic, County Clerk; G. Kilmer, Transit; M. Tanzini, Legislature

1. The Board reviewed and approved the minutes of the meeting held on September 9, 2020, as prepared and presented.

The Board accepted the following Walk Around Approvals:

1a. NTS Data Services, LLC; NYS mandated voter notification - Single Source; C. Dutko/K. Davis, Elections; 9/1/2020-12/31/2020; NTE \$100,000.00; CA 61-93a; 07000001.1010.6004011
BAC ACTION: Approved, Law Dept. to process

1b. Phoenix Graphics; Merging of poll site & voter lists and mailing of poll site notifications; C. Dutko/K. Davis, Elections; 6/1/2020-12/31/2021; EST NTE \$100,000.00; CA 61-88-1a; 07000001.1010.6004100/6004011; **BAC ACTION: Approved, Law Dept. to process**

1c. Phoenix Graphics; Amendment to include supplemental mailing services with purchase of optical scan ballots; C. Dutko/K. Davis, Elections; 5/1/2020-12/31/2021; EST NTE \$133,000.00; CA 61-88-1a; 07000001.1010.6004100/6004011; **BAC ACTION: Approved, Law Dept. to process**

1d. Tu-Way Communications; Vestal virtual server equipment upgrade; M. Ponticiello, Emergency Services; 9/8/2020-9/7/2021; NTE \$152,048.00; CA 2808G; 20010003.1011.6002709; **BAC ACTION: Approved, Law Dept. to process**

2. **VENDOR:** E. Recording Partners Network (EPN)
DESCRIPTION: Electronic recording of deeds, mortgages & land documents
REQUESTED BY: J. Mihalko, County Clerk
TERM: 7/1/2020-6/30/2024
COST: No cost to County
BAC ACTION: Approved, Law Dept. to process
CA 3-191-1
BUDGET LINE: N/A

3. **VENDOR:** SYNARGO
DESCRIPTION: Electronic recording of deeds, mortgages & land documents
REQUESTED BY: J. Mihalko, County Clerk
TERM: 9/1/2020-8/31/2024
COST: No cost to County
BAC ACTION: **Approved, Law Dept. to process**
CA 3-191-3
BUDGET LINE: N/A

4. **VENDOR:** United Rentals
DESCRIPTION: Vertical lift rental
REQUESTED BY: H. Miller, DPW
TERM: 9/21/2020-11/30/2020
COST: EST NTE \$784.00 per week
BAC ACTION: **Approved, Law Dept. to process**
CA 11-2088-1
BUDGET LINE: 15020101.5202.6002102

5. **VENDOR:** Van Bortel Ford, Inc.
DESCRIPTION: NYS Contract #PC68953 - Purchase of one (1) model year 2021 Ford F350 pickup with plow
REQUESTED BY: G. Kilmer, Transit
TERM: One-time purchase
COST: NTE \$36,903.99
BAC ACTION: **Approved, Purchasing Dept. to process**
CA 11-2376
BUDGET LINE: 31010105.2042.6002300

6. **VENDOR:** Juanita Williams d/b/a Miracles Beauty
DESCRIPTION: Lease of diner space at Intermodal
REQUESTED BY: G. Kilmer, Transit
TERM: 9/1/2020-8/31/2021
COST: REVENUE \$900.00/month
BAC ACTION: **Approved, Law Dept. to process**
CA 14-508a
BUDGET LINE: 31010305.2040.5000137

7. **VENDOR:** Val's Diner, LLC
DESCRIPTION: Lease of diner space at intermodal
REQUESTED BY: G. Kilmer, Transit
TERM: 9/1/2020-8/31/2021
COST: REVENUE \$1,000.00/month
BAC ACTION: **Approved, Law Dept. to process**
CA 14-508
BUDGET LINE: 31010305.2040.5000137

8. VENDOR: Johnson Controls Fire Protection, LP
DESCRIPTION: NYS Contract #PT68816 - Inspection, testing & service of fire alarm system
REQUESTED BY: S. Arnold, WPRNC
TERM: 8/1/2020-7/31/2021
COST: NTE \$11,500.00
**BAC ACTION: Approved, Law Dept. to process
CA 17-674
BUDGET LINE: 27030404.2050.6004117**
9. VENDOR: Curaspan Health Group, LLC (naviHealth, Inc.)
DESCRIPTION: Subscription service to UHS electronic nursing home referral system
REQUESTED BY: S. Arnold, WPRNC
TERM: 9/1/2020-8/31/2021
COST: NTE \$12,500.00
**BAC ACTION: Approved, Law Dept. to process
CA 17-694
BUDGET LINE: 27010104.2050.6004055**

ITEM #10 PULLED BY DEPARTMENT

10. VENDOR: Xybix Systems, Inc.
DESCRIPTION: NYS Contract #PC68324 - Purchase and installation of lockers for 911 center locker room
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: 9/9/2020-12/31/2020
COST: NTE \$35,496.80
**CA 20-Misc.
BUDGET LINE: 20030003.1010.6004138**
11. VENDOR: Jendco Safety Supply, Inc.
DESCRIPTION: Purchase of MSA IO360 air monitoring system
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$20,584.68
**BAC ACTION: Approved, Purchasing Dept. to process
CA 20-Misc.
BUDGET LINE: 20010003.1011.6004138**
12. VENDOR: PMC Associates
DESCRIPTION: NYS Contract PT68724 - Purchase of Harris radio & accessories
REQUESTED BY: M. Ponticiello, Emergency Services
TERM: One-time purchase
COST: NTE \$12,492.48
**BAC ACTION: Approved, Law Dept. to process
CA 20-Misc.
BUDGET LINE: 20010003.1011.6002709**

13. VENDOR: Sirius Computer Solutions
DESCRIPTION: GSA Contract #GS-35F-0119Y - VMWARE software support & subscription
REQUESTED BY: K. Andrews, Information Technology
TERM: 9/29/2020-9/28/2021
COST: NTE \$65,528.91
**BAC ACTION: Approved, Law Dept. to process
CA 1236-356
BUDGET LINE: 10020001.1010.6004192**

14. VENDOR: Dell Marketing, LP
DESCRIPTION: NYS Contract #PD67644 - Adobe licensing support & maintenance renewal
REQUESTED BY: K. Andrews, Information Technology
TERM: 10/1/2020-9/30/2021
COST: NTE \$36,175.12
**BAC ACTION: Approved, Law Dept. to process
CA 1236-471
BUDGET LINE: 10020001.1010.6004192**

15. VENDOR: Sirius Computer Solutions
DESCRIPTION: Wasabi cloud storage
REQUESTED BY: K. Andrews, Information Technology
TERM: 36 months from date of purchase
COST: NTE \$21,332.90
**BAC ACTION: Approved, Law Dept. to process
CA 1236-509
BUDGET LINE: 10020001.1010.6004055**

There being no further business at hand, the meeting was adjourned at 11:12 a.m.

NEXT MEETING: October 14, 2020


Ann Marie Suer, Secretary
Board of Acquisition and Contract