

ADMINISTRATIVE GUIDELINES RULES & GENERAL INFORMATION



Broome County Parks, Recreation & Youth Services

Jason T. Garnar
County Executive

Brenda L. Gowe
Director
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INTRODUCTION

Broome County has established various parks and leisure facilities to be administered by the Broome County Department of Parks, Recreation and Youth Services. For the better management of these facilities, it is necessary to establish certain Rules and Regulations for all persons entering, using, visiting or who are otherwise within the boundaries of said facilities.

This document is meant to provide information and guidelines to park users. Many frequently asked questions have been addressed within, along with basic rules and regulations. No claim is made that every situation, question, or rule has been addressed in this document.

For additional information contact:

Broome County Department of Parks, Recreation and Youth Services
Broome County Office Building
60 Hawley Street
Binghamton, NY 13902

607-778-2193
bcparks@broomecountyny.gov
www.broomecountyny.gov/parks

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GROUP PERMIT

- Groups with more than 25 people will be admitted by a permit, only if they are not renting a shelter. This includes school groups, church groups, clubs, etc. Such permits are free of charge and must be obtained through the Broome County Parks online reservation system, at least one week prior to using the area.
- The permit does not entitle the group to any special privileges such as tables, grills, parking or play fields unless explicitly included in the permit.
- All groups of persons under the age of 18 must be chaperoned by leaders 21 years of age or older, on a basis of 1 leader per 10 participants.
- Groups registering for a permit in the name of an agency, institution or organization will furnish evidence that the activity is an approved social function scheduled and approved by that agency, and that an officer or leader will be present at the function.
- The number of groups permitted may be limited in one park on any given day. Group sizes are generally limited to 100 people, but larger groups may be accommodated if the total number registered for a given park and day does not interfere with regular park operations.
- The use of portable or permanent public address systems or any sound amplifying equipment is prohibited unless specifically permitted by the Director of Parks and Recreation.
- The Parks Department reserves the right to assign groups to specific areas of the park.
- Permission must be requested on the permit for the use of tents. Small pop-up tents are allowed, but tents must not be staked.
- Depending on size, weddings may be classified as an event and require a Special Event Permit not a Group Permit.

SPECIAL EVENT PERMIT

Anyone wishing to host an event will be required to apply for a Special Event Permit. Only one Special Event Permit is allowed per day at each park location and only during normal park hours (8:00AM until dusk) unless permission is otherwise granted by the Director of Parks and Recreation.

- Permit applications must be submitted at least 45 days prior to the event, through the Broome County Parks online reservation system.
- Submission of an event application permit does not guarantee approval of the event, the proposed location and date, or any other details contained herein.
- The Broome County Parks Department reserves the rights to prioritize requests from recurring special events including dates and location.

INSURANCE REQUIREMENTS

Group agrees to secure and maintain in full force and effect at its own cost and expense the following insurance coverage:

- Comprehensive General Liability insurance with a blanket contractual liability endorsement and a combined single limit of not less than \$1,000,000.
- Also agrees to name "Broome County Government" as additional insured.
- Any other coverages requested by the Broome County Risk and Insurance Department.

Questions regarding insurance requirements should be directed to Broome County Risk and Insurance at 607-778-2402.

PARKING

- Parking will be permitted in designated areas only until all spaces are filled.
- When all parking spaces are filled, park management may allow for overflow parking along park roads and/or on the grass. There will be no parking on the grass unless specifically directed by park management.

RESPONSIBILITY

- The park shall be left in the same condition it was found. The cost of restoring the park to its original condition will be billed to the person signing the group registration permit.

RENTALS

- Fields, Pavilions, and Otsiningo Stage can be reserved and rented for Special Events.

TRASH

- Set-up/clean-up/removal of trash/decorations will be the responsibility of the group. The cost for additional trash receptacles will be at the registrant's expense.

CONCESSIONS

- Any concession (beer*, food, etc.) used in conjunction with any event must have Broome County Health Department approval. Concessions will be for event participants only, with no solicitations to the general public. Concession locations will be determined with the Parks Department at the time permit is issued.
- *The consumption of beer or alcoholic beverages is prohibited at **Otsiningo Park** without prior written approval from the Recreation/Education Committee of the Broome County Legislature. Request must be submitted a minimum of 120 days prior to the event.

BATHROOM FACILITIES

- Events exceeding 500 attendees are required to provide additional toilets. Event host will be required to secure additional portable units. The cost of extra portable toilets will be at the registrant's expense.

SAFETY AND SECURITY

- Any security coverage required will be at the registrant's expense. Security and/or traffic control is based on anticipated attendance or anticipated activities (road crossings and closures, etc.) Registrants may contact Broome County Security Department with event details to determine security requirements at 607-778-2107.

EMERGENCY SERVICES

- Registrants must contact Broome County Emergency Services to notify them of the event at 607-778-2170.

HOT AIR BALLOON PERMIT

- All persons operating balloons in a Broome County Park must minimally adhere to the regulations set forth by the Balloon Federation of America.
- A fee will be charged for the Hot Air Balloon Permit. This permit must be kept with the balloonist at all times.
- Each year the Broome County Risk and Insurance Department will set the insurance requirements for the permit holder. Broome County must be named as additional insured.
- Tie downs are required during inflation and there will be a minimum of two ground crew per balloon.
- Solicitation for rides and the exchange of money must occur off park property.
- For purposes of safety, the Broome County Parks main office 607-778-2193 must be notified of all balloon launches at least one week in advance.

For approved launching sites, please contact the Park Manager:

- Dorchester Park 607-692-4612
- Greenwood Park 607-862-9933
- Nathaniel Cole Park 607-693-1389
- Otsiningo Park 607-778-6541

METAL DETECTOR PERMIT

- Use of metal detectors will occur only between the day following Labor Day and the day prior to Memorial Day, 8:00AM to 10:00AM on any approved date. Such use may, however, be allowed at other times with the approval of the Park Manager.
- Persons using metal detectors must contact the Park Management or Security on duty prior to each instance of use in the park. This approval is subject to revocation at any time. Please always have your permit available while at the park.
- Use of metal detectors must not interfere in any way with park patrons, park programs, or park operations, and must not result in any damage or disruption to the park. Persons causing such damage will be responsible for restitution or court action, as appropriate.
- Persons using metal detectors must properly dispose of any metallic waste encountered (such as ring tops, bottle caps, etc.).
- Persons using metal detectors must turn in at the park office any valuables found. If the finder wishes to claim any object found, he shall so indicate when turning in such item. A record will be kept of his name, address, and phone number. Any unclaimed property will be turned over to the finder at the time prescribed by law (Source: Personal Property Law, Article 7-B, "Lost and Found Property," Sections 251 and 258).
- The law provides the following general time periods such property shall be retained prior to return to the finder (if unclaimed by rightful owner). Property not claimed by the original owner (if located) or the finder, after three (3) months' notice, shall be disposed of pursuant to law.

<u>Value of Property</u>	<u>Minimum Time Retained</u>
Less than \$100	3 Months
\$100 to \$500	6 Months
\$500 to \$5000	1 Year
\$5000 or more	3 Years

- Any person finding property, who fails to comply with said statute, may be subject to prosecution under said law.

PICNIC SHELTERS

Picnic shelters are available at several Broome County Parks facilities. Shelters include picnic tables, access to electricity (1 standard outlet), water, and a grill. Restroom facilities are nearby.

- Dorchester Park: 3 shelters (seating capacity 100 per shelter)
- Greenwood Park 4 shelters (100-120)
- Grippen Park: 1 shelter (100)
- Hawkins Pond Nature Area: 1 shelter (40-50)
- Nathaniel Cole Park: 4 shelters (100-120)
- Otsiningo Park: 2 shelters (100-120)
- Roundtop Picnic Area: 2 shelters (80)

RESERVATIONS

- Reservations are available beginning November 1st for the following calendar year and can be made online: [Catalog - Broome County Parks and Recreation](#)
- The full amount of the reservation fee is due immediately upon making a reservation. An additional card fee will apply. The reservation is finalized upon receipt of the fee. Groups paying via purchase order must call Broome County Parks main office 607-778-2193 to make a reservation and arrange payment.
- All shelter rentals are available daily from park opening until closing (8:00AM – Dark).
- Unreserved shelters are available on a first come, first served basis, free of charge.
- The park assumes no responsibility for storing food, beverages and supplies delivered to the park for visitors.
- The person making the reservation assumes personal liability for breakage, destruction, or removal of park property by any member of the group.
- A shelter reservation in no way guarantees special privileges in the use of parking, tables, grills or other facilities.
- The use of portable or permanent public address systems or any sound amplifying equipment is prohibited unless specifically permitted by the Director of Parks and Recreation.

PARKING

- Vehicles must be parked in designated parking areas and may not remain at the shelter.

ATHLETIC FIELD GUIDELINES

All persons using athletic fields at Otsiningo Park must abide by the following guidelines. Failure to comply will jeopardize future use of athletic fields by the group.

RESERVATIONS/HOURS OF OPERATION

- Athletic fields and volleyball courts at Otsiningo Park and Otsiningo North may be reserved beginning in January, for April—October of the current year. Reservations provide exclusive use of the area from park opening until closing (8:00AM – Dark).
- Groups will obtain a permit through the Broome County Parks online reservation system, at least one week prior to using the area. All fees must be paid in full no less than one week prior to the proposed rental date. A valid permit will not be issued until full payment is received.

INSURANCE REQUIREMENTS

- All organized groups reserving fields shall submit standard insurance naming “Broome County Government” as additional insured, according to the Broome County Risk and Insurance Department. Broome County Risk and Insurance may be contacted at 607-778-2402 for more information.

CANCELLATION/REFUND POLICY

- Park management will notify the group registrant of all field closings. Group registrants are responsible to ensure that their players stay off the fields when such conditions exist that may endanger players or cause damage to the field. The Director reserves the right to cancel for any reason, the privilege of using the field.
- Field reservation fees will not be refunded for weather or other reasons.

FIELD ALTERATIONS

- No unauthorized alterations will be made to any part of the athletic fields (i.e. adding sand, sawdust, etc. to wet areas or removing dirt) other than squeegeeing or raking water from softball base paths.
- Any changes made by persons other than Broome County Parks Department employees will be corrected by the Parks Department and a bill for material and labor sent to the persons signing the group registration permit.

GREENLIGHT NETWORK GRAND SLAM PARK GUIDELINES

RESERVATIONS/HOURS OF OPERATION

- Requests for one-time reservations must be made at least 7 days in advance.
- Any changes to field reservations (excluding cancellations) must occur at least 7 days in advance of the proposed date change. All requests for changes must be communicated in writing to the Broome County Parks main office.
- Monday – Saturday: 8:00AM-10:00PM
Sunday and Holidays: 9:00AM-10:00PM

INSURANCE REQUIREMENTS

- All organized groups reserving fields shall submit insurance as required naming “Broome County Government” as additional insured, according to the Broome County Risk and Insurance Department. Broome County Risk and Insurance may be contacted at 607-778-2402 for more information.

CANCELLATION/REFUND POLICY

- All non-weather-related cancellation requests must be submitted in writing to Broome County Parks 30 days prior to rental date for tournaments and 7 days prior to rental date for field rentals.
- There will be NO refund if a cancellation is made less than 30 days prior to the rental date for tournaments and 7 days prior to the rental date for field rentals.
- If cancellation is made at least 30 days prior to the rental date for tournaments and 7 days prior for field rentals, applicant will be refunded full payment minus a 10% service charge.
- Applicant may be able to reschedule for another date and time within the calendar year by contacting the Broome County Parks main office.
- Note that the card transaction fee is non-refundable.

FIELD ALTERATIONS

- No alterations will be made to any part of the athletic fields (i.e. adding sand, sawdust, etc. to wet areas or removing dirt) other than squeegeeing or raking water from softball base paths.
- Any changes made by persons other than Broome County Parks Department employees

will be corrected by the Parks Department, and a bill for material and labor will be sent to the persons signing the group registration permit. Failure to comply will jeopardize future use of the athletic fields by the group.

SUBLETTING AND ASSIGNMENT OF ATHLETIC FIELDS

- At no time may any organization or individual sublease their assigned fields to other user groups. Organizations not using their fields must notify the Broome County Parks main office to inform the Department of any fields not being used.
- The subletting of any County fields by any user/organization will result in automatic revocation of all permits. Broome County Parks will not allocate fields to this organization in the future.

SAFETY AND SECURITY

- There is an Automated External Defibrillator (AED) located under the pavilion of the main building at the complex.
- All permit holders are required to have one person who is AED/CPR certified at all events at the Broome County Softball Complex.
- The certified individual must be at the event at all times. Proof of certification must be provided with submittal of the Guidelines Acknowledgement, Tournament/Camp Application, and/or the Field Allocation Request Form.

INCLEMENT WEATHER

- The Broome County Parks and Recreation staff reserves the right to close a facility in the event of inclement weather. In the event of inclement weather, an alternative date will be offered.
- If the organization declines the alternative date, no refunds will be given.
- If inclement weather affects only one day of a tournament, the organization will not receive an alternative date and must adjust their tournament accordingly.

GREENWOOD PARK CAMPGROUND

Camping areas at Greenwood Park will be open mid-May through Columbus Day weekend depending on local weather and existing area conditions.

CAMPING SEASON

- Mid-May: Weekends only (Fri/Sat night)
- Memorial Day Weekend – Labor Day: Daily
- Labor Day – Columbus Day: Weekends only (Fri/Sat night)

RESERVATIONS

- Reservations are available beginning November 1st for the following calendar year and can be made online: [Catalog - Broome County Parks and Recreation](#)
- Reservations may also be made at the Broome County Parks main office 607-778-2193. The full amount of the reservation fee is due immediately upon making a reservation. An additional card transaction fee will apply.
- Reservations will be accepted at the park only after the current reservations list has been transmitted to the park. If access to the online system is not available at the Park, walk-ins will be permitted a 1-night maximum reservation, which will be made upon arrival at the park. Sites for walk-ins are limited.
- Any additional nights must be reserved online by Greenwood Park Camp Store or the main office Monday – Friday, 8:00AM – 4:00PM.

CHECK-IN/CHECK OUT

- Check-in time is 12:00PM (noon). Earlier check-in may be permitted at the Park Managers discretion.
- Check-out time is no later than 11:00AM. All personally owned camping equipment shall be removed from the campground by 11:00AM. Failure to do so will result in a charge being incurred for one additional night whether the campsite is occupied or not.
- A camper who wishes to remain in the park after check-out time must remove all equipment and personal possessions from the campground by 11:00AM.

EQUIPMENT PERMITTED

- Equipment allowed on the campsite shall be limited to 1 camping trailer or self-propelled camper, or 2 tents and awnings not to exceed a combined total of 275 square

feet. House trailers are not permitted.

- All areas must be kept sanitary, neat, and clean at all times.
- No more than two vehicles are allowed per site. Any additional vehicles must be parked in the Guest Parking area just across from the Campground Entrance. Parking is not allowed on grass or roadways.
- Each campsite has both 20- and 30- AMP electric hook-ups available.

OCCUPANCY

- Campers must have their equipment present at the time of registration, occupy the site immediately and remain overnight.
- Campers must notify the Park Manager or designee if they plan to leave the campground for over 24 hours.
- For the purposes of this section, a "day" begins and ends at 11:00AM. Unless a camper sleeps overnight on the site at least once in 48 hours, the Parks Department may impound the equipment and remove it from the site. The site is then considered vacated and may be assigned to another camper.
- No camping equipment shall be placed on any campsite while the site is occupied by another camper, or before the site has been reserved and paid for.
- Substitution occupancy is permitted only after the site has been re-registered under the new occupant's name. Subletting is prohibited.
- Occupancy of a campsite is limited to 6 persons or 1 family group consisting of parents and minor children. Large families (more than 6) will be assigned 2 sites and will be charged accordingly.
- During peak season, a camping party and their equipment may occupy a site for a maximum of 14 continuous days. After which, the camping party and equipment must leave the site and facility for 2 days before registering again for another site. The exception is a prepaid seasonal site.
- The Security Officer on duty has the authority to assign sites. He may request the names of all members of the party to be recorded.
- Visitors who are guests of campers may park their vehicles outside the campground in the parking lot. They will confine themselves to the camping area after the closing time set for day users and vacate the campground by 11:00PM.

- Persons under 18 years of age must be accompanied by a parent or legal guardian.
- One move, to an unreserved site, is permitted. Those wishing to transfer to another site must inform Broome County Parks management to transfer their reservation to the new site.
- Quiet hours will be observed from 11:00PM – 7:00AM. All noises, both human and equipment, will cease. Violators may be asked to vacate the park.
- Trenching around camping units is prohibited.
- The use of camping sites, toilets, shower buildings, electricity, tables and fire rings, dump stations, etc., are designated for the use of registered campers. These services are restricted to the use of the campers and their guests.

FIREWOOD

- Firewood may be purchased at the campground. Standing trees, living or dead, may not be cut for firewood.
- Only Broome County Parks or Broome County DPW authorized staff may operate a chainsaw within the park.
- Firewood brought in from outside the park must comply with NYS Department of Environmental Conservation regulations www.dec.ny.gov/animals/28722.html

YOUTH GROUP CAMPING

ORGANIZATION QUALIFICATIONS

- A Youth Group is classified as an organization with the focus on providing activities and socialization for minors, usually under the sponsorship/supervision of a church, political organization, school, etc. For example: The Boy Scouts/Girl Scouts of America, YMCA, YWCA, etc.
- Upon request the group must provide a letter of authorization from the sponsoring organization, on official organization letterhead.
- Exceptions may be made for special need adult groups.

CAMPGROUPS

- Nathaniel Cole Park (1 site) and Greenwood Park (2 sites) offer group camping Memorial Day to Columbus Day.
- Dorchester Park (1 site) offers group camping year-round.

RESERVATION REQUIREMENTS

- Youth groups will secure a “Group Camping Permit” through the Broome County Parks online reservation system, at least one week prior to using the area.
- Any group camping over 60 hours (3 nights) must request a variance from the state sanitary code from the Commissioner of Health. The permit for such a group will be complete when the variance is received by the Broome County Parks Department along with the signed permit.

CAMPGROUND REULATIONS

- Groups will keep the area neat and orderly and leave it in the same condition in which it was found upon their arrival. Picnic tables, fire ring, and toilets are provided for youth campers' use. Electricity, firewood, and running water are not provided.
- No pit toilets will be dug, and no trenching is permitted.
- Standing trees, living or dead, may not be cut for firewood. Only Broome County Parks or Broome County DPW authorized staff may operate a chainsaw within the park.
- Firewood brought in from outside the park must comply with NYS Department of Environmental Conservation regulations www.dec.ny.gov/animals/28722.html

MINIMUM AGE

- Group Camping Permits will be issued only to persons 21 years of age or older. The person supervising this group is responsible for maintaining an emergency contact/emergency care release form for each camper under 21 years of age.
- Any group of boys or girls having a member less than 18 years of age will be required to be accompanied and supervised by a responsible adult of the same sex who is 21 years of age or older.

ADULT SUPERVISION AND YOUTH PROTECTION

- There will be at least 1 leader to every 8 campers under 21 years of age.
- In no circumstance will there be fewer than 2 adult leaders, regardless of the number of campers.

CAMPERS AND LEADERS IN THE FOLLOWING MAXIMUM COMBINATIONS

- **Greenwood Park**
120 males
60 females
60 males and 30 females
- **Dorchester Park**
60 males
30 females
30 males and 15 females
- **Nathaniel Cole Park**
60 males
30 females
30 males and 15 females

VEHICLE REGULATIONS

- One camping vehicle plus one transportation vehicle may be left at the group camping area, all others will be parked in the parking lot. A list of license numbers will be given to the Security Officer on duty.

ALCOHOL POLICY

- No alcoholic beverages of any kind will be permitted in group camping areas. This alcohol ban includes group leaders as well as youth.

PARK RULES AND REGULATIONS

SOUND AMPLIFICATION

- The use of portable or permanent electricity for supporting public address systems or any sound amplifying equipment is prohibited, without written permission from the Director of Parks and Recreation.

SOPHISTICATED TOYS

- Models, such as drones, radio-controlled planes, boats and cars that produce loud noises or are hazardous, are not permitted to be operated within the confines of the park or leisure facility without the express written consent of the Director.
- Carnival-type rides such as bounce houses, dunking booths, animal rides, etc. are not permitted without the express written consent of the Director.

ELECTRONIC BIKES

- Use of Class 1 and 2 E-bikes are permitted on trails.
- Riders are responsible for the safe operation of vehicles under City, Park, County and State codes. Riders must practice proper trail etiquette, yield to pedestrians and abide the speed limit signs posted along the trail, at all times. Riders may not exceed a safe speed of 15MPH. In congested conditions, reduced visibility and other hazards, riders must slow down and form a single file.
- Combustion engine powered bikes are prohibited on trails.

GOLF

- No person shall play or practice the game of golf in any park except for En-Joie Golf Course.

SMOKING

- All forms of smoking, including vaping, e-cigarettes, and similar devices are prohibited, except within parking areas and overnight campsites.

ADVERTISING AND COMMERCIAL ENTERPRISES

- No person shall distribute or place any sign, advertisement, circular, notice, statement, banner, emblem or design without written permission from the Director of Parks and Recreation.

- No person shall beg, hawk, peddle, or solicit within the park or leisure facility.
- No person shall sell or offer for sale any article, thing, privilege, or service without a permit from the Director of Parks and Recreation. Once permitted, such sale or offer of any article, thing, privilege or service must also be in accordance with New York State statutes.
- Vendors offering food for sale to the public in any park must have a permit issued by the Broome County Health Department and written permission from the Director of Parks and Recreation.

WATERFRONT

LOCAL LAW NO. 4, 1980, AS AMENDED SECTION Q

Swimming/wading is prohibited except at areas designated for that purpose and only when lifeguards are on duty.

For purposes of administration, the beaches at the various parks will be defined as follows:

- **Greenwood Park**
All the area between the drainage swale immediately east of the waterfront and the water.
- **Dorchester Park**
All the area south of the creek and on lakeside of the road that meets the reservoir at the north end of the waterfront.
- **Nathaniel Cole Park**
All that area south of the walkway (east/west).

HOURS OF OPERATION

- The beach shall generally be open daily, Memorial Day Weekend through Labor Day, 11:00AM – 7:30PM.
- The beach may be closed depending on local conditions, including but not limited to weather conditions, sufficient availability of staff, and time of sunset.
- The Broome County Parks Department reserves the right to set different hours with approval of the County Executive and the Commissioner or his/her designee.

CLOTHING AND ATTIRE

- Only persons dressed for bathing are permitted in the swimming area. Bathing attire must be specifically designed for swimming; any shirts worn must be made of a close-fitting, lightweight and fast-drying synthetic fabric.
- Street clothes or swimsuit cover-ups may be worn in the non-swimmer areas only.
- Only diapers specifically designed for swimming will be permitted.
- Eyeglasses are permitted in the swimming areas only if they are securely fastened by means of safety strap that goes around the back of the head. Adults supervising children in the non-swimmer area may wear glasses.

REGULATIONS

- Grills, or fires of any type, are not permitted on the beaches.
- Swimmer objects, such as inner tubes, surfboards and any similar flotation devices are not permitted in the water. Fins are not permitted. Goggles, face masks, and nose and ear plugs are permitted.
- No dogs allowed in the bathing beach area; there is no swimming area for dogs or other pets.
- No glass bottles, metal cans or other hazardous objects are permitted on sand beaches or swimming areas.
- No fishing in the swimming area, or within any distance deemed by park management as potentially hazardous to swimmers.
- Sitting on docks or hanging on safety lines is not allowed.
- Boisterous or rough play shall not be permitted in swimming areas, on the sand, beach or in dressing rooms or showers.
- Unauthorized persons shall be restricted from entering the lifeguard room or first aid station, or from touching any piece of lifesaving equipment.
- State Sanitary Code Part 6.31- Public Health Law 225: No person having skin lesions; sore or inflamed eyes, mouth, or ear discharges; or who is known to be a carrier of the microorganisms of any communicable disease, shall use any swimming pool or bathing beach.

PERSONAL FLOATATION DEVICES

- The use of United States Coast Guard approved Personal Flotation Devices (PFDs), Type I, II, III, or V, will be permitted in the non-swimmers' sections if used in accordance with manufacturer's specifications, whether built-in to a swimsuit or not.
- PFDs must be in good condition, properly attached and fastened, and of a size appropriate to the wearer.
- We do not perform safety checks on PFDs. Failure to adhere to the conditions for use of PFDs may result in the removal of the offending parties.
- At all times children under age 10 must be under the direct control and supervision of someone 16 years of age or older, regardless of PFD use. All persons using PFDs must be

accompanied in the water by an adult who is NOT wearing a PFD. Water depth is not to exceed chest-deep on the attending adult.

THUNDER/LIGHTNING

- In the event that thunder is heard, or lightning is seen the water shall be cleared of all swimmers and boats. The beach will be closed until one-half hour after the last lightning is seen or thunder is heard.
- The 30-minute waiting period begins again each time thunder is heard or lightning is seen.

ALGAE BLOOM

- Beaches will be closed if algae is present in tested water sample. Swimming will be prohibited until beach is reopened. Signs will be posted on the beach if it is closed due to algae bloom.
- Boathouse will remain open.
- Pets should not be in or near water when algae is present.

BAPTISM

- Baptisms are permitted during the summer season only Memorial Day – Labor Day and must be scheduled before the beach opens at 11:00AM.
- Anyone wishing to perform a baptism will be required to apply for a group permit at least 7 days prior through the Broome County Parks online reservation system.
- It is the applicant's responsibility to make prior arrangements with the Park directly, to schedule a lifeguard on duty.

BOATING

LOCAL LAW. 4, 1980, AS AMENDED 5-9-89 BY L.L. NO. 6-1989

No boats (canoes, rafts, kayaks, sailboats or watercraft of any type) other than those owned by the Parks Department will be permitted on any lake, pond, stream or waters within the boundaries of Greenwood, Hawkins Pond, Finch Hollow, Otsiningo, Nathaniel Cole, Aqua Terra Wilderness Area, or watersheds, except by written permission from the Director of Parks.

WHITNEY POINT RESERVOIR

- No person shall operate a watercraft on the Whitney Point Reservoir in violation of rules and regulations of the New York State Department of Environmental Conservation.
- All persons operating boats on the Whitney Point Reservoir will abide by the rules and regulations of the New York State Department of Environmental Conservation and the Broome County Parks and Recreation Department.
- Operation of motors more than 25HP is prohibited on the Whitney Point Reservoir (10MPH maximum speed). Public boats are not permitted to operate within the creek channel.
- Cars towing trailers with boats will park in the boat parking lots at Dorchester Park.

HOURS OF OPERATION

- Boat concession shall be open Memorial Day weekend – Labor Day, weather-permitting.
- Hours of operation are from approximately 11:00AM – 7:30PM daily. Hours of operation will coincide with the day's beach hours.
- No rentals to begin past 6:00PM; all boats must be returned by 6:30PM.
- Boats are available on a first-come, first-served basis.
- Rentals exceeding one hour will be charged to the next full hour. A 15-minute grace period is allowed, which will not result in any extra charge.
- All rentals stop one-half hour before closing and all equipment must be returned to the concession by closing. Renters taking a boat for less than a full hour will be charged the full-hour fee.
- Boats must be returned to the boat rental concession when finished. At no time may a boat be left along the shore, unless signed out for the day rate.

CAPACITIES/AGES

- No one under 12 years of age may rent a boat, and there must be at least 1 person who is at least 12 years of age in a boat whenever it is in use.

Rowboats

Maximum capacity – 4

Minimum age – 3 years when accompanied by person 16 years or older.

Sailboats

Maximum capacity – 2

Minimum age – 6 years when accompanied by person 16 years or older.

Canoes

Maximum capacity – 2

Minimum age – 6 years when accompanied by person 16 years or older.

Paddle Boats

Maximum capacity – 4

Minimum age – 3 years when accompanied by person 16 years or older.

Kayaks

Maximum capacity – 1 in a 1-person kayak

Minimum age – 12 years of age

Maximum capacity – 2 in a 2-person kayak

Minimum age – ages 6-11 when accompanied by person 16 years or older OR ages 12 with ages 12 and above.

REGULATIONS

- There will be one U.S.C.G.-approved wearable personal flotation device for each occupant, which must be worn at all times while the boat is in use.
- The Parks Department reserves the right to refuse rental when in the opinion of the Director there are adverse weather conditions, or the renter demonstrates incompetence in boating ability or constitutes a hazard to himself or others.
- No person(s) shall operate a boat closer than 100 feet to a swimming area.
- All boaters must remain seated. Swimming from boats is not permitted.
- Any person misusing rental boats or equipment will be ejected, their deposit withheld, and their boating privileges will be withdrawn.

- Dogs and other pets are not permitted on boats including service and emotional support dogs.
- No boats are permitted to enter the west cove at Nathaniel Cole Park.

DEVELOPMENTALLY DISABLED GROUPS

Use of Beach by Developmentally Disabled (DD) Groups

- Groups of developmentally disabled (DD) patrons will require additional assistance and supervision provided by staff of the outside group.
- Disabilities can include a loss, absence or impairment of sensory, mental or motor function. Patrons with impaired motor function may have difficulty navigating at a beach. Those with hearing, vision or mental function impairments may not be able to hear, read or understand directions provided verbally or in signs.
- Emergency response may need to include both auditory and visual signals and care and evacuation of patrons with disabilities may require additional assistance. Additional supervisory staff, including lifeguards and DD group staff, will be needed to assist groups of DD patrons.
- If a group of DD patrons will be using the bathing facility, the Broome County Parks Department must ensure that adequate supervision is provided by the outside group as well as Broome County Parks Department staff.

The Broome County Parks Department shall pre-approve a written swimming facility safety plan, submitted by organizations responsible for groups of DD patrons, containing at least the following items prior to use of the bathing facility:

- Describe in detail the DD staff responsibilities, DD staff to patron assignments and DD staff to patron ratios (consistent with level of disability). Describe in detail who will be responsible for providing direct supervision of DD patrons at the waterfront.
- Patrons with known seizure disorders or disorders that could impair swimming/wading abilities shall be provided one to one supervision by group staff.
- Describe in detail who has documented that swimming assessments have been completed prior to DD patrons entry into water that is greater than chest deep. Non-swimmers shall be restricted to water depths no greater than chest deep with a detailed process for implementing this restriction which may include positioning of DD group staff in the water.
- Personal floatation devices (PFDs) must be properly sized and fitted to be effective; however, they are not a substitute for close supervision.

CROSS COUNTRY SKI

The skiing concession is available at Greenwood Park and will open when there is at least 6 inches of groom-able snow on the wooded trails.

- Group permits should be obtained at least 1 week in advance to allow for proper scheduling. There will be no alternate dates permitted (rain dates) when a group permit is issued.
- Size of group is limited to 40 people (50 maximum per day). Only one group per day unless one group will be leaving before another group arrives.
- Group rental fee is the listed per hourly rate.
- Snowshoes or skis are required on trails when skiing is open.
- Equipment cannot be reserved.
- Dogs are not allowed on ski trails.

HOURS OF OPERATION

- Monday – Sunday, 8:00AM – 4:00PM (last rental at 3:00PM)

GENERAL INFORMATION

<u>Skis:</u>	156 sets (120cm – 215cm)
<u>Boots:</u>	Size 1 child – 14 adult male (infant sizes 12, 13, boots)
<u>Poles:</u>	Fiberglass, bamboo, or aluminum
<u>Snowshoes:</u>	18 sets
<u>Toboggans:</u>	2
<u>Warming Room:</u>	Upstairs from ski concession
<u>Food Concession:</u>	Available during ski operating hours
<u>Shelters:</u>	3 available during the winter with electricity. Running water available at office.

ICE SKATING

GENERAL INFORMATION

- Ice Skating is available at Griffen Community Park seasonally, December – February.
- All skaters must sign a waiver. Kids under the age of 18 need a guardian to sign their waivers.
- Skates are available to rent in children's sizes starting at size 6, up to adult size 15.
- Skating assist bars are available to use on a first-come first-serve basis at no cost.

HOURS OF OPERATION

Changes to the below hours of operation may change and will be communicated via our social media pages and website:

- Fridays, 5:00PM-9:00PM
- Weekends, 12:00PM-4:00PM
- School Closed Days, 10:00AM-2:00PM

CODE OF SKATER CONDUCT

1. While wearing skates, please stay within the rubber floor area.
2. No one is permitted on the ice without ice skates.
3. No one is allowed on the ice while resurfacing is occurring.
4. Management reserves the right to interrupt or stop skating for ice resurfacing, special events, or for any other staff-related purpose.
5. No sitting or climbing on protective dasher boards.
6. No use of recreation items including hockey sticks, pucks and balls.
7. No ice skating against the flow of traffic.
8. Children under the age of 12 must be accompanied by an adult on the ice at all times.
9. No carrying children on the ice.
10. No food or drink on the rink surface or surrounding areas.
11. No cell phones or video cameras on the ice.
12. No skating whilst under the influence of drugs, alcohol, or other control impairing substances.
13. No smoking, vaping or chewing tobacco on the rink surface or inside the facility.
14. Large backpacks, wheelchairs and strollers are prohibited on the ice.
15. All incidents must be reported to Parks staff.

BROOME COUNTY PET SAFE DOG PARK

HOURS OF OPERATION

- Daily 8:00AM – Dusk

PARK RULES AND REGULATIONS

- Owners are legally responsible for the behavior of their dog(s) at all times.
- No unsupervised Dogs. Dogs may not be left unattended.
- Dogs must be leashed while entering and exiting the park.
- Dog waste must be cleaned up by owners immediately.
- Dogs should be under voice control at all times.
- Dogs must display current license and proof of rabies vaccination.
- Maximum of two dogs per handler.
- Failure to comply with Dog Park Rules may result in removal of dog and dog owner from facility.
- Broome County is not responsible for injury or damages.
- You, your dog, and any guest(s) will use this facility at your own risk.

PROHIBITED

- Children under 12, puppies, aggressive dogs, sick dogs, unsupervised dogs, dogs in heat glass containers, food, treats or tobacco/marijuana items.

CONTACT

- In case of an emergency, call 911.
- To report maintenance or operational concerns call Broome County Parks 607-778-2193.

PETS AND SERVICE ANIMALS

PETS AND OTHER ANIMALS

- Dogs, cats and other domesticated pets are permitted (except on beaches, in water and in buildings) only if they are always on a leash no more than eight feet long and under control. No animals may be left unattended in the park without the written permission from the Director of Parks and Recreation. This Paragraph shall not apply to dogs assigned to a law enforcement K9 unit, service animals*, or when specifically authorized by the Director.
- Proof of rabies inoculation is required.
- Individuals bringing dogs or other animals in the parks or leisure facility shall be required to pick up and deposit in proper receptacles all solid waste from said animals.
- Horseback riding, farm animals and petting zoos are not allowed on park property unless deemed appropriate by the Director of Parks and Recreation in extenuating circumstances.
- Feeding waterfowl is prohibited. Artificial feeding of waterfowl can cause an array of issues including poor nutrition, water pollution, delayed migration and spread of diseases.

SERVICE ANIMALS

From the U.S. Department of Justice “Frequently Asked Questions About Service Animals” (February 2020)

“Under the ADA, a service animal is defined as a dog that has been individually trained to do work or perform tasks for an individual with a disability. The task(s) performed by the dog must be directly related to the person's disability.”

The ADA does not require covered entities to modify policies, practices, or procedures if it would “fundamentally alter” the nature of the goods, services, programs, or activities provided to the public. Nor does it overrule legitimate safety requirements. If admitting service animals would fundamentally alter the nature of a service or program, service animals may be prohibited. In addition, if a particular service animal is out of control and the handler does not take effective action to control it, or if it is not housebroken, that animal may be excluded.

*The American Disability Act **DOES NOT** override public health rules that prohibit dogs in swimming areas. Service animals are allowed on the beach, but not in the water.

BROOME COUNTY WATERSHEDS

- There will be no trespassing from sunset to 6:00AM.
- On those sites leased to municipalities, activity will be permitted as established through local policy and guidelines.
- Hiking, picnicking, and fishing will be permitted on areas that have public access.
- Water and ice activities including but not limited to swimming, boating, ice skating and ice fishing shall be prohibited at all times.

WATERSHEDS WITH PUBLIC ACCESS

DEPOSIT

SITE 13 Palmers Pond - Pine Street, Deposit

BRANDYWINE CREEK

SITE 21 (1) Located 1/2 mile east on Old State Road to Wittman Lane.

FINCH HOLLOW CREEK

SITE 24* (1) Finch Hollow located just west of the Johnson City High School.

SITE 26 (1A) Finch Hollow located just east of Oakdale Rd. behind the Nature Center.

LITTLE CHOCONUT CREEK

SITE 23 (2) 1/2 mile south of Lewis Rd.

SITE 25 (2A) Located just west of the intersection of East Maine Rd. and Kot Rd.

SITE 27* (2E) Located on the east side of Dimmock Hill Rd., 1/4 mile north of Atchiso Rd.

SITE 28 (2C) Located on east side of Upper New Stella Ireland Rd., 1 mile north of the intersection of Airport Rd.

SITE 29 (2B) Located on the west side of Airport Rd., 1 mile north of Upper New Stella Ireland Rd.

BRIXIUS CREEK

SITE 32 (2) Brixius Creek located on Taft Ave. just north of Columbia Dr.

PATTERSON CREEK

SITE 33* (1) On Patterson Creek just north of Struble Rd.

NANTICOKE CREEK

SITE 34 (13) Located at the intersection of Bradley Creek Rd and Death Valley Rd.

SITE 41* (7A) Located at Bailey Hollow Rd.

**Stocked by NY State Dept of Environmental Conservation*