

COUNTY ADMINISTRATION COMMITTEE MEETING MINUTES
February 9, 2017

The County Administration Committee of the Broome County Legislature met on Thursday, February 9, 2017 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: R. Keibel (Chair), S. Flagg, J. Shaw, M. Sopchak, D.D. Reynolds (Voting Representative for M. Whalen)

Members Absent: None

Others Present: S. Kane, J. Knebel, OMB; D. O'Keefe, C. Williams, IT; L. Boulton, DPW; K. Carey, WPNH; D. Hamlin, RPTS; D. Harder, Sheriff; B. Lainhart, County Exec's Office; C. Crammer, Legislative Intern; S. Baker, A. Martin, C. Dziedzic, C. Hall, Legislature

The County Administration Committee meeting was called to order by the Chairman at 4:00 p.m. Mr. Sopchak made a motion to move the agenda, seconded by Mr. Mr. Shaw.

The Committee took the following action with regard to the matters before it:

A RESOLUTION AUTHORIZING THE APPOINTMENT OF PHILIP K. GROMMET AS BROOME COUNTY COMMISSIONER OF ELECTIONS FOR THE TERM 2017-2020

Mr. Sopchak made a motion, seconded by Mr. Flagg to amend the Resolution to read "...for a four year term commencing February 16, 2017..."

Amendment carried. Ayes-5, Nays-0

Resolution as amended carried. Ayes-5, Nays-0

#1 RESOLUTION APPOINTING STEPHEN J. FLAGG TO MEMBERSHIP ON THE BROOME COUNTY JURY BOARD

Carried. Ayes-5, Nays-0

#2 RESOLUTION CONFIRMING THE APPOINTMENT OF RONALD J. KEIBEL TO MEMBERSHIP ON THE REGION 7 FISH AND WILDLIFE BOARD

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH TECHNOLOGY RESOURCES INC., FOR PEOPLESFT CONSULTANT SERVICES FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2016-2017

Mr. O'Keefe stated the consultants are in the middle of several large projects that when completed will save the county several thousands of dollars. A new RFP will be issued later this year.

Carried. Ayes-5, Nays-0

#18 RESOLUTION APPOINTING ROBERT J. O'DONNELL AS LEGISLATIVE ASSISTANT

Mr. D. J. Reynolds explained the rationale for creating the Legislative Assistant position and outlined the interview process and qualifications of Mr. O'Donnell.

Carried. Ayes-5, Nays-0

#22 RESOLUTION UPDATING THE POLICIES AND PROCEDURES FOR THE SALE OF COUNTY OWNED PROPERTY

At the request of the Administration it was the consensus of the committee to withdraw this Resolution from the agenda.

Resolution was withdrawn.

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Flagg, seconded by Mr. Sopchak. The meeting adjourned at 4:15 p.m.