



Broome County  
OFFICE OF THE COUNTY CLERK

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Aaron M. Martin, County Clerk

News for Immediate Release

June 17<sup>th</sup>, 2026

For More Information Contact

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**Broome County Clerk Aaron Martin Announces a Passport Fair at Chenango Valley High School**

Chenango Bridge, NY – Broome County Clerk Aaron Martin announced that the Broome County Clerk's Office will be hosting a passport fair at the Chenango Valley High School in the Town of Chenango at 221 Chenango Bridge Road, Binghamton, NY 13904 on Monday, June 22<sup>nd</sup>, 2026 from 5:00 PM to 7:00 PM.

Appointments are required for students and the general public to participate in the passport fair. Those interested in signing up can do so here: <https://passportfair.setmore.com/>. Please note that there are limited spots available at this time.

"We're pleased to partner with Chenango Valley High School and their French Club to provide passport services to students and their families," said Broome County Clerk Aaron Martin. "Being a part of assisting young people in the community pursue their dreams of international travel related to their education is something our office is proud of."

The passport fair will be held in the High School Cafeteria and customers may use the main entrance to the school. Application forms will be available and photos can be taken on site. A digital version of the application can be downloaded and printed in advance from [www.travel.state.gov](http://www.travel.state.gov).

In order to receive service at the proposed passport fair, applicants must make an appointment and should bring with them the following items:

- 1) An original or a certified copy of their birth certificate with both parents names and a raised seal and a photocopy (front and back), or a naturalization certificate
- 2) Photo ID and a photocopy (front and back), or a current non-expired government ID and
- 3) Two (2) checks to cover the fees. Cash and credit cards are not accepted at passport fairs.

Applicants must also know the places and dates of birth of their parents to accurately complete the passport application. Children under 18 will need to be accompanied by their parents for a passport application. Please wear dark color clothing for the passport photo. Expedited applications cannot be processed at passport fairs. Passport application forms are available here: [https://eforms.state.gov/Forms/ds11\\_pdf.PDF](https://eforms.state.gov/Forms/ds11_pdf.PDF), but must be printed single sided and filled out in black ink.

The fees for passports are \$130 for adult applications and \$100 for children under the age of 16. Passport cards are also available but can only be utilized for land and cruise ship travel. The



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fees for passport cards are \$30 for adults and \$15 for children under the age of 16. There is a \$35 processing fee for each application and a \$10 fee for each passport photo.

For more information on the Broome County Clerk's Office, hours and available services, please visit <https://broomecountyny.gov/clerk>.

The County Clerk is the Records Management Officer for records in Broome County and is an agent to the New York State Department of Motor Vehicles.

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