

PERSONNEL COMMITTEE MEETING MINUTES
May 8, 2018

The Personnel Committee of the Broome County Legislature met on Tuesday, May 8, 2018 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: J. Shaw (Chair), C. O'Brien, M. Sopchak (voting representative for G. Baldwin), K. Wildoner, M. Kaminsky

Members Absent: None

Others Present: R. Weslar, A. Martin, R. O'Donnell, Legislature; J. Garnar, K. McManus, C. Cramer, County Exec's Office; J. Knebel, S. Kane, OMB; S. Cornwell, J. Worhach, DA; R. Kaufman, Health; Lisa Schuhle, OFA; T. Behan, Personnel; K. Drumm, M. Sullivan, SUNY Broome

The Personnel Committee meeting was called to order by the Chairman at 4:01 PM. Mrs. O'Brien made a motion to move the agenda, seconded by Mr. Wildoner.

The Committee took the following action with regard to the matters before it:

#1 [RESOLUTION AUTHORIZING A PERSONNEL CHANGE REQUEST FOR THE DEPARTMENT OF PUBLIC HEALTH](#)

Ms. Kaufman stated that this position is funded through the County's WIC Grant.

Carried. Ayes-5, Nays-0

#2 [RESOLUTION AUTHORIZING REVISION OF THE FOSTER GRANDPARENTS PROGRAM CORPORATION FOR NATIONAL AND COMMUNITY SERVICE \(CNCS\) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2017-2018](#)

Ms. Schuhle stated that the County does have an issue with recruiting foster grandparents and that OFA is going to heavily advertise in the next year. She further stated that up until last fall, they could only accept low income eligible seniors, due to the stipend, but they are now allowed to accept those seniors who wouldn't qualify based on income who offer to volunteer.

Carried. Ayes-5, Nays-0

#3 [RESOLUTION AUTHORIZING RENEWAL OF THE FOSTER GRANDPARENTS PROGRAM CORPORATION FOR NATIONAL AND COMMUNITY SERVICE \(CNCS\) GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Carried. Ayes-5, Nays-0

#25 [RESOLUTION AUTHORIZING RENEWAL OF THE GIVE INITIATIVE PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Mr. Cornwell stated that although this grant focuses mainly on gun related crimes, their office will also use this to focus on aggravated assaults as well due to the reduced number of gun related crimes in Broome County.

Carried. Ayes-5, Nays-0

#26 RESOLUTION AUTHORIZING REVISION OF THE DISTRICT ATTORNEY
SCHOOL RESOURCE OFFICERS PROGRAM GRANT FOR THE OFFICE OF THE
DISTRICT ATTORNEY AND ADOPTING A REVISED PROGRAM BUDGET FOR 2018

Carried. Ayes-5, Nays-0

#38 ADOPTING A STANDARD WORK DAY AND REPORTING RESOLUTION AS
REQUIRED BY THE STATE OF NEW YORK

Carried. Ayes-5, Nays-0

#41 RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR THE HEALTH
DEPARTMENT

Carried. Ayes-5, Nays-0

Following the Resolutions, Legislator Jason Shaw and Personnel Officer Thomas Behan updated the committee on County employment matters (handout attached).

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mr. Wildoner, seconded by Mrs. Kaminsky. The meeting adjourned at 4:18 PM.

| | A | B | C | D | E | F | G | H | I | J | K |
|----|-----------------------|-----------|------------|------------|-----------|---------|----------------------------------|----------------------|------------------------|----------------------|-------------------|
| 1 | Dept Stats | New Hires | Terminates | Promotions | Demotions | Rehires | Current Employees as of 04/30/18 | Males as of 04/30/18 | Females as of 04/30/18 | Temps as of 04/30/18 | PT as of 04/30/18 |
| 2 | Apr-18 | 28 | 33 | 20 | 2 | 32 | 2089 | 966 | 1125 | 378 | 496 |
| 3 | Mar-18 | 19 | 33 | 14 | 3 | 10 | 2066 | 946 | 1120 | 354 | 499 |
| 4 | | | | | | | | | | | |
| 5 | By Department: | | | | | | | | | | |
| 6 | April | | | | | | | | | | |
| 7 | Arena | 2 | 0 | 0 | 0 | 0 | 60 | 25 | 35 | 54 | 51 |
| 8 | Audit | 0 | 0 | 0 | 0 | 0 | 8 | 5 | 3 | 0 | 2 |
| 9 | Aviation | 0 | 0 | 0 | 0 | 0 | 21 | 18 | 3 | 4 | 4 |
| 10 | Coroners | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 3 | 0 | 4 |
| 11 | County Clerk | 1 | 0 | 1 | 1 | 0 | 33 | 4 | 29 | 2 | 8 |
| 12 | Co Executive | 0 | 0 | 0 | 0 | 0 | 9 | 2 | 7 | 3 | 2 |
| 13 | Co Legislature | 0 | 0 | 0 | 0 | 0 | 19 | 16 | 3 | 0 | 15 |
| 14 | District Attorney | 1 | 1 | 0 | 0 | 0 | 49 | 26 | 23 | 0 | 5 |
| 15 | DSS | 0 | 8 | 4 | 0 | 2 | 345 | 63 | 282 | 2 | 3 |
| 16 | Elections | 0 | 0 | 0 | 0 | 0 | 46 | 25 | 21 | 36 | 40 |
| 17 | Emergency Svcs | 0 | 0 | 0 | 1 | 0 | 74 | 52 | 22 | 25 | 24 |
| 18 | Enjoie Golf | 1 | 0 | 0 | 0 | 27 | 40 | 40 | 0 | 36 | 0 |
| 19 | Fleet Mngnt | 0 | 0 | 0 | 0 | 0 | 3 | 3 | 0 | 0 | 0 |
| 20 | Forum | 0 | 0 | 0 | 0 | 0 | 1 | 1 | 0 | 0 | 0 |
| 21 | Highway | 0 | 0 | 0 | 0 | 0 | 57 | 54 | 3 | 0 | 0 |
| 22 | IT | 0 | 0 | 0 | 0 | 0 | 34 | 24 | 10 | 1 | 2 |
| 23 | Law | 0 | 0 | 0 | 0 | 0 | 22 | 11 | 11 | 1 | 0 |
| 24 | Library | 0 | 0 | 0 | 0 | 0 | 22 | 7 | 15 | 0 | 8 |
| 25 | Mental Health | 0 | 0 | 0 | 0 | 0 | 5 | 0 | 5 | 0 | 1 |
| 26 | OET | 0 | 0 | 0 | 0 | 0 | 13 | 4 | 9 | 0 | 1 |
| 27 | OFA | 2 | 2 | 1 | 0 | 0 | 87 | 11 | 76 | 33 | 55 |
| 28 | OMB | 0 | 0 | 0 | 0 | 0 | 14 | 3 | 11 | 0 | 0 |
| 29 | Parks | 2 | 2 | 7 | 0 | 1 | 21 | 17 | 4 | 3 | 1 |
| 30 | Personnel | 0 | 0 | 0 | 0 | 0 | 18 | 2 | 16 | 9 | 9 |

| | A | B | C | D | E | F | G | H | I | J | K |
|----|--------------------|------------------|-------------------|-------------------|------------------|----------------|---|-----------------------------|-------------------------------|-----------------------------|--------------------------|
| 1 | Dept Stats | New Hires | Terminates | Promotions | Demotions | Rehires | Current Employees as of 04/30/18 | Males as of 04/30/18 | Females as of 04/30/18 | Temps as of 04/30/18 | PT as of 04/30/18 |
| 31 | Planning/BMTS | 0 | 2 | 0 | 0 | 0 | 15 | 6 | 9 | 1 | 2 |
| 32 | Probation | 0 | 0 | 0 | 0 | 0 | 45 | 18 | 27 | 0 | 0 |
| 33 | Public Defender | 0 | 0 | 1 | 0 | 0 | 24 | 11 | 13 | 0 | 0 |
| 34 | Public Health | 1 | 0 | 1 | 0 | 0 | 101 | 24 | 77 | 14 | 36 |
| 35 | Public Works | 1 | 1 | 0 | 0 | 0 | 69 | 56 | 13 | 22 | 21 |
| 36 | Purchasing | 0 | 0 | 0 | 0 | 0 | 4 | 2 | 2 | 1 | 1 |
| 37 | Real Property | 0 | 0 | 0 | 0 | 0 | 18 | 5 | 13 | 9 | 7 |
| 38 | Risk and Insurance | 0 | 0 | 0 | 0 | 0 | 6 | 3 | 3 | 0 | 0 |
| 39 | Road Machinery | 0 | 0 | 0 | 0 | 0 | 11 | 11 | 0 | 0 | 0 |
| 40 | Security | 3 | 1 | 0 | 0 | 0 | 79 | 59 | 20 | 45 | 45 |
| 41 | Sheriff | 0 | 2 | 0 | 0 | 0 | 244 | 195 | 49 | 12 | 11 |
| 42 | Solid Waste | 0 | 0 | 0 | 0 | 0 | 23 | 16 | 7 | 5 | 5 |
| 43 | STOP DWI | 0 | 0 | 0 | 0 | 0 | 1 | 0 | 1 | 0 | 0 |
| 44 | Transit | 1 | 0 | 1 | 0 | 0 | 99 | 87 | 12 | 2 | 26 |
| 45 | Veterans | 0 | 0 | 0 | 0 | 0 | 4 | 3 | 2 | 1 | 2 |
| 46 | Weights | 0 | 0 | 0 | 0 | 0 | 2 | 2 | 0 | 0 | 0 |
| 47 | WPNH | 13 | 14 | 4 | 0 | 2 | 339 | 53 | 286 | 57 | 105 |
| 48 | | | | | | | | | | | |
| 49 | | | | | | | | | | | |
| 50 | Totals | 28 | 33 | 20 | 2 | 32 | 2089 | 966 | 1125 | 378 | 496 |