

PERSONNEL COMMITTEE MEETING MINUTES
August 7, 2018

The Personnel Committee of the Broome County Legislature met on Tuesday, August 7, 2018 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: J. Shaw (Chair), C. O'Brien, K. Wildoner, M. Kaminsky

Members Absent: G. Baldwin

Others Present: R. Weslar, A. Martin, R. O'Donnell, Legislature; J. Garnar, McManus, C. Cramer, County Exec's Office; J. Knebel, OMB; C. Marion, Arena; S. Cornwell, J. Worhach, DA; M. McFadden, Health; S. Liu, OET; T. Behan, Personnel; R. LaClair, WPNH; J. Hess, CVB; R. Harting, Village of Windsor

The Personnel Committee meeting was called to order by the Chairman at 4:00 PM. Mrs. Kaminsky made a motion to move the agenda, seconded by Mr. Wildoner.

The Committee took the following action with regard to the matters before it:

#7 [RESOLUTION AUTHORIZING RENEWAL OF THE LEAD POISONING PREVENTION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#8 [RESOLUTION AUTHORIZING RENEWAL OF THE TRAFFIC SAFETY PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#10 [RESOLUTION AUTHORIZING RENEWAL OF THE CANCER SERVICES PROGRAM OF THE SOUTHERN TIER GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#16 [RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR WILLOW POINT NURSING HOME](#)

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#17 [RESOLUTION AUTHORIZING RENEWAL OF THE MOTORCYCLE SAFETY PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2018-2019](#)

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#19 [RESOLUTION AUTHORIZING AMENDMENT TO EXHIBIT "A" OF RESOLUTION 235 OF 2018 AUTHORIZING ACCEPTANCE OF A WORKFORCE INNOVATION AND OPPORTUNITY ACT SHARED COST POOL PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING AND ADOPTING A PROGRAM BUDGET FOR 2018-2020](#)

Ms. Liu stated that they are changing one Employment & Training Assistant from full-time to part-time because the employee requested the change due to family personal reasons.

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#33 **RESOLUTION AUTHORIZING RENEWAL OF THE AID TO PROSECUTION GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR 2018-2019**

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#35 **RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUESTS FOR THE DISTRICT ATTORNEY**

Carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

#37 **RESOLUTION AUTHORIZING PERSONNEL CHANGE REQUEST FOR THE FORUM**

At the request of the Personnel Office, Mrs. Kaminsky made a motion, seconded by Mrs. O'Brien to amend the title of Assistant Recreation Facility Manager to Forum Maintenance Supervisor as the job responsibilities better line up with the Maintenance Supervisor than Assistant Recreation Facility Manager.

Amendment carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

Resolution as amended carried. Ayes-4, Nays-0, Absent-1 (Baldwin)

Following the Resolutions, Legislator Jason Shaw and Personnel Officer Thomas Behan updated the committee on County employment matters (handout attached).

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mrs. Kaminsky, seconded by Mr. Wildoner. The meeting adjourned at 4:22 PM.