

PERSONNEL COMMITTEE MEETING MINUTES
JANUARY 10, 2017

The Personnel Committee of the Broome County Legislature met on Tuesday, January 10, 2017 the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: J. Shaw (Chair), G. Baldwin, C. O'Brien, K. Wildoner, M. Kaminsky

Members Absent: None

Others Present: B. Vojtisek, Veterans; S. Kane, J. Knebel, OMB; M. McFadden, R. Kaufman, Health; G. Kilmer, Transit; M. Ponticiello, OES; J. Kelly, T. Eaton, OFA; T. Behan, J. Katz, Personnel; D. O'Keefe, IT; K. R. Behnke, Law; D. Hickling, Aviation; K. McManus, J. Garnar, B. Lainhart, C. Wagner, County Exec's Office; T. West, Purchasing; S. Liu, Employment & Training; K. Carey, WPNH; A. Martin, C. Dziedzic, M. Sopchak, M. Whalen, C. Hall, Legislature

The Committee meeting was called to order by the Chairman at 4:00 p.m. Mr. Baldwin moved the agenda, seconded by Ms. Kaminsky. The Committee took the following action with regard to the matters before it:

#2 RESOLUTION AUTHORIZING RENEWAL OF THE COMPUTER PROGRAMMER ANALYST SUPPORT PROGRAM GRANT FOR DIVISION OF INFORMATION TECHNOLOGY AND ADOPTING A PROGRAM BUDGET FOR 2017

Carried. Ayes-5, Nays-0

#9 RESOLUTION AUTHORIZING REVISION OF THE EXPANDED IN-HOME SERVICES FOR THE ELDERLY PROGRAM (EISEP) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2016-2017

Carried. Ayes-5, Nays-0

#10 RESOLUTION AUTHORIZING REVISION OF THE WELLNESS IN NUTRITION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2016-2017

Carried. Ayes-5, Nays-0

#16 RESOLUTION AUTHORIZING ACCEPTANCE OF THE EMERGENCY MANAGEMENT PERFORMANCE PROGRAM GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2015-2017

Carried. Ayes-5, Nays-0

#23 RESOLUTION CONFIRMING APPOINTMENT OF TYLER B. WEST AS DIRECTOR OF PURCHASING

Mr. West confirmed that he is a resident of Broome County and he meets the qualifications for the Director of Purchasing. He stated his vision for the department includes updating policies and procedures, streamlining activities and cooperative purchasing. He mentioned that best value purchasing is something the county would look at. In response to a question from Mr. Shaw, he stated he would provide a list to the Legislature of all contracts expiring in 2017 that would need to be rebid or RFP'd.

Carried. Ayes-5, Nays-0

#24 RESOLUTION CONFIRMING THE APPOINTMENT OF ROBERT G. BEHNKE AS THE COUNTY ATTORNEY

Mr. Behnke confirmed that he is a resident of Broome County and he meets the qualifications for County Attorney. He stated some of the challenges the department faces includes increased litigation and juvenile delinquent cases.

Carried. Ayes-5, Nays-0

#25 RESOLUTION CONFIRMING THE APPOINTMENT OF KEVIN J. CAREY AS ADMINISTRATOR OF THE NURSING HOME AND HEALTH-RELATED FACILITIES

Mr. Carey confirmed that he is a resident of Broome County and that he meets the qualifications for Nursing Home Administrator. He stated that some of the challenges the nursing home faces includes direct care staffing shortages which they are trying to mitigate by seeking approval from the state to have a Certified Nursing Assistant training center on site.

Carried. Ayes-5, Nays-0

#26 RESOLUTION CONFIRMING THE APPOINTMENT OF DAVID HICKLING AS COMMISSIONER OF AVIATION

Mr. Hickling confirmed that he is a resident of Broome County and that he meets the qualifications for Commissioner of Aviation. He stated some of the challenges the department faces is trying to sell a product they don't control (the airlines). They are seeking sources of revenue, other than the airlines, to help control the net county support for the airport.

Carried. Ayes-5, Nays-0

#27 RESOLUTION CONFIRMING THE APPOINTMENT OF REBECCA KAUFMAN AS DIRECTOR OF PUBLIC HEALTH

Ms. Kaufman confirmed that she is a resident of Broome County and that she meets the qualifications of Public Health Director. She stated that some of the challenges the department faces includes lead and opioids.

Carried. Ayes-5, Nays-0

#28 RESOLUTION CONFIRMING APPOINTMENT OF JAMIE KELLY AS DIRECTOR OF THE OFFICE FOR AGING

Ms. Kelly confirmed that she is a resident of Broome County and that she meets the qualifications of Office for Aging Director. She stated that one of the challenges the department faces is addressing the need for services for the baby boomer population. She further stated that the department has many partnerships to provide services for the aging population in Broome County. Projects for the future include working with Binghamton University School of Pharmacy for an on-site adult day care center, and with the Salvation Army for a Senior Center on the Northside of Binghamton.

Carried. Ayes-5, Nays-0

#29 RESOLUTION CONFIRMING THE APPOINTMENT OF GREGORY B. KILMER AS COMMISSIONER OF PUBLIC TRANSPORTATION

Mr. Kilmer confirmed that he is a resident of Broome County and that he meets the qualifications for Public Transportation Commissioner. He stated that the biggest challenge the department faces is infrastructure; they have

an aging fleet and need new buses.

Carried. Ayes-5, Nays-0

#30 RESOLUTION CONFIRMING THE APPOINTMENT OF JEROME Z. KNEBEL AS DIRECTOR OF THE OFFICE OF MANAGEMENT AND BUDGET

Mr. Knebel confirmed that he is a resident of Broome County and that he meets the qualifications of Director of the Office of Management and Budget.

Carried. Ayes-5, Nays-0

#31 RESOLUTION CONFIRMING APPOINTMENT OF SARA LIU AS EMPLOYMENT AND TRAINING DIRECTOR I

Ms. Liu confirmed that she is a resident of Broome County and that she meets the qualifications of Employment and Training Director. Responding to a question from Mr. Shaw she stated her undergraduate degree is in history. She stated one of her challenges will be that her background is in housing and non-profits, not employment and training. She envisions increasing outreach for the department. Mrs. O'Brien requested that OET update the committee on its programs and the criteria used to determine the effectiveness of those programs.

It was noted that the effective date will be corrected to January 23, 2017.

Carried. Ayes-5, Nays-0

#32 RESOLUTION CONFIRMING THE APPOINTMENT OF KEVIN M. MCMANUS AS DEPUTY COUNTY EXECUTIVE

Mr. McManus confirmed that he is a resident of Broome County and that he meets the qualifications of Deputy County Executive.

Carried. Ayes-5, Nays-0

#33 RESOLUTION CONFIRMING THE APPOINTMENT OF DENNIS O'KEEFE AS DIRECTOR OF INFORMATION SERVICES

Mr. O'Keefe confirmed that he is a resident of Broome County and that he meets the qualifications of Information Services Director. His goals are to keep the systems up, positive customer satisfaction and risk mitigation. The challenge is funding.

Carried. Ayes-5, Nays-0

#34 RESOLUTION CONFIRMING APPOINTMENT OF MICHAEL A. PONTICIELLO AS DIRECTOR OF EMERGENCY SERVICES

Mr. Ponticiello confirmed that he is a resident of Broome County and that he meets the qualifications of Emergency Services Director. He envisions some cost sharing opportunities to address the aging public safety radio system.

Carried. Ayes-5, Nays-0

#35 RESOLUTION CONFIRMING APPOINTMENT OF BRIAN J. VOJTISEK AS VETERANS DIRECTOR

Mr. Vojtisek confirmed that he is a resident of Broome County and that he meets the qualifications of Veterans Director. His plans for the department includes moving to another location that has better access. He addressed the need to upgrade the position of Veterans Service Assistant.

Carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, Mr. Baldwin made a motion to adjourn, seconded by Mr. Wildoner. The meeting adjourned at 5:12 p.m.