

FINANCE COMMITTEE MEETING MINUTES  
DECEMBER 14, 2017

The Finance Committee of the Broome County Legislature met on Thursday, December 14, 2017 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: S. Flagg (Chair), S. Baker, R. Keibel, M. Sopchak, D. D. Reynolds (Voting Representative for M. Whalen)

Members Absent: None

Others Present: J. Garnar, K. McManus, H. McCrory, C. Wagner, C. Crammer, County Exec's Office; J. Knebel, S. Kane, OMB; R. LaClair, J. Gerchman, WPNH; G. Kilmer, Transit; T. Eaton, L. Schule, OFA; K. Saunders, Mental Health; D. O'Keefe; Info. Tech.; S. Pufky, D. Hamlin, RPTS; J. Worhach, S. Cornwell, District Attorney's Office; D. Hickling, M. Heefner, Aviation; R. Behnke, County Attorney; T. West, Purchasing; K. White, N. Williams-Frank, DSS; S. Liu, Employment & Training; L. Boulton, DSS; J. Dadamio, Security; M. Sullivan, SUNY BCC; W. Thomas, Aswad Ingraham; E. Wise, 3 Delaware Ave. Property Manager; T. Marshall, Harris Beach; A. Martin, C. Dziedzic, C. Hall, Legislature

The Committee meeting was called to order by the Chairman at 4:30 p.m. Mr. Sopchak moved the agenda, seconded by Mr. Keibel. The Committee took the following action with regard to the matters before it:

A RESOLUTION AUTHORIZING RENEWAL OF THE PROSECUTORS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY, ADOPTING A PROGRAM BUDGET AND AUTHORIZING A SALARY ABOVE THE MINIMUM FOR ASSISTANT DISTRICT ATTORNEY TIMOTHY THANE FOR 2018

Carried. Ayes-5, Nays-0

#1 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF UNION FOR A COMPUTER MAINTENANCE AND SUPPORT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2019

Carried. Ayes-5, Nays-0

#2 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF CHENANGO FOR A WEB HOSTING AND EMAIL MANAGEMENT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2019

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF WINDSOR FOR A COMPUTER MAINTENANCE AND SUPPORT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2019

Carried. Ayes-5, Nays-0

#4 RESOLUTION AUTHORIZING RENEWAL OF THE COMPUTER PROGRAMMER ANALYST SUPPORT PROGRAM GRANT FOR DIVISION OF INFORMATION TECHNOLOGY AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#5 RESOLUTION AUTHORIZING AN AGREEMENT WITH TECHNOLOGY RESOURCES, INCORPORATED FOR PEOPLESOFT GENERAL CONSULTING SERVICES FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018

Carried. Ayes-5, Nays-0

#6 RESOLUTION AUTHORIZING AN AGREEMENT WITH SOUTHERN TIER NETWORK FOR AN EQUIPMENT PURCHASE MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2017-2019

Carried. Ayes-5, Nays-0

#8 RESOLUTION AUTHORIZING AN AGREEMENT WITH JOHN SACCO, CHERYL I. SACCO AND AGC LANDSCAPING COMPANIES, LLC RELEASING DEED RESTRICTIONS ON 900 AND 902 RIVERSIDE DRIVE IN THE VILLAGE OF JOHNSON CITY, NEW YORK

Carried. Ayes-5, Nays-0

#9 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 8 OF 2017, ENTITLED: "A LOCAL LAW AMENDING CHAPTER 257 OF THE BROOME COUNTY CHARTER AND CODE"

Carried. Ayes-5, Nays-0

#10 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 9 OF 2017 ENTITLED "A LOCAL LAW AMENDING CHAPTERS 193 AND 257 OF THE BROOME COUNTY CHARTER AND CODE REGARDING T-HANGAR STORAGE FEES"

Carried. Ayes-5, Nays-0

#11 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 10 OF 2017, ENTITLED: "A LOCAL LAW AMENDING LOCAL LAW PERMANENT NO. 6 OF 2016 AUTHORIZING SUNY BROOME COMMUNITY COLLEGE TO MAKE PURCHASES THROUGH NEW YORK STATE OR SUNY CONTRACTS AWARDED PURSUANT TO BEST VALUE CONTRACTING"

Carried. Ayes-5, Nays-0

#12 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 11 OF 2017, ENTITLED: "A LOCAL LAW AMENDING CHAPTER 333-EXEMPTIONS ARTICLE 11- COLD WAR VETERANS OF THE BROOME COUNTY CHARTER AND CODE"

Carried. Ayes-5, Nays-0

#13 RESOLUTION ADOPTING LOCAL LAW INTRO. NO. 12 OF 2017, ENTITLED: "A LOCAL LAW AMENDING CHAPTER 194 OF THE BROOME COUNTY CHARTER AND CODE TO ESTABLISH A SUSTAINABLE ENERGY LOAN PROGRAM IN BROOME COUNTY"

It was noted that this Resolution was withdrawn in the County Administration Committee.

No action taken

#15 RESOLUTION AUTHORIZING RENEWAL OF THE TRAFFIC DIVERSION PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#16 RESOLUTION AUTHORIZING RENEWAL OF THE DISTRICT ATTORNEY SCHOOL RESOURCE OFFICERS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENTS WITH VARIOUS SCHOOL DISTRICTS TO PARTICIPATE IN SAID PROGRAM FOR 2018

Carried. Ayes-5, Nays-0

#17 RESOLUTION AUTHORIZING ACCEPTANCE OF FUNDING FROM THE GOVERNOR'S TRAFFIC SAFETY COMMITTEE FOR THE DEPARTMENT OF PROBATION'S IGNITION INTERLOCK DEVICE MONITORING PROGRAM FOR 2017-2018

Carried. Ayes-5, Nays-0

#18 RESOLUTION AUTHORIZING ACCEPTANCE OF THE HAZARDOUS MATERIALS EMERGENCY PREPAREDNESS PROGRAM GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2017-2018

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING RENEWAL OF THE JOB ACCESS REVERSE COMMUTE/TEMPORARY ASSISTANCE FOR NEEDY FAMILIES PROGRAM GRANT FOR THE DEPARTMENT OF PUBLIC TRANSPORTATION AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#20 RESOLUTION AUTHORIZING AN AGREEMENT WITH ADVANCE MEDIA NEW YORK FOR AIRPORT MARKETING CONSULTANT SERVICES FOR THE DEPARTMENT OF AVIATION FOR 2018

Responding to a question from Mr. Sopchak, Mr. Hickling stated that there were seven responses to the RFQ. It was the consensus of the selection committee to award the contract to Advance Media New York.

Carried. Ayes-5, Nays-0

#21 RESOLUTION AUTHORIZING THE BROOME COUNTY DEPARTMENT OF AVIATION TO CANCEL UNCOLLECTIBLE ACCOUNTS

Carried. Ayes-5, Nays-0

#22 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH MCFARLAND JOHNSON, INC., FOR PROFESSIONAL ENGINEERING SERVICES RELATED TO THE DEPARTMENT OF AVIATION'S NORTH APRON REHABILITATION PROJECT FOR 2015-2016

Carried. Ayes-5, Nays-0

- #23 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH ARCADIS OF NEW YORK, INC. FOR PROFESSIONAL ENGINEERING SERVICES AT THE COLESVILLE LANDFILL FOR THE DIVISION OF SOLID WASTE MANAGEMENT FOR 2009-2017  
Carried. Ayes-5, Nays-0
- #24 RESOLUTION AUTHORIZING AN AGREEMENT WITH KEYSTONE ENVIRONMENTAL SERVICES FOR ENVIRONMENTAL TESTING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2018-2020  
Carried. Ayes-5, Nays-0
- #25 RESOLUTION AUTHORIZING AN AGREEMENT WITH DELTA ENGINEERS, ARCHITECTS AND LAND SURVEYORS FOR STRUCTURAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2018-2020  
Carried. Ayes-5, Nays-0
- #26 RESOLUTION AUTHORIZING AN AGREEMENT WITH MCFARLAND-JOHNSON INC. FOR STRUCTURAL ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2018-2020  
Carried. Ayes-5, Nays-0
- #27 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWNS OF TRIANGLE AND VESTAL FOR SNOW AND ICE CONTROL ON COUNTY ROADS AND HIGHWAYS FOR 2018  
Carried. Ayes-5, Nays-0
- #28 RESOLUTION AUTHORIZING IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE  
Carried. Ayes-5, Nays-0
- #29 RESOLUTION AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFORE  
Carried. Ayes-5, Nays-0
- #30 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH CORNELL COOPERATIVE EXTENSION OF BROOME COUNTY FOR SOLID WASTE EDUCATION FOR THE DEPARTMENT OF PUBLIC WORKS-DIVISION OF SOLID WASTE MANAGEMENT FOR 2018  
Carried. Ayes-5, Nays-0
- #31 RESOLUTION AUTHORIZING AMENDMENT TO THE AGREEMENT WITH GHD CONSULTING ENGINEERS, LLC FOR ENGINEERING SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS- DIVISION OF SOLID WASTE  
Carried. Ayes-5, Nays-0

- #32 RESOLUTION AUTHORIZING RENEWAL OF LAND BANK PROGRAM GRANT FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENT WITH THE BROOME COUNTY LAND BANK TO ADMINISTER SAID PROGRAM FOR 2018  
Carried. Ayes-5, Nays-0
- #34 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH RISE-NY (SOS SHELTER, INC.) FOR DOG BOARDING AT THE BROOME COUNTY FRONT STREET DOG SHELTER FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #35 RESOLUTION AUTHORIZING THE APPLICATION FOR AND ACCEPTANCE OF STATE AID FOR THE YOUTH BUREAU'S YOUTH DEVELOPMENT PROGRAM AND AUTHORIZING AGREEMENTS WITH VARIOUS VENDORS TO ADMINISTER SAID PROGRAMS FOR 2018  
Carried. Ayes-5, Nays-0
- #36 RESOLUTION AUTHORIZING RENEWAL OF THE DISABILITY RESOURCE COORDINATOR PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING, AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #37 RESOLUTION CONFIRMING THE APPOINTMENT OF NANCY J. WILLIAMS-FRANK AS BROOME COUNTY COMMISSIONER OF SOCIAL SERVICES AND COMMISSIONER OF COMMUNITY MENTAL HEALTH SERVICES  
Carried. Ayes-5, Nays-0
- #38 RESOLUTION AUTHORIZING REVISION OF COMMUNITY SERVICES FOR THE ELDERLY (CSE) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2017-2018  
Carried. Ayes-5, Nays-0
- #39 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #40 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #41 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-2 HOME DELIVERED MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #42 RESOLUTION AUTHORIZING RENEWAL OF TITLE III-D HEALTH PROMOTION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0

#43 RESOLUTION AUTHORIZING RENEWAL OF TITLE III-E FAMILY CAREGIVER PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#44 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE JOHNSON CITY SENIOR CITIZENS CENTER, INC. FOR CONGREGATE NUTRITION PROGRAM SERVICES FOR THE OFFICE FOR AGING FOR 2018

Carried. Ayes-5, Nays-0

#45 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH VARIOUS VENDORS AND NURSING FACILITIES FOR RESPITE SERVICES FOR THE OFFICE FOR AGING FOR 2018

Carried. Ayes-5, Nays-0

#46 RESOLUTION AUTHORIZING AN AGREEMENT WITH VARIOUS VENDORS FOR IN-HOME RESPITE SERVICES FOR THE OFFICE FOR AGING'S CAREGIVER SUPPORT INITIATIVE GRANT FOR 2017-2018

Carried. Ayes-5, Nays-0

#47 RESOLUTION AUTHORIZING THE RENEWAL OF AGREEMENTS WITH VARIOUS VENDORS FOR LEASE OF SPACE FOR THE OFFICE FOR AGING'S MEALS ON WHEELS SITES, SOCIAL ADULT DAY CARE SITES AND SENIOR CENTERS FOR 2018

Carried. Ayes-5, Nays-0

#48 RESOLUTION AUTHORIZING THE WILLOW POINT NURSING HOME TO WRITE OFF UNCOLLECTIBLE ACCOUNTS

Responding to a question from Mr. Flagg, Ms. Gerchman stated that the majority of the write off is from private pay accounts. She noted that the amount of the write off is 2.8% of all receivables and has been trending down.

Carried. Ayes-5, Nays-0

#49 RESOLUTION AUTHORIZING THE ASSIGNMENT OF AN AGREEMENT WITH MOBILEXUSA TO PREVENTATIVE DIAGNOSTICS AND RENEWING THE AGREEMENT FOR PORTABLE X-RAY, EKG AND HOLTER MONITORING SERVICES FOR THE WILLOW POINT NURSING HOME FOR 2018

Carried. Ayes-5, Nays-0

#50 RESOLUTION AUTHORIZING RENEWAL OF THE INMATE STD TESTING/JAIL PROGRAM GRANT FOR DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#51 RESOLUTION AUTHORIZING THE CANCELLATION OF INTEREST AND PENALTIES ON A PARCEL OF REAL PROPERTY IN THE TOWN OF FENTON

Carried. Ayes-5, Nays-0

#52 RESOLUTION AUTHORIZING SALE OF COUNTY PROPERTIES FROM THE 2017 TAX SALE AUCTION

Carried. Ayes-5, Nays-0

- #53 RESOLUTION AUTHORIZING RETENTION OF \$374,501.04 BY THE COUNTY CLERK FOR THE COUNTY OF BROOME FROM MORTGAGE TAXES  
Carried. Ayes-5, Nays-0
- #54 RESOLUTION AUTHORIZING TRANSFER OF FUNDS TO BALANCE 2017 ACCOUNTS  
Carried. Ayes-5, Nays-0
- #57 RESOLUTION ADOPTING THE SPECIAL TRAFFIC OPTIONS PROGRAM FOR DRIVING WHILE INTOXICATED (STOP-DWI) PROGRAM PLAN FOR 2018  
Carried. Ayes-5, Nays-0
- #58 RESOLUTION AUTHORIZING RENEWAL OF FUNDING AGREEMENTS WITH VARIOUS VENDORS, BROOME COUNTY DEPARTMENTS, OUTSIDE AGENCIES, AND MUNICIPALITIES FOR THE SPECIAL TRAFFIC OPTIONS PROGRAM FOR DRIVING WHILE INTOXICATED (STOP-DWI) PROGRAM FOR 2018  
Carried. Ayes-5, Nays-0
- #59 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF COLESVILLE FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018  
Carried. Ayes-5, Nays-0
- #62 RESOLUTION AUTHORIZING ACCEPTANCE OF THE ADULT SPOA PROGRAM GRANT FOR THE DEPARTMENT OF MENTAL HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #63 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE BINGHAMTON-JOHNSON CITY JOINT SEWAGE BOARD FOR A WEB HOSTING MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #64 RESOLUTION AUTHORIZING AN AGREEMENT WITH SERAFINI TRANSPORTATION CORPORATION FOR TRANSPORTATION SERVICES FOR CHILDREN WITH DISABILITIES AND DEVELOPMENTAL DELAYS FOR THE DEPARTMENT OF HEALTH FOR 2018  
Carried. Ayes-5, Nays-0
- #66 RESOLUTION AUTHORIZING REVISION OF THE JOB ACCESS REVERSE COMMUTE/TEMPORARY ASSISTANCE FOR NEEDY FAMILIES PROGRAM GRANT FOR THE DEPARTMENT OF PUBLIC TRANSPORTATION AND ADOPTING A REVISED PROGRAM BUDGET FOR 2017  
Carried. Ayes-5, Nays-0
- #67 RESOLUTION AMENDING THE 2016 CAPITAL IMPROVEMENT PROGRAM DOWNTOWN CAMPUS PHASE II PROJECT  
Mr. Sullivan and Mr. Marshall explained the history and the change in funding for the Culinary project. Handout on file with the minutes.  
Carried. Ayes-5, Nays-0

#68 RESOLUTION AMENDING BOND RESOLUTION 15-403 DATED NOVEMBER 5, 2015, AS AMENDED BY BOND RESOLUTION 2016-77 DATED FEBURARY 18, 2016 AND BOND RESOLUTION 2017-116 DATED MARCH 16, 2017, HERETOFORE ADOPTED BY THE COUNTY LEGISLATURE OF THE COUNTY OF BROOME NEW YORK

As requested by the County Attorney, Mr. Baker made a motion, seconded by Mr. Sopchak to amend the title to read "Resolution Amending Bond Resolution 2015-403...", and the first Resolved paragraph to read "...Bond Resolution referenced in the caption hereto...", "...Federal Tax Credit funding being identified as \$3,527,700, State Tax Credit funding being identified as \$1,247,400..."

Amendment carried. Ayes-5, Nays-0

Resolution as amended carried. Ayes-5, Nays-0

#69 RESOLUTION AUTHORIZING THE COUNTY OF BROOME AS THE SOLE MEMBER OF THE BROOME MT MANAGER, LLC AND SERVING AS THE SOLE MANAGING MEMBER OF BROOME CULINARY REALTY LLC

Carried. Ayes-5, Nays-0

#71 RESOLUTION AUTHORIZING AN AGREEMENT WITH CAPITAL DISTRICT TRANSPORTATION AUTHORITY FOR THE ACCEPTANCE OF SEVEN TRANSIT BUSES BY THE DEPARTMENT OF PUBLIC TRANSPORTATION

Carried. Ayes-5, Nays-0

#72 RESOLUTION AMENDING THE BROOME COUNTY PURCHASE PROCUREMENT PROCESS MANUAL

Carried. Ayes-5, Nays-0

#73 RESOLUTION AUTHORIZING THE HIRING OF JACK D. COLLINS AS CHIEF INVESTIGATOR ABOVE THE MINIMUM SALARY

Carried. Ayes-5, Nays-0

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Committee heard the appeal of a request for a sellback from William Thomas, Attorney for Shmyer Breuer, 3 Delaware Group, that was denied by Real Property Tax Service.

Mr. Keibel made a motion to approve the appeal, seconded by Mr. Baker.

Motion failed. Ayes-0, Nays-4. Abstain-1 (D. D. Reynolds)

There being no further business to come before the Committee at this time, Mr. Baker made a motion to adjourn, seconded by Mr. Whalen. The meeting adjourned at 5:12 p.m.