

DIRECTOR OF INTIMATE PARTNER VIOLENCE (IPV) PROGRAM

DISTINGUISHING FEATURES OF THE CLASS: This position involves coordinating efforts between the District Attorney's office, local police departments, and local domestic violence service providers to address domestic violence issues, ensuring adequate staffing for all partners to meet the needs of the individuals being served. The incumbent will provide training and coordination of IVP support to new partners or employees of current partners. Empathy will be demonstrated when responding to survivors of intimate partner violence and a trauma informed approach while simultaneously being able to assert presence in front of law enforcement officers to effectively train officers on evidence-based strategies for defining IPV. Work is performed under the general supervision of the District Attorney with wide leeway allowed for the exercise of independent judgment. Does related work as required.

TYPICAL WORK ACTIVITIES:

Coordinates victim services, survivors involved in criminal protective order, custody, and support cases ensuring survivors understand their legal options and receive necessary support, and provides court accompaniment, as needed;

Tracks and documents all client services, maintains accurate records and collects data on evidence-based outcomes, including assessments, high-danger screenings, shelter services and other services received;

Uses data to monitor trends, identify areas for improvement, and assesses the training needs of partner agencies;

Works with the County Probation Department to supervise high-risk domestic violence offenders using the guidance of evidence-based models;

Fosters a culture of collaboration, mutual support, and with solutions in mind;

Facilitates collaborations with oversight agencies and stakeholder groups;

Manages intimate partner violence community response by convening and engaging stockholders, law enforcement agencies, domestic violence providers, probation, and community organizations to ensure a unified survivor-centered approach;

Leads regularly scheduled meetings of groups and attends outside agency meetings deemed relevant to the program;

Manages and monitors the financial aspects of the IPV programs;

DIRECTOR OF INTIMATE PARTNER VIOLENCE (IPV) PROGRAM-cont'd

Implements evidence-based strategies in IPV programs by coordinating the selection, application, and adaptation of evidence-based approaches by recognizing and evaluating IPV situations;

Ensures that strategies implemented are tailored to the community's needs and remains trauma-informed and culturally responsive;

Plans and conducts in-service training programs for IPV stakeholders, law enforcement, domestic service providers, probation, and community organizations;

Ensures timely and accurate submission of documentation of reports to the District Attorney's office, oversight agencies, and community response groups;

Collects and prepares reports on data on evidence-based outcomes including assessments, high-danger screenings, and shelter services received;

Maintains records in accordance with local, State, and Federal programs including requests for proposals as required by New York State Division of Criminal Justice, Broome County District Attorney's office, and other agencies as needed;

Analyzes data collected to identify trends in intimate partner violence, including those in manages community response groups.

FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:

Thorough knowledge of local, State, and Federal, laws regarding Special Victim cases;

Thorough knowledge of community partners providing victim services to initiate contact;

Thorough knowledge of trauma-informed, survivor-centered approaches and evidence-based IPV strategies;

Proficiency in coordinating and sustaining multi-agency collaborative frameworks;

Proficiency in standard software programs for documentation and analyzation purposes;

Excellent project management and organizational skills to oversee dynamic, multi-disciplinary initiatives;

Ability to empathize with victims;

Ability to synthesize data and feedback into actionable strategies for improvement;

Ability to establish and maintain successful relationships with people both within and outside the agency;

Ability to operate a personal computer;

Ability to observe and analyze;

DIRECTOR OF INTIMATE PARTNER VIOLENCE (IPV) PROGRAM-cont'd

Ability to establish and maintain successful relationships with people both within and outside the agency;
Ability to effectively communicate with the ability to foster collaboration and maintain productive relationships across sectors;
Ability to independently prepare and maintain a variety of records and reports;
Integrity; Confidentiality; Good judgement.

MINIMUM QUALIFICATIONS:

A) Possession of a Bachelor's Degree or higher and five years of experience in case management in human services, criminal justice, or social justice involving identifying incidents of child abuse, elder abuse, or domestic violence and providing recommendations for services and/or providers, three of which included supervisory responsibilities; OR

B) Possession of an Associate's Degree and seven years of experience in case management in human services, criminal justice, or social justice involving identifying incidents of child abuse, elder abuse, or domestic violence and providing recommendations for services and/or providers, three of which included supervisory responsibilities; OR

C) Graduation from high school or possession of an equivalency diplomas and nine years of experience case management in human services, criminal justice, or social justice involving identifying incidents of child abuse, elder abuse, or domestic violence and providing recommendations for services and/or providers, in human services, criminal justice, or social justice, three of which included supervisory responsibilities; OR

D) An equivalent combinations or training and experience as defined by the limits of A), B), and C) above.

NOTE: Your degree must have been awarded by a regional, national, or specialized agency recognized as an accrediting agency by the U.S. Department of Education/U.S. Secretary of education. If your degree was awarded by an educational institution outside of the United States and its territories, you must provide independent verification of equivalency. A list of acceptable companies who provide this service can be found on the internet at <https://www.cs.ny.gov/jobseeker/degrees.cfm>. You must pay the required evaluation fee.