

PERSONNEL COMMITTEE MEETING MINUTES  
March 10, 2026

The Personnel Committee of the Broome County Legislature met on Tuesday, March 10, 2026 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: G. Baldwin (Chair), E. Micha, J. Shaw, K. Myers, S. Ryan.

Members Absent: None

Others Present: T. Ames, L. Augostini, M. Tanzini, M. McDonald, C. French, Legislature; C. Wagner, H. McCabe, J. Garnar, County Executive; M. Turbush, W. Schramm, OFA; N. Angeline, T. Adams, C. Secor, OMB; T. Survilla, K. White, N. Williams, DSS; O. Catalano, B. Holden, Health; S. Moshier, WPRNC; K. Empett, L. Warneck, Mental Health; A. Martin, J. Haas, C. Dziedzic, K. Banks, County Clerk, R. O'Donnell, Land Bank; V. Gialanella, Resident.

The Committee meeting was called to order by the Chairman at 4:01 P.M. Legislator Shaw made a motion, seconded by Legislator Myers, to move the agenda.

The Committee took the following action with regard to the matters before it:

**#3 RESOLUTION CONFIRMING THE APPOINTMENT OF JENNIFER L. LINDSAY AS DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET**

Carried. Ayes-5, Nays-0

**#7 RESOLUTION AUTHORIZING REVISION OF THE FOSTER GRANDPARENTS PROGRAM CORPORATION FOR NATIONAL AND COMMUNITY SERVICE (CNCS) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET IN CONNECTION THEREWITH FOR 2025-2026**

Carried. Ayes-5, Nays-0

**#8 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR THE COUNTY CLERK**

In response to a question from Legislator Ryan, County Clerk Aaron Martin stated that the Secretary to the County Clerk title was budgeted as a 40 hour per week position. However, the personnel records related to the title listed this position at 37.5 hours per week. He also stated that there is no financial impact as a result of this change.

Carried. Ayes-5, Nays-0

**#11 RESOLUTION AUTHORIZING ACCEPTANCE OF THE HURRELL-HARRING ASSIGNED COUNSEL PROGRAM GRANT FOR THE OFFICE OF THE ASSIGNED COUNSEL PROGRAM AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

Legislator Myers made a motion, seconded by Legislator Micha, to amend the Resolution to update Exhibit A (attached with the minutes).

Amendment carried. Ayes-5, Nays-0

Resolution as amended carried. Ayes-5, Nays-0

**#15 RESOLUTION AUTHORIZING RENEWAL OF THE ENHANCED WATER SUPPLY PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

Carried. Ayes-5, Nays-0

**#23 RESOLUTION AUTHORIZING RENEWAL OF THE HEALTHY NEIGHBORHOODS PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

Carried. Ayes-5, Nays-0

**#24 RESOLUTION AUTHORIZING RENEWAL OF THE TOBACCO CONTROL PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

In response to a question from Legislator Micha, Public Health Director, Olivia Catalano, stated that the Tobacco Control Program has been successful, especially with assistance from the Sheriff's Office. Successful operations include seizure of illegal vapes, illegal substances and cash associated with these activities. Penalties are also being enforced.

Carried. Ayes-5, Nays-0

**#25 RESOLUTION AUTHORIZING RENEWAL OF THE YOUTH TOBACCO ENFORCEMENT AND PREVENTION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

Carried. Ayes-5, Nays-0

**#27 RESOLUTION AUTHORIZING ACCEPTANCE OF THE SOUTHERN TIER AIDS PROGRAM (STAP) OPIOID PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2025-2026**

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, a motion was made by Legislator Micha, seconded by Legislator Ryan, to adjourn the meeting. The meeting adjourned at 4:13 P.M.

Intro No. 11A  
Date 3/19/26  
Reviewed by CAS  
Co. Attorney  
Date 2/24/26

**RESOLUTION**  
**BROOME COUNTY LEGISLATURE**  
BINGHAMTON, NEW YORK

**Sponsored by:** Public Safety & Emergency Services, Personnel and Finance Committees

**RESOLUTION AUTHORIZING ACCEPTANCE OF THE HURRELL-HARRING ASSIGNED COUNSEL PROGRAM GRANT FOR THE OFFICE OF THE ASSIGNED COUNSEL PROGRAM AND ADOPTING A PROGRAM BUDGET FOR 2026-2027**

WHEREAS, the Assigned Counsel Program Administrator requests authorization to accept a Hurrell-Harring Assigned Counsel Program Grant for the Office of the Assigned Counsel Program and adopt a program budget in the amount of \$2,748,070.24 for the period April 1, 2026 through March 31, 2027, and

WHEREAS, said program grant funds the administration, management, and operation of the Office of the Assigned Counsel Program as required under Section 722 of the New York County Law, now, therefore, be it

RESOLVED, that this County Legislature hereby authorizes and approves acceptance of \$2,748,070.24 from the New York State Office of Indigent Legal Services, A.E. Smith Office Building, 11th Floor, 80 South Swan Street, Albany, New York 12210 for the Office of the Assigned Counsel Program for the period April 1, 2026 through March 31, 2027, and be it

FURTHER RESOLVED, that this County Legislature hereby approves and adopts the program budget annexed hereto as Exhibit "A" in the total amount of \$2,748,070.24, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered to execute any such agreements, documents, or papers, approved as to form by the Department of Law, as may be necessary to implement the intent and purpose of this Resolution, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative is hereby empowered (with the approval of the grantor agency) to reduce the time period of the grant provided there is no change in the grant budget or extend the terms of the grant agreement for the purpose of expending any unexpended grant funds, and be it

FURTHER RESOLVED, that the County Executive or his duly authorized representative (including the Director of Management and Budget and/or Comptroller) is hereby authorized to make any transfers of funds required within this grant budget provided that employee head count is not increased, the County's contribution is not increased, and the salary rate or salary total for a position is not changed.

# EXHIBIT A

Broome County Assigned Counsel Program  
Statewide Expansion of Hurrell-Harring  
CSTWIDE203

April 1, 2026 – March 31, 2027  
PROJECT 5010008

## Expenditures

### Personal Services

6001000 Salaries Full Time \$ 579,768.00

**Subtotal \$ 579,768.00**

### Contractual Expenses

6004010 Books & Subscriptions \$ 100,000.00

6004012 Office Supplies \$ 10,000.00

6004055 Computer Software & Supplies \$ 95,000.00

6004111 Building Rental \$ 30,000.00

6004105 Dues & Memberships \$ 5,000.00

6004161 Mileage \$ 10,000.00

6004162 Education & Training \$ 40,000.00

6004255 Contracted Expenses \$1,072,302.24

6004547 Second Chair and Mentoring Programs \$ 200,000.00

6004536 Witness Expenses \$ 375,000.00

**Subtotal \$ 1,937,302.24**

### Employee Benefits

6008001 State Retirement \$ 80,238.00

6008002 Social Security \$ 40,528.00

6008006 Life Insurance \$ 75.00

6008007 Health Insurance \$ 110,071.00

6008010 Disability Insurance \$ 88.00

**Subtotal \$ 231,000.00**

**Total \$ 2,748,070.24**

## Revenue

5000810 Court Assigned Attorneys \$ 2,748,070.24

**ASSIGNED COUNSEL PROGRAM**

<u>Title of Position</u>	<u>Grade/Unit</u>	<u>As of 1/20/26 Actuals</u>	<u>Effective 4/1/26 2026 -2027 Requested</u>	<u>2026-2027 Recommended</u>
Administrator	AT-5	1	1	1
Deputy Administrator	AT-4	1	1	1
Executive Administrative Assistant	Admin 24	1	1	1
Chief Investigator	Admin 29	1	1	1
Administrative Assistant	CSEA-19S	1	1	1
<b>TOTAL POSITIONS</b>		<b>5</b>	<b>5</b>	<b>5</b>