

PERSONNEL COMMITTEE MEETING MINUTES  
December 11, 2018

The Personnel Committee of the Broome County Legislature met on Tuesday, December 11, 2018 in the Legislative Conference Room, Sixth Floor, Edwin L. Crawford County Office Building, Binghamton, New York.

Members Present: J. Shaw (Chair), G. Baldwin, C. O'Brien, K. Wildoner, M. Kaminsky

Members Absent: None

Others Present: M. Sopchak, A. Martin, R. O'Donnell, Legislature; K. McManus, H. McCrory, County Exec's Office; J. Knebel, G. Bucciarelli, OMB; J. Worhach, DA; M. McFadden, Health; S. Liu, OET; L. Schuhle, T. Eaton, OFA; E. Woidt, Parks; T. Behan, Personnel; F. Evangelisti, Planning; M. Baker, Public Defender; Robin Laabs, Purchasing; M. Scarinzi, Land Bank; R. Balles, Village of Johnson City

The Personnel Committee meeting was called to order by the Chairman at 4:03 PM. Mr. Baldwin made a motion to move the agenda, seconded by Mr. Wildoner.

The Committee took the following action with regard to the matters before it:

#13 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-B SUPPORTIVE SERVICES PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#14 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-1 CONGREGATE MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#15 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-C-2 HOME DELIVERED MEALS PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#16 RESOLUTION AUTHORIZING RENEWAL OF THE TITLE III-D HEALTH PROMOTION PROGRAM GRANT FOR THE OFFICE FOR AGING AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#19 RESOLUTION AUTHORIZING RENEWAL OF THE INMATE STD TESTING/JAIL PROGRAM GRANT FOR DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#29 RESOLUTION AUTHORIZING ACCEPTANCE OF AN ENHANCED INDIGENT DEFENSE GRANT COUNSEL AT FIRST APPEARANCE PROGRAM GRANT FOR THE PUBLIC DEFENDER AND ADOPTING A PROGRAM BUDGET FOR 2017-2019

Carried. Ayes-5, Nays-0

#30 RESOLUTION AUTHORIZING RENEWAL OF THE AGREEMENT WITH STAFKINGS FOR TEMPORARY SECRETARIAL SERVICES FOR THE OFFICE OF THE DISTRICT ATTORNEY FOR 2019

Mr. Worhach stated the District Attorney's Office is looking into hiring a staff member in the future, but currently want to extend this service for another year. Additionally, using this service is more cost effective than hiring additional staff.

Carried. Ayes-5, Nays-0

#31 RESOLUTION CONFIRMING THE APPOINTMENT OF THOMAS H. BEHAN AS PERSONNEL OFFICER

Mr. Behan expressed his gratitude to the Legislature and the Administration for their continued support of him and his department.

Carried. Ayes-5, Nays-0

#32 RESOLUTION CONFIRMING APPOINTMENT OF ROBIN L. LAABS AS DIRECTOR OF PURCHASING

Ms. Laabs introduced herself and spoke on her work background and experience.

Carried. Ayes-5, Nays-0

#33 RESOLUTION AUTHORIZING RENEWAL OF THE DISABILITY RESOURCE COORDINATOR PROGRAM GRANT FOR THE OFFICE OF EMPLOYMENT AND TRAINING, AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#36 RESOLUTION AUTHORIZING RENEWAL OF LAND BANK PROGRAM GRANT FOR THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENT WITH THE BROOME COUNTY LAND BANK TO ADMINISTER SAID PROGRAM FOR 2019

Carried. Ayes-5, Nays-0

#56 RESOLUTION APPROVING THE CREDENTIALING OF MEDICAL STAFF AT THE BROOME COUNTY HEALTH DEPARTMENT

Carried. Ayes-5, Nays-0

#58a RESOLUTION AUTHORIZING RENEWAL OF THE CHILD FATALITY REVIEW TEAM PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2019-2020

Ms. McFadden stated that this review team mainly focuses on "safe sleep", as it relates to children and child fatalities.

Carried. Ayes-5, Nays-0

#59 RESOLUTION AUTHORIZING ACCEPTANCE OF THE BREAST AND PROSTATE CANCER PEER EDUCATION PROGRAM GRANT FOR THE DEPARTMENT OF HEALTH AND ADOPTING A PROGRAM BUDGET FOR 2019

Carried. Ayes-5, Nays-0

#63 RESOLUTION AUTHORIZING AN AGREEMENT WITH ENI FOR THE COUNTY'S EMPLOYEE ASSISTANCE PROGRAM FOR THE OFFICE OF RISK AND INSURANCE FOR 2019-2021

Carried. Ayes-5, Nays-0

#68 RESOLUTION AUTHORIZING RENEWAL OF THE PROSECUTORS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY AND ADOPTING A PROGRAM BUDGET FOR THE OFFICE OF THE DISTRICT ATTORNEY FOR 2019

Carried. Ayes-5, Nays-0

#69 RESOLUTION AUTHORIZING RENEWAL OF THE DISTRICT ATTORNEY SCHOOL RESOURCE OFFICERS PROGRAM GRANT FOR THE OFFICE OF THE DISTRICT ATTORNEY, ADOPTING A PROGRAM BUDGET AND RENEWING AGREEMENTS WITH VARIOUS SCHOOL DISTRICTS TO PARTICIPATE IN SAID PROGRAM FOR 2019-2020

Mr. Worhach stated that the program is being extended for 18 months instead of 12 because they plan to have the program start and end dates coincide with school fiscal years. Additionally, he stated that there are currently 10 SRO's in seven school districts.

Carried. Ayes-5, Nays-0

Following the Resolutions, Legislator Jason Shaw and Personnel Officer Thomas Behan updated the committee on County employment matters (handout attached).

There being no further business to come before the Committee at this time, a motion to adjourn was made by Mrs. Kaminsky, seconded by Mrs. O'Brien. The meeting adjourned at 4:30 PM.