

FINANCE COMMITTEE MEETING MINUTES  
September 13, 2018

The Finance Committee of the Broome County Legislature met on Thursday, September 13, 2018 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: S. Flagg (Chair), S. Baker, R. Keibel, M. Sopchak, M. Whalen

Members Absent: None

Others Present: G. Kilmer, Transit; M. Heefner, D. Hickling, Aviation; J. Garnar, K. McManus, County Exec's Office; R. Kaufman, Health Dept.; J. Knebel, OMB; T. Eaton, OFA; N. Williams, K. White, DSS; T. Dellapenna, Risk & Insurance; K. Andrews, Info, Tech.; L. Wise, Library; L. Bolton, DSS; S. Cornwell, J. Worhach, District Attorney's Office; C. Hall, Legislature

The Committee meeting was called to order by the Chairman at 4:05 p.m. Mr. Baker moved the agenda, seconded by Mr. Sopchak. The Committee took the following action with regard to the matters before it:

#1 RESOLUTION AUTHORIZING THE DEPARTMENT OF HEALTH TO ADMINISTER A PORTION OF THE HUD LEAD HAZARD GRANT FOR 2016-2018

Carried. Ayes-5, Nays-0

#3 RESOLUTION AUTHORIZING RENEWAL OF THE WOMEN, INFANTS AND CHILDREN (WIC) SUPPLEMENTAL FOOD PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019

Carried. Ayes-5, Nays-0

#4 RESOLUTION AUTHORIZING RENEWAL OF THE EARLY INTERVENTION ADMINISTRATION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019

Carried. Ayes-5, Nays-0

#5 RESOLUTION AUTHORIZING RENEWAL OF THE CHILDREN WITH SPECIAL HEALTH CARE NEEDS PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019

Carried. Ayes-5, Nays-0

#6 RESOLUTION AUTHORIZING RENEWAL OF THE CREATING HEALTHY SCHOOLS AND COMMUNITIES PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019

Carried. Ayes-5, Nays-0

#7 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENTS WITH VARIOUS VENDORS FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CANCER SERVICES PROGRAM OF THE SOUTHERN TIER GRANT FOR 2018-2023

Carried. Ayes-5, Nays-0

- #8 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH BROOME-TIOGA BOCES PROFESSIONAL DEVELOPMENT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #9 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH BROOME-TIOGA BOCES FOOD SERVICE FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #10 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH CORNELL COOPERATIVE EXTENSION OF BROOME COUNTY FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #11 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH BINGHAMTON CITY SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #12 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE DEPOSIT CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #13 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE HARPURSVILLE CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #14 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH JOHNSON CITY CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #15 RESOLUTION AUTHORIZING AN AGREEMENT WITH FENTON FREE LIBRARY FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S CREATING HEALTHY SCHOOLS AND COMMUNITIES GRANT FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #16 RESOLUTION AUTHORIZING ACCEPTANCE OF THE COMMUNITY CANCER PREVENTION IN ACTION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0

- #17 RESOLUTION AUTHORIZING AN AGREEMENT WITH BINGHAMTON CITY SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #18 RESOLUTION AUTHORIZING AN AGREEMENT WITH DEPOSIT CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #19 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE HARPURSVILLE CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #21 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE MAINE-ENDWELL CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #22 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE OWEGO-APALACHIN CENTRAL SCHOOL DISTRICT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #23 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TIOGA COUNTY HEALTH DEPARTMENT FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #24 RESOLUTION AUTHORIZING AN AGREEMENT WITH BINGHAMTON UNIVERSITY FOR SERVICES RELATED TO THE DEPARTMENT OF HEALTH'S COMMUNITY CANCER PREVENTION IN ACTION GRANT PROGRAM FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #25 RESOLUTION AUTHORIZING REVISION OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #26 RESOLUTION AUTHORIZING REVISION OF THE TITLE III-D HEALTH PROMOTION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0

- #27 RESOLUTION AUTHORIZING REVISION OF THE TITLE III-E FAMILY CAREGIVER PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A REVISED PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #28 RESOLUTION AUTHORIZING REVISION OF THE HEALTH INSURANCE INFORMATION AND COUNSELING ASSISTANCE PROGRAM FOR THE OFFICE FOR AGING, ADOPTING A REVISED PROGRAM BUDGET AND AUTHORIZING AMENDMENT TO THE AGREEMENT WITH ACTION FOR OLDER PERSONS, INC., FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #29 RESOLUTION AUTHORIZING AN AGREEMENT WITH TWIN TIER HOME HEALTH, INC., FOR PERSONAL EMERGENCY RESPONSE SERVICES FOR THE OFFICE FOR AGING FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #30 RESOLUTION AUTHORIZING THE ACQUISITION OF NECESSARY REAL PROPERTY BY PURCHASE AND/OR CONDEMNATION FOR THE DEPARTMENT OF PUBLIC WORKS' JUNE BERRY ROAD BRIDGE REPLACEMENT PROJECT AND DECLARING SAID PROJECT TO BE EXEMPT FROM THE PUBLIC HEARING REQUIREMENT OF THE EMINENT DOMAIN LAW  
Carried. Ayes-5, Nays-0
- #31 RESOLUTION AUTHORIZING ACCEPTANCE OF THE HAZARDOUS MATERIALS PROGRAM GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2020
- #32 RESOLUTION CONFIRMING APPOINTMENT TO MEMBERSHIP ON THE BROOME COUNTY COMMUNITY SERVICES BOARD  
Carried. Ayes-5, Nays-0
- #33 RESOLUTION AUTHORIZING ACCEPTANCE OF THE CPS ENHANCED FUNDS PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #34 RESOLUTION AUTHORIZING RENEWAL OF THE SNAP EMPLOYMENT AND TRAINING PROGRAM GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #35 RESOLUTION AUTHORIZING RENEWAL OF THE HOME ENERGY ASSISTANCE PROGRAM (HEAP) GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0

- #36 RESOLUTION AUTHORIZING RENEWAL OF THE CHILD CARE AND DEVELOPMENT BLOCK GRANT FOR THE DEPARTMENT OF SOCIAL SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #38 RESOLUTION APPROVING THE EXTENSION OF MICHAEL T. BAKER AS ACTING BROOME COUNTY PUBLIC DEFENDER  
Carried. Ayes-5, Nays-0
- #39 RESOLUTION AUTHORIZING RENEWAL OF THE POLICE TRAFFIC SERVICES PROGRAM GRANT FOR THE OFFICE OF THE SHERIFF AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #40 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH THE DELAWARE COUNTY SHERIFF'S OFFICE FOR HOUSING OF BROOME COUNTY PRISONERS FOR THE OFFICE OF THE SHERIFF FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #41 RESOLUTION AUTHORIZING REVISION OF THE TRAFFIC DIVERSION PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A REVISED PROGRAM BUDGET FOR 2018  
Carried. Ayes-5, Nays-0
- #42 RESOLUTION AUTHORIZING ACCEPTANCE OF THE NEW YORK STATE HOMELAND SECURITY PROGRAM (SHSP) GRANT FOR THE OFFICE OF EMERGENCY SERVICES AND ADOPTING A PROGRAM BUDGET FOR 2018-2021  
Carried. Ayes-5, Nays-0
- #43 RESOLUTION AUTHORIZING RENEWAL OF THE COMPUTER HARDWARE TECHNICIAN PROGRAM GRANT FOR THE DIVISION OF INFORMATION TECHNOLOGY AND ADOPTING A PROGRAM BUDGET FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #44 RESOLUTION AUTHORIZING THE ASSIGNMENT OF AN AGREEMENT WITH PTS OF AMERICA, LLC TO U.S. CORRECTIONS, LLC AND RENEWING THE AGREEMENT FOR PRISONER TRANSPORTATION SERVICES FOR THE OFFICE OF THE SHERIFF FOR 2018-2019  
Carried. Ayes-5, Nays-0
- #46 RESOLUTION AUTHORIZING ACCEPTANCE OF NEW YORK STATE DEPARTMENT OF TRANSPORTATION FUNDS FOR THE DEPARTMENT OF PUBLIC TRANSPORTATION FOR 2017-2021  
Carried. Ayes-5, Nays-0
- #48 RESOLUTION AUTHORIZING AN AGREEMENT WITH O'BRIEN AND GERE ENGINEERS, INC., FOR PROFESSIONAL SERVICES FOR THE DEPARTMENT OF PUBLIC WORKS FOR 2019-2021  
Carried. Ayes-5, Nays-0

#49 RESOLUTION AMENDING THE 2018 CAPITAL IMPROVEMENT PROGRAM CUTAWAY BUSES PROJECT

Carried. Ayes-5, Nays-0

#50 RESOLUTION AMENDING THE 2018 CAPITAL IMPROVEMENT PROGRAM AVIATION SNOW REMOVAL EQUIPMENT ACQUISITION PROJECT

Carried. Ayes-5, Nays-0

#51 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE TOWN OF VESTAL FOR A COMPUTER MAINTENANCE AND SUPPORT MEMORANDUM OF UNDERSTANDING FOR THE DIVISION OF INFORMATION TECHNOLOGY FOR 2018-2019

Carried. Ayes-5, Nays-0

#52 RESOLUTION LEVYING THE COST OF WORKERS' COMPENSATION FOR 2019  
Responding to a question, Mr. Dellapenna stated that the rates vary and are based on property assessment and experience.

Carried. Ayes-5, Nays-0

#53 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR AIRPORT LIABILITY INSURANCE COVERAGE FOR THE OFFICE OF RISK AND INSURANCE FOR 2018-2019

Carried. Ayes-5, Nays-0

#54 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR CRIME INSURANCE COVERAGE (EMPLOYEE BOND POLICY) FOR THE OFFICE OF RISK AND INSURANCE FOR 2018-2019

It was noted that a RFP was done on all of the insurance resolutions.

Carried. Ayes-5, Nays-0

#55 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR CYBER LIABILITY INSURANCE COVERAGE FOR THE OFFICE OF RISK AND INSURANCE FOR 2018-2019

Responding to a question from Mr. Whalen, Mr. Dellapenna stated that the insurance carrier did a risk assessment to determine vulnerable areas. Mr. Dellapenna would like to see the coverage increased in the future.

Carried. Ayes-5, Nays-0

#56 RESOLUTION AUTHORIZING AN AGREEMENT WITH HAYLOR FREYER & COON, INC., FOR COUNTY-OWNED PROPERTY, BOILER AND MACHINERY AND INLAND MARINE INSURANCE COVERAGE FOR THE OFFICE OF RISK AND INSURANCE FOR 2018-2019

Carried. Ayes-5, Nays-0

#57 RESOLUTION AUTHORIZING AN AGREEMENT WITH THE GUARDIAN LIFE INSURANCE COMPANY OF NEW YORK FOR ADMINISTRATION OF BROOME COUNTY'S DENTAL INSURANCE PLAN FOR THE OFFICE OF RISK AND INSURANCE FOR 2019

Carried. Ayes-5, Nays-0

#58 RESOLUTION AUTHORIZING AN AGREEMENT WITH RENAISSANCE LIFE & HEALTH INSURANCE COMPANY OF AMERICA FOR ADMINISTRATION OF LIFE INSURANCE FOR ELIGIBLE BROOME COUNTY EMPLOYEES FOR THE OFFICE OF RISK AND INSURANCE FOR 2019-2021

Carried. Ayes-5, Nays-0

#59 RESOLUTION APPROVING SALE OF COUNTY-OWNED REAL PROPERTY IN THE TOWN OF UNION

Carried. Ayes-5, Nays-0

#60 RESOLUTION AUTHORIZING TRANSFER OF FUNDS FOR THE BROOME COUNTY PUBLIC LIBRARY

Mr. Sopchak made a motion, seconded by Mr. Baker to amend \$1,000 to \$10,000 and \$2,000 to \$20,000.

Amendment carried. Ayes-5, Nays-0

Resolution as amended carried. Ayes-5, Nays-0

There being no further business to come before the Committee at this time, Mr. Whalen made a motion to adjourn, seconded by Mr. Baker. The meeting adjourned at 5:14 p.m.