



Broome County Department of Personnel

Debra A. Preston, County Executive . Michael W. Klein, Personnel Officer

CANDIDATE CHANGE OF INFORMATION FORM

The following form **must be** completed by any person who has applied for a Broome County civil service examination, or is on a Broome County eligible list, and has changed his/her place of residence. **This department will not accept any change of address information if it has not been provided to us on this form.** Please be aware of the following stipulations:

- The Broome County Department of Personnel will record your change of address effective the day this form is received in this department.
- When preference in certification is given to residents of a municipality pursuant to subdivision 4a of section 23 of the Civil Service Law, an eligible must have been a resident of such municipality **at the time of examination** to be included in a certification as a resident of such municipality.

Name of Candidate (Please Print)

Exam Titles and Numbers Applied For

Social Security Number

Candidate's Name Change (if applicable)

Candidate's Previous Address: _____

Candidate's New Address: _____

Village: _____

Town: _____

School District: _____

County: _____

New Telephone or Contact Number: _____

E-mail Address: _____

I AFFIRM THAT THE STATEMENTS MADE ON THIS FORM INCLUDING ANY ATTACHED PAPERS ARE TRUE UNDER THE PENALTIES OF PERJURY. FALSE STATEMENTS MADE HEREIN ARE PUNISHABLE AS A CLASS A MISDEMEANOR UNDER SECTION 210.45 OF THE PENAL LAW.

Signature of candidate

Date

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