

HEALTH & HUMAN SERVICES COMMITTEE MEETING MINUTES  
December 13, 2017

The Health & Human Services Committee of the Broome County Legislature met on Wednesday, December 13, 2017 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: K. Wildoner (Chair), C. O'Brien, M. Kaminsky, R. Weslar

Members Absent: R. Heebner

Others Present: A. Martin, J. Bertoni, R. O'Donnell, Legislature; C. Kramer, County Exec's Office; R. Kaufman, B. West, Health Dept.; J. Knebel, S. Kane, OMB; L. Schuhle, T. Eaton, OFA; R. LaClair, J. Gerchman, WPNH; N. Williams-Frank, K. Saunders, Mental Health

The Health & Human Services Committee meeting was called to order by Mr. Wildoner at 4:01 PM. Mr. Weslar made a motion to move the agenda, seconded by Ms. Kaminsky.

The Committee took the following action with regard to the matters before it:

#37 [RESOLUTION CONFIRMING THE APPOINTMENT OF NANCY J. WILLIAMS-FRANK AS BROOME COUNTY COMMISSIONER OF SOCIAL SERVICES AND COMMISSIONER OF COMMUNITY MENTAL HEALTH SERVICES](#)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#38 [RESOLUTION AUTHORIZING REVISION OF COMMUNITY SERVICES FOR THE ELDERLY \(CSE\) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2017-2018](#)

Mr. Weslar made a motion, seconded by Ms. Kaminsky, to amend the resolution to include two additional budget pages with the exhibit. Additional budget pages attached to the minutes.

Amendment carried. Ayes-4, Nays-0, Absent-1 (Heebner)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#39 [RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018](#)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#40 [RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018](#)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#41 [RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-2 HOME DELIVERED MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018](#)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#42 [RESOLUTION AUTHORIZING RENEWAL OF TITLE III-D HEALTH PROMOTION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018](#)

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#43 RESOLUTION AUTHORIZING RENEWAL OF TITLE III-E FAMILY CAREGIVER PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#44 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE JOHNSON CITY SENIOR CITIZENS CENTER, INC. FOR CONGREGATE NUTRITION PROGRAM SERVICES FOR THE OFFICE FOR AGING FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#45 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS VENDORS AND NURSING FACILITIES FOR RESPITE SERVICES FOR THE OFFICE FOR AGING FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#46 RESOLUTION AUTHORIZING AN AGREEMENT WITH VARIOUS VENDORS FOR IN-HOME RESPITE SERVICES FOR THE OFFICE FOR AGING'S CAREGIVER SUPPORT INITIATIVE GRANT FOR 2017-2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#47 RESOLUTION AUTHORIZING THE RENEWAL OF AGREEMENTS WITH VARIOUS VENDORS FOR LEASE OF SPACE FOR THE OFFICE FOR AGING'S MEALS ON WHEELS SITES, SOCIAL ADULT DAY CARE SITES AND SENIOR CENTERS FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#48 RESOLUTION AUTHORIZING THE WILLOW POINT NURSING HOME TO WRITE OFF UNCOLLECTIBLE ACCOUNTS  
Responding to questions from the Committee, the Fiscal Director of Willow Point Nursing Home stated that this was the lowest amount of Bad Debt Write-Off for WPNH in several years due to enhanced efforts to actively collect negligent accounts and the assistance of the law firm now in place to assist in debt collection.  
At the request of the Chair, the Fiscal Director of WPNH will provide the Committee with a detailed analysis of the facility's Bad Debt Write-Offs for the 2017 budget year.  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#49 RESOLUTION AUTHORIZING THE ASSIGNMENT OF AN AGREEMENT WITH MOBILEXUSA TO PREVENTATIVE DIAGNOSTICS AND RENEWING THE AGREEMENT FOR PORTABLE X-RAY, EKG AND HOLTER MONITORING SERVICES FOR THE WILLOW POINT NURSING HOME FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#50 RESOLUTION AUTHORIZING RENEWAL OF THE INMATE STD TESTING/JAIL PROGRAM GRANT FOR DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#59 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF COLESVILLE FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#60 RESOLUTION CONFIRMING APPOINTMENTS TO MEMBERSHIP ON THE BROOME COUNTY YOUTH BUREAU ADVISORY BOARD  
Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#61 RESOLUTION CONFIRMING APPOINTMENTS TO MEMBERSHIP ON THE BROOME COUNTY COMMUNITY SERVICES BOARD

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#62 RESOLUTION AUTHORIZING ACCEPTANCE OF THE ADULT SPOA PROGRAM GRANT FOR THE DEPARTMENT OF MENTAL HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

#64 RESOLUTION AUTHORIZING AN AGREEMENT WITH SERAFINI TRANSPORTATION CORPORATION FOR TRANSPORTATION SERVICES FOR CHILDREN WITH DISABILITIES AND DEVELOPMENTAL DELAYS FOR THE DEPARTMENT OF HEALTH FOR 2018

Carried. Ayes-4, Nays-0, Absent-1 (Heebner)

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Weslar, seconded by Ms. O'Brien. The meeting adjourned at 4:29 PM.

# Reso 38 Amendment

DATE LAST WORKED 11/03/17

**REVISION  
COMMUNITY SERVICES FOR THE ELDERLY**

**CURRENT BUDGET  
FY 2017-18**

	TOTAL CSE BUDGET	SUBCONTRACTED SERVICES 3410578	ADULT DAY CARE 3410579	SENIOR HELPERS 3410580	HEALTH MAINT. 3410581
<b>APPROPRIATIONS</b>					
<b>PERSONAL SERVICES</b>					
6001000 SALARIES, FULL TIME	\$192,042		\$118,429		\$76,613
6001001 SALARIES, PART TIME	\$88,509		\$88,317	\$18,192	
6001002 SALARIES, TEMPORARY	\$27,366		\$27,366	\$0	
6001003 SALARIES, OVERTIME	\$0				
<b>TOTAL PERSONAL SERVICES</b>	<b>\$305,917</b>	<b>\$0</b>	<b>\$212,112</b>	<b>\$18,192</b>	<b>\$76,613</b>
<b>EQUIPMENT</b>					
6002703 KITCHEN & DINING ROOM EQUIPMENT	\$0				
<b>TOTAL EQUIPMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CONTRACTUAL EXPENSES</b>					
6004010 BOOKS & SUBSCRIPTIONS	\$100		\$100		
6004012 OFFICE SUPPLIES	\$900		\$900		
6004021 BUILDING MAINTENANCE SUPPLIES	\$0				
6004022 FUEL & HEATING SUPPLIES	\$1,000		\$1,000		
6004023 BUILDING & GROUNDS SUPPLIES	\$0				
6004030 FOOD & BEVERAGE	\$700		\$700		
6004031 KITCHEN & DINING ROOM SUPPLIES	\$750		\$750		
6004041 PHOTOGRAPHIC SUPPLIES	\$0				
6004048 MISCELLANEOUS OPERATING SUPPLY	\$813		\$813		
6004053 RECREATION & ACTIVITY SUPPLIES	\$1,000		\$1,000		
6004056 COMPUTER HARDWARE	\$700	\$500	\$200		\$0
6004060 NURSING SUPPLIES	\$0				
6004100 POSTAGE & FREIGHT	\$0				
6004105 DUES & MEMBERSHIPS	\$750	\$750			
6004106 GENERAL OFFICE EXPENSE	\$0				
6004111 BUILDING & LAND RENTAL	\$6,000		\$6,000		
6004115 ELECTRIC CURRENT	\$2,200		\$2,200		
6004117 BUILDING & GROUNDS EXPENSES	\$0		\$0		
6004120 KITCHEN & DINING ROOM EXPENSE	\$0				
6004126 RECREATION & ACTIVITY EXPENSE	\$0				
6004131 PHOTOGRAPHIC EXPENSE	\$35		\$35		
6004137 ADVERTISING & PROMOTION	\$3,000				\$3,000
6004138 OTHER OPERATIONAL EXPENSE	\$0				
6004147 OTHER PROG. EXP.-TRANSPORTATION	\$77,813	\$77,813			
6004160 MILEAGE & PARKING - LOCAL	\$100		\$100		
6004161 TRAVEL, HOTEL, & MEALS	\$1,147	\$847	\$300		
6004162 EDUCATION & TRAINING	\$900	\$600	\$300		
6004164 NON-EMPLOYEE TRAVEL, HOTEL & MEALS	\$0				
6004166 NON-EMPLOYEE EDUCATION & TRAINING	\$0				
6004400 MEDICAL & PHYSICAL EXAMS	\$1,050		\$1,050		
6004606 TELEPHONE BILLING ACCOUNT	\$1,500		\$1,100	\$400	
6004610 PERSONAL SERVICES CHARGEBACKS	\$212,219	\$41,788	\$12,120		\$168,311
6004614 OTHER CHARGEBACKS -	\$600	\$500	\$100		
6004617 DUPLICATING/PRINTING CHARGEBACKS	\$900		\$700	\$200	
6004618 POSTAGE CHARGEBACKS	\$1,500		\$1,000	\$500	
6004625 FOOD SERVICE CHARGEBACKS	\$1,000		\$1,000		
<b>TOTAL CONTRACTUAL EXPENSES</b>	<b>\$316,677</b>	<b>\$122,798</b>	<b>\$31,468</b>	<b>\$1,100</b>	<b>\$161,311</b>
<b>FRINGE BENEFITS</b>					
6008001 STATE RETIREMENT	\$43,822		\$28,961	\$3,235	\$11,626
6008002 SOCIAL SECURITY	\$21,867		\$15,046	\$1,392	\$5,429
6008004 WORKERS COMPENSATION	\$4,241		\$2,863	\$246	\$1,132
6008006 LIFE INSURANCE	\$120		\$75	\$15	\$30
6008007 HEALTH INSURANCE	\$65,936		\$48,652	\$0	\$17,284
6008010 DISABILITY INSURANCE	\$697		\$435	\$87	\$175
6008011 UNEMPLOYMENT INSURANCE	\$1,887		\$1,887		
<b>TOTAL FRINGE BENEFITS</b>	<b>\$138,570</b>	<b>\$0</b>	<b>\$97,919</b>	<b>\$4,975</b>	<b>\$35,676</b>
<b>TOTAL GRANT APPROPRIATIONS</b>	<b>\$761,164</b>	<b>\$122,798</b>	<b>\$341,499</b>	<b>\$24,267</b>	<b>\$272,600</b>
<b>REVENUES</b>					
5000181 OFA FEES FOR SERVICES	\$20,000		\$20,000		
5000181 ADULT DAY CARE CONTRIBUTIONS	\$88,000		\$88,000		
5000228 CONTRACTED MEALS	\$0		\$0		
5000183 MISCELLANEOUS CONTRIBUTIONS	\$0		\$0		
5000582 TRANSFER FROM GENERAL FUND	\$101,526	\$17,859	\$34,046	\$4,944	\$44,677
5000869 COMMUNITY SERVICES FOR THE ELDERLY (CSE)	\$364,586	\$104,939	\$117,318	\$19,323	\$123,006
5000324 OFA SALARY & FRINGE CHARGEBACK REV.	\$180,052		\$75,135	\$0	\$104,917
5000215 MANAGED LONG TERM CARE FEES	\$7,000		\$7,000		
<b>TOTAL REVENUES</b>	<b>\$761,164</b>	<b>\$122,798</b>	<b>\$341,499</b>	<b>\$24,267</b>	<b>\$272,600</b>

REVISION

NET CHANGES

## COMMUNITY SERVICES FOR THE ELDERLY

	TOTAL CSE BUDGET	SUBCONTRACTED SERVICES 3410608	ADULT DAY CARE 3410809	SENIOR HELPERS 3410810	HEALTH MAINT. 3410811
<b>APPROPRIATIONS</b>					
<b>PERSONAL SERVICES</b>					
6001000 SALARIES, FULL TIME	(\$54,448)	\$0	(\$2,929)	\$0	(\$51,519)
6001001 SALARIES, PART TIME	\$11,423	\$0	(\$1,058)	(\$1,938)	\$14,419
6001002 SALARIES, TEMPORARY	(\$11,384)	\$0	(\$12,330)	\$946	\$0
6001003 SALARIES, OVERTIME	\$0	\$0	\$0	\$0	\$0
<b>TOTAL PERSONAL SERVICES</b>	<b>(\$54,409)</b>	<b>\$0</b>	<b>(\$16,317)</b>	<b>(\$992)</b>	<b>(\$37,100)</b>
<b>EQUIPMENT</b>					
6002703 KITCHEN & DINING ROOM EQUIPMENT	\$0	\$0	\$0	\$0	\$0
<b>TOTAL EQUIPMENT</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
<b>CONTRACTUAL EXPENSES</b>					
6004010 BOOKS & SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0
6004012 OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004021 BUILDING MAINTENANCE SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004022 FUEL & HEATING SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004023 BUILDING & GROUNDS SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004030 FOOD & BEVERAGE	\$0	\$0	\$0	\$0	\$0
6004031 KITCHEN & DINING ROOM SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004041 PHOTOGRAPHIC SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004048 MISCELLANEOUS OPERATING SUPPLY	\$0	\$0	\$0	\$0	\$0
6004053 RECREATION & ACTIVITY SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004058 COMPUTER HARDWARE	(\$25)	(\$25)	\$0	\$0	\$0
6004060 NURSING SUPPLIES	\$0	\$0	\$0	\$0	\$0
6004100 POSTAGE & FREIGHT	\$0	\$0	\$0	\$0	\$0
6004105 DUES & MEMBERSHIPS	\$0	\$0	\$0	\$0	\$0
6004108 GENERAL OFFICE EXPENSE	\$0	\$0	\$0	\$0	\$0
6004111 BUILDING & LAND RENTAL	\$0	\$0	\$0	\$0	\$0
6004115 ELECTRIC CURRENT	\$0	\$0	\$0	\$0	\$0
6004117 BUILDING & GROUNDS EXPENSES	\$200	\$0	\$200	\$0	\$0
6004120 KITCHEN & DINING ROOM EXPENSE	\$0	\$0	\$0	\$0	\$0
6004126 RECREATION & ACTIVITY EXPENSE	\$0	\$0	\$0	\$0	\$0
6004131 PHOTOGRAPHIC EXPENSE	\$0	\$0	\$0	\$0	\$0
6004137 ADVERTISING & PROMOTION	\$0	\$0	\$0	\$0	\$0
6004138 OTHER OPERATIONAL EXPENSE	\$0	\$0	\$0	\$0	\$0
6004147 OTHER PROG. EXP.-TRANSPORTATION	\$0	\$0	\$0	\$0	\$0
6004160 MILEAGE & PARKING - LOCAL	\$225	\$225	\$0	\$0	\$0
6004161 TRAVEL, HOTEL, & MEALS	\$0	\$0	\$0	\$0	\$0
6004162 EDUCATION & TRAINING	\$0	(\$200)	\$200	\$0	\$0
6004164 NON-EMPLOYEE TRAVEL, HOTEL & MEALS	\$0	\$0	\$0	\$0	\$0
6004166 NON-EMPLOYEE EDUCATION & TRAINING	\$0	\$0	\$0	\$0	\$0
6004400 MEDICAL & PHYSICAL EXAMS	\$0	\$0	\$0	\$0	\$0
6004608 TELEPHONE BILLING ACCOUNT	\$200	\$0	\$200	\$0	\$0
6004610 PERSONAL SERVICES CHARGEBACKS	\$13,002	\$0	\$346	\$0	\$12,656
6004614 OTHER CHARGEBACKS -	\$0	\$0	\$0	\$0	\$0
6004617 DUPLICATING/PRINTING CHARGEBACKS	\$150	\$0	\$0	\$150	\$0
6004618 POSTAGE CHARGEBACKS	(\$50)	\$0	\$0	(\$50)	\$0
6004625 FOOD SERVICE CHARGEBACKS	\$0	\$0	\$0	\$0	\$0
<b>TOTAL CONTRACTUAL EXPENSES</b>	<b>\$13,702</b>	<b>\$0</b>	<b>\$946</b>	<b>\$100</b>	<b>\$12,656</b>
<b>FRINGE BENEFITS</b>					
6008001 STATE RETIREMENT	(\$14,219)	\$0	(\$3,254)	(\$1,575)	(\$9,390)
6008002 SOCIAL SECURITY	(\$4,983)	\$0	(\$1,328)	(\$70)	(\$3,585)
6008004 WORKERS COMPENSATION	(\$944)	\$0	(\$313)	\$0	(\$631)
6008006 LIFE INSURANCE	(\$10)	\$0	\$3	\$0	(\$13)
6008007 HEALTH INSURANCE	(\$24,143)	\$0	(\$9,054)	\$0	(\$15,089)
6008010 DISABILITY INSURANCE	(\$146)	\$0	(\$61)	(\$8)	(\$77)
6008011 UNEMPLOYMENT INSURANCE	\$0	\$0	\$0	\$0	\$0
<b>TOTAL FRINGE BENEFITS</b>	<b>(\$44,445)</b>	<b>\$0</b>	<b>(\$14,007)</b>	<b>(\$1,653)</b>	<b>(\$28,785)</b>
<b>TOTAL GRANT APPROPRIATIONS</b>	<b>(\$85,152)</b>	<b>\$0</b>	<b>(\$29,378)</b>	<b>(\$2,545)</b>	<b>(\$53,229)</b>
<b>REVENUES</b>					
5000161 OFA FEES FOR SERVICES	(\$8,000)	\$0	(\$8,000)	\$0	\$0
5000181 ADULT DAY CARE CONTRIBUTIONS	(\$40,000)	\$0	(\$40,000)	\$0	\$0
5000228 CONTRACTED MEALS	\$0	\$0	\$0	\$0	\$0
5000183 MISCELLANEOUS CONTRIBUTIONS	\$0	\$0	\$0	\$0	\$0
5000562 TRANSFER FROM GENERAL FUND	\$0	\$0	\$0	\$0	\$0
5000869 COMMUNITY SERVICES FOR THE ELDERLY (CSE)	\$10,482	\$0	(\$3,798)	(\$2,545)	\$16,825
5000324 OFA SALARY & FRINGE CHARGEBACK REV.	(\$52,634)	\$0	\$17,420	\$0	(\$70,054)
5000215 MANAGED LONG TERM CARE FEES	\$5,000	\$0	\$5,000	\$0	\$0
<b>TOTAL REVENUES</b>	<b>(\$85,152)</b>	<b>\$0</b>	<b>(\$29,378)</b>	<b>(\$2,545)</b>	<b>(\$53,229)</b>