

Broome County
Local Emergency Planning Committee (LEPC)
LEPC MEETING MINUTES
4/17/2025

- Call to Order 13:03 hrs.
- Introduction of guests/new members

Attendees:

In Person: Michael Bender, Cait Cavanaugh, Josh Nytch, Gloryangeliz Lugo-Vazquez, Sierra Kunig.

Online: Ann Smith, Jason Zheng, Kim Saunders, Tina Survilla, Dave Adler, Robert Congdon, Jade Ebling, Stephanie Brewer, Garrick Henry, Bill Miller, Mike Heide, and Alexis Quinn.

- Approval of minutes 2/20/2025: Motion Mike Bender, 2nd Sierra Kunig
- Correspondence /Announcements
 - a) **Training Notices:**
 - a. *Further details on all courses listed above as well as **registration** can be found on the [DHSES Learning Management System \(LMS\)](#).*
 - b. ***Useful resources** including the DHSES LMS Student Guide and FAQ can be found on the [DHSES Webpage](#).*
 - b) **Tier 2 Reports** – Penske Truck Leasing (Hard Copy)
E-Plan Submissions

Old Business

1) **Committee Updates:**

- **Health, Human and Animal Needs** – Meeting held on 3/20/2025 – Michael Bender
 - COVID numbers are the lowest they have been since the beginning of COVID
 - The numbers are no longer being tracked on the state website
 - Measles Outbreak
 - Texas and Mexico. -2 Deaths confirmed.) The outbreak is caused by not being vaccinated.
 - Bird Flu
 - Just monitoring cases, the numbers have dropped.
 - Ebola Response at UHS-
 - It was not Ebola, but they had procedures in place until they got the results back.
 - Current EMS wait time at the hospitals is going down.
 - Transportation of the homeless is going up.
- **Drill Planning Committee** – Meeting held on 3/27/2025- Cortnianne Williams
 - Save the date form was sent out through email. (This will be sent out again to all members)
 - The Tabletop is on June 12th, 1:00-4:00 PM at the Broome County Health Department.
 - The tabletop will involve a chemical release, evacuations, sheltering, road closures, and other emergency operation coordination.

2) Drills and Training Schedule 2025 – Updates and New Events

- *Asset Distribution Exercise – Health Dept/Emergency Services – Date?*
- *The MRSE (Medical Surge and Response Exercise) Exercise occurred on 3/11/2025*
- Binghamton University EOC Functional Exercise on 3/13/25
- SUNY Broome Mock Disaster on 5/2/25

- 3) Contact Information for TAM (Threat Assessment & Management) Team
Information from Erie County obtained for anyone with interest- Carrie Knoack

New Business

4) 2025 LEPC PLANS for Committees:

- **Public Safety**
- Health, Human, and Animal Needs
- **Infrastructure**
- Training/Exercises – Drills

5) REGULATORY UPDATES:

Federal Department of Homeland Security – Update on Programs

- 1) Notified by Inspector that CFATS (Chemical Facility Anti-Terrorism Standards) and CISA (Cybersecurity and Infrastructure Security Agency) were being dismantled and employees let go as of 4/20/25 but there has been no announcement, or any information given to major Trade Associations
- 2) **Chemical Facility Anti-Terrorism Standards (CFATS) - Program had not been renewed since July 2023** - Voluntary Program, ChemLock, was being used in the interim. [ChemLock | CISA](#)
 - The program is no longer available as of April 20th, 2025.
- 3) **DHS is offering buyouts and early retirement options to staffers as of email of April 8 acquired by the Associated Press.** At the same time, DHS is advertising for more staff in areas of immigration enforcement.

Motion to Adjourn: Bill Miller, 2nd Josh Nytych.

Tabletop Drill scheduled for June 12th, 2025, 1:00-4:00 PM

June 19th Meeting is Cancelled due to the Holiday, and the Tabletop is the meeting for the month.

Next Meeting August 21st, 2025, at Public Safety Facility (and Virtual)

Committee Meetings

May 12th, 2025 at 1:00 PM - Drill Committee

May 15th, 2025 at 1:00 PM - Health, Human and Animal Needs