

Broome County
Local Emergency Planning Committee (LEPC)
LEPC MEETING MINUTES
08/21/2025

- Call to Order 13:03 hrs.
- Introduction of guests/new members

Attendees:

In Person: Michael Bender, Gloryangeliz Lugo-Vazquez, Sierra Kunig, Joshua Nytych, Dave Tinklepaugh, Kaitlyn Lardeo, Mark Pellerito, Pam Rexer, Cassidy Sullivan, Len Schwartz, Juliet Cole

Online: Deborah Pollock, Garrick Henry, Tina Survilla, Cynthia Mcinerney, John Waszak, Patrick Reardon, Stephanie Brewer, Dave Adler, Kerby Sainclair, Olivia Catalano

- Approval of minutes 4/17/2025: Motion Joshua Nytych, 2nd Juliet Cole
- *Meeting originally scheduled for 6/19/25 was cancelled due to Federal Juneteenth Holiday*
- New Email Address to contact LEPC: broomelepc@broomecountyny.gov
- Correspondence /Announcements
 - a) **Training Notices:**
 - a. Further details on all courses listed above as well as **registration** can be found on the [DHSES Learning Management System \(LMS\)](#).
 - b. **Useful resources** including the DHSES LMS Student Guide and FAQ can be found on the [DHSES Webpage](#).

1-300 Class in Tioga County on October 10-12

Old Business

1) Drills and Training Schedule 2025 – Updates and New Events

- *Asset Distribution Exercise – Health Dept/Emergency Services – **Date? To be Determined***
- Planned Events that Took Place in Broome County: Dick's Sporting Goods Open in July, Spiedie Fest and Balloon Rally in August, Innovative Readiness Training at SUNY Broome in August, and LUMA Fest in September.

2) Committee Updates:

- **Health, Human and Animal Needs** – Meeting held on 5/15/2025 – Michael Bender
JGJ Nursing Home closed, but is turning it into an assisted living care facility for the Hilltop Campus.
DSS reported about 500 people in temporary housing.
- **Drill Planning Committee** – Meeting held on 5/12/2025- Cortnianne Williams – *DRILL HELD ON 6/12/25*

Would like to plan a functional exercise in the future for LEPC.

After Action Report – Distributed to committee members, we will go over the report at the next LEPC Meeting and invite participants to engage during the October meeting.

3) 2025 LEPC Tabletop Exercise – After Action Report

- a. Held on 6/12/25 from 1:00 pm – 4:00 pm
- b. Participants: 17 Different Agencies Present
- c. Scenario: Chemical Leak on a Truck involved in an accident, power loss, evacuation, and sheltering needs.
- d. Lessons Learned: Resources that other agencies have to provide.

New Business

4) 2025 LEPC PLANS for Committees:

- **Public Safety**

- Health, Human, and Animal Needs
- **Infrastructure**
- Training/Exercises – Drills

5) Federal Department of Homeland Security – Update on Programs

John Waszak, Chief of Chemical Security (Acting), Cybersecurity and Infrastructure Security Agency

- Security Chemical security awareness course that is on Microsoft teams on September 18th.
- They can conduct a safe assessment at any facility, does not have to a facility with chemicals. They have done schools, houses of worship, and hospitals.

6) Presentation: Deborah Pollock, Director of Emergency Response with the Salvation Army.

- Discussed resources that the Salvation Army has if needed during a disaster.
- To request their resources, Broome County Emergency Services can call Deborah directly.

7) Upcoming Presentation – EPA to discuss LEPC requirements under the Risk Management Plan Regulations, Possible for October or December 2025 meeting

Motion to Adjourn: Joshua Nytych, 2nd Juliet Cole

Next Meeting October 16, 2025 at Public Safety Facility (and Virtual)

Committee Meetings: September 18, 2025 - Health, Human and Animal Needs