

## **EMERGENCY MEDICAL SERVICES TECHNICIAN**

**DISTINGUISHING FEATURES OF THE CLASS:** An employee in this class shall be certified as an Emergency Medical Technician (or higher) and performs life-saving duties within the limits of their certification level. Responsibilities include assisting emergency personnel, providing emergency medical assistance at planned events and fixed location, and for the safe and efficient operation of an emergency vehicle delivering emergency personnel to the scene and victims to the hospital, as well as a variety of related emergency services equipment. When not driving or assisting emergency personnel on the scene, the incumbent will perform routine clerical duties including New York State pre-hospital care reports, daily routine maintenance on the emergency services vehicles, associated apparatus, equipment, and buildings and grounds. Work is performed under the general direction of the Emergency Medical Services Coordinator and staff. Supervision is not a responsibility of this position. Does related work as required.

### **TYPICAL WORK ACTIVITIES:**

Operates a specially equipped vehicle responding to medical emergencies and assists emergency services personnel in the provision of basic and advanced life support services;  
Assists emergency services personnel working with accident and other emergency victims with extrication, splinting and immobilization, administration of oxygen, suctioning, insertion of airways, homeostasis, cardiopulmonary resuscitation, emergency childbirth, electrocardiogram monitoring, injections, defibrillation, etc.;  
Applies learned techniques and knowledge to effect the rescue and safety of persons trapped in vehicles, stranded, marooned or endangered by unusual circumstances;  
Prepares and maintains records of emergency calls, patient treatment and problems encountered and solutions rendered in the course of duty;  
Maintains the equipment in specially equipped medical emergency vehicles in appropriate operating condition;  
Maintains a medical emergency vehicle in appropriate operating condition;  
Maintains building and grounds as directed;  
Participates in emergency medical training of members of the community as directed;  
Assists with public information and education activities as directed;

## **EMERGENCY MEDICAL SERVICES TECHNICIAN-cont'd**

Participates in in-service and external training to keep abreast of the Emergency Services field;  
Maintains a physical condition conducive to the safe and effective performance of the strenuous duties of one who performs life saving efforts;  
Maintains incident reports, medical records with accuracy and confidentiality;  
Maintains stations, equipment and living quarters in good condition.

## **FULL PERFORMANCE KNOWLEDGE, SKILLS, ABILITIES AND PERSONAL CHARACTERISTICS:**

Thorough understanding of NYS Department of Health Bureau of EMS Collaborative Protocols, EMT practices, and emergency medical procedures;  
Thorough knowledge of Emergency Medical Technician practices and procedures;  
Thorough knowledge of, and skill in administering CPR;  
Good knowledge of medical physiology, medical terminology, and the assessment and management of medical and trauma emergencies;  
Good powers of observation;  
Working knowledge of the routine maintenance and minor repair of motor vehicles;  
Ability to maintain composure in stressful situations;  
Ability to perform basic EMT duties with good judgment and compassion;  
Ability to accurately document emergency medical calls;  
Ability to operate two-way radio equipment;  
Ability to perform calmly and efficiently in crisis situations;  
Ability to accurately manipulate an alphanumeric computer keyboard and to maintain records and prepare reports;  
Ability to understand and follow oral and written instructions;  
Ability to communicate effectively both orally and in writing;  
Physical strength adequate to lift and move unconscious patients;  
Ability to operate an assigned vehicle in emergency driving conditions;  
Ability to climb ladders;  
Willingness to work nights, weekends, holidays, and assigned shifts;  
Willingness to work with unpaid volunteers who will be performing the same functions as paid personnel;

## **EMERGENCY MEDICAL SERVICES TECHNICIAN-cont'd**

Willingness to assist in training activities for both paid and volunteer personnel;

Ability to work independently;

Physical condition commensurate with the demands of the position.

**MINIMUM QUALIFICATIONS:** Graduation from high school or possession of a general equivalency diploma.

### **SPECIAL REQUIREMENTS:**

1) The candidate must possess a NYS Department of Health EMT - Basic (or higher) certification at the time of application and maintain such certification for the duration of employment; **AND**

2) The candidate must possess a valid CPR certification at the time of application and maintain such certification for the duration of employment; **AND**

3) The candidate must possess a valid Class D New York State Driver's License at the time of application and maintain such license for the duration of employment; **AND**

4) The candidate must be in good standing with the NYS Department of Health Bureau of EMS and Susquehanna Regional EMS Office at the time of appointment and maintain such status for the duration of employment.